



## CULTUS LAKE PARK BOARD REGULAR BOARD MEETING NOTICE

Wednesday, October 21, 2020

5:00 PM

Cultus Lake Park Office Boardroom  
4165 Columbia Valley Highway, Cultus Lake, BC

Time Change Notice - Cultus Lake Park Board Regular Meeting will be held at 5:00 pm on October 21, 2020 instead of 7:00 pm.

Location Update – Cultus Lake Park Office Boardroom, 4165 Columbia Valley Highway, Cultus Lake, BC

Due to COVID 19 the Cultus Lake Park Board Regular Meeting will be allowing up to 8 members of the public by registration.

Should you wish to attend, please email your name and contact information to [reception@cultuslake.bc.ca](mailto:reception@cultuslake.bc.ca) by 4:00 pm Tuesday, October 20, 2020.

Those attending will be required to wear a mask and to respect the 6 ft requirement for social distancing.

Questions for the Public Question Period may be submitted prior to 4:00 pm on Tuesday, October 20, 2020 to [Rachel.litchfield@cultuslake.bc.ca](mailto:Rachel.litchfield@cultuslake.bc.ca)

The Cultus Lake Park Board Regular Meeting video will be available to view on our website the following day at [www.cultuslake.bc.ca/board-meeting-videos/](http://www.cultuslake.bc.ca/board-meeting-videos/)





## CULTUS LAKE PARK BOARD REGULAR MEETING AGENDA

Wednesday, October 21, 2020

5:00 pm

Cultus Lake Park Office Boardroom  
4165 Columbia Valley Highway, Cultus Lake, BC

### (1) CALL TO ORDER

### (2) RESOLUTION TO PROCEED TO CLOSED MEETING (3:30 PM)

**THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

Section 90 (1), (c) labour relations or other employee relations;

Section 90 (1), (d) security of the property of the municipality;

Section 90 (1), (e), the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

Section 90 (1), (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and

Section 90 (1), (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

### (3) RECONVENE

### (4) APPROVAL OF AGENDA

- (a) **THAT** the Cultus Lake Park Board approve amending the Agenda for the Regular Meeting of October 21, 2020 by adding under Section 7, (a), Correspondence, additional Public Feedback Regarding the September 16, 2020 Board Meeting Decisions; and

By removing and replacing under Section 8, (a), Bylaws, Boating and Foreshore Bylaw No. 1179, 2020; and

**THAT** the Cultus Lake Park Board approve the Agenda as amended; and

**THAT** all delegations, reports, correspondence and other information set to the Agenda be received.

### (5) ADOPTION OF MINUTES

- (a) **THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held September 16, 2020.

### (6) ADOPTION OF COMMITTEE MINUTES

- (a) **THAT** the Cultus Lake Park Board approve the September 22, 2020 Operational and Financial Core Review Committee Minutes.

(7) CORRESPONDENCE

(a) **Public Feedback – Regarding the September 16, 2020 Board Meeting Decisions**

- Emails with respect to Main Beach Dock End Sections
- Emails with respect to Foreshore Erosion
- Letters regarding change in fees for mooring buoys

*THAT the Cultus Lake Park Board receive the correspondence regarding the Main Beach dock sections, Foreshore Erosion and Moorage fees for information.*

(b) **Chilliwack Elder College - Community Hall Consideration**

- Letter dated October 7, 2020 from Wanda Hook, Chair, Elder College Council

*THAT the Chief Administrative Officer request that staff contact Wanda Hook, Chair of Elder College to discuss rental rates that are available Monday to Thursday; and*

*THAT the Cultus Lake Park Board receive the letter regarding hosting classes at the Community Hall for information.*

(c) **Swim Line Parity Request**

- Email submitted October 9, 2020 from Kevin Ault, resident requesting a swim line placement between docks 17 and 18

*THAT the Cultus Lake Park Board receive the email regarding swim line placement between dock 17 and 18 for information.*

(8) BYLAWS

(a) **Boating and Foreshore Bylaw No. 1179, 2020**

- Report dated October 21, 2020 from Jacquie Spencer, Manager of Visitor Services, Accommodations & Bylaw Enforcement
- **Boating and Foreshore Bylaw No. 1179, 2020**

*THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020.*

(b) **Proposed Neighbourhood Golf Cart Bylaw No. 1180, 2020**

- Report dated October 21, 2020 from Jacquie Spencer, Manager of Visitor Services, Accommodations & Bylaw Enforcement
- Proposed Neighbourhood Golf Cart Bylaw No. 1180, 2020

*THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Neighbourhood Golf Cart Bylaw No. 1180, 2020.*



**(9) STAFF REPORTS**

**(a) Request for Direction - Development Variance Permit 532 Park Drive**

- Report dated October 21, 2020 from Joe Lamb, Chief Administrative Officer

***THAT** the Cultus Lake Park Board send a letter to the FVRD in support of Development Variance Permit No. 2020 -19 for 532 Park Drive to increase the height regulation for an accessory building from 13 feet to 14.6 feet.*

**OR**

***THAT** the Cultus Lake Park Board send a letter to the FVRD not in support of Development Variance Permit No. 2020 -19 for 532 Park Drive to increase the height regulation for an accessory building from 4 meters (13 feet) to 4.45 meters (14 feet 6 inches).*

**(b) Rescue Boat**

- Report dated October 21, 2020 from Warren Mazuren, Cultus Lake Fire Chief
- Petition in support of Cultus Lake Fire Department Rescue Boat (114 Leaseholder/resident, 324 Sunnyside campers, and 9 additional emails)

***THAT** the Cultus Lake Park Board accepts the donation of the rescue boat and authorizes trained members of the Cultus Lake Fire Department to use the "Fire Rescue Boat" for rescue services; and*

***THAT** Cultus Lake Park Board authorize the Fire Chief, in conjunction with the Chief Administrative Officer and the Chief Financial Officer, to create a plan for use, maintenance and costs associated with the use of the "Fire Rescue Boat."*

**(c) Remembrance Day Wreaths**

- Report dated October 21, 2020 from Rachel Litchfield, Executive Assistant to the Chief Administrative Officer

***THAT** the Cultus Lake Park Board designate two Board members to attend to lay the wreaths at the Sardis and Chilliwack Cenotaphs on Remembrance Day, November 11, 2020; and*

***THAT** the Cultus Lake Park Board authorize the purchase of two (2) # 20 wreaths.*

**(10) REPORTS BY COMMISSIONERS**

**(a) Recommendations from the Operational and Financial Core Review Committee**

- Report dated October 21, 2020 from David Renwick, Chair, Operational and Financial Core Review Committee

***THAT** the Operational and Financial Core Review Committee receive the report from Farris LLP regarding the Ministry of Forests, Funland, Cultus Lake Marina and Main Beach Boat Rentals.*

***THAT** the Operational and Financial Core Review Committee recommend the Cultus Lake Park Board direct the CAO to review each commercial lease within the Plaza to ensure that health and safety requirements are met.*

***THAT** the Operational and Financial Core Review Committee receive the review of the Commercial tenant's insurance requirements per lease.*

**(11) COMMUNITY ASSOCIATION**

**(12) PUBLIC QUESTION PERIOD**

**(13) ADJOURNMENT**

***THAT** the Regular Meeting of the Cultus Lake Park Board held on October 21, 2020 be adjourned.*



## CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, SEPTEMBER 16, 2020

Cultus Lake Community Hall

4220 Columbia Valley Highway, Cultus Lake, BC

**Present** Commissioner D. Renwick – Chair  
Commissioner D. Bauer  
Commissioner L. Payeur  
Commissioner C. Smit  
Commissioner K. Dzaman

**Staff** Chief Administrative Officer - J. Lamb  
Manager of Finance – E. Lee  
Manager of Park Operations – D. Driediger  
Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer  
Executive Assistant – R. Litchfield

### Regrets

#### (1) CALL TO ORDER

The Chair called the meeting to order 4:30 pm.

#### (2) RESOLUTION TO PROCEED TO CLOSED MEETING

***THAT*** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

Section 90 (1), (d) security of the property of the municipality;

Section 90 (1), (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

#### (3) RECONVENE

The meeting reconvened at 5:00 pm.

#### (4) APPROVAL OF AGENDA

**4679-20** Moved by: Commissioner Bauer Seconded by: Commissioner Smit

***THAT*** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of September 16, 2020; and

***THAT*** all delegations, reports, correspondence and other information set to the Agenda be received.

**CARRIED**

**(5) ADOPTION OF BOARD MINUTES**

4680-20 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held August 19, 2020.*

**CARRIED**

**(6) ADOPTION OF COMMITTEE MINUTES**

4681-20 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

- (a) ***THAT** the Cultus Lake Park Board approve the August 12, 2020 Operational and Financial Core Review Committee Minutes.*

**CARRIED**

**(7) CORRESPONDENCE**

(a) **Parking Lot C**

- Email dated August 17, 2020 from resident, Patti Carpenter

4682-20 Moved by: Commissioner Bauer Seconded by: Commissioner Dzaman

***THAT** the Cultus Lake Park Board receive the email regarding Lot C for information.*

**CARRIED**

**(8) STAFF REPORTS**

(a) **Main Beach Dock System**

- Report dated September 16, 2020 from Joe Lamb, Chief Administrative Officer

Joe Lamb, Chief Administrative Officer noted that 28 letters were received, 11 letters spoke in opposition to the removal of the dock section. He noted that since the removal of the fencing staff discovered that the ends of the docks are unsafe, the pilings and the joist system are allowing the dock to sway 4" in either direction with only two people on the docks. If the docks are to remain, staff will bring a cost analysis to the Board during budgeting time.

4683-20 Moved by: Commissioner Dzaman Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board direct staff to remove the large 16-foot portions of the Main Beach dock ends prior to the start of the 2021 visitor season (as shown on schedule "A" attached).*

**CARRIED**

Commissioner Smit voted in opposition.

(b) **Main Beach Christmas Light Display**

- Report dated September 16, 2020 from Joe Lamb, Chief Administrative Officer

4684-20 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board suspend the Christmas light display for the 2020 season due to Covid 19's restrictions on large group gatherings and the significant unfunded cost of this project.*

**CARRIED UNANIMOUSLY**

(c) **Foreshore Report**

- Report dated September 16, 2020 from Dave Driediger, Manager of Park Operations

Joe Lamb, Chief Administrative Officer reviewed the drone footage and noted three major areas of congestion.

He noted that staff have been meeting with staff from Transport Canada, Provincial Parks, Dr. Gwen Point, Urban Indigenous Liaison Officer, RCMP with respect to boating safety and accidents that have occurred on the lake.

With respect to the Foreshore report, he noted there are eight buoy locations that are registered that have no physical buoy attached to them.

He also noted that the foreshore, specifically the buoy management has been a significant part of the Parks strategic plan for over six years and that there is a current moratorium on buoys. Staff have operated under the understanding that the moratorium applied to all facets of buoy management including relocation and managing minor issues regarding navigation.

He noted that at the August Board meeting, staff had been directed to revisit the issues and come back to the Board with possible suggestions to get the management under control.

He also noted that buoy management, with the current moratorium in place has been difficult for staff and they have spent a significant amount of time in this area, with no real results. He provided the Board with a financial analysis of the time and effort in regard to this area and 2021 preliminary budget numbers for the management of this area are \$52,600 or \$234 per buoy.

He noted that in 2012 the Park was in receipt of a letter from the Province regarding the charging of a fee for buoys under the Nominal Tenure Foreshore Licence and the Province indicated that this fee was acceptable if the funds charged were for Administration and any additional funds would be used to maintain the foreshore. Currently the Park has \$710 in its Foreshore Reserve and capital cost for two very large foreshore projects. "Foreshore Erosion" is estimated cost of \$145,000 to \$325,000 and "Dock Repairs" with 12 docks requiring immediate repair at an expected cost of \$705,000 as 9 docks have a current life expectancy of 5 - 10 years.

He further noted that several buoy owners indicated that the fee is unfair for the boat owners that shoulder the responsibility of this cost. The Park is going to have to look at other areas to collect additional revenue for the foreshore as the \$67,000 that could potentially come from buoy owners is not nearly enough to cover short term repairs.

He also noted that the two areas that need to be addressed is a revised bylaw outlining the minimum distance from the highwater mark to a buoy and a minimum distance from a wharf to boat/buoy. He further noted that once this has been established, staff can begin to work with groups that are moorage holders to correct any safety issues identified and work towards relocating some buoys prior May long weekend in 2021.

He noted that of the 28 letters received, 6 were opposed to the relocation of the buoys, no one wrote in favor, 11 were opposed to the placement of the swim lines, two wrote in favor, 4 were opposed to the increased annual moorage, 2 were in favor.

**4685-20** Moved by: Commissioner Bauer Seconded by: Commissioner Dzaman

***THAT** the Cultus Lake Park Board direct staff to increase the annual moorage registration fee from \$150 to \$500 with \$300 being allocated to the Foreshore Area Reserve.*

**CARRIED**

Commissioner Smit and Payeur voted in opposition.

**4686-20** Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board direct staff to bring back all amendments to Cultus Lake Park Boating and Foreshore Bylaw No. 1143, 2019 required to provide a safe environment for both motorized and non-motorized users that provide for safe moorage, accessibility and separation between motorized and non-motorized use.*

**CARRIED UNANIMOUSLY**

**(9) REPORTS BY COMMISSIONERS**

**Recommendations from the Operational and Financial Core Review Committee**

- Report dated September 16, 2020 from David Renwick, Chair, Operational and Financial Core Review Committee

**4687-20** Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board approve the Operational and Financial Core Review Committee to review landlord and tenant responsibilities and to ensure adequate insurance coverage in the Commercial Leases, that are up for renewal in 2020/2021.*

***THAT** the Cultus Lake Park Board approve that staff report back to the Operational and Financial Core Review Committee on which Commercial Leases are due between 2022-2024 and allow for the review landlord and tenant responsibilities and to ensure adequate insurance coverage.*

**CARRIED**

## **(10) COMMUNITY ASSOCIATION**

Community Association Question of the Month for September 2020

Question:

How many Short-Term Rentals (STR) are registered and/or have pending registration? Has there or will there be any consequences for those operating non-registered STR's ?

Answer:

Chair Renwick noted that with respect to how many Short-Term Rentals (STR) are currently registered in the Park, staff have identified, that we have received 35 applications, those of which have been reviewed and approved. There is currently one application pending at this time and is being reviewed based on parking availability.

Our Bylaw Compliance and Enforcement Officer has identified approximately thirty suspected Short-Term Rentals (STR) in the Park. Letters have been sent to those identified through advertising and staff have requested compliance as noted Cultus Lake Park Short – Term Rental Bylaw 1174, 2020 as follows:

3.1 of the Bylaw states as follows:

“No Leaseholder or Resident will operate a Short- Term Rental with Cultus Lake Park without a valid Short - Term Rental permit issued from Cultus Lake Park. The letters request compliance within 15 days. It notes that failure to comply may result in a daily fine pursuant to the Bylaw Notice Enforcement Bylaw No. 2019 and amendments in the amount of \$500. At this time, no fines have been issued.

He noted that staff are being diligent requesting compliance through follow up at this time and are confident that those operating will submit their application for review and processing.

## **(11) PUBLIC QUESTION PERIOD**

- Q: Rick Williamson, First Ave – Noted that the foreshore funding should be included in the budget process as a whole. He inquired on the process with respect to the dock section removal and asked how much it would cost to remove them, including the pilings.
- A: Joe Lamb, Chief Administrative Officer noted that the removal process would be done by Public Works staff at a cost of approximately \$5000 for the pilings. Chair Renwick noted that the dock section is unstable.
- Q: Steve Arnold, Second Ave. – Inquired with respect to the buoy replacement/relocation and additional costs associated. What is going to happen to those that are moored outside the current foreshore. Those people are not paying for moorage now, how will that move forward? If people think the moorage is to steep cost wise, they may just move their location outwards to avoid the cost. What has been considered to addressing this. He noted that he is not in favor of the cost increase.

- A: Joe Lamb, Chief Administrative Officer noted that we have applied for Commercial Foreshore License. This would extend all the way out and would give the Board regulatory ability to deal with all of the space. If it was granted the Board would consider options for those that are currently outside the foreshore area.
- Q: Connie Cross, Birch St. – Noted that the buoys that are not being used but registered, she feels that that should be up to the individual if they want to use them or not. She noted that it would be a gain for the park with less boats, but the Park still gain the revenue.

**(12) ADJOURNMENT**

**4678-20** Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the Regular Meeting of the Cultus Lake Park Board held on September 16, 2020 be adjourned 5:51 pm.*

**CARRIED**

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held September 16, 2020.

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David Renwick, Chair

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Joe Lamb, Chief Administrative Officer





# OPERATIONAL AND FINANCIAL CORE REVIEW COMMITTEE

## Meeting Minutes

September 22, 2020

### **Present:**

David Renwick	Committee Chair/Cultus Lake Park Commissioner
Casey Smit	Committee Vice-Chair/Cultus Lake Park Commissioner
Ernie Vance	Public Appointee
Peter Vanderhelm	Public Appointee
Brett Payne	Public Appointee
Carlo Elstak	Public Appointee
Joe Lamb	CAO – Cultus Lake Park
Dave Driediger	Manager of Park Operations – Cultus Lake Park
Katrina Craig	Cultus Lake Park Staff

### **Absent:**

Colleen Rogozinski	Public Appointee
Erica Lee	Manager of Finance – Cultus Lake Park

### **Member of the public:** N/A

The meeting was called to order by the Chair at 8:29 am.

### **ADOPTION OF AGENDA**

Moved by: Peter Vanderhelm

Seconded by: Brett Payne

***THAT*** the agenda for the September 22, 2020 Operational and Financial Core Review Committee be approved.

### **ADOPTION OF MINUTES**

Moved by: Commissioner Smit

Seconded by: Peter Vanderhelm

***THAT*** the Minutes for the August 12, 2020 Operational and Financial Core Committee Meeting were approved via email on August 25, 2020.

### **REVIEW AND UPDATES FROM 2019/2020 COMMITTEE MOTIONS**

***THAT*** the Operational and Financial Core Review Committee request the Cultus Lake Park Board to direct the Chief Administrative Officer to refer the Commercial Leases of Main Beach Boat Rentals, Cultus Lake Marina and Rentals, Frostys and Ministry of Forests for a legal opinion on Landlord responsibilities regarding building and infrastructure maintenance.

\*Approved via email on October 5, 2020

- The committee reviewed the document regarding landlord responsibilities.
- Key concern is no schedule or timetable for repair and maintenance.
- Leases do not define landlord responsibilities.
- CAO discussed budgeting and a plan for Park staff to compile a lifecycle analysis of the Parks infrastructure and assts.

***THAT the Operational and Financial Core Review Committee receive the report from Farris LLP regarding the Ministry of Forests, Funland, Cultus Lake Marina and Main Beach Boat Rentals.***

**Moved by: Commissioner Smit**

**Seconded by: Brett Payne**

**Carried**

***THAT the Operational and Financial Core Review Committee request the Cultus Lake Park Board to direct the Chief Administrative Officer to compile an inventory of the Plaza building and infrastructure based on the Commercial Leases references to Landlord responsibilities.***

***THAT the Operational and Financial Core Review Committee request the Cultus Lake Park Board to direct the Chief Administrative Officer to investigate the cost to hire a Commercial Inspector to access the condition and maintenance requirements of the compiled inventory of the Plaza building and infrastructure.***

- The committee discussed the above two motions – Staff to complete within the next 90 days and bring back to the Board.

***THAT the Operational and Financial Core Review Committee request the Cultus Lake Park Board to direct the Chief Administrative Officer to confirm that the New York Corned Beef Connection installed a ventilation system for their commercial oven, as per their lease.***

- The CAO discussed a tenant review/assessment of tenant responsibilities in the plaza in necessary and this could be paired with the landlord responsibilities/maintenance timeline.

***THAT the Operational and Financial Core Review Committee recommend the Cultus Lake Park Board direct the CAO to review each commercial lease within the Plaza to ensure that health and safety requirements are met.***

**Moved by: Carlo Elstak**

**Seconded by: Brett Payne**

**Opposed: Commissioner Smit**

**Carried**

***THAT the Cultus Lake Park Board approve the Operational and Financial Core Review Committee to review landlord and tenant responsibilities and to ensure adequate insurance coverage in the Commercial Leases, that are up for renewal in 2020/2021.***

***THAT the Cultus Lake Park Board approve that Staff report back to the Operational and Financial Core Review Committee on which Commercial Leases are due between 2022-2024 and allow for the review landlord and tenant responsibilities and to ensure adequate insurance coverage.***

- The committee reviewed the documents regarding insurance coverage and landlord responsibilities.
- Only one commercial lease due in 2020 – Board and CAO are reviewing.

***THAT the Operational and Financial Core Review Committee receive the review of the Commercial tenant's insurance requirements per lease.***

**Moved by: Ernie Vance  
Seconded by: Peter Vanderhelm  
Carried**

## **FIRE RESCUE BOAT**

- A discussion was had regarding the community fundraising for a fire rescue boat for the Cultus Lake Volunteer Fire Department.
- There will be a presentation to the Board at the October Board meeting.

## **MISCELLANEOUS**

- The committee discussed a committee members suggestions for future agenda items to see whether they fall within the scope of the Operational and Financial Core Review Committee's Terms of Reference. The committee decided on the following topics for the next meeting:
  - Potential revenue streams for the Park
  - Village center
  - Marketing

## **NEXT MEETING DATE**

- November 12, 2020 – 8:30 am

## **ADJOURNMENT OF THE MEETING**

***THAT the September 22, 2020 meeting of the Operational and Financial Core Review Committee be adjourned.***

**Moved by: Commissioner Smit  
Seconded by: Peter Vanderhelm**

**Meeting Adjourned at 10:25 am**



## Rachel Litchfield

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**To:** Joe Lamb  
**Subject:** FW: I am adamantly opposed to removing end sections of Main Beach dock.

FYI

Rachel Litchfield  
Executive Assistant to the Chief Administrative Officer  
Cultus Lake Park  
604-847-2041

**From:** Carol Elliott  
**Sent:** September 22, 2020 10:10 AM  
**To:** Rachel Litchfield <Rachel.Litchfield@cultuslake.bc.ca>  
**Subject:** I am adamantly opposed to removing end sections of Main Beach dock.

Dear Cultus Lake Park Board,

**I am adamantly opposed to removing end sections of Main Beach dock.**

I recently learned that the CLPB approved the removal of the end sections of main beach dock. I am adamantly opposed to this decision and I beg you to rescind this decision ASAP. This is a cultus lake landmark! I am stunned that a decision of this magnitude can happen so fast without proper consultation to the public and residents that use it. I have heard so many excuses about it being a 'problem'. I have questions with regards to the end sections of main beach dock:

- Is there a 'problem' between September through to June?
- Is there a 'problem' July and August between the times of 7am to 2pm?
- Is there a 'problem' weekdays between July and August?
- How many weekends are there between July and August?
- How many ACTUAL days of the year is it a 'problem'?
- Do you think you should consult ALL the other people that use the dock that are not 'the problem'?

- Do you think there will be a large number of non-problem citizens that would be surprised and upset that those portions of the docks are gone next summer (ie public that are not on the CLPB mailing list).
- Do you think you should make a decision like this when the beach season is over and seasonal residents are gone (ie leave them in the dark and push this through without appropriate consultation)?
- Do the number of people that use the dock that are not a 'problem' exceed the number of users that are the 'problem'?
- Has anyone ever counted the number of people that use those dock sections that are not the 'problem'?
- Do you think that it is a conflict of interest that Park Board members who live in the vicinity of these 'problem' dock sections should be able to vote on this? Is this a conflict of interest?
- Do you think the RCMP and security patrol are in a conflict of interest by supporting reducing areas of their patrol?
- Do you think the 'problem' went away this summer because of COVID? How do you know for sure with one summers data point?
- Do any of the CLPB members remember swimming or fishing off these dock sections as kids?

Please rescind the decision to remove the end sections of Main Beach dock! There are too many non 'problem' people that enjoy it!

Regards,

Carol Elliott

## Rachel Litchfield

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**From:** Reception  
**Sent:** September 22, 2020 9:12 AM  
**To:** Joe Lamb  
**Cc:** Rachel Litchfield  
**Subject:** FW: Docks

Please see below...

-----Original Message-----

From: PETER MCDONALD < .  
Sent: September 22, 2020 8:55 AM  
To: Reception <reception@cultuslake.bc.ca>; markstrahl@parl.gc.ca; laurie.throness.MLA@leg.bc.ca; marc.garneau@parl.gc.ca  
Subject: Docks

I am adamantly opposed to what the CLPB is trying to pull off.

They wish to dismantle docks.

Take over more water rights to control more.

Charge an exorbitant amount for moor age when they just waste the money.

Be allowed to make decisions when they are not complying with the rules of who is on board.

Firing administrator and hire friend.

Not fixing their spending habits

Now I believe the arrogance of this board will mean I get a form letter back.

Thx you with no faith in the system Peter McDonald lol

Sent from my iPad

## Rachel Litchfield

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**From:** Reception  
**Sent:** September 22, 2020 9:12 AM  
**To:** Joe Lamb  
**Cc:** Rachel Litchfield  
**Subject:** FW: I am adamantly opposed to removing end sections of Main Beach dock.

Please see below...

**From:** PETER MCDONALD  
**Sent:** September 22, 2020 8:36 AM  
**To:** Reception <reception@cultuslake.bc.ca>  
**Subject:** Fwd: I am adamantly opposed to removing end sections of Main Beach dock.

Sent from my iPad

Begin forwarded message:

**From** Anna McDonald  
**Date:** Sept. 22, 2020  
**To:**  
**Subject:** FW: I am adamantly opposed to removing end sections of Main Beach dock.

Dear Cultus Lake Park Board,

### I am adamantly opposed to removing end sections of Main Beach dock.

I recently learned that the CLPB approved the removal of the end sections of main beach dock. I am adamantly opposed to this decision and I beg you to rescind this decision ASAP. This is a cultus lake landmark! I am stunned that a decision of this magnitude can happen so fast without proper consultation to the public and residents that use it. I have heard so many excuses about it being a 'problem'. I have questions with regards to the end sections of main beach dock:

- Is there a 'problem' between September through to June?
- Is there a 'problem' July and August between the times of 7am to 2pm?
- Is there a 'problem' weekdays between July and August?
- How many weekends are there between July and August?
- How many ACTUAL days of the year is it a 'problem'?
- Do you think you should consult ALL the other people that use the dock that are not 'the problem'?



- Do you think there will be a large number of non-problem citizens that would be surprised and upset that those portions of the docks are gone next summer (ie public that are not on the CLPB mailing list).
- Do you think you should make a decision like this when the beach season is over and seasonal residents are gone (ie leave them in the dark and push this through without appropriate consultation)?
- Do the number of people that use the dock that are not a 'problem' exceed the number of users that are the 'problem'?
- Has anyone ever counted the number of people that use those dock sections that are not the 'problem'?
- Do you think that it is a conflict of interest that Park Board members who live in the vicinity of these 'problem' dock sections should be able to vote on this? Is this a conflict of interest?
- Do you think the RCMP and security patrol are in a conflict of interest by supporting reducing areas of their patrol?
- Do you think the 'problem' went away this summer because of COVID? How do you know for sure with one summers data point?
- Do any of the CLPB members remember swimming or fishing off these dock sections as kids?

Please rescind the decision to remove the end sections of Main Beach dock! There are too many non 'problem' people that enjoy it!

Thanks

Anna McDonald



## Rachel Litchfield

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**From:** Reception  
**Sent:** September 22, 2020 11:59 AM  
**To:** Rachel Litchfield  
**Subject:** FW: opposed to the dock removal

Please see below...

**From:** Lianne Kerr <  
**Sent:** September 22, 2020 10:45 AM  
**To:** Reception <reception@cultuslake.bc.ca>; Darcy Bauer <darcy.bauer@cultuslake.bc.ca>; David Renwick <david.renwick@cultuslake.bc.ca>; Joe Lamb <joe.lamb@cultuslake.bc.ca>; Larry Payeur <larry.payeur@cultuslake.bc.ca>; Casey Smit <casey.smit@cultuslake.bc.ca>  
**Cc:** Laurie.Throness.MLA@leg.bc.ca; tdixon@fvrd.ca; Dave Driediger <dave.driediger@cultuslake.bc.ca>  
**Subject:** opposed to the dock removal

hello folks. i think darin eliot below expresses it perfectly — the dock removal feels like a knee-jerk reaction to a problem that isn't really a problem.

those docks have been here long before you and, if you're being ethical stewards of the park, they should be here long after you as well.

don't remove them. that's not your right.

lianne kerr

Dear Cultus Lake Park Board,

**I am adamantly opposed to removing end sections of Main Beach dock.**

I recently learned that the CLPB approved the removal of the end sections of main beach dock. I am adamantly opposed to this decision and I beg you to rescind this decision ASAP. This is a cultus lake landmark! I am stunned that a decision of this magnitude can happen so fast without proper consultation to the public and residents that use it. I have heard so many excuses about it being a 'problem'. I have questions with regards to the end sections of main beach dock:

- Is there a 'problem' between September through to June?
- Is there a 'problem' July and August between the times of 7am to 2pm?
- Is there a 'problem' weekdays between July and August?
- How many weekends are there between July and August?
- How many ACTUAL days of the year is it a 'problem'?
- Do you think you should consult ALL the other people that use the dock that are not 'the problem'?
- Do you think there will be a large number of non-problem citizens that would be surprised and upset that those portions of the docks are gone next summer (ie public that are not on the CLPB mailing list).

## Rachel Litchfield

---

**From:** Darin Elliott  
**Sent:** September 22, 2020 7:42 AM  
**To:** Rachel Litchfield  
**Subject:** I am adamantly opposed to removing end sections of Main Beach dock

Hi Rachel,

Can you please forward this to the CLPB.

Thanks!  
Darin

Dear Cultus Lake Park Board,

### **I am adamantly opposed to removing end sections of Main Beach dock.**

I recently learned that the CLPB approved the removal of the end sections of main beach dock. I am adamantly opposed to this decision and I beg you to rescind this decision ASAP. This is a cultus lake landmark! I am stunned that a decision of this magnitude can happen so fast without proper consultation to the public and residents that use it. I have heard so many excuses about it being a 'problem'. I have questions with regards to the end sections of main beach dock:

- Is there a 'problem' between September through to June?
- Is there a 'problem' July and August between the times of 7am to 2pm?
- Is there a 'problem' weekdays between July and August?
- How many weekends are there between July and August?
- How many ACTUAL days of the year is it a 'problem'?
- Do you think you should consult ALL the other people that use the dock that are not 'the problem'?
- Do you think there will be a large number of non-problem citizens that would be surprised and upset that those portions of the docks are gone next summer (ie public that are not on the CLPB mailing list).
- Do you think you should make a decision like this when the beach season is over and seasonal residents are gone (ie leave them in the dark and push this through without appropriate consultation)?
- Do the number of people that use the dock that are not a 'problem' exceed the number of users that are the 'problem'?
- Has anyone ever counted the number of people that use those dock sections that are not the 'problem'?
- Do you think that it is a conflict of interest that Park Board members who live in the vicinity of these 'problem' dock sections should be able to vote on this? Is this a conflict of interest?
- Do you think the RCMP and security patrol are in a conflict of interest by supporting reducing areas of their patrol?
- Do you think the 'problem' went away this summer because of COVID? How do you know for sure with one summers data point?
- Do any of the CLPB members remember swimming or fishing off these dock sections as kids?

- Do you think you should make a decision like this when the beach season is over and seasonal residents are gone (ie leave them in the dark and push this through without appropriate consultation)?
- Do the number of people that use the dock that are not a 'problem' exceed the number of users that are the 'problem'?
- Has anyone ever counted the number of people that use those dock sections that are not the 'problem'?
- Do you think that it is a conflict of interest that Park Board members who live in the vicinity of these 'problem' dock sections should be able to vote on this? Is this a conflict of interest?
- Do you think the RCMP and security patrol are in a conflict of interest by supporting reducing areas of their patrol?
- Do you think the 'problem' went away this summer because of COVID? How do you know for sure with one summers data point?
- Do any of the CLPB members remember swimming or fishing off these dock sections as kids?

Please rescind the decision to remove the end sections of Main Beach dock! There are too many non 'problem' people that enjoy it!

Regards,  
Darin Elliott

## Rachel Litchfield

---

**From:** Darren Chapmar  
**Sent:** September 22, 2020 1:50 PM  
**To:** Rachel Litchfield  
**Subject:** Opposed to Dock Removal

Dear Cultus Lake Park Board,

**I am adamantly opposed to removing end sections of Main Beach dock. I am in total support of having more visitors spread along the docks on the other shoreline along Lakeshore Dr.**

**Reducing standing room without reducing the admittance creates more people per square foot when you have less area. The problem is not the standing room the problem is the admittance! Less admittance equals more standing room and less crowding. The parks solution is ridiculous and compounds the issues.**

I recently learned that the CLPB approved the removal of the end sections of main beach dock. I am adamantly opposed to this decision and I beg you to rescind this decision ASAP. This is a cultus lake landmark! I am stunned that a decision of this magnitude can happen so fast without proper consultation to the public and residents that use it. I have heard so many excuses about it being a 'problem'. I have questions with regards to the end sections of main beach dock:

- Is there a 'problem' between September through to June?
- Is there a 'problem' July and August between the times of [7am to 2pm](#)?
- Is there a 'problem' weekdays between July and August?
- How many weekends are there between July and August?
- How many ACTUAL days of the year is it a 'problem'?
- Do you think you should consult ALL the other people that use the dock that are not 'the problem'?
- Do you think there will be a large number of non-problem citizens that would be surprised and upset that those portions of the docks are gone next summer (ie public that are not on the CLPB mailing list).
- Do you think you should make a decision like this when the beach season is over and seasonal residents are gone (ie leave them in the dark and push this through without appropriate consultation)?
- Do the number of people that use the dock that are not a 'problem' exceed the number of users that are the 'problem'?
- Has anyone ever counted the number of people that use those dock sections that are not the 'problem'?
- Do you think that it is a conflict of interest that Park Board members who live in the vicinity of these 'problem' dock sections should be able to vote on this? Is this a conflict of interest?
- Do you think the RCMP and security patrol are in a conflict of interest by supporting reducing areas of their patrol?
- Do you think the 'problem' went away this summer because of COVID? How do you know for sure with one summers data point?
- Do any of the CLPB members remember swimming or fishing off these dock sections as kids?

Please rescind the decision to remove the end sections of Main Beach dock! There are too many non 'problem' people that enjoy it!



## Rachel Litchfield

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**From:** Joe Lamb  
**Sent:** October 2, 2020 8:33 AM  
**To:** Rachel Litchfield  
**Subject:** FW: Cultus Update 2020-09-11  
**Attachments:** 1785357-001-R-Rev0 Cultus Lake Shoreline Erosion 20DEC\_19[2].pdf

Board meeting please...

Regards,

Joe

---

**From:** Joe Lamb <joe.lamb@cultuslake.bc.ca>  
**Date:** Friday, October 2, 2020 at 8:32 AM  
**To:** Gary  
**Cc:** David Renwick <david.renwick@cultuslake.bc.ca>, Darcy Bauer <darcy.bauer@cultuslake.bc.ca>, 'Casey Smit', Larry Payeur <larry.payeur@cultuslake.bc.ca>, Dave Driediger <dave.driediger@cultuslake.bc.ca>, Kirk Dzaman <kirk.dzaman@cultuslake.bc.ca>  
**Subject:** Re: Cultus Update 2020-09-11

Morning Gary, thanks for your email, with respect, thanks for your option that the cost distributed are inflated, however, they are not, staff log time and that is what it cost the park in actual time to manage this program. Largely due to the fact that there is a moratorium and we receive complaints, picture, videos on a weekly basis through the boating season that require follow-up. Over the last 4 months in the office buoy management takes the most staff time of any of the routine items and this does need to change.

Regarding Erosion, Please see the attached report and refer to pg. 20 and 21 regarding boat contribution to the issue. The park commissioned this report and rely on this information to formulate reports. You have mentioned on a few occasions that you disagree with their findings and this is noted.

I'm sure you are aware that all work in the foreshore needs to be permitted and that permit requires engineering, and while you are correct I could think of many ways to deal with this without going through the process, we simply cannot work outside on the guidelines set out by the province.

I agree that we have resources in the community that should be utilized better in the future.

Commissioner Dzaman's email is - [kirk.dzaman@cultuslake.bc.ca](mailto:kirk.dzaman@cultuslake.bc.ca) and he has been copied on this reply.

As always, I'm available to discuss at anytime.

Joe

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**From:** Gary  
**Date:** Thursday, October 1, 2020 at 10:05 AM  
**To:** Joe Lamb <joe.lamb@cultuslake.bc.ca>, Dave Driediger <dave.driediger@cultuslake.bc.ca>



**Cc:** David Renwick <david.renwick@cultuslake.bc.ca>, Darcy Bauer <darcy.bauer@cultuslake.bc.ca>, 'Casey Smit' <casey.smit@cultuslake.bc.ca>, Larry Payeur <larry.payeur@cultuslake.bc.ca>  
**Subject:** FW: Cultus Update 2020-09-11

Good morning Joe and David,

Having read your "staff report" and its recommendations - I question the "costs" attributed to the buoys. From what we see of staff activities on the water, related to buoys and what we suspect, would be a staff cost, to process paper for 225 buoys, it seems a bit of a stretch. In fact, it would be interesting to see those costs and I mean "true costs", not with inflated Admin costs added to them.

Regarding "erosion" - I am sorry, David, but you are not here, nor on the beach often enough, to make any kind of judgement - why don't you ask those of us who live on the beach, what we think/know, is the erosion culprit? There are some who live here, that would certainly disagree, with the approach the "engineers" have suggested in the past, with regards to dealing with the erosion. There are simple solutions that the staff could make, with local materials. I would be pleased to inform you, as to what I did at the Lakeside, when we dealt with Fisheries[DFO]. Staff members could be utilized to perform the work and as I have heard the phrase previously - "... we are paying them anyway...", therefore, no additional cost. Not to toot my own horn, but I did make the recommendation/suggestion to place "rock pits", perpendicular to the water streaming down from the parking lot and washing out the beach. They seem to have been quite effective.

Below is a report that you have probably already seen - frankly, I agree with Rick's position. You may have a fight on your hands, particularly with erroneous statements being made about boat caused erosion and the false assumptions, about boats, made in your staff report, of 2 staff [when I asked previously, to describe "staff" - I was informed it meant 5-6 "staff"]. I feel not enough input from outside resident sources, which can be an inexpensive resource, has been taken advantage of. There are many in this community, that can help the Park keep costs down, if you would simply ask.

Best regards,

Gary

PS - I have yet to be informed, as to the email address of the latest Commissioner - please include him and please let me know of his email address. Thank-you.

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Please share with all Lakers.

This is Part 2 of my personal opinion about the recently approved increase in moorage fees from \$150 to \$500.

In an earlier Cultus Update, I gave my views on why I believe the increase is excessive. In this Update, I'll comment on the rationale Staff gave to the Board to justify the increase. I have attached a copy of the Staff report if you are interested in the all the details.

So, how did Staff justify this 233% increase to the Board? Basically, there are two main rationales provided:

A. To encourage Lakers whose buoys are "unused" to give them up so that those on the waiting list can get a moorage spot.



B. Wake boats produce big waves, which leads to shore erosion, so these boaters should pay to help repair this erosion

To address each of these rationales:

A. The Staff report estimated that 25% (or 55 of the 220) of registered buoys are “unused”. No definition of what “unused” means was given, but I assume it means nothing was tied to the buoy for the entire year. By the way - when a Boater registers his/her buoy, a registration form must be completed and no where on that form does it state that the buoy must be “used”. So, as long as you complete the form by the deadline, pay your fee and comply with the Foreshore Bylaw - you’re “good to go”. Oh, the Bylaw does not require a buoy to be “used”.

There can be many reasons why a buoy is “unused” when Staff did it’s count, including:

1. Laker does not have a boat but wants a buoy in case he/she gets a boat in the future
2. Boat is in the shop for maintenance, so was not on the buoy when the count was done
3. Laker only comes to Cultus for a few weeks each summer, so buoy is empty when the Laker is not here and this is when the count was done.
4. Laker runs a short-term rental (like AirBnB) and keeps a buoy in case one of his/her renters has a boat. No renter with a boat was at the Lake when the count was done
5. Laker normally has their boat on the buoy, but due to a family issue (e.g. health, death in the family, etc.) did not launch this year
6. Laker is in between boats (i.e. sold their old one and is shopping for a new one), so no boat on the buoy when the count was done
7. Boat is not launched in 2020 due to avoiding Cultus because of COVID-19 (note - Given COVID-19 concerns, any count of “unused” buoys done in 2020 is meaningless in my opinion.)
8. A Laker has friends that visit and some of those friends have boats and the Laker wants a buoy available if needed. None of these friends were visiting when the count was done - so the buoy was “unused” at that time.
9. Other reasons that I can’t think of.

My main concern with this rationale is - if a Laker registers and pays for a buoy and then, for whatever reason, does not use it - SO WHAT? It is the Laker’s decision - not Park Staff. There has never been a requirement that any registered buoy must be used, so in effect, the Board/Staff are attempting to unofficially change the rules after the fact.

I sympathize with those on the waiting list, but the reality is - there is a physical limitation on the # of buoys that can be safely accommodated. i.e. there is only so much room in the foreshore. (note - the Staff report states that currently, they can accommodate at least 25 more buoys in the foreshore)

This rationale reminds me of the City of Vancouver’s “Empty home” tax. Folks bought a house/condo/etc. and, for whatever reason, don’t use it all year. Because others want a place to rent, the city penalizes the owners of those empty homes with an annual tax. A big difference with the moorage issue - even those boaters (75% of all registered buoys) who “use” their buoys each year are also penalized (i.e. must pay the higher rate). If the City of Vancouver used the same approach, then all homes would be taxed as “empty” even if folks live in them full time.

If this rationale is valid, then it seems to me that there are only two possible outcomes, so I asked the Board what their plans were in the following outcomes:

1. Many/most of the 55 “unused” buoys are given up so that can be re-assigned to boaters on the waiting list - will the Board reduce the annual fee back to the \$200/year range?
2. Very few “unused” buoys are given up. Will the Board keep increasing the annual fee until eventually they get the desired # of “unused” buoys given up?

The Board has not replied to my questions.

B. Another rationale given to support the \$300 for the Reserve is that wake boats create big waves (the Staff report says waves as high as 1.5 meters - that's 5 feet!!) that cause shoreline erosion and wear on docks. I accept the fact that wake boats do contribute to shoreline erosion and wear on docks but, realistically, how much? consider the following:

1. A moored boat does not create any waves, only boats that are under way create waves
2. ALL power boats that are under way create waves and this includes boats from the Lindell Beach area, boats of day-trippers or campers at the Provincial campsites, etc.- not just the boats that are moored at the north end of the Lake.
3. The biggest contributor to shoreline erosion, stress on structures, etc. is Mother Nature. Think about this:
  - (i) Typically, a wake boat may be moored in the Lake for 3 months. During this time, most are not being used (i.e. creating waves) every day and when they are being used, most will be out for a few hours.
  - (ii) Winds come up at Cultus most days and these winds create waves which cause shoreline erosion. The winds occur 12 months of the year, and can come up at any time during the 24 hour day, can last for hours on end and, at times, they can be quite severe (I remember the wind storm that put a tree through my roof! - I bet the waves in that storm were big and occurred over many, many hours).

So even if there were no power boats on the Lake, the shoreline would get eroded, the structures (docks) would get damaged by waves created by the wind along with exposure to sun, wind, rain, snow, frost, etc. and so would need repairs/replacement. So, given all of this, moored boats when under way may contribute a tiny amount towards erosion, etc., but why are they being assessed a huge amount of \$\$? (on a personal note - my granddaughters' inflatable "party island" does not create any waves.)

It seems to me that these two rationales are at odds with each other. One rationale claims that power boats cause erosion which is costly to control while the other rationale attempts to get 55 unused buoys out of the system so that Lakers on the waiting list can use these buoys to moor their boats - so add 55 more boats on the Lake which will create more erosion. I don't get it.

The Park needs \$\$ in the Foreshore Reserve, so why not just say so and then, as Commissioner Smit suggested, consider how much moored boats should contribute during the annual budget process when other foreshore users will also be considered as a source of \$\$.

Quote of the Day: I used to be indecisive, but now I'm not so sure.

## Rachel Litchfield

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**From:** Joe Lamb  
**Sent:** October 1, 2020 12:06 PM  
**To:** Erica Lee; Rachel Litchfield  
**Subject:** FW: September 16th, board meeting decisions  
**Attachments:** 1785357-001-R-Rev0 Cultus Lake Shoreline Erosion 20DEC\_19.pdf

FYI

Regards,

Joe

---

**From:** Joe Lamb <joe.lamb@cultuslake.bc.ca>  
**Date:** Thursday, October 1, 2020 at 12:04 PM  
**To:** Carlo Elstak <carlo.elstak@cultuslake.bc.ca>  
**Cc:** Rick Williamson <rick.williamson@cultuslake.bc.ca>, David Renwick <david.renwick@cultuslake.bc.ca>, Darcy Bauer <darcy.bauer@cultuslake.bc.ca>, Kirk Dzaman <kirk.dzaman@cultuslake.bc.ca>, Casey Smit <casey.smit@cultuslake.bc.ca>, Larry Payeur <larry.payeur@cultuslake.bc.ca>, David Renwick <david.renwick@cultuslake.bc.ca>  
**Subject:** Re: September 16th, board meeting decisions

Morning Carlo, Thank-you for the email. I will provide some prospective on your questions.

You are correct that the single largest contributing factor to erosion is the weather, as you can see in the attached report from our engineers the second largest contributing is boats and the waves created by them.

There currently is a push by some of the lake users to limit or eliminate power boating, however it is my opinion that this is unlikely to be successful due to the process involved and the level of public consultation required. Even if it was successful, it would not solve the current issues with the foreshore.

I agree that all residents, visitors, day users and campers equally enjoy the foreshore, and should equally be responsible for its maintenance. There is nothing to suggest that these groups are contributing to the erosion of the foreshore however, they are users of the infrastructure in the foreshore and should be contributing to the Foreshore Area Reserve. I felt that I was prudent to advance this particular financial item for the Boards consideration due to the fact that I want to have clear transparency on this issue prior to the end of the boating season and ensure that moorage users did not have any surprises in January with the invoices that will be issued. Further recommendations will be coming to the Board for these other user groups to fund the Reserve in the coming months.

The amounts that are set out in the spreadsheet are the 2021 budget figures to allow for the cost of maintenance. While it is not a specific list of what money has been spent on in the past, this is the amount that the staff need on an annual basis to allow for regular maintenance – maintenance in the past has included anchors and chains, boat and trailer identification labels, buoy decals, floats, swim lines, marker labels etc.

The \$9000 of administrative costs is actually based on 250 hours (using the receptionist wage plus benefits as per the Collective Agreement for 2020), while this is not reflected in the notes, this is what the calculation is



based on. Administration staff took the time to break down each of the tasks associated with buoy management in a year and they estimated the amount to be 254 hours – hence the use of the 250 hours.

The estimate on the on a reduction of the number of buoys was an arbitrary number and should not have made it into the report. The estimate comes from the number of physical buoys missing from the water combined with a small number of buoys that through two reviews of the foreshore, one in July and one in August were identified as having no boat, floating apparatus or non-motorized PWC attached to it. We in no way are suggesting that if these buoys are in fact removed that they won't be replaced and therefore, the budgeting number reflected the current count of 225 buoys.

The recommendations regarding relocation of buoys, cost to relocate buoys and swim lines were removed from the agenda package and were not considered.

Regards,

Joe

---

**From:** Carlo Elstak  
**Date:** Wednesday, September 30, 2020 at 1:19 PM  
**To:** Joe Lamb <joe.lamb@cultuslake.bc.ca>  
**Cc:** Rick Williamson  
**Subject:** September 16th, board meeting decisions

Hello Joe,

I was away for the meeting on the 16<sup>th</sup> and so was not able to provide feedback on the agenda items of that meeting before that. Clearly, since that meeting, the decision of the board regarding buoy rental fees has created a plethora of feedback and concerns; I would like to add mine.

In the staff recommendation for this proposal, the focus appears to be on the preservation and protection of the foreshore. Moreover, the report singles out the increase in boat traffic and specifically, the Wake or Tow Boats as a major contributor to the problem. Of course, there is also the erosion that happens as a natural result of weather etc.

On the first point, if the Wake boats are part of the problem, then why not try to solve the issue by addresses the size and type of boats that are allowed on the lake? There is precedent across Canada dating back to 2013 that this issue needs to be addressed with the federal government on small lakes. Rather than patching the problem with money, why not align with others that are concerned and deal with it at the root cause?

Concerning the other causes of erosion, I am most interested in finding out what the rationale might have been to make only boat owners responsible for the need to increase the foreshore reserve. Surely, all residents, visitors, day users and camper equally enjoy the foreshore, and as such should equally be responsible for its maintenance?

The other part of the increase appears to be justified by the actual cost of maintenance of buoys by the park. The arrived at the cost per buoy of \$234.00 seems arbitrary, albeit it based on the spreadsheet provided. However, on that spreadsheet, \$10,000 in maintenance cost is not supported in detail. The administrative cost of \$9,000 for 150 hours works out to \$60.00 per hour. According to the CUPE agreement for Cultus Lake Staff, wages are well below \$30.00 per hour; other admin costs cannot possibly be making up the balance of that. The \$15,000 per annum for admin also appears high.

Finally, in the recommendation from staff, it is mentioned that increasing the cost of buoys will eliminate the 25% (how is that number supported?) of unused buoys. This in no way supports the argument around the maintenance of the foreshore, and there is no evidence that these buoys would indeed be relinquished.

Although the cost increase for the buoy rental is my main concern, I also agree with the many voices of dissension raised around moving some of the buoys and increasing the number of swim areas. Since many of the recommendations from staff are based on merely anecdotal evidence, let me offer that anecdotally, there is no evidence of any lack of swim areas within the currently designated spaces. Moreover, as per their own report, information gathered from information sessions on this issue in 2017 received a mere 1/3, or 30% support, which translates in 70% of respondents opposed.

Joe, I believe it is clear that based on the feedback both prior and after the September 16<sup>th</sup> meeting, the feeling is that these decisions were taken in haste and without much consultation or deliberation.

As such, perhaps the board should reconsider all recommendations further and petition the community for feedback.

Respectfully submitted,

Carlo Elstak



Cultus Lake Park Board

October 13 2020

On behalf of the Cultus Lake Community Association I am writing to the Cultus Lake Park Board to express our concern in regard to the process recently under taken by the Board in regards to increasing the buoy fee to \$500 from \$150 and the removal of the two fingerlings on the Main Beach docks.

The Community became aware of the proposed increase and wharf changes on September 11,2020 at 3:58 PM when the Cultus Lake Park Board Agenda was posted. Not everyone receives those agendas or reads them immediately.

After receiving feedback from several community members, on September 13, 2020, the Community Association sent a letter via email to all Commissioners and to the Park Board CAO, requesting that additional time be allowed for feedback and community consultation. At the Park Board meeting five days later the motion(s) to increase the fee to \$500 was passed along with changes to the wharfs at Main Beach without any community input.

As an Association we fully appreciate that the Board is tasked with making difficult and at times unpopular decisions We also recognize that the Board has been elected by the people of Chilliwack and Cultus Lake respectively and as such, are their elected representatives.

In this particular situation there appeared to be an urgency to proceed with these matters but lacked the elements of a democratic process; specifically giving the residents of Cultus Lake and the larger community of Chilliwack the time and opportunity to voice concerns and opinions. Given that there was only a five-day window for comments, there was a large response with 28 different individuals who sent in letters of concern to you. It is evident by the numerous comments made to the CLCA from community members since then, that other people were not aware of the proposed changes and did not have adequate time to comment. In the document PlanCultus (2016) "public consultation" is noted nineteen times, this was an appropriate time for consultation since these changes affects not only the 220+ boaters but all of the residents and visitors to the lake.

In light of this we are respectfully asking that the Board allow for further public Input and reassess before a definitive decision is made on these two topics. As well, in future when time is not of the essence, please allow time for community input.

Kind Regards,

Colleen Rogozinski

Chair Cultus Lake Community Association





## Rachel Litchfield

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**From:** Joe Lamb  
**Sent:** October 14, 2020 8:37 AM  
**To:** Rachel Litchfield  
**Subject:** FW: Moorage Fee increase  
**Attachments:** Setup-Foreshore-Lease-Area-Reserve-Fund-Bylaw.pdf

Regards,

Joe

---

**From:** Rick Williamson <[REDACTED]>  
[REDACTED]:59 PM  
**To:** Darcy Bauer <darcy.bauer@cultuslake.bc.ca>, Kirk Dzaman <kirk.dzaman@cultuslake.bc.ca>, Larry Payeur <larry.payeur@cultuslake.bc.ca>, David Renwick <david.renwick@cultuslake.bc.ca>, Casey Smit <casey.smit@cultuslake.bc.ca>  
**Cc:** Joe Lamb <joe.lamb@cultuslake.bc.ca>  
**Subject:** Moorage Fee increase

Cultus Lake Park Board  
copy to Joe Lamb, CAO

Commissioners:

At the last Board meeting, you approved the increase in moorage fees to \$500. \$300 of this will go to help fund the Foreshore Reserve. Commissioner Smit suggested that this \$300 should not be approved at that meeting, but should be considered as part of the annual budget process and, during Question Period, I expressed my agreement with Commissioner Smit.

I am now concerned that the Board may have violated one of its Bylaws by approving this \$300.

I have attached a copy of the Bylaw that sets up the Foreshore Reserve (I got this from the Park's website) You will note that item 3 states that "Funding for this reserve shall be as set through the annual financial planning process".

As the \$300 was approved in isolation and Commissioner Smit's suggestion to hold off until the budget process (which is in line with the attached Bylaw) was not adopted, it seems pretty obvious to me that the approval was in violation of this Bylaw.

I may be missing something here, so I'd appreciate hearing back from you on this issue.

Thanks

Rick

SETUP FORESHORE LEASE AREA RESERVE FUND BYLAW

**CULTUS LAKE PARK  
BYLAW NO. 1085, 2017**

A BYLAW TO SETUP A  
FORESHORE LEASE AREA RESERVE FUND

WHEREAS Section 12 of the *Cultus Lake Park Act* authorizes the Cultus Lake Park Board to establish a reserve fund for a specific purpose;

AND WHEREAS Section 188 of the *Community Charter* provides for the establishment of reserve funds by bylaw;

NOW THEREFORE the Board for Cultus Lake Park, in open meeting assembled, ENACTS AS FOLLOWS:


1. That a reserve fund be hereby established under the provisions of Section 12 of the Cultus Lake Park Act and Section 188 of the Community Charter to be known as the "Foreshore Lease Area Reserve Fund".
2. This Bylaw may be cited for all purposes as "Foreshore Lease Area Reserve Fund Bylaw No. 1085, 2017".
3. Funding for this reserve shall be as set through the annual financial planning process.
4. Funds in this reserve fund, and the interest earned on it, must only be used for replacement or capital works to the Foreshore Lease Area.

READ A FIRST TIME this 15 day of February, 2017

READ A SECOND TIME this 15 day of February, 2017

READ A THIRD TIME this 15 day of February, 2017

ADOPTED this 15<sup>th</sup> day of March, 2017

  
\_\_\_\_\_  
David Renwick  
Chair

  
\_\_\_\_\_  
Bonny Bryant  
Chief Administrative Officer



# NEIL T. MCKENZIE

First Ave. Cultus Lake ·

Joe Lamb  
CAO  
Cultus Lake Park Board  
4165 Columbia Valley Hwy  
Cultus Lake, BC, V2R 5B5

DEAR JOE

I represent a large number of boat owners who are upset about the change in fees for mooring buoys.

I am writing to ask you to reconsider and have the Board reconsider the massive increase in the costs of mooring buoys. This was done in a deceptive manner by waiting until after labour day and only giving a week or less notice on the agenda package (which most lakers don't read). There are also a number of inaccuracies in the in the financial figures you use to justify the increase. Many non-buoy related charges are charged to boaters.

Would you please reply by mail by October 22, 2020.

Thank you

Neil





Subject:

I am adamantly opposed to what the CLPB is wanting to do in moving the buoys and impose a 300% increase in fees, and removing part of main beach dock.

My name is Peter McDonald and have had a place here for over forty yrs and now you people are making decisions and bylaws that do not have any reason to be done other then you have the power.

We have had our buoys around the same place as it is now for over 40 yrs.

By the information I have received you want it moved. This is going to create a real mess as all buoys have to move out to accommodate this. As us closest to the shore shall still be closest to the shore as leap frogging is not a reasonable thing to do. Come to our side of the lake one summer day and see the swimming areas are not being overwhelmed by swimmers or invaded by boats.

As stated we have been here for over forty yrs and hope to be here much longer like most of our neighbours, we have worked together to make things work, not like some of you that basically have a private dock built by us and your buoys will not be affected. I would like each member to explain why this is an issue. The persons creating congestion on the water are the rental facilities and I hope they are paying 500 per rental unit as you are proposing we pay.

Now as stated we have been here longer then most of you, so we are now called elderly it is getting harder for us to get to our boats as no floating devises can be left at beach, so somehow we have to drag something up and down daily this is a hardship for us in the seventy plus range. And I believe because of past history of where our boats have been moored and what you now expect from us could be considered elderly abuse.

As stated above our age is now a factor and things are hurting, failing, don't work as expected and probably are considered to be a disability and maybe this should be addressed rather then punished.

So on these issues some organizations and persons of high profile may want to get involved and this could get expensive for all lease holders.

Now with that stated it is a wise person that rethinks their position before it ends up being a position they will regret.

If you think the main beach wharf fingers are an issue join them, use some of the money we use for the over abundance of security.

Thank You Peter McDonald

**Date:** Saturday, October 17, 2020 at 12:40 PM

**To**

**Subject:** Proposed Boating Bylaw Amendments

Cultus Lake Park Board

Copy to Joe Lamb, CAO

The following are my concerns, comments, questions, etc. regarding the proposed Boating Bylaw - for your consideration prior to voting on it.

I have suggested to Joe Lamb that 3 terms need definitions.

Following are the terms with my assumed definitions (Note - if my assumed definitions are way off base, then some of my comments below will also be way off base):

1. Point of erosion (or erosion point) - where the lake water level meets dry land (or close to that spot)
2. Swing radius - the distance from the centre of a circle (i.e. the buoy) to the perimeter of that circle. As the Bylaw mentions a 15m swing radius, this means the circle has a diameter of 30m with the buoy in the centre.
3. Dock - I assume it has the same definition as "wharf" (which has been defined)

This Bylaw does not address a problem that has been around for years and, to my knowledge, has not been resolved. That problem is the docks in front of residences on the west side. I understand why these docks have been allowed as many west-siders have steep terrain so do not have a flat area of beach to enjoy the Lake. So having these docks makes sense. These docks can only be classified in 2 ways - "public" or "private" and I am not aware that any official position has been taken by the Board on this.

If "public", then the Park should build them, maintain them and ensure all members of the public are aware that they can use these docks at any time. Boats cannot be tied up to public docks per Park Bylaws. Also, each dock should then be assigned a number and have the usual Park warning signs painted on them. Of course, this also means the Park is liable for the docks - just like the east side docks. For many reasons, this is not practical.

Given this, I assume these docks are for the "private" use of the applicable resident and I support that.

So, if "private" these docks are using space in the foreshore - just like a buoy - so shouldn't these leaseholders be required to register and pay an annual fee? If this happened on dry land (i.e. a leaseholder took over some public land for the exclusive use of that leaseholder), it would be considered an "encroachment" and the leaseholder would have to apply for permission and then, if approved, pay an annual fee, so why not pay for an encroachment on the foreshore?

Quite independent from the "encroachment" issue is west-side residents who tie up a boat to this private dock (or have a boat lift) - they should pay the annual moorage fee - just like buoy owners do and I believe this is what happens. So, to me, this means, these private docks with boats should be treated like buoys as the docks are a method of moorage.

Considering all of the above, here are some of my specific concerns re the Bylaw

Clause 3.3 "Moorage within the Foreshore".

(b)(i) No rationale is given for having a minimum distance of 25m from a buoy and the point of erosion. The only reason I can think of is to increase the swimming area without going through the hassles associated with adding swim lines. If this is approved, then the following should happen:

1. Most boats on buoys at the north end of the Lake (between the Main Beach docks and the west side shoreline) will need to be relocated.
2. While the Bylaw only mentions buoys, Joe Lamb said at the September meeting that all rules would also apply to the west side, which raises the issue of boats tied to docks or on lifts next to docks. As these boats will be within 25m of the erosion point - they must be relocated. If not - why not? Relocation will also be required for any swim rafts that are within 25m (I'm aware of one such raft, but there could be more)

(b)(ii) 15m swing radius from a dock or other buoy. I can think of a couple of issues:

1. Boats by west-side docks will not be impacted as all of them will have been relocated due to Clause 3.3(b)(i)
2. Logistical nightmare for those on actual buoys. For example:

My buoy has been in the same spot since the late 80's. Same with buoy closest to mine and there have been no issues with the both of us for 30 years. If we are not 30m apart (15m for each buoy), then who has to move? What if the only way that one of us can move puts us too close to another buoy? Do we move, then the other buoy has to move and so on and so on? I don't envy the Staffer who has to come up with procedures to handle this. While I acknowledge that there may be some problem buoys, I suggest many are like mine and have been in the same spot for years with no problems, so this Bylaw could be trying to fix something that, for most, is not broken.

(l) assumes the west-side docks are private and requires the use of authorized mooring whips. Why is this being mandated? If a west-side boater wants to tie up the boat using ropes to cleats on the dock - why can't they? The Bylaw does not specify that boaters using buoys must connect their boat using approved chain or ropes, etc. so why mandate what can be used on docks?

both (b)(i) and (c) mention "the current point of erosion" which implies that buoys will not have to be moved if the point of erosion changes in the future. Given this, will the current point of erosion be mapped out and publicized for future reference?

Clause 3.4 (c) comment - as some buoys are for non-residents, how will you collect from them as you can't add it to a lease invoice? Same goes for a seasonal camper who gives up their campsite.

3.4 (g) so the buoy owner must pay for removal but a raft owner does not?

3.2 (c) As the term "Public wharf" is used, it implies that there are also "private" ones. Suggest this be clearly defined once the issues I've raised above have been finalized.

Rick

Rick Williamson

**From:** Russ Lemp  
**Sent:** October 19, 2020 8:46 AM  
**To:** Reception <[reception@cultuslake.bc.ca](mailto:reception@cultuslake.bc.ca)>

**Cc:** Joe Lamb <[joe.lamb@cultuslake.bc.ca](mailto:joe.lamb@cultuslake.bc.ca)>

**Subject:** main beach dock

Good Morning....

The dock at Main Beach should stay as is....

Yes.....for a few weekends every year we have idiots on the ends of the dock that could be managed with better security and patrols...

For 11 months a year there is families on those docks fishing and enjoying the lake..

It would be a shame to take that away due to a few summer weekend idiots.

Also...

Have you thought about keeping Sunnyside open for the winter months especially during Covid when Snowbirds cant head down south and are looking for a place to park their RV's ?

This could help with your income shortfall at the park....



**Subject:** opposed to moving boats 25m from shore

hello (again).

i am writing (again) to express opposition to the new discussion point on the agenda for the meeting scheduled oct 21 — mandating that boats must be relocated 25m from shore. this feels like a workaround to get the same points passed that you've already removed from the foreshore report because of the community's opposition:

*THAT the Cultus Lake Park Board direct staff to work with moorage registration holders to relocate, prior to the 2021 May long weekend, buoys and boat lifts between docks along the First Avenue foreshore to locations within safe distance of dock ends; and*  
*THAT the Cultus Lake Park Board direct staff to ensure that the responsibility and cost to relocate such buoys and lifts be shouldered by the moorage registration holders; and*  
*THAT the Cultus Lake Park Board direct staff to place swim lines between each dock from dock 9 to 18 in a way that continues to allow for safe navigation of boats.*

**how is this new point any different than what's above? isn't 25m from shore past the length of the docks? again, the community doesn't support this.**

i struggle to understand — based on the information you've given — why this is even necessary:

- 1) there is more than ample place to swim so boats shouldn't be moved for this reason.
- 2) boats have already been identified BY YOUR OWN ENVIRONMENTAL REPORT as non-issues as far as shoreline erosion goes. waves caused by storms are the primary culprit here — and the report says as much. (interesting side note: my 15-year-old son did an editorial for his high school english class on how the parks board was trying to ram through changes to moorage and boat usage based on incomplete / incorrect information around alleged wave heights caused by boats in the slow speed zone. he got 100% on the assignment from his instructor. i thought you might find it interesting to know that even a 15-year-old is able to see through what you're doing here...)

things work perfectly well as they are. please stop.

lianne kerr

Dear Cultus Lake Park Board,

**I am adamantly opposed to removing end sections of Main Beach dock.**

I recently learned that the CLPB approved the removal of the end sections of main beach dock. I am adamantly opposed to this decision and I beg you to rescind this decision ASAP. This is a cultus lake landmark! I am stunned that a decision of this magnitude can happen so fast without proper consultation to the public and residents that use it. I have heard so many excuses about it being a 'problem'. I have questions with regards to the end sections of main beach dock:

- Is there a 'problem' between September through to June?
- Is there a 'problem' July and August between the times of 7am to 2pm?
- Is there a 'problem' weekdays between July and August?
- How many weekends are there between July and August?
- How many ACTUAL days of the year is it a 'problem'?
- Do you think you should consult ALL the other people that use the dock that are not 'the problem'?
- Do you think there will be a large number of non-problem citizens that would be surprised and upset that those portions of the docks are gone next summer (ie public that are not on the CLPB mailing list).
- Do you think you should make a decision like this when the beach season is over and seasonal residents are gone (ie leave them in the dark and push this through without appropriate consultation)?
- Do the number of people that use the dock that are not a 'problem' exceed the number of users that are the 'problem'?
- Has anyone ever counted the number of people that use those dock sections that are not the 'problem'?
- Do you think that it is a conflict of interest that Park Board members who live in the vicinity of these 'problem' dock sections should be able to vote on this? Is this a conflict of interest?
- Do you think the RCMP and security patrol are in a conflict of interest by supporting reducing areas of their patrol?
- Do you think the 'problem' went away this summer because of COVID? How do you know for sure with one summers data point?
- Do any of the CLPB members remember swimming or fishing off these dock sections as kids?

Please rescind the decision to remove the end sections of Main Beach dock! There are too many non 'problem' people that enjoy it!

Regards,

Darin Elliott

I have enjoyed Main Beach, and the remaining areas of Cultus Lake for seventy-four years and except for the removal of the tower and slide as well as the shanty businesses at the bridge end of main beach not a lot has changed structurally over time. I must say that the grassy

beautification at main beach as well as along the main beach to sunnyside path areas is an added attraction for many.

I believe the main beach docks are a historical attraction as was the pavilion, yet I understand that the pavilion met its demise because it was left to deteriorate and then was too costly to salvage and met its demise. PLEASE RECONSIDER THE IDEA TO DISMANTLE THE END DOCKS ... THE DOCKS ARE A LASTING MEMORY OF THE MAIN BEACH AREA FOR MANY OVER THE YEARS.

While I am not a property owner at the lake, our daughter and son-in-law are and I spend time (usually from May through end of September) helping with their young family and see the new generation enjoying what we had in the past. I grew up in Chilliwack and am last of a family of ten and have spent many good times at Cultus Lake; 4-H picnics with Dairyland ice-cream out of a polar bag distributed to all the children; family picnics and reunions at Entrance Bay when the Main Beach area became too crowded for our 'now even larger extended family' and later enjoying the First United church camps with our own family as well as tenting at Sunnyside and daily walks to Main Beach to enjoy the docks (photo attached).

The Main Beach docks are more than just a 'Cultus Lake residents' feature; I feel it is a Fraser Valley feature and extends further than that as a lot of the homeowners at the lake are from further reaches and continue to enjoy time at their recreational property. Beyond this, it is a 'Beautiful BC' feature ... each day this summer I took a photo of the 'ever changing view' of this beautiful lake and docks that should be for everyone to enjoy.

If the removal is a 'COST FEATURE' I would think that there would be other avenues to reach out to cover the costs ... be it local, provincial, or federal. The scope is endless for a gem that everyone should be able to enjoy ... PLEASE DO NOT REMOVE THE DOCKS SO THAT LESS PEOPLE CAN ENJOY THIS LAKESIDE EXPERIENCE

Respectfully,

Vera H. Iley (nee Prachnau)

cc: Chilliwack Progress



**RE: I am adamantly opposed to the relocation of boat buoys**

**and removal of dock ends**

It seems to be jumping the gun to have a vote to move buoys, when the location you plan to move them to is one where the CLPB does not yet have authority by way of an extended water lease. Has CLPB already been granted and signed that new extended water lease? Does CLPB control all the waters on the north end of Cultus Lake? What are the terms of such lease? Does that lease increase insurance and liability where eventual costs will fall upon the residents

Please leave the buoys where they are.

From my observations, the existing swim areas are not overcrowded. It is a really nice balance with the current swim areas on one side and access for boats on the other.

Please consider everyone who uses BOTH sides of the dock.

There are ample swim areas along the shore. The buoys do not need to be moved

Please clarify the report regarding the size of the waves caused by boats and how much environmental shore damage is actually weather damage

Please look for outside funding to keep the main beach docks in place.

Please put a stop to any new spending and up-charges in a time when people are hurting from a pandemic.

Please allow the community to come together via their Association to give the CLPB input on what really needs to be done and what does not.

Sheila Booth

The following are my concerns, comments, questions, etc. regarding the proposed Boating Bylaw - for your consideration prior to voting on it.

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Given this, I assume these docks are for the "private" use of the applicable resident and I support that. So, if "private" these docks are using space in the foreshore - just like a buoy - so shouldn't these leaseholders be required to register and pay an annual fee? If this happened on dry land (i.e. a leaseholder took over some public land for the exclusive use of that leaseholder), it would be considered an "encroachment" and the leaseholder would have to apply for permission and then, if approved, pay an annual fee, so why not pay for an encroachment on the foreshore?

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3.2 (c) As the term "Public wharf" is used, it implies that there are also "private" ones. Suggest this be clearly defined once the issues I've raised above have been finalized.

Rick Williamson

**Cultus Lake Park Board,**

Re; Bylaw "Cultus Lake Park Boating and Foreshore Bylaw No.1179,2020" regarding Section 3.3 (b) I.

**SETTING PARAMETERS OF 25M FOR BUOYS FROM THE FORESHORE - OPPOSED**

I question the reasoning of adding this change to the bylaw as I am unclear what "problem" this is solving. I assume it cannot be the Erosion report that the Board commissioned in December of 2019 as it clearly stated that wind and weather cause the majority of Erosion plus the fact that the test results were measured from boats at twice the speed limit in that area and full of extra water ballast. Even then is only generated a wave of 0.3m. Since erosion is not the problem and as expressed by many residents in the Sept meeting, that there is currently a happy balance of swim areas and boating areas, then why would we move all those buoys further out along First Ave and the many more buoys at Sunnyside and I would assume this would also affect the buoys and docks along Lakeshore that would have to be torn down as all of these areas would fall under the 25m distance from the shoreline

Thank you for your time and consideration,

Kevin Kirsten





Room A1367  
University of the Fraser Valley,  
Canada Education Park Campus  
45190 Caen Avenue, Chilliwack, BC V2R 0N3  
604-702-2611  
elder.college@ufv.ca

October 7, 2020

Dear Mr. Renwick and the Cultus Lake Park Board,

After corresponding with Ernie Vance of the Cultus Lake Community Association and touring the picturesque Cultus Lake Community Hall, we at Chilliwack ElderCollege believe it would be an ideal space in which to host some of our courses this upcoming spring.

Founded in 1999, Chilliwack ElderCollege is a volunteer-powered, not-for-profit society providing adults aged 50 and better with recreational learning opportunities that enrich their lives and expand their knowledge. Encompassing 5 distinct program categories, our courses range from hands-on projects, lectures, active movement activities, and digital literacies. As we are a self-sufficient organization, relying solely on membership and course registration fees, our programming is delivered without the aid of grant funding.

We strive to provide accessible programs that ease senior isolation, encourage active peer-to-peer and intergenerational learning, and support healthy aging. Amid these uncertain times, these goals are of foremost importance to many in our communities.

Like most fellow not-for-profit organizations operating on a modest budget, we are struggling to meet the challenges that the present pandemic has foisted on our organization's current and future plans.

In response to the necessary restrictions on in-person programming, our main partner and classroom space provider, University of the Fraser Valley, has limited the use of spaces on campus. This drastic change has now required us to pursue additional facilities in which to safely deliver courses featured in our spring 2021 semester, throughout February, March, and April.

Should the Board be agreeable to ElderCollege hosting courses in the Hall, we would love to discuss how our groups may mutually benefit from the activation of your welcoming space as well as consider the possibility of our organization receiving a reduced rental rate amid these extraordinary circumstances.

Our Programming Coordinator, Steph Brubaker, looks forward to speaking with you. She may be reached for more details and to answer any questions by emailing [elder.college@ufv.ca](mailto:elder.college@ufv.ca).

With appreciation,

*Wanda Hook*

Chair, Chilliwack ElderCollege Council



## Rachel Litchfield

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**From:** Reception  
**Sent:** October 9, 2020 3:06 PM  
**To:** Joe Lamb  
**Cc:** Rachel Litchfield; Dave Driediger  
**Subject:** FW: Swim Line Parity Request

Please see below...

**From:** Kevin Ault  
**Sent:** October 9, 2020 2:55 PM  
**To:** Reception <reception@cultuslake.bc.ca>  
**Subject:** Swim Line Parity Request

To the Cultus Lake Park Board:

The purpose of this letter is to urge the park board to place a swim line *between Docks 18 and 17* for three reasons:

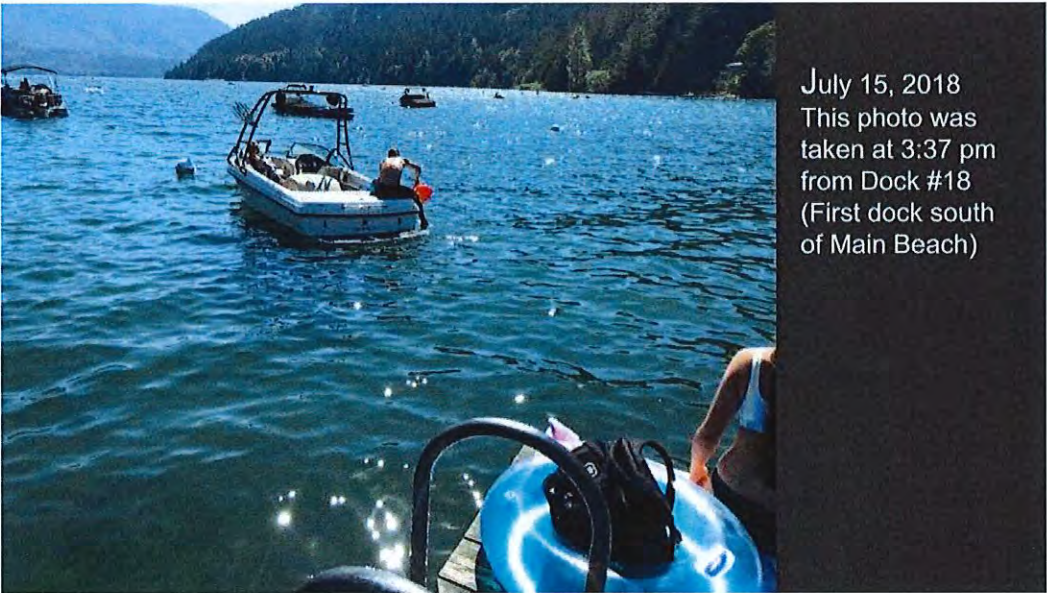
#1. For several years, this area has been congested with boats, so much so that it is quite easy to hit a boat by simply jumping off the dock. Although this might not look possible in the photo, the boats move much closer when blown by the wind.







This area is neither safe for swimmers nor is it healthy:



July 15, 2018  
This photo was  
taken at 3:37 pm  
from Dock #18  
(First dock south  
of Main Beach)

On this day, my grandchildren and I were swimming from Dock #18. We could taste the gas that was being spilled into the lake while we were swimming. (The taste of gas is often present when swimming in the lake during the summer months from early July to Labour Day.)

Swimmers frequently need to swim back to the dock to get out of the way of powered boats coming into the area between docks. This is dangerous. Boaters also tie up to the dock even though such activity is prohibited. On the day this photo was taken, an individual with a rented Sea-Doo tied up to the dock and left it there for the afternoon to join his family, who were picnicking on the foreshore.





July 15th  
2018

A short distance away,  
another group was  
trying to start the  
engine on this craft for  
approximately one  
hour.

#2 The beach area between Docks 17 and 18 is used by the "spillover" crowd from Main Beach, and will be used more so now that the ends of the Main Beach docks are being eliminated. Additionally, in recent years, 14 lots were created on Fir St and 2nd Ave, which has resulted in increased usage in the area.

This area can be made safer and healthier for the many swimmers who use this area by placing swim lines between docks 17 and 18. This would still allow boats to load and unload at the end of the structure.





#3. Dock 18 has no swim line on either side **unlike the other docks along the Cultus Lake Park foreshore**. Adding a swim line between docks 17 and 18 provides consistency and, more importantly, safety to the area, for all the reasons

**Relocating buoys to points outside the dock area provides:**

More swimming area for the greater numbers of people using the foreshore.

Less chance of accidental encounter between swimmers and boats.

Cleaner water for swimmers (less oil and gas close to swimmers) and less fumes and noise from idling boats.

Consistent placement of swim lines throughout the CLP foreshore

**Note:** it is acknowledged that some boat owners would have difficulty getting out to their boats because they are not allowed to keep a small dingy on the beach. It is proposed that those few individuals who would have difficulty getting out to their boats would be allowed to move their boats to the north side of Dock 18 or be given a “special dispensation” to place a small boat on the shore.

This letter has been endorsed by the following leaseholders and or residents of Cultus Lake

Kevin and Judy Ault      , First Avenue

Tom and Shawn Windt      , First Avenue

Brad and Sandra Windt      , First Avenue

Carol Ault      Mountain View

Sam Waddington and Alanna Bird      First Ave

Rose Turcasso and Barb Kroeker      Second Avenue

Audra and George Coton      Mountain View

Mike and Shelly Pennington      First Ave

Rosemary Burrows      Lakeshore Drive.

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## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** October 21, 2020 **FILE:** 3900

**SUBMITTED BY:** Jacquie Spencer,  
Manager of Visitor Services, Accommodations & Bylaw Enforcement

**SUBJECT:** Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020

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#### PURPOSE:

To purpose of this report is to provide the Cultus Lake Park Board with Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020.

#### RECOMMENDATION:

**THAT** the Cultus Lake Park Board give First, Second and Third readings to Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020.

#### DISCUSSION:

At the August 19, 2020 Cultus Lake Park Board meeting the following motion was carried:

**THAT** the Cultus Lake Park Board direct staff to implement changes to moorage administration set out in bullets on page four below.

1. Prepare and mail out registration forms and invoices to all current registered moorage holders by January 28, in line with the residential lease invoices.
2. Payment and completed registration form must be received by March 15. An additional \$150 late payment fee will be charged to individuals who submit applications following the March 15 deadline and no payment will be accepted after April 15.
3. Non-registered or non-paid buoys will be removed from the foreshore following April 15.
4. Vacant buoy locations will be mapped and assessed for distribution to the waitlist and the requested location change list.
5. June 15 - Staff will notify and post notice of intent flyers of upcoming moorage compliance checks.
6. July 1 - All registered buoys must comply with Cultus Lake Park bylaws and Canada Shipping Act Private Buoy Regulations.



Following August 19, the Board approved:

***THAT the Cultus Lake Park Board direct staff to increase the annual moorage registration fee from \$150 to \$500 with \$300 being allocated to the Foreshore Area Reserve; and***

***THAT the Cultus Lake Park Board direct staff to bring back amendments to Cultus Lake Park Boating and Foreshore Bylaw No. 1143, 2019 for the Board's consideration.***

For safety reasons, staff discussed setting parameters and setback distances from docks and other buoys for current and new buoy placement in the foreshore.

The following will be included in the updated bylaw:

- (a) Placement of all buoys is at the sole discretion of the CAO and must fall within the following parameters:
  - I. Minimum distance from the current point of erosion along the shoreline will be 25m.
  - II. There must a minimum of a 15m swing radius from a dock or another buoy.
- (b) No person will place a buoy within 25m from the current point of erosion along the shoreline, unless the moorage registrant has a valid, long term SPARC Card and written permission from the CAO.

The changes noted above will require an amendment to Cultus Lake Park Boating and Foreshore Bylaw No. 1143, 2019.

Further to the changes noted above, on April 15, 2020 the Cultus Lake Park Boating and Foreshore Bylaw No. 1143, Amendment Bylaw No. 1168, 2020 was adopted with the following amendments:

## **2.1 Adding sections:**

- 3.3 (t) All buoy's in the foreshore must display, in a conspicuous location and in a permanent and legible manner, a R# (residential house number), S# (Sunnyside site number) or NR# (a number supplied by the Park).
- 3.3 (u) No person will place or relocate a buoy, buoy anchor, boat lift or other mooring device in the foreshore except as authorized by the CAO.
- 3.3 (v) If there are two registrants on the moorage registration form, both registrants must sign the form and the indemnity.

As the above changes and the amendment are extensive staff decided to incorporate all changes into one document. Staff also used this opportunity to update to simpler language and remove any redundancies.

Other changes that were made at this time are:

- Changing buoy compliance from the Transport Canada specifics to state: No person will place a buoy in the Cultus Lake Park foreshore unless it is Transport Canada compliant. Moving forward if Transport Canada regulations change, we will not have to amend our bylaw.
- Added a definition: **"Mooring whips"** means an apparatus mounted to a dock, used to secure a boat. Added mooring whips to 3.3 (h) No person will install boat lifts, wharves, or mooring whips without the written permission of the CAO. A maximum of one (1) boat lift per residence be allowed and the placement of boat lifts is at the discretion from the CAO.

- The bylaw was reorganized with new section categories: MOORAGE WITHIN THE FORESHORE and MOORAGE REGISTRATION.

**STRATEGIC PLAN:**

This report does not impact the Cultus Lake Park Board's Strategic Plan.

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Prepared by:

Approved for Submission to the Board by:



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Jacquie Spencer  
Manager of Visitor Services, Accommodations  
and Bylaw Enforcement



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Joe Lamb  
Chief Administrative Officer





# Cultus Lake Park

## BOATING AND FORESHORE BYLAW

### Bylaw No. 1179, 2020

A Bylaw to regulate Boating and the Foreshore.

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Section 12 of the *Cultus Lake Park Act* (1932 and Amendments) enables the Cultus Lake Park Board to adopt Bylaws, and Section 9.2 (1) provides that Section 260 – Enforcement Powers of the *Community Charter* apply to the enforcement of the bylaws of the Board, and Section 261 – Payment of Fines and Other Penalties to Municipality under the *Community Charter* provides that fines and other penalties imposed and collected under or because of a Cultus Lake Park bylaw must be paid to the Park.

Every person who offends against any of the provisions of this Bylaw or who suffers or permits any act to be done in contravention or in violation of any of the provisions of this Bylaw, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this Bylaw, or who does any act or thing which violates any of the provisions of this Bylaw, will be in breach of this Bylaw, and will be liable to the fees as outlined in Schedule A of this Bylaw and the fines and provisions as outlined in the “Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

#### 1. TITLE

- 1.1 This Bylaw may be cited as “Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020”.

#### 2. INTERPRETATION

- 2.1 Words or phrases defined in the *British Columbia Interpretation Act*, *Motor Vehicle Act*, *Local Government Act*, *Community Charter* or any successor legislation, will have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.

#### 2.2 DEFINITIONS OF TERMS

“**Board**” means the elected Board for the Park.

“**Boat**” means any watercraft or vessel propelled on water by any means.

“**Boat Launch**” means a ramp from the shore into the lake that is used for the purpose of launching a boat or removing a boat from the water.



**“Boat Lift”** means a structure supported from the bottom of the lake which facilitates the removal of boats from the water and can allow for a boat to be stored above the water.

**“Buoy”** means an anchored float used for moorage purposes.

**“CAO”** means the Chief Administrative Officer; a position appointed by the Board.

**“Cured Concrete”** means providing adequate moisture, temperature, and time to allow the concrete to achieve the desired properties for its intended use.

**“Float Plane”** means an aircraft equipped with floats for landing on water.

**“Foreshore”** means the area under the Lease Agreement from the Ministry of Forests, Lands and Natural Resource Operations within Cultus Lake Park along the lakeshore, and 100 meters or 328 feet into the lake from the high water mark.

**“Grassed Area”** means the grassed area between the foreshore and lakeside residences and other such structures.

**“High water mark”** means the point that represents the maximum rise of a body of water over land.

**“Houseboat”** means a boat that can be moored for use as a dwelling.

**“Inflatable”** means a plastic or rubber object that must be filled with air before use; including, but not limited to: party islands.

**“Leaseholder”** means a person(s) having a current and valid lease with the Cultus Lake Park.

**“Moor”** means to attach a boat or ancillary or related equipment to a buoy or to anchor without a buoy, boat lift or wharf and leave unattended.

**“Mooring whips”** means an apparatus mounted to a wharf, used to secure a boat.

**“Owner”** means a person in possession or operation of a motor vehicle, boat, or ancillary or related equipment.

**“Park”** means the area within the Park boundaries and the foreshore assigned to the Park by the Province of British Columbia.

**“Park Staff”** means any person employed by The Park.

**“Person”** means a natural person, a company, corporation, partnership, firm, association, society, or party and the heirs, executors, administrators, occupier or tenant of leased land, personal or other legal representatives of a person to whom the context can apply according to law; however does not apply to Park Staff fulfilling or carrying out duties and responsibilities.

**“Personal Watercraft”** means a recreational watercraft that the rider sits or stands on, rather than inside as in a boat. Personal watercrafts are often referred to by the brand names such as Jet Ski, Wave Runner or Sea-Doo.

**“Public Area”** means any street, laneway, avenue, way, drive, boulevard, sidewalk, driveway, beach, wharf, school ground, grassed area, or such premises as the Board may from time to time designate.

**“Resident”** means the leaseholder; or a person(s) renting a residence within the Park as a permanent address from a leaseholder.

**“Swim Raft”** means a flat structure, typically made of planks, logs or barrels that floats on water and is used as a platform for swimmers.

**“Wharf”** means a structure on the shore extending out into the Park foreshore.

**2.3** In this Bylaw, unless the context otherwise requires, the singular will include the plural and the masculine includes the feminine gender.

**2.4** The headings contained in this Bylaw are for convenience only and are not to be construed as defining, or in any way limiting, the scope or the intent of the provisions of this Bylaw.

### **3. RULES AND REGULATIONS**

#### **3.1 GUIDELINES**

- (a) Every person operating or in the possession of a buoy, boat lift, mooring whips, boat, boat trailer or ancillary or related equipment thereto within the Park is subject to the rules and regulations as outlined below.
- (b) Any contravention of the provisions set out in this Bylaw that results in the removal of a buoy, boat lift, mooring whips, boat, boat trailer or ancillary or related equipment will be at the owner’s risk and expense.

#### **3.2 BOATING CONDITIONS IN THE PARK**

- (a) No person will launch or operate a motor boat from any lands in the Park if that motor boat is equipped with an exhaust system that permits the exhaust gases from the engine to be expelled directly into the air without first passing through the water unless the boat motor is equipped with a muffling device that ensures the exhaust gases from the engine are cooled and expelled without excessive noise.
  - i. No person will operate a motorboat powered by an engine equipped with the exhausting devices commonly described as dry stacks or dry headers;
  - ii. No person will operate a motorboat powered by an engine equipped with exhausting devices commonly described as water injected headers unless a properly operating muffler is installed;
  - iii. No person will operate a motorboat so as to cause noise which disturbs the peace, rest, enjoyment, comfort or convenience of the neighborhood or of persons in the vicinity.
- (b) No person will operate a boat in areas designated as swimming areas and dog swim areas.

- (c) No person will moor a boat to a public wharf.
- (d) No person will exceed the 5 km speed limit and conditions set out by the Park for operation of a boat in the foreshore.
- (e) No person will discharge any sewage, rubbish or petroleum wastes, from a boat within the Park.
- (f) No person will fuel a boat from a public wharf between the hours of 11:00 am and 7:00 pm.
- (g) No person will fuel a boat from the public boat launch, or any area within the foreshore, with the exception of 3.2 (f).

### **3.3 MOORAGE WITHIN THE FORESHORE**

- (a) No person will place or relocate a buoy, buoy anchor, boat lift, mooring whips, or other mooring device in the foreshore without written permission by the CAO.
- (b) Placement of all buoys is at the sole discretion of the CAO and must fall within the following parameters:
  - I. Minimum distance from the high water mark will be 25m.
  - II. There must a minimum distance of 15m from a wharf or another buoy.
- (c) No person will place a buoy within 25m from the high water mark, unless the moorage registrant has a valid, long term SPARC Card and written permission from the CAO.
- (d) A boat larger than 7.62m may need to be relocated to a buoy in an area with a larger than 15m distance from a wharf or another buoy.
- (e) Buoys' current locations may be required to be relocated as determined by the CAO. Reasons may include, but are not limited to, being too close to another buoy, swim line or impede access to a wharf.
- (f) No person will moor on a buoy anything other than a boat, personal watercraft, float plane or an inflatable.
- (g) No person will maintain more than one attachment on a buoy at any given time.
- (h) No person will install boat lifts, wharves, or mooring whips without the written permission of the CAO. A maximum of one (1) boat lift per residence be allowed and the placement of boat lifts is at the discretion from the CAO.
- (i) No person will replace or install a new swim raft without written permission from the CAO.
- (j) No person will moor or anchor a houseboat within the foreshore.
- (k) No person will occupy a motorboat overnight within the foreshore.
- (l) No person will moor a boat or ancillary or related equipment within the foreshore, unless it is moored to a compliant and registered buoy, on a boat lift or attached by authorized mooring whips.
- (m) No person will store or leave any boat or ancillary or related equipment on Park property overnight.
- (n) No person will chain or tether a boat or ancillary or related equipment to any tree in any way.



- (o) Any such boat, or ancillary or related equipment left in violation of subsections 3.3 (l), (m), and (n) above, will be moved to the Public Works Yard. Any article in storage for a period of 90 days will be disposed of. Whenever possible, owners will be notified before disposal. The Park is not liable for any damages as a result of the impoundment. An impoundment fee will be charged.

### **3.4 MOORAGE REGISTRATION**

- (a) Annual Registration is mandatory and due by March 15<sup>th</sup> for all registered moorage in the foreshore. The Cultus Lake Moorage Registration form must be completed in its entirety and the fee paid.
- (b) Registration forms and payment received following March 15 and prior to April 15 will incur a late fee.
- (c) No payment or registration will be accepted after April 15 and all non-registered or non-paid buoys will be removed from the foreshore at the owners' risk and expense. Removed buoys and anchor systems will be held for 30 days for pickup. Once a buoy has been removed by Park Staff, the buoy location will be forfeited.
- (d) If there are two registrants on the moorage registration form, both registrants must sign the form and the indemnity.
- (e) A buoy or boat lift location cannot be transferred to a new owner or sold with a residential property without the authorization of the Board.
- (f) If the registered buoy or boat lift owner no longer wants to maintain the buoy or boat lift location the Park must be notified, and the buoy or boat lift must be removed by owner.
- (g) If the owner of an existing swim raft wishes to retain control and assume liability for the swim raft, then the owner must register the swim raft each year with the Park. No annual fee will apply. If the owner does not wish to assume responsibility and liability, the swim raft will be removed by Park Staff. 30 days' notice will be given to the owner.
- (h) No person will place a buoy in the Cultus Lake Park foreshore unless it is Transport Canada compliant.
- (i) No person will place a buoy in the Cultus Lake foreshore unless it displays, in a conspicuous location and in a permanent and legible manner, a R# (residential house number), S# (Sunnyside site number) or NR# (a number supplied by the Park).
- (j) Buoy stickers must be affixed to registered buoys before July 1st.
- (k) It is the buoy owner's responsibility to ensure that any boat moored to their buoy maintains adequate liability insurance.
- (l) It is the responsibility of the buoy owner to ensure that they use cured concrete, as the only acceptable material for their anchors. Unacceptable anchors may be removed by Park Staff at the owners' risk and expense.
- (m) The buoy owner will be responsible for the integrity of their entire mooring system; anchor, chain, and buoy.
- (n) Park Staff will monitor the foreshore for non-complying and/or non-registered buoys.

- (o) Should a boat break loose from a buoy, if possible, the Park Staff will make their best efforts to contact the registered owner. The Park accepts no liability for boat rescue.

### **3.5 BOAT TRAILER PARKING**

- (a) Leaseholders and residents may park their boat trailer within their lease lot boundaries.
- (b) Daily vehicle and boat trailer parking is available in the designated parking areas within Lot B (Main Beach) for a fee.
- (c) Limited daily outdoor boat trailer parking is available for leaseholders and residents at the Public Works Yard from June 1 to September 30 for a fee.
- (d) Limited monthly outdoor boat trailer parking is available for leaseholders and residents at the Public Works Yard from October 1 to May 31 for a fee.

### **3.6 BOAT LAUNCH**

- (a) Leaseholders may purchase an annual boat launch permit from the Park Office for a fee.
- (b) A daily boat launch permit may be purchased from the parking meter in Lot C for a fee. Parking fees are not included in the boat launch fee.
- (c) Boat launch usage is included in the moorage registration fee.

## **4. FEES AND FINES**

- 4.1** All leaseholders, residents, visitors, and persons are subject to the fines and the provisions as outlined in Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 and Schedule A-3 in that bylaw
- 4.2** Each occurrence or day that a contravention of the provisions of this Bylaw exists or is permitted to exist will constitute a separate offence.
- 4.3** Any contravention of the provisions set out in this Bylaw that results in the removal of a buoy, boat, boat trailer or ancillary or related equipment thereto will be at the owner's risk and expense.

## **5. SEVERABILITY**

If any part of this bylaw is for any reason held invalid by a court or competent jurisdiction, the invalid portion will be severed and the severance will not affect the validity of the remainder.

## **6. REPEAL**

The Cultus Lake Park Boating and Foreshore Bylaw No. 1143, 2019 and all amendments are repealed.

**7. EFFECTIVE DATE**

This bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this XX day of XXXX, 2020

READ A SECOND TIME this XX day of XXXX, 2020

READ A THIRD TIME this XX day of XXXX, 2020

ADOPTED this XX day of XXXX, 2020

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David Renwick, Chair  
Cultus Lake Park Board

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Joe Lamb  
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true  
and correct copy of Cultus Lake Park  
Boating and Foreshore Bylaw No. 1179, 2020

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Chief Administrative Officer

**Schedule A**

**BOATING FEES**

Anchor removal.....	Actual cost + 25% overhead
Annual moorage registration fee (includes launch fees).....	\$500.00
Annual moorage registration late fee – March 16 - April 15.....	\$150.00
Annual boat launch permit.....	\$50.00
Daily boat launch fee.....	\$15.00
Daily outdoor boat trailer parking at Public Works Yard (leaseholders and residents only) June 1 to September 30.....	\$2.50/day
Monthly outdoor boat trailer parking at Public Works Yard (leaseholders and residents only) October 1 to May 31.....	\$65.00/month



## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** October 21, 2020 **FILE:** 0550

**SUBMITTED BY:** Jacquie Spencer,  
Manager of Visitor Services, Accommodations & Bylaw Enforcement

**SUBJECT:** Proposed Neighbourhood Golf Cart Bylaw

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#### PURPOSE:

To purpose of this report is to provide the Cultus Lake Park Board with the proposed Neighbourhood Golf Cart Bylaw.

#### RECOMMENDATION:

***THAT*** the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Neighbourhood Golf Cart Bylaw No. 1180, 2020.

#### DISCUSSION:

At the August 19, 2020 Cultus Lake Park Board Meeting, the Board requested staff to proceed with the development of a Golf Cart Bylaw.

Given the safety and parking concerns expressed by the RCMP, Griffin Security and the Cultus Lake Park Bylaw Compliance and Enforcement Officer, staff have taken this into consideration while drafting this Bylaw. Staff recommend that a permit to operate a Neighbourhood Golf Cart on Cultus Lake Park authorized roadways, only be available to residents of Cultus Lake Park, individuals with a valid drivers' licence with no restrictions, individuals with a registered SPARC Card in their name, issued by the Social Planning and Research Council of BC (SPARC BC), and individuals with the ability to park and store the Neighbourhood Golf Cart 100% within the leaseholders' property pins.

Further, eligible residents will be required to obtain a Neighbourhood Golf Cart Permit from the Park Office, have the SPARC Card present on the Golf Cart and accompanied by the resident that has been issued the SPARC Card, use the Golf Cart only during daylight hours, have daytime running lamps on the Neighborhood Golf Cart illuminated, only have passengers nine years of age or older, and only operate the Neighbourhood Golf Cart when the authorized roadways are clear of snow, ice and slush. Only electric powered Golf Carts not exceeding 32 km/hr. will be allowed, and Golf Carts will only be allowed on the designated Cultus Lake Park authorized roadways as shown on Schedule "B" of this Bylaw.

All residents that receive approval for a permit register the Neighborhood Golf Cart with the Insurance Corporation of British Columbia, obtain a licence for its operation and owner's certificate under the Insurance (Vehicle) Act.

Permit Holders will also be required to follow the equipment requirements for the Neighbourhood Golf Cart as listed under the Indemnity, Insurance and Hold Harmless Agreement attached to this Bylaw, Schedule "C"

Recommended fees include a \$25 application fee and a permit fee of \$150 annually.

#### **STRATEGIC PLAN:**

This report does not impact the Cultus Lake Park Board's Strategic Plan.

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Prepared by:



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Jacquie Spencer  
Manager of Visitor Services, Accommodations  
and Bylaw Enforcement

Approved for Submission to the Board by:



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Joe Lamb  
Chief Administrative Officer





# Cultus Lake Park

## NEIGHBOURHOOD GOLF CART BYLAW

### Bylaw No. 1180, 2020

A Bylaw to regulate Golf Cart Usage

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Section 12 of the *Cultus Lake Park Act* (1932 and Amendments) enables the Cultus Lake Park Board to adopt Bylaws, and Section 9.2 (1) provides that Section 260 – Enforcement Powers of the *Community Charter* apply to the enforcement of the Bylaws of the Board, and Section 261 – Payment of Fines and Other Penalties to Municipality under the *Community Charter* provides that fines and other penalties imposed and collected under or because of a Cultus Lake Park Bylaw must be paid to the Park.

Every person who offends against any of the provisions of this Bylaw or who suffers or permits any act to be done in contravention or in violation of any of the provisions of this Bylaw, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this Bylaw, or who does any act or thing which violates any of the provisions of this Bylaw, will be in breach of this Bylaw, and will be liable to the fees as outlined in Schedule A of this Bylaw and the fines and provisions as outlined in the “Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 and all amendments”.

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

#### 1. TITLE

- 1.1 This Bylaw may be cited as “Cultus Lake Park Neighbourhood Golf Cart Bylaw No. 1180, 2020”.

#### 2. INTERPRETATION

- 2.1 Words or phrases defined in the *British Columbia Interpretation Act*, *Motor Vehicle Act*, *Local Government Act*, *Community Charter* or any successor legislation, will have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.

#### 2.2 DEFINITIONS OF TERMS

“**Applicant**” means the resident that is applying for a Neighborhood Golf Cart permit.

“**Authorized parking areas**” means parking at Parking Lot A, B C, and the Cultus Lake Plaza where parking fees are required.

“**Board**” means the elected Board for Cultus Lake Park.



**“Bylaw Compliance and Enforcement Officer”** means a person acting as a Cultus Lake Park Bylaw Compliance and Enforcement Officer, or any other person acting in another capacity on behalf of the Cultus Lake Park Board.

**“Bylaw Notice”** means a ticket issued under the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 and all amendments.

**“CAO”** means the Chief Administrative Officer; a position appointed by the Board.

**“Daytime Running Lamp”** means a lamp that produces a steady-burning light signal intended to improve the visibility of a vehicle from the front and the front sides.

**“Emergency Brake”** means a mechanism designed to stop a vehicle after a failure of the service brake system.

**“Fee”** means a fee charged as outlined in Schedule “A” of this Bylaw.

**“Headlamp”** means a lighting device that produces an upper beam, a lower beam, or both.

**“Authorized roadway”** means the street, road, lane, , or other way open to use by the public, in a neighborhood golf cart, as defined under the *Motor Vehicle Act* See Schedule “B”.

**“Leased lot”** means land, with or without improvements, located within the Park, used for residential and/or commercial purposes.

**“Leaseholder”** means a person(s) having a current and valid lease with the Cultus Lake Park.

**“Neighbourhood Golf Cart”(NGC)** means a Golf Cart that

- a) has 2 axles and 4 wheels
- b) has a minimum seating capacity for 2 persons and a maximum seating capacity for 4 persons,
- c) has a motor that is not capable of propelling the golf cart faster than 32km/hr. on a paved level surface and,
- d) meets the equipment requirements of section 24.215(1) and (2) of the *Motor Vehicle Act*

**“Park”** means the area within the Park boundaries as outlined in the *Cultus Lake Park Act. 1932*, and the foreshore assigned to the Park by the Province of British Columbia.

**“Park Staff”** means any person employed by the Park

**“Parking Brake”** means a mechanism designed to prevent the movement of a stationary vehicle.

**“Permittee”** means a resident who holds a valid permit from Cultus Lake Park to operate a Golf Cart on the Cultus Lake authorized roadways..

**“Resident”** means the leaseholder or a person(s) renting a residence within the Park as a permanent address from a leaseholder.



**"Seat Belt Anchorage"** means any component of a vehicle, other than the webbing or straps, involved in transferring seat belts loads to the vehicle structure, including the attachment hardware, seat frames, seat pedestals, the vehicle structure and any part of the vehicle whose failure causes separation of the belt from the vehicle structure.

**"Seat Belt Assembly"** means any strap, webbing or similar device designed to secure a person in a vehicle in order to mitigate the results of any accident, and includes all necessary buckles and other fasteners and all attachment hardware but does not include any strap, webbing or similar device that is part of a built-in restraint system.

**"Substantiated"** means that a reported Bylaw violation was investigated, and credible evidence was gathered that supported the reported allegation.

**"Unauthorized roadway"** means the street, road, lane, or other way closed to use by the public, in a NGC, as defined under the *Motor Vehicle Act*. See Schedule "B".

- 2.3 In this Bylaw, unless the context otherwise requires, the singular will include the plural and the masculine includes the feminine gender.
- 2.4 The headings contained in this Bylaw are for convenience only and are not to be construed as defining, or in any way limiting, the scope or the intent of the provisions of this Bylaw.

### 3. GENERAL REGULATIONS

- 3.1 A Permit to operate a NGC on Cultus Lake Park authorized roadways will only be available to;
  - (a) residents of Cultus Lake Park,
  - (b) individuals with a valid drivers' licence with no restrictions,
  - (c) individuals with a registered SPARC Card in their name, issued by the Social Planning and Research Council of BC (SPARC BC), and
  - (d) Individuals with the ability to park and store the NGC 100% within the leaseholders' property pins.
- 3.2 No person will operate a NGC on Cultus Lake Park authorized roadways without a valid NGC permit issued from the Cultus Lake Park Office.
- 3.3 No person will operate a NGC that is on a Cultus Lake Park authorized roadway unless
  - (a) the valid permit is in the NGC,
  - (b) the SPARC Card is in the NGC and must be accompanied by the resident that has been issued the SPARC Card,
  - (c) the use occurs during the period beginning ½ hour before sunrise and ending ½ hour after sunset, the daytime running lamps on the NGC are illuminated,
  - (d) all persons will wear a seatbelt assembly while the NGC is in operation,
  - (e) every person in the NGC is at least 9 years of age,
  - (f) no pets allowed when the NGC is in operation, and
  - (g) the authorized roadway is clear of snow, ice, and slush.



- 3.4 The permittee must register the NGC with the Insurance Corporation of British Columbia, obtain a licence for its operation and owner's certificate under the *Insurance (Vehicle) Act*.
- 3.5 NGC must be electric powered only, and not exceed a 32 km/h speed rating (20MPH)
- 3.6 NGC may only be permitted on the designated Cultus Lake authorized roadways as shown in Schedule "B" of this Bylaw.
- 3.7 The resident operating a NGC on the Cultus Lake authorized roadways, must on request of a Bylaw Compliance & Enforcement Officer, present the NGC permit and SPARC Card registered in their name.
- 3.8 All NGC permittees are responsible for ensuring their NGC is parked completely on the leaseholder's property.
- 3.9 When NGC is off leaseholder's property, the NGC must be parked in authorized parking areas only and abide by the Cultus Lake Park Parking and Traffic Regulation Bylaw.1154, 2019 and all amendments.
- 3.10 Annual NGC permits will be valid for (1) year, to commence on January 1 and to be terminated on December 31 of each year and fees will not be prorated.
- 3.11 No person will obstruct a Bylaw Compliance and Enforcement Officer in the fulfilment of his or her duties under this Bylaw.

#### **4. NEIGHBOURHOOD GOLF CART REQUIREMENTS**

- 4.1 The NGC must meet the equipment requirements as per Schedule C of this Bylaw.

#### **5. PERMIT APPLICATION PROCESS**

- 5.1 Applicant must submit application form to the Cultus Lake Park Office, along with all supporting documentation required as noted on the application, as shown in Schedule "C" of this Bylaw.
- 5.2 All NGC permit applications will be reviewed and approved or denied by the Cultus Lake Pak CAO or Manager of Visitor Services, Accommodations & Bylaw Enforcement.
- 5.3 The applicant will be notified on the status of the application.
- 5.4 If approved, the applicant will be required to pay the NGC permit fee.
- 5.5 Once the NGC permit fee has been received, the applicant will receive a NGC permit and permit number that must always be displayed on the rear of the NGC and be clearly visible.

#### **6. PERMIT RENEWAL PROCESS**

- 6.1 Annual NGC permit renewal form and invoices will be mailed from the Cultus Lake Park office to the NGC permittee no later than 30 (thirty) days prior to the



expiration date of December 31, of each year. If payment is not received by the due date, a new application and application fee will need to be processed.

- 6.2** Permits will be subject to proof of annual insurance and renewal of SPARC Card based on expiry date.
- 6.3** Upon submission of a renewal for a NGC Permit, Park staff will review Park records to determine if there any concerns with the NGC usage. In considering an application for NGC permit renewal, the Park staff may:
- (a) consider whether a NGC permit held by the applicant has been revoked in the preceding two (2) permit periods.
  - (b) consider not renewing the NGC permit, if there are Park records that show there were more than three substantiated reports of any Cultus Lake Bylaw violation occurring regarding the NGC storage or usage.
  - (c) withhold approval of a permit if an applicant and/or leaseholder has outstanding unpaid penalties issued under the Bylaw Notice Enforcement Bylaw No. 1140, 2019.
- 6.4** Once the renewal process is complete and the applicant has their new permit, the permittee must ensure they continue to abide by all the conditions for operating a NGC as set out in this Bylaw and pay the renewal fee.

## **7. REVOKING CANCELLATION OR REFUSAL OF PERMIT**

- 7.1** Cultus Lake Park Staff may cancel the permit if
- (a) the Park becomes aware that the NGC does not meet the requirements for a NGC, or
  - (b) the Park becomes aware that the owner or a person operating the owner's NGC has contravened 3.3, 3.4, 3.5 and 3.6 of this Bylaw.
- 7.2** Revoking, cancellation or refusal of a NGC Permit will be at the sole discretion of the CAO in consultation with the Manager of Visitor Services, Accommodations and Bylaw Enforcement.
- 7.3** Where the application for a NGC Permit is refused, or a NGC Permit is cancelled or revoked, notice will be provided to the applicant or permittee who is subject to the decision. The applicant or permittee is entitled to have the Board reconsider the matter.
- 7.4** A notice under Section 6.3 of this Bylaw, will be issued to the applicant or permittee or delivered by registered mail to the address given by the applicant or permittee on the application for the permit within 14 days.
- 7.5** An applicant or permittee who wishes to have the Board reconsider the refusal, revocation or cancellation of a NGC Permit will give written notice of its request for reconsideration to the CAO and such notice must include a description of the grounds upon which the request for reconsideration is made. Such request must be made within 28 days of the date on the letter noted in Section 6.3 of this Bylaw. Where the request for reconsideration has not been received within the time specified, the applicant will have lost the right for reconsideration.

**7.6** Upon receipt of a written notice under Section 6.4 of this Bylaw, CAO will respond within 28 days.

**8. FEES AND FINES**

**8.1** All leaseholders, residents, visitors, and persons are subject to the fees as outlined in Schedule A of this Bylaw and the provisions and fines as outlined in Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 and all amendments and Schedule A-19 in that Bylaw.

**8.2** Each occurrence or day that a contravention of the provisions of this Bylaw exists or is permitted to exist will constitute a separate offence.

**8.3** See Schedule A for the list of Fees.

**9. SEVERABILITY**

If any part of this Bylaw is for any reason held invalid by a court or competent jurisdiction, the invalid portion will be severed, and the severance will not affect the validity of the remainder.

**10. EFFECTIVE DATE**

This Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this XX day of XXX, 2020

READ A SECOND TIME this XX day of XXX, 2020

READ A THIRD TIME this XX day of XXXX, 2020

ADOPTED this XX day of XX 2020

---

David Renwick, Chair  
Cultus Lake Park Board

---

Joe Lamb  
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true  
and correct copy of Cultus Lake Park Neighbourhood Golf Cart  
Bylaw No. 1180, 2020

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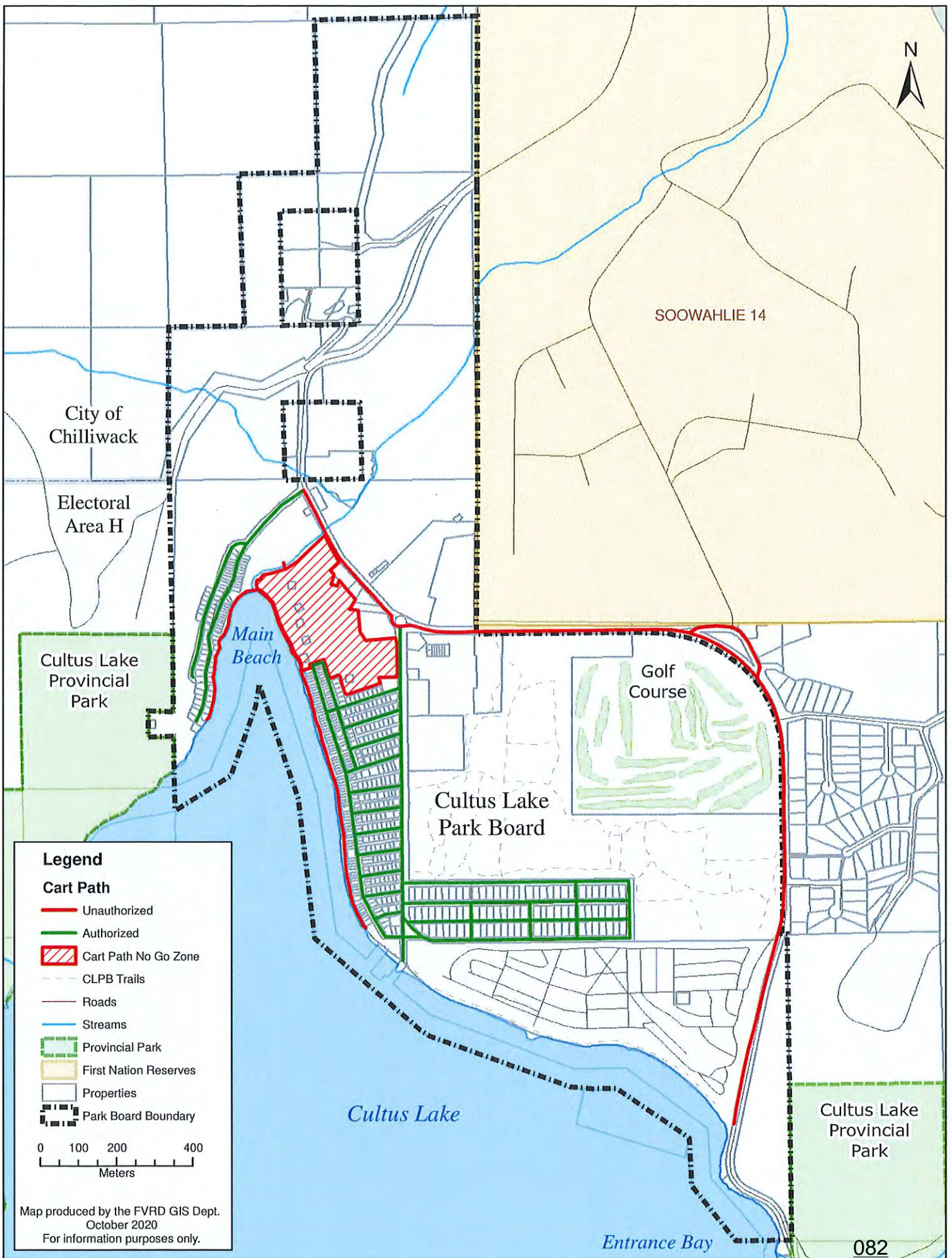
Chief Administrative Officer



**SCHEDULE "A"**

**Fees**

Application Fee.....	\$25
Permit Fee.....	\$150
Annual Permit Renewal Fee.....	\$150





## INDEMNITY, INSURANCE & HOLD HARMLESS AGREEMENT

The Permit Holder(s) will indemnify and hold harmless Cultus Lake Park and its officers, officials, employees and agents from and against all losses, claims, demands, payments, suits, actions, recoveries, and judgments of every nature and description brought or recoverable against it or them by reason of any negligent act, negligent error, or negligent omission of the neighborhood golf owner and/or operator, Permittee, his/her agents, or employees for the use of this permit within the designated Cultus Lake Park areas.

Furthermore, the Permit Holder(s) will procure and maintain for the duration of this permit agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the use of the neighborhood golf cart by Permit Holder(s), his agents, representatives, employees or subcontractors.

The Permit Holder(s) hereby acknowledges and agrees:

- That I have a current, long term SPARC BC Permit;
- That the neighborhood golf cart noted in this permit is considered a motor vehicle and I agree that the operators 'drivers of this golf card are subject to the same rules and regulations as with other vehicles (including a driver's license copy attached);
- That the neighborhood golf cart noted in this permit is required to be insured by ICBC) copy of the insurance attached); and
- That, as the Permit Holder(s), I have made myself familiar with Part of Division 24 of the Motor vehicle Act Regulations, BC Reg. 26/58 which governs neighborhood golf carts, and I agree to abide by these regulations in the operation of the neighborhood golf cart noted in this permit

Equipment requirements for neighborhood golf carts:

- A neighborhood golf cart must have the following equipment:
  - Steering wheel;
  - Service brakes;
  - A parking or emergency brake that, when applied, will alone stop and hold stationary the golf cart;
  - A rear view mirror;
  - A horn;
  - Tires that do not have any of the following defects:
    - A cord break or air leak
    - Cracks, cuts or snags on the tread or sidewall of these tires that exceed 2.5 cm in length and exposure the ply cords
  - Daytime running lamps mounted on the front of the golf cart;
  - A lamp type turn signal system consisting of
    - 2 lamps mounted on the front of the golf cart that are capable of displaying flashes of white or amber light that are visible to the front, and
    - 2 lamps mounted on the rear of the golf cart that are capable of displaying flashes of red or amber light that are visible to the rear;
  - 2 red stop lamps that are
    - Illuminated exclusively on application of the service brakes, and
    - Mounted on the rear of the golf cart near the sides of the golf cart;
  - 2 amber reflectors mounted on the side of the golf cart near the front and 2 red reflectors mounted on the rear of the golf cart; and
  - A seat belt assembly for each seat in the golf cart.



Attachments: copy of the current BC Drivers License  
copy of current ICBC insurance document  
copy of current SPARC BC permit

Signed \_\_\_\_ this day of \_\_\_\_\_ at \_\_\_\_\_ 20\_\_ at \_\_\_\_\_ British Columbia

\_\_\_\_\_

Applicant Signature

\_\_\_\_\_

Witness Signature

\_\_\_\_\_

Please Print Name

\_\_\_\_\_

Please Print Name



## REPORT/RECOMMENDATION TO BOARD

**DATE:** October 21, 2020 **FILE:** LR 532

**SUBMITTED BY:** Joe Lamb  
Chief Administrative Officer

**SUBJECT:** FVRD Referral for DVP 2020-19 – 532 Park Drive

---

### PURPOSE:

To Provide the Board with information and a request from the FVRD for feedback regarding a DVP for 532 Park Drive.

### RECOMMENDATION:

***THAT** the Cultus Lake Park Board send a letter to the FVRD in support of Development Variance Permit No. 2020 -19 for 532 Park Drive to increase the height regulation for an accessory building from 13 feet to 14.6 feet.*

Or

***THAT** the Cultus Lake Park Board send a letter to the FVRD not in support of Development Variance Permit No. 2020 -19 for 532 Park Drive to increase the height regulation for an accessory building from 4 meters (13 feet) to 4.45 meters (14 feet 6 inches).*

### DISCUSSION:

On October 7, 2020 the Chief Administrative Officer received a letter from the FVRD asking for input regarding a development variance request for an accessory building located at 532 Park Drive. This building was constructed without a building permit and was identified through a complaint to the FVRD Bylaw enforcement Department.

The DVP is to increase the allowable height of an accessory building on the property from the zoning bylaw of 4 meters (13 feet) to the current height of this building at 4.45 meters (14.6 feet).

The Cultus Lake Park Board has approved one other accessory building height variance in the past on Park Drive. In September of 2011 a DVP was granted for 520 Park Drive varying the height from 3.96m (12.99 feet) to 5.69m (18.67 feet), again in this instance, the building was constructed prior to the request for a DVP varying the height.

The Cultus Lake Park Board has denied one other accessory building height variance request in the past on Park Drive in September of 2016 a DVP was requested for 530 Park Drive varying the height from 3.96m (12.99 feet) to 6.61m (21.7 feet).

Photos of the property in reference are attached.

**STRATEGIC PLAN:**

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by: Joe Lamb



---

Joe Lamb  
Chief Administrative Officer



# 532 Park Drive







File Number: 3090-20 2020-19

October 7, 2020

Joe Lamb  
Acting Chief Administrative Officer  
Cultus Lake Park  
4165 Columbia Valley Highway  
Cultus Lake, BC V2R 5B5  
Delivered via Email: [joe.lamb@cultuslake.bc.ca](mailto:joe.lamb@cultuslake.bc.ca)

## RE: REFERRAL FOR DVP 2020-19 – 532 PARK DR.

The Fraser Valley Regional District has received a Development Variance Permit Application for the property located at 532 Park Drive. We are inviting you to provide comments on the enclosed application. The variance is to increase the height of a prefabricated accessory building from 13.0 feet to 14.6 feet. The requested variance is required for a building permit to be issued for the structure.

It would be appreciated if you would examine this application from the viewpoint of Cultus Lake Park bylaws, regulations, policies and operations.

This referral to Cultus Lake Park does not replace or duplicate the public notification process. All neighbours within 30 metres of the subject property will receive a notice in the mail describing the application and providing details of when the application will be considered by the Fraser Valley Regional District Board. Neighbours should submit their comments directly to FVRD.

In order to expedite the processing of the application, Cultus Lake Park's response is appreciated by November 7, 2020. After this date, the application will be considered by the Fraser Valley Regional District Board.

If you require any additional information or require an extension to the above timeline, please feel free to contact Gavin Luymes at [gluymes@fvrd.ca](mailto:gluymes@fvrd.ca) or (604) 702-5074.

Yours sincerely,

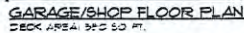
Gavin Luymes  
Planning Technician

cc: Applicant

Taryn Dixon, Electoral Area Director, Area H

Attachment: Application





ALL CONSTRUCTION IS TO COMPLY WITH THE 2010 EDITION OF THE BRITISH COLUMBIA BUILDING CODE AS WELL AS ALL OTHER LOCAL CODES, BYLAWS AND ORDINANCES.

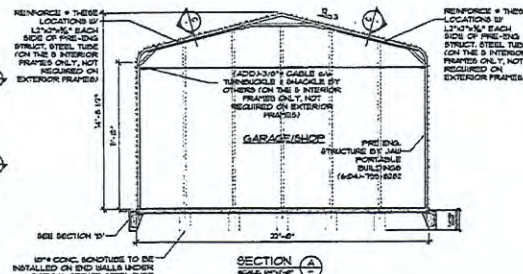
2. STRUCTURAL STEEL SHALL HAVE A MINIMUM YIELD STRENGTH OF 33ksi

-Ss= 0.22pcf  
-Gp= (0.47)ps, 1.20pcf  
-Gs= (0.22) 0.55  
-Gs= (0.24) 0.562  
-Fp= 0.247  
-SITE CLASS 11

-Ss= 0.35pcf  
-Gs= (0.24) 0.571  
-Gs= (0.25) 0.571  
-Fp= 0.247

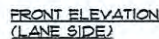
ENGINEERING PROVIDED BY T & ENGINEERING INC.  
ENGINE NUMBER 04-021-0006

REINFORCE \*  
LOCATE  
L200X100  
SIDE OF FR  
STRUCT. STEEL  
ON THE 0 IN  
FRAMES AND  
REQUIRE

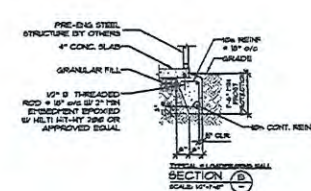


15th CO

INSTALLED ON END WALLS UNDER  
VERTICAL STRUCT. STEEL TUBE  
MEMBERS BY MIN. FROST  
PROTECTION MAINTAINED.  
- 1/2" THREADED ROD AS PER  
SECTION "B" INTO EXISTING BLK



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ZONE=R-1 LOT SIZE = 697.34M2  
MAX. LOT COVERAGE = 60M2  
EXISTING LOT COVERAGE = 11.89M2  
PROPOSED NEW STRUCTURE COVERAGE = 51.09M2  
TOTAL COVERAGE = 62.98M2

LOT 532, NEW WESTMINSTER DISTRICT LEASE  
CULTUS LAKE PARK  
PID:  
FOLIO: 733.07001.532

11/09/2020 - ISSUED FOR PERMIT  
09/09/2020 - ISSUED FOR CLIENT REVIEW  
28/08/2020 - ISSUED FOR CLIENT REVIEW

**DRAWN BY:**  
**AUSBRIDGE DESIGN**  
**PHONE NUMBER:**  
604-738-1344  
**ADDRESS:**  
47214 VISTA PLACE  
CHILLIWACK, BC  
V2R 0R9  
**EMAIL:**  
drew@ausbridgedesign.com



SCALE: 1/4" = 1'-0"  
DATE: 28/08/2020

CLIENT:  
RICHARD GROENEVELD

1-778-808-7693

PROJECT TITLE:  
GARAGE/SHOP  
532 PARK DRIVE  
CULTUS LAKE, B.C.

**SHEET TITLE:**  
SITE PLAN  
FLOOR PLAN  
SECTIONS &  
ELEVATIONS

DRAWING No.: 01-01





SCHEDULE A-4

Permit Application

I / We hereby apply under Part 14 of the Local Government Act for a;

☒ Development Variance Permit

☐ Temporary Use Permit

☐ Development Permit

An Application Fee in the amount of \$\_\_\_\_\_ as stipulated in FVRD Application Fees Bylaw No. 1231, 2013 must be paid upon submission of this application.

Civic Address 532 Park Drive Cultus Lake VAR 428 PID 700-004-466

Legal Description Lot \_\_\_\_\_ Block \_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ Plan \_\_\_\_\_  
Cultus Lake Park Board Lease Lot 532

The property described above is the subject of this application and is referred to herein as the 'subject property.' This application is made with my full knowledge and consent. I declare that the information submitted in support of the application is true and correct in all respects.

Owner's  
Declaration

Name of Owner (print)	Signature of Owner	Date
Richard Groeneveld		Sept 20, 2020
Name of Owner (print)	Signature of Owner	Date
Kelly Groeneveld		Sept 20, 2020

Owner's  
Contact  
Information

Address <u>532 Park Dr.</u>		City <u>Cultus Lake</u>
Email <u>[REDACTED]</u>		Postal Code <u>VAR 428</u>
Phone <u>[REDACTED]</u>	Cell <u>[REDACTED]</u>	Fax <u>[REDACTED]</u>

Office Use Only	Date	File No.
	Received By	Folio No.
	Receipt No.	Fees Paid: \$

I hereby give permission to \_\_\_\_\_ to act as my/our agent in all matters relating to this application.

Only complete this section if the applicant is NOT the owner.

Signature of Owner	Date
Signature of Owner	Date

Agent's contact information and declaration

Name of Agent		Company
Address		City
Email		Postal Code
Phone	Cell	Fax

I declare that the information submitted in support of this application is true and correct in all respects.

Signature of Agent	Date
--------------------	------

Property Size 7500 sq ft Present Zoning RIA  
Existing Use parking, car + boat  
Proposed Development detached garage

Proposed Variation / Supplement Building size has already been confirmed by FVRO, a variance is being requested for building height. Garage/shop is 14'6" at its highest point. This is to accommodate boat height

(use separate sheet if necessary)

Reasons In Support of Application Building height is in line with multiple other garages built on our lane, it accommodates a door tall enough for boat / tower + helps to eliminate on street parking. Building is on lane + not visible from roadway. All set backs and lot lines are well within specified limits, as is lot coverage. Once complete this will better our laneway. Only purpose of this building is for boat + car storage. No plumbing services connected.



## Provincial Requirements

(This is not an exhaustive list; other provincial regulations will apply)

### Riparian Areas Regulation

Please indicate whether the development proposal involves residential, commercial, or including vegetation removal or alteration; soil disturbance; construction of buildings and structures; creation of impervious or semi-pervious surfaces; trails, roads, docks, wharves, bridges and, infrastructure and works of any kind – within:

yes  
☐

no  
☒

30 metres of the high water mark of any water body

yes  
☐

no  
☒

a ravine or within 30 metres of the top of a ravine bank

"Water body" includes; 1) a watercourse, whether it usually contains water or not; 2) a pond, lake, river, creek, or brook; 3) a ditch, spring, or wetland that is connected by surface flow to 1 or 2 above.

Under the *Riparian Areas Regulation* and the *Fish Protection Act*, a riparian area assessment report may be required before this application can be approved.

### Contaminated Sites Profile

Pursuant to the *Environmental Management Act*, an applicant is required to submit a completed "Site Profile" for properties that are or were used for purposes indicated in Schedule 2 of the *Contaminated Sites Regulations*. Please indicate if:

yes  
☐

no  
☒

the property has been used for commercial or industrial purposes.

If you responded 'yes,' you may be required to submit a Site Profile. Please contact FVRD Planning or the Ministry of Environment for further information.

### Archaeological Resources

Are there archaeological sites or resources on the subject property?

yes  
☐

no  
☒

I don't know  
☐

If you responded 'yes' or 'I don't know' you may be advised to contact the Archaeology Branch of the Ministry of Tourism, Sport and the Arts for further information.



When providing Application Forms to the applicant, Regional District staff shall indicate which of the following attachments are required for this application. **Additional information may also be required at a later date.**

	Required	Received	Details
<b>Location Map</b>			Showing the parcel (s) to which this application pertains and uses on adjacent parcels
<b>Site Plan</b>			Reduced sets of metric plans
At a scale of:			North arrow and scale
1: _____			Dimensions of property lines, rights-of-ways, easements
			Location and dimensions of existing buildings & setbacks to lot lines, rights-of-ways, easements
			Location and dimensions of proposed buildings & setbacks to lot lines, rights-of-ways, easements
			Location of all water features, including streams, wetlands, ponds, ditches, lakes on or adjacent to the property
			Location of all existing & proposed water lines, wells, septic fields, sanitary sewer & storm drain, including sizes
			Location, numbering & dimensions of all vehicle and bicycle parking, disabled persons' parking, vehicle stops & loading
			Natural & finished grades of site, at buildings & retaining walls
			Location of existing & proposed access, pathways
			Above ground services, equipment and exterior lighting details
			Location & dimensions of free-standing signs
			Storm water management infrastructure and impermeable surfaces
			Other:
<b>Floor Plans</b>			Uses of spaces & building dimensions
			Other:
<b>Landscape Plan</b>			Location, quantity, size & species of existing & proposed plants, trees & turf
Same scale as site plan			Contour information ( _____ metre contour intervals)
			Major topographical features (water course, rocks, etc.)
			All screening, paving, retaining walls & other details
			Traffic circulation (pedestrian, automobile, etc.)
			Other:
<b>Reports</b>			Geotechnical Report
			Environmental Assessment
			Archaeological Assessment
			Other:

The personal information on this form is being collected in accordance with Section 26 of the *Freedom of Information and Protection of Privacy Act, RSBC 1996 Ch. 165* and the *Local Government Act, RSBC 2015 Ch. 1*. It will only be collected, used and disclosed for the purpose of administering matters with respect to planning, land use management and related services delivered, or proposed to be delivered, by the FVRD. Questions about the use of personal information and the protection of privacy may be directed to the FVRD Privacy Officer at 45950 Cheam Avenue, Chilliwack, BC V2P 1N6, Tel: 1-800-528-0061 [FOI@fvrd.ca](mailto:FOI@fvrd.ca).



## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** October 21, 2020 **FILE:** 0550

**SUBMITTED BY:** Warren Mazuren  
Cultus Lake Fire Chief

**SUBJECT:** Cultus Lake Fire Department Rescue Boat

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#### PURPOSE:

To provide the Board with information and reasoning on the need for an aquatic rescue vessel (rescue boat).

#### RECOMMENDATION:

***THAT*** the Cultus Lake Park Board accepts the donation of the rescue boat and authorizes trained members of the Cultus Lake Fire Department to use the "Fire Rescue Boat" for rescue services; and

***THAT*** Cultus Lake Park Board authorize the Fire Chief, in conjunction with the Chief Administrative Officer and the Chief Financial Officer, to create a plan for use, maintenance and costs associated with the use of the "Fire Rescue Boat."

#### DISCUSSION:

During the busy summer months, the Cultus Lake Fire Department (CLVFD) responds to many incidents both in and around Cultus Lake. Many of these events are related to boating incidents and or near drowning events. Currently the members of the CLVFD respond to these incidents day or night and are restricted to the shore or the heights of turnout gear boots they wear.

In 2020 there were several incidents that members of the CLVFD were asked to attend to the scene and unable to help and feel the use of a rescue boat would have been helpful.

On May 5 at approximately 1730 hours a call for help came in with respect to a vehicle that was run off the road and into the lake. There was a concern that there may have been an individual in the submerged vehicle. Thanks to the quick reaction of a passer-by the patients were able to make it to the shore. We are very thankful for the favorable outcome on this call.

On July 25 at approximately 1500 hours a call came in regarding a missing swimmer at the Entrance Bay day use area. Due to traffic congestion the members of the CLVFD were not able to respond in as timely a manner as members of the public were searching the shoreline for the individual. The individual was found, by another member of the public. The outcome of this event was not favorable.

On July 31 at approximately 1500 hours a call came in to attend an incident that occurred on the water with two watercrafts. The injured party was able to make it to the docks and the members of the CLVFD were able to assist the helicopter land transport the patient to a higher level of care.



On Aug 14 at approximately 1600 hours a call came in with respect to a near drowning incident involving three patients at the Entrance Bay day use area. The traffic on the day was again heavy and CLFD members had a slower than expected response time.

These are just some of the examples of the many emergencies that happen in and around our community. We feel that the ability and use of a rescue boat would have made a very positive impact on the effectiveness of our response. CLFD members know from past practice, that future potential around Cultus Lake water related incidents will continue to happen and would like to look at ways to make our response the most effective for our beloved community.

### **Needs Assessment:**

The need for a rescue boat is long overdue for the residents and visitors of all of Cultus Lake and not just Cultus Lake Park. This need is also recommended in the Community Wildfire Protection Plan adopted by the Board.

If we can shorten the time to the patient's side, we can and would increase the likelihood of a favorable outcome for the patient. Having a rescue boat as a resource for the CLVFD would allow us to establish a more secure scene at Community events, like the fireworks at Cultus Lake Days.

Response to forest fires in our area where vehicle access is limited would be an asset to the community and surrounding areas. This would give the ability to move resources quickly along the shore and using the lake to draft out of would be a great asset.

Mutual Aid calls with Columbia Valley/Lindell Beach would need to be considered as we have an agreement to provide Mutual Aid in their community as well. They don't have access to a boat to protect their beaches, and in the case of a large forest fire, emergency evacuation on the only road out of the lake could be compromised causing members of their community to be trapped.

### **Costs Assessment:**

Cost for the purchase of the rescue boat has been fund-raised through our community and beyond through a "Go Fund Me Page".

Ongoing costs include maintenance costs of the vessel, engine, trailer, annual insurance costs and the unforeseen costs that are associated with any vehicle and equipment purchases. The vessels itself should require very little in the way of maintenance. The engine would require fuel, mix, fuel stabilizers, as well as periodic trailer maintenance, etc. The expected cost for the entire unit, boat motor and trailer should be less than \$3000 annually.

Equipment cost for the required Personal Protection Equipment (PPE) for a team of six senior members to perform searching would be around \$5000 initially.

Additionally, there may be minor licensing costs to get enough members certified with the correct licensing. Training costs will also need to be considered. Further to that, members of the CLVFD receive no reimbursement for any courses provided to them by the fire department. There will be costs associated with providing the training annually, however the current operational training budget allows us to reach this objective with no additional funding needed.

There is currently enough revenue in the Operating Budget to absorb all costs associated with the purchase of the new boat without additional funding. Proper tracking for the next two to three years would provide a clearer picture of actual costs associated with this purchase.

New potential for Calls. CLVFD members are currently attending all near drowning and drowning calls as well as water related accidents within our area of Cultus Lake. If we were to

attend five additional calls per year with 8 members attending for 2 hours the cost to the firehall would amount to \$1440.00 annually.

I believe we currently have enough money in the Operating budget to absorb all costs associated with the purchase of the new boat without additional funding. Proper tracking for the next two to three years will provide a clearer picture of actual costs associated with this purchase.

### **Training and Implementation:**

We would expect to have this in-service early spring of 2021. It would be required to have nominal training of members to run the boat and specialized training for the members interested in the rescue factor of the boat.

An Operating Procedure (OG) would need to be developed for CLFD department needs. This would outline the fact that we are only searching in shallow waters, with only snorkels, fins, wetsuits, and personal floatation devices at a depth no greater than 3-4 meters and no further from the shore, or vessel, the same distances.

Consideration on the time of day and time of year will have to be reviewed many other factors. Other departments and resources have been contacted to review examples of Standard Operating Procedures (SOP's) from other departments that have gone through this process already.

CLVFD is lucky enough to have a Professional Association of Diving Instructors member currently on staff, with both Open Water Diver and Advanced Open Water Diver and PADI rescue diver endorsements. We aim to create an in-house "Rescue Swimmer Program" geared towards swim searching in shallow water with the use of snorkels and associated gear using a grid pattern to try and locate underwater and unconscious patients.

We also received an offer from John Webb, a former Coast Guard rescue diver, currently an officer with the Royal Canadian Marine Search and Rescue, who has offered his services to help with creating a new Operating Guideline (OG) as well as training and maintenance of our potential program.

Storage considerations are also being considered. We expect that during the busy summer months the vessel would be either anchored in the lake or moored to a wharf for easy access. During the other times of year there is room next to the Firehall that is currently under 24 hours surveillance for the boat and trailer to be stored ready for use.

**Under no circumstances do we expect to be using SCUBA gear and such for deep water dives, or to be called in the place of Chilliwack Search and Rescue or the RCMP dive team for recoveries.**

### **STRATEGIC PLAN:**

This report does not impact the Board's Strategic Plan Initiative.

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Prepared by:



---

Warren Mazuren  
Fire Chief

Approved for submission to the Board:



---

Joe Lamb  
Chief Administrative Officer

**Cultus Lake Park Board  
Bylaw No. 2008-02  
FIRE DEPARTMENT BYLAW**

---

A bylaw to provide for the establishment and operation of the Cultus Lake Volunteer Fire Department

Whereas Section 12 of the Cultus Lake Park Act (1932 and Amendments) enables the Cultus Lake Park Board to make Bylaws;

Now, therefore, the Cultus Lake Park Board in open meeting assembled enacts as follows:

1. This Bylaw may be cited for all purposes as Cultus Lake Park Bylaw 2008-02 Fire Department Bylaw.
2. In this Bylaw, unless the context otherwise requires:

**ADMINISTRATOR** means the person appointed by the Cultus Lake Park Board as the Chief Administrative Officer of the Cultus Lake Park Board;

**APPARATUS** means any vehicle provided with machinery, devices, or equipment and used or intended to be used by the Department for fire fighting or in response to any other incident, and includes a Department vehicle used to transport officers, members or equipment;

**BOARD** means the Cultus Lake Park Board;

**DEPARTMENT** means the Cultus Lake Volunteer Fire Department;

**EQUIPMENT** means all tools, contrivances, devices and materials used or intended to be used by the Department to combat an incident or other emergency;

**FIRE CHIEF** means the person appointed as head of the Cultus Lake Volunteer Fire Department;

**FIRE PROTECTION** means all aspects of fire safety including but not limited to fire prevention, fire fighting or suppression, pre-fire planning, fire investigation, public education and information, and training and other staff development;

**INCIDENT** means a fire, a situation where a fire or explosion is imminent, and any other emergency situation that may cause harm to persons or property and to which the Department has a responsibility to respond;

**MEMBER** means a person appointed to the Department other than the Fire Chief or an officer;

**OFFICER** means a person in the Department who has been appointed as a Deputy Chief, Assistant Chief/Training Officer, Captain or Lieutenant.



## GENERAL PROVISIONS

3. The Fire Chief shall be appointed by Board resolution. The Administrator shall forward the results from the yearly Fire Chief election, which shall take place at the first fire practice of January, and shall be brought forward as a recommendation to the Board for its consideration.

4. The Deputy Chief shall be appointed by Board resolution. The Administrator shall forward the results from the yearly Deputy Fire Chief election, which shall take place at the first fire practice of January, and shall be brought forward as a recommendation to the Board for its consideration. The Fire Chief may assign to the Deputy Chief such duties as he/she may deem appropriate.

5. Members of the Department shall be appointed by the Fire Chief on the recommendation of the Deputy Chief in consultation with a selection committee established by the Deputy Chief for that purpose.

6. When required, the Fire Chief may appoint an officer of the Department as Acting Fire Chief for such periods as he/she considers necessary when the Fire Chief and the Deputy Fire Chief are absent, and may assign to that officer such duties and responsibilities as the Fire Chief considers appropriate.

7. Subject to the direction and control of the Board, the Fire Chief shall have complete responsibility for, and authority over, the Fire Department and report directly to the Administrator and in particular he shall be required to carry out all fire protection and assistance response activities as the Board directs, including but not limited to:

- a) fire suppression,
- b) fire prevention
- c) hazardous materials response,
- d) rescue,
- e) pre-fire planning
- f) disaster planning
- g) medical assistance, and
- h) response to other incidents.

8. The responsibility of the Fire Chief and the Department, and its officers and members, shall be restricted to the area and boundaries of the Cultus Lake Park Board, and the Department shall have no responsibility for, and shall not respond to, any fire or other incident outside the Cultus Lake Park Board jurisdiction except as specifically authorized:

- a) by a written contract or agreement to provide fire protection outside the Park;
- b) under a mutual aid agreement with one or more other jurisdictions;

9. Subject to Board policy, Provincial Acts and Regulations, Board Bylaws, and agreements entered into by the Board, the Fire Chief shall establish such rules, regulations, and procedures as are necessary for the proper and effective organization and administration of the department, including but not limited to:

- a) the use, care and protection of Department property, apparatus and equipment;
- b) the conduct and discipline of officers and members while engaged in the activities of the Department; and
- c) the efficient operation of the Department.



10. The Fire Chief, or in his absence the senior ranking officer or member present, shall have control, direction and management of all apparatus, equipment and personnel assigned to an incident.

11. The Fire Chief shall take responsibility for all fire protection matters, including enforcement of the Fire Services Act and regulations there under, and shall serve as a Local Assistant to the Fire Commissioner as provided in that Act.

12. Officers and members shall assist the Fire Chief in carrying out the duties and responsibilities assigned to the Department by the Board, or by this or any other bylaw, statute, or regulation.

13. The Fire Chief, and any officer or member authorized by him, may at any reasonable time enter any premises for the purpose of fire prevention inspections or fire investigations.

14. The Fire Chief, and any officer or member in charge at any incident, may cause a building, structure or thing to be pulled down, demolished or otherwise removed, if deemed necessary to prevent the spread of fire to other buildings, structures or things, or to otherwise protect any person or property.

15. The Fire Chief, and any officer or member in charge at an incident:

- a) may enter the premises or property where the incident occurred, and may cause such officers, members, apparatus and equipment to enter that premises or property as he/she deems necessary to combat, control, or otherwise deal with the incident;
- b) may enter, or pass through or over, buildings or property adjacent to the site of an incident, and may cause officers, members, apparatus and equipment to enter or pass through or over such adjacent buildings or property where he/she deems it necessary to gain access to the incident or to protect any person or property;
- c) may, at his discretion, establish boundaries or limits and keep persons from entering the area within the established boundaries or limits unless authorized by him to do so;
- d) may request peace officers to enforce restrictions on persons entering within the boundaries or limits established under clause (c) of this section;
- e) may request persons who are not officers or members to assist in removing furniture, goods, merchandise and personal effects from any building on fire or in danger thereof; in guarding and securing the same; and in demolishing a building or structure at or near a fire or other incident; and
- f) may commandeer privately owned apparatus or equipment which he/she considers necessary to deal with an incident. Remuneration for commandeered apparatus and equipment shall be based on the applicable Standard Industry Rates.

16. No person at an incident shall:

- a) impede, obstruct or hinder the Fire Chief or an officer, member or other person assisting or acting under the direction of the Fire Chief or officer or member in charge; or
- b) drive a vehicle over any equipment without the permission of the Fire Chief or the officer or member in charge.

17. No person shall:

- a) damage or destroy any apparatus or equipment;
- b) falsely represent himself as an officer or member of the Department; or
- c) obstruct or otherwise interfere with access roads, streets, or other approaches to any incident, or with any fire hydrant or other source of water required for fire fighting purposes.



19. Every person who violates any provisions of this Bylaw, or who suffers or permits any act or thing to be done in contravention of any provision of this bylaw, or who neglects to do or refrains from doing anything required to be done by any provision of this Bylaw, commits an offence and on summary conviction thereof shall be liable to imprisonment for a term of not more than 6 months, or to a fine of not more than \$500.00 or to both fine and imprisonment.

20. This Bylaw shall come into full force and effect upon final adoption.

### ADOPTION

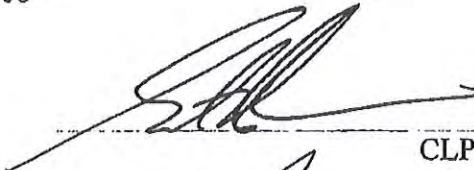
This bylaw may be cited for all purposes as "Fire Department Bylaw No. 2008-02".

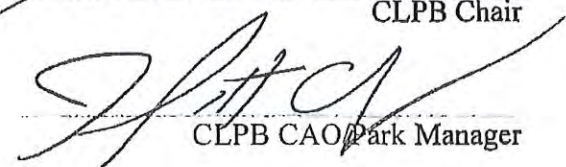
READ A FIRST TIME THIS 24th DAY OF SEPTEMBER, 2008.

READ A SECOND TIME THIS. 22<sup>nd</sup> DAY OF OCTOBER, 2008

READ A THIRD TIME THIS 22<sup>ND</sup> DAY OF OCTOBER, 2008

ADOPTED THIS 22<sup>ND</sup> DAY OF OCTOBER, 2008

  
CLPB Chair

  
CLPB CAO/Park Manager

## Cultus Lake Fire Department Rescue Boat

We, the undersigned, petition the Cultus Lake Board for the approval of a Rescue Boat for the Cultus Lake Fire Department, for the upcoming October 2020 Board meeting.

Name	Address	Signature
Caroline Halliday		C. J. Halliday
Mary Beth Braiden		MB Braiden
Allen Dumas		A. Dumas
KEN WOLWETS		K. Wolwets
Linda Wolwets		L. W.
Margaret Braun		M. Braun
Beth		B. Braun
JOHN YDENBERG		J. Ydenberg
MARY YDENBERG		M. Ydenberg
BRUCE DUFF		B. Duff
Maria Duff		M. Duff
LOTHAR WARNAT		L. Warnat
LES BRONSON		L. Bronson
SARAH GNIEWOTTA		S. Gniewotta
JOAN SAWCHUK		J. Sawchuk
Cathy Griffen		C. Griffen
Christina Garson		C. Garson
Norm Garson		N. Garson


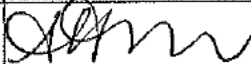
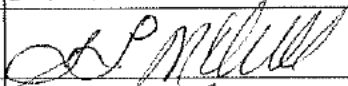
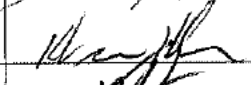


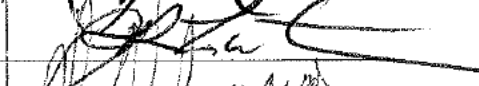
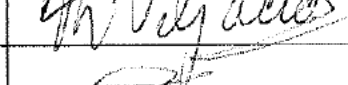








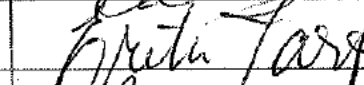
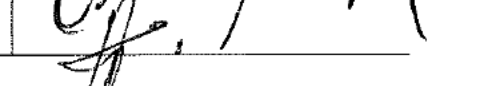


Total  
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18



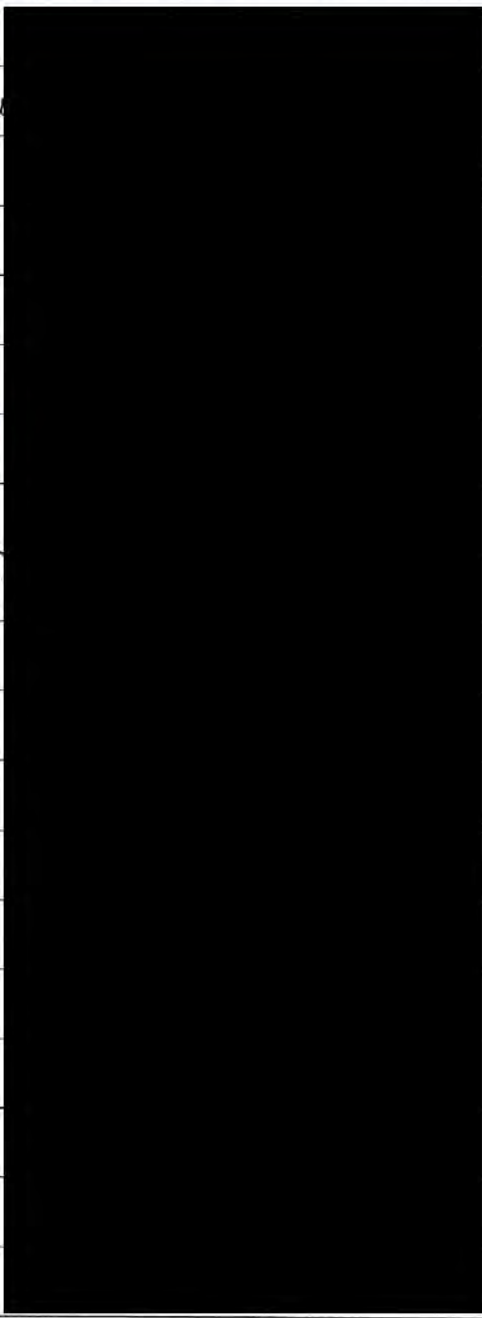
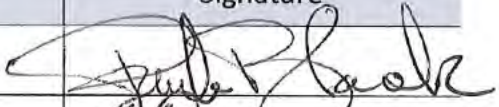




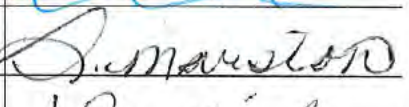
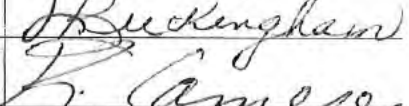



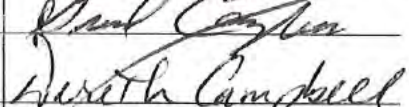
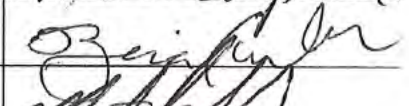
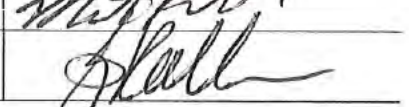



## Cultus Lake Fire Department Rescue Boat

We, the undersigned, petition the Cultus Lake Board for the approval of a Rescue Boat for the Cultus Lake Fire Department, for the upcoming October 2020 Board meeting.

Name	Address	Signature
HEARN		
McDowell Sandy		
Vander Helm, K + P		
DAN JILLYN		
Joe Hafner		
GARY LISTER		
MICHAEL VERDACCIO		
JACK KAILA		
MARIANE HONENICK		
Rado Elstak		
Jed Hartung		
Wendy Schuman		
Evangeline Lilly		
KAREN CHAMMAN		
JACQUA CHAMMAN		
Chris Lossier		
Brian Davis		
Erika Jartved		
Ryan Wood		

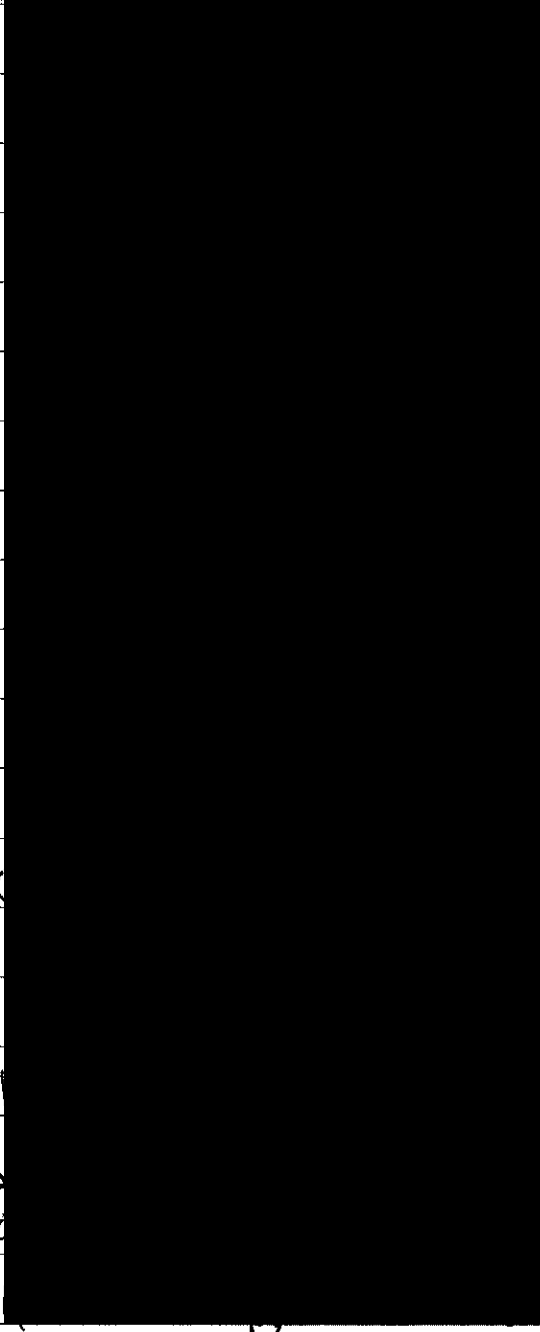
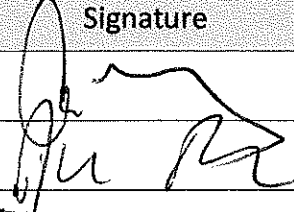
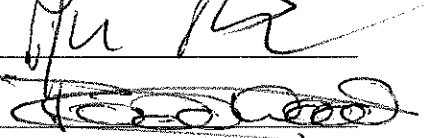

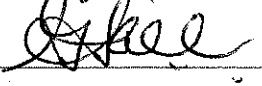
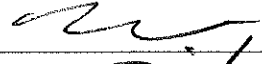
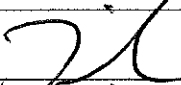

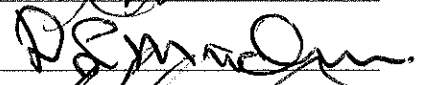
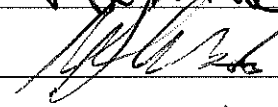
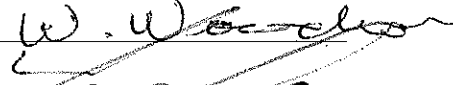
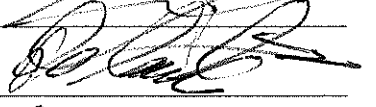






## Cultus Lake Fire Department Rescue Boat

We, the undersigned, petition the Cultus Lake Board for the approval of a Rescue Boat for the Cultus Lake Fire Department, for the upcoming October 2020 Board meeting.

Name	Address	Signature
PAOLA BLAAK		
Christy Owens		
LEONARD MOORE		
Denise Moore		
BRENDA OSCAROV		
MARK ISAAK		
CHRISTINE MASSON		
BETTY MARSTON		
LINDA BUCKINGHAM		
Kathe Cameron		
Haley Phillips		
Joan Bostrom		
Pam Bostrom		
Don Kinney		
GORD CAMPBELL		
Dorothy Campbell		
Bria Carlson		
MARTIN RAVENHILL		
Brenda Ravenhill		

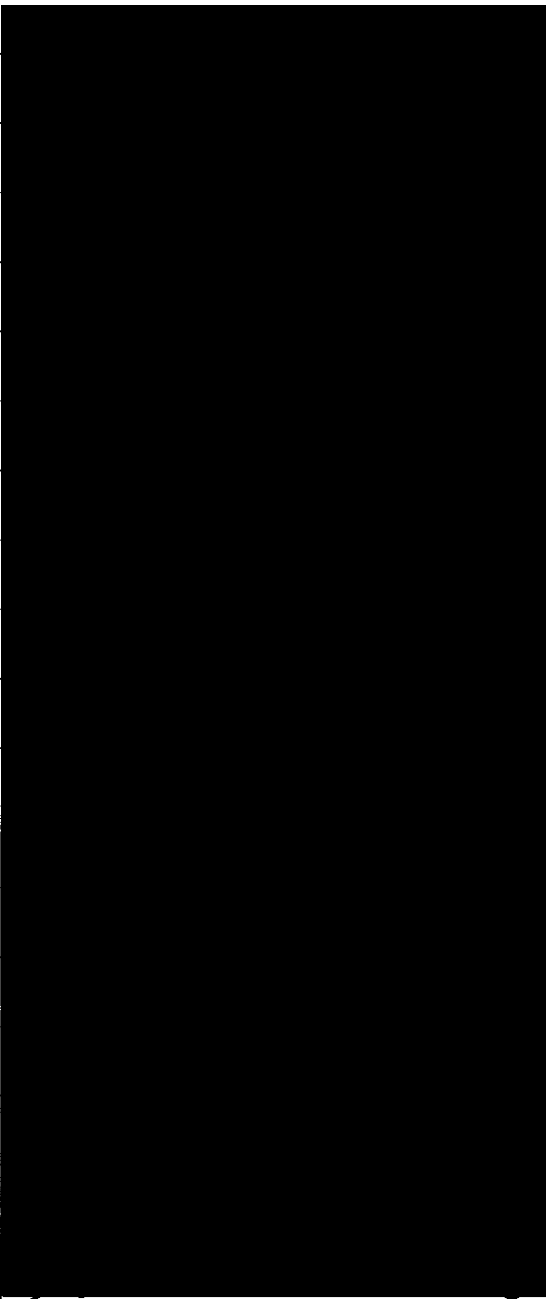
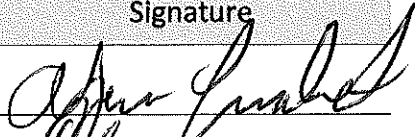




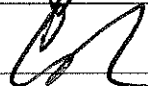


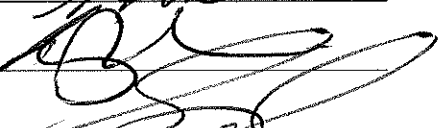
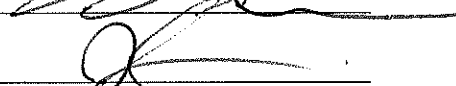

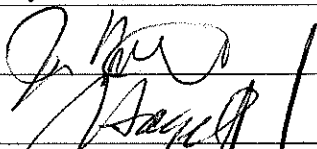
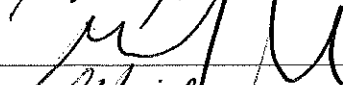
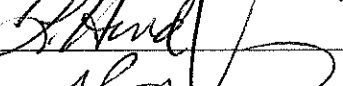





## Cultus Lake Fire Department Rescue Boat

We, the undersigned, petition the Cultus Lake Board for the approval of a Rescue Boat for the Cultus Lake Fire Department, for the upcoming October 2020 Board meeting.

Name	Address	Signature
Cory Pickering		
Jocelyn Pickering		
Todd Wood		
Kandace Wood		K Wood
Charlotte & Gary Hall		C. Hall
GARY HALL		
FRASER GILLIS		
Jay Pincin		
MAUREEN MITCHELL		
DAVE MITCHELL		
WAYNE WOODROW		
WENDY WOODROW		
BRAD MARTZ		
DOUG STANLEY		
Cameron Stanley		
Janette Kelly		
GLENN CHARLTON		
DIETER GRAMEN		
Brad Clapp		

## Cultus Lake Fire Department Rescue Boat


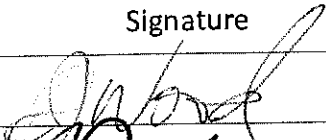

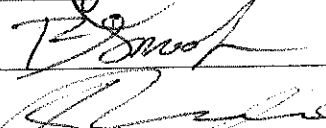
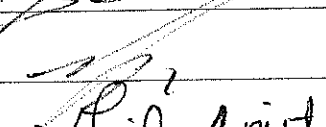
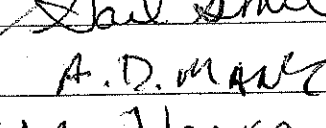
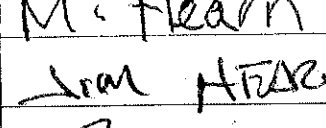
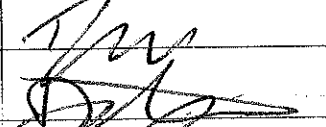
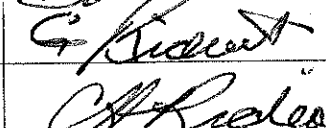
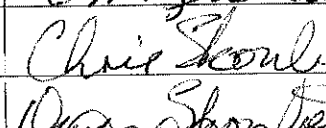
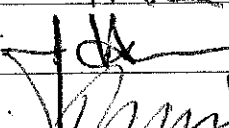
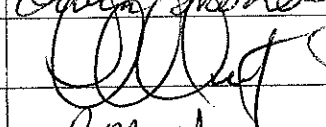
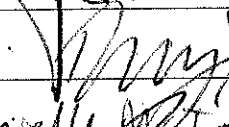
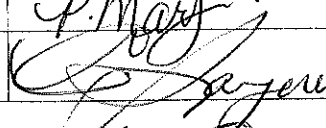



We, the undersigned, petition the Cultus Lake Board for the approval of a Rescue Boat for the Cultus Lake Fire Department, for the upcoming October 2020 Board meeting.

Name	Address	Signature
AL LIMBERT		
Cody Helmer		
Ryan Shingler		
Cindy Helmer		
Wayne Helmer		
CORY HELMER		
Dionne Perrott		
Graham Williams		
Nik Jullings		
Scott Simpson		
JACQUIE SIMPSON		
Kathali Taylor		
SASSO Hill		
FRASER HAGEL		
Geoff Kosub		
Lory Hind		
Andrea Booth		
DAN BOOTH		
KEVIN KIRSTEN		



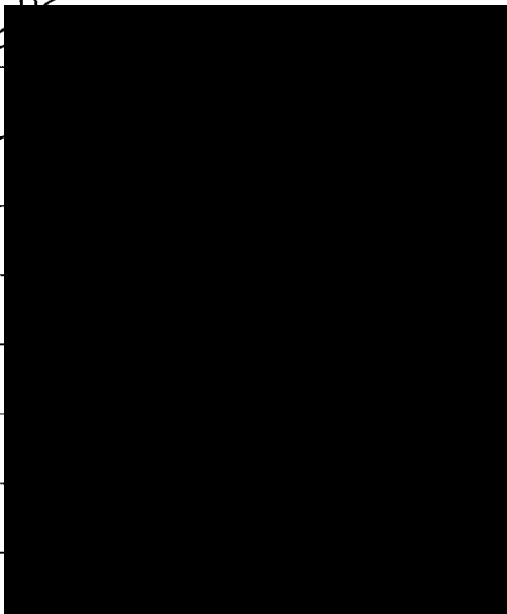
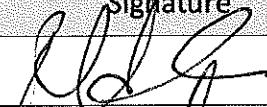


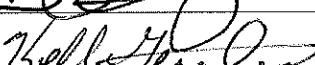
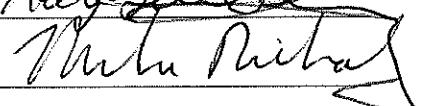


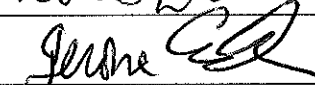

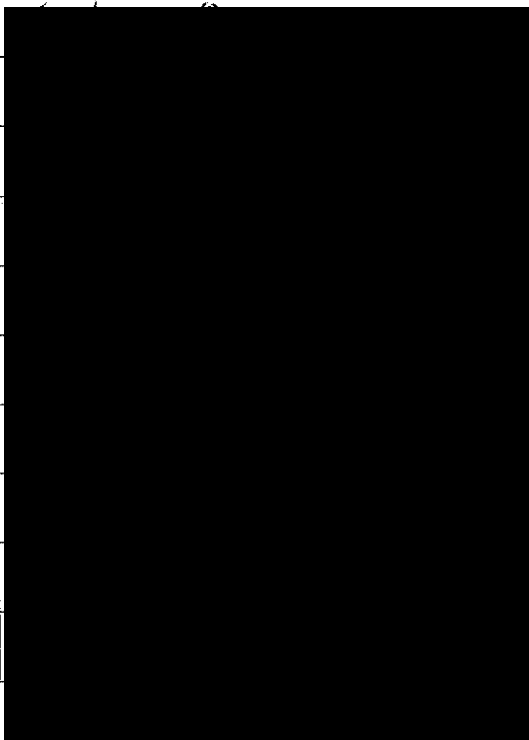
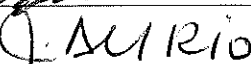

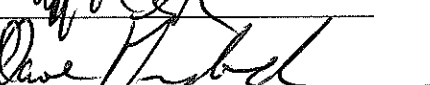

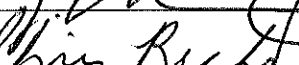
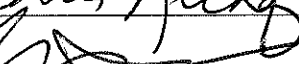
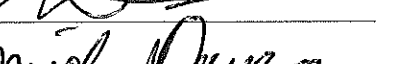

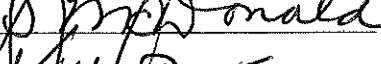
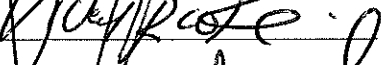
## Cultus Lake Fire Department Rescue Boat

We, the undersigned, petition the Cultus Lake Board for the approval of a Rescue Boat for the Cultus Lake Fire Department, for the upcoming October 2020 Board meeting.

Name	Address	Signature
JENNIFER WOOD		
James Parkes		
NORMAN KAU		
Roxane Snook		
Shane Sessome		
Gary Serft		
Jaile Smit		
A.D. Mante		
M. Hearn		
		
		
Doreen May		
Doreen May		
Chris Skonberg		
Doreen Skonberg		
DARYL MARTE		
Pat Mart		
CHERRISSE RAINOR		
Dave Penner		

## Cultus Lake Fire Department Rescue Boat

We, the undersigned, petition the Cultus Lake Board for the approval of a Rescue Boat for the Cultus Lake Fire Department, for the upcoming October 2020 Board meeting.

Name	Address	Signature
Paul Hughes		
MIKE MORIN		
Darren Connop		
KELLY GENDREMAN		
MIKE RICKABY		
KEN ROSEN		
Lorraine Deverall		
JEROME CAVANAGH		
Kevin BASTONIE		
JENNIFER DEIRIO		
MATT MEEHAN		
DAVE MURDOCH		
JENNIE MURDOCH		
Chris Rickaby		
Mike Rickaby		
Nicole Darke		
S. McDonald		
Vicky Rooke		
Joe Cardinal		
		19


## Cultus Lake Fire Department Rescue Boat

We, the undersigned, petition the Cultus Lake Board for the approval of a Rescue Boat for the Cultus Lake Fire Department, for the upcoming October 2020 Board meeting.

Name	Address	Signature
Jeremy Blow		J. Blow
Rachel Rickaby		Rachel Rickaby
Dan Newton		Dan Newton
Hughen McGowan		Hughen McGowan
Prin Ruler		Prin Ruler
Ryan Cardinal	24	Ryan Cardinal
Jeff Riley	2	Jeff Riley
Jae Riley	2	Jae Riley
Kristina Riley	2	Kristina Riley
Dave Hamilton	2	Dave Hamilton
LISA EVES	2	LISA EVES
Arthy Olson	4	Arthy Olson
Terry Boock	44	Terry Boock
Mary Higginbottom	8	Mary Higginbottom
Bill Higginbottom	8	Bill Higginbottom
MARGARET DUBIE		M. Dubie
BOB DUBIE		B. D. Dubie
LESLIE RUPP		Leslie Rupp
BOYO RUPP		Boyo Rupp

### Cultus Lake Fire Department Rescue Boat

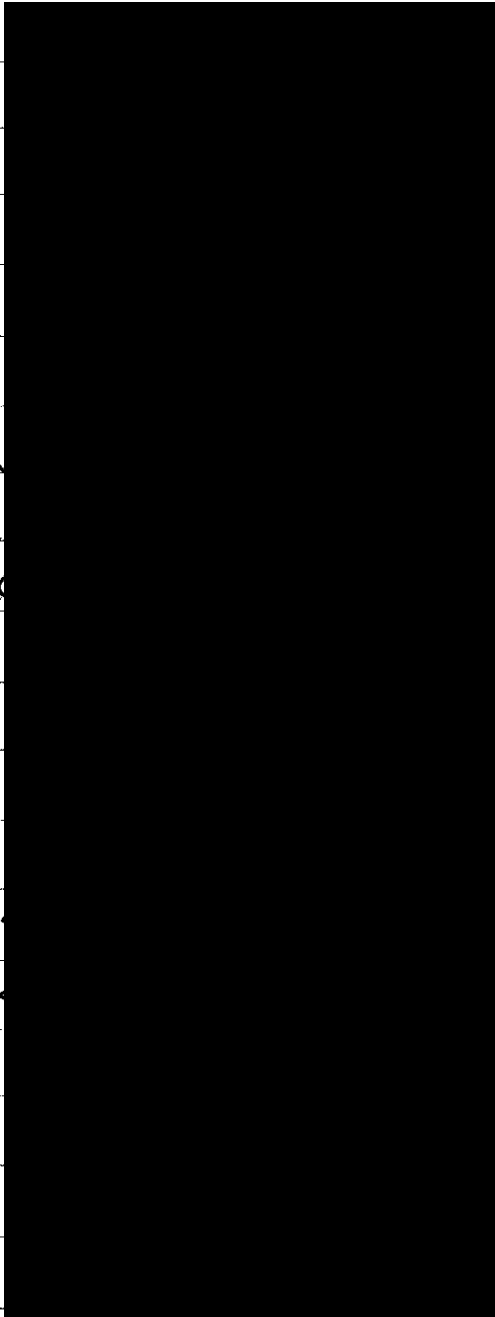
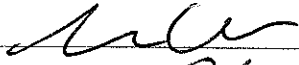
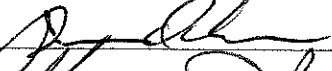
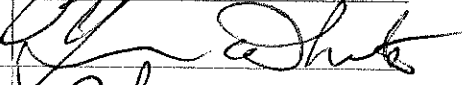
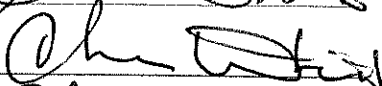
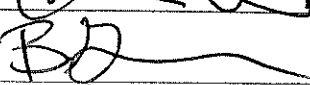

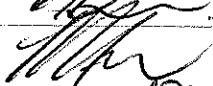
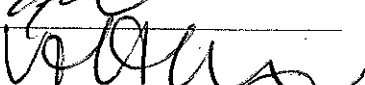
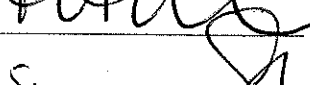
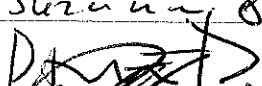
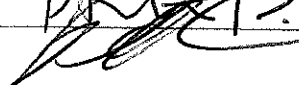
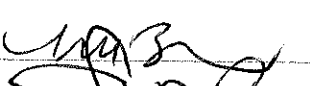
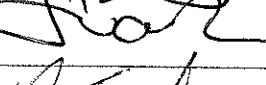
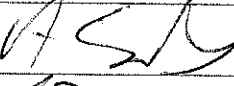
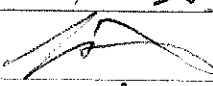
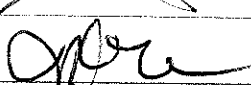
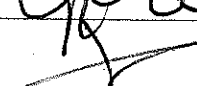
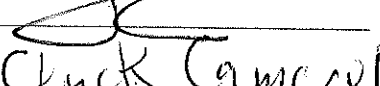
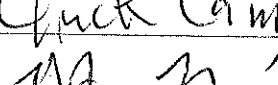
We, the undersigned, petition the Cultus Lake Board for the approval of a Rescue Boat for the Cultus Lake Fire Department, for the upcoming October 2020 Board meeting.

Name	Address	Signature
Ray Boucher		Ray Bouch
Alana Boucher		Aboucher
Debbie Beck		D. Beck
MAX BLAIR		M. Blair
CLINT DROUD		Clint Droul
MICHELLE BLAIR		M. Blair
Bryson Dunn		Bryson Dunn
Andrea Dunn		Andrea Dunn
Clifford Dunn		Clifford Dunn
RICH STOLT		R. Stolt
DAVE WRIGHT		D. Wright
Katelyn Wright		K. Wright
Tom Edwards		T. Edwards
Kelly Masters		K. Masters
Drew Patterson		D. Patterson
Kerry Furely		K. Furely
C. Edwards		C. Edwards
B. Willerton		B. Willerton
A. Watts		A. Watts




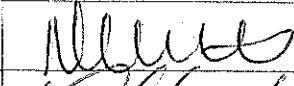
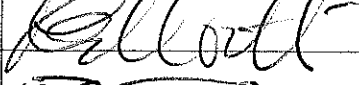
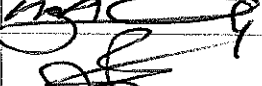

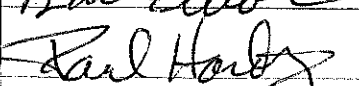
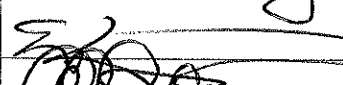

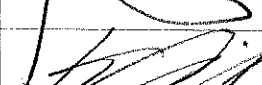
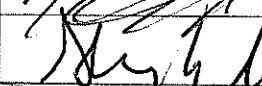
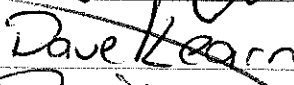
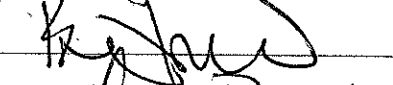
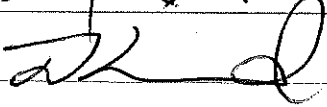
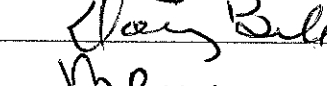
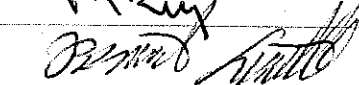
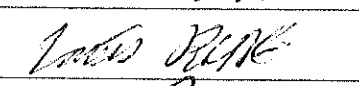
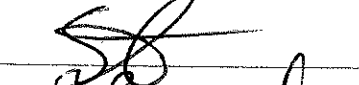

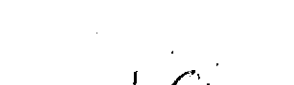


## Cultus Lake Fire Department Rescue Boat

We, the undersigned, petition the Cultus Lake Board for the approval of a Rescue Boat for the Cultus Lake Fire Department, for the upcoming October 2020 Board meeting.

Name	Address	Signature
Temi Olivi		
James Olivi		
Travis White		
Cher White		
Brea Gunson		
Kirsten Dinnell		
Martin Saberniak		
vidal Thibodeau		
Suzanne Saberniak		
Dave Dinnell		
John Barber		
Mendyl Barber		
SCOTT		
DEZ SCHWAB		
K PETERSON		
Sasmine Schwab		
JAMES CAGAN		
Chuck Cameron		
AJ TEMO		

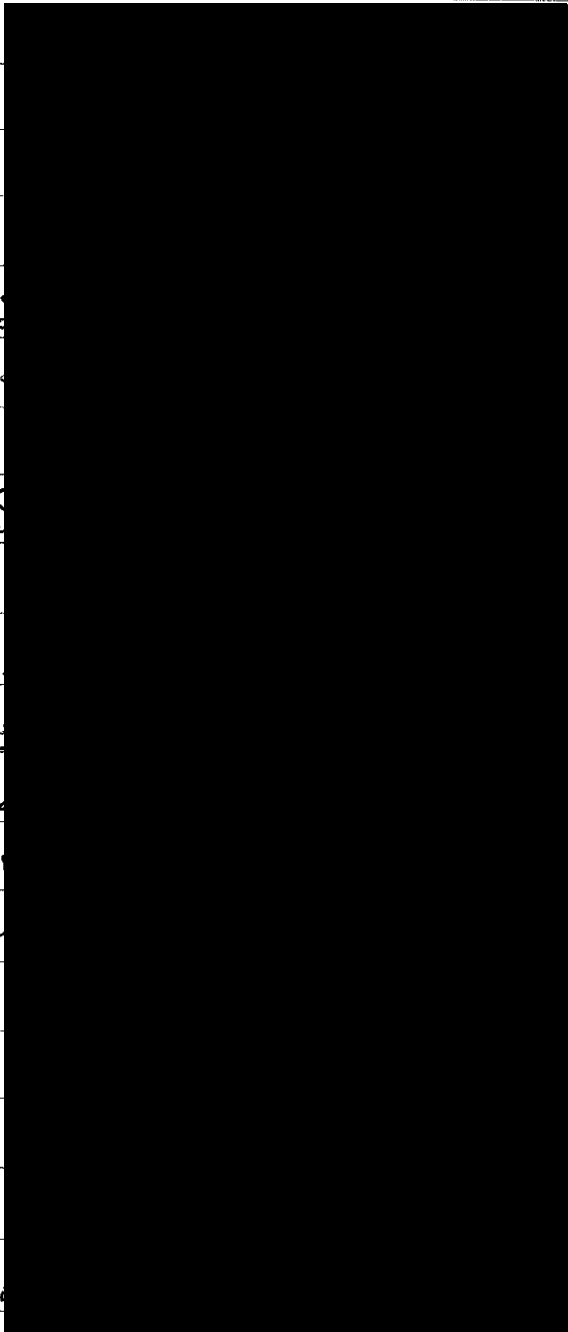
## Cultus Lake Fire Department Rescue Boat

We, the undersigned, petition the Cultus Lake Board for the approval of a Rescue Boat for the Cultus Lake Fire Department, for the upcoming October 2020 Board meeting.

Name	Address	Signature
D. Panagopoulos		
L. Elliott		
MARIA-JOE ZUCCARO		
Jane Paynter		
B. Elliott		
P. Harding		
E. Keszthelyi		
C. Montgomery		
Sean Trustham		
Katelyn Learned		
Shay Wallin		
		
BRENT D. SMITH		
Doug Bell		
M. Bell		
BENNET FRECHETTE		
LOUISE PIERRE		
STEVEN BOZZARD		
Charlene Bozzard		

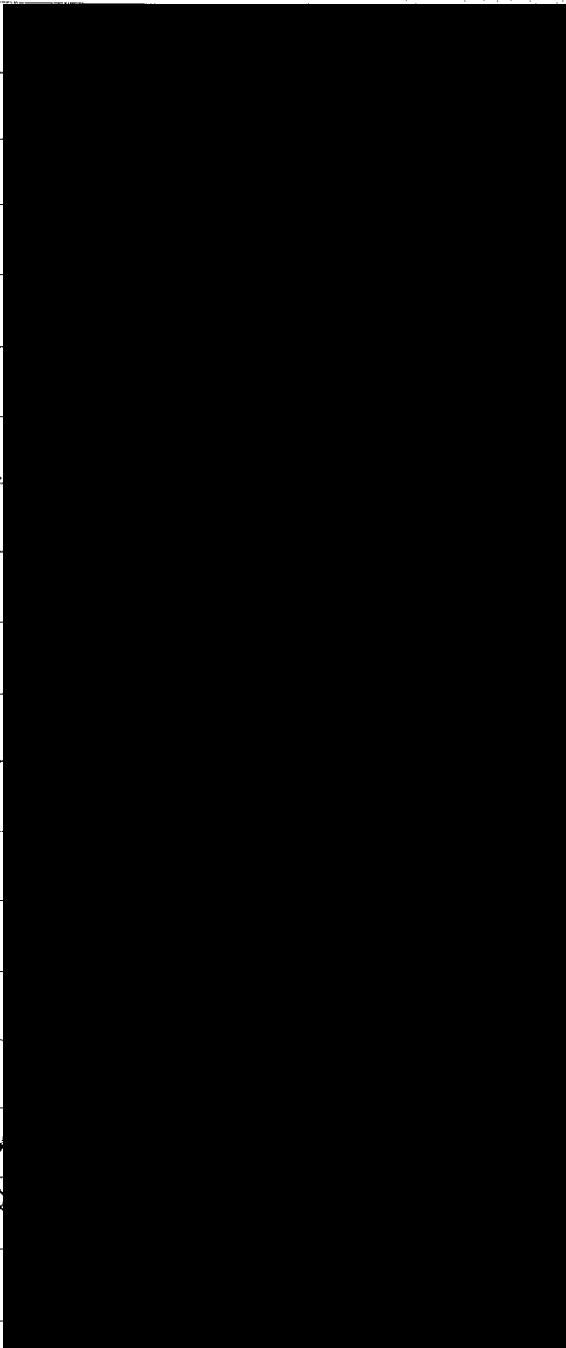
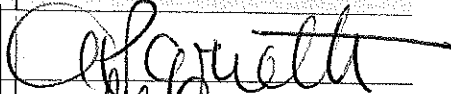
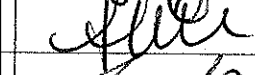
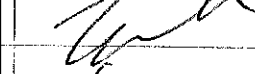

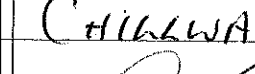

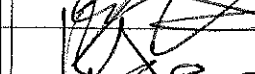




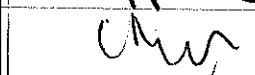
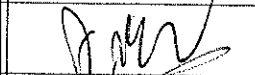
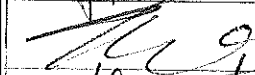





## Cultus Lake Fire Department Rescue Boat

We, the undersigned, petition the Cultus Lake Board for the approval of a Rescue Boat for the Cultus Lake Fire Department, for the upcoming October 2020 Board meeting.

Name	Address	Signature
Brigitte MacNamara		Brigitte MacNamara
Kevin Swanson		[Signature]
Nick Dougherty		[Signature]
JASON MOORE		[Signature]
ARON + Rowdy Lowell		[Signature]
Becky Schussler		BS
Christine Scarife		[Signature]
PAUL SUND		Paul Sund
Joe Ryckman		[Signature]
Michelle Moore		mmore
Brandy Hall		[Signature]
Alex Hall		[Signature]
Kevin Smith		[Signature]
Matt Campbell		[Signature]
Talyn Campbell		[Signature]
Tyler Steh		[Signature]
[Signature]		[Signature]
J. Quirk		[Signature]
MARK Panugap		[Signature]

## Cultus Lake Fire Department Rescue Boat

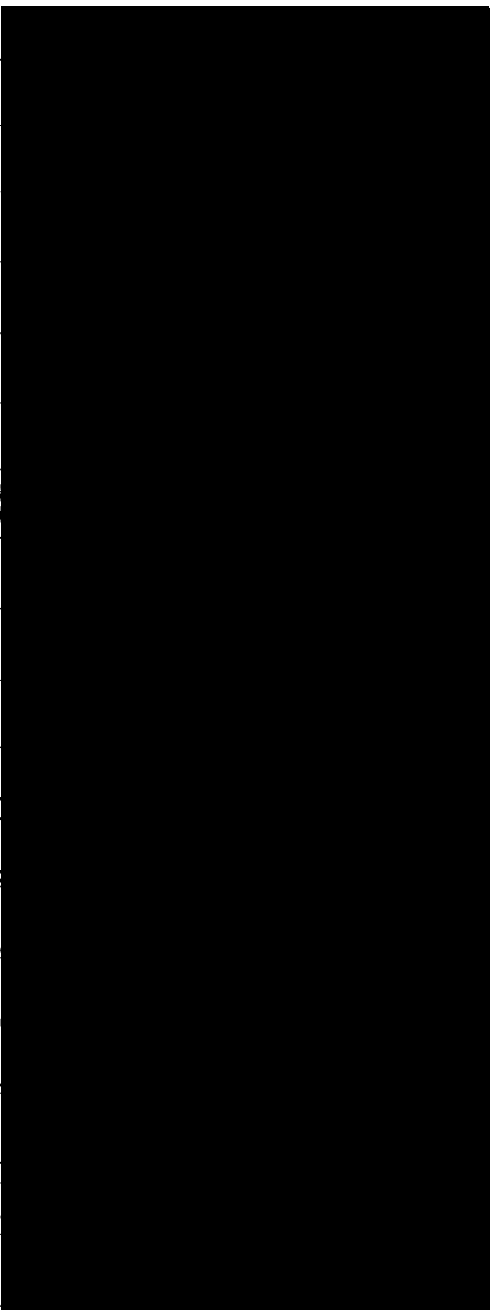
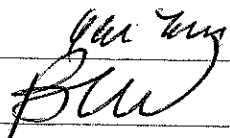
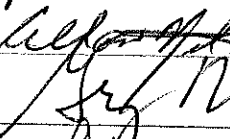
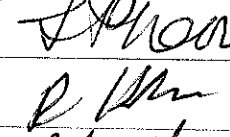
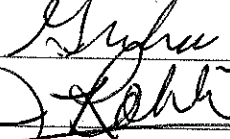
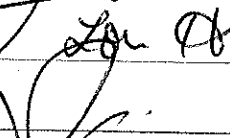
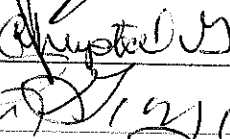
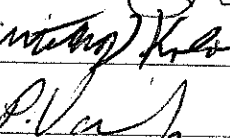
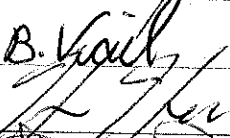
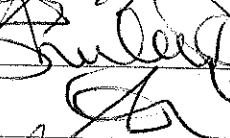
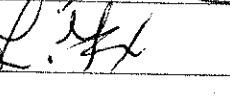
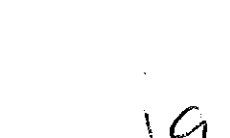

We, the undersigned, petition the Cultus Lake Board for the approval of a Rescue Boat for the Cultus Lake Fire Department, for the upcoming October 2020 Board meeting.

Name	Address	Signature
A Paguette		
A Leach		
T Gann		
S Gill		
S WILLERTON		
J. BRISLEY		
Gary Jones		
Kathleen Jones		
Nassie Jones		
John Berry		
LYNDA HODGWATER		
PETER HODGWATER		
Crystal McRae		
Joel McKee		
Tom Murphy		
Jackie Cumberland		
SCOTT BRUNTON		
Jason Brunton		
ERIK NIENHUIS		




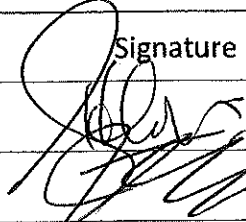
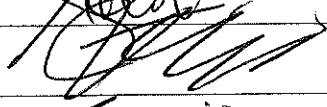
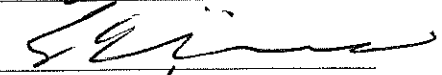
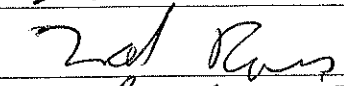
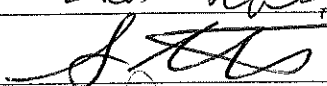
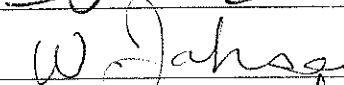
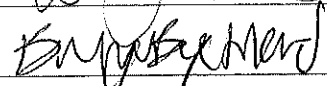
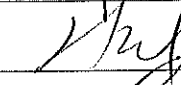
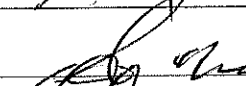
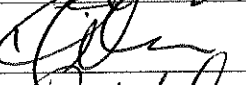
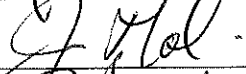
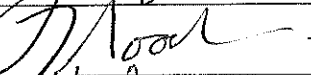
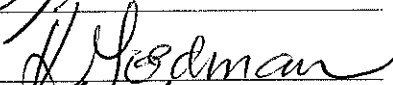
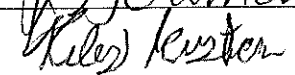
# Cultus Lake Fire Department Rescue Boat

We, the undersigned, petition the Cultus Lake Board for the approval of a Rescue Boat for the Cultus Lake Fire Department, for the upcoming October 2020 Board meeting.

Name	Address	Signature
Christie Tennon		
Barry Williams		
Allen <del>Melton</del>		
GREG MERVIN		
Linda Thompson		
RON HOLMES		
Graham Mervin		
Janice & Kevin Robb		
Lori Holmes		
SPRINGMONT		
Chrystal Grace		
PITA GIORGIO		
Tony Kolodychuk		
PATRICIA VAIL		
Bruce Vail		
KEN HAMILTON		
Shirley Moase		
Alex Bilesy		
Jamie Fox		

### Cultus Lake Fire Department Rescue Boat

We, the undersigned, petition the Cultus Lake Board for the approval of a Rescue Boat for the Cultus Lake Fire Department, for the upcoming October 2020 Board meeting.

Name	Address	Signature
George Cotton		
Frank Smith		
George Williams		
FRED ROSS		
Scott Allinott		
Wendy Johnson		
Bryan Buckland		
THOR MOL		
GIMCLEAN		
Kathy Pullon		
JOAN MOL		
TRAVIS GOODMAN		
KAREN GOODMAN		
Riley Kirsten		

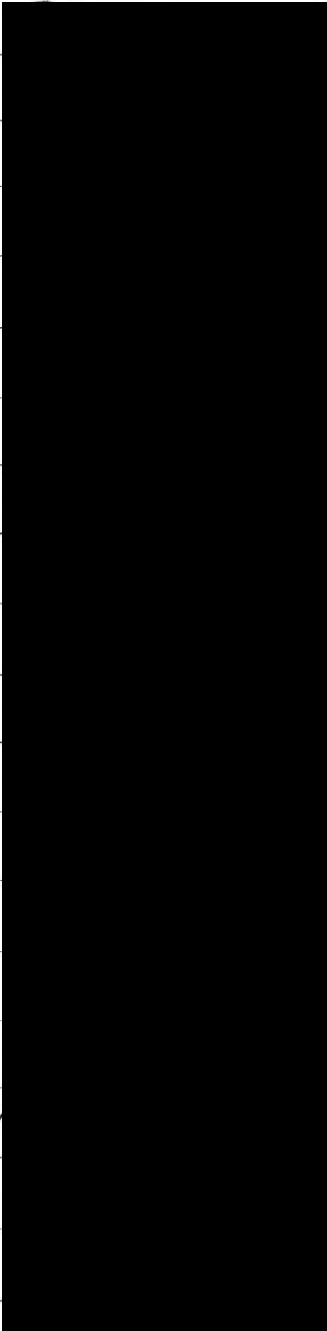
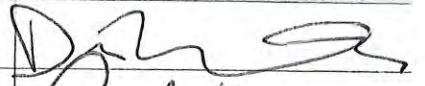
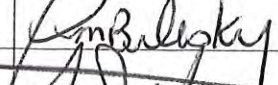
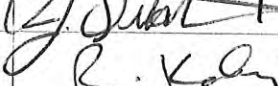
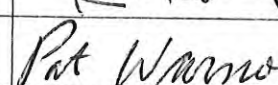
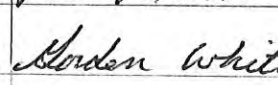
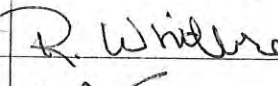

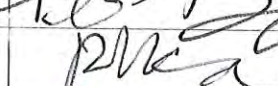
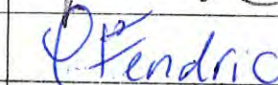




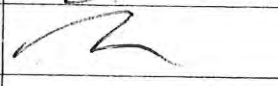




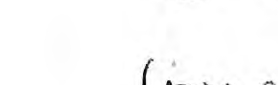
## Cultus Lake Fire Department Rescue Boat

We, the undersigned, petition the Cultus Lake Board for the approval of a Rescue Boat for the Cultus Lake Fire Department, for the upcoming October 2020 Board meeting.

[illegible]

# Cultus Lake Fire Department Rescue Boat

We, the undersigned, petition the Cultus Lake Board for the approval of a Rescue Boat for the Cultus Lake Fire Department, for the upcoming October 2020 Board meeting.

Name	Address	Signature
Darren Milorant		
Christie Balesky		
Joanna Qualtrough		
RICK KALANJ		
PAT WARNOCK		
GORDEN WHITBREAD		
Roberta Whitbread		
Wendy Boros		
PETER BOROS		
ROBFENDRICK		
wendy fendrick		
Melanie Majchrzak		
Sherry Sparling		
Michelle Harman		
PAUL HARMAN		
Madison Harman		
Steve Mayo		
JIM TALBOT		
Cassandra Berry		

24

(over)



## Rachel Litchfield

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**From:** Reception  
**Sent:** October 5, 2020 3:00 PM  
**To:** Rachel Litchfield  
**Subject:** FW: Support For The Rescue Boat

Please see below...

-----Original Message-----

From: Glenn Charles  
Sent: October 5, 2020 2:53 PM  
To: Reception <reception@cultuslake.bc.ca>  
Subject: Support For The Rescue Boat

To The Commissioners

I have been a long time resident at the lake. I was honoured to serve our great community as Deputy Fire Chief.

Just to let you know our volunteer Fire Hall has a great reputation in the lower mainland. As a community we should be very proud of that !!!!

We at the hall provides protection for our homes from fire and the surrounding lake area. Within my service at the hall we reached out to the minister of health in Victoria, and asked what was the minimum personnel you needed to provide first responders for our community. The minister said in some cases we have one first responders in a community within BC. That time I asked the minister if he could provide funding's for our training and two medical bags which he agreed to. At that time we had some small resistance in the community of us being first responders. The positive community impact outweigh the negative. With this service in our community how many lives have we saved over the years.

This is the same case with the rescue boat let me ask the question to you if it's your family love ones that need help on the water from life or death, Would you want a boat on the water so our members can respond quickly to save a life. I know how I would answer YES !!!!

Now I know that there's been some questions about liability you mitigate liability from training National Coast Guard is willing to come out and train us for free we also have a search and rescue gentleman on our hall that trains and will provide free training for our members. Anybody who will be on the boat will be trained.

There will be no deep diving on this rescue boat. 3 m out 3 m down search for a body, which is the regulations for the search and rescue team. If we go to a potential drowning and we call search and rescue it takes them about an hour and a half to arrive to the lake that is too late.

Somebody within the lake says we should commandeered a boat when there's a drowning call on the lake. I personally can talk about that, my boat was commandeered by our chief for one of the drowning this year at entrance bay. We came up on scene and tried to look for the body in the lake. I did not have a fire radio so I communicated by my personal cell with the chief on land. We did find the body but I had a 13-year-old boy on the boat and was very disturbed on seeing the body being pulled up. Being personally involved in this I feel this is not a good recommendation to traumatize a 13-year-old boy or civilians on any boats that are on the water.

Having a rescue boat we would search for the body but also control the scene of lookie lose that may cause mental anguish if they see something like that.

Personally I have been passionate about being a part of our team to raise the money with the community for the boat and the equipment within the boat. This year there's been so many incidents on the lake and if we have another tool in our toolbox to save lives I believe the rescue boat would be in valuable equipment for preserving the incidence and life on the lake.

Thank you for the privilege of your time and reading my above email.

Glenn Charles

## Rachel Litchfield

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**From:** Reception  
**Sent:** October 5, 2020 12:27 PM  
**To:** Rachel Litchfield  
**Subject:** FW: Rescue Boat

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Please see below...

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**From:** shane Jessome <  
**Sent:** October 4, 2020 10:43 PM  
**To:** Reception <reception@cultuslake.bc.ca>  
**Cc:**  
**Subject:** Rescue Boat

My name is Shane Jessome and I am a resident at Cultus Lake. I am writing in support of the proposed Fire Rescue Boat. As a professional firefighter I am very aware of the importance for the fastest response time possible in emergency situations. Being that water related accidents happen inevitably every year on the lake, I believe that the Cultus Lake Fire dept. can provide this quick response. Through discussion with Glenn Charles, I was made aware that the full cost of the boat as well as the cost of training has been covered through fundraising. That being said, I think that having a rescue boat available for our quickest trained first responders only makes our community safer for everyone.

Thanks.

Shane Jessome.

Get [Outlook for iOS](#)

## Rachel Litchfield

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**From:** Reception  
**Sent:** October 5, 2020 12:26 PM  
**To:** Rachel Litchfield  
**Subject:** FW: Support for the Cultus Lake Fire Department-Rescue Boat

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Please see below...

**From:** Rick Shevernoha  
**Sent:** October 4, 2020 7:26 PM  
**To:** Reception <reception@cultuslake.bc.ca>  
**Cc:** Glen Charles Lake  
**Subject:** Support for the Cultus Lake Fire Department-Rescue Boat

This letter is in support of the Cultus Lake Fire Department (C.L.F.D) for the purchase and use of a rescue boat that has been financed through volunteer initiatives of the C.L.F.A and local residents.

There are many reasons why the C.L.F.D needs this boat here a list of a few that come to mind.

1. I have been a long time leaseholder and over the years I have seen an increase of visitors to the lake each summer.
2. With this increase in public use there has also been a steady increase of emergencies each summer. Some of the unfortunate outcomes of these emergencies may have been different if the C.L.F.D had access to a rescue boat.
3. With this increase of public use there is also more traffic that potentially can hold up emergency vehicles responding to emergencies from the land.
4. Some areas around the lake are difficult to reach with motor vehicles, a boat would allow rescue from the water instead of the shore.
5. Since we are a community situated beside a lake it makes sense to have a boat available for emergencies.
6. This boat is not an additional cost the Cultus Lake Park Board and with the support of so many residents it is obviously important to the residents of Cultus Lake.

In conclusion the work and dedication from all the individuals involved with this fundraising campaign has shown a tremendous amount of commitment, dedication, and pride for this community. I would ask that the Cultus Lake Park Board support this initiative and do what it can to help support this cause.

Rick Shevernoha



## Rachel Litchfield

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**From:** Reception  
**Sent:** October 5, 2020 12:26 PM  
**To:** Rachel Litchfield  
**Subject:** FW: Support for the Cultus Lake Fire Department-Rescue Boat

Please see below...

**From:** Denise  
**Sent:** October 4, 2020 7:13 PM  
**To:** Reception <reception@cultuslake.bc.ca>  
**Cc:**  
**Subject:** Support for the Cultus Lake Fire Department-Rescue Boat

This letter is in support of the Cultus Lake Fire Department (C.L.F.D) for the purchase and use of a rescue boat that has been financed through volunteer initiatives of the C.L.F.A and local residents.

There are many reasons why the C.L.F.D needs this boat here a list of a few that come to mind.

1. I have been a long time leaseholder and over the years I have seen an increase of visitors to the lake each summer.
2. With this increase in public use there has also been a steady increase of emergencies each summer. Some of the unfortunate outcomes of these emergencies may have been different if the C.L.F.D had access to a rescue boat.
3. With this increase of public use there is also more traffic that potentially can hold up emergency vehicles responding to emergencies from the land.
4. Some areas around the lake are difficult to reach with motor vehicles, a boat would allow rescue from the water instead of the shore.
5. Since we are a community situated beside a lake it makes sense to have a boat available for emergencies.
6. This boat is not an additional cost the Cultus Lake Park Board and with the support of so many residents it is obviously important to the residents of Cultus Lake.

In conclusion the work and dedication from all the individuals involved with this fundraising campaign has shown a tremendous amount of commitment, dedication, and pride for this community. I would ask that the Cultus Lake Park Board support this initiative and do what it can to help support this cause.

Thank you,  
Denise 🌸 Flower

To:

[flowerstylevideo@gmail.com](#)



Dear Reader,

October 3, 2020

I am writing in support of the Cultus Lake Fire Department to both obtain a rescue boat and train as still water First Responders. My support of this initiative is from two perspectives. As a member in good standing with Chilliwack Search and Rescue (CSAR), I respond to emergencies of all types. Even though CSAR is fully equipped with jet skis, boats, and personnel that are trained in water rescue scenarios, our response time to calls at Cultus Lake are not realistic to save a person in drowning distress. A response time within minutes is critical to saving lives in water. It makes the most sense for emergency responders that are able to respond with the quickest response time to be the personnel trained and equipped to do so. That would, without a doubt, be the Cultus Lake Fire Department.

The second perspective my support comes from is as a resident of Cultus Lake. With the increase in boat traffic and incidents, it makes sense to have extra safety measures in place at the Lake. It is unfortunate that it usually takes horrific incidents to occur, to make change happen. Drownings and boat accidents are not new to Cultus Lake, but with these incidents undoubtedly to continue and arguably to increase with time, this is the time to take proactive measures and extra responsibility, so others may live.

Thank you for your consideration,

Sincerely,

Roxanne Snook, MSc., RPBio.

cc: [redacted]

✓

...

## Rachel Litchfield

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**From:** Reception  
**Sent:** September 15, 2020 9:04 AM  
**To:** Joe Lamb  
**Cc:** Rachel Litchfield  
**Subject:** FW: Fire Hall Rescue Boat

Please see below...

-----Original Message-----

**From:** Drew McTaggart  
**Sent:** September 15, 2020 8:28 AM  
**To:** Reception <reception@cultuslake.bc.ca>  
**Cc:** ...  
**Subject:** Fire Hall Rescue Boat

Hi there!

I am a Cultus Lake Resident, living at 407 Birch Street. I would like to voice my support for the fire hall to acquire the rescue boat. I think it is a great need for the community.

Please pass this on to the parks board commissioners and team.

Thank you!

- Drew

## Rachel Litchfield

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**From:** Reception  
**Sent:** September 15, 2020 8:50 AM  
**To:** Joe Lamb  
**Cc:** Rachel Litchfield; Warren Mazuren  
**Subject:** FW: Rescue fire boat

Please see below...

-----Original Message-----

**From:** David Mitchell  
**Sent:** September 14, 2020 4:04 PM  
**To:** Reception <reception@cultuslake.bc.ca>  
**Cc:** Glen  
**Subject:** Rescue fire boat

Hi my name is Dave Mitchell of 391 alder st. I am a retired battalion chief from Vancouver fire and rescue services, I am in full support of having a rescue fire boat at cultus lake, I have been a resident at cultus since 1979, and have always wondered why we have not had a rescue craft in our resort community, I have worked on vancouver's fast response boats, and I know first hand, when people know 1st responders are on their way, they have great relief that help is coming, even if this boat is used a few times in a season to help someone in distress it is well worth it. Our community has a first class fire dept., so let's give them the tools to do a first class job for this community, again I say I fully support this boat, and I would like to thank Glen Charles for getting the ball rolling on this very important addition to our community.  
Sent from my iPad



## Rachel Litchfield

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**From:** Reception  
**Sent:** September 15, 2020 8:56 AM  
**To:** Joe Lamb  
**Cc:** Rachel Litchfield  
**Subject:** FW: Rescue boat

Please see below...

-----Original Message-----

**From:** Maura Hearn  
**Sent:** September 14, 2020 6:21 PM  
**To:** Reception <reception@cultuslake.bc.ca>  
**Subject:** Rescue boat

Dear Board members,

In light of the recent tragedy At Cultus lake where an individual drowned I fully support the plan to have an emergency rescue boat at Cultus lake operated by our professionally trained fire department. The lake is experiencing increased traffic every year and increased emergency situations are inevitable. I believe an emergency rescue boat operated by first responders at the Cultus lake fire department would be a valuable and life saving asset to the community.

Regards Maura Hearn  
Birch street

Sent from my iPhone

## Rachel Litchfield

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**From:** Reception  
**Sent:** October 6, 2020 8:46 AM  
**To:** Rachel Litchfield  
**Subject:** FW: In Support of Fire Rescue Boat

Please see below...

-----Original Message-----

From: Dan Jillings <danjillings@me.com>  
Sent: October 5, 2020 10:05 PM  
To: Reception <reception@cultuslake.bc.ca>  
Subject: In Support of Fire Rescue Boat

Dear Commissioners,

I would like reach out and express our support a family for the for the Cultus Lake Fire Rescue Boat and I would like to talk about why.

We lived in Creseant Beach in Surrey when we where first married and I joined the Surrey Fire Rescue as a paid on call member. This was an amazing time and we made some amazing friendships but during my time there at Hall 12 we as a fully paid on call hall bought a new rescue boat into service.

We as members of that hall were very proud of the Rescue Boat and within 3 months had fully trained all our staff to man the new vessel. Training an already fully trained first responder crew made this transition very quick. The rescue boat became a very valued part of the community and great opportunity for hall members to expand there skill set.

I have heard some folks talking about the possible liability of the boat and having been involved in these rescue boat operations in Surrey on the ocean and river there was far less liability on the water than driving a Fire Truck on a busy day around the lake.

Our maintenance on the rescue boat was very minimal the zodiac boats are reasonable to run and maintain I was by far our cheapest piece of equipment to maintain.

I would like to thank the Commissioners for hearing us out as community members.

Cheers  
Dan Jillings





CULTUS LAKE PARK

**REPORT/RECOMMENDATION TO BOARD**

**DATE:** October 21, 2020 **FILE:** 0550

**SUBMITTED BY:** Rachel Litchfield,  
Executive Assistant

**SUBJECT:** Remembrance Day Wreaths

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**PURPOSE:**

To designate two Board members to attend to lay the wreaths at the Sardis and Chilliwack Cenotaphs on Remembrance Day, November 11, 2020.

**RECOMMENDATION:**

***THAT** the Cultus Lake Park Board designate two Board members to attend to lay the wreaths at the Sardis and Chilliwack Cenotaphs on Remembrance Day, November 11, 2020; and*

***THAT** the Cultus Lake Park Board authorize the purchase of two (2) # 20 wreaths.*

**DISCUSSION:**

Historically the Cultus Lake Park Board has supported the Royal Canadian Legion Branch by purchasing two wreaths to be laid and both Sardis and Chilliwack Cenotaphs to remember the members of the armed forces who have died in the line of duty for country.

By purchasing a wreath, all funds raised are used to assist local Veterans and/or their dependents as well as our community.

---

Prepared by:

Rachel Litchfield  
Executive Assistant

Approved for submission to the Board:

Joe Lamb  
Chief Administrative Officer





# ROYAL CANADIAN LEGION

Branch # 4

9350 Mary Street

Chilliwack, B.C. V2P 4H1

Phone: 604-792-2337

Fax: 640-792-2379

Dear Sir/Madam:

Once again, our annual Poppy Campaign is upon us. This year our poppy campaign will be different because of Covid-19. Due to this turn of events; we would appreciate it if you could fill out this form; fax or return it to us at our address above; or call our Poppy Office at 604-392-1918 by October 20, 2020 with the information. All funds raised go to assisting local Veterans and their families and or dependents, as well as our community.

Please find a wreath catalogue enclosed should you wish to purchase a wreath for us to lay on your behalf at our Remembrance Day services. If you wish to take your wreath and lay it after the ceremony you are welcome to do this to protect everyone during this Covid-19 time.

Number \_\_\_\_\_ Price; \$ \_\_\_\_\_ Payment enclosed: \_\_\_\_\_ Bill \_\_\_\_\_

(Please make cheque payable to RCL#4 Poppy Fund)

Do you wish wreath delivery to your business Yes \_\_\_\_\_ No \_\_\_\_\_

Do you wish to have the Legion retain and take to Cenotaph? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you wish to have a Poppy tray delivered to your Business Yes \_\_\_\_\_ No \_\_\_\_\_

Wreath #08 - 25.00 Wreath # 14 - \$45.00 Poppy Pin - \$ 5.00

Spray # 31 - \$32.00 Wreath #20 - \$70.00 Wreath # 24 - \$120.00

Car Poppy - \$5.00 Cross #35 - \$40.00 1<sup>st</sup> Nations Pin - \$5.00

Name of Business/Organization \_\_\_\_\_

Business Contact Name \_\_\_\_\_

Address \_\_\_\_\_

Yours Truly

Kim MacLeod  
Poppy Co-Chair

Betty Murphy  
Poppy Co-Chair

Office Use Only

Invoice #: \_\_\_\_\_

Receipt #: \_\_\_\_\_





# MEMORIAL WREATHS



200524 - #24 Wreath



200514 - #14 Wreath



200508 - #8 Wreath



200520 - #20 Wreath



200571 - Inscription Ribbon

The placing of a memorial wreath in respect for the Fallen is a time honoured tradition. The Royal Canadian Legion offers a selection of wreaths in several sizes, as well as memorial crosses and other specialty items to suit commemorative ceremonies and services in both public and private settings.

The #14, #20 and #24 wreaths can be enhanced with a customized inscription ribbon.

All wreaths and crosses come with a wire display stand included.







200536 – White Cross



200535 – Green Cross



200531 –  
Poppy Spray



200503 –  
Table Poppy



200501 –  
Lapel Poppy



200502 –  
Car Poppy





## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** October 21, 2020 **FILE:** 0540-360

**SUBMITTED BY:** David Renwick,  
Chair, Operational and Financial Core Review Committee

**SUBJECT:** Recommendations from the Operational and Financial Core Review Committee

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#### PURPOSE:

The purpose of this report is to provide the recommendations from the September 22, 2020 meeting of the Operational and Financial Core Review Committee.

#### RECOMMENDATIONS:

***THAT** the Operational and Financial Core Review Committee receive the report from Farris LLP regarding the Ministry of Forests, Funland, Cultus Lake Marina and Main Beach Boat Rentals.*

Moved by: Commissioner Smit  
Seconded by: Brett Payne  
Carried

***THAT** the Operational and Financial Core Review Committee recommend the Cultus Lake Park Board direct the CAO to review each commercial lease within the Plaza to ensure that health and safety requirements are met.*

Moved by: Carlo Elstak  
Seconded by: Brett Payne  
Opposed: Commissioner Smit  
Carried

***THAT** the Operational and Financial Core Review Committee receive the review of the Commercial tenant's insurance requirements per lease.*

Moved by: Ernie Vance  
Seconded by: Peter Vanderhelm  
Carried

#### DISCUSSION:

At the September 22, 2020 meeting of the Operational and Financial Core Review Committee a discussion was had regarding the Commercial Leases and landlord/tenant responsibilities, insurance and health and safety requirements.

As a result of these discussions, the above recommendations were put forward to the Cultus Lake Park Board.



Prepared by:

Approved for submission to the Board:



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Chair Renwick,  
Chair, Operational and Financial  
Core Review Committee

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Joe Lamb  
Chief Administrative Officer