



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

Wednesday, July 17, 2019
CULTUS LAKE PARK OFFICE BOARDROOM
4165 Columbia Valley Highway, Cultus Lake, BC

Present Commissioner J. Lamb – Chair
Commissioner D. Bauer – Vice Chair
Commissioner L. Payeur
Commissioner C. Smit

Staff Chief Administrative Officer – B. Bryant
Manager of Finance – E. Lee
Manager of Park Operations – D. Driediger
Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer
Executive Assistant – R. Litchfield

Absent Commissioner D. Renwick

(1) **CALL TO ORDER**

The Chair called the meeting to order at 6:05 pm.

(2) **RESOLUTION TO PROCEED TO CLOSED MEETING**

4432-19 **THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:
Section 90 (1), (d) security of the property of the municipality; and
Section 90 (1), (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.

(3) **RECONVENE**

The meeting reconvened at 7:01 pm.

(4) **APPROVAL OF AGENDA**

4433-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board approve the Agenda for the Regular Meeting of July 17, 2019; and

THAT all delegations, reports, correspondence and other information set to the Agenda be received.

CARRIED

(5) ADOPTION OF BOARD MINUTES

4434-19 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held on June 19, 2019.*

CARRIED

4435-19 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board adopt the minutes of the Special Regular Meeting held on June 26, 2019.*

CARRIED

(6) ADOPTION OF COMMITTEE MINUTES

4436-19 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board receive the minutes of the Community Events and Engagement Committee held on April 2, 2019; and*

***THAT** the Cultus Lake Park Board receive the minutes of the Community Events and Engagement Committee held on May 9, 2019.*

CARRIED

4437-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board receive the minutes of the Commercial Leaseholder Committee held on March 27, 2019; and*

***THAT** the Cultus Lake Park Board receive the minutes of the Commercial Leaseholder Committee held on April 25, 2019.*

CARRIED

4438-19 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board receive the minutes of the Operational and Financial Core Review Committee held on May 28, 2019.*

CARRIED

(7) **BYLAWS**

(a) **Cultus Lake Park Records Retention and Disposal Bylaw No. 1155, 2019**

- Report dated July 17, 2019 from Bonny Bryant, Chief Administrative Officer
- Cultus Lake Park Records Retention and Disposal Bylaw No. 1155, 2019
- Cultus Lake Park Records Retention and Disposal Schedule
- Cultus Lake Park Records Retention and Disposal Legal Citation Listing – Appendix A

4439-19 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board give First, Second and Third Readings to Cultus Lake Park Records Retention and Disposal Bylaw No. 1155, 2019.*

CARRIED

(b) **Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019 and Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019**

- Report dated July 17, 2019 from Bonny Bryant, Chief Administrative Officer
- Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019
- Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019
- Schedule A-15 – Cultus Lake Park Canvassing, Panhandling and Busking

4440-19 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***1. THAT** the Cultus Lake Park Board give First, Second and Third Readings to Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019, and*

***2. THAT** the Cultus Lake Park Board give First, Second and Third Readings to Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019.*

CARRIED

(c) **Repeal of Cultus Lake Park Fees and Fines Bylaw No. 1076-2016**

- Report dated July 17, 2019 from Bonny Bryant, Chief Administrative Officer
- Repeal of Cultus Lake Park Fees and Fines Bylaw No. 1076-2016

4441-19 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board give First, Second and Third Readings to Cultus Lake Park Fees and Fines Bylaw No. 1076, 2016, Repeal Bylaw 1158, 2019.*

CARRIED

(8) **STAFF REPORTS**

(a) **Pickleball**

- Report dated July 17, 2019 from Dave Driediger, Manager of Park Operations

4442-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board direct the Chief Administrative Officer to make alterations to one tennis court to accommodate pickleball.*

CARRIED

(b) **Party in the Park Community Events and Engagement Event**

- Report dated July 17, 2019 from Paul Holman, Special Events Coordinator

4443-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board approve the use of the Plaza parking lot to host Party in the Plaza; and*

***THAT** the Cultus Lake Park Board approve waiving all fees for Party in the Plaza, including: the \$500 Rental Fee for 200+ people, the \$100 Public Address and/or Sound System Fee, and the \$1,000 Security Deposit.*

CARRIED

(c) **Cultus Lake Triathlon Special Event**

- Report dated July 17, 2019 from Paul Holman, Special Events Coordinator

4444-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board approve the Cultus Lake Triathlon event from September 13 – 15, 2019.*

CARRIED

(d) **Around the Lake Trail Give 'R Take 30 Special Event**

- Report dated July 17, 2019 from Paul Holman, Special Events Coordinator

4445-19 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board waives parking fees for up to 60 race volunteer vehicles in Parking Lot B for Around the Lake Give 'R Take 30 from 7 a.m. – 3 p.m. on October 19, 2019.*

The Board requested that they donate to the Beach Improvement Project Fund and have volunteer vehicles parked in Lot A instead of Lot B for future events for waiving of parking fees for volunteer vehicles.

CARRIED

(9) **REPORTS BY COMMISSIONERS**

(a) **Recommendations from the Operational and Financial Core Review Committee**

- Report dated July 17, 2019 from David Renwick, Chair, Operational and Financial Core Review Committee

4446-19 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

***THAT** the Operational and Financial Core Review Committee request the Cultus Lake Park Board to direct the Chief Administrative Officer to start the Request for Proposal (RFP) Cultus Lake Parks insurance provider, prior to June 2020 when the current policy expires.*

CARRIED

4447-19 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT** the Operational and Financial Core Review Committee request the Cultus Lake Park Board to direct the Chief Administrative Officer to have AON review the Commercial Leaseholders insurance policies to ensure they have adequate coverage.*

CARRIED

4448-19 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

***THAT** the Operational and Financial Core Review Committee request the Cultus Lake Park Board to direct the Chief Administrative Officer to review the cost of increasing the coverage for Sunnyside Campground regarding tree replacement and loss of revenue, including the length of term and report back to the committee with these costs.*

CARRIED

(10) **PUBLIC QUESTION PERIOD**

Q: Rick Williamson, 145 First Ave. inquired on the status of the buoys with respect to staff checks as indicated in the Notice of Intent.

A: Dave Driediger, Manager of Park Operations noted that compliance sheet identified reasons for tagging, no contact information, and no registration number or affixed sticker. There are potential vacancies in the foreshore however, we do not have a complete GPS list at this time. It was also clarified for reference, that buoys also are required to display the lot number as outlined in the Boating and Foreshore Policy and well as Transport Canada's requirements.

Q: Colleen Rogozinski, First Ave. noted that she has inquired about the short term rentals for the last four years and was wondering if anything will occur over the next decade? Have you made the assumption that residents choose to allow this usage?

A: Chair Lamb noted that it is outlined in the Boards Strategic Plan that we are going to address short term rentals in the fall through public consultation and/or introducing a bylaw for compliance with introduction of a new lease that speaks to the allowance. Feedback from residents was requested in the past and comments were received.

Q: Glen Charles, Pine St. inquired as to whether or not the contact information is to be displayed on the buoys. He noted that he had heard that it is not required as per the privacy act.

A: Chair Lamb confirmed that Transport Canada stated it that it is required to display the contact information on the buoys.

Q: Ernie Vance, Mountain View, noted that the Fraser Valley Regional District past presentation for the septic field construction indicated 86 trees to be removed as part of the construction. He noted that at the last CLASS meeting it was noted that 400 trees have been removed. He asked if the Board was aware of this. He further noted that the area was larger than what was presented to scale and requested the total number of trees that will be replanted.

A: Chair Lamb noted that he is aware and had inquired with Fraser Valley Regional District and was told there were 86 trees of "note" as indicated in the report, trees larger than 12 inches in diameter.


(11) **ADJOURNMENT**

4449-19 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

***THAT** the Regular Meeting of the Cultus Lake Park Board held on July 17, 2019 be adjourned 7:39 pm.*

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held July 17, 2019.



Joe Lamb
Chair



Bonny Bryant
Chief Administrative Officer