

CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, JANUARY 15, 2020 CULTUS LAKE PARK OFFICE BOARDROOM 4165 Columbia Valley Highway, Cultus Lake, BC

Present

Commissioner J. Lamb - Chair

Commissioner D. Renwick - Vice Chair

Commissioner D. Bauer Commissioner L. Payeur Commissioner C. Smit

Staff

Chief Administrative Officer – B. Bryant

Manager of Finance - E. Lee

Manager of Park Operations - D. Driediger

Executive Assistant - R. Litchfield

Regrets

Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer

(1) CALL TO ORDER

The Chair called the meeting to order at 5:03 pm.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

Section 90 (1), (d) the security of the property of the municipality.

(3) RECONVENE

The meeting reconvened at 7:01 pm.

(4) APPROVAL OF AGENDA

4525-20 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board approve amending the Agenda for the Regular Meeting of January 15, 2020 by adding under Section 6; Bylaws 6(a), Redline Version Sunnyside Campground Bylaw 1151, 2019 / 1165, 2020; and by replacing page 17 of Sunnyside Campground Bylaw No. 1165, 2020 (to have the correct bylaw number under the repeal section);

Under Section 6(b), Cultus Lake Park Bylaw Amendments, replacing Report dated January 15, 2020 from Jacquie Spencer, Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement;

By adding under Section 6(h), Fine Schedules, Highlighted Version Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1171, 2020;

By adding under Section 7(a), Staff Reports, Report dated January 15, 2020 from Bonny Bryant, Chief Administrative Officer,

- Letter dated January 13, 2020 from Graham Daneluz, Director of Planning & Development,
- Cultus Lake Advisory Planning Commission Open Meeting Minutes, Wednesday, December 18, 2019 (Draft),
- DVP Presentation to Cultus Lake APC 126 First Ave. dated December 18, 2019,
- DVP Corporate Report to FVRD EASC dated January 14, 2020,
- DVP Presentation to Cultus Lake APC 155 First Ave. dated December 18, 2019, DVP Corporate Report to FVRD EASC dated January 14, 2020; and

Adding under Section 8 – Commissioner Reports, Item 8(a,) Appointments to Standing and Select Committees; and

THAT the Cultus Lake Park Board approve the agenda as amended; and

THAT all delegations, reports, correspondence and other information set to the agenda be received.

CARRIED

(5) ADOPTION OF MINUTES

4526-20 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

(a) **THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held December 11, 2019; and

THAT the Cultus Lake Park Board adopt the minutes of the Special Regular Meeting held December 18, 2019.

CARRIED

(6) BYLAWS

(a) Sunnyside Campground Bylaw No. 1165, 2020

- Report dated January 15, 2020 from Jacquie Spencer, Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement
- Sunnyside Campground Bylaw No. 1165, 2020
- Redline Version Sunnyside Campground Bylaw 1151, 2019 / 1165, 2020

4527-20 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board give First, Second and Third readings to the Sunnyside Campground Bylaw No. 1165, 2020.

(b) Cultus Lake Park Bylaw Amendments

- Report dated January 15, 2020 from Jacquie Spencer, Acting Manager of Visitor Services, Accommodations and Bylaw Enforcement
- (c) Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019 Amendment Bylaw No. 1166, 2020
- 4528-20 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019 Amendment Bylaw No. 1166, 2020.

CARRIED

- (d) <u>Cultus Lake Park Property Maintenance Bylaw No. 1149, 2019 Amendment Bylaw No. 1167, 2020</u>
- 4529-20 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Property Maintenance Bylaw No. 1149, 2019 Amendment Bylaw No. 1167, 2020 as amended.

CARRIED

- (e) <u>Cultus Lake Park Boating and Foreshore Bylaw No. 1143, 2019 Amendment Bylaw No. 1168, 2020</u>
- 4530-20 Moved by: Commissioner Smit Seconded by: Commissioner Renwick

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Boating and Foreshore Bylaw No. 1143, 2019 Amendment Bylaw No. 1168, 2020.

CARRIED

- (f) <u>Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1154, 2019 Amendment Bylaw No. 1169, 2020</u>
- 4531-20 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

THAT the Cultus Lake Park Board refer the Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1154, 2019 Amendment Bylaw No. 1169, 2020 back to staff.

(g) <u>Cultus Lake Park Management of Public Areas Bylaw No. 1146, 2019 Amendment Bylaw No. 1170, 2020</u>

4532-20 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Management of Public Areas Bylaw no. 1146, 2019 Amendment Bylaw No. 1170, 2020.

CARRIED

- (h) <u>Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1171, 2020</u>
 - Report dated January 15, 2020 from Jacquie Spencer, Acting Manager of Visitor Service, Accommodations and Bylaw Enforcement
 - Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1171, 2020
 - Fine Schedules, Highlighted Version Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1171, 2020
- 4533-20 Moved by: Commissioner Renwick Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1171, 2020.

CARRIED

- (i) <u>Cultus Lake Park Board Commissioners Remuneration Bylaw No. 1163, 2019</u> Amendment Bylaw No. 1172, 2020
 - Report dated January 15, 2020 from Bonny Bryant, Chief Administrative Officer
- 4534-20 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board give First, Second and Third reading to the Cultus Lake Park Board Commissioners Remuneration Bylaw No. 1163, 2019 Amendment Bylaw No. 1172, 2020.

CARRIED

(7) **STAFF REPORTS**

- (a) Development Variance Permit Applications 126 & 155 First Avenue
 - Report dated January 15, 2020 from Bonny Bryant, Chief Administrative Officer
 - Letter dated January 13, 2020 from Graham Daneluz, Director of Planning & Development
 - Cultus Lake Advisory Planning Commission Open Meeting Minutes, Wednesday, December 18, 2019 (Draft)
 - DVP Presentation to Cultus Lake APC 126 First Ave. dated December 18, 2019
 - DVP Corporate Report to FVRD EASC dated January 14, 2020
 - DVP Presentation to Cultus Lake APC 155 First Ave. dated December 18, 2019
 - DVP Corporate Report to FVRD EASC dated January 14, 2020

Commissioner Smit declared a conflict of interest and left the meeting at 7:38 pm as the application being considered was for his residence.

4535-20 Moved by: Commissioner Renwick Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board approve the Development Variance Permit 2019-32 for 126 First Avenue, to waive the requirement for on-site parking from two (2) spaces to zero (0) spaces; resulting in no on-site parking. Parking would be located in the non-travelled portion of the road.

CARRIED

Commissioner Smit returned to the meeting at 7:44 pm.

4536-20 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board defer Development Variance Permit 2019-17 for 155 First Avenue pending review of parking on waterfront properties.

CARRIED

4537-20 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

THAT the Chief Administrative Officer be directed to forward the recommendations related to the DVP for 155 First Ave. to the Fraser Valley Regional District.

CARRIED

4538-20 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board provide direction to the Chief Administrative Officer on the proposed parking study of waterfront properties.

CARRIED

(b) Encroachment – 255 First Avenue

- Report dated January 15, 2020 from Jacquie Spencer, Acting Manager of Visitor Service, Accommodations and Bylaw Enforcement
- 4539-20 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board rescind motion # 087-98 dated March 5, 1998 as follows:

THAT the request to plant cedar hedging at 255 First Ave. and Birch St. be approved, subject to cutting only 1 ft. of asphalt and that the hedging grow no higher than 4 ft. of the height of the sundeck railing.

4540-20 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

THAT the Cultus Lake Park Board direct the Chief Administrative Officer to proceed with the motion that was approved at the August 21, 2019 Cultus Lake Board meeting.

THAT the Cultus Lake Park Board provided staff with direction to request that the leaseholder of 255 First Ave remove all encroachments on park property; and

THAT the leaseholder be contacted to remove the hedge from around the stop sign as well as on the First Avenue sides of the property within 60 days.

CARRIED

(c) Special Event: Vedder Mountain Bike Festival

• Report dated January 15, 2020 from Paul Holman, Special Events Coordinator

4541-20 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board approve the Special Event Application for the Vedder Mountain Bike Festival held from May 9th and 10th, 2020, provided the Special Occasion License to operate a beverage garden be granted by the BC Liquor Control and Licensing Branch.

THAT the Cultus Lake Park Board approve the use of Lakeside Beach Club as the Vedder Mountain Bike Festival May 9th and 10th food vendor; and

THAT the security deposit requirement for Vedder Mountain Bike Festival be increased from \$1000 to \$2000.

CARRIED

(d) Special Event: Paddle Expo

Report dated January 15, 2020 from Paul Holman, Special Events Coordinator

4542-20 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board approve the request from the Western Canoeing and Kayaking to have Lakeside Beach Club provide burgers and wraps for sale to event participants and the public; and

THAT the Cultus Lake Park Board approve the request from the Western Canoeing and Kayaking to use propane fire pits on Main Beach.

(e) Special Event: Ride for Water

Report dated January 15, 2020 from Paul Holman, Special Events Coordinator

4543-20 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board approve the Special Event Application for Ride for Water held on May 2, 2020 provided the Special Occasion License to operate a Beverage Garden be granted by the BC Liquor and Cannabis Regulation Branch;

THAT the Cultus Lake Park Board approve the use of Lakeside Beach Club as the May 2, 2020 Ride for Water food vendor; and

THAT the Cultus Lake Park Board approve waiving parking fees for 15 spots in Parking Lot A on May 2, 2020 for Ride for Water organizers/volunteers.

CARRIED

(8) COMMMISSIONERS REPORTS

2020 Committee Appointments

Verbal Presentation by Chair Lamb

Chair Lamb announced the appointment of committee members to the Standing and Select Committees.

4544-20 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

Commercial Leaseholder - Standing

Two appointed members of the commercial leaseholders:

- Jeff Bahnman
- Andrew Steunenberg

Community Events and Engagement Committee - Select

- Erika Jartved
- Shannon Lamb
- Gail Smit
- 4. Paddy McEwan

Operations and Financial Core Review Committee-Select

- 1. Carlo Elstak
- Peter VanderHelm
- 3. Brett Payne
- 4. Ernie Vance
- Colleen Rogozinski

Environmental and Public Area's Planning Committee - Select

- Brenda Senft Voting Members
- 2. Brenda Cosgrove Voting Members
- Steve Arnold
- Kathie VanderHelm

(b) Milfoil Update

- Verbal Report from Commissioner Bauer
- Benthic Barriers to Control Eurasian Watermilfoil Report form Agro West Consulting Scientists dated December 10, 2019

4545-20 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

THAT the Cultus Lake Park Board request that Commissioner Bauer work with staff to develop a Management Plan to Control the Eurasian Watermilfoil and to continue to work on the placement and installation of the Benthic Barriers in 2020.

CARRIED

Commissioner Payeur provided an update with respect to Emergency Services Plan. He noted that they have four volunteers that are highly qualified that will be taking an online training course.

(9) COMMUNITY ASSOCIATION

Colleen Rogozinski, Cultus Lake Community Association inquired if there has been an update on the sewer?

Chair Lamb noted that there are no new updates but is of the understanding that they have been provided with a legal opinion, which has not been released at this time.

The Cultus Lake Community Association met on January 13, 2020 to review correspondence with the FVRD and community members in regard to the sewer situation. The Cultus Lake Association will be posting a synopsis of all correspondence and will be sending the FVRD a follow-up email requesting the financial information on the sewer system.

Goals for 2020 were set:

- 1. Continue to provide information to the residence on items of significance within the Park.
- 2. Work cooperatively with the Chilliwack Heritage Festival Society to promote Cultus Lake during the Heritage event, August 22 23 2020
- 3. Begin training on Emergency Preparedness with Commissioner Payeur
- 4. Develop our Good Neighbor Program
- 5. Explore Elder College opportunities for the Cultus Lake area
- 6. Seek possible donation for the Community Hall for an AED machine
- 7. Pursue incorporation of the Association
- 8. Meet with Laurie Throness, Lindell Beach Association and other stakeholders as required
- 9. Set date and speaker list for Spring and Summer meetings
- 10. Explore fundraising opportunities

Question of the Month:

Historically the Park has held five significant events per year (Christmas light/market, Easter Egg Hunt, Movie Night, Plaza in the Park hosting Elvis and Cultus Lake Days) are these events revenue neutral and if not, what is the cost to the Park?

Chair Lamb responded by explaining that the events that have been historically held have not been fully revenue neutral. The Park has budgeted and contributed to put on these small events. In addition, the Park has contributed staff time to assist in setting up and taking down some of these events. He noted that since 2015, \$6000 was budgeted for Public Areas for funding the Community Events and Activities Committee. In 2016 an additional \$6,000 was provided to assist the committee with the Christmas Light Market event. In 2017, \$15,000 was budgeted from General Administration to fund the hiring of an Events Coordinator. General Administration funded 50% of this position was also assist with coordination of events with office staff. The other 50% of this position was funded through by funds raised at the events. The committee funded 50% of the position from 2017 to 2019 however, in 2020 the committee did not hire that position to help with committee events. He noted that any remaining funds spent to put on any of the Cultus Lake Committee events has been raised through event sponsorship or donated at events. revenue surplus has been placed into a reserve fund. The busiest revenue day for parking was Cultus Lake Day. Revenue generated from parking does not contribute to funding the committee. The committee will be looking at holding two events this year, Cultus Lake Days and Christmas Lights/Market.

(10) PUBLIC QUESTION PERIOD

- Q: Gail Smit, First Ave. ask if the resident at 255 First Ave. permission from the previous Board had to have the hedge. She expressed that she feels the hedge looks very nice as it is now. She acknowledged Brenda Senft, Brenda Cosgrove and the Environmental and Public Areas Committee volunteers for their incredible accomplishments last year.
- A: Chair Lamb clarified that the motion that was granted in the past was vague. The permission given was to cut the asphalt, plant a hedge place not exceeding four feet. He noted that they are within their right to have a hedge on the property. Currently, the hedge is five feet in height, though the height allowance in the bylaw is three feet. The hedge covers the stop sign and is an encroachment onto Park land.
- Q: Bob McCrea, Lakeshore Dr. noted that on page 76 of the Regular Meeting Agenda under the Parking Bylaw, 11.4. line one says, "No person will park any vehicle with a posed G.V.W", he believes it should read "posted". He further noted, on line 2 of 11.4, "having an overall length inclusive of lease", the word, "lease", should be corrected. He inquired about the leases and asked if someone wanted to get a new mortgage today, and signed a new lease, could they go back to the old lease in a couple of years? He asked what the Boards goal is and inquired why one could not go back to the old lease. He mentioned that he wrote to the Board asking for the lease policy but has not been provide with a copy yet.
- A: Chair Lamb noted that they are working on a new policy and noted that once a leaseholder is in the new lease you cannot go back to the old lease. He noted that you can renew Cultus Lake Park Board Building Site Lease Version 1 or move to Cultus Lake Park Board Building Site Lease Version 5, those are the options. All the previous leases will be expiring. The Boards policy that is in place is being worked on to be updated. He noted that yes, some policies should be available to the public.

(11) ADJOURNMENT

4546-19 Moved by: Commissioner Bauer Seconded by: Commissioner Renwick

THAT the Regular Meeting of the Cultus Lake Park Board held on January 15, 2020 be adjourned at 8:34 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held January 15, 2020.

Joe Lamb

Chair

Bonny Bryant

Chief Administrative Officer