



CULTUS LAKE PARK BOARD REGULAR MEETING AGENDA

WEDNESDAY, SEPTEMBER 18, 2019

7:00 PM

PARK OFFICE BOARDROOM

4165 Columbia Valley Highway, Cultus Lake, BC

(1) **CALL TO ORDER**

(2) **RESOLUTION TO PROCEED TO CLOSED MEETING (6:00 PM)**

***THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:*

Section 90 (1), Section 90 (1) (d) the security of the property of the municipality.

(3) **RECONVENE**

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(4) **APPROVAL OF AGENDA**

- (a) ***THAT** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of September 18, 2019; and*

***THAT** all delegations, reports, correspondence and other information set to the Agenda be received.*

(5) **ADOPTION OF MINUTES**

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- (a) ***THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held August 21, 2019.*

(6) **ADOPTION OF COMMITTEE MINUTES**

Page 13

- (a) ***THAT** the Cultus Lake Park Board receive the minutes of the Environmental and Public Areas Committee held on August 23, 2019.*

(7) **BYLAWS**

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- (a) **Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019**

***THAT** the Cultus Lake Park Board give Final Reading as Amended to the Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019.*

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- (b) **Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019**

***THAT** the Cultus Lake Park Board give Final Reading as Amended to the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019.*

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(c) **Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1160, 2019**

- Report dated September 18, 2019 from Bonny Bryant, Chief Administrative Officer

***THAT** the Cultus Lake Park Board procedures Bylaw No. 1125, 2018 be amended by adding Cultus Lake Community Association after Reports by Commissioners in section 13.1; and*

***THAT** the Cultus Lake Park Board give First, Second and Third Reading of the Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1160, 2019.*

(8) STAFF REPORTS

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(a) **Cultus Golf Park Entrance Proposal**

- Report dated September 18, 2019 from Bonny Bryant, Chief Administrative Officer
- Email dated August 16, 2019 from Jeff Bahnman, Owner/Operator, General Manager, Cultus Golf Park

***THAT** the Cultus Lake Park Board approve the relocation of the Cultus Golf Park entrance and direct the Chief Administrative Officer to enter into negotiations with the Cultus Golf Park for an agreement on the land being used.*

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(b) **Request to host a Flu Clinic – Cultus Lake Community Hall**

- Report dated September 18, 2019 from Rachel Litchfield, Executive Assistant to the Chief Administrative Officer

***THAT** the Cultus Lake Park Board approve the request from the Pharmacy of Save On Foods in Sardis to allow them to use the Community Hall, free of charge on Saturday, October 12th from approximately 9:00 am to 1:00 pm to host a “Pop –up” Flu Clinic to administer vaccinations free of charge to all community members, staff and the Board; and*

***THAT** the Cultus Lake Park Board direct staff to post this information on the Parks website offering a signup sheet available at the Park office for all those interested in having vaccinations.*

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(c) **Short Term Vacation Rentals, Bed & Breakfast Homes, Secondary Suites and Home Based Business Survey**

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- Report dated September 18, 2019 from Jacquie Spencer, Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement
- Short Term Vacation Rentals, Bed & Breakfast Homes, Secondary Suites and Home Based Business Survey

***THAT** the Cultus Lake Park Board approve the circulation of the Short Tern Vacation Rentals, Bed and Breakfast, Secondary Suites and Home Based Businesses within the Park the Cultus Lake Park Board is requesting input from the residents.*

(9) REPORTS BY COMMISSIONERS

(a) Recommendations from the Environmental and Public Areas Planning Committee

- Report dated August 21, 2019 from Darcy Bauer, Chair, Environmental and Public Areas Planning Committee

THAT the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board that the committee be allowed to create, build and place a sign on Main Beach explaining the Pilot Project and requesting donations.

THAT the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board that the committee be given permission to utilize AHA Creative Strategies Inc. and staff resources to create, build and place a sign on Main Beach.

THAT the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board to direct the Chief Administrative Officer to amend the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Schedule A-2 Cultus Lake Park Animal Control and Regulations to include a fine for contravention 3.7 No person will feed any animals; including geese, with respect to the BC Wildlife Act., other than a domesticated pet, from the Cultus Lake Park Animal Control and Regulations Bylaw No. 1142, 2019.

THAT the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board to consider having Goose Management Landscaping incorporated into the Foreshore Erosion design when it goes forward.

THAT the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board to direct the Chief Administrative Officer to amend the Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019 to add a comparable value replacement cost fine for the removal or damage of a tree without permission or after a denied application.

(10) PUBLIC QUESTION PERIOD

(11) ADJOURNMENT

THAT the Regular Meeting of the Cultus Lake Park Board held on September 18, 2019 be adjourned.



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, AUGUST 21, 2019
CULTUS LAKE PARK OFFICE BOARDROOM
4165 Columbia Valley Highway, Cultus Lake, BC

Present Commissioner J. Lamb – Chair
Commissioner D. Bauer – Vice Chair
Commissioner L. Payeur
Commissioner C. Smit

Staff Chief Administrative Officer – B. Bryant
Manager of Finance – E. Lee
Manager of Park Operations – D. Driediger
Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer
Executive Assistant – R. Litchfield

Absent Commissioner D. Renwick

(1) **CALL TO ORDER**

The Chair called the meeting to order at 5:30 pm.

(2) **RESOLUTION TO PROCEED TO CLOSED MEETING**

4450-19 ***THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:*

Section 90 (1), (c) labour relations or other employee relations;

Section 90 (1), (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment; and

Section 90 (1), (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

(3) **RECONVENE**

The meeting reconvened at 7:01 pm.

(4) **APPROVAL OF AGENDA**

4451-19 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board approve amending the Agenda for the Regular Meeting of August 21, 2019 by replacing under Section 8, Bylaws, Item 8b, Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019 Report and by replacing under Section 8, Bylaws, Item 8c, Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019 Report; and under Section 10, Staff Reports d, Late Item, Cultus Lake Park Act – Attendance at meetings;*

THAT the Cultus Lake Park Board approve the Agenda as amended; and

THAT all delegations, reports, correspondence and other information set to the Agenda be received.

CARRIED

(5) ADOPTION OF MINUTES

4452-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

- (a) ***THAT the Cultus Lake Park Board adopt the minutes of the Regular Meeting held July 17, 2019.***

CARRIED

(6) ADOPTION OF COMMITTEE MINUTES

4453-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

- (a) ***THAT the Cultus Lake Park Board receive the minutes of the Environmental and Public Areas Committee held on June 21, 2019.***

CARRIED

(7) CORRESPONDENCE

(a) **Geese Concern**

- Email dated August 2, 2019 from Nancy Knickerbocker, resident, regarding concerns about geese

4454-19 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board direct all correspondence related to the geese concerns be referred to the Environmental and Public Areas Committee for recommendations.

CARRIED

(8) BYLAWS

(a) **Cultus Lake Park Records Retention and Disposal Bylaw No. 1155, 2019**

4455-19 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board give Final Reading to Cultus Lake Park Records Retention and Disposal Bylaw No. 1155, 2019.

CARRIED

(b) **Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019**

- Report dated August 21, 2019 from Bonny Bryant, Chief Administrative Officer

4456-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board Rescind Third Reading of Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019.*

CARRIED

4457-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019 be amended by removing section 3.2 No person will busk within the Park and replacing it with Section, 3.2 Buskers within the Park must have written permission by the CAO; and*

***THAT** the Cultus Lake Park Board give Third Reading as amended to the Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019.*

CARRIED

(c) **Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019**

- Report dated August 21, 2019 from Bonny Bryant, Chief Administrative Officer

4458-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board Rescind Third Reading of Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019.*

CARRIED

4459-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019 Schedule A-15 be amended by removing section 3.3 Panhandling without permission and replacing it with Section 3.3 Panhandling within the Park; and*

***THAT** the Cultus Lake Park Board give Third Reading as amended to the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019.*

CARRIED

(d) **Repeal of Cultus Lake Park Fees and Fines Bylaw No. 1076-2016**

4460-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board give Final Reading to the Cultus Lake Park Fees and Fines Bylaw No. 1076, 2016, Repeal Bylaw 1158, 2019.*

CARRIED

(9) **CONSENT AGENDA**

(a) **Second Quarter Reports**

- Finance
- Lions Parking
- Public Works
- Campground and Cabins
- Bylaw Compliance and Enforcement
- Fire Department
- Lease Assignment

4461-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board receive the 2019 Second Quarter reports for information.*

CARRIED

(10) **STAFF REPORTS**

(a) **First Avenue Parking Requests**

- Report dated August 21, 2019 from Dave Driediger, Manager of Park Operations

4462-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board provided staff with direction to request that the leaseholder of 255 First Ave remove all encroachments on park property; and*

***THAT** the leaseholder be contacted to remove the hedge from around the stop sign as well as on the First Avenue sides of the property within 60 days.*

CARRIED

(b) **Buoy Report**

- Report dated August 21, 2019 from Dave Driediger, Manager of Park Operations

4463-19 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board choose option 2, to continue with the current buoy moorage moratorium.*

CARRIED

(c) **Encroachments**

- Report dated August 21, 2019 from Jacquie Spencer, Acting Manager of Visitor Services, Accommodations & Bylaw Enforcement

4464-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board direct the Chief Administrative Officer to:

1. *Focus on new builds encroachments.*
2. *Review and amend the existing encroachment and ticketing Bylaws and present to the Cultus Lake Park Board in the Fall of 2019.*
3. *That an Encroachment Plan be developed focusing first on encroachments involving safety issues and then park wide encroachments, and presented to Cultus Lake Park Board in early 2020 for their review and approval.*

CARRIED

(d) **Cultus Lake Park Act - Attendance at Meetings**

- Report dated August 21, 2019 from Bonny Bryant, Chief Administrative Officer

4465-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board approve providing Commissioner Renwick a leave of absence due to health reasons until he is able to return.

CARRIED

(12) **PUBLIC QUESTION PERIOD**

Q: Leaseholder, Colleen Rogozinski introduced herself along with resident, Shelley Walsh. They were in attendance to represent the revised Cultus Lake Community Association (CLCA). She announced that they recently held their AGM and would like to thank Chair Lamb, Commissioner Smit and Commissioner Payeur for attending. She noted that the AGM election was by acclamation of five people from the community to the CLCA, herself, Barb Kroeker, Shelley Walsh, Ernie Vance and Rose Turcasso. She announced that their new website page www.cultuscommunity.ca has been set up and they are in the process of collecting email addresses of residents so they can provide a newsletter and work with the community on identified issues that require attention. She noted that eighty percent of residents were not satisfied with the current bylaw/policing model. The Community Association wishes to make the lake a better place to live and to start finding solutions to problems that have plague this lake for years. They look forward to working with the Board by being the voice of the community and advocates for change to the status quo.

Q: Jack Kaila, Pine St. inquired on the buoy recommendations and noted that he has been on the waitlist since June of 2017. He addressed his concerns with people that have registered and paid for buoys but do not use them. He was told he would be given a spot once buoys were removed and had purchased a boat shortly after that hoping the availability of a location would be provided. He noted that the areas near wharves ten to fourteen are currently not congested.

- Q: Leonard Moore, Park Drive requested to reference the Encroachment report and had inquired on what the steps are and criteria for establishment of encroachments and processes. He asked if there is a definition what constitutes an encroachment. He noted that their house construction was done a few years ago and asked why the encroachment was not addressed following its completion and why was is not addressed during the construction phase. Discussion pursued with respect to the process of his encroachment.
- A: Chair Lamb noted that it is has been this Board's policy for the past several years with any new construction that takes place, that they are to be managing the encroachment policy as it is written today. He noted that the Board has managed them on an individual basis and encroachments related to parking and safety. He noted that the resolution today is to focus on new encroachments. He encouraged Mr. Moore to contact the office to request a meeting with himself and the Chief Administrative Officer to discuss this matter.
- Q: Rick Williamson, First Ave. inquired on the resolution with respect to the approved encroachment, what happens if they do not agree to remove it.
- A: Chair Lamb noted that they would have to go back through the process. The resolution is to provide them with a letter requesting that they remove it within sixty days. Following this, if it is not removed then it will become a different issue.
- Q: Rick Williamson, First Ave. noted that he went for a walk and saw the canoes located in Sunnyside Campground and did not see a structure for storage and inquired on the status of the canoe storage use.
- A: Chair Lamb noted that no plans have been brought back to the Board for review or approval. So at this time there has been no change and remains, status quo.
- Q: Glen Charles, Pine St. noted that the first year of having the RCMP in the community and inquired if the Board knows when they are in the area. He noted that he does not see the need for them to be here on a slow Tuesday night.
- A: Chair Lamb noted that a complete review will be done in September or October and that they are aware that there has been some significant over sights. He further noted that they do believe that the RCMP are a key component here in the Park and have identified some areas which require some change or implication with respect to processes for improvement for next year.

(13) **ADJOURNMENT**

4466-19 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

***THAT** the Regular Meeting of the Cultus Lake Park Board held on August 21, 2019 be adjourned 7:55 pm.*

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held August 21, 2019.

Joe Lamb
Chair

Bonny Bryant
Chief Administrative Officer



ENVIRONMENTAL AND PUBLIC AREAS PLANNING COMMITTEE

August 23, 2019

Meeting Minutes

Present:

Darcy Bauer	Committee Chair/Cultus Lake Park Commissioner
Larry Payeur	Committee Vice-Chair/Cultus Lake Park Commissioner
Brenda Cosgrove	Public Appointee
Steve Arnold	Public Appointee
Brenda Senft	Public Appointee
Dave Driediger	Manager of Park Operations
Katrina Craig	Cultus Lake Park Staff

Absent:

Paul Gough	Public Appointee
Bonny Bryant	CAO-Cultus Lake Park

The meeting was called to order by the Chair at 9:02 am

ADOPTION OF AGENDA

Moved by: Larry Payeur
Seconded by: Brenda Senft
Carried

***THAT** the agenda for the August 23, 2019 Environmental and Public Areas Planning Committee be approved.*

ADOPTION OF COMMITTEE MINUTES from June 21, 2019

Moved by: Darcy Bauer
Seconded by: Larry Payeur

Minutes adopted via email sent July 30, 2019.

MAIN BEACH – PILOT PROJECT

- Tentative time line:
 - September 16 - Proposed irrigation installation.
 - September 23 - Rock, soil and mulch placement. The use of Public Works staff and the use of the bobcat/backhoe, if necessary.
 - October 7-14 – Planting.
 - October 21-28 – Resurfacing service road near Main Beach Pilot Project.
- Manager of Park Operations to provide the committee with the dollar amount left in the Main Beach Pilot Project fund.

- A discussion was had regarding the placement of a sign on Main Beach near the pilot project area. As a result the following recommendations were carried:

Recommendation:

THAT the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board that the committee be allowed to create, build and place a sign on Main Beach explaining the Pilot Project and requesting donations.

THAT the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board that the committee be given permission to utilize AHA Creative Strategies Inc. and staff resources to create, build and place a sign on Main Beach.

Moved by: Larry Payeur

Seconded by: Brenda Senft

Carried

GOOSE MANAGEMENT PLAN FOR 2020

- A discussion was had regarding goose management and being proactive.
- Signage at Main Beach about not feeding the geese could be beneficial. Pictures and words on the signs would be helpful.
- Garbage around the outside of garbage cans and food left on the beach are attracting the geese and they are feeding on it.
- When complete the irrigation on Main Beach could help with removing geese.
- The Manager of Park Operations to find out if we are covered through the FVRD's scare permit and if not to apply for one of our own. Also, find out what approved tactics are allowed.
- Using volunteerism in the high season to manage the geese was discussed. Suggestions were having people sign up for scheduled shifts and that the volunteers and their dogs (if they have one) be identified, ex. Safety Vests. There could also be a quick training for anyone who wants to participate as a volunteer.
- Another suggestion was hiring a "JR Ranger" for the high season to clear the beach of geese and educate visitors regarding bylaws, ex. No smoking, no briquettes for BBQ's

Recommendation:

THAT the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board to direct the Chief Administrative Officer to amend the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Schedule A-2 Cultus Lake Park Animal Control and Regulations to include a fine for contravention 3.7 No person will feed any animals; including geese, with respect to the BC Wildlife Act., other than a domesticated pet, from The Cultus Lake Park Animal Control and Regulations Bylaw No. 1142, 2019.

Moved by: Larry Payeur
Seconded by: Brenda Senft
Carried

THAT the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board to consider having Goose Management Landscaping incorporated into the Foreshore Erosion design when it goes forward.

Moved by: Larry Payeur
Seconded by: Brenda Senft
Carried

TREE REPLACEMENT/CANOPY RESTORATION

- The committee discussed looking into having the dead cedars, within the Park and especially near Munroe Ave, removed for the cost of the wood.
- The number of trees planted within the Park this year was well over the projected number.
- 15 residential trees were removed, 9 hazardous and 6 for construction.
- The committee to recommend a dollar amount to the Board for budget.
- Potential areas to have trees planted in the future were discussed. See attached pictures. A detailed plan and costs are required. Priorities and a timeline to be presented to the committee in 2020.

Recommendation:

THAT the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board to direct the Chief Administrative Officer to amend the Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019 to add a comparable value replacement cost fine for the removal or damage of a tree without permission or after a denied application.

Moved by: Larry Payeur
Seconded by: Brenda Cosgrove
Carried

INVASIVES ERADICATION UPDATE

- Ivy removal went well. Over 125 bags were removed.
- Brenda Senft and Brenda Cosgrove would like to work on blackberry removal along the Sweltzer Creek, they are to coordinate with the Manager of Park Operations and Department of Fisheries and Oceans (DFO).
- The committee to work with the Manager of Park Operations in regards to blackberry removal around Fir Lane.
- Knotweed is a big issue.

SPRING PROJECT PLANNING

- Accessible Pathway Project – The Manager of Park Operations to bring the plan/draft of the project to the next meeting.
- Expanding on Phase 2 of the Main Beach Pilot Project.

NEXT MEETING DATE

- November 27, 2019 at 9:00 am

ADJOURNMENT OF THE MEETING

Moved by: Larry Payeur
Seconded by: Brenda Senft

***THAT** the August 23, 2019 meeting of the Environmental and Public Areas Planning Committee be adjourned.*

Meeting Adjourned at 10:47 am



Cultus Lake Park

CANVASSING, PANHANDLING AND BUSKING BYLAW

Bylaw No. 1156, 2019

A Bylaw to regulate Canvassing, Panhandling and Busking.

Section 12 of the *Cultus Lake Park Act* (1932 and Amendments) enables the Cultus Lake Park Board to adopt Bylaws, and Section 9.2 (1) provides that Section 260 – Enforcement Powers of the *Community Charter* apply to the enforcement of the bylaws of the Board, and Section 261 – Payment of Fines and Other Penalties to Municipality under the *Community Charter* provides that fines and other penalties imposed and collected under or because of a Cultus Lake Park bylaw must be paid to the Park.

Every person who offends against any of the provisions of this Bylaw or who suffers or permits any act to be done in contravention or in violation of any of the provisions of this Bylaw, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this Bylaw, or who does any act or thing which violates any of the provisions of this Bylaw, will be in breach of this Bylaw, and will be liable to the fines and the provisions as outlined in the “Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019.

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited as “Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019.”

2. INTERPRETATION

2.1 Words or phrases defined in the *British Columbia Interpretation Act*, *Motor Vehicle Act*, *Local Government Act*, *Community Charter* or any successor legislation, will have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.

2.2 DEFINITIONS OF TERMS

“**Board**” means the elected Board for the Park.

“**Busking**” means the activity of playing music in the street or another public place for voluntary donations.

“**Canvassing**” or “**Canvasser**” means to go door to door in a neighborhood to solicit votes, orders or opinions. Examples include recognized charities, children’s sports teams, etc.

“CAO” means the Chief Administrative Officer; a position appointed by the Board.

“Panhandle” means to beg for, or without consideration, ask for money, donations, goods or other things of value whether by spoken, written or printed word or bodily gesture for one’s self or for any other person.

“Park” means the area within the Park boundaries and the foreshore assigned to the Park by the Province of British Columbia

“Person” means a natural person, a company, corporation, partnership, firm, association, society, or party and the heirs, executors, administrators, personal or other legal representatives of a person to whom the context can apply according to law.

2.3 In this Bylaw, unless the context otherwise requires, the singular will include the plural and the masculine includes the feminine gender.

2.4 The headings contained in this Bylaw are for convenience only and are not to be construed as defining, or in any way limiting, the scope or the intent of the provisions of this Bylaw.

3. CANVASSING, PANHANDLING AND BUSKING REGULATIONS

3.1 Canvassers within the Park must have written permission by the CAO.

3.2 Buskers within the Park must have written permission by the CAO.

3.3 No person will panhandle within the Park.

4. FINES

4.1 All leaseholders, residents, visitors, and persons are subject to the fines as outlined in Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, and Schedule A-15 in said bylaw.

4.2 Each occurrence that a contravention of the provisions of this Bylaw exists or is permitted to exist will constitute a separate offence.

5. SEVERABILITY

If any part of this Bylaw is for any reason held invalid by a court or competent jurisdiction, the invalid portion will be severed and the severance will not affect the validity of the remainder.

6. REPEAL

Cultus Lake Park Canvassing and Panhandling Bylaw No. 1106, 2018 and all amendments are repealed.

7. EFFECTIVE DATE

This Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this 17 day of JULY, 2019

READ A SECOND TIME this 17 day of JULY, 2019

READ A THIRD TIME this 17 day of JULY, 2019

THIRD READING RECINDED this 21 day of AUGUST, 2019

READ A THIRD TIME AS AMENDED this 21 day of AUGUST, 2019

ADOPTED this XX day of XXXXXX, 2019

Joe Lamb, Chair
Cultus Lake Park Board

Bonny Bryant
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true
and correct copy of Cultus Lake Park Canvassing,
Panhandling and Busking Bylaw No. 1156, 2019.

Chief Administrative Officer



Cultus Lake Park

BYLAW NOTICE ENFORCEMENT BYLAW NO 1140, 2019

Amendment Bylaw No. 1157, 2019

A Bylaw to amend Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019

Section 12 of the *Cultus Lake Park Act* (1932 and Amendments) enables the Cultus Lake Park Board to adopt Bylaws, and Section 9.2 (1) provides that Section 220 – Enforcement Powers of the *Community Charter* apply to the enforcement of the bylaws of the Board, and Section 261 – Payment of Fines and Other Penalties to Municipality under the *Community Charter* provides that fines and other penalties imposed and collected under or because of a Cultus Lake Park bylaw must be paid to the Park.

The Cultus Lake Park Board deems it advisable to amend Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019.

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited as "Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019."

2. AMENDMENTS

Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 is amended as follows:

- (a) Section 12 - SCHEDULES is amended by adding the following wording:
"A-15 - Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019" between the paragraphs A-14 – Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1154, 2019 and Schedule B – Upper Fraser Valley Bylaw Notice Dispute Adjudication Registry Agreement; and
- (b) That Schedule A-15 attached to and forming part of this bylaw be added to the end of the Schedule "A" section in correct numerical order.

3. EFFECTIVE DATE

This Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this 17 day of JULY, 2019

READ A SECOND TIME this 17 day of JULY, 2019

READ A THIRD TIME this 17 day of JULY, 2019

THIRD READING RECINDED this 21 day of AUGUST, 2019

READ A THIRD TIME AS AMENDED this 21 day of AUGUST, 2019

ADOPTED this XX day of XXXX, 2019

Joe Lamb, Chair
Cultus Lake Park Board

Bonny Bryant
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true
and correct copy of Cultus Lake Park Bylaw
Notice Enforcement Bylaw No. 1140, 2019,
Amendment Bylaw No. 1157, 2019

Chief Administrative Officer



Cultus Lake Park

BOARD PROCEDURES BYLAW NO. 1125, 2018

Amendment Bylaw No. 1160, 2019

A Bylaw to amend Cultus Lake Park Board Procedures Bylaw No. 1125, 2018

Section 12 of the *Cultus Lake Park Act* (1932 and Amendments) enables the Cultus Lake Park Board to adopt Bylaws, and Section 9.2 (1) provides that Section 220 – Enforcement Powers of the *Community Charter* apply to the enforcement of the bylaws of the Board, and Section 261 – Payment of Fines and Other Penalties to Municipality under the *Community Charter* provides that fines and other penalties imposed and collected under or because of a Cultus Lake Park bylaw must be paid to the Park.

The Cultus Lake Park Board deems it advisable to amend Cultus Lake Park Board Procedures Bylaw No. 1125, 2018.

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited as "Cultus Lake Park Board Procedures Bylaw No. 1125, 2018, Amendment Bylaw 1160, 2019."

2. AMENDMENT

Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 is amended by adding Cultus Lake Community Association after Reports by Commissioners in section 13.1.

3. EFFECTIVE DATE

This Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this XX day of XXXXX, 2019

READ A SECOND TIME this XX day of XXXXX, 2019

READ A THIRD TIME this XX day of XXXXX, 2019

ADOPTED this XX day of XXXXX, 2019

Joe Lamb, Chair
Cultus Lake Park Board

Bonny Bryant
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true
and correct copy of Cultus Lake Park Board
Procedures Bylaw No. 1125, 2018, Amendment
Bylaw 1160, 2019

Chief Administrative Office



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: September 18, 2019 **FILE:** 3900

SUBMITTED BY: Bonny Bryant
Chief Administrative Officer

SUBJECT: Cultus Lake Park Board procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1160, 2019.

PURPOSE:

The purpose of this report is to provide the Board with information on the proposed Cultus Lake Park Board procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1160, 2019.

RECOMMENDATION:

***THAT** the Cultus Lake Park Board procedures Bylaw No. 1125, 2018 be amended by adding Cultus Lake Community Association after Reports by Commissioners in section 13.1; and*

***THAT** the Cultus Lake Park Board give First Second and Third Reading of the Cultus Lake Park Board procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1160, 2019.*

DISCUSSION:

As the Cultus Lake Community Association has recently been revived the Cultus Lake Park Board procedures Bylaw No. 1125 needs to be amended to include them in the Order of Business for Regular meetings.

STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared and approved for submission to the Board:



Bonny Bryant
Chief Administrative Officer



CULTUS LAKE PARK REPORT/RECOMMENDATION TO BOARD

DATE: September 19, 2019 **FILE:** 0550-70

SUBMITTED BY: Bonny Bryant
Chief Administrative Officer

SUBJECT: Cultus Golf Park Entrance Proposal

PURPOSE:

The purpose of this report is to provide the Board with information on the Cultus Golf Park entrance proposal.

RECOMMENDATION:

That the Cultus Lake Park Board approve the relocation of the Cultus Golf Park entrance and direct the Chief Administrative Officer to enter into negotiations with the Cultus Golf Park for an agreement on the land being used.

BACKGROUND:

On July 19, 2017 Mr. Bahnman appeared before the Board at a Closed Board Meeting requesting the Board's permission to relocate the entrance into Cultus Golf Park due to traffic safety concerns in the area.

At the September 19, 2018 Closed Board Meeting the Board requested that staff consult with the Fraser Valley Regional District to determine if the proposal could be completed based on the current zoning and that the Cultus Golf Park hold a public information meeting so the community could look at the proposal and provide feedback prior to the project going forward.

On January 23, 2019, the Cultus Golf Park held an evening public information meeting at Cultus Lake Community Hall. The intent of the meeting was to provide the community with information on the proposed relocation of the entrance into the golf course and a chance for them to provide comments on the proposal. Thirty-five people signed in at the door.

At the February 20, 2019 Regular Board Meeting, the Board received a report from the Manager of Park Operations that provided the following information provided by Mr. Bahnman:

1. Ministry of Highways, Transportation and Infrastructure permit to construct, use and maintain access to a provincial public highway;
2. public information meeting notice;
3. meeting attendance list;
4. list of 23 emails addressed to Mr. Bahnman supporting the proposal; and
5. petition of support including the name, address and telephone number of 51 individuals.

Also included in the report was information provided from FVRD Policy Analyst - First Nations Relations, Jessica Morrison who advised staff that consideration should be given to completing an archeological impact assessment prior to project commencement. While the assessment is not mandatory, pending changes to *Heritage Conservation Act of BC* are expected to necessitate assessments for similar developments later this year.

At the February 20, 2019 Regular Board meeting, the Board passed the following resolution:

"THAT Mr. Bahnman be requested to perform an archaeological impact assessment and that the Board be provided with the receipt of letter in opposition of the entrance proposal."

In August, 2019 Mr. Bahnman provided the Chief Administrative Officer with an email from Cara Brendzy, Stolo Nation advising that Anna Baran who does the assessments did not see the need for an archaeological assessment for the proposed entrance.

As the First Nations do not require an archaeological assessment done for the area, staff are bringing Mr. Bahnman's proposal forward and requesting the Board's approval for relocating the entrance and directing the Chief Administrative Officer to negotiate an agreement for the area.

STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

Prepared and approved for submission to the Board:



Bonny Bryant
Chief Administrative Officer

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Rachel Litchfield

From: Jeff Bahnman
Sent: Friday, August 16, 2019 10:48 AM
To: Bonny Bryant
Subject: FW: Cultus Lake Golf Club

Hi Jeff,

Anna did not see any need for an archaeological assessment for the proposed route you send us at the Cultus Lake Golf Club. If this project a referral with the People of the River Referral Office?

Take care,
Cara

From: Jeff Bahnman
Sent: Wednesday, August 14, 2019 1:15 PM
To: Cara Brendzy
Subject: RE: Cultus Lake Golf Club

Great and thanks!

Jeff Bahnman

GENERAL MANAGER
604-858-9902 | 1-877-858-3673
<http://www.golfcultus.com/>



From: Cara Brendzy [mailto:]
Sent: Wednesday, August 14, 2019 1:11 PM
To: Jeff Bahnman
Subject: RE: Cultus Lake Golf Club

Anna Baran will be there to meet you. She will call you when she arrives tomorrow at 2 pm.

Anna
604-793-3490

From: Jeff Bahnman
Sent: Wednesday, August 14, 2019 11:35 AM
To: Cara Brendzy
Subject: RE: Cultus Lake Golf Club

Sounds good Cara,

I will meet you in the parking lot of the golf course at 2:00, you can call me on my cell when you arrive.

Talk to you then,

Jeff Bahnman

GENERAL MANAGER

604-858-9902 | 1-877-858-3673

<http://www.golfcultus.com/>



From: Cara Brendzy [mailto:_____]

Sent: Wednesday, August 14, 2019 10:19 AM

To: Jeff Bahnman

Subject: RE: Cultus Lake Golf Club

Hi Jeff,

We will be out there tomorrow at 2 pm. Does that work for you?

Take care,

Cara

From: Jeff Bahnman <_____>

Sent: Wednesday, August 14, 2019 4:56 AM

To: Cara Brendzy <_____>

Subject: RE: Cultus Lake Golf Club

Thanks for the update Cara,

I would be pleased to meet with you when you are out this week, please let me know when you are coming.

Talk to you soon, my cell 604 302 1013.

Jeff Bahnman

GENERAL MANAGER

604-858-9902 | 1-877-858-3673

<http://www.golfcultus.com/>



From: Cara Brendzy [mailto:_____]

Sent: Tuesday, August 13, 2019 10:00 PM

To: Jeff Bahnman

Subject: RE: Cultus Lake Golf Club

Hi Jeff,

We are going to take a look at the area on Thursday or Friday to see if an assessment is recommended.

Take care,
Cara

From: Jeff Bahnman
Sent: Saturday, August 10, 2019 10:53 AM
To: Cara Brendzy
Subject: FW: Cultus Lake Golf Club

Good morning Cara,

Just following up to the email I sent you a couple of weeks ago.

Please give me a call on my cell when you receive this, thank-you.

Jeff Bahnman

GENERAL MANAGER
604-858-9902 | 1-877-858-3673
<http://www.golfcultus.com/>



From: Jeff Bahnman
Sent: Monday, July 29, 2019 12:05 PM
To: 'cara.brendzy@stolonation.bc.ca'
Subject: Cultus Lake Golf Club

Hi Cara,

Nice chatting with you today, as we discussed, I have attached a drawing that would re-locate our entrance west of the existing property. The park has asked me to contact you to see if an assessment is required before they give the final approval. I would sure appreciate you letting me know if can proceed without the assessment, as our existing entrance location has been deemed dangerous by highways and the park and we are quite concerned about more accidents occurring. The highway is becoming busier every year and there are more pedestrians using this stretch of the highway, the sooner we can re-locate the safer all users of the highway will be.

Please give me a call on my cell if you have any questions or need to make a site visit...604 302 1013.

I look forward to hearing from you, thank-you!

Jeff Bahnman

GENERAL MANAGER
<http://www.golfcultus.com/>





CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: September 18, 2019 **FILE:** 0550

SUBMITTED BY: Rachel Litchfield,
Executive Assistant to the Chief Administrative Officer

SUBJECT: Request to host a Flu Clinic – Cultus Lake Community Hall

PURPOSE:

The purpose of this report is to provide information to the Cultus Lake Park Board regarding the opportunity to assist the community by providing a local venue to receive annual flu vaccinations.

RECOMMENDATION:

THAT the Cultus Lake Park Board approve the request from the Pharmacy of Save On Foods in Sardis to allow them to use the Community Hall, free of charge on Saturday, October 12th from approximately 9:00 am to 1:00 pm to host a "Pop –up" Flu Clinic to administer vaccinations free of charge to all community members, staff and the Board; and

THAT the Cultus Lake Park Board direct staff to post this information on the Parks website offering a signup sheet available at the Park office for all those interested in having vaccinations.

DISCUSSION:

Save-On-Foods Pharmacy Manager contacted staff to discuss holding a Pop – up Flu Clinic at the Cultus Lake Community Hall. Last year this was very successful with twenty six residents utilizing this service as well as a few drop in appointments. In order for this clinic to be offered to community twenty or more community members would need to be signed up. Again, as a service, the park staff would advertise this on the website, offering a signup sheet for times available at the Park office for all those interested in having vaccinations.

Prepared by:

Rachel Litchfield
Executive Assistant to the
Chief Administrative Officer

Approved for submission to the Board:

Bonny Bryant
Chief Administrative Officer

Rachel Litchfield

From: [REDACTED]
Sent: Thursday, August 22, 2019 2:13 PM
To: Rachel Litchfield
Subject: Flu Clinic for the upcoming Season

Hi Rachel,

Good morning,

I hope all is well, with summer ending, we are now gearing up to prepare for this year's flu season. I am reaching out to offer our services and if your community is interested in doing an on-site flu clinic like last year.

Tentatively, Flu vaccines are usually available on the first week of October, and, from past experiences, flu clinics that are booked earlier are the most successful.

Please let me know if you would like to book a date that is most convenient and we will make sure that everything is taken care off.

Hope to hear from you soon,

Racquel Alteza Sese
Pharmacy Manager – Save on Sardis Chilliwack

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CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: September 18, 2019 **FILE:** 0550

SUBMITTED BY: Jacquie Spencer,
Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement

SUBJECT: Survey re: Short Term Vacation Rentals, Bed and Breakfast, Secondary Suites
and Home Based Businesses.

PURPOSE:

The purpose of this report is to provide information to the Cultus Lake Park Board regarding the proposed survey to be distributed to leaseholders regarding Short Term Vacation Rentals, Bed and Breakfast, Secondary Suites and Home Based Businesses.

RECOMMENDATION:

***THAT** the Cultus Lake Park Board approve the circulation of the Short Term Vacation Rentals, Bed and Breakfast, Secondary Suites and Home Based Businesses Survey via the Cultus Lake Park website and the Park office.*

DISCUSSION:

Prior to any decisions regarding Short Term Vacation Rentals, Bed and Breakfast, Secondary Suites and Home Based Businesses within the Park the Cultus Lake Park Board is requesting input from the residents.

Prepared by:

Approved for submission to the Board:



Jacquie Spencer,
Acting Manager of Visitor Services,
Accommodations and Bylaw Enforcement



Bonny Bryant
Chief Administrative Officer



CULTUS LAKE PARK OFFICE

4165 Columbia Valley Highway Cultus Lake BC V2R 5B5 Phone: 604-858-3334

Email: reception@cultuslake.bc.ca

SHORT TERM VACATION RENTALS, BED & BREAKFAST HOMES, SECONDARY SUITES AND HOME BASED BUSINESSES QUESTIONNAIRE

Cultus Lake Park is reviewing the topic of Short Term Vacation Rentals, Bed and Breakfast Homes, Secondary Suites and Home Based Businesses to determine how this activity should be approached and regulated within the Park.

1) Do you reside in Cultus Lake Park:

- ☐ Full-Time
- ☐ Part-Time

2) Do you currently operate a Short Term Vacation Rental in Cultus Lake Park?

- ☐ Yes
- ☐ No

Additional Comments:

3) Do you currently operate a Bed and Breakfast Home in Cultus Lake Park?

- ☐ Yes
- ☐ No

Additional Comments:

4) Do you currently operate a Secondary Suite in Cultus Lake Park?

- ☐ Yes
- ☐ No

Additional Comments:

5) Do you currently operate a Home Based Business in Cultus Lake Park?

- ☐ Yes
☐ No

Additional Comments:

6) Do you support;

- Short Term Vacation Rentals?

- ☐ Yes
☐ No

- Bed and Breakfasts?

- ☐ Yes
☐ No

- Home Based Businesses?

- ☐ Yes
☐ No

- Secondary Suites?

- ☐ Yes
☐ No

Additional Comments:

7) If the above were approved, would you consider operating one of the following in Cultus Lake Park?

- ☐ Short Term Vacation Rental
☐ Bed and Breakfast
☐ Home Based Business
☐ Legal Secondary Suite

Additional Comments:



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: September 18, 2019 **FILE:** 0360

SUBMITTED BY: Darcy Bauer,
Chair, Environmental and Public Areas Planning Committee

SUBJECT: Recommendations from the Environmental and Public Areas Planning Committee

PURPOSE:

The purpose of this report is to provide the recommendations from the August 23, 2019 meeting of the Environmental and Public Areas Planning Committee.

RECOMMENDATIONS:

THAT the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board that the committee be allowed to create, build and place a sign on Main Beach explaining the Pilot Project and requesting donations.

THAT the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board that the committee be given permission to utilize AHA Creative Strategies Inc. and staff resources to create, build and place a sign on Main Beach.

THAT the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board to direct the Chief Administrative Officer to amend the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Schedule A-2 Cultus Lake Park Animal Control and Regulations to include a fine for contravention 3.7 No person will feed any animals; including geese, with respect to the BC Wildlife Act., other than a domesticated pet, from The Cultus Lake Park Animal Control and Regulations Bylaw No. 1142, 2019.

THAT the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board to consider having Goose Management Landscaping incorporated into the Foreshore Erosion design when it goes forward.

THAT the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board to direct the Chief Administrative Officer to amend the Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019 to add a comparable value replacement cost fine for the removal or damage of a tree without permission or after a denied application.

DISCUSSION:

At the August 23, 2019 meeting of the Environmental and Public Areas Planning Committee a recap discussion was had regarding the committee driven projects of 2019 and future projects in 2020.

As a result of these discussions, the above recommendations were put forward to the Cultus Lake Park Board.

Prepared by:

Approved for submission to the Board:

Commissioner Bauer,
Chair, Environmental and Public
Areas Planning Committee



Bonny Bryant
Chief Administrative Officer