



## CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, June 21, 2017  
CULTUS LAKE PARK OFFICE BOARDROOM  
4165 Columbia Valley Highway, Cultus Lake, BC

**Present** Commissioner D. Renwick – Chair  
Commissioner J. Lamb – Vice-Chair  
Commissioner R. Turcasso  
Commissioner L. Payeur  
Commissioner D. Bauer

**Staff** Chief Administrative Officer – B. Bryant  
Executive Assistant to the Chief Administrative Officer – K Ridley

**Regrets** Manager of Community Services – T. Davis

(1) **CALL TO ORDER**

The Chair called the meeting to order at 5:08 pm.

(2) **RESOLUTION TO PROCEED TO CLOSED MEETING**

4034-17 Moved by: Commissioner Lamb Seconded by: Commissioner Turcasso

***THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:*

*Section 90(1)(c) labour relations or other employee relations;*

*Section 90(1)(d) the security of the property of the municipality;*

*Section 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;*

*Section 90(1)(g) litigation or potential litigation affecting the municipality*

*Section 90(1)(k) of the Community Charter - negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and*

*90(2)(c) a matter that is being investigated under the Ombudsperson Act of which the municipality has been notified under section 14 [Ombudsperson to notify authority] of that Act..*

(3) **RECONVENE**

The meeting reconvened at 7:01 pm.

(4) **APPROVAL OF AGENDA**

4035-17 Moved by: Commissioner Turcasso Seconded by: Commissioner Lamb

*THAT the Agenda for the Regular Meeting of the Cultus Lake Park Board for June 21, 2017 be amended by adding under Section 2 – Resolution to Proceed to Closed meeting Section 90(1)(c) labour relations or other employee relations; and Section 90(1)(d) the security of the property of the municipality; and under Section 11 – Commissioner Reports – Verbal Report by Commissioner Payeur; regarding the Trans Canada Trail; and*

*THAT the amended Agenda be approved; and*

*THAT all delegations, reports, correspondence and other information set to the agenda be received for information.*

**CARRIED**

(5) **DELEGATION**

(a) **Rosemary Gale**

- Email dated June 6, 2017 regarding New Site Proposal for the Communication Tower

The Chair advised Ms. Gale that given the amount of negative comments regarding the placement of a cell tower at the corner of Mountain View and Sunnyside Boulevard from the public, Freedom Mobile will not be pursuing this location. As well, he advised that Freedom Mobile has advised that any further proposed locations in Cultus Lake Park will have a public information meeting component in order to receive input from the public.

(6) **ADOPTION OF BOARD MINUTES**

4036-17 Moved by: Commissioner Lamb Seconded by: Commissioner Payeur

- (a) *THAT the minutes of the Special Regular Meeting held on May 3, 2017 by the Cultus Lake Park Board be adopted.*
- (b) *THAT the minutes of the Regular Meeting held on May 24, 2017 by the Cultus Lake Park Board be adopted.*

**CARRIED**

(7) **RECEIPT OF COMMITTEE AND COMMISSION MINUTES**

4037-17 Moved by: Commissioner Lamb Seconded by: Commissioner Turcasso

- (a) *THAT the minutes of the Community Events and Activities Committee meeting held on April 6, 2017 be received.*

- (b) **THAT** the minutes of the Community Events and Activities Committee meeting held on May 11, 2017 be received.
- (c) **THAT** the minutes for the Bylaw and Policy Review Committee held on May 3, 2017 be received.

**CARRIED**

(8) **CORRESPONDENCE**

- (a) **Letter received on June 8, 2017 from Paul Larsen, Lakeshore Drive**
  - Buoy Registration

The Board noted that the foreshore lease does not allow for Cultus Lake to differentiate between residents and non-residents in the distribution of buoys. The Board is currently going through a process for better buoy placement to allow for a safer environment and the moratorium will continue until a plan is in place.

**CARRIED**

- (b) **Letter dated June 12, 2017 from Fraser Valley Mountain Bike Association**
  - Thank you for supporting Second Annual Vedder Mountain Bike Festival

The Board received the letter for information.

**CARRIED**

(9) **BYLAWS**

- (a) **Boating and Foreshore Bylaw Amendment No. 1093, 2017**

4038-17 Moved by: Commissioner Bauer Seconded by: Commissioner Lamb

**THAT** the Cultus Lake Park Board give Fourth reading to the Cultus Lake Park Boating and Foreshore Bylaw Amendment 1093, 2017.

**CARRIED**

(b) **Boating and Foreshore Bylaw No. 1094, 2017**

- Report dated June 21, 2017 from Commission Bauer, Chair, Bylaw and Policy Review Committee

Commissioner Bauer requested that the Boating and Foreshore Bylaw No. 1094, 2017 be amended in the following areas:

That the words "and or removal"; be added after the words "result in fines" to Section 3.3 (a),(g),(h),(l),(r) and Section 3.4 (a)

That the second sentence starting with the words "The CAO may approve..." in Section 3.3 (n) be removed and the following words be added to the end of the first sentence "without authorization of the Board."

That Section 4.2 be deleted and replaced with the following sentence "A separate offence shall be deemed to be committed upon each day during and which a contravention of the bylaw occurs or continues."

***THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Boating and Foreshore Bylaw No. 1094, 2017 as amended.***

**CARRIED**

The Board wished to further amend Cultus Lake Park Boating and Foreshore Bylaw No. 1094, 2017.

4039-17 Moved by: Commissioner Bauer Seconded by: Commissioner Lamb

***THAT Third reading of the Cultus Lake Park Boating and Foreshore Bylaw No. 1094, 2017 be rescinded.***

**CARRIED**

4040-17 Moved by: Commissioner Lamb Seconded by: Commissioner Bauer

***THAT Cultus Lake Park Boating and Foreshore Bylaw No. 1094, 2017 be amended by removing the following words "starting in April" from the paragraph in Section 3.3 (m); and***

***THAT Cultus Lake Park Boating and Foreshore Bylaw No. 1094, 2017 be given Third Reading as amended.***

**CARRIED**

(10) **STAFF REPORTS**

**Public Information Meeting – Development Variance Permit**

- (i) Guidelines for Public Information Meeting Statement (Chair)
- (ii) Purpose of the Development Variance Permit Applications (Staff)
- (iii) Comments (Applicants)
- (iv) Questions (Board)
- (v) Call for Public Input (x3)
- (vi) Closure

(a) **Development Variance Permit – 304 Second Avenue**

- Report dated June 6, 2017 from David Bennett, Planner II, FVRD

Roger Burrows - First Avenue – noted that the table on page 58 of the agenda related to the height variance for 260 Fir Street (they applied under 305 Second Avenue) the actual request for variance was not 3 feet but was actually 4 foot 1 inch meaning a variance of 8.87 metre or 29 feet 1 inch. He further noted that it was a pitched roof and in the past the building inspector said 4 foot 1 inch variance was fine for a gabled roof but not a flat roof. The table is wrong and he wanted it recorded.

4041-17 Moved by: Commissioner Lamb Seconded by: Commissioner Turcasso

That the application for Development Variance Permit for 304 Second Street be referred back to the FVRD to have either FVRD staff or the applicant attend the next Board meeting to answer questions related to the development.

**CARRIED**

(b) **Seasonal Registered Charitable Organization Parking Passes**

- Report dated June 21, 2017 from Troy Davis, Manager of Community Services

4042-17 Moved by: Commissioner Payeur Seconded by: Commissioner Turcasso

*THAT the Board approve six (6) month parking passes for registered charitable organizations at a cost of \$50.00 each;*

*THAT four (4) licence plates are allowed to be registered on each parking pass with one vehicle being able to use it at any one time;*

*THAT seasonal registered charitable parking passes use be limited to Monday to Friday, early mornings prior to 10:00 am and evenings after 6:00 pm, and not including statutory holidays; and*

*THAT the seasonal registered charitable organization parking passes be limited to the parking lots closest to where the registered charitable organization boats are stored and that proof of their registration as a charitable organization be presented prior to issuance of a parking pass.*

**CARRIED**

(c) **Release of Funds for Sunnyside Campground Expansion Planning**

- Report dated June 21, 2017 from Troy Davis, Manager of Community Services

The Board requested that a Business Case be drawn up prior to making a determination on the need for a campground expansion. They suggested that a public information meeting be held to receive community input and that the Board should ask for comments from the residents closest to the expansion.

The Board referred the report back to staff for further information.

(d) **Special Event – Baker Newby Summer Picnic**

- Report dated June 21, 2017 from Kate Davis, Community Events and Marketing Manager

Chair Renwick excused himself from the meeting at 7:45 pm due to a conflict of interest as it is his company holding the staff picnic.

4043-17 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

*THAT Baker Newby be permitted to have one food truck cater their Summer Picnic event at Main Beach on Saturday, August 19, 2017.*

**CARRIED**

4044-17 Moved by: Commissioner Turcasso Seconded by: Commissioner Payeur

*THAT Section 6.16 Food/Food Vendors in the Special Events Bylaw No. 1089 be clarified in that any Food Truck Vendors will pay the \$100.00 fee per day whether the event is a private or a public event.*

**CARRIED**

Commissioner Lamb voted in opposition.

(11) **REPORTS BY COMMISSIONERS**

**Trans Canada Trail**

- Verbal Report from Commissioner Payeur

(a) **Commissioner Payeur:**

Commissioner Payeur advised that he had recently been advised that the Trans Canada Trail would be in our community on June 29, 2017 between 10:00 am and 12:00 pm promoting the 150 Anniversary of our country. They are going across the country in 67 days. They will be promoting the trail and showcasing paddlers and kayakers along the water's edge.

(b) **Commissioner Turcasso:**

Commissioner Turcasso commented on Cultus Lake Days being the best event so far and thanked all the volunteers, the Events and Activities Committee and the people who attended. She thanked the FVRD for the fireworks grant as well as Baker Newby for their donation which provided music in the gazebo. Next year they will be looking for sponsorships to help offset the cost of the event and she asked people to volunteer to help put the event on.

She further noted that on August 26, 2017 there will be a Canada 150 Birthday celebration in the community. She noted that the Community Events and Marketing Manager had applied for a \$1,500 grant and received \$2,500 grant for the event. She reminded everyone of the Judy Tuesday concert in the Plaza parking lot on Friday, June 23, 2017 from 7:00 to 9:00 pm and that Friday Night movies would be starting at the beginning of July.

(12) **COMMUNITY ASSOCIATION**

Lorna Griffith noted that the next issue of their newsletter is being worked on and their next meeting is scheduled for August 19 starting at 10:30 am. She asked where the Wildplay project was at and was advised that staff was in negotiations.

(13) **PUBLIC QUESTION PERIOD**

- Q: Rick Williamson asked for clarification regarding the requirements for Registered Charities parking passes.
- A: Bonny Bryant noted that the Registered Charity had to be storing their boats at the Lake to get that pass.
- Q: Steve Mowat expressed concern with vehicles leaving the Sunnyside Boulevard Boat launch area that are speeding.
- A: Commissioner Lamb asked that Staff follow up with a traffic calming plan to change the flow.
- Q: Patti Carpenter asked what authority did the Corp of Commissionaires have in the community, what could they do when there is something amiss. She noted she did call a couple of Sundays ago to make a complaint about people drinking and called again last night about people drinking on the waterfront. She wondered if there a better way to provide security such as manning the gate and questioning the people coming in.
- A: Chair Renwick advised her to call Park Patrol immediately when she sees a problem.
- A: It was noted that the Corps of Commissionaires can dump the alcohol when they seize it and call the RCMP.
- A: Commissioner Turcasso noted that there is a transition period when starting with a new service provider. She stated that the Corps of Commissionaires does not have the same rights as the RCMP. She suggested that having a Community Policing Office in the community might help.
- A: The Board asked the residents provide feedback and that this is a transitional period, and this service provider is supposed to be a step up from the security that was provided in the past and if the residents see poor service please let the Park Office know.
- A: Bonny Bryant noted that Corps of Commissionaires can ask people to leave, and if they do not leave, the RCMP can be called.
- Q: Steve Mowat noted that Cultus Lake did have Community Policing office in the past and the kiosk was helpful to help deter people from coming in.
- A: Brenda Senft stated she felt that the Corps of Commissionaires were very friendly people and also professional. She further noted that the Kiosk was helpful in the first years it was there and it was effective.
- Q: Roger Burrows noted that we are coming into a busy time where crimes start. What is being done regarding cameras?
- A: Bonny Bryant replied that Cultus Lake had to apply to the Privacy Commission to get permission to install cameras and recently got recommended to do so. She further noted that Body Cameras had been recommended by the Privacy Commission for the Corps of Commissionaires as well.

Q: Lorna Griffith stated she had heard that Cultus Lake is putting parking meters in at the Plaza parking lot.

A: Chair Renwick replied that the Board is working with the tenants to come up with some solutions to the parking problems there.

Q: Brenda Cosgrove asked why do the residents have to ask the Corps of Commissionaires to go to the short-term rentals to take care of the noise. It gets tiresome when you have to constantly phone them but that the Commissionaires do react quickly to the complaints.

A: Commissioner Lamb noted that if there are many complaints for one address, staff can contact the leaseholder and let them know of the many complaints.

Q: Brenda Cosgrove asked if the lines can be repainted on First Avenue indicating that it is a one way street?


(14) **ADJOURNMENT**


4045-17 Moved by: Commissioner Lamb Seconded by: Commissioner Turcasso

*THAT the Regular Meeting of the Cultus Lake Park Board held on June 21, 2017 be adjourned at 8:24 pm.*

**CARRIED**

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held June 21, 2017.

  
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David Renwick  
Chair

  
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Bonny Bryant  
Chief Administrative Officer  
Corporate Officer