



## CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, AUGUST 15, 2018  
CULTUS LAKE PARK OFFICE BOARDROOM  
4165 Columbia Valley Highway, Cultus Lake, BC

- Present** Commissioner J. Lamb – Chair  
Commissioner D. Bauer – Vice-Chair  
Commissioner R. Turcasso  
Commissioner L. Payeur  
Commissioner D. Renwick
- Staff** Acting Chief Administrative Officer - K. Ridley  
Manager of Finance – E. Lee  
Manager of Park Operations – D. Driediger  
Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer  
Acting Deputy Corporate Officer – R. Litchfield

**Regrets** Chief Administrative Officer – B. Bryant

(1) **CALL TO ORDER**

The Chair called the meeting to order at 5:00 pm.

(2) **RESOLUTION TO PROCEED TO CLOSED MEETING**

4239-18 Moved by: Commissioner Renwick Seconded by: Commissioner Turcasso

***THAT*** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

*Section 90(1), (c) labour relations or other employee relations; and*

*Section 90(1), (d) security of the property of the municipality; and*

*Section 90 (1), (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;*

*Section 90(1), (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and*

*Section 90(1), (g) litigation or potential litigation affecting the municipality) of the Community Charter. Should the Board wish to further pursue collection of the lease fee payable, it is anticipated that this may require some level of legal representation; and*

*Section 90(1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.*

(3) **RECONVENE**

The meeting reconvened at 7:03 pm.

(4) **APPROVAL OF AGENDA**

4240-18 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

***THAT** the Cultus Lake Park Board approve amending the Regular Meeting Agenda for August 15, 2018 by adding under Section 8, Staff Report, Item 8(c), Parking Sign Request, and by removing under Section 8, Staff Reports, Item 10(c), Social Media and Website Briefing Note Regarding Tourism Chilliwack; and 10(h), Fraser Valley British Motor Club; and*

***THAT** the Cultus Lake Park Board approve the agenda as amended; and*

***THAT** all delegations, reports, correspondence and other information set to the agenda be received.*

**CARRIED**

(5) **ADOPTION OF BOARD MINUTES**

4241-18 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

***THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held July 18, 2018.*

**CARRIED**

(6) **ADOPTION OF COMMITTEE AND COMMISSION MINUTES**

4242-18 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

***THAT** the Operational and Financial Core Review Committee recommends to the Cultus Lake Park Board that the Landfill Closure budget be increased to \$75,000 annually; and*

***THAT** the Cultus Lake Park Board receive the minutes of the June 13, 2018 Operational and Financial Core Review Committee Minutes.*

**CARRIED**

(7) **DELEGATION**

(a) **Sonny McHalsie, Sxweyxwiyam Cultural Advisor**

- Presentation by Sonny McHalsie on the history of Cultus Lake

Sonny McHalsie, Sxweyxwiyam Cultural Advisor presented brief talk on the history of Cultus Lake.

The Board thanked Mr. McHalsie for making his presentation.

(b) **Theresa Warbus-Point, Gwen and Steven Point – Star Nation Canoe Club**

- Letter dated August 9, 2018 from Theresa Warbus-Point, Gwen and Steven Point , Captain and Club Leaders request for canoe storage

Theresa Warbus-Point and members of the Star Nation Canoe Club requested a fenced storage area close to the beach to store their eight to twelve race canoes.

4243-18 Moved by: Commissioner Renwick Seconded by: Commissioner Bauer

*THAT the Cultus Lake Park Board directed staff to explore and establish a relationship with the members of the Star Nation Canoe Club to find a suitable location for their canoe storage and report back to the Board..*

**CARRIED**

(8) **CORRESPONDENCE**

(a) **Back On Track Recovery Society**

- Email dated July 16, 2018 from Cole Izsak, Director/Founder of Back on Track Recovery request for waiving of a gazebo rental fee

4244-18 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

*THAT the Cultus Lake Park Board approve the request to waive the fees for Gazebo C rental for Back on Track Recovery group for August 24, 2018 from 11:00 am - 2:00 pm.*

**CARRIED**

(b) **Parking Designation Request**

- Email dated July 26, 2018 from Marcos and Stella Villarruel, request for parking designation

4245-18 Moved by: Commissioner Renwick Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board direct the Manager of Park Operations to provide a report with a recommendation for the Regular Board meeting in September, 2018.*

**CARRIED**

(c) **Parking Sign Request**

- Email dated August 11, 2018 from Colleen MacKinnon, request for parking sign

4246-18 Moved by: Commissioner Renwick Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board direct the Manager of Park Operations to provide a report with recommendation on the parking sign request for the Regular Meeting in September 2018.*

**CARRIED**

(9) **BYLAWS**

(a) **Good Neighbor Bylaw, No. 1041, 2013 Repeal Bylaw No. 1124, 2018**

4247-18 Moved by: Commissioner Renwick Seconded by: Commissioner Turcasso

*THAT the Cultus Lake Park Board give Final reading to the "Good Neighbor Bylaw No. 1041, 2013, Repeal Bylaw No. 1124, 2018.*

**CARRIED**

(b) **Cultus Lake Park Animal Control and Regulations Bylaw 1111, 2018, Amendment Bylaw No. 1126, 2018**

- Report dated August 15, 2018 from Kelly Ridley, Acting Chief Administrative Officer

4248-18 Moved by: Commissioner Renwick Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board give First, Second and Third Readings to "The Cultus Lake Park Animal Control and Regulations Bylaw No. 1111, 2018, Amendment Bylaw No. 1126, 2018."*

**CARRIED**

(c) **Cultus Lake Park Board Procedure Bylaw No. 1125, 2018**

- Report dated August 15, 2018 from Kelly Ridley, Acting Chief Administrative Officer
- Cultus Lake Park Board Procedure Bylaw No. 1125, 2018

4249-18 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

*THAT the Cultus Lake Park Board give First, Second and Third Readings to Cultus Lake Park Board Procedure Bylaw No. 1125, 2018.*

**CARRIED**

4250-18 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

*THAT a notice of intention to adopt the bylaw be published in the newspaper on August 31, 2018 and September 7, 2018; and*

*THAT the Board Procedure Bylaw No. 1125, 2018 be brought forward for Final Reading on September 19, 2018.*

**CARRIED**

(10) **STAFF REPORTS**

(a) **Code of Conduct**

- Report dated August 15, 2018 from Kelly Ridley, Acting Chief Administrative Officer

4251-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board adopt the Code of Conduct attached to and forming part of the August 15, 2018 Regular Board meeting Agenda.*

**CARRIED**

(b) **Short Term Vacation Rentals at Cultus Lake**

- Verbal report August 15, 2018 from Kelly Ridley, Acting Chief Administrative Officer

Staff were directed to release the report to the public for information. This is a release of closed meeting resolution from the July 18, 2018 Closed Meeting. The Board request that staff post the Short Terms Rental report on the website seeking public input.

(c) **Social Media and Website Briefing Note Regarding Tourism Chilliwack**

- ~~Report dated August 15, 2018 from Kelly Ridley, Acting Chief Administrative Officer Social Media and Website Briefing Note Regarding Tourism Chilliwack~~

This item was removed from the Agenda.

(d) **2018 – 2019 Insurance Policy Renewal**

- Report dated August 15, 2018 from Erica Lee, Manager of Finance

425 -18 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

*THAT the Cultus Lake Park Board receive for information the report from the Manager of Finance regarding the 2018-2019 Insurance Policy Renewal.*

**CARRIED**

(e) **Parking on Munroe Avenue Roadway and Parking**

- Verbal report from Dave Driediger, Manager of Park Operations

Dave Driediger, Manager of Park Operations provided and update on the line painting on Munroe Avenue. As the roadway is narrow he stated that staff will be painting the white line on the west side as per its previous location and shift the line on the east side approximately eight inches toward the homes and still maintain eight feet of parking.

(f) **Closed Circuit Video Surveillance Policy**

- Report dated August 15, 2018 from Jacquie Spencer, Acting Manager of Visitor Services, Accommodations & Bylaw Enforcement

4252-18 Moved by: Commissioner Renwick Seconded by: Commissioner Bauer

*THAT the Cultus Lake Park Board approve the Closed Video Surveillance Policy.*

**CARRIED**

(g) **Cultus Lake Triathlon**

- Report dated August 15, 2018 from Paul Holman, Special Event Coordinator

4253-18 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

*THAT the Cultus Lake Park Board approve waiving of parking fees in Parking Lot D for Sunday, September 16, 2018 from 5 a.m. to 5 p.m. for the athletes of the Cultus Lake Triathlon event.*

**DEFEATED**

Chair Lamb, Commissioner Bauer, Renwick and Turcasso voted on opposition.

(h) **Fraser Valley British Motor Club Picnic**

- ~~Report dated August 15, 2018 from Paul Holman, Special Event Coordinator~~

This item was withdrawn from the agenda.

(i) **2018 Financial Second Quarter Report**

- Report dated August 15, 2018 from Erica Lee, Manager of Finance

4254-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Bauer

*THAT the Cultus Lake Park Board receive the 2018 Financial Second Quarter Report for information.*

**CARRIED**

(j) **2018 Public Works Second Quarter Report**

- Report dated August 15, 2018 from Dave Driediger, Manager of Park Operations

4255-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board receive the 2018 Public Works Second Quarter Report for information.*

**CARRIED**

(k) **2018 Lions Parking Second Quarter Report**

- Report dated August 15, 2018 from Dave Driediger, Manager of Park Operations

4256-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Bauer

*THAT the Cultus Lake Park Board receive the 2018 Lions Parking Second Quarter Report for information.*

**CARRIED**

(l) **2018 Campground and Cabins Second Quarter Report**

- Report dated August 15, 2018 from Jacquie Spencer, Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement

4257-18 Moved by: Commissioner Renwick Seconded by: Commissioner Bauer

*THAT the Cultus Lake Park Board receive the 2018 Campground and Cabins Second Quarter Report for information.*

**CARRIED**

(m) **2018 Bylaw Enforcement Second Quarter Report**

- Report dated August 15, 2018 from Jacquie Spencer, Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement

4258-18 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board receive the 2018 Bylaw Enforcement Second Quarter Report for information.*

**CARRIED**

(n) **2018 Fire Department Second Quarter Report**

- Report dated August 15, 2018 from Warren Mazuren, Fire Chief

4259-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Bauer

*THAT the Cultus Lake Park Board receive the 2018 Fire Department Second Quarter Report for information.*

**CARRIED**

(o) **2018 Lease Assignment Second Quarter Report**

- Report dated August 15, 2018 from Katrina Craig, Acting Lease Administration

4260-18 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

*THAT the Cultus Lake Park Board receive the 2018 Lease Assignment Second Quarter Report for information.*

(11) **REPORTS BY COMMISSIONERS**

Commissioner Renwick provided an update on the Cultus Lake Advisory Planning Commission. He noted that the Commission hears matters respecting land use, community planning or proposed bylaws and permits for land within the Park boundaries. These meetings which are open to the public and will be held at the Fraser Valley Regional District at noon prior to the Park Board meetings.

(12) **PUBLIC QUESTION PERIOD**

Q: Steve Marks, Cultus Lake Marina - Announced to the public that the Cultus Lake Marina would like to install a state-of-the-art underground fuel system to sell gas to the public on Cultus Lake for 2019. He noted that under the Terms of his current 1997 Lease, on February 14, 2017, the Cultus Lake Park issued us a Letter of Authorization from them, to the Ministry, instructing the Ministry to allow them to submit an Application to change the Management Plan to allow for Fuel Sales.

He stated that he had built a Project Management Team which consists of Jeremy Nilson from Pinchin West, Barry Penner the owner of Penner Pacific Consulting Services, Larry Bergquist the owner LB Petrol consulting, Mike Short the owner of Frost Creek Fuel Sales, and manager of the Vancouver Marina, Wolfgang Seida a veteran Marine Contractor, Kevin Swinden the owner of Global Hazmat, Brent Regehr and Andrew McHugh from Petro Canada, Jesse Rayner the owner of JCR Design, and Kevin Strohmaier the owner of Strohmaier Electrical, as well as himself. He stated that he completed Stages I and II of

Environmentals and was given a full clean bill of health. He noted that site surveys have also been completed as well as their Third Party Incident Specific Agreement and have Spill Prevention and Response Plan.

The Engineering to bury a Fuel Tank in roughly the middle of Parking Lot C, equipped with 24/7 probed monitoring, with an auto-dial out backup phone with Natural Gas backup Genset, which would be interfaced with their Security System which has also been completed. If there was ever a leak, they would know immediately and the Spill Response Plan would kick in.

They have received letters of support from Brenda Wallace, the Soowhallie Band Chief and Chilliwack MLA Laurie Throness with respect to the Management Plan which has been submitted.

The fuel system is very costly and its life expectancy is twenty years and then it would need to be replaced. This is to be viewed as a public service given that is not financially equitable, they hope that this cements them as a firm foundation in the community for the long term. He stated that they have everything that they need, minus an addition to their current 1997 Lease so that they can bury the fuel tank in roughly the middle of parking lot C.

He announced that they are opening up two petitions to the public to look for support for Public Fuel Sales. The first petition is to the Cultus Lake Park Board that seeks the public's support with the Park Board adding the underground area of parking lot C to their current 1997 Lease, so that they can provide public fuel sales on Cultus Lake for 2019. The second petition is addressed to the B.C. Legislative Assembly which they would use these signatures to accompany their application to change the Management Plan to allow for Public Fuel Sales for 2019.

He noted that the only thing right now holding them back from submitting their application for public fuel sales to the Ministry is the fact that they do not know if the Park Board will Lease the underground area to bury the fuel tank.

(13) **ADJOURNMENT**

4260-18 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

*THAT the Regular Meeting of the Cultus Lake Park Board held on August 15, 2018 be adjourned at 8:18 pm.*

**CARRIED**

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held August 15, 2018.

  
\_\_\_\_\_  
Joe Lamb  
Chair

  
\_\_\_\_\_  
Kelly Ridley  
Acting Chief Administrative Officer