



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, AUGUST 17, 2016
CULTUS LAKE COMMUNITY HALL
4220 Columbia Valley Highway, Cultus Lake, BC

Present Commissioner D. Renwick – Chair
Commissioner J. Lamb – Vice-Chair
Commissioner L. Payeur
Commissioner D. Bauer
Commissioner R. Turcasso

Regrets

Staff Director of Park Operations/CAO – B. Bryant
Manager of Finance – M. Veenbaas
Manager of Community Services – T. Davis
Manager of Visitor Services, Campgrounds and Cabins – K. Ridley
Acting Executive Assistant to the Director of Park Operations / CAO – R. Litchfield

(1) **CALL TO ORDER**

The Chair called the meeting to order at 4:03 pm.

Chair Renwick introduced the meeting by reminding the public that there is now a Fire Ban in effect within Cultus Lake Park. As per the Ministry of Forests, Lands and Natural Resources Operations, as of 12:00 noon Wednesday, August 17, 2016. Campfires and not allowed, open fires are not allowed, tiki torches are not allowed, fireworks are not allowed. The prohibition does not apply to gas propane cooking units or briquette items. Flames heights not to exceed 15 cm.

(2) **RESOLUTION TO PROCEED TO CLOSED MEETING**

3636-16 Moved by: Commissioner Payeur Seconded by: Commissioner Lamb

*THAT the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:*

*Section 90(1) (d) security of the property of the municipality; and
90(1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.*

(3) **RECONVENE**

The meeting reconvened at 7:03 pm.

(4) **APPROVAL OF AGENDA**

3637-16 Moved by: Commissioner Turcasso Seconded by: Commissioner Lamb

THAT the Agenda for the Regular Meeting of the Cultus Lake Park Board for August 17, 2016 be approved and;

THAT all delegations, reports, correspondence and other information set to the agenda be received for information.

CARRIED

(5) **DELEGATION**

(a) **Public Input on PlanCultus**

- Memorandum dated August 17, 2016 from Graham Daneluz, Manager of Planning/Deputy Planner of FVRD.

Graham Daneluz, Manager of Planning/Deputy Planner of FVRD reviewed the draft PlanCultus. Open House and Town Hall meetings were held on June 16th and 30th to present Version 4 draft. The Open House and Town Hall meetings were successful in informing the community. Input was provided through various forums – Town hall meeting comments, feedback forms, emails and other submissions and through referral responses.

Items that were discussed and decisions made are as follows:

Item 1 - The balance between green/public space and community development

Commissioners felt that the Version 4 draft of PlanCultus is based on extensive public engagement and FPAC recommendations. Generally, it represents a suitable balance between maintaining green/public space and community development.
NO CHANGE

Item 2 - Designation of unleased sites in the Residential area

In the Version 4 draft of PlanCultus, unleased sites in the residential area, primarily along 1st Avenue, were designated as Public. Commissioners considered these sites and directed that they be reviewed against the map of established lease lots and all established lease lots should be designated Residential.
MAP AMENDMENT

Item 3 - Decreasing the Village Centre area from 13.3 acres to 7.5 acres

Commissioners felt that the Village Centre area was generally supported in the community. It is based on based on extensive public engagement and FPAC recommendations. Arbitrary changes to the boundaries of the Village Centre should be avoided. The current boundary is to be maintained and further public input can be obtained that the forthcoming public hearing.
NO CHANGE

Item 4 - Decreasing the Low Impact Recreational area from 47 acres to 20 acres

Commissioners felt that the Low Impact Recreational area was generally supported in the community. It is based on based on extensive public engagement and FPAC recommendations. The boundary was already reduced in previous versions. Arbitrary

changes to the boundaries of the Low Impact Recreation should be avoided. The current boundary is to be maintained and further public input can be obtained that the forthcoming public hearing.
NO CHANGE

Item 5 - Short Term Commercial Vacation Rentals

Commissioners considered short term commercial vacation rentals as a land use in the community and contemplated the need for PlanCultus to provide related policies. Commissioners recognized that a strategy to address commercial vacation rentals would likely be needed in the future. It is a complex issue and relatively few public submissions for PlanCultus addressed it. Commissioners felt that issues associated with short term vacation rentals should be acknowledged in PlanCultus and a policy should be added to identify the need for a strategy to manage them in the future, particularly to minimize impacts on the community – especially as they relate to parking and servicing.
ADD NEW POLICY

Item 6 - Secondary Suites & Coach Houses

Commissioners considered the adequacy of policies in the Version 4 draft of PlanCultus with respect to secondary suites and coach houses, including impacts to neighbor's, servicing, parking and the approval process. Commissioners felt that existing policies and the process for considering approval of second dwellings are suitable.
NO CHANGE

The Board is aware that FVRD is proposed to place settling ponds in the commercial zoned area. If this is done this may scare away any village space use. This use for not only Cultus Lake Park but other surrounding areas as well. This area should not be considered for the settling ponds.

3638-16 Moved by: Commissioner Lamb Seconded by: Commissioner Turcasso

- (a) ***THAT*** the Cultus Lake Park Board consider and provide direction for amendments to draft PlanCultus respecting: 1) changes necessary to achieve an appropriate balance between protection of greenspace/public land and community development; And, 2) how to designate unleased sites within the Residential Area;

THAT draft PlanCultus be amended as recommended in Appendix 1: Summary Table of the memorandum regarding public input on PlanCultus dated August 17, 2016;

AND THAT PlanCultus be brought to the Cultus Lake Park Board in September 7, 2016 as amended for consideration of first reading as amended.

******Note: Public Input attachment will be available for viewing at the Cultus Lake Park office. This correspondence exceeds 600 pages.***

- (b) **PRESENTATION – LAKESIDE TRAIL SOCIETY**

- Email and correspondence dated August 9, 2016 from Lakeside Trail Society members Jim Young, Chairman and Ernie Vance, Director

Jim Young, Chairman and Ernie Vance, Director of the Lakeside Trail Society presented their proposal and requested that the Board to donate 100 hours of labour in kind and some equipment.

The Cultus Lake Park Board received the request for information.

(6) **ADOPTION OF MINUTES**

3639-16 Moved by: Commissioner Lamb Seconded by: Commissioner Bauer

THAT the minutes for the Regular Meeting held on July 13, 2016 by the Cultus Lake Park Board be adopted.

CARRIED

(7) **FINANCE**

(a) **2016 Insurance Policy Renewal**

- Report dated August 17, 2016 from Mike Veenbaas, Manager of Finance.

3640-16 Moved by: Commissioner Lamb Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board received the report from Manager of Finance regarding the 2016 Insurance Policy Renewal.

CARRIED

(8) **CORRESPONDENCE**

(a) **Notice of Resignation – Community Events and Activities Committee**

- Email dated July 4, 2016 from Audra Coton, member of the Community Events and Activities Committee.

3641-16 Moved by: Commissioner Turcasso Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board receive the email resignation from Audra Coton.

(9) **BYLAWS**

(a) **“Accumulated Operating Surplus Reserve Fund Bylaw No. 1032 – 12, Repeal Bylaw No. 1078, 2016”**

3642-16 Moved by: Commissioner Payeur Seconded by: Commissioner Lamb

THAT the Cultus Lake Park Board give Final reading to the “Accumulated Operating Surplus Reserve Fund Bylaw No. 1032 – 12, Repeal Bylaw No. 1078, 2016”.

CARRIED

(10) **STAFF REPORTS**

(a) **Special Event Application – Around the Lake Give’R Take 30**

- Report dated August 17, 2016 from Lisa Yeates, Secretary/Receptionist.

3643-16 Moved by: Commissioner Lamb Seconded by: Commissioner Turcasso

THAT from 7 AM to 3 PM on October 15, 2016 parking fees for up to 60 race volunteers at the Around the Lake Give’R Take 30 Special Event be waived.

CARRIED

(11) **REPORTS BY COMMISSIONERS**

Commissioner Turcasso updated the Board on the success the Events and Activities Committee had with all of the events hosted. Commissioner Turcasso thanked all of the volunteers that committed their time to make these events happen. The movie nights had a wonderful turnout with over 400 people attending some nights. She also thanked the staff at Sunnyside Campground for the concession and organizing. Elvis is coming this weekend. The Tragically Hip will be on August 26th at 8:30 pm with Lakeside Beach Club serving burgers.

(12) **COMMUNITY ASSOCIATION**

Rosemary Burrows on behalf of Lorna Griffith informed the Board of the upcoming AGM Meeting September 20th and advised that there will be speaker from FVRD and FireSmart. Voting will take place and Constitution changes for the CLCA. Voters must be a member in order to vote. Memberships or renewal are \$5 and can be purchased at the Cultus Lake Community School.

(13) **PUBLIC QUESTION PERIOD**

Q: Rick Williamson – Would like clarification on the fire ban. Does it also apply to propane or natural gas fire pits?

A: Wood related burning. It must be CSA approved and no more than 15 cm in flame height.

Q: Rick Williamson – you may not know yet because you are all here in the meeting but there was a huge bon fire on the west side of the lake on the beach just past the houses and during the meeting I had received a text from my daughter saying “huge kudos for park staff for getting there quickly and getting it out”.

Q: Bob McCrea – In 2012, when I started on the Board, we realized we did not have business interruption insurance and we bought it because someone had said, “what if Sunnyside burned down”. We based the amount we bought on figured it would take years to restore Sunnyside. I’m telling you this, with Mike Veenbaas talking about insurance and I did not know if anyone knows the formula we used and if anyone wants to review the number.

A: Mike Veenbaas, Manager of Finance we still maintain it but was not aware of what the line numbers are. It would be worth looking at it. Sunnyside revenue has not gone up and the coverage has not gone up.

Q: Rick Williamson - I am just wondering about the proposal from the Lakeside Trails, I walk the trails all the time and I like them. If the Board officially designates a certain route as Lakeside Trail is there any legal implication so in the future if you decide to expand Sunnyside Campground into that area we cannot because it has been designated as Lakeside Trail?

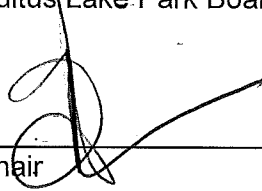
A: True.

(13) **ADJOURNMENT**


3644-16 Moved by: Commissioner Turcasso Seconded by: Commissioner Bauer

THAT the Regular Meeting of the Cultus Lake Park Board held August 17, 2016 be adjourned at 8:25 pm.

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Cultus Lake Park Board held August 17, 2016.



Chair



Director of Park Operations/CAO
Corporate Officer