



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, FEBRUARY 17, 2016
PARK OFFICE BOARDROOM
4165 Columbia Valley Highway, Cultus Lake, BC

- Present** Commissioner D. Renwick – Chair
Commissioner J. Lamb – Vice-Chair
Commissioner D. Bauer
Commissioner L. Payeur
Commissioner R. Turcasso
- Staff** Director of Park Operations – B. Bryant
Manager of Community Services – I. Crane
Manager of Finance – M. Veenbaas
Deputy Mgr of Community Services & Director of Business Units – M. Shattock
- 1 CALL TO ORDER**
- The Chair called the meeting to order at 5:02 pm.
- 2 RESOLUTION TO PROCEED IN CAMERA**
- Moved by: Commissioner Lamb Seconded by: Commissioner Turcasso
- 3617-16**
- THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:*
90(1)(c) ~~labour relations or other employee relations~~;
90(1)(d) the security of the property of the municipality;
90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
- CARRIED**
- 3 RECONVENE**
- The meeting reconvened at 7:00 pm.

4 APPROVAL OF AGENDA

3618-16 Moved by: Commissioner Lamb Seconded by: Commissioner Turcasso

THAT the Agenda for the Regular Meeting of the Cultus Lake Park Board for February 17, 2016 be amended by adding under Section 6 – Correspondence – a request for Letter of Support to host the 2018 RBC Cup from Tourism Chilliwack, and by amending two references within the proposed Bylaw 1074: Appointment of Officers under Section 7 (a) to reflect the Bylaw Number 1074, and by adding under Section 11 – Reports By Staff- a Letter of Support regarding the Water System service, and;

THAT the Agenda be approved as amended; and

THAT all delegations, reports, correspondence and other information set to the agenda be received for information.

CARRIED

5 ADOPTION OF BOARD MINUTES

February 3, 2016 Cultus Lake Park Board Special Regular Meeting

3619-16 Moved by: Commissioner Lamb Seconded by: Commissioner Turcasso

THAT the minutes of the Regular meeting of the Cultus Lake Park Board held on February 3, 2016 be adopted.

CARRIED

6 CORRESPONDENCE

(a) **Cultus Lake Community School Association**

Requesting Permission for Summer Program for Children at Sunnyside Campground July and August, 2016

3620-16 Moved by: Commissioner Lamb Seconded by: Commissioner Turcasso

THAT the letter received on February 5, 2016 from Cultus Lake Community School Association regarding a summer program for Sunnyside Campground be referred back to staff for a report.

CARRIED

(b) **Email dated February 5, 2016 from Oly Eichstadt**

- Regarding Fee Increases to Support Maintenance and Care of Park

The Board received the email for information.

(c) **Email dated February 15, 2016 from Allison Colthorp, Tourism Chilliwack**

- Regarding a Request for Support to Host the 2018 RBC Cup

3621-16 Moved by: Commissioner Turcasso Seconded by: Commissioner Lamb

THAT the Cultus Lake Park Board provide a Letter of Support for Tourism Chilliwack and partners to host the 2018 RBC Cup in Chilliwack.

CARRIED

7 **BYLAWS**

Bylaw 1074, 2016 – Cultus Lake Park Appointment of Officers Bylaw

- Report dated February 17, 2016 from Kelly Ridley, Executive Assistant to the Director of Park Operations

3622-16 Moved by: Commissioner Lamb Seconded by: Commissioner Turcasso

The Director of Park Operations advised that two changes needed to be made to the bylaw to correct the bylaw number in the bylaw from 1072 to 1074.

THAT Cultus Lake Park Appointment of Officers Bylaw No. 1074-2016 be given first, second and third readings as amended.

CARRIED

8 **REPORTS BY STAFF**

(a) **Revision to the Terms of Reference for the Standing Committee on Bylaw and Policy Review**

- Report dated February 17, 2016 from Kelly Ridley, Executive Assistant to the Director of Park Operations

3623-16 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

**(amended by
resolution
3626-16)**

THAT the current 'Terms of Reference for the Standing Committee on Bylaw and Policy Review' be amended by:

Deleting subsection 1.1 and 1.2 under Section 2 - Duties with the following subsections:

1.1 To review and recommend changes, if required, to Cultus Lake Park bylaw.

1.2 To review and recommend changes, if required, to Cultus Lake Park policies; and

THAT Section 3 – Membership and Term – subsection 3.5 be amended by adding the title Chief Administrative Officer behind the title Director of Park Operations.

CARRIED

(b) **Letter of Support for Next Steps for Water System Service**

- Verbal Report from Bonny Bryant, Director of Park Operations

The Director of Parks Operations provided a brief overview as to why the request was being brought forward to the Board for a resolution. The Board was advised when more information is available on the design and costing, a report will be provided.

3624-16

Moved by: Commissioner Lamb Seconded by: Commissioner Bauer

***THAT** the Director of Park Operations be directed to send a Letter of Support from the Cultus Lake Park Board to the Fraser Valley Regional District to endorse the next steps in the Water System service by supporting:*

- *the creation of a new service area from Parkview to Cultus Lake Park to allow for direct taxation for the water service, which will begin in 2017;*
- *enacting the necessary bylaw for seeking provincial approval for the borrowing \$3.9M for the water system;*
- *that the Fraser Valley Regional District proceed to a Request for Proposal and detailed design and costing for the Water System, and*

***FURTHER** that the Fraser Valley Regional District be requested to return to the Cultus Lake Park Board and report on the detailed design and costing.*

CARRIED

9

REPORTS FROM COMMISSIONERS

There were no reports made by the Commissioners.

10

CULTUS LAKE COMMUNITY ASSOCIATION

There was no report made by the Cultus Lake Community Association.

11

PUBLIC QUESTION PERIOD

Q: Rick Williamson asked for clarification on the Letter of Support. He stated that as he understands that nothing has been approved. He expressed concern with Bullet 1 which states that direct taxation could take place in 2017.

A: Chair Renwick noted that a new service area needs to be created and if we take this route, then the taxation will take place.

Q: T. Woodrow – Under the agenda Section 8.a – should not the subsections being amended be 2.1 and 2.2 instead of 1.1 and 1.2?

A: The Chair acknowledged the error and said it would be corrected after question period.

Q: T: Woodrow – asked about the subdivision approval being handled by the Fraser Valley Regional District. He noted that unless it has been repealed, there is a subdivision bylaw in effect that the Parks Board still has final approval and makes reference to an approving officer.

A: The Manager of Community Services advised that the approving officer position would not need to approve any subdivisions in the Park as they are a leased lot subdivision and are not registered at the Land Title Office.

The Board Chair requested that the Agenda be further amended to correct the numbers noted in Report under Section 8 (a) Revision to the Terms of Reference for the Standing Committee of Bylaw and Policy review to change the subsection numbers from 1.1 and 1.2 to 2.1 and 2.2.

3625-16

Moved by: Commissioner Lamb Seconded by: Commissioner Turcasso

CARRIED

(Amendment to resolution 3623-16)

3626-16

Moved by: Commissioner Lamb Seconded by: Commissioner Payeur

THAT the current 'Terms of Reference for the Standing Committee on Bylaw and Policy Review' be further amended by changing references to subsections 1.1 and 1.2 to subsections 2.1 and 2.2 so the resolution reads:

Deleting subsection 2.1 and 2.2 under Section 2 - Duties with the following subsections:

2.1 To review and recommend changes, if required, to Cultus Lake Park bylaw.

2.2 To review and recommend changes, if required, to Cultus Lake Park policies; and

THAT Section 3 – Membership and Term – subsection 3.5 be amended by adding the title Chief Administrative Officer behind the title Director of Park Operations.

CARRIED

Q: Rick Williamson asked when the PlanCultus would be released.

A: Commissioner Lamb noted that the next meeting of the Future Planning Advisory Committee would be on April 7, 2016 at which time they are reviewing the draft and the outcome of the meeting would hopefully to endorse the plan at which time it would be released.

Q: T. Woodrow asked about a baseline soil study noted at the December 9, 2015 meeting for land on Parmenter Road that is being occupied by Emil Anderson. He asked the following questions:

- How long has Emil Anderson occupied the site?
- How much rent is paid to the Cultus Lake Park Board during this time and if not why?
- When did Cultus Lake take over jurisdiction of the site? Assuming it was not part of the Crown Grant.

A: Chair Renwick noted that they have been there at least three years on the site. With respect to the lease and payments, he noted that the Board is not at liberty to disclose that information at this moment as we are in negotiations with them.

Q: T. Woodrow noted he had some questions regarding the site and the neighbouring site owned by BCBC.

A: Commissioner Lamb noted that Cultus Lake is trying to get the answers as well and that we are negotiating in good faith.

Q: T. Woodrow stated that he realized that the Board could not probably answer the question but was the Park Board still paying former CAO, Ron Campbell.

A: The Chair responded that he could not.

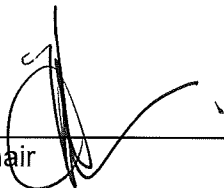
12 ADJOURNMENT

3627-16 Moved by: Commissioner Lamb Seconded by: Commissioner Turcasso

***THAT** the Regular meeting of the Cultus Lake Park Board held Wednesday, February 17, 2016 be adjourned at 7:24 pm.*

CARRIED

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Cultus Lake Park Board held *February 17, 2016*.



Chair



Director of Park Operations
Corporate Officer