



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, SEPTEMBER 18, 2019
CULTUS LAKE PARK OFFICE BOARDROOM
4165 Columbia Valley Highway, Cultus Lake, BC

Present Commissioner J. Lamb – Chair
Commissioner D. Bauer – Vice Chair
Commissioner D. Renwick
Commissioner L. Payeur
Commissioner C. Smit

Staff Chief Administrative Officer – B. Bryant
Manager of Finance – E. Lee
Manager of Park Operations – D. Driediger
Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer
Executive Assistant – R. Litchfield

(1) **CALL TO ORDER**

The Chair called the meeting to order at 6:00 pm.

(2) **RESOLUTION TO PROCEED TO CLOSED MEETING**

4450-19 **THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:
Section 90 (1), (d) the security of the property of the municipality.

(3) **RECONVENE**

The meeting reconvened at 7:02 pm.

(4) **APPROVAL OF AGENDA**

4451-19 Moved by: Commissioner Renwick Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board approve amending the Agenda for the Regular Meeting of September 18, 2019 by replacing under Section 8, Item 8b, Flu Clinic Report; and by replacing under Section 8, Item 8c, Short Term Vacation Rentals, Bed & Breakfast Homes, Secondary Suites and Home Based Business Survey; and

THAT the Cultus Lake Park Board approve the Agenda as amended; and

THAT all delegations, reports, correspondence and other information set to the Agenda be received.

CARRIED

(5) **ADOPTION OF MINUTES**

4452-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

- (a) ***THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held August 21, 2019.*

CARRIED

(6) **ADOPTION OF COMMITTEE MINUTES**

4453-19 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

- (a) ***THAT** the Cultus Lake Park Board receive the minutes of the Environmental and Public Areas Committee held on August 23, 2019.*

CARRIED

(7) **BYLAWS**

- (a) **Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019**

4454-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board give Final Reading to the Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1156, 2019.*

CARRIED

- (b) **Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019**

4455-19 Moved by: Commissioner Smit Seconded by: Commissioner Renwick

***THAT** the Cultus Lake Park Board give Final Reading to the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1157, 2019.*

CARRIED

- (c) **Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1160, 2019**

- Report dated September 18, 2019 from Bonny Bryant, Chief Administrative Officer

4456-19 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 be amended by adding Cultus Lake Community Association after Reports by Commissioners in Section 13.1; and*

***THAT** the Cultus Lake Park Board give First, Second and Third Reading of the Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1160, 2019.*

CARRIED

(8) **STAFF REPORTS**

(a) **Cultus Golf Park Entrance Proposal**

- Report dated September 18, 2019 from Bonny Bryant, Chief Administrative Officer
- Email dated August 16, 2019 from Jeff Bahnman, Owner/Operator, General Manager, Cultus Golf Park

4457-19 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board approve the relocation of the Cultus Golf Park entrance and direct the Chief Administrative Officer to enter into negotiations with the Cultus Golf Park for an agreement on the land being used.*

CARRIED

(b) **Request to host a Flu Clinic – Cultus Lake Community Hall**

- Report dated September 18, 2019 from Rachel Litchfield, Executive Assistant to the Chief Administrative Officer

4458-19 Moved by: Commissioner Renwick Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board approve the request from the Pharmacy of Save On Foods in Sardis to allow them to use the Community Hall, free of charge on Saturday, October 26th from approximately 9:00 am to 1:00 pm to host a “Pop –up” Flu Clinic to administer vaccinations free of charge to all community members, staff and the Board; and*

***THAT** the Cultus Lake Park Board direct staff to post this information on the Parks website offering a signup sheet available at the Park office for all those interested in having vaccinations.*

CARRIED

(c) **Short Term Vacation Rentals, Bed & Breakfast Homes, Secondary Suites and Home Based Business Survey**

- Report dated September 18, 2019 from Jacquie Spencer, Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement
- Short Term Vacation Rentals, Bed & Breakfast Homes, Secondary Suites and Home Based Business Survey

4459-19 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board approve the circulation of the Short Term Vacation Rentals, Bed and Breakfast, Secondary Suites and Home Based Businesses within the Park to request input from the Cultus Lake residents.*

CARRIED

(9) **REPORTS BY COMMISSIONERS**

Recommendations from the Environmental and Public Areas Planning Committee

- Report dated August 21, 2019 from Darcy Bauer, Chair, Environmental and Public Areas Planning Committee

4460-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board that the committee be allowed to create, build and place a sign on Main Beach explaining the Pilot Project and request donations.*

CARRIED

4461-19 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

***THAT** the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board that the committee be given permission to utilize AHA Creative Strategies Inc. and staff resources to create, build and place a donation sign on Main Beach.*

CARRIED

4462-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board to direct the Chief Administrative Officer to amend the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Schedule A-2 Cultus Lake Park Animal Control and Regulations to include a fine for contravention 3.7 No person will feed any animals; including geese, with respect to the BC Wildlife Act., other than a domesticated pet, from the Cultus Lake Park Animal Control and Regulations Bylaw No. 1142, 2019.*

CARRIED

4463-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board to consider having Goose Management Landscaping incorporated into the Foreshore Erosion design when it goes forward.*

CARRIED

4464-19 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board to direct the Chief Administrative Officer to amend the Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019 to add a comparable value replacement cost-for the removal or damage of a tree without permission or after a denied application.*

CARRIED

4465-19 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

THAT the Environmental and Public Areas Planning Committee recommend to the Cultus Lake Park Board to consider a Goose Management Plan.

CARRIED

(10) COMMUNITY ASSOCIATION

Q: Colleen Rogozinski from the Community Association provided an update with respect to the month's progress. They have been gathering leaseholder emails in preparation of sending out their first survey to the community. They were able to gather over 180 emails which is now at a level which will give them statistically valid results. Their first survey was sent out on the weekend and they are in the process of gathering and correlating the results of this survey. These results will be made public once they have been tallied.

The Community Association has set improved communication between leaseholders and the Board as one of its goals. To improve the flow of information they are intending on asking the Board a question of general interest to leaseholders at the Board meetings. The Board will be provided with the question in advance. The question and answer will be posted on their web page. Colleen Rogozinski asked if the Board could provide additional information with regards to the purchase of 4169 Columbia Valley Highway, commonly known as Twin Alders. The Association is interested in knowing if any plans for this property have been developed and if so, when will they will be implemented. Additionally, she asked what the cost of these plans are and the possible revenue projection.

A: Bonny Bryant, Chief Administrative Officer noted that the Board will be requesting quotes in regard to Twin Alders and the two suites in the Plaza barn. She further noted that this will be an item for discussion during the budget process and the resolution from the in camera meeting will be released at the October 16, 2019 Regular Board meeting.

(11) PUBLIC QUESTION PERIOD

Q: Colleen Rogozinski, Community Association, asked what the three quotes are for with respect to Twin Alders and the Plaza barn.

A: Bonny Bryant, Chief Administrative Officer noted that the quotes would be required for renovations in order to introduce long terms rentals for the suites and short term for Twin Alders like the cabin rentals through the visitor service office.

A: Joe Lamb, Chair, noted that the state of the yellow barn and suites were not in great repair. The Board considered different uses for the building and Twin Alders and it appears that we will be converting the unit into a cabin rental.

A: Darcy Bauer, Vice Chair, noted that the Board has received a proposal with respect to the buildings and to see what our return on investment may be and this will be forthcoming.

Q: Colleen Rogozinski, Community Association further inquired if these will be available for the 2020 season.

- A: Bonny Bryant, Chief Administrative Officer, noted that this will be considered through the budget process and if approved then yes we will move forward to start the work in the early spring.
- Q: Rick Williamson, First Avenue, noted that with the approved food collection in the community for the Salvation Army he noted that residents may be concerned that the collection bags are left at the door step inviting theft issues to those that don't reside here year round or here every week.
- A: Joe Lamb, Chair, recommended that staff contact to the coordinator as assure that the bags are removed from each residence after September 21, 2019 collection date.
- Q: Ken Dosen, Park Drive, inquired about unfinished homes with respect to building permits. How long or what is the restriction on how long they are allowed to leave the home unfinished. There is one on Mountain View and Park Drive which is unsightly to both the resident's property but also the boulevard area. One home has taken five years to complete. He noted that he does not want to see this appearance continue throughout the park. He also inquired on the volume of visitors coming into the lake. He addressed concerns with respect to revenue as there are more demands on the park and increased costs that the park may not be able to support. Could we implement a park user fee?
- A: Joe Lamb, Chair, advised that staff will follow up with the Fraser Valley Regional District. He believes they have one year to start but there are no restrictions on completion timelines. Currently parking is a user fee and the Board is looking at options by reaching out to the Provincial Government. The Board will be addressing issues through meetings with Ministries at the upcoming UBCM Convention.
- Q: Laurel Shears, Lakeshore Drive, inquired on the status of the sewer system.
- A: Joe Lamb, Chair, commented that the \$2.3 million dollar grant was refused and the Board is waiting for information on the \$1.7 million dollar second grant while working with the Fraser Valley Regional District with respect to timelines and completion. The Board is also in discussion around land that was utilized that the Park did not approve or know about. A projected completion date is April of 2020.

(12) **ADJOURNMENT**

4466-19 Moved by: Commissioner Renwick Seconded by: Commissioner Payeur

***THAT** the Regular Meeting of the Cultus Lake Park Board held on September 18, 2019 be adjourned 7:53 pm.*

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held September 18, 2019.



Joe Lamb
Chair



Bonny Bryant
Chief Administrative Officer