



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

Wednesday, June 19, 2019
CULTUS LAKE PARK OFFICE BOARDROOM
4165 Columbia Valley Highway, Cultus Lake, BC

Present Commissioner J. Lamb – Chair
Commissioner D. Bauer – Vice Chair
Commissioner D. Renwick
Commissioner L. Payeur
Commissioner C. Smit

Staff Chief Administrative Officer – B. Bryant
Manager of Finance – E. Lee
Manager of Park Operations – D. Driediger
Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer
Executive Assistant – R. Litchfield

(1) **CALL TO ORDER**

The Chair called the meeting to order at 5:35 pm.

(2) **RESOLUTION TO PROCEED TO CLOSED MEETING**

4391-19 ***THAT*** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:
Section 90 (1), (d) security of the property of the municipality.

(3) **RECONVENE**

The meeting reconvened at 6:59pm.

(4) **APPROVAL OF AGENDA**

4392-19 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

THAT the Cultus Lake Park Board approve the Agenda for the Regular Meeting of June 19, 2019; and

THAT all delegations, reports, correspondence and other information set to the Agenda be received.

CARRIED

(5) **DELEGATION**

Mice Concern – Cultus Lake Community Hall

- Victoria Danielson, President Cultus Lake O.A.P.O. #164

Victoria Danielson, President of the Cultus Lake O.A.P.O. #164, addressed the Board with their concerns regarding the mice issue at the community hall. Chair Lamb ensured Ms. Danielson that staff will be addressing the matter immediately.

(6) **ADOPTION OF BOARD MINUTES**

4394-19 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

- (a) ***THAT the Cultus Lake Park Board adopt the minutes of the Regular Meeting held on May 15, 2019.***

CARRIED

(7) **FINANCE**

(a) **2018 Statement of Financial Information**

- Report dated June 19, 2019 from Erica Lee, Chief Financial Officer

4395-19 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

THAT the report dated June 19, 2019 from the Chief Financial Officer regarding the 2018 Statement of Financial Information be approved and that the report be placed on the Cultus Lake Park website.

CARRIED

(8) **CORRESPONDENCE**

(a) **Pickle Ball – Request for Tennis Court lines**

- Letter dated May 7, 2019 from Richard Bosnell, Resident

The Cultus Lake Park Board directed staff to look into options for the court as to whether we can accommodate the request.

(9) **BYLAWS**

(a) **Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 and related Bylaws**

- Report dated June 19, 2019 from Bonny Bryant, Chief Administrative Officer

The Cultus Lake Park Board reviewed the Notice Enforcement Bylaw No. 1140, 2019 and related Bylaws.

(b) **Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019**

- Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019
- Schedule B – Upper Fraser Valley Bylaw Notice Dispute Adjudication Registry Agreement

4396-19 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019.

CARRIED

(c) **Cultus Lake Park Administrative Fees Bylaw No. 1141, 2019**

- Cultus Lake Park Administrative Fees Bylaw No. 1141, 2019

4397-19 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Administrative Fees Bylaw No. 1141, 2019.

CARRIED

(d) **Cultus Lake Park Animal Control and Regulations Bylaw No. 1142, 2019**

- Cultus Lake Park Animal Control and Regulations Bylaw No. 1142, 2019

4398-19 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Animal Control and Regulations Bylaw No. 1142, 2019.

CARRIED

(e) **Cultus Lake Park Boating and Foreshore Bylaw No. 1143, 2019**

- Cultus Lake Park Boating and Foreshore Bylaw No. 1143, 2019

4399-19 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Boating and Foreshore Bylaw No. 1143, 2019.

CARRIED

- (f) **Cultus Lake Park Burning Conditions, Restrictions and Fire Ban Bylaw No. 1144, 2019**
- Cultus Lake Park Burning Conditions, Restrictions and Fire Ban Bylaw No. 1144, 2019

4400-19 Moved by: Commissioner Renwick Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Burning Conditions, Restrictions and Fire Ban Bylaw No. 1144, 2019.

CARRIED

- (g) **Cultus Lake Park Littering Bylaw No. 1145, 2019**
- Cultus Lake Park Littering Bylaw No. 1145, 2019

4401-19 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Littering Bylaw No. 1145, 2019.

CARRIED

- (h) **Cultus Lake Park Management of Public Areas Bylaw No. 1146, 2019**
- Cultus Lake Park Management of Public Areas Bylaw No. 1146, 2019

4402-19 Moved by: Commissioner Renwick Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Management of Public Areas Bylaw No. 1146, 2019.

CARRIED

- (i) **Cultus Lake Park Noise Regulation Bylaw No. 1147, 2019**
- Cultus Lake Park Noise Regulation Bylaw No. 1147, 2019

4403-19 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Noise Regulation Bylaw No. 1147, 2019.

CARRIED

- (j) **Cultus Lake Park No Smoking Bylaw No. 1148, 2019**
- Cultus Lake Park No Smoking Bylaw No. 1148, 2019

4404-19 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park No Smoking Bylaw No. 1148, 2019.

CARRIED

(k) **Cultus Lake Park Property Maintenance Bylaw No. 1149, 2019**

- Cultus Lake Park Property Maintenance Bylaw No. 1149, 2019

4405-19 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Property Maintenance Bylaw No. 1149, 2019.

CARRIED

(l) **Cultus Lake Park Special Event Bylaw No. 1150, 2019**

- Cultus Lake Park Special Event Bylaw No. 1150, 2019

4406-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Special Event Bylaw No. 1150, 2019.

CARRIED

(m) **Cultus Lake Park Sunnyside Campground Bylaw No. 1151, 2019**

- Cultus Lake Park Sunnyside Campground Bylaw No. 1151, 2019

4407-19 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Sunnyside Campground Bylaw No. 1151, 2019

CARRIED

(n) **The Cabins at Cultus Lake Park Bylaw No. 1152, 2019**

- The Cabins at Cultus Lake Park Bylaw No. 1152, 2019

4408-19 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park The Cabins at Cultus Lake Park Bylaw No. 1152, 2019.

CARRIED

(o) **Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019**

- Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019

4409-19 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019.

CARRIED

(p) **Cultus Lake Parking and Traffic Regulation Bylaw No.1154 ,2019**

- Cultus Lake Parking and Traffic Regulation Bylaw No.1154, 2019

4410-19 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1154, 2019.*

CARRIED

(10) **STAFF REPORTS**

(a) **Purchase of 4169 Columbia Valley Highway**

- Report dated June 19, 2019 from Bonny Bryant, Chief Administrative Officer

Bonny Bryant, Chief Administrative Officer announced that the Park recently purchased the property at 4169 Columbia Valley Highway.

(b) **Buoy Moorage**

- Report dated June 19, 2019 from Dave Driediger, Manager of Park Operations

The Cultus Lake Park Board requested a count on how many buoys are registered in the foreshore for 2019. In addition, the Board requested that staff post a Notice of Intent on the website with respect to Parks compliance checks in July.

4411-19 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board direct the Chief Administrative Officer to make allowance for the addition of names on buoy registration provided that only one immediate family member name be added to the buoy registration.*

CARRIED

(c) **Release of Closed Meeting Resolutions**

- Report dated June 19, 2019 from Rachel Litchfield, Executive Assistant

4412-19 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

***THAT** the following Closed Meeting Resolution be released at the June 19, 2019 Regular Board meeting:*

May 15, 2019
IC 4004-19

***THAT** the Cultus Lake Park Board refer the Shoreline Erosion Assessment report to the Environmental and Public Areas Committee for review and recommendations.*

May 15, 2019
IC 4005-19

***THAT** the Cultus Lake Park Board refer the Goose Management report to the Environmental and Public Areas Committee for review and recommendations.*

CARRIED

(11) REPORTS BY COMMISSIONERS

(a) Fraser Valley Regional District – Area H Evacuation Route

- May 24, 2019, Area H Evacuation Route Planning Workshop Agenda

Commissioner Payeur provided an update with respect to the progress of the Area H Evacuation Route Plan. He noted that the meeting was facilitated by Urban Systems and was very well attended. He further noted that the Fraser Valley Regional District received a grant for funding.

Chair Lamb provided an update with respect the Community Events and Engagement Committee is looking forward to Cultus Lake Day coming up on June 22, 2019. The Board and members of the Fire Department will be hosting a pancake breakfast followed by a large parade. There will be live entertainment with a family friendly beverage garden and market vendors. The evening will end with a fireworks display. He further noted that the following weekend will be the opening of the Farmers Market located at the old Funland area.

(12) PUBLIC QUESTION PERIOD

Q: Gordon Hay, Lakeshore Dr. - Inquired if the Smoking Bylaw also relates to smoking marijuana?

A: Chair Lamb confirmed that the No Smoking Bylaw does apply to both.

Q: Rick Williamson, First Ave. – Asked for clarification with respect to the number of buoys that are identified on the waitlist and asked if the waitlist people are residents and Sunnyside Campground campers? He further inquired if the registration can be transferred when the registration holder ages or passes away.

A: Dave Driediger, Manager of Park Operations noted that our current bylaw does not allow a transfer without authorization by the Board however, there may be an opportunity to add an additional name. The current registered buoy owners and waitlist people are both Sunnyside campers, residents and non-residents.

Q: Laurel Shears, Lakeshore Dr. – Asked about the reporting processes for security and bylaw issues and asked if information notices will be provided.

A: Jacquie Spencer, Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement confirmed the contact information for RCMP, Non-Emergency is 604-792-4611 or 911 for emergencies and Bylaw Enforcement at 604-858-5298. She further noted that notices are being prepared and will distributed to the community and posted on the Parks website.

Q: Rick Williamson, First Ave. – Noted that he supports the new fines as a way to act as a deterrent. He addressed concerns related to the Tree Bylaw process and fees related to unauthorized removal.

A: Chair Lamb noted that the replacement fee and fine will be addressed at a later date.

Q: Len Marston, Park Dr. - Noted his concerns regarding the state of the hall with the rodent issue. He feels the matter has not been taken seriously with respect to health concerns. He asked if the community hall rentals generate a lot of revenue.

A: Chair Lamb stated that the matter has not been taken lightly and staff will be taking care of the issue. He noted that the community hall does not generate a lot of revenue.

(13) **ADJOURNMENT**

4414-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

***THAT** the Regular Meeting of the Cultus Lake Park Board held on June 19, 2019 be adjourned 8:33 pm.*

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held June 19, 2019.



Joe Lamb
Chair



Bonny Bryant
Chief Administrative Officer