



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

Wednesday, January 16, 2019
CULTUS LAKE PARK OFFICE BOARDROOM
4165 Columbia Valley Highway, Cultus Lake, BC

- Present** Commissioner J. Lamb – Chair
Commissioner D. Bauer – Vice-Chair
Commissioner L. Payeur
Commissioner C. Smit
- Staff** Chief Administrative Officer – B. Bryant
Manager of Park Operations – D. Driediger
Manager of Finance – E. Lee
Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer
Executive Assistant – R. Litchfield
- Regrets** Commissioner D. Renwick

(1) **CALL TO ORDER**

The Chair called the meeting to order at 5:32 pm.

(2) **RESOLUTION TO PROCEED TO CLOSED MEETING**

4283-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

Section 90 (1), (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and

Section 90 (1), (d) security of the property of the municipality; and

Section 90 (1), (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

(3) **RECONVENE**

The meeting reconvened at 7:02 pm.

(4) **APPROVAL OF AGENDA**

4284-19 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board approve Amending the Agenda for the Regular Meeting of January 16, 2019 by adding under Section 8 – Commissioner Reports, Item 8, (c) Appointments to Standing and Select Committees; and*

***THAT** the agenda be approved as amended; and*

***THAT** all delegations, reports, correspondence and other information set to the agenda be received.*

CARRIED

(5) **ADOPTION OF BOARD MINUTES**

4285-19 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held December 12, 2018; and*

***THAT** the Cultus Lake Park Board adopt the minutes of the Special Regular Meeting held December 19, 2018.*

CARRIED

(6) **DELEGATION**

(a) **Lakeside Trail**

- Presentation from David Urban, Manager of Outdoor Recreation Planning, Fraser Valley Regional District

David Urban, Manager of Outdoor Recreation Planning, Fraser Valley Regional District on behalf of the Lakeside Trail Society presented a Power Point presentation with the proposed trail section from Jade Bay to Sunnyside Campground along Columbia Valley Highway. Lakeside Trail Society is in partnership with the Ministry of Transportation and Infrastructure, FVRD and Cultus Lake Park.

In PlanCultus it was recognized to pursue high-quality pedestrian and cycling connections between the Village Centre and the lake and throughout Cultus Lake Park to connect the North and South ends of the lake, as well as to provide a connection to the City of Chilliwack.

It is proposed to connect the trail system from the south end of the campground along the shoulder area of the highway, with a minor reduction to the footprint of a few identified campsites which then includes 450 feet of meandering gravel trails through mature trees, and including vegetation with the trail to the entrance at Park Drive.

4286-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board receive the presentation from David Urban, Manager of Outdoor Recreation Planning, Fraser Valley Regional District regarding the Lakeside Trail for information; and*

***THAT** the Cultus Lake Park Board receive a survey of the area outlined in the report.*

CARRIED

(8) STAFF REPORTS

(a) Public Parking Rates

- Report dated January 16, 2019 from Erica Lee, Chief Financial Officer

4287-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board approve Option 3*

Update Public Parking Rates to:

Summer Rates:

(May long weekend to September long weekend)

- \$5 per hour (max. 2 hours) or \$15 per day Friday through Sunday plus Holidays and,
- \$3 per hour (max. 2 hours) or \$10 per day and Monday through Thursday.

Winter Rates:

(Following the September long weekend through to the May long weekend)

- \$3 per hour (max. 2 hours) or \$10 per day Weekdays, Weekends and Holidays.

CARRIED

(b) 2018 Parking Task Force Committee Chair Recommendations – Residential Parking

- Report dated January 16, 2019 from Dave Driediger, Manager of Park Operations

4288-19 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board direct the Chief Administrative Officer to continue issuing residential parking permits as in 2018 but with counterfeit deterrence measures and a validation period of two years rather than one; and*

***THAT** the 2019 residential parking permits distributed are identified with an expiration date.*

CARRIED

(c) 2018 Parking Task Force Committee Chair Recommendations - Visitor Parking

- Report dated January 16, 2019 from Dave Driediger, Manager of Park Operations

4289-19 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board direct the Chief Administrative Officer to pursue Option #3 below: to hire two Parking Lot Attendants to staff parking lots on weekends and statutory holidays from June 15th through Labour Day.*

CARRIED

Commissioner Payeur voted in opposition.

Chair Lamb noted that in addition to the duties of the parking lot attendants they will also be offering visitor information with a focus of providing customer service to those coming to the Park.

4290-19 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board direct the Chief Administrative Officer to pursue Option #7 below: procure sketches of improved layouts, starting this year with Parking Lot B (Main Beach).

CARRIED

Chair Lamb noted that through the design of the parking lots care and attention will be given to with respect to the health of the trees.

(d) **Annual Paddling and Parking Passes**

- Report dated January 16, 2019 from Dave Driediger, Manager of Park Operations
- Attachment 1 – Background regarding Seasonal parking Passes

4291-19 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board approve Option 1; \$100 Annual Parking Pass, available to residents of the City of Chilliwack and Electoral H area (proof of BC vehicle registration required). Valid for Lots A & B, one license plate per pass. Sold from the Park Office. Valid for 1 year from date of purchase. Parking is on a first come first serve bases, passes do not guarantee availability.

CARRIED

4292-19 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board approve Option 2: \$200 Annual Parking Pass, available for purchase at the parking meters by registering their plate #. Valid for 1 year from date of purchase. Valid for Lots A & B. Parking is on a first come first serve bases, passes do not guarantee availability.

CARRIED

4293-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board approve Option 4: \$50 Paddling Parking Pass, available to members of paddling groups. Valid from April 1 – Sept 30, for Lots A, B & C, one license per pass. Sold at the Park Office. Not valid for Saturdays, Sundays and Statutory holidays. Parking is on a first come first serve bases, passes do not guarantee availability.

CARRIED

Commissioner Smit voted in opposition.

(e) **Multiple Leaseholder Report**

- Report dated January 16, 2019 from Rachel Litchfield, Executive Assistant
- Attachment 1 – 2002- 2023 Cultus Lake Park Building Site Lease
- Attachment 2 – Cultus Lake Park Building Site Lease (Newest Version)

4294-19 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board approve the allowance of Multiple Leaseholder Ownership if a leaseholder enters into the New Building Site Lease.*

DEFEATED – UNANIMOUSLY

(f) **Special Event: Vedder Mountain Bike Festival**

- Report dated January 16, 2019 from Paul Holman, Special Events Coordinator
- Letter dated October 26, 2018 from Meghan Jackson, Event Coordinator

4295-19 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board approve the Special Event Application for the Vedder Mountain Bike Festival held from May 11 and 12, 2019 provided the Special Occasion License to operate a beverage garden be granted by the BC Liquor Control and Licensing Branch.*

CARRIED

(9) **REPORTS BY COMMISSIONERS**

(a) **Milfoil Update - Further Benthic Matting**

- Verbal Report from Commissioner Bauer

Commissioner Bauer recommended that the Board offer further funding for benthic mats in consultation with Catherine Tarasoff, P.Ag. and the Fraser Valley Regional District to work together to expand the test plots and program this year.

(b) **Volunteer Recognition**

- Verbal Presentation by Chair Lamb

Chair Lamb recognized the volunteers that donated their time organizing this year's Cultus Lake Christmas on such short notice. Chair Lamb encouraged the community to be involved in future events and he thanked those who participated in making this year's event so successful.

Vice Chair Bauer presented Max Newhouse's replicas to the volunteers in the gallery, Paddy McEwan and Brenda Senft and recognized Shannon Lamb, Gail Smit and Kathy Renwick.

(c) **Appointments to Standing and Select Committees**

- Report dated January 16, 2019 from Chair Lamb

4296-19 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the following members of the public be appointed to the following committees:*

Commercial Leaseholder – Standing

Two appointed members of the commercial leaseholders:

1. Jeff Bahnman
2. Andrew Steunenbergh

Community Events and Engagement Committee - Select

1. Erika Jartved
2. Shane Taylor
3. Shannon Lamb
4. Gail Smit
5. Paddy McEwan

Operations and Financial Core Review Committee- Select

1. Brian Dyck
2. Peter VanderHelm
3. Colleen Rogozinski
4. Ernie Vance

Environmental and Public Area's Planning Committee –Standing

1. Brenda Senft – Voting Members
2. Brenda Cosgrove - Voting Members
3. Paul Gough
4. Steve Arnold

CARRIED

(10) PUBLIC QUESTION PERIOD

Q: Rick Williamson, First Ave. asked for clarification on residential parking passes with the new plan, whether the guest passes would be \$100 each for the two years. He also inquired if they still have the option to exchange the passes from either the sticker or hanging passes.

A: Chair Lamb noted that the residential parking passes will be \$100 each valid for the two year validation time and they can be selected the same as last year.

Q: Ernie Vance, Mountain View inquired if the \$200 annual parking passes can be purchased at the parking meters. He asked whether Lions Parking had some input on the reprogramming the meters and you have to go through the steps to locate the rates. He also suggested to purchase a larger vehicle immobilization device for the larger vehicles.

A: Chair Lamb suggested that staff arrange to purchase a larger vehicle immobilization device.

Q: Bob McCrea, Lakeshore Drive asked for clarification on where the beer garden be located for the Vedder Mountain Bike Festival? Will the Board be marketing or advertising for the availability for the \$100 annual parking passes?

- A: Chair Lamb confirmed that the Board will be doing a press release and the information will be announced on the website.
- Q: Ernie Vance, Mountain View asked for clarification on the parking for the Market in the Park with respect to the new plans for improve Main Beach parking lot?
- A: Chair Lamb noted that there will be some very exciting announcements and news coming up with respect to the Market in the Park.
- Q: Andrew Steunenburg, Cultus Lake Waterpark and Adventure Park thanked the Board and staff for the appointment to the Commercial Lease Committee and for the Board taking the time to meet with the business representatives discussing the parking concerns and for revisiting those issues. He also addressed that they would like to support the comments regarding the parking attendant's roles and duties as they are providing customer service, helping fill the lots and improve the flow of traffic. He noted that they support the upcoming improvements to Main Beach parking lot and that they also support the new annual parking pass implementation.
- A: Chair Lamb noted they are hoping to fill the parking lots Monday to Thursday with the lower mid-week rates and fill the traffic in the lots on those days. With our advertising and the availability of annual parking passes now available to Chilliwack and Electoral Area H we are hoping to accommodate residents to enjoy the lake.
- Q: Roger Burrows, First Ave. with respect to visitor purchasing annual parking permits at the meter, what would happen if they change a vehicle or it gets damaged and requires a new one?
- A: Chair Lamb clarified that procedures will be put in place for these types of incidents.
- Q: Ken Dosen, Park Drive inquired on the status of the Traffic Calming along Park Drive at the marina and traffic circle island that signage was to be placed in that area. When the marina has a lot of traffic, people speed out of the lot up Park Drive and then return back down the street as it is a dead end. Directional signage was to be posted at the stop sign to indicate a dead end. Mr. Dosen was also notified that reverse mortgages are not available to Cultus Lake Park.
- A: Chair Lamb indicated that staff will ensure that the signage is placed in the area of concern. He spoke of the potential availability of Version 5 Lease and part of this process will include communication with those financial institutes that provide services for leased properties in the park.
- Q: Ernie Vance, Mountain View Road, inquired about a signage plan that was mentioned in 2016.
- A: Dave Driediger, Manager of Park Operations noted that a sign inventory was completed and staff have an index of every sign located in the park which has been forwarded to an insurance company for review of a liability risk assessment and following that it will be forwarded to our Communications person to ensure information to the public is clear.
- Q: Ernie Vance, Mountain View Road further noted that signage in the walking trails would be a nice addition to the park.

Q: Ken Dosen, Park Drive noted that there is a report for traffic calming and signage is on file at the office which outlines the preferred distances between the speed bumps.

(11) **ADJOURNMENT**

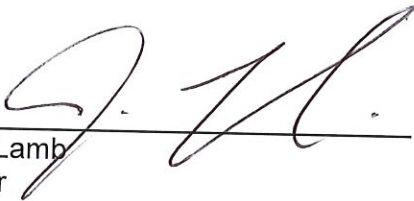
4297-19 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

THAT the Regular Meeting of the Cultus Lake Park Board held on January 16, 2019 be adjourned 8:43 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held January 16, 2019.

Joe Lamb
Chair



Bonny Bryant
Chief Administrative Officer
Corporate Officer

