



# CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, JANUARY 17, 2018  
CULTUS LAKE PARK OFFICE BOARDROOM  
4165 Columbia Valley Highway, Cultus Lake, BC

**Present** Commissioner J. Lamb – Chair  
Commissioner D. Bauer – Vice-Chair  
Commissioner L. Payeur  
Commissioner D. Renwick  
Commissioner R. Turcasso

**Staff** Chief Administrative Officer – B. Bryant  
Manager of Park Operations – D. Driediger  
Manager of Finance – E. Lee  
Manager of Visitor Services, Accommodations and Bylaw Enforcement – M. Shattock  
Deputy Corporate Officer – K. Ridley

(1) **CALL TO ORDER**

The Chair called the meeting to order at 4:30 pm.

(2) **RESOLUTION TO PROCEED TO CLOSED MEETING**

**4164-18** Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

***THAT*** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

90 (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

90 (1)(d) the security of the property of the municipality;

90 (1)(f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;

90 (1)(g) litigation or potential litigation affecting the municipality; and

90 (1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

(3) **RECONVENE**

The meeting reconvened at 7:00 pm.

(4) **APPROVAL OF AGENDA**

4165-18 Moved by: Commissioner Renwick Seconded by: Commissioner Turcasso

*THAT the Cultus Lake Park Board approve amending the Agenda for the Regular Meeting of the Cultus Lake Park Board for January 17, 2018 by adding under Section 9 – Staff Reports:*  
9 (e) – Select Committees;  
9 (f) - Appointments of Chair and Vice Chair to Standing and Select Committees;  
9 (g) - Appointments to Standing and Select Committees; and  
9 (h) – Amendment to the Community Events and Activities Committee Terms of Reference;

*THAT the Cultus Lake Park Board approve the amended Agenda; and*

*THAT all delegations, reports, correspondence and other information set to the agenda be received.*

**CARRIED**

(5) **ADOPTION OF BOARD MINUTES**

(a) **December 13, 2017 Regular and December 18, 2017 Special Meeting Minutes**

4166-18 Moved by: Commissioner Renwick Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board adopt the minutes of the Regular Meeting held on December 13, 2017; and*

*THAT the Cultus Lake Park Board adopt the minutes of the Special Regular Meeting held on December 18, 2017.*

**CARRIED**

(6) **ADOPTION OF COMMITTEE AND COMMISSION MINUTES**

(a) **Bylaw and Policy Review Committee**

- Minutes from October 26, 2017

4167-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Bauer

*THAT the Cultus Lake Park Board receive the minutes of the Bylaw and Policy Review Committee held on October 26, 2017 for information.*

**CARRIED**

(7) **CORRESPONDENCE**

(a) **Heart and Stroke Foundation**

- Letter dated November 23, 2017 from Donna Rowat, Heart and Stroke Foundation regarding February is Heart Month

4168-18 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

*THAT the Cultus Lake Park Board authorize the Heart and Stroke Foundation to canvass within Cultus Lake Park during the month of February, 2018.*

**CARRIED**

(b) **Application for Rezoning and Official Community Plan Amendment**

- Letter from Fraser Valley Regional District – Kristin Webb, Planning Assistant regarding Application for Rezoning and Official Community Plan Amendment at 45900 Sleepy Hollow Road, Cultus Lake, BC

The Cultus Lake Park Board requested that the Fraser Valley Regional District be advised of the following concerns:

- What will be the impact of the additional traffic from the development on the main road; and
- Want to ensure that any new developments in the area would be required to tie into the new Class A sewer system.

4169-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board receive the information from the Fraser Valley Regional District (FVRD) regarding an Application for Rezoning and Official Community Plan Amendment at 45900 Sleepy Hollow Road, Cultus Lake, BC; and*

*THAT staff advise the FVRD of the Board's concerns regarding the additional traffic from the development and the requirement to have the development located at 45900 Sleepy Hollow Road connect into the proposed Class A sewer treatment plant.*

**CARRIED**

(c) **Request to use Golf Carts in Cultus Lake Park**

- Letter dated January 8, 2018 from Owen Skonberg regarding the use of Golf Carts in Cultus Lake Park
- Email dated January 9, 2018 from Jeff Bahnman supporting the use of Golf Carts

The Chief Administrative Officer advised the Board that at present under the *Motor Vehicle Act* a person is not permitted to drive a golf cart on the roads. She noted that there is a pilot projects taking place in two communities in British Columbia where golf carts are being allowed to operate on the roads.

The Board tabled the information and staff were directed to bring it forward when the pilot project was completed and a decision made by the Province on the use of golf carts on public roads.

(8) **BYLAWS**

(a) **Vedder River Campground Improvement Reserve Fund Bylaw, 1029-12, Transfer and Repeal Bylaw No. 1097, 2017**

- Report dated January 17, 2018 from Erica Lee, Manager of Finance

4170-18 Moved by: Commissioner Renwick Seconded by: Commissioner Bauer

*THAT the Cultus Lake Park Board give Final reading to Vedder River Campground Improvement Reserve Fund Bylaw 1029-12, Transfer and Repeal Bylaw No. 1097, 2017.*

**CARRIED**

(b) **Sunnyside Campground Bylaw No. 1099, 2017**

4171-18 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

*THAT the Cultus Lake Park Board give Final reading to the Sunnyside Campground Bylaw No. 1099, 2017.*

**CARRIED**

(c) **Repeal of Vedder River Campground Bylaw No. 1067, 2015, Repeal Bylaw No. 1101-2017**

4172-18 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

*THAT the Cultus Lake Park Board give Final reading to Vedder River Campground Bylaw No. 1067, 2015 Repeal Bylaw No. 1101, 2017.*

**CARRIED**

(d) **Repeal and Replacement of the Cultus Lake Park Good Neighbour Bylaw No. 1041, 2013, including the addition of Fees and Fines from the Cultus Lake Park Fees and Fines Bylaw 1076, 2016**

- Report dated January 17, 2018 from Commissioner Bauer, Chair of the Bylaw and Policy Review Committee

d(i) **Cultus Lake Park Tree and Plant Bylaw No. 1091, 2018**

4173-18 Moved by: Commissioner Renwick Seconded by: Commissioner Bauer

*THAT the Cultus Lake Park Board give First and Second readings to the Cultus Lake Park Tree and Plant Bylaw, No. 1091, 2018.*

**CARRIED**

d(ii) **Cultus Lake Park Bylaw Enforcement, Penalty and Compliance Orders Bylaw No. 1103, 2018**

4174-18 Moved by: Commissioner Payeur Seconded by: Commissioner Turcasso

*THAT the Cultus Lake Park Board give First and Second readings to the Cultus Lake Park Bylaw Enforcement, Penalty and Compliance Orders Bylaw No. 1103, 2018.*

**CARRIED**

d(iii) **Cultus Lake Park Burning Conditions, Restrictions and Fire Ban Bylaw No. 1104, 2018**

4175-18 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

*THAT the Cultus Lake Park Board give First and Second readings to the Cultus Lake Park Burning Conditions, Restrictions and Fire Ban Bylaw No. 1104, 2018.*

**CARRIED**

d(iv) **Cultus Lake Park Noise Regulations Bylaw No. 1105, 2018**

4176-18 Moved by: Commissioner Payeur Seconded by: Commissioner Turcasso

*THAT the Cultus Lake Park Board give First and Second readings to the Cultus Lake Park Noise Regulations Bylaw No. 1105, 2018.*

**CARRIED**

d(v) **Cultus Lake Park Canvassing and Panhandling Bylaw No. 1106, 2018**

4177-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board give First and Second readings to the Cultus Lake Park Canvassing and Panhandling Bylaw No. 1106, 2018.*

**CARRIED**

d(vi) **Cultus Lake Park Management of Public Areas Bylaw No. 1107, 2018**

4178-18 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

*THAT the Cultus Lake Park Board give First and Second readings to the Cultus Lake Park Management of Public Areas Bylaw No. 1107, 2018.*

**CARRIED**

d(vii) **Cultus Lake Park Property Maintenance Bylaw No. 1108, 2018**

4179-18 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board give First and Second readings to the Cultus Lake Park Property Maintenance Bylaw No. 1108, 2018.*

**CARRIED**

d(viii) **Cultus Lake Park Littering Bylaw No. 1109, 2018**

4180-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board give First and Second readings to the Cultus Lake Park Littering Bylaw No. 1109, 2018.*

**CARRIED**

(e) **Cultus Lake Park Administrative Fees Bylaw, 1110, 2018**

- Report dated January 17, 2018 from Commissioner Bauer, Chair of the Bylaw and Policy Review Committee

4181-18 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

*THAT the Cultus Lake Park Board review the attached Cultus Lake Park Administrative Fees Bylaw No. 1110, 2018, and*

*THAT the Cultus Lake Park Board give First and Second readings to the Cultus Lake Park Administrative Fees Bylaw No. 1110, 2018.*

**CARRIED**

(f) **Cultus Lake Park Animal Control and Regulations Bylaw No. 1111, 2018**

- Report dated January 17, 2018 from Commissioner Bauer, Chair of the Bylaw and Policy Review Committee

4182-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Bauer

*THAT the Cultus Lake Park Board review the Cultus Lake Park Animal Control and Regulations Bylaw No. 1111, 2018, and*

*THAT the Cultus Lake Park Board give First and Second readings to the Cultus Lake Park Animal Control and Regulations Bylaw No. 1111, 2018.*

**CARRIED**

(g) **Cultus Lake Park Special Event Bylaw No. 1112, 2018**

- Report dated January 17, 2018 from Commissioner Bauer, Chair of the Bylaw and Policy Review Committee

4183-18 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

*THAT the Cultus Lake Park Board review the Cultus Lake Park Special Event Bylaw No. 1112, 2018, and*

*THAT the Cultus Lake Park Board give First and Second readings to the Cultus Lake Park Special Event Bylaw No. 1112, 2018.*

**CARRIED**

(h) **Cultus Lake Park Boating and Foreshore Bylaw No. 1113, 2018**

- Report dated January 17, 2018 from Commissioner Bauer, Chair of the Bylaw and Policy Review Committee

The Board requested that Section 3.2 (f) be amended to remove the words “and any area within the foreshore” so that the sentence now reads “Fueling of boats from the public boat launch is prohibited”.

4184-18 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board review the Cultus Lake Park Boating and Foreshore Bylaw No. 1113, 2018 as amended; and*

*THAT the Cultus Lake Park Board give First and Second readings to the Cultus Lake Park Boating and Foreshore Bylaw No. 1113, 2018 as amended; and*

*THAT Bylaw No. 1091, 2018, Bylaw No. 1103, 2018, Bylaw 1104, 2018, Bylaw 1105, 2018, Bylaw 1106, 2018, Bylaw 1107, 2018, Bylaw 1108, 2018, Bylaw 1109, 2018, Bylaw 1110, 2018, Bylaw 1111, 2018, Bylaw 1112, 2018, and Bylaw 1113, 2018, be posted on the Cultus Lake website from January 19, 2018 to February 19, 2018 requesting written comments from the public.*

**CARRIED**

(9) **STAFF REPORTS**

(a) **Parking Review Next Steps – Visitor Parking**

- Report dated January 17, 2018 from Dave Driediger, Manager of Park Operations

4185-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Bauer

*THAT the Cultus Lake Park Board direct staff to improve parking stall delineation in Parking Lots A, B and D; and*

*THAT the Cultus Lake Park Board direct staff to proceed with Community Hall parking lot expansion.*

**CARRIED**

(b) **2017 Bylaw Enforcement Report**

- Report dated January 17, 2018 from Megan Shattock, Manager of Visitor Services, Accommodations and Bylaw Enforcement

4186-18 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

*THAT the Cultus Lake Park Board receive the 2017 Bylaw Enforcement Report for information; and*

*THAT the report be provided to the Client Services Manager at Commissionaires BC.*

**CARRIED**

(c) **Appointment of Chief Election Officer and Deputy Chief Election Officer**

- Report dated January 17, 2018 from Kelly Ridley, Deputy Corporate Officer

4187-18 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board approve appointing Bonny Bryant as the Chief Election Officer and Kelly Ridley as the Deputy Chief Election Officer.*

**CARRIED**

(d) **Special Event: Vedder Mountain Bike Festival**

- Report dated January 17, 2018 from Katrina Craig, Secretary/Receptionist

4188-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board approve the Special Event Application for the Vedder Mountain Bike Festival held from May 12 to 13, 2018, and*

*THAT the approval be contingent on the event coordinator providing a copy of the Special Occasion License to operate a beverage garden from the BC Liquor Control and Licensing Branch; and*

*THAT all applicable fees for the Vedder Mountain Bike Festival be paid in advance of the event.*

**CARRIED**



(e) **Select Committees**

- Report dated January 17, 2018 from Kelly Ridley, Deputy Corporate Officer

4189-18 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

1. **THAT** the Cultus Lake Park Board approve changing the Operational and Financial Core Review Standing Committee to a Select Committee to allow for the appointment of more members of the public which would allow for more input from the community.
2. **THAT** the Cultus Lake Park Board approve the attached Terms of Reference for the Operational and Financial Core Review Select Committee.
3. **THAT** the Cultus Lake Park Board establish the Cultus Lake Park Parking Task Force Select Committee with a mandate to address the residential parking issue.
4. **THAT** the Cultus Lake Park Board approve the attached Terms of Reference for the Cultus Lake Park Parking Task Force Select Committee.

**CARRIED**

(f) **Appointment of Chair and Vice Chair to Standing and Select Committees**

- Report dated January 17, 2018 from Joe Lamb, Chair

4190-18 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

1. **THAT** the Cultus Lake Park Board approve the Standing Committee appointments:  
**Bylaw and Policy Review** (same as 2017 appointment)  
Commissioner Bauer – Chair  
Commissioner Payeur – Vice Chair, and
2. **THAT** the Cultus Lake Park Board approve the following Select Committee appointments:  
**Operational and Financial Core Review**  
Commissioner Renwick – Chair  
Commissioner Bauer – Vice Chair; and  
**Community Events Activity Committee** (same as 2017 appointment)  
Commissioner Turcasso – Chair; and  
**Parking Task Force**  
Commissioner Payeur – Chair  
Commissioner Bauer – Vice Chair.

**CARRIED**

4192-18 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

3. **THAT** the Cultus Lake Park Board approve the following external committee appointments:

**Cultus Lake Aquatic Stewardship Strategy (CLASS)** (same as 2017 appointment)  
Commissioner Bauer

**Tourism Chilliwack** (same as 2017 appointment)  
Commissioner Turcasso

**Fraser Valley Aboriginal Relations Committee** (same as 2017 appointment)  
Commissioner Renwick.

**CARRIED**

(g) **Appointments to Standing and Select Committees**

- Report dated January 17, 2018 from Joe Lamb, Chair

4193-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Payeur

**THAT** the following members of the public be appointed to the following committees:

**Community Events and Activities (Select) Committees**

1. Colleen Rogozinski
2. Charlotte Barich
3. Patti Carpenter
4. Paddy McEwan
5. Brenda Senft
6. Rosemary Burrows

**Select Committee on Operational and Financial Core Review**

1. Brian Dyck
2. Blair Stewart
3. Ernie Vance

**Select Committee - Parking Task Force**

1. Steve Arnold
2. John C Lee; and

**THAT** staff be directed to solicit applications to sit on the Parking Task Force from interested residents and to bring a report back to the Board with the applications for selection and approval.

**CARRIED**

**Standing Committee on Bylaw and Policy Review**

*THAT the following members of the public be appointed to the following committee:*

4194-18 Moved by: Commissioner Renwick Seconded by: Commissioner Bauer

1. Steve Arnold
2. John C Lee

**CARRIED**

(h) **Amendment to the Community Events and Activities Committee - Terms of Reference**

The Board had requested that the Terms of Reference for the Community Events and Activities Committee be amended to add a section to would allow the Committee to outsource the duties of the Committee to an outside agency

4195-18 Moved by: Commissioner Renwick Seconded by: Commissioner Bauer

*THAT the Terms of Reference for the Community Events and Activities Committee be amended to add the following under Section 3.1.4 "The Committee with support from the Chief Administrative Officer may outsource the duties of the Committee to an outside agency who in turn will:*

- Plan, organize, implement and evaluate events; and
- Receive, review and coordinate event applications."

**CARRIED**

(10) **REPORTS BY COMMISSIONERS**

(a) **Commissioner Turcasso**

Commissioner Turcasso thanked the community for supporting the Christmas Events and hoped that everyone enjoyed the Christmas Light display.

(11) **COMMUNITY ASSOCIATION**

No one was present at the meeting.

(12) **PUBLIC QUESTION PERIOD**

Q: Rick Williamson asked if all the bylaws being considered would be posted on the website.

A: Chair Lamb replied yes and directed staff to post all the bylaws that received first and second readings this evening on the Cultus Lake Park website.

Q: Rick Williamson asked when Cultus Lake Days would take place.

A: Commissioner Turcasso replied that the date was June 23, 2018.

(13) **ADJOURNMENT**

4196-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Payeur

*THAT the Regular Meeting of the Cultus Lake Park Board held on January 17, 2018 be adjourned at 7:42 pm.*

**CARRIED**

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held January 17, 2018.

---

Joe Lamb  
Chair

---

Bonny Bryant  
Chief Administrative Officer  
Corporate Officer