



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, AUGUST 21, 2019
CULTUS LAKE PARK OFFICE BOARDROOM
4165 Columbia Valley Highway, Cultus Lake, BC

Present Commissioner J. Lamb – Chair
Commissioner D. Bauer – Vice Chair
Commissioner L. Payeur
Commissioner C. Smit

Staff Chief Administrative Officer – B. Bryant
Manager of Finance – E. Lee
Manager of Park Operations – D. Driediger
Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer
Executive Assistant – R. Litchfield

Absent Commissioner D. Renwick

(1) **CALL TO ORDER**

The Chair called the meeting to order at 5:30 pm.

(2) **RESOLUTION TO PROCEED TO CLOSED MEETING**

4450-19 ***THAT*** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

Section 90 (1), (c) labour relations or other employee relations;

Section 90 (1), (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment; and
Section 90 (1), (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

(3) **RECONVENE**

The meeting reconvened at 7:01 pm.

(4) **APPROVAL OF AGENDA**

4451-19 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board approve amending the Agenda for the Regular Meeting of August 21, 2019 by replacing under Section 8, Bylaws, Item 8b, Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019 Report and by replacing under Section 8, Bylaws, Item 8c, Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019 Report; and under Section 10, Staff Reports d, Late Item, Cultus Lake Park Act – Attendance at meetings;

***THAT** the Cultus Lake Park Board approve the Agenda as amended; and*

***THAT** all delegations, reports, correspondence and other information set to the Agenda be received.*

CARRIED

(5) **ADOPTION OF MINUTES**

4452-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

- (a) ***THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held July 17, 2019.*

CARRIED

(6) **ADOPTION OF COMMITTEE MINUTES**

4453-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

- (a) ***THAT** the Cultus Lake Park Board receive the minutes of the Environmental and Public Areas Committee held on June 21, 2019.*

CARRIED

(7) **CORRESPONDENCE**

(a) **Geese Concern**

- Email dated August 2, 2019 from Nancy Knickerbocker, resident, regarding concerns about geese

4454-19 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board direct all correspondence related to the geese concerns be referred to the Environmental and Public Areas Committee for recommendations.*

CARRIED

(8) **BYLAWS**

(a) **Cultus Lake Park Records Retention and Disposal Bylaw No. 1155, 2019**

4455-19 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board give Final Reading to Cultus Lake Park Records Retention and Disposal Bylaw No. 1155, 2019.*

CARRIED

(b) **Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019**

- Report dated August 21, 2019 from Bonny Bryant, Chief Administrative Officer

4456-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board Rescind Third Reading of Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019.

CARRIED

4457-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019 be amended by removing section 3.2 No person will busk within the Park and replacing it with Section, 3.2 Buskers within the Park must have written permission by the CAO; and

THAT the Cultus Lake Park Board give Third Reading as amended to the Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019.

CARRIED

(c) **Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019**

- Report dated August 21, 2019 from Bonny Bryant, Chief Administrative Officer

4458-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board Rescind Third Reading of Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019.

CARRIED

4459-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

THAT the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019 Schedule A-15 be amended by removing section 3.3 Panhandling without permission and replacing it with Section 3.3 Panhandling within the Park; and

THAT the Cultus Lake Park Board give Third Reading as amended to the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019.

CARRIED

(d) **Repeal of Cultus Lake Park Fees and Fines Bylaw No. 1076-2016**

4460-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board give Final Reading to the Cultus Lake Park Fees and Fines Bylaw No. 1076, 2016, Repeal Bylaw 1158, 2019.

CARRIED

(9) **CONSENT AGENDA**

(a) **Second Quarter Reports**

- Finance
- Lions Parking
- Public Works
- Campground and Cabins
- Bylaw Compliance and Enforcement
- Fire Department
- Lease Assignment

4461-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board receive the 2019 Second Quarter reports for information.

CARRIED

(10) **STAFF REPORTS**

(a) **First Avenue Parking Requests**

- Report dated August 21, 2019 from Dave Driediger, Manager of Park Operations

4462-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board provided staff with direction to request that the leaseholder of 255 First Ave remove all encroachments on park property; and

THAT the leaseholder be contacted to remove the hedge from around the stop sign as well as on the First Avenue sides of the property within 60 days.

CARRIED

(b) **Buoy Report**

- Report dated August 21, 2019 from Dave Driediger, Manager of Park Operations

4463-19 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board choose option 2, to continue with the current buoy moorage moratorium.

CARRIED

(c) **Encroachments**

- Report dated August 21, 2019 from Jacquie Spencer, Acting Manager of Visitor Services, Accommodations & Bylaw Enforcement

4464-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board direct the Chief Administrative Officer to:

1. Focus on new builds encroachments.
2. Review and amend the existing encroachment and ticketing Bylaws and present to the Cultus Lake Park Board in the Fall of 2019.
3. That an Encroachment Plan be developed focusing first on encroachments involving safety issues and then park wide encroachments, and presented to Cultus Lake Park Board in early 2020 for their review and approval.

CARRIED

(d) **Cultus Lake Park Act - Attendance at Meetings**

- Report dated August 21, 2019 from Bonny Bryant, Chief Administrative Officer

4465-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board approve providing Commissioner Renwick a leave of absence due to health reasons until he is able to return.

CARRIED

(12) **PUBLIC QUESTION PERIOD**

Q: Leaseholder, Colleen Rogozinski introduced herself along with resident, Shelley Walsh. They were in attendance to represent the revised Cultus Lake Community Association (CLCA). She announced that they recently held their AGM and would like to thank Chair Lamb, Commissioner Smit and Commissioner Payeur for attending. She noted that the AGM election was by acclamation of five people from the community to the CLCA, herself, Barb Kroeker, Shelley Walsh, Ernie Vance and Rose Turcasso. She announced that their new website page www.cultuscommunity.ca has been set up and they are in the process of collecting email addresses of residents so they can provide a newsletter and work with the community on identified issues that require attention. She noted that eighty percent of residents were not satisfied with the current bylaw/policing model. The Community Association wishes to make the lake a better place to live and to start finding solutions to problems that have plague this lake for years. They look forward to working with the Board by being the voice of the community and advocates for change to the status quo.

Q: Jack Kaila, Pine St. inquired on the buoy recommendations and noted that he has been on the waitlist since June of 2017. He addressed his concerns with people that have registered and paid for buoys but do not use them. He was told he would be given a spot once buoys were removed and had purchased a boat shortly after that hoping the availability of a location would be provided. He noted that the areas near wharves ten to fourteen are currently not congested.

Q: Leonard Moore, Park Drive requested to reference the Encroachment report and had inquired on what the steps are and criteria for establishment of encroachments and processes. He asked if there is a definition what constitutes an encroachment. He noted that their house construction was done a few years ago and asked why the encroachment was not addressed following its completion and why was is not addressed during the construction phase. Discussion pursued with respect to the process of his encroachment.

A: Chair Lamb noted that it is has been this Board's policy for the past several years with any new construction that takes place, that they are to be managing the encroachment policy as it is written today. He noted that the Board has managed them on an individual basis and encroachments related to parking and safety. He noted that the resolution today is to focus on new encroachments. He encouraged Mr. Moore to contact the office to request a meeting with himself and the Chief Administrative Officer to discuss this matter.

Q: Rick Williamson, First Ave. inquired on the resolution with respect to the approved encroachment, what happens if they do not agree to remove it.

A: Chair Lamb noted that they would have to go back through the process. The resolution is to provide them with a letter requesting that they remove it within sixty days. Following this, if it is not removed then it will become a different issue.

Q: Rick Williamson, First Ave. noted that he went for a walk and saw the canoes located in Sunnyside Campground and did not see a structure for storage and inquired on the status of the canoe storage use.

A: Chair Lamb noted that no plans have been brought back to the Board for review or approval. So at this time there has been no change and remains, status quo.

Q: Glen Charles, Pine St. noted that the first year of having the RCMP in the community and inquired if the Board knows when they are in the area. He noted that he does not see the need for them to be here on a slow Tuesday night.

A: Chair Lamb noted that a complete review will be done in September or October and that they are aware that there has been some significant over sights. He further noted that they do believe that the RCMP are a key component here in the Park and have identified some areas which require some change or implication with respect to processes for improvement for next year.

(13) **ADJOURNMENT**

4466-19 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

THAT the Regular Meeting of the Cultus Lake Park Board held on August 21, 2019 be adjourned 7:55 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held August 21, 2019.



Joe Lamb
Chair



Bonny Bryant
Chief Administrative Officer