



CULTUS LAKE PARK BOARD MINUTES

WEDNESDAY, JUNE 17, 2015
PARK OFFICE BOARDROOM
Regular Meeting

Present
Commissioner D. Bauer
Commissioner J. Lamb – Vice-Chair
Commissioner Payeur
Commissioner Renwick – Chair
Commissioner R. Turcasso

Staff
Executive Assistant | Corporate Clerk – C. Woodward
Building Inspector | Bylaw Enforcement Officer – J. Miller
Manager of Community Services – D. Stelmack
Manager of Financial Services – M. Phelan

CALL TO ORDER

Chair Renwick called the meeting to order at 4:30 pm.

RESOLUTION TO PROCEED IN CAMERA

3511-15
Close
MOVED by Commissioner Lamb / Seconded by Commissioner Payeur

*THAT the meeting be closed to the public, except for the Manager of Community Services, Manager of Financial Services, Building Inspector and Corporate Clerk, to consider matters pursuant to the following sections of the **Community Charter**:*
90(1)(c) labour relations or other employee relations;
90(1)(d) security of the property of the municipality;
90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
90(2)(a) a request under the FOIPPA if the council is designated as head of the local public body for purposes of that Act in relation to the matter;
90(2)(c) a matter that is being investigated under the Ombudsperson Act of which the municipality has been notified under section 14 (ombudsperson to notify authority) of that Act.

CARRIED

RECONVENE

The Chair reconvened the meeting at 7 pm. Building Inspector Miller was not in attendance.

APPROVAL OF AGENDA

3512-15
Agenda
MOVED by Commissioner Lamb / Seconded by Commissioner Bauer

THAT the Agenda for the Regular Meeting of the Cultus Lake Park Board for June 17, 2015 be approved with the addition of;

- *11b) New Trees*
AND THAT all delegations, reports, correspondence and other information set to the agenda be received for information.

CARRIED

ADOPTION OF MINUTES

3513-15
06.03.15 Minutes

MOVED by Commissioner Turcasso / Seconded by Commissioner Payeur

THAT the minutes of the Regular meeting of the Cultus Lake Park Board held on June 3, 2015 be adopted.

CARRIED

DECLASSIFICATION

The following had been declassified from confidential to non-confidential:

- *On May 27, 2015, notice was given to CUPE Local 458 that subject to Board approval, the Cultus Lake Park Board intends, on or after July 31, 2015, to contract out the water utility and maintenance to the Fraser Valley Regional District to operate and manage it in compliance with the Provincial Water Act and Drinking Water Protection Act.*
- *Lewis Kirkness' many years of loyal service to Cultus Lake Park is recognized and an accessible table placed in 2016 in recognition of his dedication to Cultus Lake Park.*

COMMITTEE MINUTES

- 05.06.15 CEAC Minutes
- 05.20.15 CEAC Minutes

Commissioner Turcasso reported that Cultus L Days went well, Market in the Park was well attended and comments included requests for produce, baking and foods, more of a farmers' market feel and that the food vendors could be more visible. She stated it was a successful combined effort with the committee and Cultus Lake Community Association. Movie night in the park commences July 3 and continues through August. Guitar Jam night at the Gazebo and Elvis night are also planned, as well as a volunteer appreciation night to thank all the people who work so hard to make the events happen.

- 05.14.15 FPAC Minutes

Commissioner Lamb reported that a member of the committee had resigned and the seat would not be filled as there was only one more meeting scheduled. Planners in the Park was scheduled for July 18 and 25; a survey document will be available for additional feedback.

FINANCE

SOFI Report (Statement of Financial Information)

Manager of Financial Services Phelan provided a report on payments in 2014:

- Commissioners' remunerations,
- staff salaries over \$75,000, and
- payments to vendors for goods and services over \$10,000.

All payments and salaries were fully budgeted for in 2014.

CORRESPONDENCE

3514-15 MOVED by Commissioner Turcasso / Seconded by Commissioner Lamb
iPads

THAT former Commissioners with outstanding iPad invoices either pay in full or return the Cultus Lake Park iPads to the Park office, no later than June 30, 2015.

CARRIED

ADDITION MOVED by Commissioner Lamb / Seconded by Commissioner Bauer
3515-15
New Trees

THAT the matter of new trees and landscaping be referred to staff.

CARRIED

NEW BUSINESS

3516-15 MOVED by Commissioner Payeur / Seconded by Commissioner Turcasso
PP Bylaw Officer

THAT John Daneault be appointed as Bylaw Enforcement Officer for Cultus Lake Park.

CARRIED

3517-15 MOVED by Commissioner Bauer / Seconded by Commissioner Turcasso
CarryForward

THAT previously approved funds of \$7098 for engineering and \$30,000 for stair replacement be allocated from the Accumulated Surplus Reserve Fund into the 2015 public works capital budget for the West Side stair replacement project.

CARRIED

REPORTS BY COMMISSIONERS

Cultus Lake Park Act Changes

The 06.05.15 Letter to Minister Oakes was reviewed by Chair Renwick. The Board had consulted with MLA Throness, who will present it to the Legislative Assembly for consideration in fall 2015. It identifies key issues with the current legislation.

CULTUS LAKE COMMUNITY ASSOCIATION

Mr. Mowat spoke on behalf of the Community Association regarding: Speeding concerns, the AGM Aug 23 inviting CLPB, Market in the Park with 26 vendors and good layout, positive comments.

7:18 pm **PUBLIC QUESTION PERIOD**

T. Woodrow Q: What is the intent of the first sentence under Leases, in the letter to the Province?
A: Two words were reversed, meaning was clear when read.

B. McCrae Questioned numbers on the SOFI report: insurance, hydro, Lions Parking costs, Minister of Finance and WorkSafe BC and asked for fourth quarter reports from 2014 and the first quarter report for 2015 as well as campground financial reporting effective April.

T. Woodrow (When?) will the input take place regarding public amenities replacement (Adventure Park)?
A: Unknown, it is not a high priority but the Board can take it under advisement.

L. Griffeths Commented that people were asking about the tennis courts location.
A: They are still there and haven't been moved.

S. Mowat Asked about bear sighting and bear trap, and how to communicate that better.
A: Conservation did not have a lot of information when called, digital signage might be helpful.

T. Woodrow FPAC minutes were read, relating to tennis court area, asked for confirmation whether the Adventure Park was being expanded.
A: There is no current plan in place.

L. Kirkness There would be no Citizens on Patrol active at this time, and he appreciated the continued storage of operation equipment on site at the Visitor Centre.

K. Dosen Commented on lack of notices about Cultus Lake Days at the campground.

Time: 7:38 pm **ADJOURNMENT**

3518-15 Adjourn MOVED by Commissioner Bauer / Seconded by Commissioner Turcasso

THAT the Regular meeting of the Cultus Lake Park Board held Wednesday, June 17, 2015 be adjourned.

CARRIED

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Cultus Lake Park Board held June 17, 2015.

Chair

Vice Chair