



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, DECEMBER 7, 2016
CULTUS LAKE PARK OFFICE BOARDROOM
4165 Columbia Valley Highway, Cultus Lake, BC

Present Commissioner D. Renwick – Chair
Commissioner J. Lamb – Vice-Chair
Commissioner R. Turcasso

Regrets Commissioner L. Payeur
Commissioner D. Bauer

Staff Director of Park Operations/CAO – B. Bryant
Manager of Finance – M. Veenbaas
Manager of Community Services – T. Davis
Manager of Visitor Services, Campgrounds and Cabins – K. Ridley
Acting Executive Assistant to the Director of Park Operations/CAO - R. Litchfield

(1) **CALL TO ORDER**

The Chair called the meeting to order at 6:29 pm.

(2) **RESOLUTION TO PROCEED TO CLOSED MEETING**

3707-16 Moved by: Commissioner Lamb Seconded by: Commissioner Turcasso

***THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:
Section 90(1) (g) litigation or potential litigation affecting the municipality; and
90(1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.*

(3) **RECONVENE**

The meeting reconvened at 7:00 pm.

(4) **APPROVAL OF AGENDA**

3708-16 Moved by: Commissioner Turcasso Seconded by: Commissioner Lamb

***THAT** the Agenda for the Regular Meeting of the Cultus Lake Park Board for December 7, 2016 be approved; and*

***THAT** all delegations, reports, correspondence and other information set to the agenda be received.*

CARRIED

(5) **ADOPTION OF MINUTES**

3709-16 Moved by: Commissioner Lamb Seconded by: Commissioner Turcasso

(a) ***THAT** the minutes for the Regular Meeting held on November 23, 2016 by the Cultus Lake Park Board be adopted.*

***THAT** the minutes for the Special Telephone Meeting held on November 28, 2016 by the Cultus Lake Park Board be adopted.*

CARRIED

(6) **COMMITTEE MINUTES**

3710-16 Moved by: Commissioner Turcasso Seconded by: Commissioner Lamb

(a) ***THAT** the minutes for the Bylaw Policy and Review Committee held on September 15, 2016, November 3, 2016 and November 25, 2016 be received for information.*

CARRIED

(7) **ELECTION OF THE CHAIR**

The election of the Chair for 2017 has been approved unanimously by the Board.

The Election for Chair was polled at the Special Meeting on November 28, 2016. As per the Procedures Bylaw, the Election of the Chair must be conducted at the first meeting in December. As both Commissioners Payeur and Bauer were not able to attend the Board meeting to be held on December 7th, staff were seeking approval for a different process because not all commissioners could be present for that meeting date.

As a result, the Corporate Officer officially called for the Nominations for the position of Chair for Cultus Lake Park Board for 2017.

Commissioner Bauer nominated Chair Renwick.

Commissioner Renwick accepted the nomination. No other nominations were received. Nominations were closed.

Commissioner Renwick was declared the Park Board Chair for 2017 by acclamation.

(8) **ELECTION OF THE VICE CHAIR**

The election of the Vice Chair for 2017 has been approved unanimously by the Board.

The Election for the Vice Chair was polled at the Special Meeting on November 28, 2016. As per the Procedures Bylaw, the Election of the Vice Chair must be conducted at the first meeting in December. As both Commissioners Payeur and Bauer were not able to attend the Board meeting to be held on December 7th, staff were seeking approval for a different process because that not all commissioners could be present for that meeting date.

Commissioner Payeur, hereby nominated Commissioner Lamb.

Commissioner Lamb accepted the nomination. No other nominations were received. Nominations were closed.

Commissioner Lamb was declared the Park Board Chair for 2017 by acclamation.

(9) **BYLAWS**

(a) **2017 – 2021 Financial Plan Update**

- Report dated December 7, 2016 from Mike Veenbaas, Manager of Finance.
- Bylaw No. 1081, 2016, 2017 -2021 Financial Plan.

3711-16 Moved by: Commissioner Lamb Seconded by: Commissioner Turcasso

THAT the Cultus Lake Park Board give 2nd and 3rd readings to Cultus Lake Park 2017-2021 Financial Plan Bylaw No. 1081, 2016 as amended.

CARRIED

(b) **Levying of Fees Bylaw No. 1082**

- Report dated December 7, 2016 from Mike Veenbaas, Manager of Finance.
- Bylaw No. 1082, 2017, Levying of Rates Bylaw.

3712-16 Moved by: Commissioner Lamb Seconded by: Commissioner Turcasso

THAT the Cultus Lake Park Board give 1st, 2nd and 3rd readings to Cultus Lake Park 2017 Levying of Fees Bylaw No. 1082, 2017 as amended.

CARRIED

(10) **STAFF REPORTS**

(a) **Parking Lot Gate Closure Times**

- Report dated December 7, 2016 from Troy Davis, Manager of Community Services.

3713-16 Moved by: Commissioner Lamb Seconded by: Commissioner Turcasso

***THAT** the parking lot gate closure times be referred back to staff to consult with Cultus Lake Marina & Rentals Ltd regarding parking lot C and to review the hours so that closing times are consistent year round.*

CARRIED

(11) **REPORTS BY COMMISSIONERS**

Commissioner Turcasso updated the Board on the success of the Cultus Lake Christmas Market, lights and events. Overall the weather was not in our favor Friday and Saturday but Sunday was huge success with more than 600 children and people attending. The vendors were pleased with the turnout at the market. The Christmas lights were wonderful and the new light stands on the waterfront at Main Beach added a nice touch. The community spirit was exceptional. Thank you to all the staff, volunteers, suppliers, sponsors and community members who made this Christmas event unforgettable.

(12) **COMMUNITY ASSOCIATION**

(13) **PUBLIC QUESTION PERIOD**

Q: Ken Dosen of Park Drive – The situation regarding the parking lots closures, I know that there have been problems on the walkways and beach and residents been asked to go home. Is this part of the gate closure package too and how will this reflect if the gates are open until ten or eleven if people are walking along the beach?


A: Commissioner Turcasso – This is being reviewed by the Bylaw and Policy Committee.

(14) **ADJOURNMENT**

3714-16 Moved by: Commissioner Turcasso Seconded by: Commissioner Lamb

***THAT** the Regular Meeting of the Cultus Lake Park Board held on December 7, 2016 be adjourned at 7:30 pm.*

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held December 7, 2016.



Chair

Director of Park Operations/CAO
Corporate Officer