



## CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

Wednesday, March 20, 2019  
CULTUS LAKE PARK OFFICE BOARDROOM  
4165 Columbia Valley Highway, Cultus Lake, BC

**Present** Commissioner J. Lamb – Chair  
Commissioner L. Payeur  
Commissioner C. Smit  
Commissioner D. Renwick

**Staff** Acting Chief Administrative Officer – K. Ridley  
Manager of Park Operations – D. Driediger  
Manager of Finance – E. Lee  
Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer  
Executive Assistant – R. Litchfield

**Absent** Commissioner D. Bauer – Vice-Chair  
Chief Administrative Officer – B. Bryant

(1) **CALL TO ORDER**

The Chair called the meeting to order at 5:03 pm.

(2) **RESOLUTION TO PROCEED TO CLOSED MEETING**

**4316-19** Moved by: Commissioner Renwick Seconded by: Commissioner Payeur

***THAT*** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

*Section 90(1), (d) security of the property of the municipality; and*

*Section 90 (1), (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.*

(3) **RECONVENE**

The meeting reconvened at 7:01 pm.

(4) **APPROVAL OF AGENDA**

4317-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board approve amending the Agenda for the Regular Meeting of March 20, 2019 by adding under Section 10, Staff Reports 10 (b), Fir Street Laneway parking opposition resident list; and by adding under Section 10 (c), Email correspondence regarding Proposed Storage Space for Star Nation Paddle Group; and*

***THAT** the Cultus Lake Park Board approve the Agenda as amended; and*

***THAT** all delegations, reports, correspondence and other information set to the Agenda be received.*

**CARRIED**

(5) **ADOPTION OF BOARD MINUTES**

4318-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held February 20, 2019.*

**CARRIED**

(6) **ADOPTION OF COMMITTEE MINUTES**

4319-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board receive the minutes of the Environmental and Public Areas Planning Committee held on January 25, 2019.*

***THAT** the Cultus Lake Park Board receive the minutes of the Environmental and Public Areas Planning Committee held on March 8, 2019.*

**CARRIED**

(7) **DELEGATION**

(a) **Sudden Impact Paddling Club**

- Presentation from Mehran Famili, Sudden Impact Paddling Club

Mehran Famili of the Sudden Impact Paddling Club requested that the Cultus Lake Park Board consider allowing parking on Saturdays and Sundays until 10:00 am in lots A, B & C and that this be included in the \$100 annual parking pass. They also requested that the Board consider allowing members to park in the Sunnyside Boulevard, residential and guest overflow area for the months of July and August.

4320-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board refer the Sudden Impact Paddling Club request back to the Chief Administrative Officer to prepare a report for the next meeting with further consideration and direction to parking and report back to the Board at the next Board meeting.*

**CARRIED**

(8) **CORRESPONDENCE**

(a) **Canadian Cancer Society – Permission to Canvass**

- Letter dated February 6, 2019 from Jennifer Saunders, Annual Giving Coordinator, Canadian Cancer Society

4321-19 Moved by: Commissioner Renwick Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board approve the request from the Canadian Cancer Society allowing them permission to canvass throughout Cultus Lake Park from April 1, 2019 – April 30, 2019.*

**CARRIED**

(9) **BYLAWS**

(a) **Cultus Lake Park 2019 - 2023 Financial Plan Bylaw No. 1137, Amendment Bylaw No. 1131, 2018**

4322-19 Moved by: Commissioner Renwick Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board give Final reading to Cultus Lake Park 2019 - 2023 Financial Plan Amendment Bylaw No. 1137, 2019.*

**CARRIED**

(b) **Cultus Lake Park Sunnyside Campground Bylaw No. 1099, 2017, Amendment Bylaw No. 1138, 2019**

- Report dated March 20, 2019 from Jacquie Spencer, Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement

4323-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board give First, Second and Third reading to the Cultus Lake Park Sunnyside Campground Bylaw No. 1099, 2017, Amendment Bylaw No. 1138, 2019.*

**CARRIED**

(c) **Cultus Lake Park Cabins at Cultus Lake Park Bylaw No. 1118, 2018, Amendment Bylaw No. 1139, 2019**

- Report dated March 20, 2019 from Jacquie Spencer, Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement

4324-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board give First, Second and Third reading to the Cultus Lake Park Cabins at Cultus Lake Park Bylaw No. 1118, 2018, Amendment Bylaw No. 1139, 2019.*

**CARRIED**

(10) **STAFF REPORTS**

(a) **Community Wildfire Protection Plan**

- Report dated March 20, 2019 from Bonny Bryant, Chief Administrative Officer
- Attachment #1 - Cultus Lake Park Community Wildfire Protection Plan
- Attachment #2 – Board Policy 2005 – 01

4325-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board receive the Community Wildfire Protection Plan Status Report for information; and*

***THAT** the Cultus Lake Park Board direct the Chief Administrative Officer to bring this report forward for discussion during the Strategic Planning Session.*

**CARRIED**

(b) **Fir Street Alleyway Potential Parking Development**

- Report dated March 20, 2019 from Bonny Bryant, Chief Administrative Officer
- Attachment #1 - Email to Fir St. & Second Ave. residents dated March 1, 2019 from Bonny Bryant, Chief Administrative Officer
- Attachment #2 – Survey map of Fir St. and Second Ave.
- Resident email responses
- Fir St. laneway parking opposition resident list

4326-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board receive the Fir Street Alleyway Potential Parking Development report for information.*

**CARRIED**

(c) **Star Nation Canoe Storage Update**

- Report dated March 20, 2019 from Bonny Bryant, Chief Administrative Officer
- Attachment #1 to 6 – Site location options
- Email correspondence regarding proposed Storage Space for Star Nation Paddle Group

4327-19 Moved by: Commissioner Payeur Seconded by: Commissioner Renwick

*THAT the Cultus Lake Park Board direct the Chief Administrative Officer to approve the location next to the 76 Sunnyside Blvd. immediately to the north side, closest to Main Beach, previously the Sailing Club Storage building.*

**CARRIED**

4328-19 Moved by: Commissioner Payeur Seconded by: Commissioner Renwick

*THAT the Cultus Lake Park Board permit a fenced, covered post and beam structure; and*

*THAT the Cultus Lake Park Board direct the Chief Administrative Officer enter into discussions with Star Nations Paddle Group with respect to its usage and logistics.*

**CARRIED**

(d) **Special Event – Western Canoeing & Kayaking 3rd Annual Event: Paddle Expo 2019**

- Report dated March 20, 2019 from Paul Holman, Special Events Coordinator

4329-19 Moved by: Commissioner Payeur Seconded by: Commissioner Renwick

*THAT the Cultus Lake Park Board receive the Western Canoeing & Kayaking 3rd Annual Event: Paddle Expo report for information.*

**CARRIED**

(11) **REPORTS BY COMMISSIONERS**

(a) **Environmental and Public Areas Planning Committee**

- Report dated March 20, 2019 from Darcy Bauer, Chair, Environmental and Public Area Planning Committee
- Attachment #1 – Tree Selection

4330-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

*THAT the Environmental and Public Areas Planning Committee request the Cultus Lake Park Board to approve the attached Foreshore Tree Planting Plan.*

**CARRIED**

4331-19 Moved by: Commissioner Renwick Seconded by: Commissioner Smit

***THAT** the Environmental and Public Areas Planning Committee request the Cultus Lake Park Board approve the following Non-Indigenous trees, not on the Approved Tree Replacement List of the Cultus Lake Park Tree and Plant Bylaw No. 1091, 2018: *Gingko biloba* 'Maidenhair'; *Pyrus calleryana* 'Chanticleer', *Tilia Cordata* 'Little Leaf Linden', *Acer platanoides* 'Royal Red' and *Metasequoia glyptostroboides* 'Ogon' for planting along the foreshore.*

**CARRIED**

4332-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Environmental and Public Areas Planning Committee request the Cultus Lake Park Board approve that residents along the foreshore be consulted with respect to the Tree Planting Plan.*

**CARRIED**

4333-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Environmental and Public Areas Planning Committee request the Cultus Lake Park Board approve the relocation of one (1) memorial tree, including plaque and one (1) standalone memorial post to a memorial garden grouping and that the respective family's be consulted regarding the re-location of the memorial trees and plaques; and*

***THAT** this be referred back to the Environmental and Public Areas Planning Committee to bring back a report on discussions and locations for an upcoming Board Meeting.*

**CARRIED**

- (b) Chair Lamb provided an update on the Waste Treatment System and noted that the construction is now underway. They have not been given an update on the Grants which were applied for but hope to hear more in the coming months.

(12) **PUBLIC QUESTION PERIOD**

Q: Gail Smit, First Ave, provided the Board with information regarding the Environmental Planning and Public Areas Planning Committee. She noted that a local grower was consulted with respect to the planting along the foreshore area. She noted that the trees selected are deciduous and will provide shade in the summer and light in the winter and that the canopies can be raised high enough for all to still enjoy the view. She hopes that this information will be shared with the residents when they are consulted on the foreshore planting. She further noted that our current state of deciduous trees are only expected to survive another five years. She addressed her concerns with the health of the memorial trees that are along the foreshore and recommended moving them to another location where they will survive in health.

Q: Bob McCrea, Lakeshore Drive, inquired on behalf of the Business Association on the comments provided in the last minutes regarding the Municipal Affairs and Housing Bill. He noted the comments that staff have been working with the Province for many years to request changes needed in the *Cultus Lake Park Act*. That the next steps in the process is addressing business licenses and the many other things needed in order to support Cultus Lake Park.

A: Chair Lamb noted that there has been some confusion with respect to Section 19, clause 4 of the *Cultus Lake Park Act*. This clause has been in the Act since 1939 and there may be some interpretation issues that may need to be addressed. If clarity is needed, we will seek input from the businesses before moving forward with any changes.

(13) **ADJOURNMENT**

4334-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

**THAT** the Regular Meeting of the Cultus Lake Park Board held on March 20, 2019 be adjourned 8:02 pm.

**CARRIED**

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held March 20, 2019.



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Joe Lamb  
Chair



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Kelly Ridley  
Acting Chief Administrative Officer