



## CULTUS LAKE PARK BOARD REGULAR MEETING AGENDA

WEDNESDAY, AUGUST 21, 2019

7:00 PM

PARK OFFICE BOARDROOM

4165 Columbia Valley Highway, Cultus Lake, BC

(1) **CALL TO ORDER**

(2) **RESOLUTION TO PROCEED TO CLOSED MEETING (5:30 PM)**

**THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

Section 90 (1), (c) labour relations or other employee relations;

Section 90 (1), (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment; and

Section 90 (1), (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

(3) **RECONVENE**

Page 1

(4) **APPROVAL OF AGENDA**

- (a) **THAT** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of August 21, 2019; and

**THAT** all delegations, reports, correspondence and other information set to the Agenda be received.

(5) **ADOPTION OF MINUTES**

Page 5

- (a) **THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held July 17, 2019.

(6) **ADOPTION OF COMMITTEE MINUTES**

Page 11

- (a) **THAT** the Cultus Lake Park Board receive the minutes of the Environmental and Public Areas Committee held on June 21, 2019.

(7) **CORRESPONDENCE**

Page 15

(a) **Geese Concern**

- Email dated August 2, 2019 from Nancy Nickerbocker, resident, regarding concerns about geese

**(8) BYLAWS**

Page 17

(a) **Cultus Lake Park Records Retention and Disposal Bylaw No. 1155, 2019**

*THAT the Cultus Lake Park Board give Final Reading to Cultus Lake Park Records Retention and Disposal Bylaw No. 1155, 2019.*

Page 21

(b) **Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019**

- Report dated August 21, 2019 from Bonny Bryant, Chief Administrative Officer

*THAT the Cultus Lake Park Board Rescind the Third Reading to Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019, and*

*THAT the Cultus Lake Park Board give Third Reading as Amended to the Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019.*

Page 27

(c) **Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019**

- Report dated August 21, 2019 from Bonny Bryant, Chief Administrative Officer

*THAT the Cultus Lake Park Board Rescind the Third Reading to Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019, and*

*THAT the Cultus Lake Park Board give Third Reading as Amended to the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019.*

Page 33

(d) **Repeal of Cultus Lake Park Fees and Fines Bylaw No. 1076-2016**

*THAT the Cultus Lake Park Board give Final Reading to Cultus Lake Park Fees and Fines Bylaw No. 1076, 2016, Repeal Bylaw 1158, 2019.*

**(9) CONSENT AGENDA**

Page 35-76

**Second Quarter Reports**

- Finance
- Lions Parking
- Public Works
- Campground and Cabins
- Bylaw Compliance and Enforcement
- Fire Department
- Lease Assignment

*THAT the Cultus Lake Park Board receive the 2019 Second Quarter reports for information.*

**(10) STAFF REPORTS**

- Page 77 (a) **First Avenue Parking Requests**
- Report dated August 21, 2019 from Dave Driediger, Manager of Park Operations
- THAT** the Cultus Lake Park Board review Options 1-3 below and provide staff with direction.*
- Page 81 (b) **Buoy Report**
- Report dated August 21, 2019 from Dave Driediger, Manager of Park Operations
- THAT** the Cultus Lake Park Board direct the Chief Administrative Officer to provide the Board with options in the Fall of 2019 following completion and mapping of the updated buoy registry.*
- Page 83 (c) **Encroachments**
- Report dated August 21, 2019 from Jacquie Spencer, Acting Manager of Visitor Services, Accommodations & Bylaw Enforcement
- THAT** the Cultus Lake Park Board direct the Chief Administrative Officer to:*
- 1. Focus on new builds encroachments.*
  - 2. Review and amend the existing encroachment and ticketing Bylaws and present to the Cultus Lake Park Board in the Fall of 2019.*
  - 3. That an Encroachment Plan be developed focusing first on encroachments involving safety issues and then park wide encroachments, and presented to Cultus Lake Park Board in early 2020 for their review and approval.*

**(11) REPORTS BY COMMISSIONERS**

- Page 85 (a) **Recommendations from the Environmental and Public Areas Planning Committee**
- Report dated August 21, 2019 from Darcy Bauer, Chair, Environmental and Public Areas Planning Committee
- THAT** the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board that the trees planted along the foreshore remain in the locations they have been placed.*
- THAT** the Environmental and Public Areas Planning Committee recommend that the Cultus Lake Park Board direct the Chief Administrative Officer to amend the Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019 Schedule B to include: Maidenhair Tree (*Ginkgo biloba*), Dawn Redwood (*Metasequoia glyptostrobilus*) and Norway Maple (*Acer platanoides*).*
- THAT** the Environmental and Public Areas Planning Committee recommend that the Cultus Lake Park Board move forward with Option #3, Hybrid approach from the Shoreline Erosion Assessment Report, submitted by Golder Associates Ltd.*
- THAT** the Environmental and Public Areas Planning Committee recommend that the Cultus Lake Park Board refer the Cultus Lake Park Goose Management Measures report from Kate*

*Hagmeier, EBB Environmental Consulting back to the Chief Administrative Officer for follow up.*

**THAT** *the Environmental and Public Areas Planning Committee recommend that the Cultus Lake Park Board direct the Chief Administrative Officer to have goose management landscaping incorporated into the foreshore erosion design.*

**THAT** *the Environmental and Public Areas Planning Committee recommend that the Cultus Lake Park Board direct the Chief Administrative Officer to allocate money in the 2020 budget to fund a pilot project to try using fescue grass seed in a small area of Main Beach to see if it will grow in the shade.*

**(12) PUBLIC QUESTION PERIOD**

**(13) ADJOURNMENT**

**THAT** *the Regular Meeting of the Cultus Lake Park Board held on August 21, 2019 be adjourned.*



## CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

Wednesday, July 17, 2019  
CULTUS LAKE PARK OFFICE BOARDROOM  
4165 Columbia Valley Highway, Cultus Lake, BC

- Present** Commissioner J. Lamb – Chair  
Commissioner D. Bauer – Vice Chair  
Commissioner L. Payeur  
Commissioner C. Smit
- Staff** Chief Administrative Officer – B. Bryant  
Manager of Finance – E. Lee  
Manager of Park Operations – D. Driediger  
Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer  
Executive Assistant – R. Litchfield
- Absent** Commissioner D. Renwick

(1) **CALL TO ORDER**

The Chair called the meeting to order at 6:05 pm.

(2) **RESOLUTION TO PROCEED TO CLOSED MEETING**

- 4432-19 **THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:  
Section 90 (1), (d) security of the property of the municipality; and  
Section 90 (1), (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.

(3) **RECONVENE**

The meeting reconvened at 7:01 pm.

(4) **APPROVAL OF AGENDA**

- 4433-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

**THAT** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of July 17, 2019; and

**THAT** all delegations, reports, correspondence and other information set to the Agenda be received.

**CARRIED**

(5) **ADOPTION OF BOARD MINUTES**

4434-19 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held on June 19, 2019.*

**CARRIED**

4435-19 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board adopt the minutes of the Special Regular Meeting held on June 26, 2019.*

**CARRIED**

(6) **ADOPTION OF COMMITTEE MINUTES**

4436-19 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board receive the minutes of the Community Events and Engagement Committee held on April 2, 2019; and*

***THAT** the Cultus Lake Park Board receive the minutes of the Community Events and Engagement Committee held on May 9, 2019.*

**CARRIED**

4437-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board receive the minutes of the Commercial Leaseholder Committee held on March 27, 2019; and*

***THAT** the Cultus Lake Park Board receive the minutes of the Commercial Leaseholder Committee held on April 25, 2019.*

**CARRIED**

4438-19 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board receive the minutes of the Operational and Financial Core Review Committee held on May 28, 2019.*

**CARRIED**

(7) **BYLAWS**

(a) **Cultus Lake Park Records Retention and Disposal Bylaw No. 1155, 2019**

- Report dated July 17, 2019 from Bonny Bryant, Chief Administrative Officer
- Cultus Lake Park Records Retention and Disposal Bylaw No. 1155, 2019
- Cultus Lake Park Records Retention and Disposal Schedule
- Cultus Lake Park Records Retention and Disposal Legal Citation Listing – Appendix A

4439-19 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board give First, Second and Third Readings to Cultus Lake Park Records Retention and Disposal Bylaw No. 1155, 2019.*

**CARRIED**

(b) **Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019 and Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019**

- Report dated July 17, 2019 from Bonny Bryant, Chief Administrative Officer
- Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019
- Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019
- Schedule A-15 – Cultus Lake Park Canvassing, Panhandling and Busking

4440-19 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

1. ***THAT** the Cultus Lake Park Board give First, Second and Third Readings to Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019, and*
2. ***THAT** the Cultus Lake Park Board give First, Second and Third Readings to Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019.*

**CARRIED**

(c) **Repeal of Cultus Lake Park Fees and Fines Bylaw No. 1076-2016**

- Report dated July 17, 2019 from Bonny Bryant, Chief Administrative Officer
- Repeal of Cultus Lake Park Fees and Fines Bylaw No. 1076-2016

4441-19 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board give First, Second and Third Readings to Cultus Lake Park Fees and Fines Bylaw No. 1076, 2016, Repeal Bylaw 1158, 2019.*

**CARRIED**

(8) **STAFF REPORTS**

(a) **Pickleball**

- Report dated July 17, 2019 from Dave Driediger, Manager of Park Operations

4442-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board direct the Chief Administrative Officer to make alterations to one tennis court to accommodate pickleball.*

**CARRIED**

(b) **Party in the Park Community Events and Engagement Event**

- Report dated July 17, 2019 from Paul Holman, Special Events Coordinator

4443-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board approve the use of the Plaza parking lot to host Party in the Plaza; and*

***THAT** the Cultus Lake Park Board approve waiving all fees for Party in the Plaza, including: the \$500 Rental Fee for 200+ people, the \$100 Public Address and/or Sound System Fee, and the \$1,000 Security Deposit.*

**CARRIED**

(c) **Cultus Lake Triathlon Special Event**

- Report dated July 17, 2019 from Paul Holman, Special Events Coordinator

4444-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board approve the Cultus Lake Triathlon event from September 13 – 15, 2019.*

**CARRIED**

(d) **Around the Lake Trail Give 'R Take 30 Special Event**

- Report dated July 17, 2019 from Paul Holman, Special Events Coordinator

4445-19 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board waives parking fees for up to 60 race volunteer vehicles in Parking Lot B for Around the Lake Give 'R Take 30 from 7 a.m. – 3 p.m. on October 19, 2019.*

The Board requested that they donate to the Beach Improvement Project Fund and have volunteer vehicles parked in Lot A instead of Lot B for future events for waiving of parking fees for volunteer vehicles.

**CARRIED**

(9) **REPORTS BY COMMISSIONERS**

(a) **Recommendations from the Operational and Financial Core Review Committee**

- Report dated July 17, 2019 from David Renwick, Chair, Operational and Financial Core Review Committee

4446-19 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

***THAT** the Operational and Financial Core Review Committee request the Cultus Lake Park Board to direct the Chief Administrative Officer to start the Request for Proposal (RFP) Cultus Lake Parks insurance provider, prior to June 2020 when the current policy expires.*

**CARRIED**

4447-19 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT** the Operational and Financial Core Review Committee request the Cultus Lake Park Board to direct the Chief Administrative Officer to have AON review the Commercial Leaseholders insurance policies to ensure they have adequate coverage.*

**CARRIED**

4448-19 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

***THAT** the Operational and Financial Core Review Committee request the Cultus Lake Park Board to direct the Chief Administrative Officer to review the cost of increasing the coverage for Sunnyside Campground regarding tree replacement and loss of revenue, including the length of term and report back to the committee with these costs.*

**CARRIED**

(10) **PUBLIC QUESTION PERIOD**

Q: Rick Williamson, 145 First Ave. inquired on the status of the buoys with respect to staff checks as indicated in the Notice of Intent.

A: Dave Driediger, Manager of Park Operations noted that compliance sheet identified reasons for tagging, no contact information, and no registration number or affixed sticker. There are potential vacancies in the foreshore however, we do not have a complete GPS list at this time. It was also clarified for reference, that buoys also are required to display the lot number as outlined in the Boating and Foreshore Policy and well as Transport Canada's requirements.

Q: Colleen Rogozinski, First Ave. noted that she has inquired about the short term rentals for the last four years and was wondering if anything will occur over the next decade? Have you made the assumption that residents choose to allow this usage?

A: Chair Lamb noted that it is outlined in the Boards Strategic Plan that we are going to address short term rentals in the fall through public consultation and/or introducing a bylaw for compliance with introduction of a new lease that speaks to the allowance. Feedback from residents was requested in the past and comments were received.

Q: Glen Charles, Pine St. inquired as to whether or not the contact information is to be displayed on the buoys. He noted that he had heard that it is not required as per the privacy act.

A: Chair Lamb confirmed that Transport Canada stated it that it is required to display the contact information on the buoys.

Q: Ernie Vance, Mountain View, noted that the Fraser Valley Regional District past presentation for the septic field construction indicated 86 trees to be removed as part of the construction. He noted that at the last CLASS meeting it was noted that 400 trees have been removed. He asked if the Board was aware of this. He further noted that the area was larger than what was presented to scale and requested the total number of trees that will be replanted.

A: Chair Lamb noted that he is aware and had inquired with Fraser Valley Regional District and was told there were 86 trees of "note" as indicated in the report, trees larger than 12 inches in diameter.

(11) **ADJOURNMENT**

4449-19 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

***THAT** the Regular Meeting of the Cultus Lake Park Board held on July 17, 2019 be adjourned 7:39 pm.*

**CARRIED**

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held July 17, 2019.

---

Joe Lamb  
Chair

---

Bonny Bryant  
Chief Administrative Officer



# ENVIRONMENTAL AND PUBLIC AREAS PLANNING COMMITTEE

June 21, 2019

## Meeting Minutes

### **Present:**

Darcy Bauer	Committee Chair/Cultus Lake Park Commissioner
Larry Payeur	Committee Vice-Chair/Cultus Lake Park Commissioner
Brenda Cosgrove	Public Appointee
Paul Gough	Public Appointee
Brenda Senft	Public Appointee
Dave Driediger	Manager of Park Operations
Katrina Craig	Cultus Lake Park Staff

### **Absent:**

Steve Arnold	Public Appointee
Bonny Bryant	CAO-Cultus Lake Park

The meeting was called to order by the Chair at 8:55 am

### **ADOPTION OF AGENDA**

Moved by: Larry Payeur

Seconded by: Brenda Senft

**THAT** the agenda for the June 21, 2019 Environmental and Public Areas Planning Committee be approved as amended by adding the following topics: vacant lot on the west side, Sunnyside Blvd overflow parking and Ivy Removal.

### **ADOPTION OF COMMITTEE MINUTES** from May 3, 2019

Moved by: Larry Payeur

Seconded by: Brenda Senft

**THAT** the committee minutes from the May 3, 2019 Environmental and Public Areas Planning Committee be approved.

### **FORESHORE PLANTING SUCCESS UPDATE**

- A discussion was had regarding the location of some of the trees that were planted along the foreshore, due to some complaints.
- The committee feels that the process was followed and that foreshore residents were consulted. Any movement or changes now would negate the committees due diligence and also be extremely costly.
- Staff to respond via email to residents that had enquired about tree placement.

Recommendation:

**THAT** the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board that the trees planted along the foreshore remain in the locations they have been placed.

Moved by: Darcy Bauer

Seconded by: Brenda Senft

Carried

## TREE PLANTING POLICY

- A discussion was had regarding a tree planting/replacement policy, to have a procedure to follow when trees come down in the Park.

**Statement:** When a tree has to be removed due to safety reasons or comes down because of an act of nature, a replacement tree will be planted. The new tree will be planted as close as possible to the original location to ensure the survival of the tree.

- A tree that was part of the foreshore planting, near 132 First Ave, was removed. Bylaw to investigate and find out if anyone saw anything.

## TREE AND PLANT BYLAW

- The committee would like to recommend 3 nonnative tree species to the approved tree replacement list.

Recommendation:

**THAT** the Environmental and Public Areas Planning Committee recommend that the Cultus Lake Park Board direct the Chief Administrative Officer to amend the Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019 Schedule B to include: Maidenhair Tree (*Ginkgo biloba*), Dawn Redwood (*Metasequoia glyptostrobilus*) and Norway Maple (*Acer platanoides*).

Moved by: Brenda Senft

Seconded by: Brenda Cosgrove

Carried

## EROSION UPDATE

- A discussion was had regarding the Shoreline Erosion Assessment Report, submitted by Golder Associates Ltd. Within this report there was three (3) options that could be implemented to control or reduce the erosion that is occurring.
- The committee agreed that option #3 Hybrid approach would be the best option.

Recommendation:

***THAT the Environmental and Public Areas Planning Committee recommend that the Cultus Lake Park Board move forward with Option #3, Hybrid approach from the Shoreline Erosion Assessment Report, submitted by Golder Associates Ltd.***

Moved by: Larry Payeur

Seconded by: Brenda Senft

Carried

## **GOOSE MANAGEMENT**

- The committee reviewed and discussed the Cultus Lake Park Goose Management Measures report from Kate Hagmeier, EBB Environmental Consulting.

Recommendations:

***THAT the Environmental and Public Areas Planning Committee recommend that the Cultus Lake Park Board refer the Cultus Lake Park Goose Management Measures report from Kate Hagmeier, EBB Environmental Consulting back to the Chief Administrative Officer for follow up.***

***THAT the Environmental and Public Areas Planning Committee recommend that the Cultus Lake Park Board direct the Chief Administrative Officer to have goose management landscaping incorporated into the foreshore erosion design.***

Moved by: Brenda Senft

Seconded by: Brenda Cosgrove

Carried

## **MISCELLANEOUS**

- Installation of irrigation at Main Beach to be completed prior to any more committee work.
- A suggestion was made to have fire pit bowls, with leg stands, to be used for Cultus Lake Park events, to prevent scorched grass.
- Forest management update – Staff met with the fire center to discuss working together to remove dead and fallen trees.
- The committee or staff to clean up the hedges near Lot C with permission from the Chief Administrative Officer.
- Memorial Trees update – A report is coming forward to the Board by Staff and movement of memorial posts and trees will be included.
- Tree Tags – to be revised.
- The possibility of signage for Main Beach was discussed. Something to explain the committees pilot project; what and why and a request for donations. Brenda Senft to work on the concept.
- Blackberry removal and herbicide spraying at the optimum time was discussed. Staff to contact Fraser Valley Invasive Species Society.

- Options were discussed for barriers around the planted areas at Main Beach for protection. Edging to keep in the bark mulch and to keep foot traffic away, and/or posts interspersed with rocks, or more rocks and heavy planting.
- The possibility of a pilot project to try using fescue grass seed in a small area to see if it will grow was discussed.

Recommendation:

***THAT*** the Environmental and Public Areas Planning Committee recommend that the Cultus Lake Park Board direct the Chief Administrative Officer to allocate money in the 2020 budget to fund a pilot project to try using fescue grass seed in a small area of Main Beach to see if it will grow in the shade.

Moved by: Darcy Bauer

Seconded by: Brenda Cosgrove

Carried

### **ADDITIONS TO THE AGENDA**

- Vacant lot on the west side – Is the committee interested in assisting in the clean-up and tree replanting at this location? To be discussed at the next meeting.
- Sunnyside Blvd overflow parking – A picture was presented to show that raking along Sunnyside Blvd was being done and removing the protection from the tree roots.
- Ivy Removal – The Southside Church were very successful in removing a large portion of ivy last summer. They would like to come back on August 17, 2019 and remove more. Committee to recommend some locations that could use help. Manager of Park Operations to discuss with Brenda Senft.

### **ITEMS FOR THE NEXT MEETING**

- For the next meeting the Manager of Park Operations is to find out how many trees have been removed from the residential areas of the Park as well as total number of trees planted in the Park recently.
- Manager of Park Operations to find out a dollar amount available that can be used for fall 2019 tree planting. This amount would be based on fees collected from tree removal in residential area less new trees planted and related tree work already completed.

### **NEXT MEETING DATE**

- August 23, 2019 at 9:00 am

### **ADJOURNMENT OF THE MEETING**

Moved by: Larry Payeur

Seconded by: Brenda Senft

***THAT*** the June 21, 2019 meeting of the Environmental and Public Areas Planning Committee be adjourned.

Meeting Adjourned at 10:48 am

8/2/2019

To the Cultus Lake Parks Board:

Joe Lamb (Chair)

Darcy Bauer

Larry Payeur

David Renwick

Casey Smit

Dear Commissioners,

I'm writing to you today to express my concerns about the ever-worsening problem of the Canada geese fouling our Cultus Lake beaches, lawns, and lake water. These large, loud, aggressive creatures are spoiling our natural environment and our enjoyment of the lovely lakeshore.

With nine little grandchildren in our family, we are increasingly concerned about the potential public health hazards of exposure to goose feces, both on land and in the water. We are reluctant to allow our little ones to play on the grass when it has been covered with droppings, despite our best efforts to shoo the geese away and to clean up after them.

If there was as much dog poo in the park as there is goose poo, I believe the board would launch a campaign urging dog owners to "stoop and scoop" – which most already do quite conscientiously. I cannot understand why we should tolerate this blight simply because these are wild animals. These are not migratory birds, but are resident here 12 months of the year, and their numbers are abundant throughout North America.

Can you please inform me what steps you are taking to rid our park of this unsightly and unsanitary problem? Clearly, whatever you have done in the past is not enough to cope with the numbers of animals and growing offspring.

Thank you for your attention to this matter. I look forward to hearing from you soon.

Best regards,

Nancy Knickerbocker

CC:

Susan Knickerbocker

Paul Knickerbocker





# Cultus Lake Park

## Records Retention and Disposal Bylaw

### Bylaw No. 1155, 2019

A Bylaw to provide for a records retention and disposal system.

Section 12 of the *Cultus Lake Park Act* (1932 and Amendments) enables the Cultus Lake Park Board to adopt bylaws, provides for the imposition of fees for services and provides for the enforcement of bylaws and payment of fines.

Sections 6(1) and 30 of the *Freedom of Information and Protection of Privacy Act*, states the municipality must make every reasonable effort to assist applicants and to respond without delay to each applicant openly, accurately and completely, and to protect personal information by making reasonable security arrangements against such risks as unauthorized access, collection, use, disclosure or disposal; and

Section 148 of the *Community Charter*, provides that a board officer is responsible for the maintenance, access and safe preservation of the minutes, bylaws and other records of the business of the board and board committees; and Section 95 (1) of the *Community Charter* provides for public access to board records.

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

#### 1. TITLE

This Bylaw may be cited as "Cultus Lake Park Records Retention and Disposal Bylaw No. 1155, 2019".

#### 2. INTERPRETATION

2.1 Words or phrases defined in the *British Columbia Interpretation Act*, *Local Government Act*, *Community Charter* or any successor legislation, will have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.

#### 2.2 DEFINITIONS OF TERMS

**"Designated Officer"** means the person designated and authorized to act on behalf of the Park to manage and maintain the records management system.

**"Employee"** includes a person who is employed by the Park, a member of the Park Board, a volunteer, or a service provider.

**"Park"** means Cultus Lake Park.

**"Record"** includes books, documents, maps, drawings, photographs, letters, vouchers, papers and any other thing on which information is recorded or stored by graphic, electronic, mechanical or other means, but does not include a computer program or any other mechanism that produces records.

**“Records Classification and Retention Schedule (RCRS)”** means a formal schedule, as amended from time to time, that establishes the classification system and retention periods for the records of the Park and provides for their disposition.

**3. RECORDS MANAGEMENT SYSTEM ESTABLISHED**

The records management system of Cultus Lake Park is established and authorized.

**4. COMPLIANCE WITH RECORDS MANAGEMENT SYSTEM**

All records in the custody and control of the employees of Cultus Lake Park are the property of the Park. All records of Cultus Lake Park must comply with this records retention and disposal system and this Bylaw. All management and employees of Cultus Lake Park must comply with this Bylaw.

**5. RECORDS RETENTION SCHEDULE**

The records retention schedule must prescribe the period of time that records are kept to meet the operational, legal, regulatory, financial or other requirements of Cultus Lake Park (the “Records Retention Schedule”). The Records Retention Schedule must also provide instruction as to the disposition of a record.

**6. DESIGNATED OFFICER**

The Designated Officer is designated and authorized to prepare, review, amend and manage the records retention and disposal schedule.

**7. DISPOSAL ORDERED BY DESIGNATED OFFICER**

When the Designated Officer determines that the retention period for a given record described in the Records Retention Schedule has ended, the Designated Officer may order the record to be destroyed or otherwise disposed of.

**8. SEVERABILITY**

If any section, subsection, paragraph, subparagraph or clause of the Records Retention and Disposal Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, such decision does not affect the validity of the remaining portions of the Records Retention and Disposal Bylaw.

**9. COMING INTO EFFECT**

The Cultus Lake Park Records Retention and Disposal Bylaw No. 1155, 2019 comes into effect upon adoption.

READ A FIRST TIME this 17 day of JULY, 2019

READ A SECOND TIME this 17 day of JULY, 2019

READ A THIRD TIME this 17 day of JULY, 2019

ADOPTED this XX day of XXXXX, 2019

---

Joe Lamb  
Chair, Cultus Lake Park

---

Bonny Bryant  
Chief Administrative Officer/Corporate Officer

I HEREBY CERTIFY the foregoing to be a true  
and correct copy of Cultus Lake Park Records  
Retention and Disposal Bylaw No. 1155, 2019

---

Cultus Lake Park  
Chief Administrative Officer





## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** August 21, 2019 **FILE:** 0550

**SUBMITTED BY:** Bonny Bryant  
Chief Administrative Officer

**SUBJECT:** Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019.

---

#### PURPOSE:

The purpose of this report is to provide the Board with information on the proposed Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019.

#### RECOMMENDATION:

***THAT** the Cultus Lake Park Board Rescind the Third Reading to Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019, and*

***THAT** the Cultus Lake Park Board give Third Reading as Amended to the Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019.*

#### DISCUSSION:

3.2 has been amended to read: Buskers within the Park must have written permission by the CAO.

#### STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

---

Prepared and approved for submission to the Board:

Bonny Bryant  
Chief Administrative Officer





# Cultus Lake Park

## CANVASSING, PANHANDLING AND BUSKING BYLAW

### Bylaw No. 1156, 2019

A Bylaw to regulate Canvassing, Panhandling and Busking.

---

Section 12 of the *Cultus Lake Park Act* (1932 and Amendments) enables the Cultus Lake Park Board to adopt Bylaws, and Section 9.2 (1) provides that Section 260 – Enforcement Powers of the *Community Charter* apply to the enforcement of the bylaws of the Board, and Section 261 – Payment of Fines and Other Penalties to Municipality under the *Community Charter* provides that fines and other penalties imposed and collected under or because of a Cultus Lake Park bylaw must be paid to the Park.

Every person who offends against any of the provisions of this Bylaw or who suffers or permits any act to be done in contravention or in violation of any of the provisions of this Bylaw, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this Bylaw, or who does any act or thing which violates any of the provisions of this Bylaw, will be in breach of this Bylaw, and will be liable to the fines and the provisions as outlined in the "Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019.

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

#### 1. TITLE

This Bylaw may be cited as "Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019."

#### 2. INTERPRETATION

2.1 Words or phrases defined in the *British Columbia Interpretation Act*, *Motor Vehicle Act*, *Local Government Act*, *Community Charter* or any successor legislation, will have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.

#### 2.2 DEFINITIONS OF TERMS

"Board" means the elected Board for the Park.

"Busking" means the activity of playing music in the street or another public place for voluntary donations.

"Canvassing" or "Canvasser" means to go door to door in a neighborhood to solicit votes, orders or opinions. Examples include recognized charities, children's sports teams, etc.

**“CAO”** means the Chief Administrative Officer; a position appointed by the Board.

**“Panhandle”** means to beg for, or without consideration, ask for money, donations, goods or other things of value whether by spoken, written or printed word or bodily gesture for one’s self or for any other person.

**“Park”** means the area within the Park boundaries and the foreshore assigned to the Park by the Province of British Columbia

**“Person”** means a natural person, a company, corporation, partnership, firm, association, society, or party and the heirs, executors, administrators, personal or other legal representatives of a person to whom the context can apply according to law.

**2.3** In this Bylaw, unless the context otherwise requires, the singular will include the plural and the masculine includes the feminine gender.

**2.4** The headings contained in this Bylaw are for convenience only and are not to be construed as defining, or in any way limiting, the scope or the intent of the provisions of this Bylaw.

### **3. CANVASSING, PANHANDLING AND BUSKING REGULATIONS**

**3.1** Canvassers within the Park must have written permission by the CAO.

**3.2** Buskers within the Park must have written permission by the CAO.

**3.3** No person will panhandle within the Park.

### **4. FINES**

**4.1** All leaseholders, residents, visitors, and persons are subject to the fines as outlined in Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, and Schedule A-15 in said bylaw.

**4.2** Each occurrence that a contravention of the provisions of this Bylaw exists or is permitted to exist will constitute a separate offence.

### **5. SEVERABILITY**

If any part of this Bylaw is for any reason held invalid by a court or competent jurisdiction, the invalid portion will be severed and the severance will not affect the validity of the remainder.

### **6. REPEAL**

Cultus Lake Park Canvassing and Panhandling Bylaw No. 1106, 2018 and all amendments are repealed.

**7. EFFECTIVE DATE**

This Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this 17 day of JULY, 2019

READ A SECOND TIME this 17 day of JULY, 2019

READ A THIRD TIME this 17 day of JULY, 2019

THIRD READING RECINDED this XX day of XXXX, 2019

READ A THIRD TIME AS AMENDED this XX day of XXXX, 2019

ADOPTED this XX day of XXXXXX, 2019

---

Joe Lamb, Chair  
Cultus Lake Park Board

---

Bonny Bryant  
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true  
and correct copy of Cultus Lake Park Canvassing,  
Panhandling and Busking Bylaw No. 1156, 2019.

---

Chief Administrative Officer





## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** August 21, 2019 **FILE:** 0550  
**SUBMITTED BY:** Bonny Bryant  
Chief Administrative Officer  
**SUBJECT:** Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019

---

#### PURPOSE:

The purpose of this report is to provide the Board with information on the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019.

#### RECOMMENDATION:

***THAT** the Cultus Lake Park Board Rescind the Third Reading to Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019, and*

***THAT** the Cultus Lake Park Board give Third Reading as Amended to the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019.*

#### DISCUSSION:

Schedule A-15 has been amended to read: 3.3 Panhandling within the Park, to keep the consistency between the Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1157, 2019 and the schedule of fines.

#### STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

---

Prepared and approved for submission to the Board:

Bonny Bryant  
Chief Administrative Officer





# Cultus Lake Park

## BYLAW NOTICE ENFORCEMENT BYLAW NO 1140, 2019

### Amendment Bylaw No. 1157, 2019

A Bylaw to amend Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019

---

Section 12 of the *Cultus Lake Park Act* (1932 and Amendments) enables the Cultus Lake Park Board to adopt Bylaws, and Section 9.2 (1) provides that Section 220 – Enforcement Powers of the *Community Charter* apply to the enforcement of the bylaws of the Board, and Section 261 – Payment of Fines and Other Penalties to Municipality under the *Community Charter* provides that fines and other penalties imposed and collected under or because of a Cultus Lake Park bylaw must be paid to the Park.

The Cultus Lake Park Board deems it advisable to amend Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019.

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

#### 1. TITLE

This Bylaw may be cited as "Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019."

#### 2. AMENDMENTS

Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 is amended as follows:

- (a) Section 12 - SCHEDULES is amended by adding the following wording:  
"A-15 - Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019" between the paragraphs A-14 – Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1154, 2019 and Schedule B – Upper Fraser Valley Bylaw Notice Dispute Adjudication Registry Agreement; and
- (b) That Schedule A-15 attached to and forming part of this bylaw be added to the end of the Schedule "A" section in correct numerical order.

**3. EFFECTIVE DATE**

This Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this 17 day of JULY, 2019

READ A SECOND TIME this 17 day of JULY, 2019

READ A THIRD TIME this 17 day of JULY, 2019

THIRD READING RECINDED this XX day of XXXX, 2019

READ A THIRD TIME AS AMENDED this XX day of XXXX, 2019

ADOPTED this XX day of XXXX, 2019

---

Joe Lamb, Chair  
Cultus Lake Park Board

---

Bonny Bryant  
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true  
and correct copy of Cultus Lake Park Bylaw  
Notice Enforcement Bylaw No. 1140, 2019,  
Amendment Bylaw No. 1157, 2019

---

Chief Administrative Officer

## Schedule A-15 – Cultus Lake Park Canvassing, Panhandling and Busking

### Bylaw No. 1157, 2019

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1157, 2019	3.1	Canvassing without permission	\$200	\$175	\$225	No
	3.2	Busking without permission	\$200	\$175	\$225	
	3.3	Panhandling within the Park	\$200	\$175	\$225	





# Cultus Lake Park

## FEES AND FINES BYLAW NO. 1076-2016, REPEAL BYLAW NO. 1158, 2019

A Bylaw to Repeal the Fees and Fines Bylaw No. 1076-2016

The Board for Cultus Lake Park did enact a bylaw cited as Fees and Fines Bylaw No. 1076-2016.

The Board for Cultus Lake Park deems it advisable to repeal said bylaw.

The Board for Cultus Lake Park, in open meeting assembled, enacts as follows:

### 1. TITLE

This Bylaw may be cited for all purposes as Cultus Lake Park Fees and Fines Bylaw No. 1076-2016, Repeal Bylaw No. 1158, 2019

### 2. REPEAL

Cultus Lake Park Fees and Fines Bylaw No. 1076-2016 and all amendments are repealed.

### 3. EFFECTIVE DATE

This Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this 17 day of JULY, 2019

READ A SECOND TIME this 17 day of JULY, 2019

READ A THIRD TIME this 17 day of JULY, 2019

ADOPTED this XX day of XXXXX, 2019

\_\_\_\_\_  
Joe Lamb, Chair  
Cultus Lake Park Board

\_\_\_\_\_  
Bonny Bryant  
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be  
a true and correct copy of Cultus Lake Park  
Fees and Fines Bylaw No. 1076-2016,  
Repeal Bylaw No. 1158, 2019

\_\_\_\_\_  
Chief Administrative Officer





## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** August 21, 2019 **FILE:**

**SUBMITTED BY:** Erica Lee, Manager of Finance

**SUBJECT:** 2019 Second Quarter Financial Report

---

#### PURPOSE:

To provide the Board with an update on the financial results for the Second Quarter of 2018.

#### RECOMMENDATION:

***THAT** the report from the Manager of Finance providing an update to the Board on the 2019 Second Quarter financial results be received.*

#### DISCUSSION:

The financial results for the second quarter of 2019 are being provided to the Board for information and circulation. Included with this report is a consolidated balance sheet listing the assets and liabilities of Cultus Lake Park, a consolidated income statement and income statements for each business unit. The income statements provide additional information for variances noted as significant or that may be of general interest to readers of this information.

In past years not all the revenues for June from the campgrounds, visitors services and lions parking were reflected in the financials for the Second quarter. Like in 2018 upgrading of the campground and Cabin's reservation software has allowed the current 2<sup>nd</sup> quarter financials to include the June revenues for the campgrounds and visitors services. The financials also include the June revenue for parking through Lions.

With the close of the 2<sup>nd</sup> quarter, Cultus Lake Park is currently in an overall positive surplus position of \$451,655 as a result of residential lease fee collection & seasonal and overnight Sunnyside Campground fees received along with more limited operating expenditures. These operating expenditures will increase over the summer months as the seasonal staffing compliment is increased to complete work duties within the busy park. In addition, budgeted transfers to capital reserves are completed closer to the end of the year as revenues are recorded that fund these transfers.

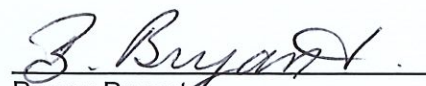
---

Prepared by:

Approved for submission to the Board:

---

Erica Lee, CPA, CA  
Manager of Finance

  
Bonny Bryant  
Chief Administrative Officer



**CULTUS LAKE PARK**  
**2019 Financial Report**  
**Balance Sheet for Period Ending June 30, 2019**

**ASSETS**

Cash	\$ 464,038
Investments	7,588,320
Accounts Receivable	127,272
Prepaid Accounts and Inventory	76,096
Capital Assets (net)	<u>2,390,507</u>
 TOTAL ASSETS	 \$ 10,646,233

**LIABILITIES**

Accounts Payable	\$ 302,077
Payroll Liabilities	13,000
Capital Lease Liability	46,741
Deferred Revenue	562,570
Performance Bonds & Refundable Deposits	78,185
Landfill Closure Liability	908,610
Equity in Capital Assets	2,343,766
Operating Fund Surplus	899,059
Restricted Reserve Funds	<u>5,040,570</u>
 TOTAL LIABILITIES	 \$ 10,194,578

<b>CURRENT YEAR SURPLUS</b>	<b><u>\$ 451,655</u></b>
-----------------------------	--------------------------

**CULTUS LAKE PARK**  
**2019 Financial Report**  
**For the TWELVE Months Ending June 30, 2019**

**CONSOLIDATED INCOME STATEMENT**

	2019 Actual	2019 Annual Budget	Variance \$	Variance %	Variance Comments
<b>REVENUE</b>					
Sunnyside Campground	\$ 1,962,097	\$ 2,919,480	\$ (957,383)	-32.8%	
Park Patrol (Bylaw Enforcement)	200	3,500	(3,300)	-94.3%	
Visitor Services (Cabins)	51,866	190,087	(138,221)	-72.7%	
Volunteer Fire Department	180,146	305,620	(125,474)	-41.1%	
Commercial Leases	164,687	596,010	(431,323)	-72.4%	
Residential Leases	713,851	728,025	(14,174)	-1.9%	
General Administration	65,474	42,500	22,974	54.1%	
Community Hall	5,534	11,790	(6,256)	-53.1%	
Foreshore lease	37,658	48,300	(10,642)	-22.0%	
Public Areas	199,941	692,500	(492,559)	-71.1%	
Community Events Committee	48,152	51,050	(2,898)	-5.7%	
	<u>\$ 3,429,606</u>	<u>\$ 5,588,862</u>	<u>\$ (2,159,256)</u>		
<b>EXPENDITURES</b>					
Promotion and Special Events	\$ 41,931	\$ 73,770	\$ 31,839	43.2%	
Bank, Credit Card and Interest Charges	55,961	77,550	21,589	27.8%	
Commissioners Indemnities	28,248	54,680	26,432	48.3%	
Community Policing	-	10,000	10,000	100.0%	
Grounds Maintenance	112,239	138,500	26,261	19.0%	
Information Systems	28,075	43,900	15,825	36.0%	
Inspections, Permits and Fees	3,844	11,750	7,906	67.3%	
Insurance	83,520	164,650	81,130	49.3%	
Janitorial	22,492	37,700	15,208	40.3%	
Office, Telephone and Sundry	109,019	246,300	137,281	55.7%	
Professional Fees	319,384	821,400	502,016	61.1%	Legal, Accounting, Contact Services
Repairs and Maintenance	188,429	253,265	64,836	25.6%	
Roads and Parking	22,528	43,300	20,772	48.0%	
Security	2,784	4,700	1,916	40.8%	
Septic and Water Systems	4,210	128,880	124,670	96.7%	Sewer and Water Fees - FVRD
Travel and Conferences	20,965	39,930	18,965	47.5%	
Utilities	67,947	383,095	315,148	82.3%	
Waste Disposal	79,983	181,715	101,732	56.0%	
Waterfront Maintenance	128	15,000	14,872	99.1%	
Wages and Benefits	894,537	2,028,179	1,133,642	55.9%	
<b>TOTAL OPERATING &amp; WAGES AND BENEFITS</b>	<u>\$ 2,086,224</u>	<u>\$ 4,758,264</u>	<u>\$ 2,672,040</u>		
Capital Purchases	891,727	1,630,785	739,058	45.3%	
Transfer from Reserve for Capital Purchases	-	(1,502,305)	(1,502,305)	100.0%	
Transfer from Accumulated Surplus	-	(217,151)	(217,151)	100.0%	
Transfer to Reserves	-	894,515	894,515	100.0%	
	<u>\$ 2,977,951</u>	<u>\$ 5,564,108</u>	<u>\$ 2,586,157</u>		
<b>NET CONTRIBUTION TO PARK</b>	<u>\$ 451,655</u>	<u>\$ 24,754</u>	<u>\$ 426,901</u>		

**CULTUS LAKE PARK**
**2019 Financial Report**
**For the TWELVE Months Ending June 30, 2019**
**SUNNYSIDE CAMPGROUND**

	2019 Actual	2019 Annual Budget	Variance \$	Variance %	Variance Comments
<b>REVENUE</b>					
1011004000 SS Seasonal Waterfront Lots	\$ 462,769	\$ 506,800	\$ (44,031)	-8.7%	5 Seasonal Sites Converted to Full hook up sites for 2019 season
1011004001 SS Seasonal View Lots	170,213	180,550	(10,337)	-5.7%	
1011004002 SS Seasonal Regular Lots	908,822	977,400	(68,578)	-7.0%	
1011004003 SS Overnight Full Hook Up	154,829	440,600	(285,771)	-64.9%	
1011004004 SS Overnight No Hook Up	44,266	182,050	(137,784)	-75.7%	
1011004005 SS Overnight View Lots	18,293	75,400	(57,107)	-75.7%	
1011004006 SS Overnight Waterfront Lots	35,105	98,080	(62,975)	-64.2%	
1011004011 SS Group Area A & B	8,219	28,000	(19,781)	-70.6%	
1011004015 SS Pay Parking	61,225	77,000	(15,775)	-20.5%	
1011004016 SS Milfoil Revenue	-	5,600	(5,600)	-100.0%	
1011004017 SS WIFI	2,399	2,500	(101)	-4.0%	
1011004050 Sunnyside Store Sales	34,008	135,000	(100,992)	-74.8%	
1011004900 Miscellaneous Revenue	57,292	204,000	(146,708)	-71.9%	
1011004910 SS Laundromat	374	4,500	(4,126)	-91.7%	
1011004950 Promotional Items Sales	4,283	2,000	2,283	114.2%	
	\$ 1,962,097	\$ 2,919,480	\$ (957,383)	-32.8%	
<b>EXPENDITURES</b>					
1021005000 Advertising	\$ 3,366	\$ 13,450	\$ 10,084	75.0%	
1021005300 Building Maintenance/Materials	13,524	22,500	8,976	39.9%	
1021005375 Contract Services	74,405	189,000	114,595	60.6%	Security Services
1021005400 Conferences/Meetings	-	3,330	3,330	100.0%	
					IT Services and Rez Expert Software Charges
1021005500 Data Processing	5,927	22,400	16,473	73.5%	
1021005700 Education & Training	-	4,500	4,500	100.0%	
1021005800 Equipment Maintenance	4,542	5,500	958	17.4%	
1021005820 Equipment Fuel	290	450	160	35.6%	
1021005900 Garbage Collection & Recycling	27,089	53,500	26,411	49.4%	
1021006000 Ground Maintenance Materials	42,270	50,000	7,730	15.5%	
1021006100 Commercial Insurance	11,668	23,300	11,632	49.9%	
1021006200 Vehicle Insurance	374	-	(374)	0.0%	
1021006300 Janitorial Contracts/Supplies	13,913	18,000	4,087	22.7%	
1021006450 Professional Fees	-	150	150	100.0%	
1021006500 Licences & Permits	142	1,550	1,408	90.8%	
1021006600 Membership Dues & Subscriptions	240	-	(240)	0.0%	
1021006800 Office Supplies & Expenses	2,587	4,400	1,813	41.2%	
1021006810 Bank Charges/ Cash Short (Over)	244	900	656	72.9%	
1021006812 Point of Sales Fees	43,173	52,000	8,827	17.0%	
1021006817 Retail Cost of Goods Sold	28,293	67,500	39,207	58.1%	
1021006822 Office Furniture	-	500	500	100.0%	
1021007000 Printing Expense	2,225	5,000	2,775	55.5%	
1021007100 Public Relations	443	3,840	3,397	88.5%	
1021007200 Roads & Parking Maintenance	2,754	8,000	5,246	65.6%	
1021007300 Vandalism Repairs	-	2,000	2,000	100.0%	
1021007400 Security Systems & Supplies	1,010	2,000	990	49.5%	
1021007500 Sewer & Septic System Maintenance	1,533	107,300	105,767	98.6%	FVRD Sewer Fees
1021007625 Shop Supplies	1,740	2,500	760	30.4%	
1021007700 Special Events	1,346	12,080	10,734	88.9%	
1021007800 Telephone	7,068	12,500	5,432	43.5%	
1021007900 Travel Expense	53	1,200	1,147	95.6%	
1021008000 Propane & Natural Gas	2,697	12,250	9,553	78.0%	
1021008005 Hydro Consumption	29,633	97,000	67,367	69.5%	
1021008020 Water	-	167,900	167,900	100.0%	FVRD Water Fees
1021008100 Vehicle Maintenance	656	-	(656)	0.0%	Vehicle new to Sunnyside for 2019 Fiscal Year
1021008130 Vehicle Fuel	129	-	(129)	0.0%	
1021008201 Signage	102	500	398	79.6%	
1021008300 Water System Maintenance	2,357	3,000	643	21.4%	

	2019 Actual	2019 Annual Budget	Variance \$	Variance %	Variance Comments
1021008600 Management Salaries	29,538	68,850	39,312	57.1%	
1021008700 Staff Wages - Gatehouse	75,316	175,400	100,084	57.1%	
1021008701 Staff Wages - Custodian	29,229	86,700	57,471	66.3%	
1021008705 Staff Wages - Ground Maintenance	33,876	85,975	52,099	60.6%	
1021008710 Staff Wages - Store	7,849	28,375	20,526	72.3%	
1021008800 Employee Benefits	26,510	71,770	45,260	63.1%	
1021008825 Uniforms & Clothing Allowance	1,701	1,300	(401)	-30.8%	
1021009000 Capital Purchases	93,224	717,480	624,256	87.0%	
1021009800 Transfer to Reserves	-	380,930	380,930	100.0%	
1021009805 Transfer from Reserve Capital Purchases	-	(717,480)	(717,480)	100.0%	
1021009810 Transfer from Accumulated Surplus	-	(12,500)	(12,500)	100.0%	
1021009998 Overhead Expenses	138,098	276,200	138,102	50.0%	
1021009999 Allocated Services	74,102	148,219	74,117	50.0%	
	\$ 835,236	\$ 2,281,219	\$ 1,445,983		
NET CONTRIBUTION TO (FROM)	\$ 1,126,861	\$ 638,261	\$ 488,600		

**CULTUS LAKE PARK**  
**2019 Financial Report**  
**For the TWELVE Months Ending June 30, 2019**

**VISITOR SERVICES & CABINS**

	2019 Actual	2019 Annual Budget	Variance \$	Variance %	Variance Comments
<b>REVENUE</b>					
1011504400 Cabin Rentals	\$ 49,098	\$ 185,087	\$ (135,989)	-73.5%	
1011504900 Miscellaneous Revenue	2,768	5,000	(2,232)	-44.6%	
	<u>\$ 51,866</u>	<u>\$ 190,087</u>	<u>\$ (138,221)</u>		
<b>EXPENDITURES</b>					
1021505000 Advertising	\$ 1,482	\$ 1,400	\$ (82)	-5.9%	
1021505300 Building Maintenance Materials	2,011	4,975	2,964	59.6%	
1021505500 Data Processing	1,235	1,500	265	17.7%	
1021505700 Education & Training	-	400	400	100.0%	
1021505800 Equip & Material Replacement	5,151	7,900	2,749	34.8%	
1021506000 Grounds Maintenance Materials	-	3,170	3,170	100.0%	
1021506100 Commercial Insurance	4,200	8,400	4,200	50.0%	
1021506300 Janitorial Contracts/Supplies	413	3,200	2,787	87.1%	
1021506301 Linens	32	3,000	2,968	98.9%	
1021506800 Office Supplies & Expenses	3,225	650	(2,575)	-396.2%	4169 Columbia Valley Hwy - Property taxes
1021506810 Bank Charges/Point of Sales Fees	3,547	5,100	1,553	30.5%	
1021506817 Retail Cost of Goods Sold	-	800	800	100.0%	
1021507000 Printing Expense	-	250	250	100.0%	
1021507100 Public Relations	-	500	500	100.0%	
1021507200 Roads & Parking Maintenance	-	300	300	100.0%	
1021507500 Sewer & Septic System Maintenance	320	4,860	4,540	93.4%	FVRD Sewer Fees
1021507800 Telephone/Cable	1,999	3,700	1,701	46.0%	
1021508000 Propane & Natural Gas	861	1,850	989	53.5%	
1021508005 Hydro Consumption	5,356	7,800	2,444	31.3%	
1021508020 Water	-	5,120	5,120	100.0%	FVRD Water Fees
1021508700 Staff Wages - Visitor Services	14,523	49,969	35,446	70.9%	
1021508800 Employee Benefits	1,391	6,050	4,659	77.0%	
1021509000 Capital Purchases	491,388	35,835	(455,553)	-1271.3%	Purchase of 4169 Columbia Valley Hwy
1021509800 Transfer to Reserves	-	19,650	19,650	100.0%	
1021509805 Transfer from Reserve Capital Purchases	-	(35,835)	(35,835)	100.0%	
1021509810 Transfer from Accumulated Surplus	-	(6,025)	(6,025)	100.0%	
1021509999 Allocated Services	19,696	39,390	19,694	50.0%	
	<u>\$ 556,830</u>	<u>\$ 173,909</u>	<u>\$ (382,921)</u>		
NET CONTRIBUTION TO (FROM)	<u>\$ (504,964)</u>	<u>\$ 16,178</u>	<u>\$ (521,142)</u>		

CULTUS LAKE PARK  
2019 Financial Report  
For the TWELVE Months Ending June 30, 2019

PARK PATROL-BYLAWE ENFORCEMENT

	2019 Actual	2019 Annual Budget	Variance \$	Variance %	Variance Comments
<b>REVENUE</b>					
1011254675 Bylaw Enforcement Fines	\$ 200	\$ 3,500	\$ (3,300)	-94.3%	
<b>EXPENDITURES</b>					
1021255300 Building Maintenance Materials	\$ 232	\$ 1,000	\$ 768	76.8%	
1021255375 Contract Services	89,801	231,750	141,949	61.3%	Bylaw and Policing Contracts
1021255500 Data Processing	3,630	1,000	(2,630)	-263.0%	
1021255700 Education & Training	-	500	500	100.0%	
1021255800 Equipment Maintenance	-	2,850	2,850	100.0%	
1021256100 Commercial Insurance	3,350	6,800	3,450	50.7%	
1021256200 Vehicle Insurance	335	-	(335)	0.0%	
1021256500 Licences & Permits	352	400	48	12.0%	
1021256800 Office Supplies & Expenses	3,199	1,200	(1,999)	-166.6%	
1021257000 Printing Expense	284	750	466	62.1%	
1021257100 Public Relations	100	500	400	80.0%	
1021257400 Security Systems & Supplies	507	500	(7)	-1.4%	
1021257800 Telephone	417	9,500	9,083	95.6%	
1021258000 Propane & Natural Gas	480	825	345	41.8%	
1021258100 Vehicle Maintenance	269	-	(269)	0.0%	
1021258130 Vehicle Fuel	200	-	(200)	0.0%	
1021258700 Staff Wages	12,168	-	(12,168)	0.0%	
1021208800 Employee Benefits	1,263	-	(1,263)	0.0%	
1021259000 Capital Purchases	56,116	15,000	(41,116)	-274.1%	Bylaw Office Renovations
1021259800 Transfer to Reserves	-	2,000	2,000	100.0%	
1021259805 Transfer from Reserve Capital Purchases	-	(15,000)	(15,000)	100.0%	
1021259810 Transfer from Accumulated Surplus	-	(1,850)	(1,850)	100.0%	
1021259998 Overhead Expenses	(148,878)	(297,755)	(148,877)	50.0%	
1021259999 Allocated Services	21,766	43,530	21,764	50.0%	
	\$ 45,591	\$ 3,500	\$ (42,091)		
NET CONTRIBUTION TO (FROM)	\$ (45,391)	\$ -	\$ (45,391)		

**CULTUS LAKE PARK**

**2019 Financial Report**

**For the TWELVE Months Ending June 30, 2019**

**VOLUNTEER FIRE DEPARTMENT**

	2019 Actual	2019 Annual Budget	Variance \$	Variance %	Variance Comments
<b>REVENUE</b>					
1013004600 Local Services Revenue VFD CL	\$ 11,894	\$ 38,490	\$ (26,596)	-69.1%	
1013004601 Fire Protection Agreements	-	98,880	(98,880)	-100.0%	Recoveries will be invoiced to
1013004605 Residential Lease Revenue VFD	168,252	168,250	2	0.0%	FVRD and Soowahlie during Q3
	\$ 180,146	\$ 305,620	\$ (125,474)		
<b>EXPENDITURES</b>					
1023005000 Advertising	\$ -	\$ 500	\$ 500	100.0%	
1023005300 Building Maintenance Materials	2,298	4,320	2,022	46.8%	
1023005500 Data Processing	473	2,000	1,527	76.4%	
1023005700 Education & Training	9,328	35,000	25,672	73.3%	
1023005800 Firefighting Equipment Fuel & Maintenance	14,049	26,800	12,751	47.6%	
1023005820 Equipment Fuel	225	-	(225)	0.0%	
1023005850 Fire Protection Equip Annual Testing	6,088	10,000	3,912	39.1%	
1023006000 Grounds Maintenance Materials	-	500	500	100.0%	
1023006100 Commercial Insurance	4,700	6,000	1,300	21.7%	
1023006200 Vehicle Insurance	1,959	3,850	1,891	49.1%	
1023006300 Janitorial Contracts/Supplies	-	1,000	1,000	100.0%	
1023006600 Membership Dues & Subscriptions	913	700	(213)	-30.4%	
1023006800 Office Supplies & Expenses	543	1,200	657	54.8%	
1023007100 Public Relations	48	500	452	90.4%	
1023007400 Security Systems & Supplies	257	450	193	42.9%	
1023007500 Sewer & Septic System Maintenance	-	540	540	100.0%	FVRD Sewer Fees
1023007600 Shop Supplies	-	1,000	1,000	100.0%	
1023007625 Small Tools	18	1,000	982	98.2%	
1023007655 Medical Supplies	614	3,700	3,086	83.4%	
1023007800 Telephone	5,940	8,250	2,310	28.0%	
1023008000 Propane & Natural Gas	905	1,800	895	49.7%	
1023008005 Hydro Consumption	1,667	3,500	1,833	52.4%	
1023008010 Cable	-	1,300	1,300	100.0%	
1023008020 Water	-	570	570	100.0%	FVRD Water Fees
1023008100 Vehicle Maintenance	7,500	10,000	2,500	25.0%	
1023008130 Vehicle Fuel	466	2,000	1,534	76.7%	
1023008600 Mgmt. Salaries - Fire Chief	2,272	5,600	3,328	59.4%	
1023008700 Staff Wages - VFD	19,300	57,220	37,920	66.3%	
1023008760 EHT/WCB Expense	620	3,140	2,520	80.3%	
1023008825 Uniforms & Clothing Allowance	2,008	2,000	(8)	-0.4%	
1023009000 Capital Purchases	37,863	251,170	213,307	84.9%	
1023009800 Transfer to Reserves	-	53,400	53,400	100.0%	
1023009805 Transfer from Reserve Capital Purchases	-	(202,690)	(202,690)	100.0%	
1023009999 Allocated Services	4,650	9,300	4,650	50.0%	
	\$ 124,704	\$ 305,620	\$ 180,916		
NET CONTRIBUTION TO (FROM)	\$ 55,442	\$ -	\$ 55,442		

**CULTUS LAKE PARK**  
**2019 Financial Report**  
**For the TWELVE Months Ending June 30, 2019**

**PUBLIC WORKS**

	2019 Actual	2019 Annual Budget	Variance \$	Variance %	Variance Comments
<b>EXPENDITURES</b>					
1024005300 Building Maintenance Materials	\$ 3,224	\$ 6,000	\$ 2,776	46.3%	WorkSafeBC Requirement - OH&S program.
1024005375 Contract Services	360	5,000	4,640	92.8%	
1024005400 Conferences/Meetings	67	2,400	2,333	97.2%	
1024005500 Data Processing	-	1,000	1,000	100.0%	
1024005700 Education & Training	231	2,000	1,769	88.5%	Dust Control
1024005800 Equipment Maintenance	2,865	11,100	8,235	74.2%	
1024005820 Equipment Fuel	2,335	3,570	1,235	34.6%	
1024005900 Garbage Collection & Recycling	4,029	7,000	2,971	42.4%	
1024006000 Grounds Maintenance Materials	-	3,030	3,030	100.0%	FVRD Sewer Fees
1024006100 Commercial Insurance	5,650	11,400	5,750	50.4%	
1024006200 Vehicle Insurance	9,175	19,900	10,725	53.9%	
1024006500 Licences & Permits	-	450	450	100.0%	
1024006600 Membership Dues & Subscriptions	-	750	750	100.0%	FVRD Water Fees
1024006800 Office Supplies & Expenses	804	1,500	696	46.4%	
1024007200 Roads & Parking Maintenance	10,675	23,000	12,325	53.6%	
1024007400 Security Systems & Supplies	642	750	108	14.4%	
1024007500 Sewer & Septic System Maintenance	-	540	540	100.0%	One time annual allowance
1024007600 Shop Supplies	5,719	10,200	4,481	43.9%	
1024007625 Small Tools	2,611	3,500	889	25.4%	
1024007650 Safety Supplies	1,361	3,500	2,139	61.1%	
1024007800 Telephone	3,270	3,800	530	13.9%	High allotment of budget spent to prepare for high season.
1024008000 Propane & Natural Gas	4,035	5,950	1,915	32.2%	
1024008005 Hydro Consumption	1,888	4,080	2,192	53.7%	
1024008020 Water	-	570	570	100.0%	
1024008100 Vehicle Maintenance	8,814	25,500	16,686	65.4%	One time annual allowance
1024008130 Vehicle Fuel	10,095	19,000	8,905	46.9%	
1024008600 Management Salaries	40,621	84,000	43,379	51.6%	
1024008700 Staff Wages - Supervisor	33,625	64,040	30,415	47.5%	
1024008701 Staff Wages - Custodian	21,219	86,410	65,191	75.4%	High allotment of budget spent to prepare for high season.
1024008710 Staff Wages - Public Works	212,702	451,480	238,778	52.9%	
1024008800 Employee Benefits	81,367	182,400	101,033	55.4%	
1024008825 Uniforms & Clothing Allowance	1,440	1,600	160	10.0%	
1024009000 Capital Purchases	86,722	94,070	7,348	7.8%	High allotment of budget spent to prepare for high season.
1024009800 Transfer to Reserves	-	115,000	115,000	100.0%	
1024009805 Transfer from Reserve Capital Purchases	-	(94,070)	(94,070)	100.0%	
1024009810 Transfer from Accumulated Surplus	-	(9,600)	(9,600)	100.0%	
1024009998 Overhead Expenses	(157,326)	(314,650)	(157,324)	50.0%	High allotment of budget spent to prepare for high season.
1024009999 Allocated Services	(418,084)	(836,170)	(418,086)	50.0%	
	\$ (19,864)	\$ -	\$ 19,864		
NET CONTRIBUTION TO (FROM)	\$ 19,864	\$ -	\$ 19,864		

**CULTUS LAKE PARK**  
**2019 Financial Report**  
**For the TWELVE Months Ending June 30, 2019**

**COMMERCIAL LEASES**

	2019 Actual	2019 Annual Budget	Variance \$	Variance %	Variance Comments
<b>REVENUE</b>					
1015004200 Commercial Leases	\$ 146,587	\$ 558,110	\$ (411,523)	-73.7%	
1015004201 CL- Public Works	2,559	8,300	(5,741)	-69.2%	
1015004202 CL - Bylaw Enforcement	9,239	29,600	(20,361)	-68.8%	
1015004900 Miscellaneous Revenue	6,302	-	6,302	0.0%	Insurance Proceeds
	<u>\$ 164,687</u>	<u>\$ 596,010</u>	<u>\$ (431,323)</u>		
<b>EXPENDITURES</b>					
1025005300 Building Maintenance Materials	\$ 4,322	\$ 6,500	\$ 2,178	33.5%	
1025005300 Restoration Lakeside	42,064	-	(42,064)	0.0%	Insurance Claim
1025005900 Garbage Collection & Recycling	6,124	13,680	7,556	55.2%	
1025006000 Grounds Maintenance Materials	611	2,800	2,189	78.2%	
1025006100 Commercial Insurance	13,500	27,000	13,500	50.0%	
1025007500 Sewer & Septic System Maintenance	-	12,100	12,100	100.0%	FVRD Sewer Fees
1025008000 Propane & Natural Gas	425	500	75	15.0%	
1025008005 Hydro Consumption	2,493	5,120	2,627	51.3%	
1025008020 Water	-	12,790	12,790	100.0%	FVRD Water Fees
1025008201 Signage	-	1,200	1,200	100.0%	
1025009000 Capital Purchases	33,700	169,200	135,500	80.1%	
1025009800 Transfer to Reserves	-	164,605	164,605	100.0%	
1025009805 Transfer from Reserve Capital Purchases	-	(169,200)	(169,200)	100.0%	
1025009998 Overhead Expenses	101,546	203,090	101,544	50.0%	
1025009999 Allocated Services	37,576	75,150	37,574	50.0%	
	<u>\$ 242,361</u>	<u>\$ 524,535</u>	<u>\$ 282,174</u>		
NET CONTRIBUTION TO (FROM)	<u>\$ (77,674)</u>	<u>\$ 71,475</u>	<u>\$ 149,149</u>		

**CULTUS LAKE PARK**  
**2019 Financial Report**  
**For the TWELVE Months Ending June 30, 2019**

**RESIDENTIAL LEASES**

	2019 Actual	2019 Annual Budget	Variance \$	Variance %	Variance Comments
<b>REVENUE</b>					
1016004100 Residential Leases	\$ 614,660	\$ 614,655	\$ 5	0.0%	
1016004101 RL - Bylaw Enforcement	85,073	85,070	3	0.0%	
1016004110 Delinquent Fees	2,561	5,300	(2,739)	-51.7%	
1016004700 Lease Services	11,525	23,000	(11,475)	-49.9%	
1016004900 Miscellaneous Revenue	32	-	32	0.0%	
	<u>\$ 713,851</u>	<u>\$ 728,025</u>	<u>\$ (14,174)</u>		
<b>EXPENDITURES</b>					
1026005900 Garbage Collection & Recycling	\$ 36,737	\$ 100,535	\$ 63,798	63.5%	
1026006100 Commercial Insurance	2,900	5,800	2,900	50.0%	
1026008005 Hydro Consumption	9,978	35,900	25,922	72.2%	
1026009800 Transfer to Reserves	-	7,230	7,230	100.0%	Milfoil
1026009998 Overhead Expenses	154,286	308,570	154,284	50.0%	
1026009999 Allocated Services	141,646	283,290	141,644	50.0%	
	<u>\$ 345,547</u>	<u>\$ 741,325</u>	<u>\$ 395,778</u>		
NET CONTRIBUTION TO (FROM)	<u>\$ 368,304</u>	<u>\$ (13,300)</u>	<u>\$ 381,604</u>		

**CULTUS LAKE PARK**  
**2019 Financial Report**  
**For the TWELVE Months Ending June 30, 2019**

**GENERAL ADMINISTRATION**

	2019 Actual	2019 Annual Budget	Variance \$	Variance %	Variance Comments
<b>REVENUE</b>					
1017004800 Interest Earned	\$ 63,672	\$ 40,000	\$ 23,672	59.2%	
1017004900 Miscellaneous Revenue/Encroachment	1,232	2,000	(768)	-38.4%	
1017004915 Dog Licenses	570	500	70	14.0%	
	<u>\$ 65,474</u>	<u>\$ 42,500</u>	<u>\$ 22,974</u>		
<b>EXPENDITURES</b>					
1027005000 Advertising	\$ 2,490	\$ 1,500	\$ (990)	-66.0%	
1027005100 Accounting & Auditing Fees	1,155	17,825	16,670	93.5%	
1027005175 Board Level Expenses	1,485	17,000	15,515	91.3%	
1027005300 Building Maintenance Materials	1,829	3,000	1,171	39.0%	
1027005375 Contract Services	39,724	78,575	38,851	49.4%	
1027005400 Conferences/Meetings	20,194	31,000	10,806	34.9%	
1027005500 Data Processing	16,810	16,000	(810)	-5.1%	
1027005700 Education & Training	1,603	5,000	3,397	67.9%	
1027005800 Equipment Maintenance	200	1,000	800	80.0%	
1027006100 Commercial Insurance	6,152	13,200	7,048	53.4%	
1027006200 Vehicle Insurance	1,053	2,000	947	47.4%	
1027006400 Legal Fees	56,131	149,000	92,869	62.3%	
1027006450 Professional Fees	28,885	49,500	20,615	41.6%	
1027006600 Membership Dues & Subscriptions	1,147	3,700	2,553	69.0%	
1027006800 Office Supplies & Expenses	5,442	17,000	11,558	68.0%	
1027006812 Bank Charges/Point of Sale Fees	8,002	13,000	4,998	38.4%	
1027006815 Postage & Courier	2,247	4,000	1,753	43.8%	
1027006820 Equipment Leases	7,288	15,000	7,712	51.4%	
1027006822 Office Furniture	-	4,000	4,000	100.0%	
1027006900 Recruitment Expenses	425	-	(425)	0.0%	
1027007000 Printing Expense	237	1,000	763	76.3%	
1027007100 Public Relations	1,118	4,000	2,882	72.1%	
1027007400 Security Systems & Supplies	368	1,000	632	63.2%	
1027007500 Sewer & Septic System Maintenance	-	540	540	100.0%	FVRD Sewer Fees
1027007700 Special Events - CWFPP	-	5,000	5,000	100.0%	
1027007800 Telephone	6,040	8,000	1,960	24.5%	
1027007900 Travel Expense	651	2,000	1,349	67.5%	
1027008000 Propane & Natural Gas	711	1,700	989	58.2%	
1027008005 Hydro Consumption	1,827	3,500	1,673	47.8%	
1027008020 Water	-	570	570	100.0%	FVRD Water Fees
1027008100 Vehicle Maintenance/Fuel	326	800	474	59.3%	
1027008500 Commissioners Indemnity	28,248	54,680	26,432	48.3%	
1027008600 Management Salaries	53,516	116,500	62,984	54.1%	
1027008601 Finance Salaries	62,734	135,430	72,696	53.7%	
1027008710 Staff Wages - DPO	28,611	61,200	32,589	53.3%	

	2019 Actual	2019 Annual Budget	Variance \$	Variance %	Variance Comments
1027008715 Staff Wages - Admin / CSR	46,230	109,150	62,920	57.6%	
1027008800 Employee Benefits	54,909	93,620	38,711	41.3%	
1027009000 Capital Purchases	3,370	3,870	500	12.9%	
1027009800 Transfer to Reserves	-	65,000	65,000	100.0%	
1027009805 Transfer from Reserve Capital	-	(3,870)	(3,870)	100.0%	
1027009810 Transfer from Accumulated Surplus	-	(119,175)	(119,175)	100.0%	
1027009998 Overhead Expenses	(412,972)	(825,945)	(412,973)	50.0%	
1027009999 Allocated Services	(58,684)	(117,370)	(58,686)	50.0%	
	\$ 19,502	\$ 42,500	\$ 22,998		
NET CONTRIBUTION TO (FROM)	\$ 45,972	\$ -	\$ 45,972		

CULTUS LAKE PARK  
2019 Financial Report  
For the TWELVE Months Ending June 30, 2019

COMMUNITY HALL

	2019 Actual	2019 Annual Budget	Variance \$	Variance %	Variance Comments
<b>REVENUE</b>					
1018004920 Community Hall Rentals	\$ 5,534	\$ 11,790	\$ (6,256)	-53.1%	
<b>EXPENDITURES</b>					
1028005300 Building Maintenance Materials	\$ -	\$ 3,500	\$ 3,500	100.0%	
1028006000 Grounds Maintenance Materials	-	2,000	2,000	100.0%	
1028006100 Commercial Insurance	3,700	7,400	3,700	50.0%	
1028007800 Telephone	115	200	85	42.5%	
1028008000 Propane & Natural Gas	889	1,700	811	47.7%	
1028008005 Hydro Consumption	647	1,500	853	56.9%	
1028009000 Capital Purchases	-	25,000	25,000	100.0%	
1028009800 Transfer to Reserves	-	10,000	10,000	100.0%	
1028009805 Transfer from Reserve Capital Purchases	-	(25,000)	(25,000)	100.0%	
1028009810 Transfer from Accumulated Surplus	-	(1,000)	(1,000)	100.0%	
1028009998 Overhead Expenses	14,226	28,450	14,224	50.0%	
1028009999 Allocated Services	10,130	20,260	10,130	50.0%	
	\$ 29,707	\$ 74,010	\$ 44,303		
NET CONTRIBUTION TO (FROM)	\$ (24,173)	\$ (62,220)	\$ 38,047		

## CULTUS LAKE PARK

## 2019 Financial Report

For the TWELVE Months Ending June 30, 2019

## FORESHORE LEASE

	2019 Actual	2019 Annual Budget	Variance \$	Variance %	Variance Comments
<b>REVENUE</b>					
1018504900 Miscellaneous Revenue	\$ 510	\$ -	\$ 510	0.0%	
1018504930 Foreshore Lease Agreement	-	3,100	(3,100)	-100.0%	
1018504936 Boat Mooring - Public Areas/VS	37,148	45,200	(8,052)	-17.8%	
	<u>\$ 37,658</u>	<u>\$ 48,300</u>	<u>\$ (10,642)</u>		
<b>EXPENDITURES</b>					
1028505800 Equipment Maintenance	\$ -	\$ 1,500	\$ 1,500	100.0%	
1028505820 Equipment Fuel	-	800	800	100.0%	
1028505850 Floats & Buoys	2,500	10,000	7,500	75.0%	
1028506000 Grounds Maintenance Materials	17,184	22,000	4,816	21.9%	
1028506000 Foreshore Issues - Erosion Project	9,379	20,000	10,621	53.1%	
1028506100 Commercial Insurance	7,100	14,200	7,100	50.0%	
1028506200 Vehicle Insurance	54	100	46	46.0%	
1028506500 Licences & Permits	1,050	4,200	3,150	75.0%	
1028507000 Printing Expense	-	150	150	100.0%	
1028508100 Vehicle Maintenance	-	200	200	100.0%	
1028508130 Vehicle Fuel	16	-	(16)	0.0%	
1028508200 Foreshore Maintenance (Wharfs)	128	15,000	14,872	99.1%	
1028508201 Signage	840	1,000	160	16.0%	
1028509000 Capital Purchases	11,013	9,610	- 1,403	-14.6%	
1028509800 Transfer to Reserves	-	5,000	5,000	100.0%	
1028509805 Transfer from Reserve Capital Purchases	-	(9,610)	(9,610)	100.0%	
1028509810 Transfer from Accumulated Surplus	-	(32,000)	(32,000)	100.0%	
1028509998 Overhead Expenses	103,540	207,080	103,540	50.0%	
1028509999 Allocated Services	41,556	83,110	41,554	50.0%	
	<u>\$ 194,360</u>	<u>\$ 352,340</u>	<u>\$ 157,980</u>		
	<u>\$ (156,702)</u>	<u>\$ (304,040)</u>	<u>\$ 147,338</u>		

**CULTUS LAKE PARK**  
**2019 Financial Report**  
**For the TWELVE Months Ending June 30, 2019**

**Community Events Committee**

	2019 Actual	2019 Annual Budget	Variance \$	Variance %	Variance Comments
<b><u>REVENUE</u></b>					
1019504900 Miscellaneous Revenue	\$ 8,202	\$ 5,250	\$ 2,952	56.2%	Proceeds - Cultus Lake Day & Brick Purchases
1019504902 Public Areas - Contribution	12,000	12,000	-	0.0%	
1019504903 General Admin - Contribution	15,000	15,000	-	0.0%	
1019504996 Grants/Sponsorship	12,950	18,800	(5,850)	-31.1%	Cultus Lake Day Sponsorship
	<u>\$ 48,152</u>	<u>\$ 51,050</u>	<u>\$ (2,898)</u>		
<b><u>EXPENDITURES</u></b>					
1029505375 Contract Services	\$ 16,350	\$ 30,000	\$ 13,650	45.5%	
1029506800 Office Supplies & Misc Expenses	26	850	824	96.9%	
1029507700 Special Events CEAC - Cultus Lake Days	18,091				
1029507700 Special Events CEAC - Movie Nights	1,344				
1029507700 Special Events CEAC - Christmas Event	101				
Special Events CEAC	<u>19,536</u>	<u>18,500</u>	<u>(1,036)</u>	<u>-5.6%</u>	
1029509800 Transfer to Reserves	-	1,700	1,700	100.0%	
	<u>\$ 35,912</u>	<u>\$ 51,050</u>	<u>\$ 15,138</u>		
	<u>\$ 12,240</u>	<u>\$ -</u>	<u>\$ 12,240</u>		

**CULTUS LAKE PARK**  
**2019 Financial Report**  
**For the TWELVE Months Ending June 30, 2019**

**PUBLIC AREAS**

	2019 Actual	2019 Annual Budget	Variance \$	Variance %	Variance Comments
<b>REVENUE</b>					
1019004700 Tree Removal Fees	\$ 4,500	\$ 1,500	\$ 3,000	200.0%	
1019004900 Miscellaneous Revenue	8,836	15,000	(6,164)	-41.1%	
1019004904 Donations	5,838	-	5,838	0.0%	
1019004910 Pay Parking - Lions & Waterpark	180,767	676,000	(495,233)	-73.3%	
	<u>\$ 199,941</u>	<u>\$ 692,500</u>	<u>\$ (492,559)</u>		
<b>EXPENDITURES</b>					
1029005300 Building Maintenance Materials	\$ 3,184	\$ 6,000	\$ 2,816	46.9%	
1029005350 Community Policing	-	10,000	10,000	100.0%	
1029005355 Main Beach Events Grant	12,000	12,000	-	0.0%	Annual Grant to CEAC
1029005360 Commemorative Benches	-	1,900	1,900	100.0%	
1029005375 Contract Services	12,572	70,600	58,028	82.2%	Lions Parking/Sign Inventory
1029005800 Equipment Maintenance	-	1,000	1,000	100.0%	
1029005900 Garbage Collection & Recycling	6,004	7,000	996	14.2%	
1029006000 Grounds Maintenance Materials	30,658	35,000	4,342	12.4%	
1029006010 General Maintenance	12,334	16,000	3,666	22.9%	
1029006100 Commercial Insurance	7,650	15,300	7,650	50.0%	
1029006300 Janitorial Contracts/Supplies	8,135	12,500	4,365	34.9%	
1029006810 Bank Charges	114	450	336	74.7%	
1029006812 Point of Sale Fees	1,124	7,000	5,876	83.9%	
1029006820 Equipment Leases	14,456	10,200	(4,256)	-41.7%	Lions Parking Meter Lease
1029007000 Printing Expense	-	500	500	100.0%	
1029007200 Roads & Parking Maintenance	9,099	12,000	2,901	24.2%	Lot Grading/Dust Control
1029007300 Vandalism Repairs	1,068	2,500	1,432	57.3%	
1029008005 Hydro Consumption	3,456	7,900	4,444	56.3%	
1029008201 Signage	1,054	5,000	3,946	78.9%	
1029009000 Capital Purchases	112,031	309,550	197,519	63.8%	
1029009800 Transfer to Reserves	-	70,000	70,000	100.0%	
1029009805 Transfer from Reserve Capital Purchases	-	(229,550)	(229,550)	100.0%	
1029009810 Transfer from Accumulated Surplus	-	(35,000)	(35,000)	100.0%	
1029009998 Overhead Expenses	207,480	414,960	207,480	50.0%	
1029009999 Allocated Services	125,646	251,290	125,644	50.0%	
	<u>\$ 568,065</u>	<u>\$ 1,014,100</u>	<u>\$ 446,035</u>		
NET CONTRIBUTION TO (FROM)	<u>\$ (368,124)</u>	<u>\$ (321,600)</u>	<u>\$ (46,524)</u>		



## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** August 21, 2019 **FILE:** 0550-70  
**SUBMITTED BY:** Erica Lee  
Chief Financial Officer  
**SUBJECT:** 2019 Lions Parking Second Quarter Report

---

#### PURPOSE:

To provide the Board with an overview of parking revenue for the Second Quarter of 2019.

#### RECOMMENDATION:

***THAT** the Cultus Lake Park Board receive the 2019 Lions Parking Second Quarter Report for information.*

#### DISCUSSION:

Parking revenue, net of GST, for the Second Quarter totaled \$147,453. This is an increase of approximately \$34,000 over parking revenue for the Second Quarter of 2018. In the Second Quarter, as seen in Table 1, parking revenue totaled \$147,453 and net parking revenue totaled \$127,408. This is an increase of nearly \$29,000 over net parking revenue for the Second Quarter of 2018.

Parking revenue, net of GST, Year to Date totals \$167,612 which is an increase of \$44,500 or 36% over 2018. The tables below show the Second Quarter remittance statements (1), revenue (2), expenses (3) and net revenue (4).

#### STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

---

Prepared by:

Approved for submission to the Board:

---

Erica Lee, CPA, CA  
Chief Financial Officer

---

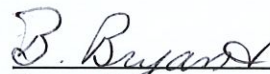
  
Bonny Bryant  
Chief Administrative Officer



Table 1 -



**REMITTANCE STATEMENT**  
**Second Quarter 2019**

<b>Revenue*</b>	<b>Net of Tax</b>	<b>GST</b>	<b>TOTAL</b>
Coin Revenue	21,461.43	1,073.07	22,534.50
Credit Card Revenue	125,991.40	6,299.57	132,290.97
<b>Total Revenue</b>	<b>147,452.83</b>	<b>7,372.64</b>	<b>154,825.47</b>

<b>Expenses</b>	<b>Net of Tax</b>	<b>GST/PST</b>	<b>TOTAL</b>
Bank Fee's	60.75	-	60.75
CC Processing	1,941.19	-	1,941.19
Meter Supplies	1,424.46	170.94	1,595.40
Communication	2,490.00	298.80	2,788.80
Meter Warranty	630.00	75.60	705.60
Meter Lease	3,596.22	431.55	4,027.77
Management Fee*	8,384.77	419.24	8,804.00
Service Fee*	262.08	13.10	275.18
Miscellaneous+	1,255.86	82.25	1,338.11
<b>Total Expenses</b>	<b>20,045.33</b>	<b>1,491.48</b>	<b>21,536.80</b>

\*GST Only

<b>Net Revenue</b>	<b>127,407.50</b>	<b>5,881.16</b>	<b>133,288.67</b>
--------------------	-------------------	-----------------	-------------------

GST # 85283 7004 RT 0001

Table 2 -

Revenues								
Mth	Revenue 2012	Revenue 2013	Revenue 2014	Revenue 2015	Revenue 2016	Revenue 2017	Revenue 2018	Revenue 2019
Jan	90.25	260.35	1,516.30	1,509.34	1,762.80	1,489.00	1,166.50	3,918.55
Feb	350.05	426.05	450.30	3,006.75	2,020.05	1,770.30	2,411.25	1,332.80
Mar	597.15	2,313.35	2,212.45	4,091.15	4,318.85	3,390.30	6,327.80	15,916.20
Apr	1,601.15	1,654.35	5,466.90	6,938.95	13,041.15	9,140.45	13,879.00	12,959.65
May	7,035.90	9,523.30	12,358.50	23,075.65	22,309.45	51,080.85	46,410.05	42,989.90
Jun	5,883.10	22,691.80	25,974.95	58,514.40	36,773.60	58,267.90	59,045.15	98,875.92
Jul	39,709.60	74,766.95	83,087.40	80,558.25	126,468.55	189,066.40	212,401.10	
Aug	44,937.55	41,068.65	80,697.25	83,659.65	169,123.20	187,968.95	148,324.05	
Sep	9,868.60	12,130.05	24,618.10	19,902.40	28,815.70	64,541.25	35,045.35	
Oct	1,449.90	3,473.90	2,822.35	3,445.15	5,904.00	6,446.95	6,052.80	
Nov	162.95	599.20	1,151.15	786.20	1,036.65	663.05	2,379.90	
Dec	107.10	387.50	862.75	694.05	525.25	1,095.55	1,791.00	
Total	111,793.30	169,295.45	241,218.40	286,181.94	412,099.25	574,920.95	535,233.95	175,993.02

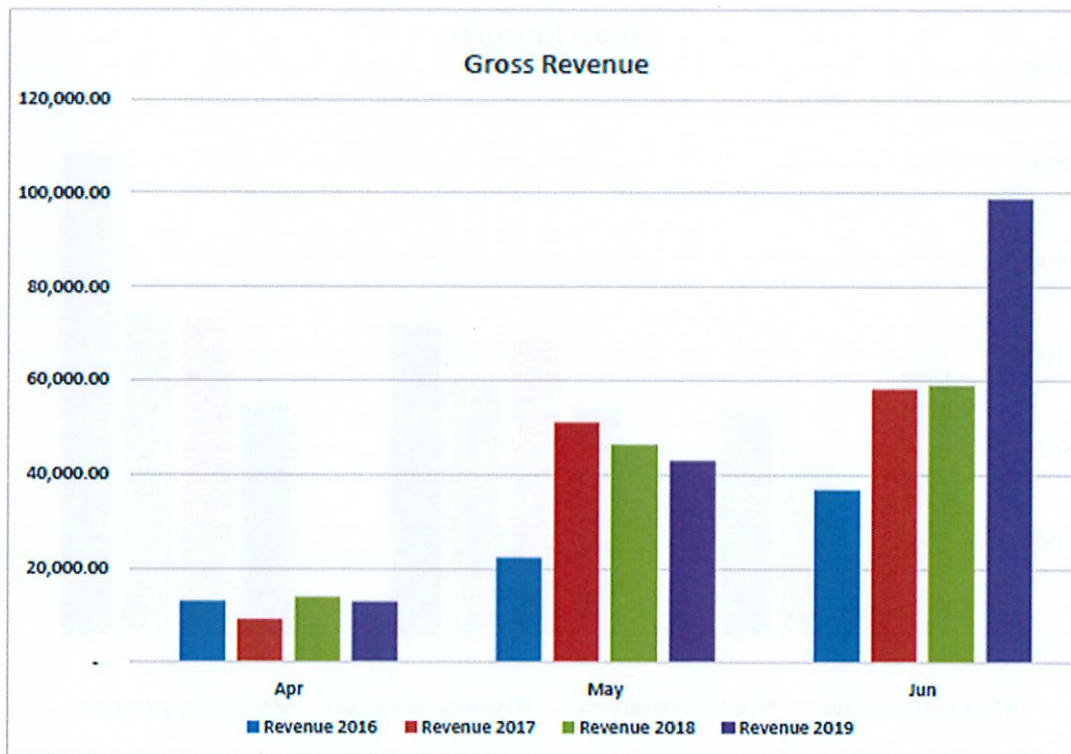


Table 3 -

Expenses								
Mth	Expense 2012	Expense 2013	Expense 2014	Expense 2015	Expense 2016	Expense 2017	Expense 2018	Expense 2019
Jan	2,106.56	1,574.78	2,442.99	2,568.48	2,593.55	904.17	2,290.07	2,871.72
Feb	2,106.77	1,591.53	1,964.64	2,731.99	2,630.86	941.07	2,369.52	2,853.60
Mar	2,111.09	1,780.48	2,139.92	2,857.34	2,867.56	1,118.62	2,663.48	3,644.02
Apr	2,108.92	1,815.17	2,976.40	3,177.56	5,565.25	1,722.73	3,640.50	4,756.79
May	2,543.83	2,806.17	4,236.65	6,727.68	4,871.93	6,264.79	5,393.68	6,578.19
Jun	2,298.49	4,370.31	7,118.91	9,778.97	4,878.78	6,733.90	6,977.74	10,201.82
Jul	5,721.64	9,825.34	13,137.00	13,082.18	18,925.36	16,018.94	21,125.57	
Aug	6,803.44	8,864.26	13,960.42	14,037.87	20,759.76	25,042.07	19,095.63	
Sep	3,388.28	3,900.67	6,870.67	6,892.82	7,892.87	15,182.08	9,070.22	
Oct	1,886.26	2,589.65	3,318.57	3,230.28	2,056.23	4,505.68	4,304.80	
Nov	1,582.42	2,025.75	2,583.90	2,552.14	976.66	2,436.78	2,937.25	
Dec	1,559.35	1,957.88	2,504.30	2,486.91	809.39	2,273.67	2,749.02	
Total	34,217.05	43,101.96	63,254.34	70,124.19	74,828.19	83,144.49	82,617.48	30,906.14

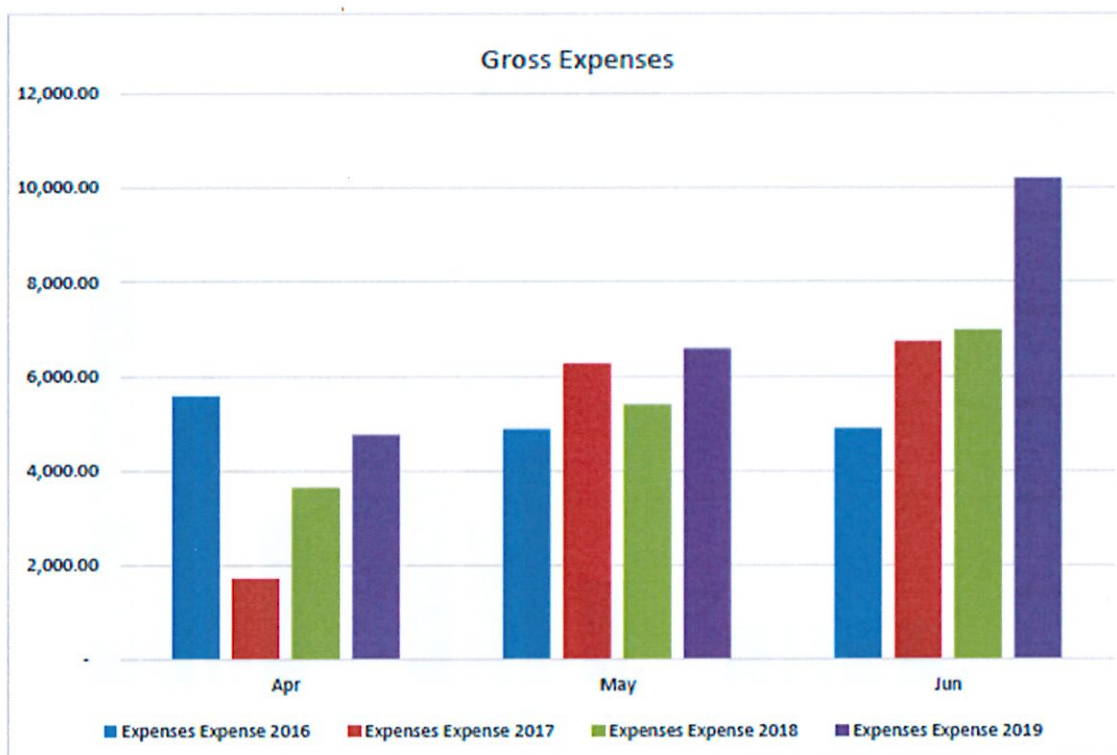
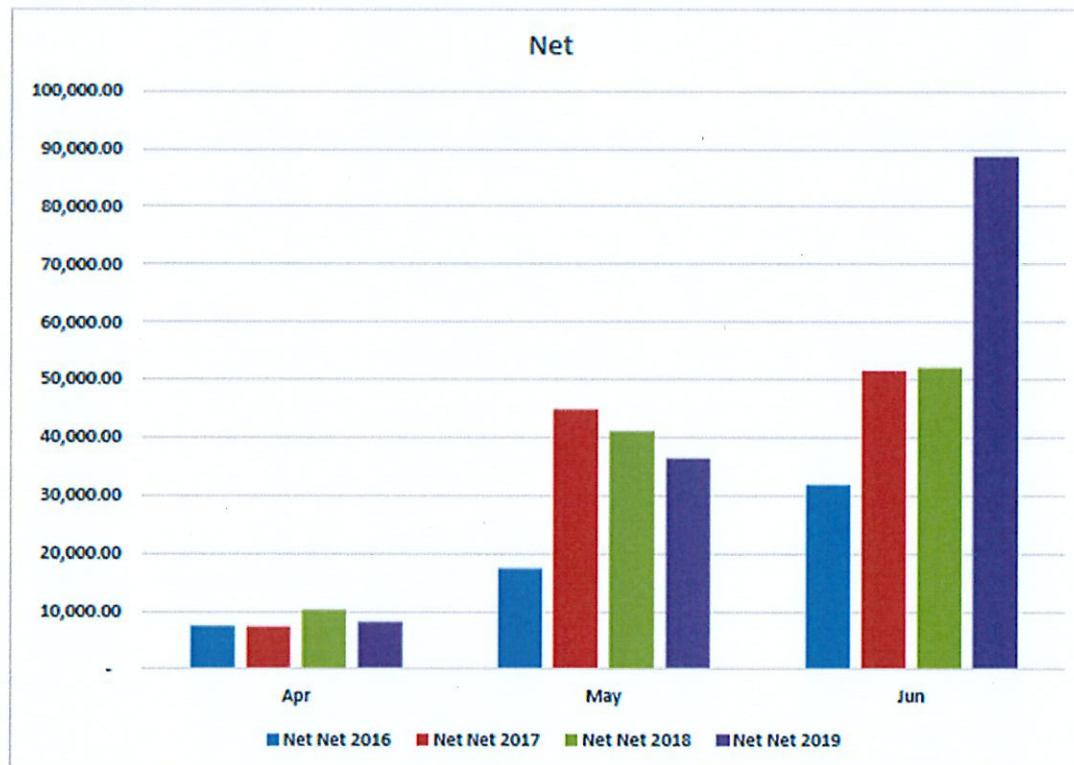


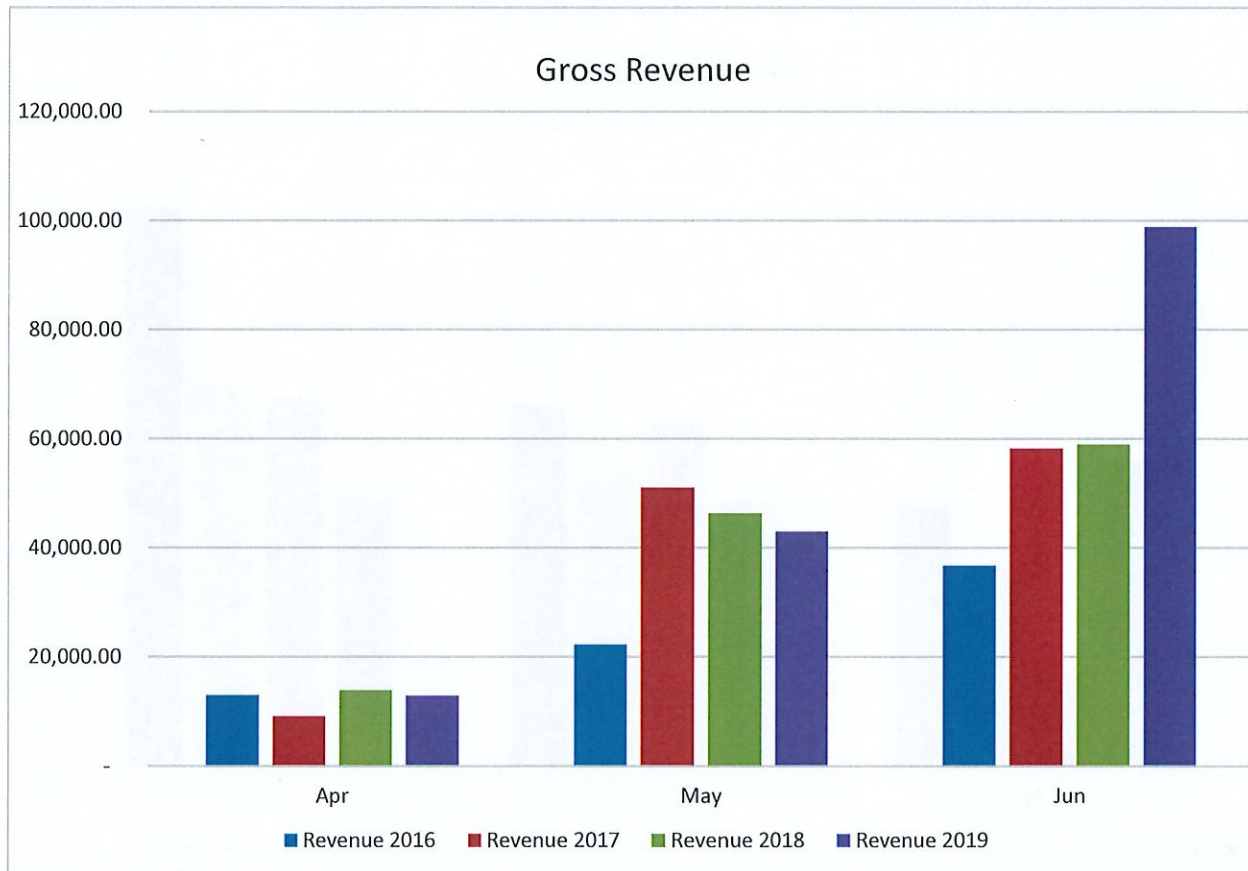
Table 4 -

Net									
Mth	Net 2012	Net 2013	Net 2014	Net 2015	Net 2016	Net 2017	Net 2018	Net 2019	
Jan	- 2,016.31	- 1,314.43	- 926.69	- 1,059.14	- 830.75	584.83	- 1,123.57	1,046.83	
Feb	- 1,756.72	- 1,165.48	- 1,514.34	274.76	- 610.81	829.23	41.73	- 1,520.80	
Mar	- 1,513.94	532.88	72.53	1,233.82	1,451.29	2,271.68	3,664.32	12,272.18	
Apr	- 507.77	- 160.82	2,490.50	3,761.40	7,475.90	7,417.72	10,238.50	8,202.86	
May	4,492.07	6,717.13	8,121.85	16,347.97	17,437.53	44,816.06	41,016.37	36,411.71	
Jun	3,584.61	18,321.49	18,856.05	48,735.43	31,894.82	51,534.00	52,067.41	88,674.10	
Jul	33,987.96	64,941.62	69,950.40	67,476.07	107,543.20	173,047.46	191,275.53	-	
Aug	38,134.11	32,204.39	66,736.84	69,621.78	148,363.44	162,926.88	129,228.42	-	
Sep	6,480.32	8,229.39	17,747.43	13,009.58	20,922.83	49,359.17	25,975.13	-	
Oct	- 436.36	884.25	- 496.22	214.88	3,847.77	1,941.27	1,748.00	-	
Nov	- 1,419.47	- 1,426.55	- 1,432.75	- 1,765.94	60.00	- 1,773.73	- 557.35	-	
Dec	- 1,452.25	- 1,570.38	- 1,641.55	- 1,792.86	- 284.14	- 1,178.12	- 958.02	-	
Total	77,576.26	126,193.49	177,964.06	216,057.75	337,271.07	491,776.46	452,616.47	145,086.88	



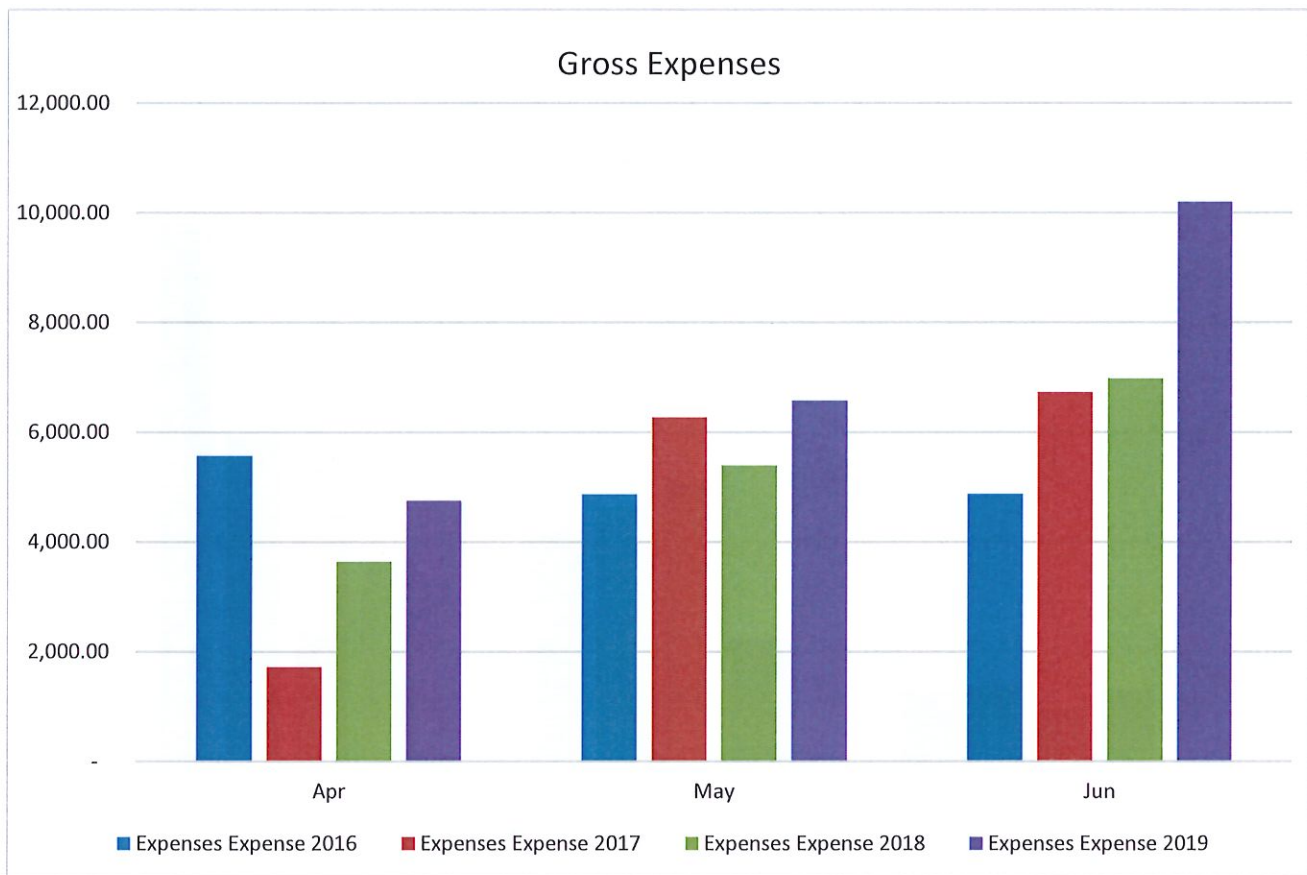
### Revenues

Mth	Revenue 2012	Revenue 2013	Revenue 2014	Revenue 2015	Revenue 2016	Revenue 2017	Revenue 2018	Revenue 2019
Jan	90.25	260.35	1,516.30	1,509.34	1,762.80	1,489.00	1,166.50	3,918.55
Feb	350.05	426.05	450.30	3,006.75	2,020.05	1,770.30	2,411.25	1,332.80
Mar	597.15	2,313.35	2,212.45	4,091.15	4,318.85	3,390.30	6,327.80	15,916.20
Apr	1,601.15	1,654.35	5,466.90	6,938.95	13,041.15	9,140.45	13,879.00	12,959.65
May	7,035.90	9,523.30	12,358.50	23,075.65	22,309.45	51,080.85	46,410.05	42,989.90
Jun	5,883.10	22,691.80	25,974.95	58,514.40	36,773.60	58,267.90	59,045.15	98,875.92
Jul	39,709.60	74,766.95	83,087.40	80,558.25	126,468.55	189,066.40	212,401.10	
Aug	44,937.55	41,068.65	80,697.25	83,659.65	169,123.20	187,968.95	148,324.05	
Sep	9,868.60	12,130.05	24,618.10	19,902.40	28,815.70	64,541.25	35,045.35	
Oct	1,449.90	3,473.90	2,822.35	3,445.15	5,904.00	6,446.95	6,052.80	
Nov	162.95	599.20	1,151.15	786.20	1,036.65	663.05	2,379.90	
Dec	107.10	387.50	862.75	694.05	525.25	1,095.55	1,791.00	
Total	111,793.30	169,295.45	241,218.40	286,181.94	412,099.25	574,920.95	535,233.95	175,993.02



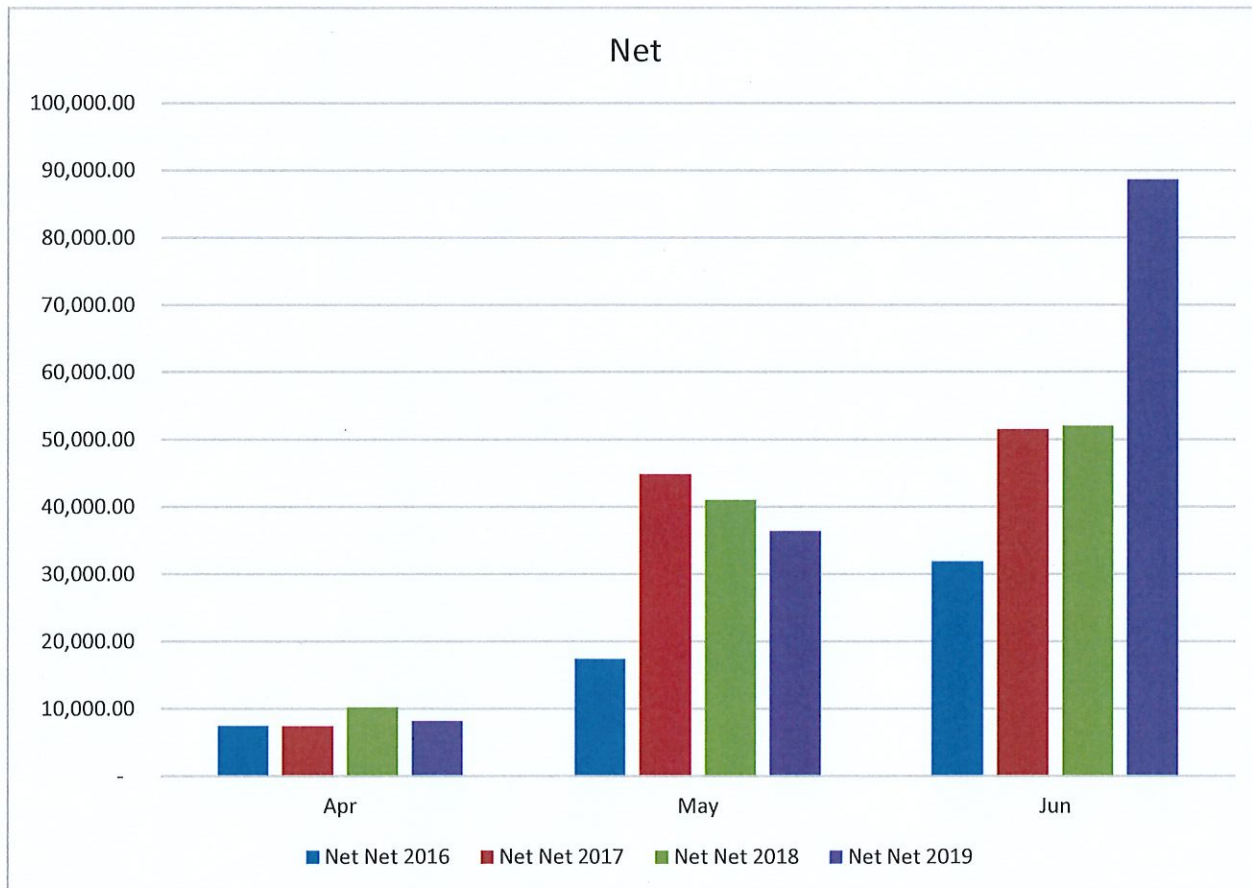
### Expenses

Mth	Expense 2012	Expense 2013	Expense 2014	Expense 2015	Expense 2016	Expense 2017	Expense 2018	Expense 2019
Jan	2,106.56	1,574.78	2,442.99	2,568.48	2,593.55	904.17	2,290.07	2,871.72
Feb	2,106.77	1,591.53	1,964.64	2,731.99	2,630.86	941.07	2,369.52	2,853.60
Mar	2,111.09	1,780.48	2,139.92	2,857.34	2,867.56	1,118.62	2,663.48	3,644.02
Apr	2,108.92	1,815.17	2,976.40	3,177.56	5,565.25	1,722.73	3,640.50	4,756.79
May	2,543.83	2,806.17	4,236.65	6,727.68	4,871.93	6,264.79	5,393.68	6,578.19
Jun	2,298.49	4,370.31	7,118.91	9,778.97	4,878.78	6,733.90	6,977.74	10,201.82
Jul	5,721.64	9,825.34	13,137.00	13,082.18	18,925.36	16,018.94	21,125.57	
Aug	6,803.44	8,864.26	13,960.42	14,037.87	20,759.76	25,042.07	19,095.63	
Sep	3,388.28	3,900.67	6,870.67	6,892.82	7,892.87	15,182.08	9,070.22	
Oct	1,886.26	2,589.65	3,318.57	3,230.28	2,056.23	4,505.68	4,304.80	
Nov	1,582.42	2,025.75	2,583.90	2,552.14	976.66	2,436.78	2,937.25	
Dec	1,559.35	1,957.88	2,504.30	2,486.91	809.39	2,273.67	2,749.02	
Total	34,217.05	43,101.96	63,254.34	70,124.19	74,828.19	83,144.49	82,617.48	30,906.14



Net

Mth	Net 2012	Net 2013	Net 2014	Net 2015	Net 2016	Net 2017	Net 2018	Net 2019
Jan	- 2,016.31	- 1,314.43	- 926.69	- 1,059.14	- 830.75	584.83	- 1,123.57	1,046.83
Feb	- 1,756.72	- 1,165.48	- 1,514.34	274.76	- 610.81	829.23	41.73	- 1,520.80
Mar	- 1,513.94	532.88	72.53	1,233.82	1,451.29	2,271.68	3,664.32	12,272.18
Apr	- 507.77	- 160.82	2,490.50	3,761.40	7,475.90	7,417.72	10,238.50	8,202.86
May	4,492.07	6,717.13	8,121.85	16,347.97	17,437.53	44,816.06	41,016.37	36,411.71
Jun	3,584.61	18,321.49	18,856.05	48,735.43	31,894.82	51,534.00	52,067.41	88,674.10
Jul	33,987.96	64,941.62	69,950.40	67,476.07	107,543.20	173,047.46	191,275.53	-
Aug	38,134.11	32,204.39	66,736.84	69,621.78	148,363.44	162,926.88	129,228.42	-
Sep	6,480.32	8,229.39	17,747.43	13,009.58	20,922.83	49,359.17	25,975.13	-
Oct	- 436.36	884.25	- 496.22	214.88	3,847.77	1,941.27	1,748.00	-
Nov	- 1,419.47	- 1,426.55	- 1,432.75	- 1,765.94	60.00	- 1,773.73	- 557.35	-
Dec	- 1,452.25	- 1,570.38	- 1,641.55	- 1,792.86	- 284.14	- 1,178.12	- 958.02	-
Total	77,576.26	126,193.49	177,964.06	216,057.75	337,271.07	491,776.46	452,616.47	145,086.88







## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** August 21, 2019 **FILE:** 0550-70

**SUBMITTED BY:** Dave Driediger  
Manager of Park Operations

**SUBJECT:** 2019 Public Works Second Quarter Report

---

#### PURPOSE:

To provide the Board with an update on Public Works projects completed during the Second Quarter of 2019.

#### RECOMMENDATION:

***THAT** the Cultus Lake Park Board receive the 2019 Public Works Second Quarter Report for information.*

#### DISCUSSION:

The following list summarizes various tasks and projects completed by Public Works staff over the Second Quarter of 2019.

##### Commercial Leases:

- Daily garbage pickup - 8 days labour
- Daily washroom service - 36 days labour
- Building/grounds maintenance - 11 days labour
- Parking lot maintenance - 2 days labour
- Vandalism repairs - 2 days labour

##### Community Hall:

- Janitorial service and rental set up - 12 days labour
- Building/grounds maintenance - 2 days labour

##### Fire Hall:

- Building/janitorial/equipment maintenance - 4 days labour
- Administration/inspections - 4 days labour

##### Foreshore:

- Wharf/weir maintenance - 12 days labour
- Swim lines - 4 days labour
- Warf/swim line vandalism repairs - 3 days labour

Park Office:

- Building maintenance - 2 days labour
- Grounds maintenance - 7 days labour

Public Areas:

- Weekly garbage pickup and cleanup/inspection of playgrounds, docks, catch basins and community notice boards - 20 days labour
- Daily parking lot opening - 5 days labour
- Daily washroom service - 68 days labour
- Daily litter/garbage pickup - 24 days labour
- Tree work/stump removal - 2 days labour
- Roads/parking lots/signage/lighting maintenance - 23 days labour
- Grounds/tree care/lawn care/watering maintenance debris cleanup - 135 days labour
- Building maintenance - 7 days labour
- Munroe/Lakeshore guardrail replacement - 5 days labour
- Vandalism repairs - 8 days labour

Public Works:

- Vehicle maintenance - 6 days labour
- Equipment maintenance - 4 days labour
- Yard/building/janitorial maintenance - 12 days labour
- Administration/purchasing/safety/staff meetings - 22 days labour

Residential Leases:

- Grounds/tree maintenance/debris cleanup - 3 days labour
- Road maintenance - 7 days labour

Sunnyside Campground:

- Sewer system maintenance - 5 days labour
- Water system maintenance - 7 days labour
- Roads/parking maintenance - 3 days labour
- Building maintenance - 15 days labour
- Lawn/tree maintenance - 6 days labour
- Site maintenance - 31 days labour
- Vandalism repairs - 2 days labour
- Additional maintenance work orders - 9 days labour

Visitor Services/Cabins:

- Cabin work orders - 3 days labour
- Renovations - 50 days labour
- Janitorial service - 7 days labour
- Grounds maintenance - 3 days labour

Weekend Work/Special Events:

- Public Works staff - 34 days labour

**STRATEGIC PLAN:**

This report does not impact the Board's Strategic Plan Initiative.

---

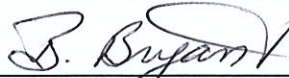
Prepared by:



---

Dave Driediger  
Manager of Park Operations

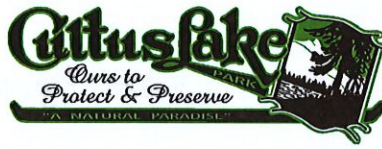
Approved for submission to the Board:



---

Bonny Bryant  
Acting Chief Administrative Officer





## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** August 21, 2019 **FILE:** 0550

**SUBMITTED BY:** Jacquie Spencer,  
Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement

**SUBJECT:** 2019 Bylaw Compliance & Enforcement Second Quarter Report

---

#### PURPOSE:

To provide the Board with an update on Bylaw Compliance & Enforcement Operations for the months of April through June, 2019.

#### RECOMMENDATION:

**THAT** the Cultus Lake Park Board receive the 2019 Bylaw Compliance & Enforcement Second Quarter report for information.

#### DISCUSSION:

The following is a breakdown of statistics relating to bylaw compliance and enforcement and security activities for the second quarter of 2019.

Zone 1 – Sunnyside Campground gatehouse area, full hook-up, seasonal sites and group sites  
Zone 2 – Sunnyside Campground overnight tenting and Sunnyside Campground beach  
Zone 3 – Residential areas, Commercial areas, Park Office, Columbia Valley Highway  
Zone 4 – Main Beach, Cabins, Community Hall, Parmenter Road

<b>2019 Statistics</b>	<b><u>Zones 1 &amp; 2</u></b>	<b><u>Zone 3</u></b>	<b><u>Zone 4</u></b>	<b><u>Total</u></b>
Verbal Warnings	83	70	76	186
Verbal Evictions	0	0	0	0
Written Warnings	116	134	6	256
Fines	5	5	4	14
Tows	0	0	0	0
Written Evictions	2	0	0	2
RCMP	5	6	0	11
Emergency Medical Services	6	0	0	6

- This report does not capture the complete statistics from the community policing. This will be available at the end of the summer.

Two full time Bylaw Officers positions commenced in May. One position will wrap up mid-September and one will continue throughout the Fall.

Griffin Security was hired to oversee the security and bylaw in Sunnyside Campground.

Staff reviewed and made changes to the Bylaws and Fines for the Cultus Lake Park Board's approval in June.

Approval was received from the City of Chilliwack for Cultus Lake Park to become part of the Upper Fraser Valley Adjudication System. This system allows the Park and the recipient(s) to deal with disputes covering alleged bylaw violations at the local level rather than through the Provincial Court System.

---

Prepared by:



Jacquie Spencer  
Acting Manager of Visitor Services,  
Accommodations and Bylaw Enforcement

Approved for submission to the Board:



Bonny Bryant  
Chief Administrative Officer



## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** August 21, 2019

**FILE:** 0550

**SUBMITTED BY:** Jacquie Spencer  
Acting Manager of Visitor Services, Accommodations & Bylaw Enforcement

**SUBJECT:** 2019 Sunnyside Campground and Cabins Second Quarter Report

---

#### **PURPOSE:**

To provide the Board with an update on Sunnyside Campground and the Cultus Lake Cabins for the second quarter of 2019.

#### **RECOMMENDATION:**

***THAT** the Cultus Lake Park Board receive the Campground and Cabins second quarter report for information.*

#### **DISCUSSION:**

This report provides information to the Board about activities in the Sunnyside Campground and Cultus Lake Cabins for the second quarter of 2019.

#### **Sunnyside Campground:**

The Campground cleanup prior to opening was a challenge this year due to the late snow fall. Winter storms brought down a number of power lines that required repairs. Although challenging, staff met the timeline and Sunnyside officially opened to campers on March 29, 2019.

The Seasonal Campers moved in on April 7<sup>th</sup> and enjoyed and appreciated the welcome BBQ provided by the staff. Approximately 300 came out to enjoy Hot Dogs and Cake.

The Easter weekend was fairly busy and included an Easter Egg Hunt and activities planned in Sunnyside for both the campers and the community. Approximately 400 participants came out for the event.

In May & June we organized a Pancake Breakfast for both Mother's & Father's Day. Both events were well received, especially Father's Day with the weather warmer in June. The staff received lots of positive feedback from the guests in attendance.

The remaining roads that had not been paved in the seasonal area were completed this Spring.

Additional WIFI upgrades were made this Spring.

The Sunnyside Store opened on a full time basis just prior to the long weekend in May.

As of the end of June 2019, we were at 67% of the projected revenue for this fiscal year, very similar to 2018 at this time.

**Cabins:**

Renovations to the Cabins were completed in April & early May. Kitchen Cabinets, Exhaust Vents, as well as built in Microwaves were added to all eight Cabins. TV's were mounted to the walls and worn out furniture was replaced. Floors in Cedar, Dogwood, Elm and Fir were replaced.

We have received very positive comments from our guests staying in the Cabins, especially from returning guests that were so excited to see the upgrades.

The WIFI equipment was also updated this Spring bringing better service to the Cabins.

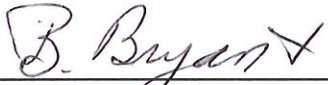
Revenue for Cabins is approximately \$50,000 as of the end of June, very comparable to last year at this time.

---

Prepared by:

Approved for submission to the Board:

  
\_\_\_\_\_  
Jacquie Spencer  
Acting Manager of Visitor Services,  
Accommodations & Bylaw Enforcement

  
\_\_\_\_\_  
Bonny Bryant  
Chief Administrative Officer



## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** August 21, 2019 **FILE:** 0550  
**SUBMITTED BY:** Warren Mazuren  
Fire Chief  
**SUBJECT:** 2019 Fire Department Second Quarter Report

---

#### PURPOSE:

To provide the Board with information on the activities of the Cultus Lake Volunteer Fire Department for the months of April, May, and June of 2019.

#### RECOMMENDATION:

***THAT** the Cultus Lake Park Board receive the 2019 Fire Department Second Quarter report for information.*

#### BACKGROUND:

The second quarter of 2019 was above average in call volume then last year's second quarter.

There were six calls in April, 11 calls in March, and 25 calls in June of 2019.

Engine 1-2 had plumbing issues addressed yet again.

The CLVFD continued with maintenance training as required by the Playbook.

5 CLVFD members attended and completed our second First Responders course of the spring. We welcomed one member from the Columbia Valley Fire Department.

2 CLVFD members attended and completed the BC fire Departments spring training events in Lake Country

Engine 1-2 had its pump testing completed and passed.

All Ladders were tested for use on the fire grounds.

3 Cultus Lake Members attended a Helicopter Landing Zone training night with Columbia Valley Fire Department Members.

The CLVFD has received the mobile CAD unit for Engine 1 and are waiting on the install to be completed.

The CLVFD had two calls on note this quarter:

On June 13<sup>th</sup> at approximately 00:30 hours members were called to a mobile home fire at Cultus Lake Estates. This stubborn fire resulted in the loss of two Mobile homes and a RV as well as significant exterior damage to the surrounding units. There were no reported civilian injuries and one firefighter sustained a minor burn on the hand. **Thank you To Chilliwack members from Hall Three and Hall Four for the assistance.**

On June 29<sup>th</sup> at Approximately 19:30 hours members were called to a Motor Vehicle Accident involving a Motorcycle vs Car. The Motorcycle rider suffered severe injuries and resulted in an Air Ambulance having to be landed at the school. Police closed the road next to the Park Office until well into the night while they investigated the incident. **Thank you to the members of the Soowhaile Band** for opening up their roadways and allowing both residents and visitors of Cultus Lake access around this terrible accident.

On summer weekends road traffic can be very busy. Please do your part to plan ahead and have patience with each other on the roads!

#### STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

---

Prepared by:



---

Warren Mazuren  
Fire Chief

Approved for submission to the Board:



---

Bonny Bryant  
Chief Administrative Officer



## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** August 21, 2019 **FILE:** 0870  
**SUBMITTED BY:** Katrina Craig, Lease Administration  
**SUBJECT:** Lease Assignments | Second Quarter 2019

---

#### PURPOSE:

To provide the Board with an update of the residential lease assignments and lease administration activity that occurred during the months of April through June.

#### RECOMMENDATION:

***THAT** the Cultus Lake Park Board receive the 2019 Lease Assignments Second Quarter report for information.*

#### DISCUSSION:

During the first quarter of 2019, the Park processed the following: (4) family assignment and (6) residential assignments: lease transfers totaling (10) for the quarter; and

(42) Requests for Title Searches for various reasons, such as: building permits, listings of houses for sale, builders draw on mortgages and personal banking or purchases; and

(5) Mortgage Refinances; (10) Mortgage Discharges; (1) Builders Lien; (1) Certificate of Pending Litigation; and (1) Covenant

#### STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

---

**DATE OF ASSIGNMENT:** APRIL 12, 2019  
**PROPERTY:** 181 FIRST AVENUE, CULTUS LAKE BC V2R 4Z4  
**SALE PRICE:** N/A - FAMILY TRANSFER

---

DATE OF ASSIGNMENT: **APRIL 24, 2019**

PROPERTY: **127 FIRST AVENUE, CULTUS LAKE BC V2R**

SALE PRICE: **\$1,199,900**

---

DATE OF ASSIGNMENT: **APRIL 26, 2019**

PROPERTY: **122 FIRST AVENUE, CULTUS LAKE BC V2R 4Y5**

SALE PRICE: **N/A - FAMILY TRANSFER**

---

DATE OF ASSIGNMENT: **APRIL 26, 2019**

PROPERTY: **311 SPRUCE STREET, CULTUS LAKE BC V2R 4Y7**

SALE PRICE: **\$680,000**

---

DATE OF ASSIGNMENT: **MAY 16, 2019**

PROPERTY: **38 LAKESHORE DRIVE, CULTUS LAKE BC V2R 5A1**

SALE PRICE: **\$2,400,000**

---

DATE OF ASSIGNMENT: **MAY 27, 2019**

PROPERTY: **42W LAKESHORE DRIVE, CULTUS LAKE BC V2R 5A1**

SALE PRICE: **N/A - FAMILY TRANSFER**

---

DATE OF ASSIGNMENT: **JUNE 5, 2019**

PROPERTY: **304 HEMLOCK STREET, CULTUS LAKE BC V2R 4Y7**

SALE PRICE: **\$585,000**

---

DATE OF ASSIGNMENT: **JUNE 5, 2019**

PROPERTY: **4169 COLUMBIA VALLEY HWY, CULTUS LAKE BC V2R 5B5**

SALE PRICE: **\$450,000**

---

DATE OF ASSIGNMENT: JUNE 14, 2019

PROPERTY: 414 MAPLE STREET, CULTUS LAKE, BC V2R 4Z3

SALE PRICE: \$460,000

---

DATE OF ASSIGNMENT: JUNE 28, 2019

PROPERTY: 655 MOUNTAIN VIEW ROAD, CULTUS LAKE BC V2R 4Z5

SALE PRICE: N/A - FAMILY TRANSFER

---

**STRATEGIC PLAN:**

This report does not impact the Board's Strategic Plan Initiative.

---

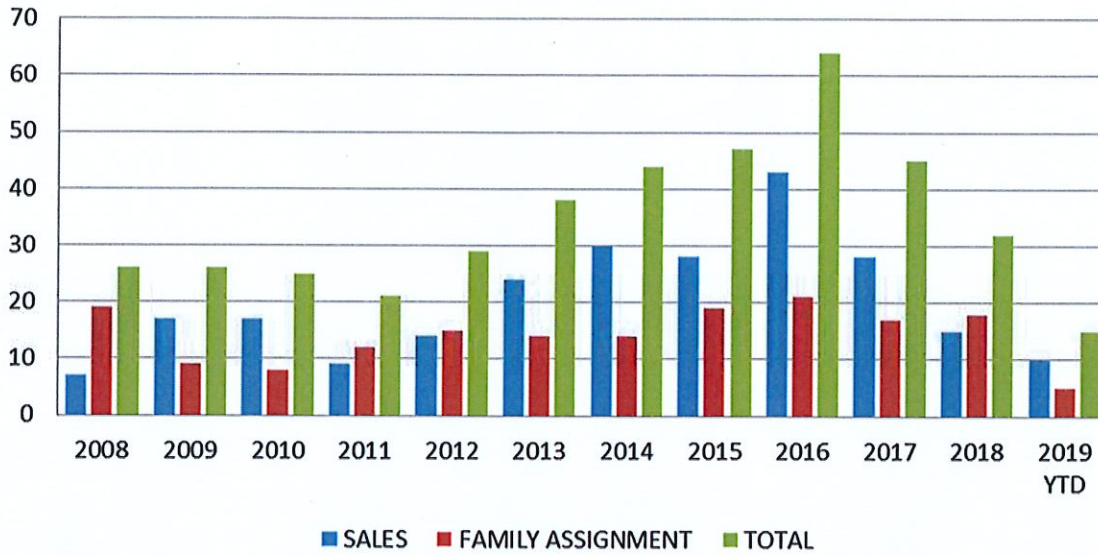
Prepared by:

Approved for submission to the Board:

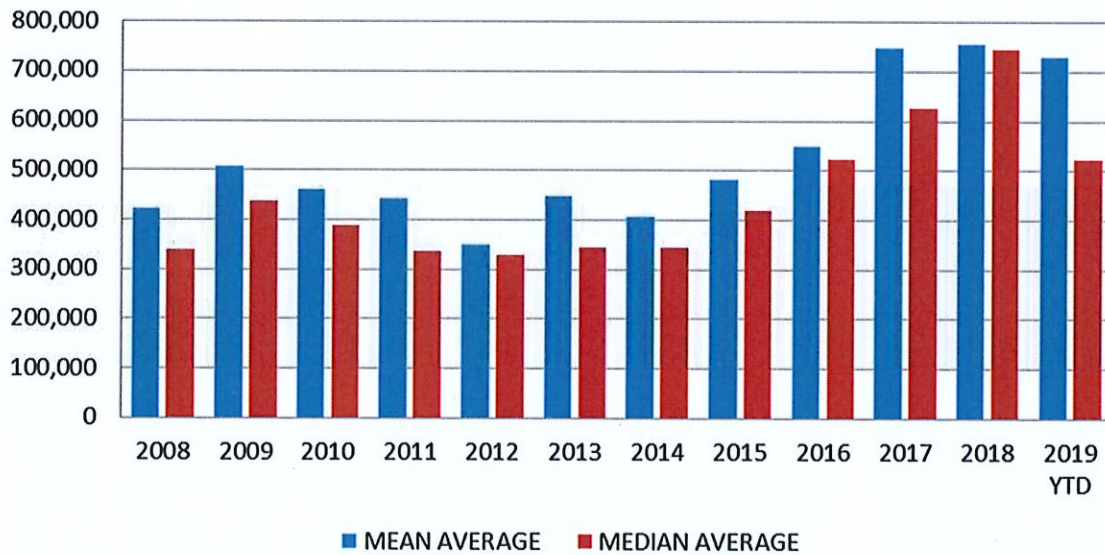
  
\_\_\_\_\_  
Katrina Craig  
Lease Administration

  
\_\_\_\_\_  
Bonny Bryant  
Chief Administrative Officer

## RESIDENTIAL UNIT SALES



## RESIDENTIAL AVERAGE PRICE





## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** August 21, 2019 **FILE:** 0550-70

**SUBMITTED BY:** Dave Driediger  
Manager of Park Operations

**SUBJECT:** First Avenue Parking Request

---

#### PURPOSE:

To provide the Board with information on parking requests at 255 First Ave. and 259 First Ave.

#### RECOMMENDATION:

**THAT** the Cultus Lake Park Board direct the Chief Administrative Officer to grant parking request at 255 First Ave. Approve the relocation of the designated parking area at 255 First Ave. to Birch St. provided:

- a) All encroachments to the west of each property are removed within 60 days of written notice;
- b) The previously designated parking areas along First Ave. at each property are relinquished; and
- c) That if a leaseholder wishes to sign their designated parking area, the cost and responsibility to do so be shouldered by the leaseholder and signage is posted on leased land.

#### BACKGROUND:

In September of 2018 the Board received two residential parking requests:

1. That the leaseholder at 255 First Ave. receive parking signage along the Birch St. portion of the lease lot; and
2. That the leaseholder at 259 First Ave. receive designated parking along the Maple St. portion of the lot rather than designated parking along First Ave.

Section 7.2 of Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1154, 2019 reads: The Registered Leaseholder(s) or Current Occupant(s) in the residential areas have exclusive right to the allocated land to which the residence is addressed between lot lines detailed in the Cultus Lake Park Zoning Bylaw No. 1375, 2016 solely for the purpose of parking a motor vehicle (the "Designated Area"). Where a property borders two roadways as in the case of a corner lot, the side to which the residence is addressed will represent the Designated Area. Any consideration for additional parking at a corner lot must be submitted in writing to the Cultus Lake Park Board for approval, based on parking availability and traffic safety considerations.

Rather than move forward on the issue in the face of an election, the request was referred to the new Board.

## DISCUSSION:

Staff reviewed the lease lots as well as the current parking state, parking bylaw and site survey for 255 First Ave. However, prior to granting the parking requests, the Board may wish to consider future implications and precedent, presence of encroachments and parking relative to intersections and stop signs.

### 255 First Ave.

Parking space is readily available along the south portion of the lease lot parallel to Birch St. The survey shows the property line falls 1.5m. south of the residence's foundation or proximal to the wooden fence shown in Attachment 1 below. The same survey also suggests that the cedar hedge on the west side of the lot parallel to First Ave. encroaches on park land to the west by 1m.

### 259 First Ave.

**Note: This application was requested to be brought forward to the Board for review on July 30, 2019. Application was requested to be removed on August 14, 2019 as the property is listed for sale. Should the future leaseholder choose to make such application, the same process will apply as per the Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1154, 2019 or alternate.**

### Option 1:

Deny the parking request.

### Option 2:

Approve the relocation of the designated parking area at 255 First Ave. to Birch St. provided:

- a) All encroachments to the west of each property are removed within 60 days of written notice;
- b) The previously designated parking areas along First Ave. at each property are relinquished; and
- c) That if a leaseholder wishes to sign their designated parking area, the cost and responsibility to do so be shouldered by the leaseholder and signage is posted on leased land.

## STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan.

---

Prepared by:



---

Dave Driediger  
Manager of Park Operations

Approved for submission to the Board:



---

Bonny Bryant  
Chief Administrative Officer







## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** August 21, 2019 **FILE:** 0550-70

**SUBMITTED BY:** Dave Driediger  
Manager of Park Operations

**SUBJECT:** Buoy Update Report

---

#### PURPOSE:

The purpose of this report is to provide the Board with information on the management of buoys within the foreshore and recommendations on next steps following the July, 2019 compliance survey.

#### RECOMMENDATION:

**THAT** the Cultus Lake Park Board direct the Chief Administrative Officer to report back to the Board in the Fall of 2019 with options on the release of buoy locations following completion and mapping of the updated buoy registry as set out in Option 1.

#### BACKGROUND:

Following the July 1 deadline to affix buoy registration stickers, staff followed up with a compliance survey. Buoys that did not meet requirements set out in Transport Canada's Private Buoy Regulations and Cultus Lake Park Boating and Foreshore Bylaw No. 1143, 2019 were tagged with notice as a courtesy to buoy holders. The majority of the 222 buoys on the foreshore were marked and the three most common omissions in order of prevalence were failure to:

- display name, address and telephone number;
- affix registration sticker; and
- display registration number.

Staff has not yet removed or otherwise acted on non-compliant buoys in and of themselves. However, non-registered/unpaid buoys were eliminated from the foreshore and a handful of occupied buoys await removal.

#### DISCUSSION:

At the June 19, 2019 Board meeting, the Board discussed moorage and reviewed the most prevalent requests related to buoys. Among the top three were inquiries regarding progress on the buoy wait list, appeals for new buoys and calls for the addition of names on moorage registration. Allowance was recently made for the addition of one immediate family member name on registration and there may be opportunity to reposition buoys and/or reduce the wait list in 2020.

Given the current inconsistency in buoy labeling and discrepancies between registered buoy locations and actual locations on the foreshore, staff is still working to update the buoy registry. Nonetheless, there are a number of moorage vacancies for consideration. The current buoy moorage moratorium precludes the addition of new buoys and their relocation within the foreshore. Regardless,

there are several options available to the Board should an exception be made to the moorage suspension.

While the number of registered buoys on the foreshore has dropped from that in 2018, in some areas the reduction provides relief to congestion rather than occasion for turnover on the wait list. To some extent, the release of locations will hinge on setbacks from swim lines, docks and other buoys. Generally, every second pair of docks has a swim line between them and a case may also be made for swimming between docks rather than the operation of watercraft in their immediate proximity. To that end, the Board may wish to consider limiting the installation of new buoys to the portion of foreshore beyond dock ends. In addition, the Board may also wish to consider requests to relocate currently registered buoys. Like removal, in some cases buoy relocation may compliment safety and accessibility on the foreshore. Following finalization of the registry update, staff will map the buoy locations and vacancies relative to docks, swim lines and wharves.

Option 1

Direct the Chief Administrative Officer to report back to the Board in the Fall of 2019 with options on the release of buoy locations following completion and mapping of the updated buoy registry.

Option 2

Status quo - continue with the current buoy moorage moratorium.

**STRATEGIC PLAN:**

This report supports Cultus Lake Park Board's Strategic Plan Initiative of the foreshore.

---

Prepared by:



---

Dave Driediger  
Manager of Park Operations

Approved for submission to the Board:



---

Bonny Bryant  
Chief Administrative Officer



## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** August 21, 2019 **FILE:** 0550

**SUBMITTED BY:** Jacquie Spencer  
Acting Manager of Visitor Services,  
Accommodations & Bylaw Enforcement

**SUBJECT:** Encroachments

---

#### PURPOSE:

The purpose of this report is to provide the Board with information regarding a timeline for addressing encroachments within Cultus Lake Park.

#### RECOMMENDATION:

***THAT** the Cultus Lake Park Board direct the Chief Administrative Officer to:*

- 1. Focus on new builds with encroachments.*
- 2. Review and amend the existing encroachment and ticketing Bylaws and present to the Cultus Lake Park Board in the Fall of 2019.*
- 3. That an Encroachment Plan be developed focusing first on encroachments involving safety issues and then park wide encroachments, and presented to Cultus Lake Park Board in early 2020 for their review and approval.*

#### DISCUSSION:

As the Cultus Lake Park Board is aware, the majority of the residents have some kind of encroachment on park land such as landscaping, placement of rocks, and driveways.

Presently there is no plan in place which identifies all the encroachments and outlining the priorities on how to best address this community wide issue.

Due to the number of outstanding encroachments, Staff recommend developing a plan to address all encroachments by their seriousness such as safety and correcting the confusion between the Cultus Lake Park Encroachment Bylaw and the Fraser Valley Regional District (FVRD) Zoning Bylaw as the two bylaws are not consistent with each other. A communication plan also needs to be developed to first ensure the residents are aware of the legislation so that they can take action themselves to remedy the situation before bylaw staff commence action.

Staff are recommending the following steps:

Stage 1 – Work with the FVRD and review the two existing bylaws and determine the best way to inform new builders of the Cultus Lake Park encroachment guidelines. This will give us consistency when enforcing the bylaw.

The Encroachment Bylaw needs to be reviewed and updated and the Bylaw Notice Enforcement Notice Bylaw No. 1140 amended to add the encroachment fines. This bylaw was not included in the recent update and adoption of Cultus Lake Park Bylaws.

This step needs to be taken prior to any ticketing taking place because the bylaw reads “Every person who commits an offence under this bylaw shall upon summary conviction be liable to the maximum penalties that may be imposed pursuant to the *Cultus Lake Park Act* for each and every offence, and each day that an offence continues shall constitute a separate offence against this bylaw.” The existing bylaw is unclear as to what the fine would be.

During this time, Staff will monitor new builds within Cultus Lake Park to ensure that no new encroachments take place.

Staff are already working on a couple of recent complaints received regarding existing encroachments. This list can be expanded on. This has caused some issues with the residents who are affected by this enforcement and are questioning why they are being singled out for compliance. While this is not a deterrent to enforcing our bylaws, these residents are saying that they feel they are being picked on.

Rather than enforcing the bylaw sporadically, a systematic approach to enforcement is required, with a communication plan so the residents know what enforcement is taking place and that everyone in the community is subject to the rules.

Stage 2 – Staff present to the Board a plan to address encroachments that affect parking, safety issues and poor or location sight lines as recommended by the Parking Task Force Committee. It is important for there to be consistency in how the bylaw is enforced and that a communication plan be prepared so the residents know that the encroachments will be dealt with.

Stage 3 – Staff complete a park-wide inventory of encroachments and cross check the list of encroachments with any agreements on title and provide a plan to the Cultus Lake Park Board.

Stage 1 will be addressed immediately. Changes to the Encroachment Bylaw will be brought to the Cultus Lake Park Board for review and approval in the Fall of 2019 and a report outlining a plan to implement Stage 2 and 3 will be provided to the Cultus Lake Park Board in early 2020.

---

Prepared and approved for submission to the Board:



Jacquie Spencer  
Acting Manager of Visitor Services,  
Accommodations & Bylaw Enforcement



Bonny Bryant  
Chief Administrative Officer



## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** August 21, 2019 **FILE:** 0360

**SUBMITTED BY:** Darcy Bauer,  
Chair, Environmental and Public Areas Planning Committee

**SUBJECT:** Recommendations from the Environmental and Public Areas Planning Committee

---

#### PURPOSE:

The purpose of this report is to provide the recommendations from the June 21, 2019 meeting of the Environmental and Public Areas Planning Committee.

#### RECOMMENDATIONS:

**THAT** the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board that the trees planted along the foreshore remain in the locations they have been placed.

**THAT** the Environmental and Public Areas Planning Committee recommend that the Cultus Lake Park Board direct the Chief Administrative Officer to amend the Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019 Schedule B to include: Maidenhair Tree (*Ginkgo biloba*), Dawn Redwood (*Metasequoia glyptostrobilus*) and Norway Maple (*Acer platanoides*).

**THAT** the Environmental and Public Areas Planning Committee recommend that the Cultus Lake Park Board move forward with Option #3, Hybrid approach from the Shoreline Erosion Assessment Report, submitted by Golder Associates Ltd.

**THAT** the Environmental and Public Areas Planning Committee recommend that the Cultus Lake Park Board refer the Cultus Lake Park Goose Management Measures report from Kate Hagmeier, EBB Environmental Consulting back to the Chief Administrative Officer for follow up.

**THAT** the Environmental and Public Areas Planning Committee recommend that the Cultus Lake Park Board direct the Chief Administrative Officer to have goose management landscaping incorporated into the foreshore erosion design.

**THAT** the Environmental and Public Areas Planning Committee recommend that the Cultus Lake Park Board direct the Chief Administrative Officer to allocate money in the 2020 budget to fund a pilot project to try using fescue grass seed in a small area of Main Beach to see if it will grow in the shade

#### DISCUSSION:

At the June 21, 2019 meeting of the Environmental and Public Areas Planning Committee a recap discussion was had regarding the committee driven projects of 2019. The committee also discussed the Shoreline Erosion Assessment Report, submitted by Golder Associates Ltd. and the Cultus Lake Park Goose Management Measures report from Kate Hagmeier, EBB Environmental Consulting. As a result of these discussions, the above recommendations were put forward to the Cultus Lake Park Board.

---

Prepared by:

Approved for submission to the Board:

---

Commissioner Bauer,  
Chair, Environmental and Public  
Areas Planning Committee

  
\_\_\_\_\_  
Bonny Bryant  
Chief Administrative Officer