



## CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, SEPTEMBER 19, 2018  
CULTUS LAKE PARK OFFICE BOARDROOM  
4165 Columbia Valley Highway, Cultus Lake, BC

- Present** Commissioner J. Lamb – Chair  
Commissioner D. Bauer – Vice-Chair  
Commissioner R. Turcasso  
Commissioner L. Payeur
- Staff** Chief Administrative Officer – B. Bryant  
Manager of Finance – E. Lee  
Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer  
Deputy Corporate Officer – K. Ridley  
Executive Assistant– R. Litchfield
- Regrets** Commissioner D. Renwick  
Manager of Park Operations – D. Driediger

(1) **CALL TO ORDER**

The Chair called the meeting to order at 5:41 pm.

(2) **RESOLUTION TO PROCEED TO CLOSED MEETING**

4261-18 Moved by: Commissioner Payeur Seconded by: Commissioner Turcasso

***THAT*** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

*Section 90(1), (d) security of the property of the municipality; and*

*Section 90(1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.*

(3) **RECONVENE**

The meeting reconvened at 7:02 pm.

(4) **APPROVAL OF AGENDA**

4262-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of September 19, 2018; and*

***THAT** all delegations, reports, correspondence and other information set to the agenda be received.*

***THAT** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of September 19, 2018; and*

**CARRIED**

(5) **ADOPTION OF BOARD MINUTES**

4263-18 Moved by: Commissioner Bauer Seconded by: Commissioner Turcasso

***THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held August 15, 2018.*

**CARRIED**

(6) **CORRESPONDENCE**

(a) **Steve Marks – Request to Canvass**

- Email dated August 24, 2018 from Steve Marks, Cultus Lake Marina request to Canvass

The Cultus Lake Park Board noted that Mr. Marks has been given permission by the Chief Administrative Officer to canvass and that the Board would be interested in viewing the results once complete.

(7) **BYLAWS**

(a) **Cultus Lake Park Animal Control and Regulations Bylaw 1111, 2018, Amendment Bylaw No. 1126, 2018**

4264-18 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board give Final reading to "The Cultus Lake Park Animal Control and Regulations Bylaw No. 1111, 2018, Amendment Bylaw No. 1126, 2018."*

**CARRIED**

Commissioner Turcasso noted that in the future she would like to see a new dog swim area placed at the east end of the lake.

(c) **Cultus Lake Park Board Procedure Bylaw No. 1125, 2018**

- Report dated September 19, 2018 from Kelly Ridley, Deputy Corporate Officer
- Cultus Lake Park Board Procedure Bylaw No. 1125, 2018

4265-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Payeur

***THAT*** the Cultus Lake Park Board rescind Third Reading of Cultus Lake Park Board Procedures Bylaw No. 1125, 2018, and make the following amendments to the bylaw:

1. *In order for there to be a distinction between a Board Chair and Committee Chair in the bylaw, the words Board will be add in front of the word Chair, and Committee will be added in front of the word Chair where applicable;*
2. *Section 3.3.2 remove the word "second" and replace it with the word "fourth" and add the words "and on the Website";*
3. *Section 3.4.2 after the words "turned off" add the words "or muted";*
4. *Section 3.9.1 add the word "calendar" after the word "three (3)" and before the word "days";*
5. *Section 3.10.3 add the words "staff members" after the word "Commissioners" and before the words "or members";*
6. *Section 8.3 (a) delete the words "to Committee";*
7. *Section 11.2 (b) delete the word "mailer" and replace with the word "matter";*
8. *Section 13.1 bullet Approval of Agenda add the words "deletion of items and" after the word "including" and before the words "the addition;"*
9. *Sections 14.3 and 14.5 be amended by adding at the end of the sections the following wording "and adopted by a Board resolution."*
10. *Section 14.9.8 be amended by adding the word "approved" between the words "from of the" and "Minutes of the";*
11. *Section 14.10 add the word "approved" in two (2) areas, between the words "unless the" and "Minutes" and between the words "from such" and "Committee Minutes".*
12. *Section 15.4.3 remove the words "of the Committee", and*

**CARRIED**

4266-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Payeur

***THAT*** the Cultus Lake Park Board give Third Reading to Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 as amended.

**CARRIED**

(8) **STAFF REPORTS**

(a) **Funding of Organic Totes**

- Report dated September 19, 2018 from Erica Lee, Manager of Finance

4267-18 Moved by: Commissioner Payeur Seconded by: Commissioner Turcasso

*THAT the Cultus Lake Park Board receive this report for information; and*

*THAT any organic tote replacement for 2018 will be covered under the projected Surplus in the budget.*

**CARRIED**

(b) **Organics/Greens Waste Tote Exchange**

- Report dated September 19, 2018 from Dave Driediger, Manager of Park Operations

4268-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board direct staff to order 25 additional organics/green waste totes to facilitate the 240L to 80L tote exchange.*

**CARRIED**

(c) **First Avenue Parking Requests**

- Report dated September 19, 2018 from Dave Driediger, Manager of Park Operations

4269-18 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board approve options 3;  
Approve the relocation of the designated parking area at 255 First Ave. to Birch St. as well as  
approve the relocation of the designated parking area at 259 First Ave. to Maple St. provided:*

- a) All encroachments to the west of each property are removed;*
- b) The previously designated parking areas along First Ave. at each property are relinquished; and*
- c) That if a leaseholder wishes to sign their designated parking area, the cost and responsibility to do so are shouldered by the leaseholder and signage is posted on leased land.*

**DEFEATED**

Commissioners Bauer and Payeur voted in opposition.

4270-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board refer the First Avenue parking request back to staff for the future Board's consideration.*

**CARRIED**

(d) **Release of Closed Meeting Resolutions**

- Report dated September 19, 2018 from Rachel Litchfield, Executive Assistant

Chair Lamb noted for the record that he would excuse himself from discussions related to Short Term Property Rentals.

4271-18 Moved by: Commissioner Turcasso Seconded by: Commissioner Bauer

July 18, 2018  
IC 3914-18

*THAT the Cultus Lake Park Board Release the Short Term Vacation Rental Report at the August 15, 2018 Regular Board Meeting.*

**CARRIED**

4272 -18 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

August 15, 2018  
IC 3925-18

*THAT the Cultus Lake Park Board direct staff to fund the originally purchased 481 organic totes through the annual garbage fee rather than invoicing each resident \$100 for their tote; and*

*THAT the Cultus Lake Park Board budget be amended to reflect this.*

**CARRIED**

(11) **REPORTS BY COMMISSIONERS**

Chair Lamb provided an update on the recent UBCM Convention they had attended with some of the Board members and Chief Administrative Officer. He noted that the meetings were productive with the Ministry of Environment regarding the sewer system and meeting with the Ministry of Municipal Affairs with respect to change to the *Cultus Lake Park Act*.

Commissioner Payeur commented that he felt that the UBCM Convention was very useful and that they had accomplished a lot with respect to the Ministries meetings. He wished to thank staff for the preparation on having all the meetings and schedules set up. It was very organized and very effective.

Commissioner Turcasso noted that the UBCM Convention was worthwhile and noted that she had attended the Policing in British Columbia meeting and made some connections with respect to the Community Paramedic Program.

(12) **PUBLIC QUESTION PERIOD**

Q: Rick Williamson, First Ave. requested clarification on invoicing for the organic totes.

A: Chair Lamb replied that it was built into the cost of the original totes.

Q: Bob McCrea – Asked who is paying for the small totes?

A: Chair Lamb noted that staff have made arrangements that Valley Waste Services will take them back and no additional costs. This is an exchange as opposed to an additional expense.

Q: Rick Williamson, First Ave. Asked for clarification on the procedures for resolutions in camera and why this is done in a public meeting as opposed to in camera because if it gets defeated you have already made a resolution to release it to the public.

A: Kelly Ridley, Deputy Corporate Officer – As part of the new closed meeting report structure, there is a section in the report that the writer advises what further action will happen with the resolution. It can be released to an open meeting, released to have staff deal with it. Or not release at all. The Board are made aware of which resolutions will be made public.

(13) **ADJOURNMENT**

4273-18 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT** the Regular Meeting of the Cultus Lake Park Board held on September 19, 2018 be adjourned at 7:52 pm.*

**CARRIED**

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held September 19, 2018.

  
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Joe Lamb  
Chair

  
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Bonny Bryant  
Chief Administrative Officer