



CULTUS LAKE PARK BOARD MINUTES

WEDNESDAY, SEPTEMBER 30, 2015
PARK OFFICE BOARDROOM
Regular Meeting

Present Commissioner D. Bauer
Commissioner J. Lamb – Vice-Chair
Commissioner L. Payeur
Commissioner R. Turcasso

Regrets Commissioner Renwick – Chair

Staff Director of Park Operations – B. Bryant
Director of Business Units – M. Shattock-Lutz
Executive Assistant – J. Schween

CALL TO ORDER

The Chair called the meeting to order at 4:59 pm.

RESOLUTION TO PROCEED IN CAMERA

3548-15 Closed MOVED by Commissioner Turcasso / Seconded by Commissioner Payeur

THAT the meeting be closed to the public, except for the Director of Park Operations and the Executive Assistant, to consider matters pursuant to the following sections of the Community Charter:
90(1)(c) labour relations or other employee relations; and
90(1)(d) security of the property of the municipality.

CARRIED

RECONVENE

The meeting was reconvened at 7:01 pm. Commissioner Lamb introduced Bonny Bryant, Director of Park Operations.

APPROVAL OF AGENDA

3549-15 Agenda MOVED by Commissioner Turcasso / Seconded by Commissioner Payeur

THAT the Agenda for the Regular Meeting of the Cultus Lake Park Board for September 30, 2015 be approved;

AND THAT all delegations, reports, correspondence and other information set to the agenda be received for information.

CARRIED

ADOPTION OF MINUTES

3550-15
09.09.15 CLPB

MOVED by Commissioner Bauer / Seconded by Commissioner Turcasso

THAT the minutes of the Regular meeting of the Cultus Lake Park Board held on September 9, 2015 be adopted.

CARRIED

DECLASSIFICATION

3551-15
DECLASSIFY

MOVED by Commissioner Bauer / Seconded by Commissioner Turcasso

THAT the Cultus Lake Park Board approval of the agreement between the Cultus Lake Park and the Fraser Valley Regional District for the operation and maintenance of the Cultus Lake Water Utility be declassified from confidential to non-confidential.

CARRIED

BUSINESS ARISING FROM BOARD MINUTES

Trees

Mr. Stelmack's report dated September 30, 2015 was provided for information.

Traffic issues in Residential Areas

Mr. Stelmack's report dated September 30, 2015 was provided for information.

Traffic flows, drainage dips and swales

Mr. Stelmack's report dated September 30, 2015 was provided for information.

COMMITTEE MINUTES

Committee minutes of the Community Events and Activities Committee for the meeting of September 10, 2015 were received for information.

BUSINESS ARISING FROM COMMITTEES

Commissioner Turcasso provided an update regarding the Community Events and Activities Committee.

3552-15
Christmas Lights

MOVED by Commissioner Turcasso / Seconded by Commissioner Bauer

THAT the Cultus Lake Park Board direct staff to prepare a report back to the October 14, 2015 Board meeting outlining options of the cost and/or labour of hanging Christmas Lights at Main Beach and waterfront pathway.

CARRIED

3553-15
FPAC
Appointments

MOVED by Commissioner Payeur / Seconded by Commissioner Turcasso

THAT Jeff Booth and Maxwell Newhouse be appointed as members on the Future Plan Advisory Committee.

CARRIED

CORRESPONDENCE

Request for Minor Park Improvements

Email dated September 4, 2015 from B. and D. Bate

3554-15
Lease lot 220
encroachment

MOVED by Commissioner Bauer / Seconded by Commissioner Payer

THAT the matter of planting of boxwood hedges in front of lease lot 220 be referred back to staff to confirm that the proper way to proceed is by application for encroachment.

Munroe Access Easement and 224 Lakeshore Drive Variances

Letter dated September 21, 2015 from T. Woodrow

Report dated September 9, 2015 from Jesse Miller

Letter dated July 30, 2015 from A. Woodrow

3555-15
Munroe Access –
Rescind motion

MOVED by Commissioner Bauer / Seconded by Commissioner Payeur

THAT Motion No. 3545-15 carried on September 9, 2015, as set out below, be rescinded.

THAT an extension of Munroe Avenue or an Extension or continuation of the existing easement south of Munroe Avenue for the purpose of providing vehicle access to properties located south of 222 Lakeshore Drive be denied;

THAT the side yard stairs constructed on lease lot 224W authorized under Building Permit 507 be considered existing non-conforming and grandfathered to remain in place;

AND FURTHER THAT if the survey certificate of building location of lease lot 224W identifies the stairs constructed under Building Permit 507 to not be entirely contained within lot 224W, an encroachment agreement be filed against both properties or removal of the encroaching structure be completed prior to approval of lease assignment.

CARRIED

3556-15
Munroe Access –
further
information

MOVED by Commissioner Turcasso / Seconded by Commissioner Bauer

THAT the matter of the Munroe Access Easement and 224 Lakeshore Drive Variances be referred back to staff;

AND THAT staff contact the Woodrows to see if there is further information they require.

Changes to Cultus Lake Park Act
Email dated September 24, 2015 from Tanya Rowlands

Commissioner Lamb noted that this email will be brought to Chair Renwick's attention.

NEW BUSINESS

Appointment of Corporate Officer, FOI Head and Chief Election Officer

3557-15
Appointment of
Corporate
Officer/FOI
Head/CEO

MOVED by Commissioner Payeur / Seconded by Commissioner Turcasso

THAT the Director of Park Operations, Bonny Bryant be appointed as Corporate Officer, FOI Head and Chief Election Officer;

AND THAT the Director of Park Operations shall have the same powers, duties and responsibilities as the Chief Administrative Officer and Corporate Officer as set out in Bylaw 2007-13 and amendments thereto.

CARRIED

Special Event – Around the Lake Give R' Take 30

3558-15
Around the Lake
Give R' Take 30

MOVED by Commissioner Turcasso / Seconded by Commissioner Payeur

THAT parking fees for race volunteers be waived on October 17, 2015 for the Around the Lake Give R' Take 30 special event

CARRIED

REPORTS BY COMMISSIONERS

Commissioner Lamb provided an update on Plan Cultus and noted that 579 responses were received; 289 of which were submitted by residents of Cultus Lake. The Fraser Valley Regional District has been asked to move onto a third draft. The next meeting of the Future Plan Advisory Committee will take place on October 1 at 6pm.

Commissioner Lamb provided an update on the UBCM Convention, noting that it was an opportunity for the Board to interact with Ministry staff and other levels of government.

Commissioner Lamb provided a statement advising that David Stelmack is no longer an employee of Cultus Lake Park and that Michael Phelan is no longer an employee of Cultus Lake Park.

Commissioner Lamb went on to note that with respect to financial service delivery, the Board will contract the provisions of financial services to the Fraser Valley Regional District, resulting in significant savings for the Park. Commissioner Lamb noted that the oversight and management will always remain with the Cultus Lake Park Board.

3559-15
CFO
DECLASSIFY

MOVED by Commissioner Turcasso / Seconded by Commissioner Bauer

THAT the appointment of Mike Veenbaas as Chief Financial Officer be declassified from confidential to non-confidential.

CARRIED

CULTUS LAKE COMMUNITY ASSOCIATION

L. Griffeth spoke on behalf of the Cultus Lake Community Association and reported that there will be a meeting will take place on October 17, 2015 at 10:30am at the Cultus Lake Elementary School.

Time 7:35 pm PUBLIC QUESTION PERIOD

R. Williamson Q: Is there any impact of the Cultus Lake Park Board not being able to approve an Official Community Plan?
A: The Cultus Lake Park Board cannot enter into an Official Community Plan, but will prepare a Park Plan which will be part of the Official Community Plan for the Fraser Valley Regional District, Electoral Area "H".

B. McRae Q: The Cultus Lake Park Board is not mandated to follow the *Local Government Act*, so why are you following the rules around public hearings and bylaw readings?
A: The Board will take this comment under advisement.

D. Clyne Q: Is the Community Events and Activities Committee doing a questionnaire?
A: No.

Q: What is happening with Market in the Park?
A: The Community Events and Activities Committee is looking at bringing in someone with a marketing degree to review the current market format and turn it into an artisan/farmers market.

R. Williamson Q: What is the date of effect of the Fraser Valley Regional District taking over the water system?
A: September 1, 2015.

Q: Will the Chief Financial Officer be located at Cultus Lake Park offices?
A: The contract is with the Fraser Valley Regional District, not a specific person. However, Mike Veenbaas has been appointed as the Chief Financial Officer and he will be in our Park Board offices from time to time.

B. McRae Q: How do you spell Mike Veenbaas?
A: Mike V-e-e-n-b-a-a-s

Q: Can I get a copy of the water agreement with the FVRD?
A: Yes

L. Griffeth Q: Why is a Chief Election Officer being appointed?
A: This appointment is for the Cultus Lake Park Board elections only.

T. Woodrow Q: Will budget meetings be public?
A: Yes

Q: What are the dates of the encroachments referred to as precedent setting?
A: An encroachment for Lot 110 was dated November 23, 2010 and an encroachment for Lot 109 was dated December 10, 2010.

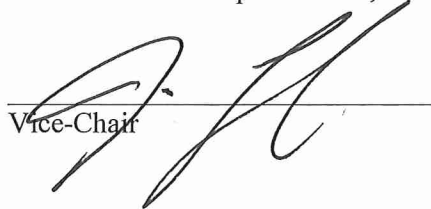
Time 7:51 pm **ADJOURNMENT**

3547-15 Adjourn MOVED by Commissioner Payeur / Seconded by Commissioner Turcasso

THAT the Regular meeting of the Cultus Lake Park Board held Wednesday, September 30, 2015 be adjourned.

CARRIED

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Cultus Lake Park Board held September 30, 2015.



Vice-Chair



Corporate Officer