



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, MARCH 14, 2018
CULTUS LAKE PARK OFFICE BOARDROOM
4165 Columbia Valley Highway, Cultus Lake, BC

Present Commissioner J. Lamb – Chair
Commissioner D. Bauer – Vice-Chair
Commissioner D. Renwick
Commissioner R. Turcasso

Staff Chief Administrative Officer – B. Bryant
Manager of Park Operations – D. Driediger
Manager of Finance – E. Lee
Manager of Visitor Services, Accommodations and Bylaw Enforcement – M. Shattock
Deputy Corporate Officer – K. Ridley

Regrets Commissioner L. Payeur

(1) **CALL TO ORDER**

The Chair called the meeting to order at 5:45 pm.

(2) **RESOLUTION TO PROCEED TO CLOSED MEETING**

4222-18 Moved by: Commissioner Renwick Seconded by: Commissioner Bauer

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

90 (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

90 (1) (c) labour relations or other employee relations;

90 (1)(d) the security of the property of the municipality;

Section 90 (1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

(3) **RECONVENE**

The meeting reconvened at 7:05 pm.

(4) **APPROVAL OF AGENDA**

4223-18 Moved by: Commissioner Renwick Seconded by: Commissioner Bauer

THAT the Agenda for the Regular Meeting of the Cultus Lake Park Board for March 14, 2018 be amended by adding under Section 7 Correspondence (b) The 24 - Cancer Fundraiser - email dated March 10, 2018 from Ken Larsen; and

THAT the amended agenda be approved; and

THAT all delegations, reports, correspondence and other information set to the agenda be received.

CARRIED

(5) **ADOPTION OF BOARD MINUTES**

(a) **February 21, 2018 Cultus Lake Park Board Regular Meeting**

4224-18 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

THAT the Cultus Lake Park Board adopt the minutes of the Regular Meeting held on February 21, 2018.

CARRIED

(6) **ADOPTION OF COMMITTEE AND COMMISSION MINUTES**

(a) **Community Events and Activities Committee**

- Minutes from January 25, 2018

4225-18 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

THAT the minutes for the Community Events and Activities Committee held on January 25, 2018 be received for information.

CARRIED

(7) **CORRESPONDENCE**

(a) **Request for Parking Passes for Mountain Breeze Canoe Club**

- Email dated March 6, 2018 from Randi Charlie
- Resolution 4031-17

4226-18 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

THAT the Cultus Lake Park Board approve the First Nation Paddlers being offered the same terms and conditions for parking passes as was applied in 2017 being a rate of \$50 per pass.

CARRIED

(b) **The 24 – Cancer Fundraiser**

- Email dated March 10, 2018 from Ken Larsen

4227-18 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

THAT the Cultus Lake Park Board to approve “The 24” Cancer Fundraiser Event on Saturday April 14 to Sunday, April 15, 2018 fundraiser; and

THAT the lights be kept on along the foreshore area being used for the duration of the event.

CARRIED

(8) **BYLAWS**

(a) **Cultus Lake Park Bylaw Enforcement, Penalty and Compliance Orders Bylaw No. 1103, 2018**

4228-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board rescind Second Reading of the Cultus Lake Park Bylaw Enforcement, Penalty and Compliance Orders Bylaw No. 1103, 2018; and

THAT the Cultus Lake Park Board approve amending the Cultus Lake Park Bylaw Enforcement, Penalty and Compliance Orders Bylaw No. 1103, 2018 - Section 3.10 last paragraph, remove the reference to Section 3.8 and replace it with Section 3.11; and Section 3.12, first paragraph remove reference Section 3.8 and replace it with Section 3.11.

CARRIED

4229-18 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

THAT the Cultus Lake Park Board give Second Reading to Cultus Lake Park Bylaw Enforcement, Penalty and Compliance Orders Bylaw No. 1103, 2018 as amended.

CARRIED

4230-18 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

THAT the Cultus Lake Park Board give Third reading to the Cultus Lake Park Bylaw Enforcement, Penalty and Compliance Orders Bylaw No. 1103, 2018.

CARRIED

(b) **Cultus Lake Park Burning Conditions, Restrictions and Fire Ban Bylaw No. 1104, 2018**

4231-18 Moved by: Commissioner Renwick Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board give Third reading to the Cultus Lake Park Burning Conditions, Restrictions and Fire Ban Bylaw No. 1104, 2018.

CARRIED

(c) **Cultus Lake Park Canvassing and Panhandling Bylaw No. 1106, 2018**

4232-18 Moved by: Commissioner Renwick Seconded by: Commissioner Turcasso

THAT the Cultus Lake Park Board give Third reading to the Cultus Lake Park Canvassing and Panhandling Bylaw No. 1106, 2018.

CARRIED

(d) **Cultus Lake Park Management of Public Areas Bylaw No. 1107, 2018**

4233-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board rescind Second Reading of the Cultus Lake Park Management of Public Areas Bylaw No. 1107, 2018.

CARRIED

4234-18 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

THAT the Cultus Lake Park Board approve deleting Section 3.2 in its entirety from the Cultus Lake Park Management of Public Areas Bylaw No. 1107, 2018 and replace it with the following: - 3.2, No person will alter or change any public areas without prior written permission of the CAO.

CARRIED

4235-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board give Second Reading to the Cultus Lake Park Management of Public Areas Bylaw No. 1107, 2018 as amended.

CARRIED

4236-18 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

THAT the Cultus Lake Park Board give Third reading to the Cultus Lake Park Management of Public Areas Bylaw No. 1107, 2018.

CARRIED

(e) **Cultus Lake Park Property Maintenance Bylaw No. 1108, 2018**

4237-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board give Third reading to the Cultus Lake Park Property Maintenance Bylaw No. 1108, 2018.

CARRIED

(f) **Cultus Lake Park Littering Bylaw No. 1109, 2018**

4238-18 Moved by: Commissioner Renwick Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board give Third reading to the Cultus Lake Park Littering Bylaw No. 1109, 2018.

CARRIED

(g) **Cultus Lake Park Administrative Fees Bylaw No. 1110, 2018**

4239-18 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

THAT the Cultus Lake Park Board give Third reading to the Cultus Lake Park Administrative Fees Bylaw No. 1110, 2018.

CARRIED

(h) **Cultus Lake Park Special Event Bylaw No. 1112, 2018**

4240-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board give Third reading to the Cultus Lake Park Special Event Bylaw No. 1112, 2018.

CARRIED

(i) **Cultus Lake Park Boating and Foreshore Bylaw No. 1113, 2018**

4241-18 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

THAT the Cultus Lake Park Board give Third reading to the Cultus Lake Park Boating and Foreshore Bylaw No. 1113, 2018.

CARRIED

(j) **Amendment of Bylaws after the Receipt of Public Comments**

- Report dated March 14, 2018 from Commissioner Bauer, Chair, Bylaw and Policy Review Committee
 - **Cultus Lake Park Tree and Plant Bylaw No. 1091, 2018**
 - **Cultus Lake Park Noise Regulations Bylaw No. 1105, 2018**
 - **Cultus Lake Park Animal Control and Regulations Bylaw No. 1111, 2018**

4242-18 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

1. (a) *THAT the Cultus Lake Park Board rescind Second Reading of Cultus Lake Park Tree and Plant Bylaw No. 1091, 2018; and*
- (b) *THAT the Cultus Lake Park Board amend the Cultus Lake Park Tree and Plant Bylaw No. 1091, 2018 by:*

- *In the definitions, “Tree” definition was amended by replacing “evergreen” with “coniferous” and by adding “with a DBH of 10 cm or greater”.*
- *Section 3.5 removed “they must be approved by the CAO and” as this was repetitive and already stated in the definition of “Arborist”.*
- *Section 3.12 replaced “on Park property” to “within the Park”.*
- *Section 4.3 replaced “on Park land” to “within the Park”.*
- *Section 4.13 removed the specifics of the hyper link to keep it relevant when new versions are updated.*
- *Schedule B – Approved Tree Replacement List – the removal of River Birch and Western Flowering Dogwood ‘starlight’ and a correction in the Latin spelling of Chokecherry.*

CARRIED

Commissioner Turcasso noted that several people had spoken to her regarding the nonrefundable application fee of \$300 to cut down a tree being too expensive.

4243-18 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

1. (c) **THAT** the Cultus Lake Park Board give Second Reading to the Cultus Lake Park Tree and Plant Bylaw No. 1091, 2018 as amended.

CARRIED

Commissioner Turcasso voted in opposition.

4244-18 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

1. (d) **THAT** the Cultus Lake Park Board give Third Reading to the Cultus Lake Park Tree and Plant Bylaw No. 1091, 2018.

CARRIED

Commissioner Turcasso voted in opposition.

- **Cultus Lake Park Noise Regulations Bylaw No. 1105, 2018**

4245-18 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

2. (a) **THAT** the Cultus Lake Park Board rescind Second Reading of Cultus Lake Park Noise Regulations Bylaw No. 1105, 2018, and
(b) **THAT** the Cultus Lake Park Board approve amending the Cultus Lake Park Noise Regulations Bylaw No. 1105, 2018 by:
 - Section 3.6 (e) was amended to include “pressure washers”.
 - Sections 3.6 (f) and (g) were combined to be one inclusive paragraph and renumbered accordingly.
 - Schedule A Fees and Fines was amended to reflect the above stated changes.

CARRIED

4246-18 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

2. (c) **THAT** the Cultus Lake Park Board give Second Reading to the Cultus Lake Park Noise Regulations Bylaw No. 1105, 2018 as amended.

CARRIED

4247-18 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

2. (d) **THAT** the Cultus Lake Park Board give Third Reading to the Cultus Lake Park Noise Regulations Bylaw No. 1105, 2018.

CARRIED

- o **Cultus Lake Park Animal Control and Regulations Bylaw No. 1111, 201**

4248-18 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

3. (a) **THAT** the Cultus Lake Park Board rescind Second Reading of the Cultus Lake Park Animal Control and Regulations Bylaw No. 1111, 2018; and

(b) **THAT** the Cultus Lake Park Board approve amending the Cultus Lake Park Animal Control and Regulations Bylaw No. 1111, 2018 be amended by.

- In the definitions, "Owner" definition was amended to include "that is not licensed in another jurisdiction."

CARRIED

Commissioner Turcasso requested that a dog swim area be placed at the north end of the lake.

4249-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Bauer

3. (c) **THAT** the Cultus Lake Park Board approve amending the map for Cultus Lake Park Animal Control & Regulation Bylaw No. 1111, 2018 to include a dog swim area between the creek and the first wharf.

CARRIED

4250-18 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

3. (d) **THAT** the Cultus Lake Park Board give Second Reading to the Cultus Lake Park Animal Control and Regulations Bylaw No. 1111, 2018 as amended; and

(e) **THAT** the Cultus Lake Park Board give Third Reading to the Cultus Lake Park Animal Control and Regulations Bylaw No. 1111, 2018.

CARRIED

(k) **Cultus Lake Park 2018 – 2022 Financial Plan Bylaw No. 1098, Amendment Bylaw No. 1114, 2018**

4251-18 Moved by: Commissioner Renwick Seconded by: Commissioner Turcasso

THAT the Cultus Lake Park Board give Final reading to the Cultus Lake Park 2018 - 2022 Financial Plan Bylaw No. 1098, Amendment Bylaw No. 1114, 2018.

CARRIED

(l) **Election and Assent Voting Bylaw No. 1115, 2018**

4252-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board give Final reading to the Election and Assent Voting Bylaw No. 1115, 2018.

CARRIED

(m) **Mail Ballot Authorization and Procedure Bylaw No. 1116, 2018**

4253-18 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

THAT the Cultus Lake Park Board give Final reading to the Mail Ballot Authorization and Procedure Bylaw No. 1116, 2018.

CARRIED

(n) **Cabins at Cultus Lake Park Bylaw No. 1117, 2018**

4254-18 Moved by: Commissioner Renwick Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board give Final reading to the Cabins at Cultus Lake Park Bylaw No. 1117, 2018.

CARRIED

(o) **Sunnyside Campground Bylaw No. 1099, 2017, Amendment Bylaw No. 1119, 2018**

4255-18 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

THAT the Cultus Lake Park Board give First, Second and Third readings to the Sunnyside Campground Bylaw No. 1099, 2017, Amendment Bylaw No. 1119, 2018.

CARRIED

(p) **Cabins at Cultus Lake Park Bylaw No. 1117, 2018, Amendment Bylaw No. 1120, 2018**

4256-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cabins at Cultus Lake Park Bylaw No. 1117, 2018, Amendment Bylaw No. 1120, 2018.

CARRIED

(q) **Specified Area By-Law 1994, Repeal Bylaw No. 1121, 2018**

4257-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board give First, Second and Third readings to the Specified Area By-Law 1994, Repeal Bylaw No. 1121, 2018.

CARRIED

(9) **STAFF REPORTS**

(a) **Cultus Lake Park Staff Organizational Chart**

- Report dated March 14, 2018, 2018 from Bonny Bryant, Chief Administrative Officer

4258-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Renwick

THAT the Cultus Lake Park Board receive the organization charts for information.

CARRIED

(b) **Urban Forest Management Plan - Project Charter**

- Report dated February 21, 2018 from Dave Driediger, Manager of Park Operations

4259-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Renwick

THAT the Cultus Lake Park Board approve the Urban Forest Management Plan – Project Charter report.

CARRIED

(c) **Organic Waste Collection Deferral**

- Report dated March 14, 2018 from Dave Driediger, Manager of Park Operations

4260-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board receive the Organic Waste Collection Deferral report for information; and

THAT the Cultus Lake Park Board direct staff to purchase counter-top organic totes.

CARRIED

(10) **REPORTS BY COMMISSIONERS**

Commissioner Turcasso announced that Cultus Lake Days event is scheduled for June 23, 2018.

The Cultus Lake Community Events and Activities Committee is working towards amalgamating with the Community Association by the end of the year.

Commissioner Bauer noted that in regards to Goose Management, Area H, Lindell Beach area has a Scare Permit and the Cultus Lake Park will be applying for one to move the geese off the beach areas within our area of the park.

4061-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board direct staff to apply for a Scare Permit for Canadian Goose Control.

CARRIED

(11) **PUBLIC QUESTION PERIOD**

Q: Rick Williamson – On the Animal Control and Regulation Bylaw No. 1111, 2018 showing the off leash dog area, based on the color coding it looks like the golf course can have dogs off leash, is that correct? The golf course itself is green which identifies an off leash area.

A: Chair Lamb responded that the map will be amended to reflect the boundaries of the off leash area better.

Q: Rick Williamson – On the purchase of the counter top totes, are they being given to the residents or sold?

A: They will be given to the residents.

(12) **ADJOURNMENT**

4162-18 Moved by: Commissioner Renwick Seconded by: Commissioner Bauer

THAT the Regular Meeting of the Cultus Lake Park Board held on March 14, 2018 be adjourned at 8:32 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held March 14, 2018.

Joe Lamb
Chair

Bonny Bryant
Chief Administrative Officer
Corporate Officer