



## CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, SEPTEMBER 21, 2016  
CULTUS LAKE COMMUNITY HALL  
4220 Columbia Valley Highway, Cultus Lake, BC

**Present** Commissioner J. Lamb – Acting Chair  
Commissioner L. Payeur  
Commissioner R. Turcasso

**Regrets** Commissioner D. Renwick – Chair  
Commissioner D. Bauer  
Manager of Finance – M. Veenbaas

**Staff** Director of Park Operations/CAO – B. Bryant  
Manager of Community Services – T. Davis  
Manager of Visitor Services, Campgrounds and Cabins – K. Ridley  
Acting Executive Assistant to the Director of Park Operations / CAO – R. Litchfield

(1) **CALL TO ORDER**

The Chair called the meeting to order at 7:00 pm.

(2) **RESOLUTION TO PROCEED TO CLOSED MEETING**

3659-16 Moved by: Commissioner Payeur Seconded by: Commissioner Turcasso

***THAT*** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

*Section 90(1) (d) security of the property of the municipality; and  
90(1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.*

(3) **APPROVAL OF AGENDA**

3660-16 Moved by: Commissioner Turcasso Seconded by: Commissioner Payeur

*THAT the Agenda for the Regular Meeting of the Cultus Lake Park Board for September 21, 2016 be amended by adding:*

*Staff Reports Section 8(b), Arborist Report to include the following reports:*

*I. Cultus Lake, Main Beach and Parks Office - Arborist Report dated July 8, 2016 from Certified Arborist ISA*

*II. Lakefront - Arborist Report dated August 5, 2016 from Certified Arborist ISA*

*III. Sunnyside Blvd. - Arborist Report dated September 10, 2016 from Certified Arborist ISA; and*

*IV. Staff Reports Section 8(c), Traffic Calming for Park Drive and Mountain View Road and Fir Street Lane be replaced in its entirety; and*

*THAT the agenda be approved as amended; and*

*THAT all delegations, reports, correspondence and other information set to the agenda be received.*

**CARRIED**

(4) **ADOPTION OF MINUTES**

3661-16 Moved by: Commissioner Payeur Seconded by: Commissioner Turcasso

*THAT the minutes for the Regular Meeting held on September 7, 2016 by the Cultus Lake Park Board be adopted.*

**CARRIED**

(5) **ADOPTION OF COMMITTEE AND COMMISSION MINUTES**

(a) *THAT the minutes from the Bylaw Policy and Review Committee from March 31, 2016 be approved.*

3662-16 Moved by: Commissioner Payeur Seconded by: Commissioner Turcasso

**CARRIED**

(b) *THAT the minutes from the Bylaw Policy and Review Committee from April 8, 2016 be approved.*

3663-16 Moved by: Commissioner Payeur Seconded by: Commissioner Turcasso

**CARRIED**

(c) *THAT the minutes from the Bylaw Policy and Review Committee from April 11, 2016 be approved.*

3664-16 Moved by: Commissioner Payeur Seconded by: Commissioner Turcasso

**CARRIED**

- (d) **THAT** the minutes from the Bylaw Policy and Review Committee from April 18, 2016 be approved.

3665-16 Moved by: Commissioner Payeur Seconded by: Commissioner Turcasso

**CARRIED**

- (e) **THAT** the minutes from the Bylaw Policy and Review Committee from May 2, 2016 be approved.

3666-16 Moved by: Commissioner Payeur Seconded by: Commissioner Turcasso

**CARRIED**

- (f) **THAT** the minutes from the Bylaw Policy and Review Committee from May 9, 2016 be approved.

3667-16 Moved by: Commissioner Payeur Seconded by: Commissioner Turcasso

**CARRIED**

- (g) **THAT** the minutes from the Bylaw Policy and Review Committee from May 20, 2016 be approved.

3668-16 Moved by: Commissioner Payeur Seconded by: Commissioner Turcasso

**CARRIED**

- (h) **THAT** the minutes from the Bylaw Policy and Review Committee from June 17, 2016 be approved.

3669-16 Moved by: Commissioner Payeur Seconded by: Commissioner Turcasso

**CARRIED**

- (i) **THAT** the minutes from the Bylaw Policy and Review Committee from July 5, 2016 be approved.

3670-16 Moved by: Commissioner Payeur Seconded by: Commissioner Turcasso

**CARRIED**

- (i) **THAT** the minutes from the Bylaw Policy and Review Committee from July 5, 2016 be approved.

3671-16 Moved by: Commissioner Payeur Seconded by: Commissioner Turcasso

**CARRIED**

(6) **CORRESPONDENCE**

(a) **Lakeside Trail Society**

- Letter dated August 29, 2016 from Jim Young of Lakeside Trail Society.

The Cultus Lake Park Board received the letter from Lakeside Trail Society.

(7) **STAFF REPORTS**

(a) **Park Office Renovations**

- Verbal Report dated September 21, 2016 from Bonny Bryant, Director of Park Operations | CAO.

3672-16 Moved by: Commissioner Payeur Seconded by: Commissioner Turcasso

***THAT** the Board give their approval to the Director of Park Operations/Chief Administrative Officer to complete the necessary renovations of the administration office up to a cost of \$80,000, which will be funded from the 2016 operating budget.*

**CARRIED**

(b) **Arborist Report**

- Report dated September 21, 2016 from Troy Davis, Manager of Community Services.
  - I. Cultus Lake, Main Beach and Parks Office - Arborist Report dated July 8, 2016 from Certified Arborist ISA.
  - II. Lakefront - Arborist Report dated August 5, 2016 from Certified Arborist ISA.
  - III. Sunnyside Blvd. - Arborist Report dated September 10, 2016 from Certified Arborist ISA.

3673-16 Moved by: Commissioner Payeur Seconded by: Commissioner Tucasso

***THAT** the Board receive the Arborist reports from the Manager of Community Services for information.*

**CARRIED**

(c) **Traffic Calming Report for Park Drive and Mountain View Road, and Fir St. Lane**

- Report dated September 21, 2016 from Troy Davis, Manager of Community Services.
- Mountainview Road / Park Drive and the laneway north of Fir Street.
- Laneway north of Fir Street.

3674-16 Moved by: Commissioner Payeur Seconded by: Commissioner Tucasso

***THAT** the Board accept the report; and*

***THAT** the Board direct staff to make the changes outlined in the report so as to calm traffic on Park Drive and Mountainview Road; and*

*THAT the report for Fir Street and the laneway be deferred to the next meeting.*

**CARRIED**

(d) **Lot 'C' Parking Expansion**

- Report dated September 21, 2016 from Troy Davis, Manager of Community Services.

~~*THAT the Board approve the proposed design of the expansion of Parking Lot 'C'; and*~~

~~*THAT the Board consider the building and paving of the new expanded area, paving the existing Parking Lot 'C' area, and installing a new parking meter during the 2017 budget deliberations.*~~

(e) **Request to Cancel Regular Board Meeting**

- Report dated September 21, 2016 from Rachel Litchfield, Acting Executive Assistant to the Director of Park Operations | CAO.

3675-16 Moved by: Commissioner Turcasso Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board approve cancelling October 12, 2016 Regular Board meeting and to hold a Special Regular Board Meeting on October 19, 2016.*

**CARRIED**

(8) **REPORTS BY COMMISSIONERS**

Commissioner Turcasso provided the Board and public with an update on the Christmas event planning. The Committee is in the preliminary stages of planning the Christmas lights event which will take place the weekend of December 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup>. Lillian Newhouse will also be organizing a musical entertainment Christmas show, to be held at the Cultus Lake Community Hall on December 14<sup>th</sup>. The golf course Christmas party will be held on December the 19<sup>th</sup>. If there is anyone interested in selling artisan articles please contact Lillian Newhouse or myself.

Acting Chair Lamb notified the Board and staff that he was asked to be to a Board Liaison with the Cultus Lake Community School Association. Acting Chair Lamb attended the first meeting this fall and was very pleased. The meeting was very informative and is looking forward to attending future meetings.

Commissioner Payeur provided an update on the Bylaw Review Committee. They have been meeting regularly again and are reviewing current bylaws which includes, dogs, trees and boats which was under the Good Neighbor Bylaw. Commissioner Payeur thanked staff, in particular Katrina, Bonny, Rachel and Kelly for their involvement and support as well as members, Sharon and Rick.

(9) **COMMUNITY ASSOCIATION**

Lorna Griffeth asked where the funding is coming from for the tree removal for the Arborist Report. Acting Chair Lamb responded by stating that this is in the budget.

She has also asked about security in the residential area and whether there is a possibility of installing a camera at the gatehouse. This way vehicles could be identified and we would have a better chance of catching people who are stealing or break and entering.

Acting Chair Lamb provided some insight on the security, due to the season that we had and the security issues we have contracted a company to conduct a security review.

Lorna Griffeth mentioned to the Board that they are in the process of hiring another assistant for the Community School Association.

Commissioner Turcasso thanked the Cultus Lake Community School Association for allowing the Committee to post information on the new notice board.

(10) **PUBLIC QUESTION PERIOD**

Q: Rick Williamson – Delighted to see Arborist report, seeing the statistics that his house was identified as a target. The areas that have been done look good but what about Sunnyside Campground, are there plans in the future to have an arborist check that out?

A: Bonny Bryant, Director of Park Operations | CAO - We will be doing most of the park and we are currently in the process of doing Sunnyside Campground.

Q: Bob McCrea – Thrilled about the arborist reports. Years ago he had read an article on trees in New York City in Central Park. Apparently there were people that were killed and there were many law suits against them from falling branches and trees. I think this is terrific that we are doing this and it would be great if we can actually have something that forced the Board and staff in the future, like a bylaw to actually do this year after year. I would like the Board to consider that as this is something that should not be dropped. I'm concerned about the actual motion as it appears that the Board received the reports for information but the discussion is to spend \$20,000 and to go ahead. One contradicts the other in my mind.

A: Acting Chair Lamb - There is money in the fund to enact the arborist report and anything not in the current budget will be dealt with in budget process.

Q: Sharon Bronson 647 Mountain View - I just wanted to speak on the traffic calming, specifically Mountain View. Firstly, I am really glad to hear that it's a longer traffic calming. I hate it every time I have to go through those bumps on Sunnyside. I must tell you, the good news is that the school is there so I am happy about that and I am happy about the big traffic calming. The one thing I would ask is, I have lived on Mountain View since 1989 and except for a hand full of incidences, and I live near the other end of Mountain View. I am happy the way it is but if we are going to have traffic calming, three years ago staff came by and conducted a survey. I had requested that they do not install the same speed bumps as on Sunnyside. If you can do Park Drive first and Mountain View later, I would be happy about that.

Q: Ken Dosen, Park Drive I would like to thank the Board and staff for the traffic calming agenda that they are going ahead with. I am a little concerned that one

traffic calming may not be enough on Park Drive but I will go with the experts for now. As you go to the ferries, go to any district or in Vancouver they have two to three which makes people think and slow down. As far as what type, it doesn't matter to me. I have a custom car, I hate speed bumps but I love them in the park! I thank you very much for that.

- A: Acting Chair Lamb – Just a note for Troy and Bonny that Ken will be the biggest watch dog as to how it is working.
- Q: Roger Burrows – On the arborist report, I am wondering if there are terms of reference because there are trees that I know about that don't show up on the arborist report. For example, the wharf at the end of Hemlock Street, off of Hemlock adjacent to that wharf there are two trees that are not in the arborist report. One is a chestnut tree that is as big as the firs or cedars. There is also a Willow on the foreshore in that area that didn't not show up and are there terms of reference that really just covered trees other than those kinds or whether they missed them.
- A: Troy Davis, Manager of Community Services – The only trees that are identified in the report are the ones with issues but all of the trees have been assessed.
- Q: Steve Marks, Sunnyside Blvd. Cultus Lake Marina - For the record, I just want to let you guys know how concerned I was that the agenda for this evenings meeting, released to the public yesterday included item 8(d) recommending significant changes to Parking Lot C. Parking Lot C is integral to my long established business. I have been working with the Cultus Lake Park Board on renewing and clarifying the lease upon which Cultus Lake Marina & Rentals depends, and parking arrangements are one of the key elements of the lease. That is why I was so surprised to learn about the proposal to build another access point for vehicle traffic and make other changes without anyone consulting me about significant change. In my view, this was not consistent with the concept of "Good Faith" negotiations. I acknowledge the offending item has been removed from tonight's agenda, and I want to thank Bonny for listening to my concerns and for Chair Renwick for agreeing to remove this item for now. However, I want to make sure you understand that the proposed expansion of Parking Lot C needs further consideration and consultation, particularly with the business that stands to be the most directly impacted – Cultus Lake Marina & Rentals. I trust that this matter won't come back to the Park Board for decision until proper consultation has taken place. Public safety concerns with more motorized activity in a confined area, environmental considerations such as increased storm water run-off if the parking lot is paved and whether a water/oil separator will be installed given an increased number of vehicles being parked there, are all questions that need to be answered. I look forward to having an opportunity to work with the Cultus Lake Park Board on the parking lot issue, and other aspects of the lease renewal, in the near future. Thank you for the opportunity to be heard.
- A: Acting Chair Lamb thanked Steve Marks and responded that a meeting is set up for him to meet with Ms. Bryant on Friday to discuss further.

Q: Lorna Griffeth – It was brought to her attention last night at the Community Association meeting that the house next to the church, whatever the contractor is doing, he decided that he would use the electricity from the church without permission. Do we have any control over this?

A: We will let park staff know and we will issue them a letter or contact the FVRD. Commissioner Turcasso noted that they have an extension cord running across the road.

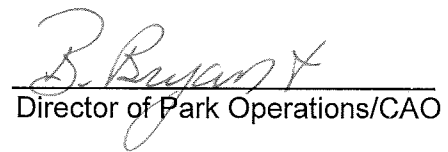
(11) **ADJOURNMENT**

3676-16 Moved by: Commissioner Turcasso Seconded by: Commissioner Payeur

***THAT** the Regular Meeting of the Cultus Lake Park Board held September 21, 2016 be adjourned at 7:47 pm.*

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Cultus Lake Park Board held September 21, 2016.

  
\_\_\_\_\_  
Acting Chair Lamb

  
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Director of Park Operations/CAO