



## CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, JUNE 15, 2016  
CULTUS LAKE COMMUNITY HALL  
4220 Columbia Valley Highway, Cultus Lake, BC

**Present** Commissioner D. Renwick – Chair  
Commissioner J. Lamb – Vice-Chair  
Commissioner L. Payeur  
Commissioner D. Bauer

**Regrets** Commissioner R. Turcasso

**Staff** Director of Park Operations/CAO – B. Bryant  
Manager of Finance – M. Veenbaas  
Manager of Community Services – T. Davis  
Manager of Visitor Services, Campgrounds and Cabins – K. Ridley  
Acting Executive Assistant to the Director of Park Operations / CAO – R. Litchfield

(1) **CALL TO ORDER**

The Chair called the meeting to order at 6:02 pm.

(2) **RESOLUTION TO PROCEED IN CAMERA**

Moved by: Commissioner Lamb Seconded by: Commissioner Bauer

3682-16 **THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:  
90(1) (c) labour relations or other employee relations;  
90 (1) (d) the security of the property of the municipality..

**CARRIED**

(3) **RECONVENE**

The meeting reconvened at 7:03 pm.

(4) **APPROVAL OF AGENDA**

3683-16 Moved by: Commissioner Lamb Seconded by: Commissioner Bauer

**THAT** the Agenda for the Regular Meeting of the Cultus Lake Park Board for June 15, 2016 be amended by adding:

Section 12, Commissioners Reports to include:

- 12(a), Verbal Report from Bonny Bryant, Director of Park Operations / – Cultus Lake Days follow up.

*Amend No Smoking Bylaw No. 1077, 2016 with the following changes;*

*Delete Section 3, and replace with the following wording:*

3. Smoke free parks and outdoor spaces contributes to a healthy and safe environment. Cultus Lake Park No Smoking Bylaw prohibits smoking, except for the exempted uses and areas in, inter alia, the following designated areas:

- Public Green spaces;
- Beach and Foreshore area;
- Treed areas;
- Trails;
- Parking lots;
- Playgrounds;
- Public washrooms;
- Off leash dog areas;
- Volley Ball and tennis courts;
- Residential roadways
- Common areas in Sunnyside and Vedder Campgrounds.

The following areas and uses are exempted from the provisions of this bylaw:

- The ceremonial burning of tobacco as part of an Aboriginal cultural activity;
- Sunnyside and Vedder individual camping sites; and
- Residential properties.

It was further noted by the Director of Park Operations/CAO that her report be amended to add the word "not" in the Third Resolution so it reads **THAT** a person must not use a controlled substance or ....and that the changes to the resolution contained above be reflected in the staff report.

***THAT** the agenda be approved as amended; and*

***THAT** all delegations, reports, correspondence and other information set to the agenda be received for information.*

**CARRIED**

(5) **ADOPTION OF BOARD MINUTES**

3684-16 Moved by: Commissioner Lamb Seconded by: Commissioner Bauer

***THAT** the minutes of the Regular meeting of the Cultus Lake Park Board held on June 1, 2016, be adopted.*

**CARRIED**

(6) **DELEGATION**

- (a) The Board received the presentation from Lynn Orstad, Local FireSmart Representative regarding the FireSmart Canada Community Recognition Program.

Local FireSmart Representative, Lynn Orstad presented the FireSmart Program information to the Cultus Lake Park Board and suggested how they can continue with the program that the Park had completed a few years ago.

More people are moving into the valley but have no knowledge about wildfire protection plans in their area. FireSmart is a nationally recognized program. Assessment reviews are completed based on the hazards in the community areas. Committees are formed and volunteers help contribute to making their areas fire safe. Removal of pine needles, gutters cleaning, clearing debris area are some of the things volunteers help with to keep their areas safe. The plan is to remove all fuel related materials and to create fire breaks in the communities. They provide reviews for future development plans for fire safe.

(7)) **ADOPTION OF COMMITTEE AND COMMISSION MINUTES**

- (a) **Community Events and Activities Committee Minutes**

3685-16 Moved by: Commissioner Lamb Seconded by: Commissioner Bauer

*THAT the minutes of the Community Events and Activities Committee for May 12, 2016 be received.*

**CARRIED**

(8) **FINANCE**

3686-16 Moved by: Commissioner Payeur Seconded by: Commissioner Lamb

*THAT the report from the Manager of Finance regarding the 2015 Statement of Financial Information be approved with the corrections and;*

*THAT the report be placed on the Cultus Lake Park Board website.*

**CARRIED**

(9) **CORRESPONDENCE**

The correspondence was removed from the Agenda.

(10) **BYLAWS**

(a) **No Smoking Bylaw No. 1077, 2016**

Report dated June 15, 2016 from Bonny Bryant, Director of Park Operations/Chief Administrative Officer.

The changes requested to the bylaw by Chair Renwick were incorporated prior to the No Smoking Bylaw No. 1077, 2016 being read.

3687-16 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

*THAT No Smoking Bylaw No.1077, 2016 be given First, Second and Third Readings and;*

*THAT staff place proper signage around the park and that have a communication strategy in place and notices be placed on the website upon approval.*

**CARRIED**

(11) **REPORTS BY STAFF**

(a) **Development Variance Permit for 267 Fir Street**

- Report from David Bennett, Planner II, FVRD

David Bennett, Planner II, FVRD presented the Variance application for 267 Fir Street.

The leaseholder spoke to the application regarding their requests. The Chair had asked the applicant, what the purpose of screening a closed deck would be for. The leaseholder commented that it would be for privacy purposes. Commissioner Payeur asked the leaseholder why they are requesting 70% in glass railing and deck setbacks. The applicant commented that the screening would allow for privacy off the back and widening the deck would compensate for the lack of yard space.

One person spoke in opposition to the application.

3688-16 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

*THAT Cultus Lake Park Board authorize the issuance of the Development Variance Permit for 267 Fir Street to allow for a 3.0 ft. height allowance and;*

*THAT it be noted that there was a error in the report provided that should have read 3.0 ft. instead reads 3.2 ft. and;*

*THAT the request for a setback reduction for the deck be denied.*

**CARRIED**

(b) **Special Event Application – “That’s What She Said”**

- Report dated June 15, 2016 from Lisa Yates, Secretary/Receptionist

3689-16 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

*THAT the request to reduce the Special Event application fee from \$500 to \$250 for the Fraser Valley Mountain Bike Association event on September 24, 2016 be approved.*

**CARRIED**

(c) **Special Event Application – Baker Newby Summer Picnic**

- Report dated June 15, 2016 from Lisa Yates, Secretary/Receptionist

The Chair excused himself from the meeting due to a conflict of interest.

The Cultus Lake Park Board reviewed the Special Event Application for Baker Newby and the Board was in support of the application as the event is a private event and food from the food truck will not be provided to the public.

3690-16 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

*THAT Baker Newby be permitted to have one food truck at their Special Event at Main Beach on August 6, 2016.*

**CARRIED**

(12) **REPORTS BY COMMISSIONERS**

**Cultus Lake Day – June 11, 2016**

- *Verbal Report – Cultus Lake Days follow-up.*

Commissioner Turcasso was not in attendance for the meeting. Bonny Bryant, Director of Park Operations/CAO spoke on behalf of Commissioner Turcasso.

The event was a great success! Starting with the pancake breakfast that was delicious and well attended. The parade was the largest so far to date with wonderful feedback from the dignitaries. Thank you to Commissioner Payeur for arranging the Classic Car show. All of the vendors were very busy. The beer tent had limited success due to the weather. Commercial business comment from Lakeside Beach Club – they did well and are looking forward to next year. The music provided from all was fantastic. The fireworks were fantastic thanks to Corey, Cody and Wayne Helmer and volunteers from the fire department who worked with Kevin Siggs of Midnight Pyro. The radio station announced it was a great success. Thank you to all volunteers and staff for making this happen. Thank you to Chair Renwick for all of his support and volunteering many hours over the weekend. There will be a debriefing following the event in prep for next year. 2017 will be its 150 year. The theme will be of nostalgia and hopes that it will include activities of the 50/60's with watercraft races, swim meets and so on. Hundreds of hours in planning for the event and commitment of seven committee members for six months plus so many others to make that one day happen.

The Chair introduced Troy Davis, our new Manager of Community Services and welcomed him to join our team here at Cultus Lake Park. Troy Davis has been hired as the new Manager of Community Services. Troy holds an undergraduate degree in Ecotourism and Outdoor Leadership and a Masters of Environmental Studies in Nature-based Recreation and Tourism. Troy's most recent position was with Manning Park Resort as the Assistant General Manager. At Manning Park he supervised 140 management and staff in nine departments and had oversight on the management of 90 physical assets (resort buildings, pool and spa, and the downhill ski area buildings and lifts, to name a few). Troy's background and education will serve us well.

(13) **COMMUNITY ASSOCIATION**

Lorna Griffeth reminded the Cultus Lake Park Board and all in attendance of the upcoming Annual General Meeting will be held July 20, 2016.

Lorna Griffeth had asked the Cultus Lake Park Board based on what she had heard that the Group Campsite B appeared to be in use by a church group. Bonny Bryant, Director of Park Operations/CAO would refer this to staff to look into.

Commissioner Lamb believed it was a possibility that the wrong gate was accessed, nevertheless would have staff look into it.

(14) **PUBLIC QUESTION PERIOD**

Q: Patti Carpenter – With regards to the FireSmart program, if there no smoking on the beach, and fueling of gas on the lake, gas cans area being stored in garages or laneways. Whether red gas cans are an issue. Is this a concern of something that should be looked into?

A: Staff will speak with the Fire Chief to see if there are any concerns.

Q: Roger Burrows – Delighted to see the variance measurements provided in both conversions.


(15) **ADJOURNMENT**

3691-16 Moved by: Commissioner Lamb Seconded by: Commissioner Bauer

*THAT the Regular meeting of the Cultus Lake Park Board held Wednesday, June 15, 2016 be adjourned at 8:03pm.*

**CARRIED**

I hereby certify the preceding to be a true and correct account of the Closed meeting of the Cultus Lake Park Board held June 15, 2016.

  
\_\_\_\_\_  
Chair

  
\_\_\_\_\_  
Director of Park Operations/CAO  
Corporate Officer