



## CULTUS LAKE PARK BOARD MINUTES

WEDNESDAY, JULY 15, 2015  
PARK OFFICE BOARDROOM  
Regular Meeting

**Present**  
Commissioner D. Bauer  
Commissioner J. Lamb – Vice-Chair  
Commissioner Payeur  
Commissioner Renwick – Chair  
Commissioner R. Turcasso

**Staff**  
Corporate Clerk – C. Woodward  
Director of Business Units – M. Shattock-Lütz  
Manager of Financial Services – M. Phelan

### **CALL TO ORDER**

Chair Renwick called the meeting to order at 5:55 pm.

### **RESOLUTION TO PROCEED IN CAMERA**

**3519-15**  
**Closed**  
MOVED by Commissioner Lamb / Seconded by Commissioner Turcasso

*THAT the meeting be closed to the public, except for the Manager of Financial Services, Deputy Director of Business Units and Corporate Clerk, to consider matters pursuant to the following sections of the **Community Charter**:*

*90(1)(c) labour relations or other employee relations;*

*90(1)(d) security of the property of the municipality;*

*90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

### **CARRIED**

### **RECONVENE**

The meeting reconvened at 7:01 pm.

### **PUBLIC INFORMATION AND QUESTION SESSION**

#### Cultus Lake Water Utility

P. Gipps, Chief Administrative Officer and T. Islam, Director of Engineering and Community Services at the Fraser Valley Regional District, discussed implications of the Regional District operation and management of the water utility.

FVRD comments to public questions:

- In 2015, for the operation and management of the Cultus Lake water system, FVRD would be compensated for the remainder of the year based on prorated User Fees collected by the Parks Board for 2015 less contribution to Reserve

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- In 2016 and the consequent years, FVRD will be compensated based on full years User Fees collected by the Parks Board less contribution to Reserve Fund.
- FVRD and Parks Board are to develop future plans to the stand alone system for now. However, synergies can be explored to integrate Parkview Water System and Cultus Lake Water System to improve service levels as the Cultus Lake water system requires a reservoir in higher elevation and significantly larger reservoir storage than the present one.
- Presently, FVRD has no plan to install water meter in Cultus Lake water system even though FVRD encourages water conservation plan and prefer water connections to be metered. 11 out of 12 of FVRD's water systems are metered. The decision to install water meter would be a Parks Board decision in consultation with FVRD.
- The present Cultus Lake water system reservoir capacity is below required levels for balancing, emergency storage, and fire storage. The present system do not have adequate fire flow and do not meet Fire Underwriter's Survey (FUS) guideline for fire insurance. Upgrades of the water system pipe size and reservoir will improve the fire flow and fire storage. The cost installation of watermain is approximately \$200 to \$250 per meter length.
- FVRD operate and maintain Parkview Water System and Cultus Lake Sewer System, therefore, FVRD staff is in the Cultus Lake area on a regular basis. FVRD also will install SCADA system that will be used to remotely monitor the Water System activities. Presently FVRD has a plan to install SCADA system in Cultus Lake Sewer System under FVRD's capital plan. Installation of SCADA system in the water system which can be piggybacked on Cultus Lake sewer SCADA system will allow FVRD staff to detect malfunctions before this becomes service delivery problem. FVRD has adequate capacity to act on any emergency quickly, however, utilizing Park Board staff during emergencies could be considered.
- In 2015 capital upgrades will include installation of sodium hypochlorination system at the well heads and replacement of 100 mm Cast Iron pipe in the Sweltzer Creek with 250mm PVC pipe under the Creek through Horizontal Directional Drilling (HDD) method.
- When considering future capital plans, FVRD's Engineering Team works with Planning Department to comprehend future growths, OCPs, and in this case would follow PlanCultus future growth projections for upgrade and expansion plans.
- In terms of population, Cultus Lake water system is similar to FVRD's Popkum water system. In terms of distribution network and complexities of instrumentation, Cultus Lake water system is about midline compared to the 12 other existing water systems that is owned and operated by the Regional District.
- FVRD would initially manage the operation and maintenance of the Sunnyside water system.

## APPROVAL OF AGENDA

3520-15  
Agenda

MOVED by Commissioner Bauer / Seconded by Commissioner Payeur

*THAT the Agenda for the Regular Meeting of the Cultus Lake Park Board for July 15, 2015 be approved with the addition of 15A: Board Report - Vedder River Bridge; AND THAT all delegations, reports, correspondence and other information set to the agenda be received for information.*

## DELEGATIONS

### PlanCultus Cultus Lake Park Plan V2

M. Thornton & A. Philp, of the FVRD Planning Department, discussed the updated second draft of the PlanCultus Official Community Park Plan and survey being publically distributed at Planners in the Park at Main Beach on July 18 and July 25 from 10 – 2 pm.

Some changes from V1 include a summary, expanded ‘quick start priority’ section, larger implementation strategy, changes to golf course residential resort design, low impact commercial, and a hotel site at south end and small expansion to north end of Sunnyside campground, as shown in the updated ‘future land use’ plan. These changes are being taken to the public for input to provide a framework for development over the next twenty years. Anticipate a final plan for Board adoption by August or September.

### Lakeside Trail Society

J. Young, summer home resident of Lindell beach, and E. Vance, leaseholder, presented a Power Point slideshow which showed potential plans for a scenic walking trail system around Cultus Lake for residents and visitors. The Board unanimously agreed to consider the request for a support letter immediately.

3521-15  
LTS Support

MOVED by Commissioner Payeur / Seconded by Commissioner Turcasso

*THAT the Board provides the Lakeside Trail Society with a letter of support.*

### CARRIED

## ADOPTION OF MINUTES

3522-15  
06.17.15 Minutes

MOVED by Commissioner Bauer / Seconded by Commissioner Lamb

*THAT the minutes of the Regular meeting of the Cultus Lake Park Board held on June 17, 2015 be adopted.*

### CARRIED

## DECLASSIFICATION

The following was declassified from confidential to non-confidential:

*“THAT in the absence of a Chief Administrative Officer/Corporate Officer, the Board Chair/Vice Chair shall have the same power, duties and responsibilities as those officers, as set out in Bylaw 2007-03;  
AND FURTHER THAT the Chair/Vice Chair may delegate in writing said powers, duties and functions to employees of the Park as deemed appropriate, thereby granting special authority to certain employees.”*

### COMMITTEE MINUTES (received)

- 06.04.15 CEAC Minutes
- 06.11.15 FPAC Minutes
- 06.25.15 FPAC Minutes

**CORRESPONDENCE**

**3523-15**  
**Mutual Aid**

MOVED by Commissioner Lamb / Seconded by Commissioner Payeur

*THAT the Cultus Lake Park Board enters into the July 2015 Mutual Aid Fire Protection Agreement with the Fraser Valley Regional District and the City of Chilliwack.*

CARRIED

**3524-15**  
**FVRD Cost**  
**Share**

MOVED by Commissioner Turcasso / Seconded by Commissioner Lamb

*THAT staff will write to Area H Director Taryn Dixon, requesting matching funding from the FVRD for the table bench being placed in recognition for Mr. L. Kirkness' long dedication to Cultus Lake Park.*

CARRIED

Letter to Minister Oakes (received)  
06.28.15 Email G. Senft, leaseholder LR122

**3525-15**  
**Herle B&B**

MOVED by Commissioner Lamb / Seconded by Commissioner Payeur

*THAT the request for approval of a Home Based Business, namely a B&B, and further improvements to the property at 269 First Avenue being a rear private entrance and stairway and parking space on Park property, be referred to staff for a report to the Board.*

CARRIED

**3526-15**  
**Parking**

MOVED by Commissioner Bauer / Seconded by Commissioner Turcasso

*THAT the matter of parking at Cultus Lake Park be referred to staff and a report be brought back for Board consideration.*

CARRIED

**3527-15**  
**Webb**  
**Application**

MOVED by Commissioner Bauer / Seconded by Commissioner Payeur

*THAT the special event application from J. Webb be approved; AND THAT the Noise Restriction in the Good Neighbour Bylaw be relaxed from 11 pm to midnight on August 8, 2015; AND FURTHER that the applicant must inform homes up to 100 metres on either side of the event, in advance.*

CARRIED

**NEW BUSINESS**

**3528-15**  
**CWPP Funding**

MOVED by Commissioner Turcasso / Seconded by Commissioner Lamb

*THAT the July 5, 2015 letter from Fire Chief Mazuren be referred to the 2016 budget deliberations, including implications of creating a CWPP reserve fund.*

CARRIED

**3529-15**  
**Parking Lot C**  
**Rates**

Parking Lot C Rates: Special Telephone Vote June 26, 2015:

April 9, 2014 motion 3256-14 has been amended as follows:  
*THAT the parking rates for Lot C (Oak Street Park/Sunnyside Boulevard boat launch area (excluding the 8 boat trailer parking stalls) be \$2.00 per hour and \$6.00 per day to be consistent with Lots A and B parking rates.*

**3530-15**  
**DEFERRAL**

MOVED by Commissioner Lamb / Seconded by Turcasso

*THAT the matter of a street sweeper purchase be deferred until the Chair and Vice Chair can meet with Manager of Community Services.*

CARRIED

**REPORTS BY COMMISSIONERS**

**ADDITION**

Commissioner Payeur discussed a recent announcement that the 2016 – 2018 Provincial project to twin the Vedder River Bridge is being funded by gas tax, and is the single largest funded project of its type in the province. A higher two lane bridge with a roundabout will replace the existing bridge, with the old bridge being removed after construction.

**CULTUS LAKE COMMUNITY ASSOCIATION**

L. Griffeth spoke on behalf of the Association:

- Emergency preparedness Grab N Go bags are available through Red Cross
- Invited Commissioners to AGM in August
- Cultus Lake View will be out shortly
- Market in the Park experienced issues when set up by the pathway, will try another set up that has been successful

Time 8:45 pm

**PUBLIC QUESTION PERIOD**

**R. Williamson**

Q: Why isn't the Park on water restrictions?

A: Information shows that there are no capacity concerns at this time.

**D. Clyne**

Q: How does the draft (Park) plan get to the residents?

A: Future Plan Committee discussed it and will follow up on it.

**G. MacDonald**

Encouraged Board to purchase the sweeper if it is worthwhile.

**T. Woodrow**

Asked the Board to get the PlanCultus document to the people.

**L. Griffeth**

Q: Will road be closed for special event?

A: No, it will not be closed.

**R. Williamson**

Asked about mulch on the forest floor after CWPP work was done.

A: Will help ground to stay moist and discourage burn of dry floor material.

**T. Woodrow**

Q: Would the Board consider having the PlanCultus be available for pick up?

A: The message will get out; this is draft 2 with a short window to get feedback before larger public consultation takes place.

**T. Woodrow**

Q: Were iPads returned or paid for, per last meeting?

A: Yes.

8:55 pm            **ADJOURNMENT**

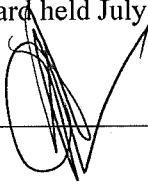
3531-15  
Adjourn            MOVED by Commissioner Bauer / Seconded by Commissioner Payeur

*THAT the Regular meeting of the Cultus Lake Park Board held Wednesday, July 15, 2015  
be adjourned.*

CARRIED

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Cultus Lake  
Park Board held July 15, 2015.

Chair

  
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Vice Chair

  
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