

# CULTUS LAKE PARK BOARD REGULAR BOARD MEETING NOTICE

Wednesday, November 18, 2020 5:00 PM Cultus Lake Park Office Boardroom 4165 Columbia Valley Highway, Cultus Lake, BC

Time Change Notice - Cultus Lake Park Board Regular Meeting will be held at 5:00 pm on November 18, 2020 instead of 7:00 pm.

Due to the recent Provincial Health Order with respect to social gatherings, the November 18, 2020 Board meeting will be closed to the public and will be available in real time via Zoom.

The Board will welcome questions during the "Public Consultation" for the 2021 - 2025 Cultus Lake Park DRAFT Financial Plan during the Budget process via Zoom.

Please feel free to join the meeting, participants will be muted upon entry to the meeting but will be able to ask questions during question period.

Join Zoom Meeting:

https://us02web.zoom.us/j/9464546136?pwd=aHdpVmdBelROb2o1L3hoZTgyT2xVdz09

Meeting ID: 946 454 6136

Passcode: 908131

The Cultus Lake Park Board Regular Meeting video will be available to view on our website the following day at <a href="https://www.cultuslake.bc.ca/board-meeting-videos/">www.cultuslake.bc.ca/board-meeting-videos/</a>



# CULTUS LAKE PARK BOARD REGULAR MEETING AGENDA

WEDNESDAY, NOVEMBER 18, 2020 5:00 PM

# PARK OFFICE BOARDROOM

4165 Columbia Valley Highway, Cultus Lake, BC

- (1) CALL TO ORDER
- (2) RESOLUTION TO PROCEED TO CLOSED MEETING (4:30 PM)

**THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**: Section 90 (1), (d) the security of the property of the municipality.

(3) RECONVENE

# Page 1 (4) APPROVAL OF AGENDA

(a) **THAT** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of November 18, 2020; and

**THAT** all delegations, reports, correspondence and other information set to the Agenda be received.

- (5) ADOPTION OF MINUTES
- Page 5 (a) **THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held October 21, 2020.
  - (6) CORRESPONDENCE
  - (a) Slalom Gates
- Email dated October 6, 2020 from CCEP Paddling Club Board
  - (7) FINANCE
  - (a) 2021 2025 Cultus Lake Park DRAFT Financial Plan
- Report dated November 18, 2020 from Erica Lee, Chief Financial Officer
- 2021-2025 Five Year Financial Plan Bylaw No. 1181, 2020
- Schedule A & B
- Page 29 Business Unit Detail
- Page 59 Schedule of Reserves

Financial Planning Worksheet – Budget Changes

Page 63 o Revenue

Page 65 o Expenses

o Reserves

Page 69 o Capital Projects

**THAT** the Cultus Lake Park Board give First and Second readings to Cultus Lake Park 2021-2025 Financial Plan Bylaw No. 1181, 2020.

# (b) Public Consultation on the 2021 - 2025 Cultus lake Park DRAFT Financial Plan

## (8) BYLAW

# (a) Boating and Foreshore Bylaw No. 1179, 2020

Page 73

Page 67

• Boating and Foreshore Bylaw No. 1179, 2020

**THAT** the Cultus Lake Park Board give Final reading to the Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020.

# (b) Neighbourhood Golf Cart Bylaw No. 1180, 2020

Page 81

• Neighbourhood Golf Cart Bylaw No. 1180, 2020

**THAT** the Cultus Lake Park Board give Final reading to the Cultus Lake Park Neighbourhood Golf Cart Bylaw No. 1180, 2020.

# (9) CONSENT AGENDA

#### Page 93-146 Third Quarter Reports

- Finance
- Lions Parking
- Public Works
- Campground and Cabins
- Bylaw Compliance and Enforcement
- Fire Department
- Lease Assignment

**THAT** the Cultus Lake Park Board receive the 2020 Third Quarter reports for information.

# (10) STAFF REPORTS

# (a) 2021 Cultus Lake Park Board Regular Board Meeting Dates

Page 147

Report dated November 18, 2020 from Rachel Litchfield, Executive Assistant

**THAT** the Cultus Lake Park Board endorse the following dates for the 2021 calendar year Cultus Lake Park Board Regular Board Meeting dates:

January 20, 2021	February 17, 2021
March 17, 2021	April 21, 2021
May 19, 2021	June 16, 2021
July 21, 2021	August 18, 2021
September 15, 2021	October 20, 2021
November 17, 2021	December 15, 2021

- (11) REPORTS BY COMMISSIONERS
- (12) COMMUNITY ASSOCIATION
- (13) PUBLIC QUESTION PERIOD
- (14) ADJOURNMENT

**THAT** the Regular Meeting of the Cultus Lake Park Board held on November 18, 2020 be adjourned.



# CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

Wednesday, October 21, 2020 5:00 pm

Cultus Lake Park Office Boardroom 4165 Columbia Valley Highway, Cultus Lake, BC

Present Commissioner D. Renwick – Chair

Commissioner D. Bauer - Vice Chair

Commissioner L. Payeur Commissioner C. Smit

Staff Chief Administrative Officer - J. Lamb

Manager of Finance – E. Lee

Manager of Park Operations – D. Driediger

Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer

Executive Assistant – R. Litchfield

## Regrets

# (1) CALL TO ORDER

The Chair called the meeting to order 5:01 pm.

# (2) RESOLUTION TO PROCEED TO CLOSED MEETING

**THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

Section 90 (1). (c) labour relations or other employee relations:

Section 90 (1), (d) security of the property of the municipality;

Section 90 (1), (e), the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality:

Section 90 (1), (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and

Section 90 (1), (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

#### (3) RECONVENE

The meeting reconvened at 3:33 pm.

# (4) APPROVAL OF AGENDA

4679-20 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

**THAT** the Cultus Lake Park Board approve amending the Agenda for the Regular Meeting of October 21, 2020 by adding under Section 7, (a), Correspondence, additional Public Feedback Regarding the September 16, 2020 Board Meeting Decisions; and

By removing and replacing under Section 8, (a), Bylaws, Boating and Foreshore Bylaw No. 1179, 2020; and

**THAT** the Cultus Lake Park Board approve the Agenda as amended; and

**THAT** all delegations, reports, correspondence and other information set to the Agenda be received.

#### **CARRIED**

#### (5) ADOPTION OF BOARD MINUTES

4680-20 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

**THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held September 16, 2020.

#### **CARRIED**

# (6) ADOPTION OF COMMITTEE MINUTES

4681-20 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

(a) **THAT** the Cultus Lake Park Board approve the September 22, 2020 Operational and Financial Core Review Committee Minutes.

#### **CARRIED**

## (7) CORRESPONDENCE

# (a) Public Feedback - Regarding the September 16, 2020 Board Meeting Decisions

- Emails with respect to Main Beach Dock End Sections
- Emails with respect to Foreshore Erosion
- Letters regarding change in fees for mooring buoys

4682-20 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

**THAT** the Cultus Lake Park Board receive the correspondence regarding the Main Beach dock sections, Foreshore Erosion and Moorage fees for information.

#### **CARRIED**

# (b) Chilliwack Elder College - Community Hall Consideration

• Letter dated October 7, 2020 from Wanda Hook, Chair, Elder College Council

# 4683-20 Moved by: Commissioner Bauer Seconded by: Commissioner Dzaman

**THAT** the Chief Administrative Officer request that staff contact Wanda Hook, Chair of Elder College to discuss rental rates that are available Monday to Thursday; and

**THAT** the Cultus Lake Park Board receive the letter regarding hosting classes at the Community Hall for information.

## **CARRIED**

# (c) Swim Line Parity Request

• Email submitted October 9, 2020 from Kevin Ault, resident requesting a swim line placement between docks 17 and 18

# 4684-20 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

**THAT** the Cultus Lake Park Board receive the email regarding swim line placement between dock 17 and 18 for information.

#### **CARRIED**

## (8) BYLAWS

#### (a) **Boating and Foreshore Bylaw No. 1179, 2020**

- Report dated October 21, 2020 from Jacquie Spencer, Manager of Visitor Services, Accommodations & Bylaw Enforcement
- Boating and Foreshore Bylaw No. 1179, 2020

# 4685-20 Moved by: Commissioner Bauer Seconded by: Commissioner Dzaman

**THAT** the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020.

#### **CARRIED**

# 4686-20 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

**THAT** the Cultus Lake Park Board grandfather all buoy locations that are registered as of January 1<sup>st</sup>, 2020 with the exception of any buoys that are within 25 meters of the highwater mark or that are within 15 meters of the wharfs and:

**THAT** staff be directed to notify any buoy owner that may have a conflict with the current location via letter with the 2021 registration packages.

#### **CARRIED**

# (b) Proposed Neighbourhood Golf Cart Bylaw No. 1180, 2020

- Report dated October 21, 2020 from Jacquie Spencer, Manager of Visitor Services, Accommodations & Bylaw Enforcement
- Proposed Neighbourhood Golf Cart Bylaw No. 1180, 2020

4687-20 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

**THAT** the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Neighbourhood Golf Cart Bylaw No. 1180, 2020.

#### **CARRIED**

# (8) STAFF REPORTS

# (a) Request for Direction - Development Variance Permit 532 Park Drive

• Report dated October 21, 2020 from Joe Lamb, Chief Administrative Officer

4688-20 Moved by: Commissioner Bauer Seconded by: Commissioner Dzaman

**THAT** the Cultus Lake Park Board send a letter to the FVRD not in support of Development Variance Permit No. 2020 -19 for 532 Park Drive to increase the height regulation for an accessory building from 4 meters (13 feet) to 4.45 meters (14 feet 6 inches).

#### **CARRIED**

Commissioner Smit voted in Opposition

## (b) Rescue Boat

- Report dated October 21, 2020 from Warren Mazuren, Cultus Lake Fire Chief
- Petition in support of Cultus Lake Fire Department Rescue Boat (114 Leaseholder/resident, 324 Sunnyside campers, and 9 additional emails)

# 4689-20 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

**THAT** the Cultus Lake Park Board accepts the donation of the rescue boat and authorizes trained members of the Cultus Lake Fire Department to use the "Fire Rescue Boat" for rescue services; and

**THAT** Cultus Lake Park Board authorize the Fire Chief, in conjunction with the Chief Administrative Officer and the Chief Financial Officer, to create a plan for use, maintenance and costs associated with the use of the "Fire Rescue Boat."

#### **CARRIED**

#### (c) Remembrance Day Wreaths

 Report dated October 21, 2020 from Rachel Litchfield, Executive Assistant to the Chief Administrative Officer 4690-20 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

**THAT** the Cultus Lake Park Board authorize the purchase of two (2) # 20 wreaths.

**CARRIED** 

# (9) REPORTS BY COMMISSIONERS

#### Recommendations from the Operational and Financial Core Review Committee

 Report dated October 21, 2020 from David Renwick, Chair, Operational and Financial Core Review Committee

4691-20 Moved by: Commissioner Bauer Seconded by: Commissioner Dzaman

**THAT** the Operational and Financial Core Review Committee receive the report from Farris LLP regarding the Ministry of Forests, Funland, Cultus Lake Marina and Main Beach Boat Rentals.

**THAT** the Operational and Financial Core Review Committee recommend the Cultus Lake Park Board direct the CAO to review each commercial lease within the Plaza to ensure that health and safety requirements are met.

**THAT** the Operational and Financial Core Review Committee receive the review of the Commercial tenant's insurance requirements per lease.

#### **CARRIED**

# (10) COMMUNITY ASSOCIATION

Community Association Question of the Month for October 2020

#### Question:

Recently the Cultus Lake Association sent out a survey to its 300+ members with one question pertaining to the parking Lot B expansion, the result of that survey indicated that 67% of leaseholders were not in favour of the expansion.

The Board appears to be proceeding without public consultation regarding changes to Parking Lot B, which will increase capacity by 75-80 cars and up to 300-400 more visitors. Can the Board explain the rational behind this decision and how it will be mitigating the effects of having all these additional people and traffic in the Main Beach area?

# Answer:

Chair Renwick noted to the member of the Community Association and members of the public. He noted that the role of the Board, the role follows the *Cultus Lake Park Act* and mandate is the use, regulation, protection, management and maintenance and improvement of the Park. The *Act* also states that the Board can construct, operate and maintain any improvement, any buildings, facilities, equipment, conveniences, amusements, businesses and any other for the uses for the public.

He questioned whether the Community Association feels the Board should be advocating only for the purpose and benefit of the residents. He noted that the role of the Board to not only address the concerns of the residents but also to allow the use for all other users, and the right for the public to use and enjoy. The Board has the obligation to serve the public, residents of Chilliwack, and the residents of the Province which also includes the residents.

He further noted that the Community Association stated that they have over 300 members, and he wondered of the 300 who are residents and/or reside outside the Park. He noted that some residents who were not aware that the association was speaking on their behalf even though they agreed to accept the email notification to be on their mailing list. He addressed that the 300 members participated in the survey and from that survey, 67% were leaseholders not in favor of the expansion. He feels that is not accurate and noted that 130 members of the 300 members that participated and 67% of those 130 members said they were not in favor of the parking lot expansion. That is 67% of the 130 that participated.

He further noted the purpose of the expansion is to help fund the parks operations. Residents contribute 9% of the overall revenue to the Park, Commercial tenants contribute 9% revenue to the Park. he noted that he did not see anything noted that the Commercial tenants input on the expansion, their input is critical to their businesses. Pay parking contributes to 12% of the revenue, and noted that we need money to support the Park and due the Covid this year and possibly next year and the Board understands that the residents prefer that visitors not come to the park during this time however, the Board is required to cater to the public and openness of the Park. He noted that the objective is to provide the Board with an opportunity to generate more revenue through pay parking to help our commercial tenants who benefit from more people here and the general public who have a right to use this Park.

The Board also discussed parking lot "B" enhancements at two meetings. At all the meetings the public was free to provide feedback regarding the redevelopment of the lot. These meetings were held on May 20, 2020 and on August the 16, 2020. No correspondence or feedback was received.

The increase in parking capacity comes from a property designed layout for the lot and the addition of 39 stalls at the North end of the lot. The Board is hoping that the increase parking capacity in lot "B" will provide greater convenience for our visitors to enjoy the lake. The Board has been tasked under the "Act" to manage in trust, the "Park" for the use by all. As the Community Association is aware the Park has a large capital project deficit and Board needs to protect the financial position of the Park for the future.

Colleen Rogozinski, Community Association, via Zoom wished to clarify the Association, she noted that Chair Renwick was correct and that they did have people subscribe to the newsletter with the understanding that those were considered members. She noted that Chair Renwick inspired them to clarify that. She noted that this summer they undertook a process of giving those people the option of becoming members or to be subscribers as well as Covid safe door to door inquiring if they wish to be members. She noted that they can at any time unsubscribe or choose to not be a member. Those 300 members how have opted in to be members of the Association. Those people are aware that they are members. She also noted and apologized with respect to the survey percentage, which was misrepresented. She also noted that they do not represent the Commercial leaseholders.

- She also noted that to become a member they are required to identify themselves as a leaseholder or a long-term resident, living here more than six months.
- Q: Ernie Vance, Community Association, via Zoom commented that Commissioners are elected/voted in by the residents in the area, though two members represent the residents in Chilliwack. He noted his concern with the priority being the visitors to the lake and not the residents who live here. He recognizes that we live within the mandates of the Park Act however, we seem to fall between the cracks. He noted that the membership consists of residents who have declared that they live here so the number are accurate and noted that the survey went only to that group. He also noted that the number of people responding represent the majority that have residential leases.

# (11) PUBLIC QUESTION PERIOD

- Q Rick Williamson, First Ave. noted that in response to Community Association, it was mentioned that 9% of revenue, 9% commercial and 12% for pay parking. He asked if he could be provided with the balance.
- A Chair Renwick noted that 52% form Sunnyside, 4% Visitor Services, 2% Licensing fees, 1% Fire Agreement, 1% Foreshore Mooring, 1% Fee Transfers, 1% Misc. 2% services for commercial and 7% services for residential.
- Q Bob McCrea, Lakeshore Dr. noted in the Boating Bylaw, under Section 3.3(I) page 68. states that, no person will moor a boat or ancillary or related equipment within the foreshore, unless it is moored to a compliant and registered buoy, on a boat lift or attached by authorized mooring whips. He noted that his neighbor ties their boat to the residential wharf with rope. Was this intended to rule out ropes? He noted that sometimes he ties his canoe to the wharf and is that allowed?
- A Chief Administrative Officer, Joe Lamb noted that yes, it is intended to read that way. That is why is stated "mooring whips". They will be required to ask for approval.
- Q Gary Senft, First Ave. noted that a lot of people are concerned with the decision to tear down eh dock section. He noted that the dock is a legacy and has formed part of the lake history. He suggested options and noted during busy periods to have lifeguards on staff and to assist to control kids with coolers of drinks from the dock areas and to represent the youth. He offered suggestions with respect to infrastructure and noted that the BC Government or the City of Chilliwack. He noted that we should not feel that we have the obligation to pay for all of this when all the public use the Park. He suggested that perhaps the City of Chilliwack could give us a loan to replace the docks with concrete or floating options. Foundation funding could be an option or by donation and issue tax receipts. He suggested in addition to replacing the docks to also bring back the nostalgia to the Park.
- Q Brenda Senft and Brenda Cosgrove both of First Ave. suggested bringing three items for the Boards consideration. They requested that the Board to take a second look at the new plan for parking Lot B. They noted that the understand that the trees are deemed unhealthy and unsafe if not removed and will then create several additional parking spaces. They are hoping that the Board will consider a few changes to enhance the plan. These considerations are to include and pedestrian pathway, larger spaces to plant other tree and to consider the revenue shortfall from removing some of the percentage of the parking stalls will pay dividends now and in the future.

In addition, they noted that the pathways current plan does not indicate a route for pedestrian access through areas of the Park. They noted that they feel there should be a defined route between the Adventure Park and the shopping plaza. They note that there are wheelchair stalls designated on the plan however, there are no accessible route to move through different areas. How can this be created? Also, they note that 30 trees are to be removed and their replacement is two to one. The planting space for trees on the plan they would like the Board to consider bring back some of the native trees rather than small islands if soil with smaller trees. The also noted, on the pathway, this would create a visual invitation for guests to go to other areas and businesses. They feel that the addition parking space planned be limited to reduce this number slightly to help preserve the look of the Park and enjoyable and safe pathway for all. This will support the revenue the Park require as well and enhance the beauty of the Park.

# (12) ADJOURNMENT

4692-20 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

**THAT** the Regular Meeting of the Cultus Lake Park Board held on October 21, 2020 be adjourned 6:26 pm.

#### **CARRIED**

I hereby certify the preceding to be a true Park Board held October 21, 2020.	and correct account of the meeting of the Cultus Lake
David Renwick, Chair	Joe Lamb, Chief Administrative Officer

From: CCEPaddlingClub Board <

Date: Tuesday, October 6, 2020 at 7:04 PM

**To:** Dave Driediger < <u>dave.driediger@cultuslake.bc.ca</u>>, Joe Lamb

<joe.lamb@cultuslake.bc.ca>,

**Subject:** Fwd: FW: Slalom Gates at Cultus?

Dear Mr Lamb,

I would like to submit a request to the Cultus Park Board for the CCE Paddling Club to install slalom gates over the enclosed dock area (off-season only). The system would require metal poles to be attached to the dock on either side, with string/ wire suspended over the water, on which we would hang slalom gates. We have or would provide all the necessary hardware. Please see attached letter for more details.

I believe that Colleen was also going to follow up with you this week regards the parking, as requested. The new parking arrangement has been SO amazing for our club this summer, so much less stress and parking conflict. I really appreciate your continued support of our club.

Many thanks, Jenny



# **CULTUS LAKE PARK**

# REPORT/RECOMMENDATION TO BOARD

**DATE:** November 18, 2020 **FILE:** 3900

SUBMITTED BY: Erica Lee, Chief Financial Officer

allocations and capital expenditure changes.

SUBJECT: 2021-2025 Cultus Lake Park DRAFT Financial Plan

## PURPOSE:

The purpose of the report is to present the 2021-2025 Cultus Lake Park DRAFT Financial Plan along with the 2021-2025 Financial Plan Bylaw for First and Second reading.

#### RECOMMENDATION:

**THAT** the Cultus Lake Park Board give First and Second readings to Cultus Lake Park 2021-2025 Financial Plan Bylaw No. 1181, 2020.

#### DISCUSSION:

Staff have been working on updating the five year financial plan for the years 2021-2025 since August. This included reviewing 2019 and 2020 operations to develop revenue and expenditure projections for the year and reviewing what was planned for future years to make inflationary adjustments where supported.

The 2021-2025 DRAFT Financial Plan being presented includes the base budget as approved in the current 2020-2024 Five Year Financial Plan as a starting point. In addition, the base budget also includes a number of operational and capital additions as discussed below. Lastly, the base budget has been adjusted for staff proposed changes to various revenue streams and reserve deposits.

# The "2021-2025 Cultus Lake Park Financial Planning Worksheet – Budget Changes" This document provides a listing of all the staff proposed changes to implement in the 2021-2025 financial plan. The document quantifies their impact to the 2020-2024 base budget as approve last year. This document is split into four sections to outline the proposed revenue, expense, reserve

The "Revenue Changes" section provides a list of the revenue budgets that staff are proposing to adjust or add into the budget. Each revenue change item includes a description outlining any associated changes to rates or operations in order to realize the budget change.

The "Expense Changes" section provides a listing of items for the Board to consider funding through operations on an ongoing basis.

The "Reserve Funding Changes" section lists all the proposed changes to reserve deposits and documents where the resources for the changes are coming from.

The "Capital" section documents provides a listing of all capital items, either new or increased/decreased values that are were not included in the 2020-2024 Five Year Financial Plan. The purpose of this listing is to allow the Board to consider which projects are a priority and therefore should be approved in the five year financial plan. A proposed funding source is provided for each of the capital items where a reserve is available and applicable to the item.

The 2021-2025 Financial Plan has been prepared with a slight recommended increase in the lease operating levy that will see the average residents base lease increase by \$37.15 in order to fund improvements and the sustainability of the park. The proposed budget continues to focus on improvements to areas such as safety and security, environmental sustainability, with an amplified focus on renewal and upgrades to our infrastructure, and upgrading facilities at Sunnyside Campground.

The DRAFT plan also proposes to increase some additional lease charges for specific services as a result of expenditure increases. The table below summarizes the 2020 lease charges vs. proposed 2021 lease charges:

Service Description	2020 Residential Fee	2021 Residential Fee (proposed)
Protective Services	\$ 201.93	\$ 207.94
Fire Protection	356.69	361.20
Garbage & Recycling	210.54	210.54
Insurance	12.45	13.90
Street Lights	74.48	74.48
Milfoil	15.00	15.00
Foreshore Improvements	0.00	50.00
Residential Area Improvements	0.00	25.00

Staff are proposing to introduce two new charges to residents to begin the accumulation of funds for infrastructures needs in the foreshore and in the residential areas. A \$50 charge to be placed in the Foreshore Improvements Reserve and a \$25 charge is being proposed for each resident to be placed in the Residential Area Improvement Reserve.

In the proposed budget other business units are also increasing their rates to off-set the increasing costs. The more noteworthy changes include:

#### Parking

- Increasing the High Season Weekend Rate for Parking from \$5 to \$6 an hour.
- Implement an infrastructure charge to visitors to the park through parking.
- Staff are also proposing to only offer visitors the ability to pay for parking by the hour through the elimination of daily parking rates.

# Sunnyside

- Increasing seasonal and overnight site rates as well as other miscellaneous fees at Sunnyside Campground.
- Implement an infrastructure charge to overnight campers.

#### Moorage

 Increased buoy rates to allow for a small increase for operations and a larger amount to help fund the capital needs in the foreshore.

#### **Protective Services**

Staff are proposing to take over the management of the Park's parking lots, leading to an
increase in fine revenue related to enforcing the lots internally.

# Schedule of Reserves

This schedule summarizes all the financial reserves held by Cultus Lake Park showing annual contributions, estimated interest earnings and capital funding allocations over the Five Year Financial Plan. Prudent financial planning ensures that reserve balances stay positive and are sufficient to fund current and future asset replacement and renewal.

# **Business Unit Detail**

Line by line budget details are provided for each Business Unit with commentary on some lines where changes have been made. These schedules show the revenue, operating expenditures, wages & benefits, allocated services, reserve transfers and the capital projects planned for each unit.

Staff will be providing a presentation on the financial plan along with reviewing the budget documents in greater detail.

Prepared by:

Approved for submission to the Board:

Erica Lee, CPA, CA Chief Financial Officer Joe Lamb
Chief Administrative Officer



# **Cultus Lake Park**

# 2021-2025 Five Year Financial Plan NO. 1181, 2020

A Bylaw to Adopt the 2021-2025 Financial Plan

Section 165 of the *Community Charter* requires the Board to annually prepare and adopt a Five-Year Financial Plan, by Bylaw; and

Section 12 of the *Cultus Lake Park Act* (1932 and Amendments thereto) enables the Cultus Lake Park Board to make Bylaws;

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

## 1. TITLE

1.1 This Bylaw may be cited for all purposes as "Cultas Lake Park 2021-2025 Financial Plan Bylaw No. 1181, 2020"

#### 2. GENERAL REGULATIONS

2.1 Schedule "A" titled 2021 Financial Plan and Schedule "B" titled 2021-2025 Financial Plan, attached form part of this Bylaw, is hereby adopted as the Cultus Lake Park Five Year Financial Plan for the years 2021 to 2025.

## 3. EFFECTIVE DATE

This bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this XX day of XXX, 2020

READ A SECOND TIME this XX day of XXX, 2020

READ A THIRD TIME this XX day of XXX, 2020

ADOPTED this XX day of XXX, 2020

David Renwick, Chair	
Cultus Lake Park Board	

Joe Lamb
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true and correct copy of Cultus Lake Park Cultas Lake Park 2021-2054 Financial Plan Bylaw No. 1181, 2020

Chief Administrative Officer

	2020 FINANCIAL PLAN	2021 FINANCIAL PLAN	2021 SUNNY- SIDE	2021 COMM LEASE	2021 RESID LEASE	2021 COMM. HALL		2021 VISITOR SERVICES	2021 FORESHORE LEASE	2021 VOLUNT FIRE DE	EER	2021 PUBLIC WORKS	PROTECT SERVI	TIVE	2021 GENERAL & ADMIN	202 CEA	
REVENUES																	
Sunnyside Campground	\$ 2,996,710	\$ 3,299,400	\$ 3,299,400	\$ -	\$ -	\$ -	\$		\$ -	\$	5	\$ -	\$	2.	\$ -	\$	
Commercial Leases	601,025	651,292		651,292		-		÷	-		-	of the		-	2.1		ė.
Residential Leases	895,269	870,389			870,389			E + 0	2		4	-		4	-		-
Community Hall	11,950	11,950	-	+		11,950	-	1.0	-		-	-		-	-		-
Cabin Rentals/Visitor Services	268,260	219,700	4		1.0	-		219,700	8.1		-			-			-
Parking/Public Area Revenue	710,500	856,500	S-0	2	1-	-		856,500	-		÷	-		-	-		<u>u</u>
Foreshore Lease	45,200	109,000		-		-		-	109,000		-	-		-	100		+
Volunteer Fire Department	273,430	281,590	-	-	-	-			300	281,	590	-		-	-		-
Protective Services	3,500	106,850		-	1,00	-		-	-		41	(2)	106	850	0.00		
General Administration	42,500	42,500		-		12.		341	-		-	1.9		2	42,500		4
CEAC	36,000	36,700														36,	,700
TOTAL REVENUES	\$ 5,884,344	\$ 6,485,871	\$ 3,299,400	\$ 651,292	\$ 870,389	\$ 11,950	\$	1,076,200	\$ 109,000	\$ 281,	590	\$ -	\$ 106	850	\$ 42,500	\$ 36,	,700
EXPENDITURES																	
Advertising	\$ 18,350	\$ 13,500	\$ 9,550	5 -	\$ -	\$ -	\$	1,900	\$ -	\$ !	550	\$ -	\$		\$ 1,500	ė	
Audit/Accounting	17,870	18,085	7 3,550	-	*	*	7	1,500	Y		-	7	7	Š.,	18,085	7	
Board Level Expenses	17,000	17,000	-	_		-		-				2			17,000		6
Building Maintenance/Materials	60,850	69,700	31,500	8,000	-	3,500		11,400	2	4 5	800	6,200	1	200	3,100		
Commemorative Benches	1,900	1,900	-	-		5,500		1,900		7,0	-	0,200	1	-	3,100		
Conferences	16,780	16,830	3,330	2	2	4		1,500				2,500			11,000		-
Contract Services	581,800	505,900	198,300	4	1.2			40,600	2.5		_	5,000	242	000	20,000		9
Data Processing	43,900	61,170	34,270	1.2	1,2			1,500	4	20	000	1,000		900	16,500		3
Education & Training	47,450	47,200	4,500	-	4.	-		400		32,0		2,100		200	5,000		3
Election Expenses		20.00	-	-	13	1.0		-	-	0.2,	-		-,	-	5,000		
Equipment Maintenance	70,300	74,200	11,500		-	-		6,800	1,500	40,9	900	11,500	1.	000	1,000		_
Equipment Fuel	4,915	5,010	500	-	-	147		-	800		-	3,710	-	-	_,,,,,		_
Garbage Collection/Recycle	181,815	187,542	53,500	18,347	100,535	-		7,200	-			7,960			200		_
General Maintenance	20,000	20,000		-	1000	-		20,000	- I			- ,,500		_	-		
Grounds Maintenance/Materials	91,415	96,420	47,500	2,800	1.2	1,000		33,030	10,000		500	1,590			200		4
Insurance - Business	162,800	176,300	28,500	33,500	6,700	8,600		33,900	16,400	11,9		13,500	7.	700	15,600		_
Insurance - Vehicles	29,465	29,831	1,560		100	111291		-	100		950	18,740	1.	400	2,081		-
Janitorial Supplies	45,500	45,300	22,500		-	4		21,800	1275		000	-	7	-	-,		
Legal/Professional Fees	159,675	175,000	20,000		1,2			-			-		5.	000	150,000		4
Licences/Permits/Taxes	5,500	9,750	1,200	4	-	- 2		-	1,100		_	450		000			2.
Memberships/Dues/Subscriptions	5,330	5,335	185		12	÷		-	-		700	750		_	3,700		Q
Office Supplies	26,830	30,085	4,400		-	- 2		650	140		100	1,560	1.	200	20,000	. 9	875
Interest and Bank Charges	5,400	5,450	950	-		-		500	4		-	-			4,000		-
POS Charges	75,300	77,300	56,000	-	120	- 2		12,300	à à	1	_	1.0		_	9,000		3
Retail Sales (COGS)	69,800	58,025	57,200	-	-	100		825			_	( - )		4	-		
Office Furniture	4,500	4,500	500	40	4	1/4		-	-		-	4		-	4,000		2
Postage & Courier	4,000	4,000	-	77	1	-			· ÷		-	-		4	4,000		-
Equipment Rentals	25,200	25,500	-	-				10,200			_	2		<u> </u>	15,300		3
Community Wildfire Protection Plan	5,000	5,000	2.0	Geo	-				-		-0	-		-	5,000		
Printing	7,650	7,650	5,000	-	1.40	-		750	150					750	1,000		_
Public Relations/Promotion	9,340	9,340	3,840	-	-	-		500	-	c	500	-		500	4,000		_
Roads & Parking	47,300	43,300	8,000					12,300			-	23,000		-	1,000		

Schedule "A"

	FIN	2020 NANCIAL PLAN	F	2021 INANCIAL PLAN		2021 SUNNY- SIDE	(	2021 COMM LEASE		2021 RESID LEASE		2021 COMM. HALL		2021 VISITOR SERVICES	FO	2021 RESHORE LEASE	vo	2021 LUNTEER RE DEPT		2021 PUBLIC WORKS	PR	2021 OTECTIVE ERVICES		2021 ENERAL ADMIN		2021 CEAC
Security Systems/Supplies		4,750		4,750		2,000		4.1						-		-		500		750		500		1,000		
Small Tools/Shop & Safety		25,800		26,210		2,500		4		-		-				201		6,100		17,610		-				
Special Events		58,280		58,940		12,080		-		141		-		12,000				-		- 1						34,860
Telecommunications		42,030		40,680		12,700		-				200		4,780		-		8,450		4,000		2,050		8,500		(+1
Utilities		505,460		483,135		377,600		6,760		35,900		4,640		32,500				6,740		11,580		875		6,540		2
Vandalism		4,500		4,500		2,000		· ·		-		-		2,500		0.40				-						-
Travel & Vehicle Allowance		3,200		3,200		1,200		4		4		104		4		4		1		174		12		2.000		
Vehicle Maintenance		37,210		37,750		1,330				- 4		-		-		200		10,000		25,200		1,020				
Vehicle/Boat Fuel		23,500		23,930		760				-		-				-		2,200		18,640		1,530		800		-
Wharfs & Foreshore Materials		15,000		15,000		-		14		T réi		-		-		15,000						-		4		-
Signage		9,700		11,200		2,000		1,200		100		-		7,000		1,000				_		201		-		1.00
Floats & Buoys		10,000		10,000		4.000		0		-		-				10,000				-		2		-		-
Water System Maintenance/Parts		3,000		5,000		5,000		14				-				-				-		4.0		- 2		_
SUBTOTAL	\$ 2	2,610,365	\$	2,575,418	\$	1,028,455	\$	70,607	\$	143,135	\$	17,940	\$	277,235	\$	56,250	\$	136,190	\$	177,340	\$	282,825	\$	349,706	\$	35,735
WAGES & BENEFITS:																										
Commissioners Indemnities	Ś	84,000	\$	85,470	5		\$	21	\$		\$	2.	\$		\$	5.7	\$		\$	-	\$		\$	85,470	4	12
Management Salaries		282,427	*	304,689	*	71,970	*	-	*		7	-	~		*	2	Ÿ	5,600	7	87,890	7		7	139,230	7	
Staff Wages	1	1,517,560		1,722,674		449,290				-		-		54,130		-		57,000		634,860		130,170		397,223		100
Employee Benefits		398,610		508,207		119,720		-		4.		-		11,370		2		7,010		194,000		33,017		143,090		- Y
TOTAL PAYROLL	\$ 2	2,282,597	Ś	2,621,040	Ś	640,980	Ś	-	Ś	- 1	Ś	-	Ś	65,500	Ś		Ś	69,610	Ś	916.750	\$		Ś		Ś	
TOTAL OPERATING EXPENSES		,892,962		5,196,458	\$	1,669,435	\$	70,607	\$	143,135	\$	17,940	\$	342,735	\$	56,250	\$		\$	1,094,090			•	,114,719	т_	35,735
Reserve Allocations		967,280		1,219,835		448,130		158,780		63,230		10,000		257,260		56,250		58,220		115,000		2,000		50,000		965
Capital Projects	1	1,387,470		1,831,060		618,500		84,070		10,000		2,070		835,510		120,000		42,070		42,770		5,500		70,570		
Internal Wage Allocations		14.				162,380		80,300		302,220		21,870		306,460		88,430		8,270		(878,130)		46,010		(137,810)		*
Overhead Expense Allocations		-		7		350,699		238,968		358,095		31,800		479,850		243,130		-		(330,960)		(387,173)		(984,409)		
TOTAL EXPENDITURES	\$ 7	,247,712	\$	8,247,353	\$	3,249,144	\$	632,725	\$	876,680	\$	83,680	\$	2,221,815	\$	564,060	\$	314,360	\$	42,770	\$	112,350	\$	113,070	\$	36,700
SURPLUS/(DEFICIT)	(1	1,363,368)		(1,761,482)		50,256		18,567		(6,291)		(71,730)	ij	(1,145,615)		(455,060)		(32,770)		(42,770)		(5,500)		(70,570)		-
APPROPRIATED SURPLUS (RESERVE APPROPRIATIONS)	1	1,382,990		1,786,760		618,500		84,070		10,000		2,070		800,510		120,000		32,770		42,770		5,500		70,570		÷
UNAPPROPRIATED SURPLUS	\$	19,622	\$	25,278	\$	668,756	\$	102,637	\$	3,709	\$	(69,660)	\$	(345,105)	\$	(335,060)	\$	-	\$	-	\$		\$		\$	

# CULTUS LAKE PARK 2021 - 2025 FINANCIAL PLAN

# CULTUS LAKE PARK 2021-2025 Financial Plan Summary

	TOTAL 2021 BUDGET	TOTAL 2022 BUDGET	TOTAL 2023 BUDGET		TOTAL 2024 BUDGET		TOTAL 2025 BUDGET
REVENUES							
Sunnyside Campground Commercial Leases	\$ 3,299,400 651,292	\$ 3,334,800 658,402	\$ 3,390,000 665,612	\$	3,430,900 672,822	\$	3,488,030 680,132
Residential Leases	870,389	893,899	916,799		933,789		950,982
Community Hall	11,950	11,950	11,950		11,950		11,951
Cabin Rentals/Visitor Services	219,700	219,700	219,700		219,700		219,700
Parking/Public Area Revenue	856,500	856,500	856,500		856,500		856,500
Foreshore Lease	109,000	109,000	109,000		109,000		109,000
Volunteer Fire Department	281,590	279,000	292,620		288,130		302,740
Protective Services	106,850	109,500	110,900		112,300		113,700
General Administration	42,500	42,500	42,500		42,500		42,500
CEAC	36,700	36,904	37,612		37,824		38,040
TOTAL REVENUES	\$ 6,485,871	\$ 6,552,155	\$ 6,653,193	\$	6,715,415	\$	6,813,275
EXPENDITURES							
Advertising	\$ 13,500	\$ 13,500	\$ 13,550	\$	13,600	\$	13,600
Audit/Accounting	18,085	18,450	18,820	*	19,195	7	19,578
Board Level Expenses	17,000	17,000	17,000		17,000		17,000
Building Maintenance/Materials	69,700	70,750	72,210		73,590		74,990
Community Policing	2000		-		-		- 1,555
Commemorative Benches	1,900	1,900	1,900		1,900		1,900
Conferences	16,830	16,880	16,930		16,980		17,030
Contract Services	505,900	514,800	524,100		533,500		543,000
Data Processing	61,170	61,270	62,370		62,470		62,570
Education & Training	47,200	47,850	48,600		49,350		50,110
Election Expenses	-	18,000	-		-		F10-
<b>Equipment Maintenance</b>	74,200	75,500	76,800		78,100		79,400
Equipment Fuel	5,010	5,105	5,210		5,290		5,370
Garbage Collection/Recycle	187,542	187,642	193,742		193,842		194,042
General Maintenance	20,000	20,000	20,000		20,000		20,000
Grounds Maintenance/Materials	96,420	97,790	99,160		100,580		102,000
Insurance - Business	176,300	180,000	183,700		187,400		191,200
Insurance - Vehicles	29,831	30,102	30,475		30,845		31,216
Janitorial Supplies	45,300	45,800	46,300		46,800		47,300
Legal/Professional Fees	175,000	145,000	145,000		145,000		145,000
Licences/Permits/Taxes	9,750	9,750	9,750		9,750		9,750
Memberships/Dues/Subscriptions	5,335	5,340	5,345		5,345		5,345
Office Supplies	30,085	30,115	30,670		31,300		31,830
Interest and Bank Charges	5,450	5,450	5,500		5,550		5,550
POS Charges	77,300	79,300	81,500		81,500		81,500
Retail Sales (COGS)	58,025	58,025	58,050		58,050		58,050
Office Furniture	4,500	4,500	4,500		4,500		4,500
Postage & Courier	4,000	4,000	4,000		4,000		4,000
Equipment Rentals	25,500	25,800	26,100		26,400		26,700
Community Wildfire Protection Plan	5,000	5,000	5,000		5,000		5,000
Printing	7,650	7,650	7,650		7,650		7,650
Public Relations/Promotion	9,340	9,340	9,340		9,390		9,390
Roads & Parking	43,300	43,300	43,300		43,300		43,300
Security Systems/Supplies	4,750	4,750	4,750		4,800		4,800
Small Tools/Shop & Safety	26,210	26,620	27,040		27,460		023 27,890

# CULTUS LAKE PARK 2021 - 2025 FINANCIAL PLAN

	TOTAL 2021 BUDGET	TOTAL 2022 BUDGET	TOTAL 2023 BUDGET	TOTAL 2024 BUDGET	TOTAL 2025 BUDGET
Special Events	58,940	59,610	60,300	60,990	61,130
Telecommunications	40,680	41,430	41,880	42,730	43,080
Utilities	483,135	492,840	503,555	514,750	526,235
Vandalism	4,500	4,500	4,500	4,500	4,500
Travel & Vehicle Allowance	3,200	3,200	3,200	3,200	3,200
Twin Alders					
Vehicle Maintenance	37,750	38,300	38,860	39,430	40,010
Vehicle/Boat Fuel	23,930	24,160	24,390	24,620	24,850
Wharfs & Foreshore Materials	15,000	15,000	15,000	15,000	15,000
Signage	11,200	11,200	11,200	11,200	11,200
Floats & Buoys	10,000	10,000	10,000	10,000	10,000
Water System Maintenance/Parts	5,000	5,000	5,000	5,000	5,000
SUBTOTAL	\$ 2,575,418	\$ 2,596,519	\$ 2,621,247	\$ 2,655,857	\$ 2,689,766
WAGES & BENEFITS:					
Commissioners Indemnities	\$ 85,470	\$ 86,970	\$ 88,490	\$ 90,040	\$ 91,620
Management Salaries	304,689	309,930	315,260	320,670	326,191
Staff Wages	1,722,674	1,752,960	1,783,770	1,815,150	1,847,070
Employee Benefits	508,207	515,230	526,610	533,950	545,550
TOTAL PAYROLL	\$ 2,621,040	\$ 2,665,090	\$ 2,714,130	\$ 2,759,810	\$ 2,810,431
TOTAL OPERATING EXPENSES	\$ 5,196,458	\$ 5,261,609	\$ 5,335,377	\$ 5,415,667	\$ 5,500,197
Reserve Allocations	1,219,835	1,228,939	1,238,002	1,242,884	1,246,730
Capital Projects	1,831,060	1,149,690	865,590	883,490	761,890
Allocated Wages	(+)	-	€.	÷ i	
Allocated Overhead Expenses	ie -	-	-	-	5
TOTAL EXPENDITURES	\$ 8,247,353	\$ 7,640,238	\$ 7,438,969	\$ 7,542,041	\$ 7,508,817
SURPLUS/(DEFICIT)	(1,761,482)	(1,088,083)	(785,776)	(826,626)	(695,542)
APPROPRIATED SURPLUS (RESERVE ALLOCATIONS)	(1,786,760)	(1,112,350)	(819,860)	(847,700)	(716,820)
UNAPPROPRIATED SURPLUS	\$ 25,278	\$ 24,267	\$ 34,084	\$ 21,074	\$ 21,278

#### CULTUS LAKE PARK 2021 FINANCIAL PLAN

	2020 FINANCIAL PLAN	2021 FINANCIAL PLAN	2021 SUNNY- SIDE	2021 COMM LEASE	2021 RESID LEASE	2021 COMM. HALL	2021 VISITOR SERVICES	2021 FORESHORE LEASE	2021 VOLUNTEER FIRE DEPT	2021 PUBLIC WORKS	2021 PROTECTIVE SERVICES	2021 GENERAL & ADMIN	2021 CEAC
REVENUES													
Sunnyside Campground	\$ 2,996,710		\$ 3,299,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Commercial Leases	601,025	651,292	-	651,292	-	-	-	-	-	-	-	-	-
Residential Leases	895,269	870,389	-	-	870,389	-	-	-	-	-	-	-	-
Community Hall	11,950	11,950	-	-	-	11,950	-	-	-	-	-	-	-
Cabin Rentals/Visitor Services	268,260	219,700	-	-	-	-	219,700		-	-	-	-	-
Parking/Public Area Revenue	710,500	856,500	-	-	-	-	856,500		-	-	-	-	-
Foreshore Lease	45,200	109,000	-	-	-	-	-	109,000	-	-	-	-	-
Volunteer Fire Department	273,430	281,590	-	-	-	-	-	-	281,590	-	-	-	-
Protective Services	3,500	106,850	-	-	-	-	-	-	-	-	106,850	-	-
General Administration	42,500	42,500	-	-	-	-	-	-	-	-	-	42,500	-
CEAC	36,000	36,700											36,700
TOTAL REVENUES	\$ 5,884,344	\$ 6,485,871	\$ 3,299,400	\$ 651,292	\$ 870,389	\$ 11,950	\$ 1,076,200	\$ 109,000	\$ 281,590	\$ -	\$ 106,850	\$ 42,500	\$ 36,700
EXPENDITURES													
Advertising	\$ 18,350	\$ 13,500	\$ 9,550	\$ -	\$ -	\$ -	\$ 1,900	\$ -	\$ 550	\$ -	\$ -	\$ 1,500	\$ -
Audit/Accounting	17,870	18,085	-	· -	· -	· -	-	· -	-			18,085	
Board Level Expenses	17,000	17,000	-	-	-	_	-	-	-	-	-	17,000	-
Building Maintenance/Materials	60,850	69,700	31,500	8,000	-	3,500	11,400	-	4,800	6,200	1,200	3,100	_
Commemorative Benches	1,900	1,900	· -	-	-	, <u> </u>	1,900	-	, -	, -	-	-	_
Conferences	16,780	16,830	3,330	-	-	-	, -	-	-	2,500	-	11,000	-
Contract Services	581,800	505,900	198,300	-	-	-	40,600	-	-	5,000	242,000	20,000	-
Data Processing	43,900	61,170	34,270	-	-	-	1,500	-	2,000	1,000	5,900	16,500	-
Education & Training	47,450	47,200	4,500	-	-	-	400	-	32,000	2,100	3,200	5,000	-
Election Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-
Equipment Maintenance	70,300	74,200	11,500	-	-	-	6,800	1,500	40,900	11,500	1,000	1,000	-
Equipment Fuel	4,915	5,010	500	-	-	-	-	800	-	3,710	-	-	-
Garbage Collection/Recycle	181,815	187,542	53,500	18,347	100,535	-	7,200	-	-	7,960	-	-	-
General Maintenance	20,000	20,000	-	-	-	-	20,000	-	-	-	-	-	-
Grounds Maintenance/Materials	91,415	96,420	47,500	2,800	-	1,000	33,030	10,000	500	1,590	-	-	-
Insurance - Business	162,800	176,300	28,500	33,500	6,700	8,600	33,900	•	11,900	13,500	7,700	15,600	-
Insurance - Vehicles	29,465	29,831	1,560	-	-	-	-	100	5,950	18,740	1,400	2,081	-
Janitorial Supplies	45,500	45,300	22,500	-	-	-	21,800	-	1,000	-	-	-	-
Legal/Professional Fees	159,675	175,000	20,000	-	-	-	-	-	-	-	5,000	150,000	-
Licences/Permits/Taxes	5,500	9,750	1,200	-	-	-	-	1,100	-	450	7,000	-	-
Memberships/Dues/Subscriptions	5,330	5,335	185	-	-	-	-	-	700	750	-	3,700	-
Office Supplies	26,830	30,085	4,400	-	-	-	650		1,400	1,560	1,200	20,000	875
Interest and Bank Charges	5,400	5,450	950	-	-	-	500		-	-	-	4,000	-
POS Charges	75,300	77,300	56,000	-	-	-	12,300		-	-	-	9,000	-
Retail Sales (COGS)	69,800	58,025	57,200	-	-	-	825	-	-	-	-	-	-
Office Furniture	4,500	4,500	500	-	-	-	-	-	-	-	-	4,000	-
Postage & Courier	4,000	4,000	-	-	-	-	-	-	-	-	-	4,000	-
Equipment Rentals	25,200	25,500	-	-	-	-	10,200	-	-	-	-	15,300	-
Community Wildfire Protection Plan	5,000	5,000	-	-	-	-	-	-	-	-	-	5,000	-
Printing	7,650	7,650	5,000	-	-	-	750		-	-	750 500	1,000	-
Public Relations/Promotion	9,340	9,340	3,840	-	-	-	500 12 300		500	- 22 000	500	4,000	-
Roads & Parking	47,300	43,300	8,000	-	-	-	12,300	-	-	23,000	-	-	-

#### CULTUS LAKE PARK 2021 FINANCIAL PLAN

Security Systems/Supplies   4,750		2020 FINANCIAL PLAN	2021 FINANCIAL PLAN	2021 SUNNY- SIDE	2021 COMM LEASE	2021 RESID LEASE	2021 COMM. HALL	2021 VISITOR SERVICES	2021 FORESHORE LEASE	2021 VOLUNTEER FIRE DEPT	2021 PUBLIC WORKS	2021 PROTECTIVE SERVICES	2021 GENERAL & ADMIN	2021 CEAC
Second	Security Systems/Supplies	4,750	4,750	2,000	-	-	-	-	-	500	750	500	1,000	-
Pelecommunications	Small Tools/Shop & Safety	25,800	26,210	2,500	-	-	-	-	-	6,100	17,610	-	-	-
Unities   S05,460   483,135   377,600   6,760   35,900   4,640   32,500   - 6,740   11,180   875   6,540   - 7,040	Special Events	58,280	58,940	12,080	-	-	-		-	-	-	-	-	34,860
Name	Telecommunications	42,030	40,680	•			200	•	-	8,450	,	2,050	8,500	-
Properties   Suppose   S		,	,	•	6,760	35,900	4,640		-	6,740	11,580	875	6,540	-
Vehicle Maintenance				,	-	-	-	2,500	-	-	-	-	-	-
Vehicle/Boat Fue    15,000   23,300   23,900   12,000   12,000   12,000   12,000   12,000   13,000			,	,	-	-	-	-	-				2,000	-
Name			,	,		-	-	-	200		•	,	-	-
Signage   9,700   11,200   2,000   1,200   1,200   1,200   1,200   1,200   1,200   1,000   1	•	,	,		-	-	-	-	-	•	18,640	1,530	800	-
Nater System Maintenance/Parts   10,000   10,000   5		,	,			-	-		•	-	-	-	-	-
Name		,		2,000	1,200	-	-	7,000		-	-	-	-	-
SUBTOTAL   \$ 2,610,365   \$ 2,575,418   \$ 1,028,455   \$ 70,607   \$ 143,135   \$ 17,940   \$ 277,235   \$ 56,250   \$ 136,190   \$ 177,340   \$ 282,825   \$ 349,706   \$ 35,735   \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	•	,	,	F 000	-	-	-	-	•	-	-	-	-	-
WAGES & BENEFITS: Commissioners Indemnities \$84,000 \$85,470 \$7.970 \$7.970 \$7.970 \$7.970 \$7.970 \$85,470 \$7.9					- - 70 CO7	- - 142.12F	- - 17.040	- - 277 225		- - 12C 100	- - 177 240	- - 202.025	- - 240 706	- - 25 725
Commissioners Indemnities   \$84,000   \$85,470   \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 5 - \$	SORIOIAL	\$ 2,610,365	\$ 2,5/5,418 \$	1,028,455	\$ 70,607	\$ 143,135	\$ 17,940	\$ 2//,235	\$ 56,250	\$ 136,190	\$ 1/7,340	\$ 282,825	\$ 349,706	\$ 35,/35
Management Salaries   282,427   304,689   71,970   5,600   87,890   - 139,230   - 139,230   - 134,600   151,57550   1,722,674   449,290   54,130   - 57,000   634,860   130,170   397,223   50,130   19,200   11,370   7,010   194,000   33,017   143,090   10,101   194,000   33,017   143,090		ć 04.000	Ć 05 470 Ć		<b>A</b>	<b>A</b>	<b>^</b>	<u>^</u>	<u>.</u>	<u> </u>	<u> </u>	<u> </u>	ć 05.470	<b>^</b>
Staff Wages   1,517,560   1,722,674   449,290   -   -   -   54,130   -   57,000   634,860   130,170   397,223   -   Employee Benefits   398,610   508,207   119,720   -   -   -   11,370   -   7,010   194,000   33,017   33,017   33,017   37,223   -   10,100   10,1			, - ,		<b>&gt;</b> -	\$ -	Ş -	Ş -	Ş -	•	•	Ş -	, -	Ş -
Properties   398,610   508,207   119,720   -   -   -   11,370   -   7,010   194,000   33,017   143,090   -   103,000   103,0		•	·		-	-	-	- 	-	•	•	120 170		-
TOTAL PAYROLL   \$ 2,282,597   \$ 2,621,040   \$ 640,980   \$ - \$ - \$ - \$ - \$ 65,500   \$ - \$ 69,610   \$ 916,750   \$ 163,188   \$ 765,013   \$ - \$ 107AL PAYROLL   \$ 4,892,962   \$ 5,196,458   \$ 1,669,435   \$ 70,607   \$ 143,135   \$ 17,940   \$ 342,735   \$ 56,250   \$ 205,800   \$ 1,094,090   \$ 446,013   \$ 1,114,719   \$ 35,735   \$ 8,240,114,719   \$ 35,735   \$ 35,240,114,719   \$ 35,735   \$ 35,240,114,719   \$ 35,735   \$ 35,240,114,719   \$ 35,735   \$ 35,240,114,719   \$ 35,735   \$ 35,240,114,719   \$ 35,735   \$ 35,240,114,719   \$ 35,735   \$ 35,240,114,719   \$ 35,735   \$ 35,240,114,719   \$ 35,735   \$ 35,240,114,719   \$ 35,735   \$ 35,240,114,719   \$ 35,735   \$ 35,240,114,719   \$ 35,735   \$ 35,240,114,719   \$ 35,735   \$ 35,240,114,719   \$ 35,735   \$ 35,240,114,719   \$ 35,735   \$ 35,240,114,719   \$ 35,735   \$ 35,240,114,719   \$ 35,735   \$ 35,240,114,719   \$ 35,735   \$ 35,240,114,719					-	-	-		-					-
TOTAL OPERATING EXPENSES \$ 4,892,962 \$ 5,196,458 \$ 1,669,435 \$ 70,607 \$ 143,135 \$ 17,940 \$ 342,735 \$ 56,250 \$ 205,800 \$ 1,094,090 \$ 446,013 \$ 1,114,719 \$ 35,735 \$ 70,607 \$ 143,135 \$ 17,940 \$ 342,735 \$ 56,250 \$ 205,800 \$ 1,094,090 \$ 446,013 \$ 1,114,719 \$ 35,735 \$ 70,607 \$ 143,135 \$ 17,940 \$ 342,735 \$ 56,250 \$ 58,220 \$ 115,000 \$ 2,000 \$ 50,000 \$ 965 \$ 1,094,090 \$ 1,219,835 \$ 1,114,719 \$ 35,735 \$ 1,094,090 \$ 1,219,835 \$ 1,094,090 \$ 1,094					<u>-</u>	<u>.</u>	<u>.</u>							<u>-</u>
Reserve Allocations 967,280 1,219,835 448,130 158,780 63,230 10,000 257,260 56,250 58,220 115,000 2,000 50,000 965  Capital Projects 1,387,470 1,831,060 618,500 84,070 10,000 2,070 835,510 120,000 42,070 42,770 5,500 70,570 -  Internal Wage Allocations - 162,380 80,300 302,220 21,870 306,460 88,430 8,270 (878,130) 46,010 (137,810) -  Overhead Expense Allocations - 350,699 238,968 358,095 31,800 479,850 243,130 - (330,960) (387,173) (984,409) -  TOTAL EXPENDITURES 57,247,712 \$8,247,353 \$3,249,144 \$632,725 \$876,680 \$83,680 \$2,221,815 \$564,060 \$314,360 \$42,770 \$112,350 \$113,070 \$36,700 \$  SURPLUS/(DEFICIT) (1,363,368) (1,761,482) 50,256 18,567 (6,291) (71,730) (1,145,615) (455,060) (32,770) (42,770) (5,500) (70,570) -  APPROPRIATED SURPLUS (RESERVE APPROPRIATIONS)		<u> </u>			Ψ	\$ -	\$ 17.040					<u> </u>	· · · · · ·	<u> </u>
Capital Projects 1,387,470 1,831,060 618,500 84,070 10,000 2,070 835,510 120,000 42,070 42,770 5,500 70,570 -  Internal Wage Allocations - 162,380 80,300 302,220 21,870 306,460 88,430 8,270 (878,130) 46,010 (137,810) -  Overhead Expense Allocations - 350,699 238,968 358,095 31,800 479,850 243,130 - (330,960) (387,173) (984,409) -  TOTAL EXPENDITURES 7,247,712 \$8,247,353 \$3,249,144 \$632,725 \$876,680 \$83,680 \$2,221,815 \$564,060 \$314,360 \$42,770 \$112,350 \$113,070 \$36,700  SURPLUS/(DEFICIT) (1,363,368) (1,761,482) 50,256 18,567 (6,291) (71,730) (1,145,615) (455,060) (32,770) (42,770) (5,500) (70,570) -  APPROPRIATED SURPLUS (RESERVE APPROPRIATIONS) 1,382,990 1,786,760 618,500 84,070 10,000 2,070 800,510 120,000 32,770 42,770 5,500 70,570 -	TOTAL OF LIVE ING EXPENSES	3 4,032,302	3 3,130,436 4	1,005,433	3 70,007	3 143,133	3 17,340	3 342,733	3 30,230	3 203,800	3 1,034,030	3 440,013	3 1,114,713	3 33,733
Internal Wage Allocations - 162,380 80,300 302,220 21,870 306,460 88,430 8,270 (878,130) 46,010 (137,810) - Overhead Expense Allocations - 350,699 238,968 358,095 31,800 479,850 243,130 - (330,960) (387,173) (984,409) - TOTAL EXPENDITURES \$ 7,247,712 \$ 8,247,353 \$ 3,249,144 \$ 632,725 \$ 876,680 \$ 83,680 \$ 2,221,815 \$ 564,060 \$ 314,360 \$ 42,770 \$ 112,350 \$ 113,070 \$ 36,700 \$ 112,000 \$ 306,460 \$ 314,360 \$ 42,770 \$ 112,350 \$ 113,070 \$ 36,700 \$ 112,000 \$ 11	Reserve Allocations	967,280	1,219,835	448,130	158,780	63,230	10,000	257,260	56,250	58,220	115,000	2,000	50,000	965
Overhead Expense Allocations         -         350,699         238,968         358,095         31,800         479,850         243,130         -         (330,960)         (387,173)         (984,409)         -           TOTAL EXPENDITURES         \$ 7,247,712         \$ 8,247,353         \$ 3,249,144         \$ 632,725         \$ 876,680         \$ 83,680         \$ 2,221,815         \$ 564,060         \$ 314,360         \$ 42,770         \$ 112,350         \$ 113,070         \$ 36,700           SURPLUS/(DEFICIT)         (1,363,368)         (1,761,482)         50,256         18,567         (6,291)         (71,730)         (1,145,615)         (455,060)         (32,770)         (42,770)         (5,500)         (70,570)         -           APPROPRIATED SURPLUS (RESERVE APPROPRIATIONS)         1,382,990         1,786,760         618,500         84,070         10,000         2,070         800,510         120,000         32,770         42,770         5,500         70,570         -	Capital Projects	1,387,470	1,831,060	618,500	84,070	10,000	2,070	835,510	120,000	42,070	42,770	5,500	70,570	-
TOTAL EXPENDITURES \$ 7,247,712 \$ 8,247,353 \$ 3,249,144 \$ 632,725 \$ 876,680 \$ 83,680 \$ 2,221,815 \$ 564,060 \$ 314,360 \$ 42,770 \$ 112,350 \$ 113,070 \$ 36,700 \$ SURPLUS/(DEFICIT) (1,363,368) (1,761,482) 50,256 18,567 (6,291) (71,730) (1,145,615) (455,060) (32,770) (42,770) (5,500) (70,570) - APPROPRIATED SURPLUS (RESERVE APPROPRIATIONS)	Internal Wage Allocations	-	-	162,380	80,300	302,220	21,870	306,460	88,430	8,270	(878,130)	46,010	(137,810)	-
SURPLUS/(DEFICIT) (1,363,368) (1,761,482) 50,256 18,567 (6,291) (71,730) (1,145,615) (455,060) (32,770) (42,770) (5,500) (70,570) -  APPROPRIATED SURPLUS (RESERVE APPROPRIATIONS) 1,382,990 1,786,760 618,500 84,070 10,000 2,070 800,510 120,000 32,770 42,770 5,500 70,570 -	Overhead Expense Allocations	-	-	350,699	238,968	358,095	31,800	479,850	243,130	-	(330,960)	(387,173)	(984,409)	-
APPROPRIATED SURPLUS 1,382,990 1,786,760 618,500 84,070 10,000 2,070 800,510 120,000 32,770 42,770 5,500 70,570 - (RESERVE APPROPRIATIONS)	TOTAL EXPENDITURES	\$ 7,247,712	\$ 8,247,353 \$	3,249,144	\$ 632,725	\$ 876,680	\$ 83,680	\$ 2,221,815	\$ 564,060	\$ 314,360	\$ 42,770	\$ 112,350	\$ 113,070	\$ 36,700
(RESERVE APPROPRIATIONS)	SURPLUS/(DEFICIT)	(1,363,368)	(1,761,482)	50,256	18,567	(6,291)	(71,730)	(1,145,615)	(455,060)	(32,770)	(42,770)	(5,500)	(70,570)	-
UNAPPROPRIATED SURPLUS \$ 19,622 \$ 25,278 \$ 668,756 \$ 102,637 \$ 3,709 \$ (69,660) \$ (345,105) \$ (335,060) \$ - \$ - \$ - \$ - \$		1,382,990	1,786,760	618,500	84,070	10,000	2,070	800,510	120,000	32,770	42,770	5,500	70,570	-
	UNAPPROPRIATED SURPLUS	\$ 19,622	\$ 25,278 \$	668,756	\$ 102,637	\$ 3,709	\$ (69,660)	\$ (345,105)	\$ (335,060)	\$ -	\$ -	\$ -	\$ -	\$ -

# CULTUS LAKE PARK 2021 - 2025 FINANCIAL PLAN

# **CULTUS LAKE PARK 2021-2025 Financial Plan Summary**

		TOTAL 2021 BUDGET	TOTAL 2022 BUDGET	TOTAL 2023 BUDGET		TOTAL 2024 BUDGET		TOTAL 2025 BUDGET
REVENUES								
Sunnyside Campground Commercial Leases Residential Leases Community Hall Cabin Rentals/Visitor Services Parking/Public Area Revenue Foreshore Lease Volunteer Fire Department Protective Services General Administration CEAC TOTAL REVENUES	\$	3,299,400 651,292 870,389 11,950 219,700 856,500 109,000 281,590 106,850 42,500 36,700	\$ 3,334,800 658,402 893,899 11,950 219,700 856,500 109,000 279,000 109,500 42,500 36,904	\$ 3,390,000 665,612 916,799 11,950 219,700 856,500 109,000 292,620 110,900 42,500 37,612 <b>6,653,193</b>	\$	3,430,900 672,822 933,789 11,950 219,700 856,500 109,000 288,130 112,300 42,500 37,824	\$	3,488,030 680,132 950,982 11,951 219,700 856,500 109,000 302,740 113,700 42,500 38,040
	<u> </u>		 	 	•		•	
EXPENDITURES  Advertising Audit/Accounting Board Level Expenses Building Maintenance/Materials Community Policing	\$	13,500 18,085 17,000 69,700	\$ 13,500 18,450 17,000 70,750	\$ 13,550 18,820 17,000 72,210	\$	13,600 19,195 17,000 73,590	\$	13,600 19,578 17,000 74,990
Commemorative Benches Conferences Contract Services Data Processing Education & Training		1,900 16,830 505,900 61,170 47,200	1,900 16,880 514,800 61,270 47,850	1,900 16,930 524,100 62,370 48,600		1,900 16,980 533,500 62,470 49,350		1,900 17,030 543,000 62,570 50,110
Election Expenses Equipment Maintenance Equipment Fuel Garbage Collection/Recycle General Maintenance		74,200 5,010 187,542 20,000	18,000 75,500 5,105 187,642 20,000	76,800 5,210 193,742 20,000		78,100 5,290 193,842 20,000		79,400 5,370 194,042 20,000
Grounds Maintenance/Materials Insurance - Business Insurance - Vehicles Janitorial Supplies Legal/Professional Fees		96,420 176,300 29,831 45,300 175,000	97,790 180,000 30,102 45,800 145,000	99,160 183,700 30,475 46,300 145,000		100,580 187,400 30,845 46,800 145,000		102,000 191,200 31,216 47,300 145,000
Licences/Permits/Taxes Memberships/Dues/Subscriptions Office Supplies Interest and Bank Charges POS Charges		9,750 5,335 30,085 5,450 77,300	9,750 5,340 30,115 5,450 79,300	9,750 5,345 30,670 5,500 81,500		9,750 5,345 31,300 5,550 81,500		9,750 5,345 31,830 5,550 81,500
Retail Sales (COGS) Office Furniture Postage & Courier Equipment Rentals		58,025 4,500 4,000 25,500	58,025 4,500 4,000 25,800	58,050 4,500 4,000 26,100		58,050 4,500 4,000 26,400		58,050 4,500 4,000 26,700
Community Wildfire Protection Plan Printing Public Relations/Promotion Roads & Parking Security Systems/Supplies		5,000 7,650 9,340 43,300 4,750	5,000 7,650 9,340 43,300 4,750	5,000 7,650 9,340 43,300 4,750		5,000 7,650 9,390 43,300 4,800	02	5,000 7,650 9,390 43,300 7 4,800
Small Tools/Shop & Safety		26,210	26,620	27,040		27,460	5 <u>2</u>	27,890

# CULTUS LAKE PARK 2021 - 2025 FINANCIAL PLAN

		TOTAL 2021 BUDGET		TOTAL 2022 BUDGET		TOTAL 2023 BUDGET		TOTAL 2024 BUDGET		TOTAL 2025 BUDGET
Special Events		58,940		59,610		60,300		60,990		61,130
Telecommunications		40,680		41,430		41,880		42,730		43,080
Utilities		483,135		492,840		503,555		514,750		526,235
Vandalism		4,500		4,500		4,500		4,500		4,500
Travel & Vehicle Allowance		3,200		3,200		3,200		3,200		3,200
Twin Alders										
Vehicle Maintenance		37,750		38,300		38,860		39,430		40,010
Vehicle/Boat Fuel		23,930		24,160		24,390		24,620		24,850
Wharfs & Foreshore Materials		15,000		15,000		15,000		15,000		15,000
Signage		11,200		11,200		11,200		11,200		11,200
Floats & Buoys		10,000		10,000		10,000		10,000		10,000
Water System Maintenance/Parts		5,000		5,000		5,000		5,000		5,000
SUBTOTAL	\$	2,575,418	\$	2,596,519	\$	2,621,247	\$	2,655,857	\$	2,689,766
Management Salaries Staff Wages Employee Benefits TOTAL PAYROLL TOTAL OPERATING EXPENSES  Reserve Allocations  Capital Projects  Allocated Wages	\$ \$	85,470 304,689 1,722,674 508,207 <b>2,621,040</b> <b>5,196,458</b> 1,219,835 1,831,060	\$ \$	86,970 309,930 1,752,960 515,230 <b>2,665,090</b> <b>5,261,609</b> 1,228,939 1,149,690	\$ \$	88,490 315,260 1,783,770 526,610 <b>2,714,130</b> <b>5,335,377</b> 1,238,002 865,590	\$ \$	90,040 320,670 1,815,150 533,950 <b>2,759,810</b> <b>5,415,667</b> 1,242,884 883,490	\$ \$	91,620 326,191 1,847,070 545,550 <b>2,810,431</b> <b>5,500,197</b> 1,246,730 761,890
Allocated Overhead Expenses		-		-		-		-		-
TOTAL EXPENDITURES	\$	8,247,353	\$	7,640,238	\$	7,438,969	\$	7,542,041	\$	7,508,817
SURPLUS/(DEFICIT)		(1,761,482)		(1,088,083)		(785,776)		(826,626)		(695,542)
APPROPRIATED SURPLUS (RESERVE ALLOCATIONS)		(1,786,760)		(1,112,350)		(819,860)		(847,700)		(716,820)
UNAPPROPRIATED SURPLUS	\$	25,278	\$	24,267	\$	34,084	\$	21,074	\$	21,278

CULTUS LAKE PARK	(												
Sunnyside Campgro													
	ial Planning Worksheet												
YTD - Updated to Oct 2													
TID - Opuated to Oct 2	20		2020	2020									
			YTD	Yearend	2020			2021	2022	2023	2024	2025	
GL	Account Name		Actual	Projection	Budget	Variance (\$)	Variance (%)	Budget	Budget	Budget	Budget	Budget	2021 Comments
-				.,			,						
	REVENUE												
10-1-100-4000	Seasonal - Waterfront Lots		369,359	369,359	519,800	(150,441)	-28.9%	545,800	556,700	567,800	579,200	590,800	
													*Overall increase to Seasonal Rates of 5%
10-1-100-4001	Seasonal - View Lots		128,589	128,589	185,180	(56,591)	-30.6%	194,400	198,300	202,300	206,300	210,400	
10 1 100 1000			500.554	500.554	224 222	(200 100)	20.40/	4 000 000	4 054 500	4 070 500	4 004 000	4 4 4 5 000	
10-1-100-4002	Seasonal - Regular Lots		692,661	692,661	981,800	(289,139)	-29.4%	1,030,900	1,051,500	1,072,500	1,094,000	1,115,900	
10-1-100-4003 10-1-100-4004	Overnights - Full Hook Up Overnights - No Hook Ups		529,579 245,001	529,579 245,001	478,500 187,050	51,079 57,951	10.7% 31.0%	526,400 205,800	526,400 205,800	536,900 209,900	536,900 209,900	547,638 214,098	
10-1-100-4004	Overnights - View Lots		86,169	86,169	77,400	8,769	11.3%	85,100	85,100	86,800	86,800	88,536	
10-1-100-4006	Overnights - Waterfront Lots		99,419	99,419	100,080	(661)	-0.7%	110,100	110,100	112,300	112,300	114,546	
10-1-100-4011	Overnights - Group Area A & B		18,192	18,192	29,000	(10,808)	-37.3%	30,000	30,000	30,600	30,600	31,212	
10-1-100-4015/4900	Other Sundry-Parking/Miscellaneous		365,694	365,694	285,000	80,694	28.3%	380,000	380,000	380,000	384,000	384,000	
10-1-100-4016	Overnights - Milfoil Revenue		5,600	5,600	5,600	-	0.0%	5,600	5,600	5,600	5,600	5,600	
	Overnights - Cultus Lake Infrastructure							24,500	24,500	24,500	24,500	24,500	*Introduction of an Infrastructure Fee for Overnight Campers. The Fee will be split 70% into the Cultus Lake Infrastructure Reserve and 30% into the Foreshore Reserve. Theses funds will be used to enhance Cultus Lake Capital Infrastructure. Fee \$5 per reservation approximately 7000 reservations per year.
	Overnights - Foreshore Reserve							10,500	10,500	10,500	10,500	10,500	
10-1-100-4017	SS WIFI Sales		7,745	7,745	2,500	5,245	209.8%	2,500	2,500	2,500	2,500	2,500	
10-1-100-4050	Sunnyside Store Sales		181,080	181,080	138,000	43,080	31.2%	141,000	141,000	141,000	141,000	141,000	
10-1-100-4910	Laundromat		5,329	5,329	4,800	529	11.0%	4,800	4,800	4,800	4,800	4,800	
10-1-100-4950	Retail Sales	L L	10,067	10,067	2,000	8,067	403.4%	2,000	2,000	2,000	2,000	2,000	
	TOTAL REVENUE	; 	2,744,484	\$ 2,744,484	\$ 2,996,710	\$ (252,226)	-8.4%	\$ 3,299,400	\$ 3,334,800	\$ 3,390,000	\$ 3,430,900	\$ 3,488,030	1
	EXPENDITURES												
	OPERATING												
10-2-100-5000	Advertising - media		2,850	3,850	13,450	9,600	71.4%	9,550	9,550	9,550	9,550	9,550	
			,			·	,						*Increase to Sunnyside's Maintenance budgets to allow for a more
10-2-100-5300													proactive approach to maintaining the Campground grounds and
10-2-100-6050	Building Materials/Electrical Repairs		19,158	21,000	21,000	-	0.0%	31,500	32,130	32,770	33,430	34,100	facilities. Increase of \$15,500 for Building Maint.
10-2-100-5375	Contract Services - Security		145,632	148,632	193,000	44,368	23.0%	198,300	202,000	206,000	210,000		Security Contract - Griffin
10-2-100-5400	Conferences		-	-	3,330	3,330	100.0%	3,330	3,330	3,330	3,330	3,330	
10-2-100-5500	Data Processing		34,040	37,040	22,400	(14,640)	-65.4%	34,270	34,270	34,270	34,270	34 270	*Increase of \$11,870 to account for increased online reservation software fees as more campers are switching to booking their reservations online.
10-2-100-5700	Education & Training		447	2,000	4,500	2,500	55.6%	4,500	4,500	4,500		4,500	
						'	'						*Increase to Sunnyside's Maintenance budgets to allow for a more proactive approach to maintaining the Campground grounds and
10-2-100-5800	Equipment Maintenance	1 1	7,830	7,830	7,500	(330)	-4.4%	11,500	11,500	11,500	11,500		facilities. Increase of \$4,000 for Equipment Maint.
10-2-100-5820	Equipment Fuel		300	380	475	95	20.0%	500	525	550	550	550	

		2020	2020									
		YTD	Yearend	2020			2021	2022	2023	2024	2025	
GL	Account Name	Actual	Projection	Budget	Variance (\$)	Variance (%)	Budget	Budget	Budget	Budget	Budget	2021 Comments
	Account Name	Accadi	Trojection	Dauget	variance (\$)	variance (70)	Budget	Daaget	Duaget	Daaget	Duaget	2021 Comments
10-2-100-5900	Garbage Collection/Recycle	39,868	53,500	53,500	_	0.0%	53,500	53,500	53,500	53,500	53 500	Valley Waste Annual Contract
10 2 100 3300	darbage concettori/ necycle	33,000	33,300	33,300		0.070	33,300	33,300	33,300	33,300	33,300	*Increase to Sunnyside's Maintenance budgets to allow for a more
												proactive approach to maintaining the Campground grounds and
10-2-100-6000	Grounds Maintenance	28,721	38,000	38,000	_	0.0%	47,500	48,450	49,400	50,400	51.400	facilities. Increase of \$9,500 for Ground Maint.
10-2-100-6100	Insurance - Business	26,944	26,944	26,700	(244)	-0.9%	28,500	29,100	29,700	30,300	- ,	• •
10-2-100-6200	Insurance -Vehicle	1,528	1,528	1,550	22	1	1,560	1,570	1,580	1,590	1,600	
10-2-100-6300	Janitorial Supplies	16,462	17,550	19,500	1,950	10.0%	22,500	23,000	23,500	24,000		*Increased by \$3,000 for additional Covid supplies.
10 2 100 0500	James applies	10,402	17,550	13,300	1,550	10.070	22,300	23,000	23,300	24,000	24,500	*Introduction of a legal budget for Sunnyside Campground to cover
10-2-100-6400	Legal Fees						20,000	20,000	20,000	20,000	20,000	the business units annual legal expenses.
10-2-100-6500	Licences	505	1,550	1,550	_	0.0%	1,200	1,200	1,200	1,200	1,200	land Submides united united in legal expenses.
10-2-100-6450	Professional Fees	-	-	180	180	100.0%	185	190	195	195	195	
10-2-100-6800	Office Supplies	2,608	3.000	4.400	1,400	31.8%	4,400	4.400	4.400	4.400	4.400	
10-2-100-6810	Interest & Bank Charges/Cash Over-Short	(158)	950	950	-	0.0%	950	950	1,000	1,000	1,000	
10-2-100-6812	POS Services Charges	65,187	68,187	54,000	(14,187)	-26.3%	56,000	58,000	60,000	60,000	60,000	
10-2-100-6817	Retail Sales (COGS)	94,110	94,110	69,000	(25,110)		57,200	57,200	57,200	57,200	57,200	*Reduce COGS to 40% of Sale (compared to 50% in the past)
10-2-100-6822	Other/Office furniture	-	500	500	-	0.0%	500	500	500	500	500	
10-2-100-7000	Printing	2,773	5,000	5,000	-	0.0%	5,000	5,000	5,000	5,000	5,000	
10-2-100-7100	Promotion/Public Relations	1,003	3,000	3,840	840	21.9%	3,840	3,840	3,840	3,840	3,840	
10-2-100-7200	Roads & Parking	1,720	8,000	12,000	4,000	33.3%	8,000	8,000	8,000	8,000	8,000	
10-2-100-7300	Vandalism Repairs	-	1,000	2,000	1,000	50.0%	2,000	2,000	2,000	2,000	2,000	
10-2-100-7400	Security Systems/Supplies	1,646	2,000	2,000	-	0.0%	2,000	2,000	2,000	2,000	2,000	
10-2-100-7500	Septic System Maintenance	3,961	5,000	5,000	-	0.0%	5,000	5,000	5,000	5,000	5,000	
10-2-100-7500	Sewer	-	109,400	109,400	-	0.0%	111,600	113,800	116,100	118,400	120,800	
7600/7650/7625	Shop Supplies/Small tools/Safety Supplies	249	1,500	2,500	1,000	40.0%	2,500	2,500	2,500	2,500	2,500	
10-2-100-7700	Special Programs/Events	-	-	12,080	12,080	100.0%	12,080	12,080	12,080	12,080	12,080	
10-2-100-7800	Telecommunications	13,194	15,000	12,600	(2,400)	-19.0%	12,700	12,800	12,900	12,900	12,900	
10-2-100-7900	Travel Expense	-	-	1,200	1,200	2 3/0	1,200	1,200	1,200	1,200	1,200	
10-2-100-8000	Propane	4,623	7,500	12,500	5,000	40.0%	8,000	8,200	8,400	8,700		* Reduce utility budget by \$23,500 to have budgeted costs more in
10-2-100-8005	Hydro	63,332	85,000	100,000	15,000	15.0%	85,000	87,600	90,200	92,900	,	line with actuals
10-2-100-8020	Water	-	170,300	170,300	-	0.0%	173,000	175,600	179,100	182,700	186,400	
10-2-100-8100	Vehicle Maintenance	-	1,300	1,300	-	0.0%	1,330	1,360	1,390	1,420	1,450	
10-2-100-8130	Vehicle Fuel	134	600	750	150	20.0%	760	770	780	790	800	
10-2-100-8201	Signage	54	1,000	1,000	-	0.0%	2,000	2,000	2,000	2,000	2,000	
	- 0 - 0 -	, 3.1	_,	_,:00		1.070	_,000	_,	_,	_,	_,500	*Increase of \$2,000 in Water Maint. Budget to allow for
10-2-100-8300	Water System Maintenance	1,370	3.000	3.000	_	0.0%	5.000	5.000	5.000	5.000	5,000	replacement of sections of the water lines in Sunnyside
10 100 0000	TOTAL OPERATING	\$ 580,091	-,	-,		4.7%	\$ 1,028,455	-,	-,	-,		- opinion of sections of the mater mes in sum ysluc
	TOTAL OF LIATING	7 300,031	y 545,151 .	0		7.770	7 1,020,433	Ç 1,044,013	Ç 1,002,133	y 1,077,043	y 1,055,005	

		2020	2020									
				2020			2024	2022	2022	2024	2025	
		YTD	Yearend	2020			2021	2022	2023	2024	2025	2004.0
GL	Account Name	Actual	Projection	Budget	Variance (\$)	Variance (%)	Budget	Budget	Budget	Budget	Budget	2021 Comments
	WAGES & BENEFITS											
10-2-100-8600	Management Salaries	66,400	83,000	70,737	(12,263)	-17.3%	71,970	73,230	74,510	75,810	77,140	
												*Increase in budget by \$23,760 to allow Sunnyside to hire a full
	Staff Wages - Administration						113,500	115,490	117,510	119,570	121,660	time Assistant Administrator for the Campground.
10-2-100-8700	Staff Wages - Gatehouse	127,877	163,000	184,130	21,130	11.5%	110,370	112,300	114,270	116,270	118,300	
10-2-100-8701	Staff Wages - Custodian	15,022	16,022	91,800	75,778	82.5%	95,470	97,140	98,840	100,570	102,330	
10-2-100-8705	Staff Wages - Site Maintenance	109,386	114,386	94,775	(19,611)	-20.7%	98,570	100,290	102,050	103,840	105,660	
10-2-100-8710	Staff Wages - Store	25,674	25,674	30,175	4,501	14.9%	31,380	31,930	32,490	33,060	33,640	
Multiple	Employee Benefits	53,056	69,823	72,150	2,327	3.2%	118,020	120,260	122,540	124,870	127,240	
10-2-100-8825	Uniforms/Criminal Check	255	255	1,700	1,445	85.0%	1,700	1,700	1,700	1,700	1,700	
	TOTAL WAGES & BENEFITS	\$ 397,670	\$ 472,160	\$ 545,467	\$ 73,307	13.4%	\$ 640,980	\$ 652,340	\$ 663,910	\$ 675,690	\$ 687,670	
10-2-100-9800	RESERVE ALLOCATIONS											
	Sunnyside - Septic/Sewer		-	199,330	199,330	100.0%	199,330	199,330	199,330	199,330	199,330	
	Sunnyside - 5% of Revenue	137,000	137,200	149,800	12,600	8.4%	163,200	165,000	167,800	169,800	172,700	
	Sunnyside - Electrical		0	10,000	10,000	100.0%	20,000	22,500	25,000	27,500	27,500	
	Sunnyside - Facility Life Cycle		0	10,000	10,000	100.0%	15,000	17,500	20,000	20,000	20,000	
	Sunnyside - Utility Vehicle		0	10,000	10,000	100.0%	10,000	10,000	10,000	10,000	10,000	
	Cultus Lake Infrastructure Reserve						24,500	24,500	24,500	24,500	24,500	*Infrastructure Fee - Allocation to Reserves
	Foreshore Reserve						10,500	10,500	10,500	10,500	10,500	illiastructure ree - Allocation to Reserves
	Milfoil Control Reserve		5,600	5,600	0	0.0%	5,600	5,600	5,600	5,600	5,600	
10-2-100-9805	TOTAL RESERVE ALLOCATIONS	\$ 137,000	\$ 142,800	\$ 384,730	\$ 241,930	62.9%	\$ 448,130	\$ 454,930	\$ 462,730	\$ 467,230	\$ 470,130	
	CAPITAL PROJECTS											
10-2-100-9000	Washroom Renovations						186,000	189,700	193,500	197,400	201,300	*Full Interior Renovations of two Sunnyside Washrooms each year
	Redwood Playground		-	10,000	10,000	100.0%	10,000	-	-	-		*Carry forward funds from 2020 as this project was deferred.
												*Funds to do further minor upgrades to the WIFI at Sunnyside
	Wi-Fi Upgrade	8,686	8,686	20,000	11,314	56.6%	5,000					Campground
	Wi-ri Opgiaue	0,000	8,080	20,000	11,514	30.0%	3,000	-	-	-	-	Campgiounu
												*Funds to create an office in the compound and upgrade the staff
	Staff Coffee Room in Compound						25,000					room in the compound to allow it to be more inviting to staff.
												*Funds to be used to upgrade the Sunnyside Store Cash Register to
	Store Cash Register/Inventory						2,500					allow for Inventory Controls be integrated in the register.
												*Carry forward of funds - Phase 2 Connection of Sunnyside to
	Sewer System		-	300,000	300,000		215,000					Sewer System - Per quote from FVRD (with 30% contingency)
												*All Power Pole Replacements necessary are scheduled to be
	Power Pole Replacements		15000	15,000								completed in 2020.
												*Reduction of Capital Costs for the Sewer in 2021 as the funds
	Sewer System		85,000	199,330	114,330		85,000	199,330	199,330	199,330	199,330	borrowed to date are less than originally estimated.
	Power Pole Assessment		7500	7,500								-
	Transformer Replacements		0	10,000			10,000	10,000	10,000	10,000	10,000	

		2020	2020									
		YTD	Yearend	2020			2021	2022	2023	2024	2025	
GL	Account Name	Actual	Projection	Budget	Variance (\$)	Variance (%)	Budget	Budget	Budget	Budget	Budget	2021 Comments
					,							
	Electric Box Upgrade		2,000	10,000	8,000	80.0%	10,000	10,000	10,000	10,000	10,000	
	Security Camera for Compound	4995	4995	5,000								
	Picnic Table Replacement		0	5,000			5,000	5,000	5,000	5,000	5,000	
	Delineation of Dog Swim Areas		4000	13,500								
	Paving		-	45,000	45,000	100.0%	45,000	45,000	45,000	45,000	45,000	
	Catch Basins in Tenting		3,000	3,000	-	0.0%						
	Movie Night Equipment		-	3,000	3,000							
	AED		-	-	-	0.0%	-	2,500	-	-	-	
	Fencing		-	13,685	13,685	100.0%	-	-	-	-	-	
	Tree Maintenance/Rehabilitation	13,922	20,000	20,000	-	0.0%	20,000	20,000	10,000	10,000	10,000	
	Hot Water Tank			6,000								
	Boat Launch Repairs	21,895	21,895	-	(21,895)	0.0%	-	-	-	-	-	
	TOTAL CAPITAL	\$ 49,498	\$ 172,076	\$ 686,015	\$ 483,434	70.5%	\$ 618,500	. , ,	, ,		480,630	
							\$ 311,170	, ,				
	TOTAL EXPENDITURES BEFORE ALLOCATIONS	\$ 1,164,259	\$ 1,732,187	\$ 2,608,167	\$ 845,475	32.4%	\$ 2,736,065	\$ 2,633,415	\$ 2,661,605	\$ 2,697,495	2,732,295	
	TOTAL INTERNAL WAGE ALLOCATIONS	\$ 155,380	\$ 155,380	\$ 155,380	\$ -	0.0%	\$ 162,380	\$ 165,210	\$ 168,090	\$ 171,030 \$	174,010	
											-	
	TOTAL OVERHEAD EXPENSE ALLOCATION	\$ 328,036	\$ 328,035	\$ 328,035	\$ -		\$ 350,699	\$ 351,897	\$ 353,820	\$ 358,210 \$	363,669	
	TOTAL EXPENDITURES	\$ 1,647,675	¢ 2.215.602	\$ 3,091,582	\$ 875,980	28.3%	\$ 3,249,144	¢ 2.150.532	¢ 2 102 F1F	\$ 3,226,735	2 360 074	
	TOTAL EXPENDITORES	3 1,047,075	₹ 2,215,602	ع3,091,362 <del>د</del>	\$ 675,98U	28.3%	3 3,249,144	3 3,150,522	3 3,163,515	3 3,220,733 \$	3,203,374	
	CONTRIBUTION TO (FROM)	\$ 1,096,809	\$ 528,882	\$ (94,872)	\$ (623,754)	657.5%	\$ 50,256	\$ 184,278	\$ 206,485	\$ 204,165	218,056	
	Appropriation from Sunnyside Reserve	(49,498)	(172,076)	(686,015)	(513,939)	74.9%	(618,500)	(481,530)	(472,830)	(476,730)	(480,630)	
	NET CONTRIBUTION TO (FROM)	\$ 1,146,307	\$ 705,958	\$ 600,143	\$ (105,815)	-17.6%	\$ 668,756	\$ 665,808	\$ 679,315	\$ 680,895	698,686	

<b>CULTUS LAKI</b>	PARK													
Protective Se	ervices													
2021 - 2025	Financial Planning Worksheet													
YTD - Updated	-													
TTD - Opuateu	10 001 20		2020	2020										
				Yearend	2020				2021	2022	2023	2024	2025	
GL	Account Name			rojection	Budget	Variance (\$)	Variance (%)		Budget	Budget	Budget	Budget	Budget	2021 Comments
GE	Account Name		Actual	Тојссион	Duaget	variance (3)	variance (70)		Buuget	Duuget	Budget	Buuget	Dauget	2021 comments
	REVENUE													
	NEVEROE												I	*Increase Fine Revenue Budget from \$3,500 to \$30,000. Increase to
10-1-125-4675	Bylaw Enforcement Tickets		25,225	27,145	3,500	23,645	675.6%		30,000	30,000	30,000	30,000	30,000	revenue is expected looking based on current ticket volumes and collections ratios seen in 2020.
														* Projected Ticket Revenue in Parking Lots (Parking Enforcement
	Parking Tickets - Parking Lots				,				76,850	79,500	80,900	82,300	83,700	Tickets)
10-1-125-4900	Miscellaneous Revenue													
	TOTAL REVENUE	\$	25,225 \$	27,145	\$ 3,500	\$ 23,645	675.6%	_ ;	\$ 106,850 \$	109,500	\$ 110,900	\$ 112,300	\$ 113,700	
	EXPENDITURES													
	OPERATING													
10-2-125-5000	Advertising - media				-	-	0.0%		-	-	-	-		
10-2-125-5300	Building Materials		1,045	1,000	1,000	-	0.0%		1,200	1,220	1,240	1,260	1,290	
10-2-125-5375	Contract Services		189,593	232,093	237,300	5,207			242,000	246,800	251,700	256,700	261,800	Police Mou, Security
														*Increase to fund the ongoing annual maintence fee for Gtechna's
10-2-125-5500	Data Processing		1,954	1,954	1,000	(954)	-95.4%		5,900	6,000	6,100	6,200	6,300	electronic ticketing system.
														*Increase in budget by \$2,700 from \$500 to \$3,200 so bylaw staff to
														attend a conference during the year to ensure staff stay up to date
10-2-125-5700	Education & Training		60	500	500	-	0.0%		3,200	3,200	3,200	3,200	3,200	with changes in the industry.
10-2-125-5800	Equipment Maintenance		-	1,000	1,000	-	0.0%		1,000	1,000	1,000	1,000	1,000	
10-2-125-6100	Insurance - Business		7,300	6,950	6,950	-	0.0%		7,700	7,900	8,100	8,300	8,500	*Increase to reflect actual premium increases
10-2-125-6200	Insurance - Vehicles		1,366	1,375	1,375	-	0.0%		1,400	1,430	1,460	1,490	1,520	
		"		Ÿ				·	·		·			*Account for commissions paid on fine revenue collected through a
10-2-125-6450	Professional Fees - Collection Commission								5,000	5,000	5,000	5,000	5,000	collection agency.
														*Costs anticipated to participate in the Bylaw Adjudication System at
														City of Chilliwack, \$2,000 membership plus a portion of the actual
10-2-125-6500	Licenses/Permits		63	2,400	2,400	-	0.0%		7,000	7,000	7,000	7,000	7,000	adjudication costs.
10-2-125-6800	Office Supplies		298	1,200	1,200	-	0.0%		1,200	1,200	1,200	1,200	1,200	
10-2-125-7000	Printing		380	750	750	-	0.0%		750	750	750	750	750	
10-2-125-7100	Public Relations		64	500	500	-	0.0%	[	500	500	500	500	500	
10-2-125-7400	Security Systems/Supplies		-	500	500	-	0.0%		500	500	500	500	500	
10-2-125-7800	Telecommunications/ Radios		1,441	2,000	2,000	-	0.0%		2,050	2,100	2,150	2,200	2,250	
10-2-125-8000	Propane & Natural Gas		702	850	850	-	0.0%		875	900	925	950	975	
10-2-125-8100	Vehicle Maintenance		-	500	1,000	500	50.0%		1,020	1,040	1,060	1,080	1,100	
10-2-125-8130	Vehicle Fuel		143	750	1,500	750	50.0%		1,530	1,560	1,590	1,620	1,650	
	TOTAL OPERATING	\$	204,409 \$	254,322	\$ 259,825	\$ 5,503	2.1%	!	\$ 282,825 \$	288,100	\$ 293,475	\$ 298,950	\$ 304,535	
		•							· ·	1	1			

Protective Services 033

		2020	2020											
		YTD	Yearend	202	20				2021	2022	2023	2024	2025	
GL	Account Name	Actual	Projection	Bud	get	Variance (\$)	Variance (%)		Budget	Budget	Budget	Budget	Budget	2021 Comments
	WAGES & BENEFITS													
10-2-125-8700	Staff Wages- Bylaw Officer	38,521	51,935	6	55,510	13,575	20.7%		66,660	67,830	69,020	70,230	71,460	
	Staff Wages - Parking Enforcement								51,000	51,890	52,800	53,720	54,660	3 Seasonal Parking Enforcement Staff
	Staff Wages - Administration	,							12,510	12,730	12,950	13,180		1 Seasonal Administrative Staff Member
Multiple	Employee Benefits	4,451	12,526	1	15,800	3,274	20.7%		31,017	31,560	32,110	32,670	33,240	
10-2-125-8825	Uniforms	610	500		100	(400)	-400.0%		2,000	2,000	2,000	2,000	2,000	
	TOTAL WAGES & BENEFITS	\$ 43,582	64,961	\$ 8	31,410	\$ 16,449	20.2%	\$	163,188 \$	166,010	\$ 168,880	\$ 171,800	\$ 174,770	
	RESERVE ALLOCATIONS													
	Equipment				1,000	1,000	100.0%		1,000	1,000	1,000	1,000	1,000	
	Renovations				1,000	1,000	100.0%		1,000	1,000	1,000	1,000	1,000	
	TOTAL RESERVE ALLOCATIONS	\$ - \$	<b>;</b> -	\$	2,000	\$ 2,000	100.0%	\$	2,000 \$	2,000	\$ 2,000	\$ 2,000	\$ 2,000	
	CAPITAL PROJECTS													
	Air Conditioning - Police Centre						1	_	5,500					*Funds to install an air-conditioning in the Visitor Services Building.
	TOTAL CAPITAL	\$ -   \$		\$	- :	\$ -	0.0%	\$	5,500 \$		\$ -	\$ -	\$ -	
	TOTAL EXPENDITURES BEFORE ALLOCATIONS	\$ 247,991	319,283	\$ 34	3,235	\$ 23,952	7.0%	\$	453,513 \$	456,110	\$ 464,355	\$ 472,750	\$ 481,305	
	TOTAL INTERNAL WAGE ALLOCATIONS	44,780	44,780	4	4,780	-	0.0%		46,010	46,820	47,640	48,480	49,330	
	TOTAL OVERHEAD EXPENSE ALLOCATION	\$ (384,516)	(384,515)	\$ (38	34,515)	\$ -		\$	(387,173) \$	(393,430)	\$ (401,095)	\$ (408,930)	\$ (416,935	)
	TOTAL EXPENDITURES	\$ (91,745) \$	(20,452)	\$	3,500	\$ 23,952	684.3%	\$	112,350 \$	109,500	\$ 110,900	\$ 112,300	\$ 113,700	
	CONTRIBUTION TO (FROM)	\$ 116,970	47,597	\$	- :	\$ (47,597)	0.0%	\$	(5,500) \$	-	\$ -	\$ -	\$ -	
	Appropriated from Protective Services Reserve				-	-	0.0%		(5,500)	-	-	-		
	NET CONTRIBUTION TO (FROM)	\$ 116,970	47,597	\$	- :	\$ 47,597	0.0%	\$	- \$	-	\$ -	\$ -	\$ -	

Protective Services 034

CULTUS LAKE	PARK											
Visitor Servic												
	inancial Planning Worksheet											
YTD - Updated t	:0 Oct 20	2020	2020									
		2020	2020	2020			2024	2022	2022	2024	2025	
<u> </u>	A I No	YTD	Yearend	2020	\(\frac{1}{2} \cdot \cdo	No. 22 (0()	2021	2022	2023	2024	2025	2024 0
GL	Account Name	Actual	Projection	Budget	variance (\$)	Variance (%)	Budget	Budget	Budget	Budget	Budget	2021 Comments
	REVENUE											
	REVENUE											
10-1-150-4400	Cabin Rentals	161,42	9 162,929	178,700	- 15,771	-8.8%	178,70	0 178,70	178,700	178,700	178,700	
10-1-130-4400	Cabiii Neiitais	101,42	102,929	178,700	13,771	-8.876	170,7	0   178,71	178,700	178,700	178,700	*Reduction in net cabin revenue as there was a decision to not
10-1-150-4400	Twin Alders & Yellow Barn			84,560	- 84,560	-100.0%	36,0	0 36,0	00 36,000	36,000	26,000	rent out the residential suites in the Yellow Barn.
10-1-150-4900	WIT Alders & Tellow Batti			84,300	- 84,300	-100.0%	30,0	30,00	30,000	30,000	30,000	lent out the residential suites in the renow barn.
	Miscellaneous Income	5,10	5,306	5,000	306	6.1%	5,0	0 5,0	5,000	5,000	5,000	
10 1 130 4330	TOTAL REVENUE	\$ 166,53		\$ 268,260		-37.3%	\$ 219,70				\$ 219,700	
	- Child Revende	7 250,55	200,200	- 200,200	(200,320)	]	7 223,71				+	
	EXPENDITURES											
	OPERATING											
10-2-150-5000	Advertising - media	-	1,900	2,900	1,000	34.5%	1,90	0 1,90	0 1,900	1,900	1,900	
	Building Materials/Maintenance/Electrical Repairs	6,07		7,400	-	0.0%	5,20			5,200	5,200	
10-2-150-5500	Data Processing	43		1,500	750	50.0%	1,50			1,500	1,500	
10-2-150-5700	Education & Training		-	400		100.0%	4(				400	
10-2-150-5800	Equipment & Material Replacement	39	3 5,000	8,400	3,400	40.5%	5,80	0 5,80	5,800	5,800	5,800	
10-2-150-6000	Grounds Maintenance	58	1 6,974	7,555	581	7.7%	3,0:	0 3,4	3,810	4,200	4,590	
10-2-150-6100	Insurance - Business	11,95	0 18,450	15,500	(2,950)	-19.0%	13,00	0 13,30	00 13,600	13,900	14,200	
10-2-150-6300	Janitorial Supplies	1,71	5 2,500	5,600	3,100	55.4%	4,00	0 4,00	0 4,000	4,000	4,000	
10-2-150-6301	Linen	2,29	8 3,800	5,400	1,600	29.6%	3,80	0 3,80	3,800	3,800	3,800	
10-2-150-6800	Office Supplies	23	7 550	650	100	15.4%	6	0 6	650	650	650	
10-2-150-6810	POS Charges/Bank Charges	4,48	6 4,986	5,300	314	5.9%	5,30	0 5,30	5,500	5,500	5,500	
10-2-150-6817	Cost of Goods Sold	-	-	800	800	100.0%	8:	5 8:	25 850	850	850	
10-2-150-7000	Printing	-		250		0.0%	2.			250	250	
10-2-150-7100	Promotion/Public Relations	1,22		500		-145.0%	50			500	500	
10-2-150-7200	Roads & Parking	2,55		300	(2,255)	-751.7%	3(	0 30	00 300	300	300	
10-2-150-7400	Security System & Supplies	75		_	(759)		-	-	-	-	-	
10-2-150-7500	Sewer	-	-,	6,650	-	0.0%	4,90			· ·	5,300	
10-2-150-7800	Telecommunications/Cable	3,11		6,580	-	0.0%	4,78			4,780	4,780	
10-2-150-8000	Propane & Natural Gas	1,82	-	4,940	1,500	30.4%	3,60			3,900	4,000	
10-2-150-8005	Hydro	7,07		14,340	3,240	22.6%	10,60			11,200	11,400	
10-2-150-8020	Water	-	6,900	6,900	-	0.0%	5,10				5,500	
10-2-150-8201	Signage			-	-	0.0%	50		_		500	
	TOTAL OPERATING	\$ 44,71	0 \$ 91,769	\$ 101,865	\$ 10,096	9.9%	\$ 75,9	5 \$ 77,17	5 \$ 78,540	\$ 79,730	\$ 80,920	
	WA OF C BENEFITS											
10 2 150 0700	WAGES & BENEFITS	22.00	0 44.540	FF FC2	44000	25.20/	F	0 55.00	10 5000	57.030	F0 000	
10-2-150-8700	Staff - Visitor Services	33,01	8 41,518	55,560	14,042	25.3%	54,1	0 55,0	56,040	57,020	58,020	
Multiple	Employee Bonefits	2.53	2 4.750	6.730	1.000	20.49/	11.3	0 11 5	0 11.010	12.020	12.200	*Added costs related to new benefits outlined in the collective
Multiple	Employee Benefits Uniforms	3,53	2 4,750	6,730 200	1	29.4%	11,3	0 11,59		12,030 200	12,260	agreement.
		\$ 36.55	0 \$ 46.269			100.0% <b>26.0%</b>	\$ 65.50				¢ 70.201	
ļ	TOTAL WAGES & BENEFITS	\$ 36,55	0 \$ 46,268	\$ 62,490	\$ 16,222	26.0%	\$ 65,50	0 \$ 66,8	0 \$ 67,850	\$ 69,250	\$ 70,281	

Visitor Services (Cabins) 035

			2020	2020													
			YTD	Yearend		2020					2021		2022	2023	2024	2025	
GL	Account Name	_	Actual	Projection		Budget	Vari	iance (\$)	Variance (%)		Budget		Budget		Budget	Budget	2021 Comments
GL	Account Name	,	Actual	Trojection		Duuget	van	idrice (7)	Variance (70)		Duaget		Dauget	 Judget	Duaget	Dauget	2021 Comments
	RESERVE ALLOCATIONS																
	Cabins Reserve		18,500	18,500		18,500		-	0.0%		18,500		18,500	19,000	19,000	19,000	
	Cabin Reserve -Twin Alders		5,000	5,000		14,000		9,000			6,000		6,110	6,230	6,350	6,470	
	Sewer & Septic Reserve		5,560	5,560		5,560		-	0.0%		4,560		4,610	4,660	4,710	4,760	
	TOTAL RESERVE ALLOCATIONS	\$	29,060	\$ 29,060	\$	38,010	\$	9,000	23.7%	\$	29,060	\$	29,220	\$ 29,890 \$	30,060 \$	30,230	
	CAPITAL PROJECTS																
		,	·		·					,			·				*Funds to replace the windows at Twin Alders as well as
	Twin Alders Window & AC UNIT										8,800						putting in a AC unit.
	Washer and Dryer										4,500						*Purchase of a commercial washer and dryer for the Cabins.
	Golf Cart		3,745	3,745		4,000		255	6.4%					10,000			*Funds to replace golf cart in 2023
	Sewer			1,140		6,810		5,670			6,810		6,810	6,810	6,810	6,810	
	Cabin Refresh		8,156	8,500		8,500		-			8,500		8,500	8,500	8,500	8,500	
	Kitchen & Bath Various, Paving, Parking		-	4,000		4,000		-	0.0%		4,000		4,000	4,000	4,000	4,000	
	Twin Alders Renovations		40,207	40,207		35,000		(5,207)	-14.9%								
	Yellow Barn Suites - Renovations			-		39,000		39,000									
	Mattresses/Furniture Replacement		1,230	4,000		4,000		-	0.0%		10,000			10,000		10,000	
	TOTAL CAPITAL	\$	53,338	\$ 61,592	\$	101,310	\$	39,718	39.2%	\$			19,310	\$ 39,310 \$	19,310 \$	29,310	
										\$	13,300	\$	-	\$ 10,000 \$	-		
	TOTAL EXPENDITURES BEFORE ALLOCATIONS	\$	163,658	\$ 228,689	\$	303,675	\$	75,036	24.7%	\$	213,105	\$	192,525	\$ 215,590 \$	198,350 \$	210,741	
	TOTAL INTERNAL WAGE ALLOCATIONS	\$	40,680	\$ 40,680	\$	40,680	\$	-	0.0%	\$	41,560	\$	42,290	\$ 43,030 \$	43,780 \$	44,550	
	TOTAL EXPENDITURES	\$	204,338	\$ 269,369	\$	344,355	\$	74,986	21.8%	\$	254,665	\$	234,815	\$ 258,620 \$	242,130 \$	255,291	
	CONTRIBUTION TO (FROM)	\$	(37,803)	\$ (101,134)	) \$	(76,095)	\$	25,039	-32.9%	\$	(34,965)	\$	(15,115)	\$ (38,920) \$	(22,430) \$	(35,591)	
	Appropriated from Cabins Reserve		(9,445)	(20,245)	-	(20,500)		(255)	1.2%		(35,800)	_	(12,500)	(32,500)	(12,500)	(22,500)	1
	Appropriated from Sewer & Septic Reserve		-	(1,140)		(6,810)		(5,670)			(6,810)	1	(6,810)	(6,810)	(6,810)	(6,810)	
	Appropriated from Accumulated Surplus		-	(3,115)	-	(3,115)		-	0.0%		-		-	-	-	-	
	Appropriated from Land Sale Reserve		(40,207)	(40,207)	)	(74,000)		(33,793)			-		-	-	-	÷	
	NET CONTRIBUTION TO (FROM)	\$	11,849	\$ (36,427)	) \$	28,330	\$	30,964	109.3%	\$	7,645	\$	4,195	\$ 390 \$	(3,120) \$	(6,281)	

Visitor Services (Cabins) 036

<b>CULTUS LAK</b>	E PARK		FVRD	C	CLPB							
Fire Departn	nent	2 Year Average		Actual 2020								
2021 - 2025	Financial Planning Worksheet	22.10%		24.0%	76.0%	Commercial	0.4%	1.6%	2.0%	1.9%	2.0%	
YTD - Updated						Residential	0.4%	1.7%	1.9%	2.0%	1.9%	
оришиои		2020	2020			nesidentia.	0.170	217,0	2.570	2.070	2.575	
		YTD	Yearend	2020			2021	2022	2023	2024	2025	
GL	Account Name	Actual	Projection		Variance (\$)	Variance (%)	Budget	Budget	Budget	Budget	Budget	2021 Comments
	REVENUE				(+)	(7.7)	8	get			200800	
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			,		1		'	ļ .			*Decrease in revenue increase from a 3% increase to
10-1-300-4600	Commercial Leases	37,718	39,660	39,660	_	0.0%	39,800	40,425	41,250	42,030	42,850	0.4% increase - due to decreased overall expected costs
10-1-300-4605	Residential Leases	173,371	173,371	173,370 -	1		174,100	177,015	180,400	184,010	187,500	as well as increased revenue from FVRD agreement.
10-1-300-4601	Agreements/Transfer Payments:	,	,	_, _,,,,,			,,	,		,		ŭ
	FVRD - Operations	46,578	41,200	42,540	1,340	3.1%	47,310	48,140	49,160	50,220	51,240	
	FVRD - Capital	.0,570	4,460	6,780	2,320		9,300	2,340	10,730	790	10,070	
	Soowahlie	11,075	11,080	11,080	-	0.0%	11,080	11,080	11,080	11,080	11,080	
	TOTAL REVENUE	\$ 268,742		\$ 273,430		_	\$ 281,590 \$	\$ 279,000	\$ 292,620 \$			
	TOTAL REVERSE	Ţ 200)742	Ų 203,771	<b>V</b> 273,430	9 5,055	1.5%	Ţ 201,550 Ç	273,000	<del>Ф</del> 232,020 ф	200,130	Ç 302,740	
	EXPENDITURES											
	OPERATING											
10-2-300-5000	Advertising	-	500	500	-	0.0%	550	550	600	650	650	
10-2-300-5300	Building Maintenance	5,687	6,250	6,250	-	0.0%	4,800	5,000	5,500	6,000	6,500	
10-2-300-5500	Data Processing	174	1,000	2,000	1,000	50.0%	2,000	2,000	2,000	2,000	2,000	
												*Reduced budget of \$37,000 by \$5,000 as not all the
10-2-300-5700	Education & Training	6,955	10,000	35,000	25,000	71.4%	32,000	32,600	33,300	34,000	34,700	funds are needed.
10-2-300-5820	Fire Fighting Equipment & Maint & Fuel	20,035	28,600	28,600	-	0.0%	30,400	31,000	31,600	32,200	32,800	
10-2-300-5850	Fire Prot. Equip Annual Testing	5,067	10,000	10,000	-	0.0%	10,500	11,000	11,500	12,000	12,500	
10-2-300-6000	Grounds Maintenance	-	500	500	-	0.0%	500	500	500	500	500	
												*Increase insurance costs by \$2,000 to insure rescue
10-2-300-6100	Insurance - Business	10,200	10,200	9,700	(500	-5.2%	11,900	12,100	12,300	12,500	12,800	boat
10-2-300-6200	Insurance - Vehicles	5,663	5,663	5,850	187	3.2%	5,950	5,950	6,050	6,150	6,250	
10-2-300-6300	Janitorial Contracts/Supplies	-	1,000	1,000	-	0.0%	1,000	1,000	1,000	1,000	1,000	
10-2-300-6600	Memberships/Dues/Subscription	750	700	700	-	0.0%	700	700	700	700	700	
6800/681	Office Supplies & Bank Charges	929	1,200	1,200	-	0.0%	1,400	1,400	1,400	1,500	1,500	
10-2-300-7100	Promotion/Public Relations	-	500	500	-	0.0%	500	500	500	550	550	
10-2-300-7400	Security Systems/Supplies	700	500	500	-	0.0%	500	500	500	550	550	
10-2-300-7600	Shop Supplies	514	1,000	1,000	-	0.0%	1,000	1,000	1,000	1,000	1,000	
10-2-300-7625	Small Tools	-	1,000	1,000	-	0.0%	1,000	1,000	1,000	1,000	1,000	
10-2-300-7655	Medical Supplies	271	3,900	3,900	-	0.0%	4,100	4,300	4,500	4,700	4,900	
10-2-300-7800	Telecommunications/Cable	8,778	9,778	8,250	(1,528	-18.5%	8,450	8,450	8,650	8,850	9,050	
10-2-300-8000	Propane/Gas	1,426	1,800	1,800	-	0.0%	1,900	1,900	2,000	2,000	2,000	
10-2-300-8005	Hydro	2,639	3,600	3,600	-	0.0%	3,700	3,800	3,900	4,000	4,100	
10-2-300-8020	Water	-	580	580	-	0.0%	580	590	600	600	600	
10-2-300-7500	Sewer	-	550	550	-		560	570	580	590	600	
10-2-300-8100	Vehicle Maintenance	10,267	10,000	10,000	-	0.0%	10,000	10,000	10,000	10,000	10,000	
10-2-300-8130	Vehicle Fuel	1,243	2,000	2,000	-	0.0%	2,200	2,200	2,200	2,200	2,200	*Increase fuel costs by \$200 to fuel rescue boat
	TOTAL OPERATING	\$ 81,298	-		\$ 24.159		\$ 136,190 \$					

Volunteer Fire Department 037

		2	2020	2020										
			YTD	Yearend	2020				2021	2022	2023	2024	2025	
GL	Account Name		Actual	Projection	Budget	Variance (\$)	Variance (%)		Budget	Budget	Budget	Budget	Budget	2021 Comments
				,		,,,				Ü		Ŭ.	J	
	WAGES & BENEFITS													
10-2-300-8600	Management Salaries		3,375	5,600	5,600	-	0.0%		5,600	5,600	5,600	5,600	5,600	
10-2-300-8700	Staff Wages		39,421	57,220	57,220	-	0.0%		57,000	58,140	59,300	60,490	61,700	
10-2-300-8760	Employee Benefits (WCB/EHT)		1,542	3,080	3,080	-	0.0%		3,010	3,070	3,130	3,190	3,250	
														*Increase of \$2,000 to current budget of \$2,000 to
10-2-300-8825	Uniforms & Clothing Allowance		1,734	2,000	2,000	_			4,000	4,000	4,000	4,000	4,000	reflect actual needs.
10 2 300 0023	TOTAL WAGES & BENEFITS	Ś	46,072		· · · · · · · · · · · · · · · · · · ·	\$ -	0.0%	Ś	69,610 \$	70,810		· ·	\$ 74,550	
		· ·	.0,0.1	<b>+</b> 0.7000	<del>+ 0,,500</del>	<b>T</b>	5.675	· ·	55,620 <b></b>	70,020	7 12,000 7	70,200	7 1,000	
10-2-300-9800	RESERVE ALLOCATIONS													
	Fire - Equipment		27,000	27,000	27,000	-	0.0%		27,000	27,000	27,000	27,000	27,000	
	Fire - New Pumper		30,580	30,580	30,580	-	0.0%		31,220	31,830	32,430	33,120	33,820	
	TOTAL RESERVE ALLOCATIONS	\$	57,580		\$ 57,580	\$ -	0.0%	\$	58,220 \$	58,830		60,120		
			·											
	CAPITAL PROJECTS													
			,	·						,		•		*Funds to purchase a storage container for Fire
	Storage Container								6,000					Department
														*Defer 2022 replacement to 2023, add replacement to
	SCBA Replacement (5 sets)					-	0.0%				40,000	-	42,000	2025
														*Carry forward 2020 budgeted funds with the addition
	Rescue Jaws			-	15,000	15,000			25,000	-	-	-	-	of \$10,000
	FVRD/ ECOMM Prog.			5,000	5,000	-								
	AED Replacement			3,000	3,000	-	0.0%		3,000	-	3,000	3,000	3,000	
	Replace at 2.5" hose with 4" hose				-	-	0.0%		-	-	5,000		ì	
	Training Ground Upgrades					-	0.0%		-	10,000	-	-	-	
	Building Upgrades		4,629	10,000	10,000	-	0.0%		-	-	-	-	-	
	Air Bottles (x 10)					-			7,500	-	-	-	-	
	Sewer			570	570	-			570	570	570	570	570	
	TOTAL CAPITAL	\$	4,629	\$ 18,570	\$ 33,570	\$ -	0.0%	\$	42,070 \$	10,570	\$ 48,570 \$	3,570	\$ 45,570	
								\$	31,000 \$	(55,000)	\$ 40,000 \$	-		
	TOTAL EXPENDITURES BEFORE ALLOCATIONS	\$	189,579	\$ 254,871	\$ 294,030	\$ 24,159	8.2%	\$	306,090 \$	278,820	\$ 321,910 \$	282,210	\$ 329,390	
	TOTAL INTERNAL WAGE ALLOCATIONS	\$	7,700	\$ 7,700	\$ 7,700	\$ -	0.0%	\$	8,270 \$	8,410	\$ 8,550 \$	8,700	\$ 8,850	
	TOTAL OVERHEAD EXPENSE ALLOCATION	Ś	-	\$ -	\$ -	\$ -	0.0%	Ś	- \$	-	s - s	- !	\$ -	
		Ė		•	•	•			·			,	,	
	TOTAL EXPENDITURES	\$	197,279	\$ 262,571	\$ 301,730	\$ 39,159	13.0%	\$	314,360 \$	287,230	\$ 330,460 \$	290,910	\$ 338,240	
	CONTRIBUTION TO (FROM)		71,463	7,200	(28,300)	\$ (35,500)	125.4%		(32,770)	(8,230)	(37,840)	(2,780)	(35,500)	
	Appropriated from Fire Reserve		(3,518)	(14,110)	(14,820)	(710)	4.8%		(13,300)	(8,230)	(37,840)	(2,780)	(35,500)	
	Appropriated from Fire Operating Reserve		ĺ	21,310	(13,480)				(19,470)	· ·			,	
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Volunteer Fire Department 038

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CULTUS LAKE	PARK											
<b>Public Works</b>												
2021 - 2025 F	Financial Planning Worksheet											
YTD - Updated	-											
11D Opuateu		2020	2020									
		YTD	Yearend	2020			2021	2022	2023	2024	2025	
GL	Account Name	Actual	Projection	Budget	Variance (\$)	Variance (%)	Budget	Budget	Budget	Budget	Budget	2021 Comments
- GE	EXPENDITURES	rictuar	Trojection	Dauget	variance (\$)	variance (70)	Budget	Dauget	Duaget	Dauget	Dauget	EOLI COMMENCO
	OPERATING											
10-2-400-5300	Building Materials	2,073	4,000	6,100	2,100	34.4%	6,200	6,300	6,400	6,500	6,600	
10-2-400-5375	Contract Services	2,073	5,000	5,000	2,100	0.0%	5,000	5,000	5,000	5,000	5,000	
10-2-400-5400	Conferences	-	-	2,450	2,450		2,500	2,550	2,600	2,650	2,700	
10-2-400-5500	Data Processing	1,988	1,988	1,000	(988)		1,000	1,000	1,000	1,000	1,000	
10-2-400-5700	Education & Training	1,988	1,966	2.050	2,050	100.0%	2,100	2,150	2,200	2.250	2,310	
10-2-400-5700	Equipment Maintenance	10,691	11,300	11,300	2,050	0.0%	11,500	11,700	11,900	12,100	12,300	
	• •		,		-			,			•	
10-2-400-5820	Equipment Fuel	1,779	3,640	3,640	- (= 0.4.6)	0.0%	3,710	3,780	3,860	3,940	4,020	*
	Garbage Collection/Recycle	14,316	14,316	7,000	(7,316)		7,960	7,960	7,960	7,960	7,960	*Includes Recycling costs
	Grounds Materials	-	1,560	1,560	-	0.0%	1,590	1,620	1,650	1,680	1,710	
10-2-400-6100	Insurance - Business	12,750	12,750	12,300	(450)	1	13,500	13,800	14,100	14,400	14,700	*Increase to reflect actual premium increases
10-2-400-6200	Insurance - Vehicles	17,787	17,787	18,550	763	4.1%	18,740	18,930	19,120	19,310	19,500	
10-2-400-6500	Licences/Permits	66	450	450	-	0.0%	450	450	450	450	450	
10-2-400-6600	Memberships/Dues/Subs	-	750	750	-	0.0%	750	750	750	750	750	
	Office Supplies/Printing & Bank Charges	1,070	1,530	1,530	-	0.0%	1,560	1,590	1,620	1,650	1,680	
10-2-400-7200	Roads and Parking	17,036	23,000	23,000	-	0.0%	23,000	23,000	23,000	23,000	23,000	
10-2-400-7400	Security Systems/Supplies	1,407	1,500	750	(750)	-100.0%	750	750	750	750	750	
10-2-400-7600	Shop Supplies	6,897	10,400	10,400	-	0.0%	10,610	10,820	11,040	11,260	11,490	
10-2-400-7625	Small Tools	3,136	3,500	3,500	-	0.0%	3,500	3,500	3,500	3,500	3,500	
10-2-400-7650	Safety Supplies	2,204	3,500	3,500	-	0.0%	3,500	3,500	3,500	3,500	3,500	
10-2-400-7800	Telecommunications	5,062	6,000	3,900	(2,100)	-53.8%	4,000	4,100	4,200	4,300	4,400	
10-2-400-8000	Propane & Natural Gas	4,566	6,100	6,100	-	0.0%	6,200	6,300	6,400	6,500	6,600	
10-2-400-8005	Hydro	2,989	4,160	4,160	-	0.0%	4,240	4,320	4,410	4,500	4,590	
10-2-400-8020	Water	-	580	580	-	0.0%	580	590	600	610	610	
10-2-400-7500	Sewer	-	550	550	-	0.0%	560	570	580	590	600	
10-2-400-8100	Vehicle Maintenance	17,395	24,710	24,710	-	0.0%	25,200	25,700	26,210	26,730	27,260	
10-2-400-8130	Vehicle Fuel	9,180	18,450	18,450	-	0.0%	18,640	18,830	19,020	19,210	19,400	
	TOTAL OPERATING	\$ 132,572	\$ 177,521	\$ 173,280	\$ (4,241)	-2.4%	\$ 177,340	\$ 179,560	\$ 181,820	\$ 184,090	\$ 186,380	

Public Works 039

Condition and to distinguish that the test of test of the test o	2021 Comments  Staff are wearing clothing that is in suitable elp the public to be able to easily ey work for Cultus Lake Park Board.
Account Name	Staff are wearing clothing that is in suitable elp the public to be able to easily
WAGES & BENEFITS	Staff are wearing clothing that is in suitable elp the public to be able to easily
10-2-400-800   Nanagement Salaries   69,859   66,380   68,380   -	elp the public to be able to easily
102-400-8700   Staff Wages - Supervisor (CUPE)   56.537   66.320   65.320   - 0.0%   66.460   67.620   68.800   70.000   71.230	elp the public to be able to easily
10-2-400-8701 Staff Wages - Custodian / Bidg, Maint (CUPE) 39,912 97,510 97,510 - 0.0% 99,220 100,960 102,730 104,530 106,560 102-400-8702 Staff Wages - Other/PW Staff (CUPE) 0.0% 469,180 477,390 485,740 494,240 502,890 100,2400-8702 Staff Wages - Other/PW Staff (CUPE) 0.0% 0.0% 186,300 189,560 192,880 196,650 199,690 190,690	elp the public to be able to easily
10-2-400-8702   Staff Wages - Other/PW Staff (CUPE)   397,633   461,110   461,110   - 0.0%   469,180   477,390   485,740   494,240   502,890   10-2-400-8702   Staff Wages - PW Grounds Staff (CUPE)   - 0.0%   188,850   - 0.0%   186,300   189,560   192,880   196,260   193,690   190,400   100,400	elp the public to be able to easily
10-2-400-8720   Staff Wages - PW Grounds Staff (CUPE)   -   -   0.0%   -   -   0.0%   185,300   189,500   192,880   196,260   199,690	elp the public to be able to easily
Multiple Employee Benefits 130,076 188,850 188,850 - 0.0% 186,300 189,560 192,880 196,260 199,690 10-2-400-8826 Uniforms (Clothing Allowance) 1,440 1,600 1,600 - 0.0% 7,700 5,700 8,300 6,300 8,800 distinguish that to nodition and to distinguish that to TOTAL WAGES & BENEFITS \$ 695,457 \$ 900,770 \$ -0.0% \$ 916,750 \$ 930,660 \$ 949,450 \$ 963,920 \$ 983,180    10-2-400-9800 RESERVE ALLOCATIONS	elp the public to be able to easily
10-2-400-8826	elp the public to be able to easily
10-2-400-8826   Uniforms (Clothing Allowance)   1,440   1,600   1,600   1,600   - 0,0%   7,700   5,700   8,300   6,300   8,800   distinguish that to distinguish tha	elp the public to be able to easily
TOTAL WAGES & BENEFITS   \$ 695,457   \$ 900,770   \$ 900,770   \$ - 0.0%   \$ 916,750   \$ 930,660   \$ 949,450   \$ 963,920   \$ 983,180	
10-2-400-9800   RESERVE ALLOCATIONS	
Community Services - Building	
Community Services - Building	
Community Services - Vehicles	
Community Services - Equipment   -   15,000	
TOTAL RESERVE ALLOCATIONS   \$ - \$ - \$ 115,000   \$ 11	
CAPITAL PROJECTS	
Staff Room Improvements	
Backhoe & Skid Steer Tires	
*Funds to upgrad to be a more invitor of the properties of the prop	tires on the Public Works Backhoe and Skid
Staff Room Improvements         10,000         to be a more invitor           Honda 2000w inverter         -         2,500         - <td></td>	
Utility Trailer         -         8,500         -         -         -         180,000         - <td>the staff room in the compound to allow it ng environment.</td>	the staff room in the compound to allow it ng environment.
Street Sweeper         -         180,000         8,000         -           Generator - Honda 6500         -         -         8,000         90,000           Skid Steer         -         90,000         90,000         12,100         12,100         12,600         13,100           Undefined equipment         2,713         5,000         1570         570 <td< td=""><td></td></td<>	
Generator - Honda 6500         -         8,000         90,000           Skid Steer         -         90,000         90,000           Undefined equipment         2,713         5,000         10,800         53.7%         11,200         11,600         12,100         12,600         13,100           Sewer         570         570         -         0.0%         570         570         570         570	
Skid Steer         -         90,000 </td <td></td>	
Undefined equipment         2,713         5,000         10,800         5,800         53.7%         11,200         11,600         12,100         12,600         13,100           Sewer         570         570         -         0.0%         570	
Sewer         570         570         -         0.0%         570         570         570         570         570	
Vehicle Replacement   -   32,000   32,000   100,0%   -   40,000   42,000   42,000	
PW Equipment - Sanding Unit 0.0% - 40,000	
Skid Steer Attachments         9,763         9,763         10,000         237         2.4%         -	
Hand Held Radios         2,745         2,745         3,000         255	
Computer Upgrades   2,500   2,500   -	
TOTAL CAPITAL \$ 15,221 \$ 20,578 \$ 85,870 \$ 65,292 76.0% \$ 42,770 \$ 272,170 \$ 62,670 \$ 145,170 \$ 13,670	
TOTAL EXPENDITURES BEFORE ALLOCATIONS \$ 843,250 \$ 1,098,869 \$ 1,274,920 \$ 176,051 13.8% \$ 1,251,860 \$ 1,497,390 \$ 1,308,940 \$ 1,408,180 \$ 1,298,230	
TOTAL INTERNAL WAGE ALLOCATIONS \$ (864,429) \$ (864,430) \$ (864,430) \$ - 0.0% \$ (878,130) \$ (893,500) \$ (909,130) \$ (925,050) \$ (941,250)	
TOTAL OVERHEAD EXPENSE ALLOCATION \$ (324,620) \$ (324,620) \$ - \$ (330,960) \$ (331,720) \$ (337,140) \$ (337,960) \$ (343,310)	
TOTAL EXPENDITURES \$ (345,799) \$ (90,181) \$ 85,870 \$ 176,051 205.0% \$ 42,770 \$ 272,170 \$ 62,670 \$ 145,170 \$ 13,670	
CONTRIBUTION TO (FROM) \$ 345,799 \$ 90,181 \$ (85,870) \$ (176,051) 205.0% \$ (42,770) \$ (272,170) \$ (62,670) \$ (145,170) \$ (13,670)	
Appropriated from Public Works Reserve   (15,221)   (20,578)   (85,870)   (65,292)   76.0%   (42,770)   (272,170)   (62,670)   (145,170)   (13,670)	
NET CONTRIBUTION TO (FROM) \$ 361,020 \$ 110,759 \$ - (110,759)	

Public Works 040

<b>CULTUS LAKI</b>	PARK											
Commercial	Leases											
	Financial Planning Worksheet											
	_											
YTD - Updated	to Oct 20	2020	2020									
		YTD	Yearend	2020			2021	2022	2023	2024	2025	
GL	Account Name				Variance (¢)	Variance (%)	Budget	Budget		Budget	Budget	2021 Comments
GL	Account Name	Actual	Projection	Budget	variance (\$)	variance (%)	buuget	Buuget	Budget	buuget	buuget	2021 Comments
	REVENUE											
	REVENUE											
10-1-500-4200	Commercial Base Lease (net of GST) **	572,160	520,000	502,000	18,000	3.6%	540,500	545,900	551,400	556,900	562,500	Increased Base Lease Revenue due to updated lease
10 1 000 .100	Commercial Lease - Other	372,200	7,800	5,500	2,300	41.8%	7,800	7,800	7,800	7,800	7,800	negotiations.
	Waterpark (Dump Site Lease)		4,244	4,000	244	6.1%	4,240	4,240	4,240	4,240	4,240	6
	Garbage		18,348	13,680	4,668	1	18,347	18,347	18,347	18,347	18,347	
	Insurance		29,800	29,800	-	0.0%	33,500	34,200	34,900	35,600	36,300	
	Milfoil		210	23,800	-	0.0%	210	210	210	210	210	
	Parking Lot Maintenance		700	700	-	0.0%	710	720	730	740	750	
10-1-500-4201	Public Works	7,872	8,300	8,300	-	0.0%	8,500	8,700	8,900	9,100	9,300	
10-1-500-4202	Protective Services	32,108	33,800	33,800	-	0.0%	34,500	35,200	35,900	36,600	37,300	
	Septic System	·	85	85	-	0.0%	85	85	85	85	85	
	Street Lights (Hydro)		2,800	2,800	-	0.0%	2,900	3,000	3,100	3,200	3,300	
	Fire	35,572	39,660	39,660	-	0.0%	39,800	40,425	41,250	42,030	42,850	
	Less: Fire Protection	(35,572)	(39,510)	(39,510)	-	0.0%	(39,800)	(40,425)	(41,250)	(42,030)	(42,850)	
10-1-500-4900	Miscellaneous Revenue	, , ,	-		-	0.0%	, , ,	, , ,	, , ,	, , ,	, , ,	
	TOTAL REVENUE	\$ 612,140 \$	626,237 \$	601,025	\$ 25,212	4.2%	\$ 651,292	\$ 658,402 \$	665,612	\$ 672,822	\$ 680,132	
	EXPENDITURES											
	OPERATING											
10-2-500-5300	Building Materials - Plaza	6,275	6,500	6,500	-	0.0%	8,000	8,000	8,000	8,000	8,000	
10-2-500-5500	Data Processing	20		-	-	0.0%						
10-2-500-5900	Garbage Collection/Recycle	9,177	13,680	13,680	-	0.0%	18,347	18,347	18,347	18,347	18,347	
10-2-500-6000	Grounds Maintenance	2,283	2,800	2,800	-	0.0%	2,800	2,800	2,800	2,800	2,800	
10-2-500-6100	Insurance - Business	31,000	31,000	29,800	(1,200)	1	33,500	34,200	34,900	35,600	36,300	*Increase to reflect actual premium increases
10-2-500-8000	Propane & Natural Gas	557	500	500	-	0.0%	500	500	500	500	500	
10-2-500-8005	Hydro	4,822	5,120	5,120	-	0.0%	5,120	5,120	5,120	5,120	5,120	
10-2-500-7500	Sewer- Operating	-	550	550	-	0.0%	560	570	580	590	600	
10-2-500-8020	Water	-	580	580	-	0.0%	580	590	600	600	600	
10-2-500-8201	Signage	607	1,200	1,200	-	0.0%	1,200	1,200	1,200	1,200	1,200	
	TOTAL OPERATING	\$ 54,741 \$	61,930 \$	60,730	\$ (1,200)	-2.0%	\$ 70,607	\$ 71,327 \$	72,047	\$ 72,757	73,467	
	RESERVE ALLOCATIONS											
	Plaza - Sewer	570	570	570	-	0.0%	570	570	570	570	570	
	Landfill Closure Reserve	75,000	75,000	75,000	-	0.0%	75,000	75,000	75,000	75,000	75,000	
	Milfoil Reserve	255	210	210	-	0.0%	210	210	210	210	210	
	Plaza - Paving	3,000	3,000	3,000	-	0.0%	3,000	3,000	3,000	3,000	3,000	
	Plaza - Building Life Cycle	50,000	50,000	80,000	30,000	37.5%	80,000	80,000	80,000	80,000	80,000	
	TOTAL RESERVE ALLOCATIONS	\$ 128,825 \$	128,780 \$	158,780	\$ 30,000	18.9%	\$ 158,780	\$ 158,780 \$	158,780	\$ 158,780	\$ 158,780	

Commercial Leases 041

			2020	2020											
			YTD	Yearend	2020				2021	2022	2023	2024	2025		
GL	Account Name		Actual F	Projection	Budget	Variance (\$)	Variance (%)		Budget	Budget	Budget	Budget	Budget		2021 Comments
	CAPITAL PROJECTS														
	Irrigation/Lawn - Sunnyside Boulevard			-	5,000	5,000			5,000						*Carry-forward from 2020 as this project was deferred in the prior year.
	Sailing Club/Dragon Boat Fencing			-	8,000	8,000			10,000						*Fencing to contain the Sailing Club and Dragon Boat boats to ensure they don't spill out beyond their licenced area.
	First Nations War Canoes Fencing								15,000						*Fencing to contain the First Nations War Canoes boats to ensure they don't spill out beyond their licenced area.
	Garbage Compound Expansion								4,500						*Funds to expand the Garbage Compound at the Plaza to allow the compound to accommodate recycling.
	Lakeside Beach Club Exterior of Building				35,000	35,000			35,000						*Carry-forward funds to refinish the buildings exterior, including cleaning, staining and capping exposed beams.
	Sewer		-	570	570	-	0.0%		570	570	570	570	57	70	
	Farmers Market Grounds Improvements					-			4,000						
	Irrigation/Lawn - Columbia Valley Highway					-			10,000						
	Infrastructure Assessment			-	15,000	15,000									
	TOTAL CAPITAL	\$	- \$	570 \$	63,570	\$ 63,000	99.1%	\$	84,070 \$	570	\$ 570	\$ 570	\$ 57	0	
								\$	69,500						
	TOTAL EXPENDITURES BEFORE ALLOCATIONS	\$	183,566 \$	191,280 \$	283,080	\$ 91,800	32.4%	\$	313,457 \$	230,677	\$ 231,397	\$ 232,107	\$ 232,81	<b>.7</b>	
	TOTAL INTERNAL WAGE ALLOCATIONS	\$	77,251 \$	77,250 \$	77,250	\$ -	0.0%	\$	80,300 \$	81,710	\$ 83,140	\$ 84,600	\$ 86,08	30	
	TOTAL OVERHEAD EXPENSE ALLOCATION	\$	216,120 \$	216,120 \$	216,120	\$ -		\$	238,968 \$	239,500	\$ 239,530	\$ 242,725	\$ 246,23	35	
	TOTAL EXPENDITURES	\$	476,937 \$	484,650 \$	576,660	\$ 92,010	16.0%	\$	632,725 \$	551,887	\$ 554,067	\$ 559,432	\$ 565,13	32	
		-													
	CONTRIBUTION TO (FROM)	Ş	135,203 \$	141,587 \$	24,365	\$ (117,222	-481.1%	\$	18,567 \$	106,515	\$ 111,545	\$ 113,390	\$ 115,00	00	
						_									
	Appropriated from Plaza Reserve			(570)	(63,570)	(63,000	99.1%		(84,070)	(570)	(570)	(570)	(57	70)	
	NET CONTRIBUTION TO (TOO)		125 202 4	142457 1	07.007	A /F4555	) C4 70′		102 627 1	407.005	44345	A 442.555	A 445		
	NET CONTRIBUTION TO (FROM)	, >	135,203 \$	142,157 \$	87,935	\$ (54,222	<u>-61.7%</u>	<u> </u>	102,637 \$	107,085	\$ 112,115	\$ 113,960	\$ 115,57	U	

Commercial Leases 042

<b>CULTUS LAKI</b>	E PARK													
Residential L	eases	648,	365											
	Financial Planning Worksheet	040,	303											
	-													
YTD - Updated	to Oct 20	2020	20	20										
		YTD		020 rend	2020				2021	2022	2023	2024	2025	
GL	Account Name	Actual		ection	Budget	Variance (\$)	Variance (%)		Budget	Budget	Budget	Budget	Budget	2021 Comments
GL	Account Name	Actual	FTOJE	ection	buuget	variance (3)	variance (%)		Buuget	Buuget	Buuget	Buuget	buuget	2021 Comments
	REVENUE													
10-1-600-4100	Residential Base Lease	297,	804 2	297,800	297,800	-	0.0%		297,800	297,800	297,800	297,800	297,800	
	Operating Levy Adjustment													*Proposed operating levy increase averaging \$37.15 per
	(2014, 2016, 2018 & 2019)	169,		169,750	169,750	- 1	0.0%	1	187,650	205,550	217,450	229,350		resident in 2021
	Cultus Lake Elementary School - Base			13,848	13,848	-	0.0%		13,848	13,848	13,848	13,848	13,849	
	CL Elementary - Operating Levy		307	8,306	8,306	-			9,106	9,906	10,506	11,106	11,706	
	CL Elementary - Retro		205	9,200	9,200	-								
	Garbage	88,		89,000	89,000	-	0.0%		89,000	89,000	95,000	95,000	95,000	
	Recycling	11,		11,535	11,535	-	0.0%		11,535	11,535	11,535	11,535	11,535	
	Insurance - Business		001	6,000	6,000	-	0.0%		6,700	6,900	7,100	7,300	7,500	
	Street Lights (Hydro)	35,		35,900	35,900	-	0.0%		35,900	37,000	38,100	39,200	40,400	
	Milfoil Reserve		230	7,230	7,230	-	0.0%		7,230	7,230	7,230	7,230	7,230	
10-1-600-4101	Protective Services			97,330	97,300	30	0.0%		100,220	103,230	106,330	109,520	,	* Continue with enhanced Protective Service Level
	Fire	173,		173,370	173,370	-	0.0%		174,100	177,015	180,400	184,010	187,500	
	Less: Fire Protection	(173,	371) (1	173,370)	(173,370)	-	0.0%		(174,100)	(177,015)	(180,400)	(184,010)	(187,500	,
														*A \$25 charge per lease lot to directly fund the Residential
	Residential Area Reserve								12,000	12,000	12,000	12,000	12,000	Area Reserve
										24.000				*A \$50 charge per lease lot to directly fund the Foreshore
	Foreshore Reserve					(2.422)	55.50		24,000	24,000	24,000	24,000	•	Reserve
10-1-600-4110	Delinquent Fees		140	2,000	5,400	(3,400)	-63.0%		5,400	5,400	5,400	5,400	5,401	
10-1-600-4900	Lease Services - Residential/Misc.	29,	593	30,000	25,000	5,000	20.0%		25,000	25,500	25,500	25,500	25,500	
														*Removal of income for secondary suite licences and bed
														& breakfasts, reduce the number of STR to 40 from 90 to
														align with actuals, lower number of STR than expected
	Licence Fees - STVR/BL	26,	282	28,282	119,000	(90,718)	-76.2%		45,000	45,000	45,000	45,000	45,000	likely due to Covid
	TOTAL REVENUE	\$ 804,	010 \$ 8	306,181	\$ 895,269	\$ (89,088)	-10.0%		\$ 870,389	\$ 893,899 \$	\$ 916,799	\$ 933,789	\$ 950,982	
	EXPENDITURES													
	OPERATING													
10-2-600-5375	Contract Services	1,	500	1,500	-									
10-2-600-5900	Garbage Collection/Recycle	53,	598	99,035	100,535	1,500	1.5%		100,535	100,535	106,535	106,535	106,535	
10-2-600-5900	Recycle Bins			45,000	, , , ,	(45,000)			,		,	,		
10-2-600-6100	Insurance - Business	6,	350	6,000	6,000	-	0.0%		6,700	6,900	7,100	7,300	7,500	*Increase to reflect actual premium increases
10-2-600-7200	Roads & Parking Maintenance		568	-	-	-	0.0%		-	-	-	-	-	
10-2-600-8005	Hydro	18,		35,900	35,900	-	0.0%		35,900	37,000	38,100	39,200	40,400	
	TOTAL OPERATING			187,435		\$ (43,500)	-30.5%		\$ 143,135	-	\$ 151,735	,		
					-						-	-	•	

Residential Leases 043

	2020	2020									
	YTD	Yearend	2020			2021	2022	2023	2024	2025	
GL Account Name	Actual	Projection	Budget	Variance (\$)	Variance (%)	Budget	Budget	Budget	Budget	Budget	2021 Comments
RESERVE ALLOCATIONS											
RESERVE ALLOCATIONS			ļ								**
											*Decrease allocation to reserves from residential licence
Main Beach Reserve											fees as the Park is seeing lower than expected Short Term Rentals due to Covid restrictions. Will resume allocation
			55,000	55,000		20,000	20,000	20,000	20,000	20,000	when rental numbers resume.
Foreshore Reserve	_		33,000	33,000		24,000	24,000		24,000	24,000	
Residential Area Reserve						12,000	12,000	•	12,000	12,000	*Intrastructure Fee - Allocation to Reserves
Milfoil Control Reserve	_	7,230	7,230	_	0.0%	7,230	7,230		7,230	7,230	
TOTAL RESERVE ALLOCATIONS	\$ -	\$ 7,230			88.4%	\$ 63,230					
TOTAL EXPENDITURES BEFORE ALLOCATIONS	\$ 80,290			· · ·	5.6%	\$ 206,365		<u>, , , , , , , , , , , , , , , , , , , </u>		· · ·	
	\$ 80,230	3 134,003	3 204,003	ÿ 11,500	3.0%	ÿ 200,303	ÿ 207,003	3 214,303	3 210,203	\$ 217,003	
CAPITAL PROJECTS											
Residential Parking Survey	9,802	9,802									
											*Funds to install Traffic Calming measures in the
Traffic Calming	1	т	1			10,000	1	1	1		residential areas.
Lease Management Software	-	-	-	-	0.0%	-	-	-	-		
TOTAL CAPITAL	\$ 9,802	\$ 9,802	\$ -	\$ -	0.0%	\$ 10,000	\$ -	\$ -	\$ -	\$ -	
TOTAL INTERNAL WAGE ALLOCATIONS	\$ 291,660	\$ 291,660	\$ 291,660	\$ -	0.0%	\$ 302,220	\$ 307,500	\$ 312,880	\$ 318,350	\$ 323,920	
TOTAL OVERHEAD EXPENSE ALLOCATION	\$ 334,496	\$ 334,495	\$ 334,495	\$ -		\$ 358,095	\$ 360,165	\$ 362,570	\$ 367,430	\$ 373,230	
			l .								
TOTAL EXPENDITURES	\$ 716,248	\$ 830,622	\$ 830,820	\$ 198	0.0%	\$ 876,680	\$ 875,330	\$ 890,415	\$ 902,045	\$ 914,815	
CONTRIBUTION TO (FROM)	\$ 87,762	\$ (24,441)	\$ 64,449	\$ 88,890	137.9%	\$ (6,291)	\$ 18,569	\$ 26,384	\$ 31,744	\$ 36,167	
Appropriated from Accumulated Surplus	(9,802	(54,802)	-	54,802	0.0%	-	-	-	-	-	
Appropriated from Residential Area Reserve	(-/	(= ,00=)		- ,,,,,		(10,000)	_	_	-	-	
						(=5)555)					
NET CONTRIBUTION TO (FROM)	\$ 97,564	\$ 30,361	\$ 64,449	\$ 34,088	52.9%	\$ 3,709	\$ 18,569	\$ 26,384	\$ 31,744	\$ 36,167	

Residential Leases 044

CULTUS LAKI	FDARK											
General Adm												
2021 - 2025	Financial Planning Worksheet											
YTD - Updated	to Oct 20											
		2020	2020									
		YTD	Yearend	2020			2021	2022	2023	2024	2025	
GL	Account Name	Actual	Projection	Budget	Variance (\$)	Variance (%)	Budget	Budget	Budget	Budget	Budget	2021 Comments
	REVENUE	7700										
10-1-700-4800	Interest Earned	52,730		40,000	40,000	100.0%	40,000	40,000	40,000	40,000	40,000	
10-1-700-4900	Miscellaneous Revenue	2,963	2,000	2,000	-	0.0%	2,000	2,000	2,000	2,000	2,000	
10-1-700-4915	Dog License Fees	510	500	500	-	0.0%	500	500	500	500	500	
	TOTAL REVENUE	\$ 63,903	\$ 2,500	\$ 42,500	\$ 40,000	94.1%	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	
	EXPENDITURES											
	OPERATING											
	Amortization											
10-2-700-5000	Advertising - media	697	1,500	1,500	-	0.0%	1,500	1,500	1,500	1,500	1,500	
10-2-700-5100	Audit/Accounting	2,118	19,970	17,870	(2,100)	-11.8%	18,085	18,450	18,820	19,195	19,578	
10-2-700-5175	Board Level Expenses	3,694	10,000	17,000	7,000	41.2%	17,000	17,000	17,000	17,000	17,000	
10-2-700-5300	Building Materials/Maintenance	2,221	3,000	3,000	-	0.0%	3,100	3,100	3,200	3,200	3,200	
				,			· ,	·		,		*\$9,690 HR ASSISTANT and \$10,310 HR SUPPORT
												Adjust to remove AHA \$24,480 (Agency of Record) and
10-2-700-5375	Contract Services	35,854	75,900	75,900	_	0.0%	20,000	20,400	20,800	21,200	21.600	\$16,720 (Events Coordinator) to fund Communication
10-2-700-5400	Conferences	1,774	5,000	11,000	6,000	54.5%	11,000	11,000	11,000	11,000	11,000	
10-2-700-5500	Data Processing	32,469	40,000	16,000	(24,000)	-150.0%	16,500	16,500	17,500	17,500	17,500	
10-2-700-5700	Education & Training	-	2,500	5,000	2,500	50.0%	5,000	5,000	5,000	5,000	5,000	
10-2-700-5750	Election Expenses	-	-	-	-	0.0%	-	18,000	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	-	-	
10-2-700-5800	Equipment Maintenance	-	1,000	1,000	-	0.0%	1,000	1,000	1,000	1,000	1,000	
10-2-700-6100	Insurance - Business	14,750	14,750	14,500	(250)		15,600	15,900	16,200	16,500	16,800	*Increase to reflect actual premium increases
10-2-700-6200	Insurance - Vehicles	2,083	2,083	2,040	(43)	-2.1%	2,081	2,122	2,165	2,205	2,246	
	'	,				'	'		'	'		*Increase by \$30,000 for 2021 to allow for funds to negotiate
10-2-700-6400	Legal Fees	178,263	198,263	132,675	(65,588)	-49.4%	130,000	100,000	100,000	100,000	100.000	union contract and deal with other current legal issues.
		-,		, , ,	(,,			,		,		*Reduce by \$7,000 from 27,000 to 20,000 to fund
10-2-700-6450	Professional Fees	9,758	15,000	27,000	12,000	44.4%	20,000	20,000	20,000	20,000	20,000	Communications Position
10-2-700-6600	Memberships/Dues/Subs	1,954	3,700	3,700	-	0.0%	3,700	3,700	3,700	3,700	3,700	
		, ,				,				,		*Increase Budget for staff recognition opportunities to assist
	Staff Recognition						6,000	6,000	6,250	6,250	6.500	in increasing job satisfaction and a team atmosphere.
	Breakroom Supplies						5,000	5,000	5,250	5,250	5,500	g,-a sussession and a sound assistance
10-2-700-6800	Office Supplies	9,809	12,000	17,000	5,000	29.4%	9,000	9,000	9,000	9,500	9,500	
10-2-700-6810	Banking Charges	3,372	4,000	4,000	-	0.0%	4,000	4,000	4,000	4,000	4,000	
10-2-700-6812	POS Charges	3,802	6,000	9,000	3,000	33.3%	9,000	9,000	9,000	9,000	9,000	
10-2-700-6815	Postage & Courier	4,199	5,000	4,000	(1,000)	-25.0%	4,000	4,000	4,000	4,000	4,000	
10-2-700-6820	Equipment Leases	8,902	15,000	15,000	-	0.0%	15,300	15,600	15,900	16,200	16,500	
10-2-700-6822	Office Furniture	254	2,000	4,000	2,000	50.0%	4,000	4,000	4,000	4,000	4,000	
<u> </u>	,		, -	, -	,		,	, -	· · · · · · · · · · · · · · · · · · ·	,		

General Administration 045

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		2020	2020										
		YTD	Yearend	2020				2021	2022	2023	2024	2025	
GL	Account Name	Actual	Projection	Budget	Variance (\$)	Variance (%)		Budget	Budget	Budget	Budget	Budget	2021 Comments
10-2-700-6900	Recruitment Expense	759	-	-	-	0.0%		-	-	-	-	-	
10-2-700-7000	Printing	259	1,000	1,000	-	0.0%		1,000	1,000	1,000	1,000	1,000	
10-2-700-7100	Promotion/Public Relations	742	2,000	4,000	2,000	50.0%		4,000	4,000	4,000	4,000	4,000	
10-2-700-7400	Security Systems/Supplies	443	1,000	1,000	-	0.0%		1,000	1,000	1,000	1,000	1,000	
10-2-700-7700	Community Wildfire Prot Plan	-	-	5,000	5,000	100.0%		5,000	5,000	5,000	5,000	5,000	
10-2-700-7800	Telecommunications	9,787	11,787	8,500	(3,287)	-38.7%		8,500	9,000	9,000	9,500	9,500	
10-2-700-7900	Travel	407	2,000	2,000	-	0.0%		2,000	2,000	2,000	2,000	2,000	
10-2-700-8000	Propane & Natural Gas	1,063	1,800	1,800	-	0.0%		1,900	2,000	2,000	2,100	2,100	
10-2-700-8005	Hydro	2,483	3,500	3,500	-	0.0%		3,500	3,500	3,500	3,500	3,500	
10-2-700-8020	Water		580	580	-	0.0%		580	590	600	620	640	
10-2-700-7500	Sewer	-	550	550	-	0.0%		560	570	580	590	600	
8100\8130	Vehicle Fuel and Maintenance	471	800	800	-	0.0%		800	800	800	800	800	
	TOTAL OPERATING	\$ 332,387	\$ 461,683	\$ 409,915	\$ (51,768)	-12.6%	\$	349,706	\$ 339,732	\$ 324,765	327,310	\$ 329,264	
	WAGES & BENEFITS			0.245				0.267	0.267	0.267	0.267	0.267	
10-2-700-8500	Commissioners Indemnities	65,046	78,400	84,000	5,600	6.7%		85,470	86,970	88,490	90,040		*Addition of a Communications Position - Wages and Benefits
10-2-700-8600	Management Salaries	165,180		119,710	(84,408)	-70.5%		139,230	141,670	144,150	146,670	149,240	
10-2-700-8601	Finance Salaries (CUPE/Management)	111,208	·	138,750	(282)	-0.2%		141,180	143,650	146,160	148,720		*Increase to GA Salary & Benefit budget to align budget with
10-2-700-8710	Executive Assistant and Communications	52,905	63,098	62,880	(218)	-0.3%		138,980	141,410	143,880	146,400		current contracts and \$25K to allow for wage adjustments to
10-2-700-8715	Admin. Reception / Lease Clerk	86,059	112,820	112,820	-	0.0%		117,063	119,110	121,190	123,310		have salaries stay competitive.
Multiple	Employee Benefits	98,974	106,400	106,400	-	0.0%		143,090	145,590	148,140	150,730	153,370	, i
	TOTAL WAGES & BENEFITS	\$ 579,372	\$ 703,868	\$ 624,560	\$ (79,308)	-12.7%	\$	765,013	\$ 778,400	\$ 792,010	805,870	\$ 819,980	
	RESERVE ALLOCATIONS												
		2,600	2,600	50,000	47,400	94.8%		50,000	50,000	50,000	50,000	50,000	
	Park Office Life Cycle Reserve  TOTAL RESERVE ALLOCATIONS	\$ 2,600	· · · · · ·	,	\$ 47,400	94.8% <b>94.8%</b>	Ś		\$ 50,000	-			
		\$ 2,000	\$ 2,600	\$ 50,000	\$ 47,400	34.6%	· ·	30,000	\$ 50,000	\$ 50,000 .	5 50,000	\$ 50,000	
	CAPITAL PROJECTS												
													*Carry-forward funds to install irrigation for the flower beds
	Irrigation		-	2,000				2,000					at the Park Office.
	Lunch Room Dishwasher							2,000					*Funds to have a dishwasher installed at the Park Office.
													*Funds to upgrade office software and hardware to increase
	Computer Upgrades and Automation												productivity with CRM software as ongoing funds to ensure
	Software							25,000	10,000	10,000	10,000	10,000	computers systems are kept up to date.
													*Funds to purchase software and hardware to allow for
													electronic ticket generation and automatic parking
	E-Ticketing Module (Gtechna)							32,000					enforcement.
													*Funds to purchase software to automate the residential
	Permit Management Module (Gtechna)			1		1		9,000	5,400	1			parking permit program.
	Sewer	-	570	570	-	0.0%		570	570	570	570	570	
	Vadim Software	7,355	7,355	8,500									
	Air Conditioner	5,850	5,850	-									
	Building Re-stain		-	20,000									
<u> </u>	Computer Upgrades	-	2,500	2,500	-						_		
	TOTAL CAPITAL	\$ 13,205	\$ 16,275	\$ 33,570	\$ -	0.0%	\$	70,570	\$ 15,970	\$ 10,570	10,570	\$ 10,570	

General Administration 046

		2020	2020									
		YTD	Yearend	2020			2021	2022	2023	2024	2025	
GL	Account Name	Actual	Projection	Budget	Variance (\$)	Variance (%)	Budget	Budget	Budget	Budget	Budget	2021 Comments
							\$ 70,000	\$ 15,400 \$	10,000	\$ 10,000	\$ 10,000	
TC	OTAL EXPENDITURES BEFORE ALLOCATIONS	\$ 927,564	\$ 1,184,426 \$	1,118,045	\$ (83,676)	-7.5%	\$ 1,235,289	\$ 1,184,102 \$	1,177,345	\$ 1,193,750	\$ 1,209,814	
	TOTAL INTERNAL WAGE ALLOCATIONS	\$ (119,660)	\$ (119,660) \$	(119,660)	\$ -	0.0%	\$ (137,810)	\$ (140,210) \$	(142,640)	\$ (145,120)	\$ (147,640)	
	TOTAL OVERHEAD EXPENSE ALLOCATION	\$ (873,643)	\$ (873,640) \$	(873,640)	\$ -		\$ (984,409)	\$ (985,422) \$	(981,635)	\$ (995,560)	\$ (1,009,104)	
	TOTAL EXPENDITURES	\$ (65,739)	\$ 191,126 \$	124,745	\$ (66,381)	-53.2%	\$ 113,070	\$ 58,470 \$	53,070	\$ 53,070	\$ 53,070	
	CONTRIBUTION TO (FROM)	\$ 129,642	\$ (188,626) \$	(82,245)	\$ 106,381	-129.3%	\$ (70,570)	\$ (15,970) \$	(10,570)	\$ (10,570)	\$ (10,570)	
	Appropriated from Park Office Reserve	(13,205)	(16,275)	(33,570)	(17,295)	51.5%	(70,570)	(15,970)	(10,570)	(10,570)	(10,570)	
	Appropriated from Accumulated Surplus		(48,675)	(48,675)	-	0.0%	-	-	-	-	-	
	NET CONTRIBUTION TO (FROM)	\$ 142,847	\$ (123,676) \$	- \$	123,680		\$ -	\$ - \$	-	\$ -	\$ -	

General Administration 047

CULTUS LAK	E PARK												
Community													
	Financial Planning Worksheet												
YTD - Updated	to Oct 20	202	^	2020									
		YTI			2020			2021	2022	2023	2024	2025	
GL	Account Name	_		Yearend		Variance (¢)	Variance (%)	Budget	Budget	Budget	Budget	Budget	2021 Comments
GL	Account Name	Actu	aı	Projection	Budget	variance (3)	variance (%)	Buuget	buuget	Buuget	Buuget	buuget	2021 Comments
	REVENUE												
10-1-800-4920	Hall Rentals		1,816	1,816	11,950	10,134	84.8%	11,950	11,950	11,950	11,950	11,951	
	TOTAL REVENUE		1,816	· · · · · · · · · · · · · · · · · · ·	\$ 11,950	<u> </u>	84.8%		\$ 11,950	\$ 11,950 \$	11,950 \$	11,951	
			,		, ,				· · · ·			,	
	EXPENDITURES												
	OPERATING												
10-2-800-5300	Building Materials		1,293	3,500	3,500	-	0.0%	3,500	3,500	3,500	3,500	3,500	
10-2-800-6100	Insurance - Business		3,100	7,750	7,750	-	0.0%	8,600	8,800	9,000	9,200	9,400	*Increase to reflect actual premium increases
10-2-800-6000	Grounds Maintenance - Materials		-	1,000	1,000	-	0.0%	1,000	1,000	1,000	1,000	1,000	
10-2-800-7800	Telecommunications		173	235	200	(35)	-17.5%	200	200	200	200	200	
10-2-800-8000	Propane & Natural Gas		993	1,800	1,800	-	0.0%	1,900	1,900	1,900	1,900	1,900	
10-2-800-8005	Hydro		874	1,550	1,550	-	0.0%	1,600	1,600	1,600	1,600	1,600	
10-2-800-7500	Sewer		-	550	550	-		560	570	580	590	600	
10-2-800-8020	Water		-	580	580	-	0.0%	580	590	600	600	600	
	TOTAL OPERATING	\$ 1	1,433	\$ 16,965	\$ 16,930	\$ (35)	-0.2%	\$ 17,940	\$ 18,160	\$ 18,380 \$	18,590 \$	18,800	
	RESERVE ALLOCATIONS												
	Sewer & Septic Reserve		2,000	2,000	2,000	-	0.0%	2,000	2,000	2,000	2,000	2,000	
	Community Hall - Building				5,000	5,000	100.0%	5,000	5,000	5,000	5,000	5,000	
	Community Hall - Paving			<b>.</b>	3,000	3,000	100.0%	3,000	3,000	3,000	3,000	3,000	
	TOTAL RESERVE ALLOCATIONS	\$	2,000	\$ 2,000	\$ 10,000	\$ 8,000	80.0%	\$ 10,000	\$ 10,000	\$ 10,000 \$	10,000 \$	10,000	
	CAPITAL PROJECTS												
	Sewer		_	570	570	_	_	570	570	570	570	570	
	Jewei			370	370			370	370	370	370	370	*Carry-forward funds to install irrigation for the flower beds at
	Irrigation			_	1,500			1,500					the community hall.
	AED		1,929	1,929	2,500	_		1,500	-	-	-	_	
	TOTAL CAPITAL		1,929		\$ 4,570		0.0%	\$ 2,070				570	
	TOTAL EXPENDITURES BEFORE ALLOCATIONS		5,362		\$ 31,500		31.9%		\$ 28,730				
		<del>-</del>	-,	7	<del>+</del>		]	7 55,525	, 20,000	,,			
	TOTAL INTERNAL WAGE ALLOCATIONS	\$ 2	1,060	\$ 21,060	\$ 21,060	\$ -	0.0%	\$ 21,870	\$ 22,250	\$ 22,640 \$	23,030 \$	23,430	
	TOTAL OVERHEAD EXPENSE ALLOCATION	\$ 3	0,316	\$ 30,315	\$ 30,315	\$ -		\$ 31,800	\$ 31,990	32,350 \$	32,700 \$	33,220	
	TOTAL EXPENDITURES	\$ 6	6,738	\$ 72,839	\$ 82,975	\$ 10,136	12.2%	\$ 83,680	\$ 82,970	\$ 83,940 \$	84,890 \$	86,020	
	CONTRIBUTION TO (FROM)	\$ (6	1,922)	\$ (71,023)	\$ (71,025)	\$ (2)	0.0%	\$ (71,730)	\$ (71,020)	\$ (71,990) \$	(72,940) \$	(74,069)	
	Appropriated from Sewer & Septic Reserve			(570)	(570)			(570)	(570)	(570)	(570)	(570)	
	Appropriated from Community Hall Reserve	1	1,929)		(4,000)		51.8%	(1,500)	- (370)	(370)	(370)	(370)	
	Appropriated from Community Hall Reserve	,	1,223)	(1,329)	(4,000)	(2,071)	31.6%	(1,300)	-	-	-		
	NET CONTRIBUTION TO (FROM)	\$ (6	2,993)	\$ (68,524)	\$ (66,455)	\$ 2,069	-3.1%	\$ (69,660)	\$ (70,450)	\$ (71,420) \$	(72,370) \$	(73,499)	
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Community Hall 049

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<b>CULTUS LAKE</b>	PARK											
Foreshore												
2021 - 2025 F	inancial Planning Worksheet											
YTD - Updated t	<u>-</u>											
- принцин		2020	2020									
		YTD	Yearend	2020			2021	2022	2023	2024	2025	
GL	Account Name	Actual	Projection	Budget	Variance (\$)	Variance (%)	Budget	Budget	Budget	Budget	Budget	2021 Comments
	REVENUE		j	J	.,,	` ,	J	J	J	J		
10-1-850-4938	Boat Mooring - Sunnyside	3,912	4,000	7,750	3,750	48.4%	7,750	7,750	7,750	7,750	7,750	
10-1-850-4936	Boat Mooring - Public Areas	32,550	34,000	37,450	3,450	9.2%	45,000	45,000	45,000	45,000	45,000	*Increase annual moorage operations rates from \$150 to \$200
												*Foreshore Reserve Fund \$300 per buoy holder. Leaseholders will get a
												\$50 refund of the funds paid as a leaseholder when buoy is registered
	Boat Mooring - Public Areas (Reserves)						56,250	56,250	56,250	56,250	56,250	and paid for.
10-1-850-4900	Miscellaneous Revenue	270	270	-	270	0.0%	-	-	-	-	-	
	TOTAL REVENUE	\$ 36,732	\$ 38,270	\$ 45,200	\$ 7,470	16.5%	\$ 109,000	\$ 109,000	\$ 109,000	\$ 109,000	\$ 109,000	
	EXPENDITURES											
	OPERATING											
10-2-850-5300	Building Maint Materials	-	-	-	-		-	-	-	-	-	
10-2-850-5800	Harbercraft #QBSY4994L405 (Boat)	1,096	1,500	1,500	-	0.0%	1,500	1,500	1,500	1,500	1,500	
	Equipment Fuel (Boat)	-	800	800	-	0.0%	800	800	800	800	800	
10-2-850-5850	Floats & buoys & misc.	730	5,000	10,000	5,000	50.0%	10,000	10,000	10,000	10,000	10,000	
10-2-850-6000	Grounds Maintenance (Beach)	13,949	13,949	10,000	(3,949)	-39.5%	10,000	10,000	10,000	10,000	10,000	
10-2-850-6100	Insurance - Business	15,300	14,200	14,200	-	0.0%	16,400	16,700	17,000	17,300	17,600	*Increase to reflect actual premium increases
10-2-850-6200	Insurance - Vehicles & Equipment	126	100	100	-	0.0%	100	100	100	100	100	
10-2-850-6500	Licences/Permits	-	1,100	1,100	-	0.0%	1,100	1,100	1,100	1,100	1,100	
10-2-850-7000	Printing	-	150	150	-	0.0%	150	150	150	150	150	
10-2-850-8130	Vehicle Maintenance/Fuel	34	200	200	-	0.0%	200	200	200	200	200	
10-2-850-8200	Wharfs & Foreshore Materials	1,895	10,000	15,000	5,000	33.3%	15,000	15,000	15,000	15,000	15,000	
10-2-850-8201	Signage	58	1,000	1,000	-	0.0%	1,000	1,000	1,000	1,000	1,000	
	TOTAL OPERATING	\$ 33,188	\$ 47,999	\$ 54,050	\$ 6,051	11.2%	\$ 56,250	\$ 56,550	\$ 56,850	\$ 57,150	\$ 57,450	
	RESERVE ALLOCATIONS											
	Foreshore Area General Reserve	5,000	5,000	5,000	_	0.0%	56,250	56,250	56,250	56,250	56,250	
	TOTAL RESERVE ALLOCATIONS	\$ 5,000		\$ 5,000		0.0%	\$ 56,250	,	,	\$ 56,250		
	TOTAL RESERVE ALLOCATIONS	7 3,300	÷ 5,000	÷ 5,000	<u> </u>	5.570	Ç 50,250	÷ 50,250	÷ 50,250	÷ 30,230	÷ 30,230	

Foreshore 051

		2020	2020										
		YTD	Yearend	2020				2021	2022	2023	2024	2025	
GL	Account Name	Actual	Projection	Budget	Variance (\$)	Variance (%)	Е	Budget	Budget	Budget	Budget	Budget	2021 Comments
	CAPITAL PROJECTS												
	Boat Launch Upgrade	14,59	6 14,596	-									
	Milfoil Control Pilot Project	13,35	5 15,000	4,190	(10,810)	-258.0%		15,000	15,000	15,000	15,000	15,000	*Funds to allow for expansion of the current Milfoil Project.
	Dock Structural Upgrades							15,000	15,000	15,000	15,000	15,000	*Funds to start on dock structural work as per dock assessment
						9.004							*Funds to complete the Engineering Plan and Permitting Process by Golder Engineering as well as funds to begin Physical Works and
	Lakeshore Erosion Project				-	0.0%		90,000	90,000	90,000	90,000		continue the Physical Works for the next 4 years.
	TOTAL CAPITAL	\$ 27,95				,	\$	120,000 \$	120,000		\$ 120,000		
	TOTAL EXPENDITURES BEFORE ALLOCATIONS	\$ 66,13	9 \$ 82,595	\$ 63,240	\$ (19,355)	-30.6%	\$	232,500 \$	232,800	\$ 233,100	\$ 233,400	\$ 233,700	
	TOTAL INTERNAL WAGE ALLOCATIONS	\$ 85,86	0 \$ 85,860	\$ 85,860	\$ -	0.0%	\$	88,430 \$	89,980	\$ 91,550	\$ 93,150	\$ 94,780	
	TOTAL OVERHEAD EXPENSE ALLOCATION	\$ 220,22	9 \$ 220,230	\$ 220,230	\$ -	0.0%	\$	243,130 \$	243,670	\$ 243,740	\$ 246,935	\$ 250,455	
	TOTAL EXPENDITURES	\$ 372,22	8 \$ 388,685	\$ 369,440	\$ (19,245)	-5.2%	\$	564,060 \$	566,450	\$ 568,390	\$ 573,485	\$ 578,935	
	CONTRIBUTION TO (FROM)	\$ (335,49	6) \$ (350,415)	\$ (324,240)	\$ 26,175	-8.1%	\$	(455,060) \$	(457,450)	\$ (459,390)	\$ (464,485)	\$ (469,935)	
	Appropriated from Milfoil Control Reserve	(13,35	5) (15,000)	(4,190)	10,810	-258.0%		(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	
	Appropriated from Foreshore Area Reserve	(12,00	0) (12,000)	-	12,000	0.0%		(105,000)	(105,000)	(105,000)	(105,000)	(105,000)	
	NET CONTRIBUTION TO (FROM)	\$ (310,14	1) \$ (323,415)	\$ (320,050)	\$ 3,365	-1.1%	\$	(335,060) \$	(337,450)	\$ (339,390)	\$ (344,485)	\$ (349,935)	

Foreshore 052

CULTUS LAKE PA	ARK											
Public Areas												
	nncial Planning Worksheet											
YTD - Updated to C												
TID - Opuated to C	JCL 20	2020	2020									
		YTD	Yearend	2020			2021	2022	2023	2024	2025	
GL	Account Name	Actual	Projection	Budget	Variance (\$)	Variance (%)	Budget	Budget	Budget	Budget	Budget	2021 Comments
GE GE	Account Hame	riccuai	1 Tojection	Dauget	variance (7)	variance (70)	Budget	Dauget	Dauget	Duaget	Dauget	2021 comments
	REVENUE											
		'		'		,	,	,	,			Maria ta Harrida Bardina Onla
												Move to Hourly Parking Only
												Summer Offseason Weekend \$6.00/hour \$4/hour
												Weekday \$4/hour
10-1-900-4910	Pay Parking - Lions, Waterpark, Other	535,534	540,534	694,000	153,466	22.1%	780,000	780,000	780,000	780,000	780,000	Weekday \$47110ai
												*Introduction of an Infrastructure Fee for Overnight Campers. The Fee will
												be split 70% into the Cultus Lake Infrastructure Reserve and 30% into the
	Parking - CL Infrastructure Reserve						42,000	42,000	42,000	42,000	42,000	Foreshore Reserve. Theses funds will be used to enhance Cultus Lake
												Capital Infrastructure. Charge \$1 per transaction for parking patrons -
												approximately 60,000 transactions
	Parking - Foreshore Reserve						18,000	18,000	18,000	18,000	18,000	
10-1-900-4700	Tree Replacement	-	1,500	1,500	-	0.0%	1,500	1,500	1,500	1,500	1,500	
10-1-900-4900	Miscellaneous	4,724	4,700	15,000	10,300	68.7%	15,000	15,000	15,000	15,000	15,000	
	TOTAL REVENUE	\$ 540,258 \$	546,734	\$ 710,500	\$ 163,766	23.0%	\$ 856,500 \$	856,500 \$	856,500 \$	856,500	\$ 856,500	
	EXPENDITURES			2.66%								
	OPERATING											
10-2-900-5300	Building Materials & Maintenance	244	6,100	6,100	-	0.0%	6,200	6,300	6,400	6,500	6,600	
10-2-900-5355	CEA Committee - Base	-	-	6,000	6,000	100.0%	6,000	6,000	6,000	6,000	6,000	
10-2-900-5355	CEA Committee - Xmas Festival	-	-	6,000	6,000	100.0%	6,000	6,000	6,000	6,000	6,000	
10-2-900-5360	Commemorative Benches	669	1,900	1,900	-	0.0%	1,900	1,900	1,900	1,900	1,900	
												*Reduction in Parking Management Fees due to Cultus Lake Park Board
												bringing the management of the parking lots in house.
												- 1: 1 . Acc con/
40 0 000 5075		F4 4F4	64 500	70.500	0.400	40.00/	40.000	10.500	•• •••	40.000		Parking Attendents \$12,000/Porta Pottie \$16,000/Parking Meters
10-2-900-5375	Contract Services	51,454	61,500	70,600	9,100	12.9%	40,600	40,600	40,600	40,600	1,000	Communication Costs \$10,000
10-2-900-5800	Equipment Maintenance	1,000	1,000	1,000	-	0.0%	1,000	1,000	1,000	1,000		
10-2-900-5900 10-2-900-6000	Garbage Collection/Recycle Grounds Materials	3,583 27,144	7,100 30,000	7,100 30,000	-	0.0%	7,200 30,000	7,300 30,000	7,400 30,000	7,500 30,000	7,700 30,000	
10-2-900-7500	General Maintenance	10,499	20,000	20,000		0.0%	20,000	20,000	20,000	20,000	20,000	
10-2-900-6100	Insurance - Business	19,700	19,700	19,400	(300)	-1.5%	20,900	21,300	21,700	22,100		*Increase to reflect actual premium increases
10-2-900-6300	Janitorial Supplies	10,188	11,700	14,000	2,300	16.4%	14,000	14,000	14,000	14,000	14,000	mercase to reflect actual premium mercases
10-2-900-6810	Bank Charges	281	450	450	-	0.0%	500	500	500	550	550	
10-2-900-6812	Point of Sale Fees	12,537	7,000	7,000	_	0.0%	7,000	7,000	7,000	7,000	7,000	
10-2-900-6820	Equipment Lease & Rentals	21,389	11,000	10,200	(800)	-7.8%	10,200	10,200	10,200	10,200	10,200	
10-2-900-7000	Printing	-	500	500	-	0.0%	500	500	500	500	500	
10-2-900-7200	Roads & Parking	5,570	12,000	12,000	-	0.0%	12,000	12,000	12,000	12,000	12,000	
10-2-900-7300	Vandalism Repairs	723	2,500	2,500	-	0.0%	2,500	2,500	2,500	2,500	2,500	
10-2-900-8005	Hydro	3,984	8,100	8,100	-	0.0%	8,300	8,300	8,300	8,500	8,700	
10-2-900-5000	Signage/Advertising	5,685	6,500	6,500	-	0.0%	6,500	6,500	6,500	6,500	6,500	
	TOTAL OPERATING	\$ 174,650 \$			\$ 22,300	9.7%	\$ 201,300 \$	201,900 \$		203,350		

Visitor Services (Public Areas) 053

		2020	2020									
		YTD	Yearend	2020			2021	2022	2023	2024	2025	
-	Account Name	Actual	Projection	Budget	Variance (\$)	Variance (%)	Budget	Budget	Budget	Budget	Budget	2021 Comments
	RESERVE ALLOCATIONS											
	Tree Replacement Reserve	18,000	18,000	18,000	-	0.0%	16,000	18,000	18,000	18,000	18,000	
	Cultus Lake Infrastructure Reserve	10,000	10,000	10,000		0.070	42,000	42,000	42,000	42,000	42,000	
	Foreshore Reserve						18,000	18,000	18,000	18,000	18,000	*Infrastructure Fee - Allocation to Reserves
	Toreshore neserve						10,000	10,000	10,000	10,000	10,000	
												*Repayment of funds used from the Land sale Reserve used temp to allow for the reconstruction of Parking Lot B.
	Land Sale Reserve - Parking Lot Repayment						87,200	87,200	87,200	87,200	87,200	Funded through increase in Parking Rates and a move to Hourly F
	Marin Basada - Buildian	45.000	45.000	45.000	20.000	66.70/	45.000	45.000	45.000	45.000	45.000	
	Main Beach - Building	15,000	15,000	45,000	30,000	66.7%	45,000	45,000	45,000	45,000	45,000	
	Main Beach - Grounds & Equipment	10,000	10,000	20,000	10,000	50.0%	20,000	20,000	20,000	20,000	20,000	
	TOTAL RESERVE ALLOCATIONS	\$ 43,000	\$ 43,000	\$ 83,000	\$ 40,000	48.2%	\$ 228,200 \$	230,200 \$	230,200 \$	230,200	\$ 230,200	
	CAPITAL PROJECTS											
												*Funds to upgrade Signage across the Park in order to increase
	Upgrade and Replace Signage		-				20,000					understanding and compliance.
	Danger Tree Assessment		-				10,000					*Funds to follow-up and document dangerous trees in the Park.
	Playground and Volleyball Court Perimeter		-	3,500	3,500		8,500		7,500			*Carry-forward funds from 2020 as project was deferred.
			25.000	25.000		0.00/						*All Power Pole Replacements necessary are scheduled to be con
	Power Pole Replacement		25,000	25,000	-	0.0%	-	-	-	-	-	in 2020.
	Main Beach Root Zone Enhancement	7,030	10,000	10,000	-	0.0%	10,000	-	-	-	-	*Add funds to continue on with the root zone enhancement wor
	Main Beach Washroom		-				30,000	120,000				*Funds to renovate the Washrooms at Main Beach
												*Funds to redesign Lot B, develop green spaces, install irrigation
	Parking Lot B Construction		-				592,400					parking pay stations, construct a basketball court on tennis cour
												*Remove funds for Retaining Wall Replacement on the West Side
	Munroe Ave - retaining wall replacement		-	158,800	158,800	100.0%	-	-	-	-		the assessment of the current retaining wall.
	Paving General	30,900	30,900	50,000	19,100	38.2%	35,000	35,000	35,000	35,000	35,000	*Reduce paving budget to align with ongoing planned spending.
	Tree Management Plan		-	30,000	30,000	100.0%	30,000	-	-	-	-	*Carryforward - Funds to develop a tree management plan.
	Tree Replacement/Rehabilitation	17,591	18,000	18,000	_	0.0%	16,000	18,000	18,000	18,000	18.000	*Increase budget to \$18,000 to deal with hazardous trees.
	Irrigation Line - Main Beach/Park Entrance	6,467	6,690	6,690	-	0.0%	5,000	5,000	-	-	-	
	Irrigation Line - West Side	5,107	-	2,350	_	3.370	11,000	-	-	-	_	
	Irrigation Line -First Ave				_		11,000	11,000	11,000	11,000	_	
	Upgrade Main Beach Electrical Service				-		-	20,000	15,000	15,000	-	
	Master Lock and key sets				-		-	6,000	-	-	-	
	Utility Mapping				-		-	.,	-	20,000	-	
	Parking Pay Station Upgrade	8,696	8,696	12,000	3,304	27.5%	6,000	6,000	6,000	-	-	
	Sunnyside Boulevard drainage improvements	8,000	8,000	8,000	-	0.0%	-	-	10,000	-	-	
	Bear Bins	10,122	10,122	11,000	878	8.0%	8,000	8,000	8,000	8,000	8,000	
	Parking Lot Sign Package		-	2,500	2,500	100.0%	-	-	-	-	-	
	Power Pole Assessment		6,000	6,000	-	0.0%	-	-	-	-	-	
	Lot B Redesign	1,481	7,405	7,405	-	0.0%	-	-	-	-	-	
	Accessibility Pathway	,	-	15,000	15,000	100.0%	-	-	-	-	-	
	Main Beach Masterplan		-	910	910	100.0%	-	-	-	-	-	
	Lakeshore/Monroe guardrail replacement		-	10,000	10,000	100.0%	-	-	-	-	-	
	TOTAL CAPITAL	\$ 90,287	\$ 130,813			65.1%	\$ 792,900 \$	229,000	110,500 \$	107,000	\$ 61,000	1

Visitor Services (Public Areas) 054

			2020	2020											
			YTD	Yearend		2020			:	2021	2022	2023	2024	2025	
GL	Account Name		Actual	Projection	В	Budget	Variance (\$)	Variance (%)	В	udget	Budget	Budget	Budget	Budget	2021 Comments
									\$	(629,900) \$	(62,000) \$	53,500 \$	51,000		
	TOTAL EXPENDITURES BEFORE ALLOCATIONS	\$	307,937 \$	380,863	\$	687,155	\$ 306,292	44.6%	\$ 1	,222,400 \$	661,100 \$	543,200 \$	540,550	\$ 495,45	0
	TOTAL INTERNAL WAGE ALLOCATIONS	\$	259,720 \$	259,720	\$	259,720	\$ -	0.0%	\$	264,900 \$	269,540 \$	274,250 \$	279,050	\$ 283,94	0
	TOTAL OVERHEAD EXPENSE ALLOCATION	\$	453,580 \$	453,580	\$	453,580	\$ -		\$	479,850 \$	483,350 \$	487,860 \$	494,450	\$ 502,54	0
	TOTAL EXPENDITURES	\$	1,021,237 \$	1,094,163		1,400,455	\$ 306,292	21.9%		,967,150 \$	, , ,	1,305,310 \$	1,314,050	\$ 1,281,93	
	CONTRIBUTION TO (FROM)	\$	(480,979) \$	(547,429)	\$	(689,955)	\$ (142,526)	20.7%	\$ (1	,110,650) \$	(557,490) \$	(448,810) \$	(457,550)	\$ (425,43	0)
	Appropriated from Main Beach Reserve		(33,285)	(64,508)		(90,600)	(26,092)	28.8%		(89,500)	(56,000)	(57,500)	(54,000)	(8,00	0)
	Appropriated from Cultus Lake Infrastructure Reserve	e								(30,000)	(120,000)	-	-	-	
	Appropriated from Tree Replace Reserve		(11,443)	(18,000)		(18,000)	-	0.0%		(16,000)	(18,000)	(18,000)	(18,000)	(18,00	0)
	Appropriated from Land Sales Reserve		(823)	(7,405)		(176,205)	(168,800)	95.8%		(592,400)	-	-	-	-	
	Appropriated from Accumulated Surplus		-	-		(30,000)	(30,000)	100.0%		(30,000)	-	-	-	-	
	NET CONTRIBUTION TO (FROM)	\$	(435,428) \$	(457,516)	\$	(375,150)	\$ 82,366	-22.0%	\$	(352,750) \$	(363,490) \$	(373,310) \$	(385,550)	\$ (399,43	0)

Visitor Services (Public Areas) 055

CULTUS LAKI	PARK									
CEAC Commi	ttee									
	Financial Planning Worksheet									
YTD - Updated		2020								
	2020	2020	2020		2024	2022	2022	2024	2025	
61	YTD	Yearend	2020	\(\lambda_1 \cdot	2021	2022	2023	2024	2025	2024 D. Heat Community
GL	Account Name Actual	Projection	Budget	Variance (\$)	Budget	Budget	Budget	Budget	Budget	2021 Budget Comments
	REVENUE									
	REVENUE									\$1,250 -Bricks, Summer Farmers Market
										\$7500 - Beer Garden Proceeds
10-1-950-4900	Miscellaneous 220	220	10,000	9,780	10,200	10,404	10,612	10,824	11,040	Donations
10-1-950-4902	Public Areas - Base Contribution	220	6,000	6,000	6,000	6,000	6,000	6,000	6,000	
10-1-950-4902	Public Areas - Christmas Festival	_	6.000	6,000	6,000	6,000	6,000	6,000	6,000	Public Areas
10-1-950-4902	Public Aleas - Cillistillas Festival	-	6,000	6,000	6,000	6,000	6,000	6,000	6,000	FVRD Grant in Aid - \$4,000, possibility of 2 further \$3,000 grants in aids (Cultus
										Lake Days, Christmas Market etc., and
										Tourism Chilliwack - payment towards specific events or programs maximum
		_	14,000	14,000	14,500	14,500	15,000	15,000	15,000	approx. \$5,000 (Summer events, hiring a summer student etc.)
			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,	,,,,,,	,,,,,,	2,222	Baker Newby - \$1,000 donation in past years.
10-1-950-4996	Grant Funding									Estimate we receive \$4,000 from FVRD, plus two additional grant of \$3,000 from FVRD and \$4,000 from Tourism Chilliwack.
10 1 330 1330	TOTAL REVENUE \$ 220	\$ 220	\$ 36,000	\$ 35,780	\$ 36,700 \$	36,904 \$	37,612 \$	37,824	\$ 38,040	
	EVAPENDITURES	-				, ,			. ,	
	EXPENDITURES  OPERATING									
10 2 050 5275				_						Events Coordinator
10-2-950-5375 10-2-950-6800	Contract Services - Office Supplies/Various Expenses	-	850	850	875	875	900	900	900	Office/Printing/Supplies
	Special Events - Movie Nights		1,500	1,500	1,530	1,560	1,590	1,620	1,620	Office/Fffitting/Supplies
10-2-950-7700	Special Events - Cultus Lake Days		5,400	5,400	5,510	5,620	5,730	5,840	5,840	
10-2-950-7700	Special Events - Parade Supplies/Entertainment - CLD		3,500	3,500	3,570	3,640	3,710	3,780	3,780	
10-2-950-7700	Special Events - Production/Music - CLD		3,500	3,300	3,570	3,640	3,710	3,780	3,780	
10-2-950-7700	Special Events - Beer Garden Supplies/Fencing - CLD		7,700	7,700	7,850	8,010	8,170	8,330	8,330	Movie Nights/Cultus Lake Days/Liquor licence & Supplies/Parade
10-2-950-7700	Special Events - Fireworks Display - CLD		5,100	5,100	5,200	5,300	5,410	5,520	5,520	Supplies/Christmas Event - Lights, Supplies, boom lift/Elvis
10 2 330 7700	Total Cultus Lake Days: -	-	25,200	21,700	25,700	26,210	26,730	27,250	27,250	-8,
			.,	,	-,	-, -	-,	,	, , , ,	
10-2-950-7700	Special Events - Elvis		1,000	1,000	1,000	1,000	1,000	1,000	1,000	
10-2-950-7700	Special Event- Christmas Light Event (Lights, Supplies and Boom) 1,142	1,141	6,500	5,359	6,630	6,760	6,900	7,040	7,180	
10-2-950-7700	Brick Engraving			-						
	TOTAL OPERATING \$ 1,141	\$ 1,141	\$ 35,050	\$ 30,409	\$ 35,735 \$	36,405 \$	37,120 \$	37,810	\$ 37,950	
10-2-950-9800	RESERVE ALLOCATION									
	CEAC Reserve -	(275	950	1,225	965	499	492	14	90	
		\$ (275			\$ 965 \$	499 \$	492 \$	14		
	TOTAL EXPENDITURES \$ 1,141	\$ 866	\$ 36,000		\$ 36,700 \$	36,904 \$	37,612 \$	37,824	\$ 38,040	
	NET CONTRIBUTION TO (FROM) \$ (92)	.) \$ (646	) \$ -	\$ (646)	\$ - \$	- \$	- \$	-	\$ -	

#### CULTUS LAKE PARK

## **Schedule of Reserves**

		d Actuals 019		YTD 2020	2021		2022		2023		2024		2025
Milfoil Control (Bylaw 1027-12)					11-4-101-3515								
Beginning Balance Contribution from Residential Leases	\$	112,104 7,230	\$	115,349 7,230	7	615	7,230	\$	113,124 7,230	\$	112,368 7,230	\$	111,604 7,230
Contribution from Commercial Leases Contribution from Sunnyside Campground Interest Earned		252 6,843 3,060		210 5,600 1,226	5.	210 ,600 ,218	210 5,600 1,211		210 5,600 1,204		210 5,600 1,196		210 5,600 1,188
Less: Capital Funding Ending Balance	\$	(14,140) 115,349		(15,000) 114,615	(15	.000) .873	(15,000)	\$	(15,000)	\$	(15,000) 111,604	\$	(15,000)
Water Utility (Bylaw 1017-12)	\$	-	Ÿ	114,013	11-4-101-3520	.073	7 113,124	7	112,300	Υ	111,004	7	110,032
Beginning Balance	\$	201,174	\$	206,662		729		\$	212,924	\$	215,053	\$	217,204
Interest Earned Less: Capital Funding	<u></u>	5,488	<u> </u>	2,067		.087	2,108	<u> </u>	2,129	<u> </u>	2,151	<u> </u>	2,172
Ending Balance	\$	206,662	\$	208,729	\$ 210	816	\$ 212,924	\$	215,053	\$	217,204	\$	219,376
Main Beach (Bylaw 1022-12)					11-4-101-3525								
Beginning Balance Contribution from Public Areas	\$	46,606 50,000	\$	51,646 25,000		904	\$ 9,184 65,000	\$	38,925 65,000	\$	67,465 65,000	\$	99,789 65,000
Contribution from Residential Leases Interest Earned		- 1,322		- 766	20,	.000 779	20,000 742		20,000 1,039		20,000 1,325		20,000 1,648
Less: Capital Funding Ending Balance	\$	(46,282) 51,646	Ś	(64,508) 12,904		.500) .184	(56,000) \$ 38,925	Ś	(57,500) 67,465	Ś	(54,000) 99,789	Ś	(8,000) 178,437
Plaza (Bylaw 1024-12)	\$	-	· ·	==,	11-4-101-3535		, 55,525	<u> </u>	57,755	Ť	52). 55	T	2, 0, 10.
Beginning Balance	\$	201,631	Ś	10,992	\$ 64	.638	\$ 65,620	Ś	150,112	Ś	235,448	Ś	321,639
Contribution from Commercial Leases Interest Earned		83,000 2,861		53,570 646	83	570 482	83,570 1,492		83,570 2,337		83,570 3,190	•	83,570 4,052
Less: Capital Funding	_	(276,500)	A	(570)	(84	.070)	(570)	•	(570)	•	(570)	<u> </u>	(570)
Ending Balance	\$	10,992	\$	64,638	\$ 65,	620	\$ 150,112	\$	235,448	\$	321,639	\$	408,691
Tree Replacement 1031-12)					11-4-101-3542								
Beginning Balance Contribution from Public Areas	\$	8,708 29,350	\$	6,427 18,000		671 : .000	\$ 6,898 18,000	\$	7,147 18,000	\$	7,398 18,000	\$	7,652 18,000
Interest Earned		203 (31,834)		244 (18,000)		227	249 (18,000)		251 (18,000)		254 (18,000)		257 (18,000)
Less: Capital Funding Ending Balance	\$	6,427		6,671		898		\$	7,398	\$	7,652	\$	7,909
Protective Services	\$	-			11-4-101-3545								
Beginning Balance Contribution from Protective Services	\$	44,364 2,000	\$	18,654		841	\$ 15,549 2,000	\$	17,724 2,000	\$	19,922 2,000	\$	22,141 2,000
Interest Earned		848		187		208	175		197		219		241
Less: Capital Funding Ending Balance	\$	(28,558) 18,654		18,841		.500) .549	\$ 17,724	\$	19,922	\$	22,141	\$	24,382
Public Works (1134, 2018)	\$	-			11-4-101-3555								
Beginning Balance Contribution from Public Works	\$	208,795 116,668	\$	240,820	\$ 222 115	650	\$ 298,257 115,000	\$	145,219 115,000	\$	200,151 115,000	\$	173,133
Interest Earned		6,051		2,408	3,	377	4,133		2,602		3,152		115,000 2,881
Less: Capital Funding Ending Balance	\$	(90,694) 240,820		(20,578) 222,650		,770) ,257 :	(272,170) \$ 145,219		(62,670) 200,151	\$	(145,170) 173,133	\$	(13,670) 277,344
Land Sales Reserve (1036-13)	\$	-			11-4-101-3600								
Beginning Balance Contribution from Public Areas	\$	2,227,391	\$	1,816,456		.009 :	\$ 1,300,551 87,200	\$	1,401,628 87,200	\$	1,503,716 87,200	\$	1,606,826 87,200
Interest Earned Less: Capital Funding		54,425 (465,360)		18,165 (47,612)	18	,742 ,400)	13,878		14,888		15,909		16,940
Ending Balance	\$	1,816,456		1,787,009				\$	1,503,716	\$	1,606,826	\$	1,710,966
	\$	-			I								

### Linked to Projections for 2020

## **Schedule of Reserves**

CULTUS LAKE PARK

	A	Audited Actuals	YTD										
		2019	2020		2021		2022		2023		2024		2025
Sunnyside Campground (Bylaw 1028-12)					11-4-101-3550								
Beginning Balance	\$	1,522,842	\$	1,171,892	\$ 1,150,10	07 \$	954,713	\$	901,204	\$	863,737	\$	826,541
Contribution from Sunnyside Campground		268,413		137,200	407,53		414,330		422,130		426,630		429,530
Interest Earned		36,265		13,091	15,57		13,690		13,233		12,904		12,561
Less: Capital Funding Ending Balance	\$	(655,628) 1,171,892	ć	(172,076) 1,150,107	(618,50 \$ 954,71		(481,530) 901,204	\$	(472,830) 863,737	Ċ	(476,730) 826,541	Ċ	(480,630) 788,001
Litting balance	\$	1,171,632	Ż.	1,130,107	7 334,7.	13 7	301,204	۲	803,737	۲	820,341	۲	788,001
Cabins Reserve (1086-17)	•				11-4-101-3560								
Beginning Balance	\$	21,138	\$	7,804	\$ 11,37	72 \$	431	\$	12,791	\$	5,901	\$	19,064
Contribution from Visitor Services		17,050		23,500	24,50		24,610		25,230		25,350		25,470
Interest Earned		389		313	35		250		380		313		445
Less: Capital Funding	\$	(30,773) 7,804	\$	(20,245) 11,372	(35,80	30) 31 \$	(12,500) 12,791	ċ	(32,500) 5,901	\$	(12,500) 19,064	\$	(22,500) 22,479
Ending Balance	\$	7,804	<del>)</del>	11,372	ې 43	or 5	12,791	Ą	3,901	Ş	19,004	Ş	22,479
Fire Department (Bylaw 1136, 2018)	¥				11-4-101-3562								
Beginning Balance	\$	165,506	\$	20,914	\$ 65,16	59 \$	111,323	\$	163,624	\$	187,445	\$	247,261
Contribution from Cultus Lake Fire		53,400		57,580	58,22	20	58,830		59,430		60,120		60,820
Interest Earned		2,509		785	1,23		1,702		2,231		2,476		3,081
Less: Capital Funding	4	(200,501)		(14,110)	(13,30		(8,230)	_	(37,840)		(2,780)	_	(35,500)
Ending Balance	\$	20,914	\$	65,169	\$ 111,32	23 \$	163,624	\$	187,445	\$	247,261	\$	275,661
Park Office Life Cycle (Bylaw 1023-12)	Ş	-			11-4-101-3565								
Beginning Balance	\$	130,249	\$	179,992	\$ 168,14	13 \$	149,754	\$	185,782	\$	227,570	\$	269,775
Contribution from General Administration		65,000		2,600	50,00	00	50,000		50,000		50,000		50,000
Interest Earned		4,175		1,826	2,18	31	1,998		2,358		2,776		3,198
Less: Capital Funding		(19,432)		(16,275)	(70,5		(15,970)		(10,570)		(10,570)		(10,570)
Ending Balance	\$	179,992	\$	168,143	\$ 149,75	54 \$	185,782	\$	227,570	\$	269,775	\$	312,403
	\$	=											
Sewer & Septic Reserve (1021-12)					11-4-101-3575								
Beginning Balance	\$	12,293	\$	16,807	\$ 22,88	31 \$	22,335	\$	21,835	\$	21,379	\$	20,970
Contribution from Visitor Services		2,600		5,560	4,56	50	4,610		4,660		4,710		4,760
Contribution from Community Hall		2,000		2,000	2,00		2,000		2,000		2,000		2,000
Interest Earned		392		224		74	269		265		261		257
Less: Capital Funding Ending Balance	\$	16,807	\$	(1,710) 22,881	\$ 22,33	30) 35 \$	(7,380) 21.835	ċ	(7,380) 21,379	Ċ	(7,380) 20,970	ċ	20,608
Litting balance	\$	10,807	7	22,881	, کری	ڊ در	21,633	٧	21,373	۲	20,970	۲	20,008
Community Hall (1026-12)	•				11-4-101-3580								
Beginning Balance	\$	37,151	\$	46,274	\$ 44,80	08 \$	51,836	\$	60,434	\$	69,119	\$	77,890
Contribution from Community Hall		8,000		-	8,00	00	8,000		8,000		8,000		8,000
Interest Earned		1,123		463	52		598		684		771		859
Less: Capital Funding	_	-		(1,929)			-	_	-	_	-		-
Ending Balance	\$	46,274	Ş	44,808	\$ 51,83	36 \$	60,434	\$	69,119	\$	77,890	\$	86,749
Landfill Closure Reserve (1018-12)	Þ	-			11-4-101-3590								
Beginning Balance	\$	52,318	Ś	129,768	\$ 206,83	16 S	284,634	Ś	363,230	Ś	442,612	Ś	522,789
Contribution from Commercial Leases	7	75,000		75,000	75,00		75,000	₹'	75,000	-	75,000	7	75,000
Interest Earned		2,450		2,048	2,83		3,596		4,382		5,176		5,978
Less: Capital Funding		<u> </u>		-			-						-
Ending Balance	\$	129,768	\$	206,816	\$ 284,63	34 \$	363,230	\$	442,612	\$	522,789	\$	603,766
	\$	-				_		_		-			_

#### **CULTUS LAKE PARK**

## **Schedule of Reserves**

	Accellated Associate	VTI		İ						
	Audited Actuals 2019	YTI 202		2021	2022	202	3	2024		2025
Foreshore Area General Reserve (1085-2017)				10-4-101-3605						
Beginning Balance	\$ 9,236	\$	7,584	\$ 710	\$ 5,029	Ś	9,392	\$ 13,799	\$	18,249
Contribution from Foreshore/Mooring	5,000	*	5,000	56,250			6,250	56,250	Ψ.	56,250
Contribution from Residential Areas	-		-	24,000	24,000	2	4,000	24,000		24,000
Contribution from Public Areas	-		-	18,000			8,000	18,000		18,000
Contribution from Sunnyside	-		-	10,500		1	0,500	10,500		10,500
Interest Earned Less: Capital Funding	226 (6,878		126 (12,000)	570 (105,000		(10	656 5,000)	700 (105,000)		745
Ending Balance	\$ 7,584		710	\$ 5,029			3,799 Ş		Ś	(105,000) 22,744
<b>0</b> 11 11	\$ -	•		, ,,,,,	, -,	·	,	, -, -		,
Residential Areas Reserve	ć	ć		ć	ć 3,000	ć 1	4.020	ć 26.160	4	20 422
Beginning Balance Contribution from Residential Areas	\$ -	\$	-	\$ - 12,000	\$ 2,000 12,000		4,020   \$ 2,000	\$ 26,160 12,000	Þ	38,422   12,000
Interest Earned	<u>-</u>		_	12,000	20	1	140	262		384
Less: Funding	-		-	(10,000			-	-		-
Ending Balance	\$ -	\$	-	\$ 2,000	\$ 14,020	\$ 2	6,160	\$ 38,422	\$	50,806
	\$ -									
Cultus Lake Infrastructure Reserve										
Beginning Balance	\$ -	\$	-	\$ -	\$ 36,500	\$	3,365	\$ 69,899	\$	137,098
Contribution from Public Areas	-		-	42,000	42,000	4	2,000	42,000		42,000
Contribution from Sunnyside	-		-	24,500		2	4,500	24,500		24,500
Interest Earned	-		-	- (20.000	365		34	699		1,371
Less: Funding Ending Balance	\$ -	\$	-	\$ 36,500		\$ 6	9,899	\$ 137,098	\$	204,969
Litting balance	\$ -	,		30,300	Ç 3,303	<b>7</b> 0	7,055	157,050	Y	204,303
	•									
				10-4-101-3700						
Fire Department Operating Reserve (Bylaw 11:		<b>^</b>	26 624	ć 50.207	ć 20.420	ć a	0.045	ć 40.242	<b>,</b>	40.645
Beginning Balance Contribution from Fire Dept Surplus	\$ 18,834 17,050	Ş	36,631	\$ 58,307	\$ 39,420	<b>\$</b> 3	9,815 \$	\$ 40,213	Þ	40,615
Interest Earned	747		366	583	394		398	402		406
Less: Funding	-		21,310	(19,470			-	-		-
Ending Balance	\$ 36,631	\$	58,307	\$ 39,420	\$ 39,815	\$ 4	0,213 \$	\$ 40,615	\$	41,021
	\$ -									
CEAC Operating Surplus (1138-18)				10-4-101-3705						
Beginning Balance	\$ 20,152	\$	275	\$ -	\$ 975	\$	1,488		\$	2,035
Contribution from CEAC Surplus	-		(275)	965			492	14		90
Interest Earned Less: Funding	275 (20,152		-	10	15		20	20		21
Ending Balance	\$ 275		-	\$ 975		\$	2,000	\$ 2,035	Ś	2,146
<b>3</b>	\$ -	<u>'</u>		,	, , , , , , , , , , , , , , , , , , , ,		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	, , , , , , , , , , , , , , , , , , , ,		, -
Accumulated Operating Surplus				10-4-101-3900						
Beginning Balance	\$ 899,060	\$	850,448	\$ 765,484	\$ 760,762	\$ 78	5,029	\$ 819,113	\$	840,187
Contribution from Projected Surplus	202,553		26,628	25,277		3	4,084	21,074		21,278
Less: Funding	(251,165		(111,592)	(30,000				-		-
Ending Balance	\$ 850,448	\$	765,484	\$ 760,762	\$ 785,029	\$ 81	9,113	\$ 840,187	\$	861,465
Reserve Consolidation	\$ -									
Beginning Balance	\$ 5,939,552	\$	4,935,395		\$ 4,440,459		8,813		\$	5,620,881
Contributions Interest Earnings	1,011,409		444,403	1,245,112			2,086	1,263,958		1,268,008
Interest Earnings Capital Funding	122,809 (2,138,375		44,949 (494,895)	52,254 (1,786,760			9,430 9,860)	54,154 (847,700)		58,686 (716,820)
Ending Balance	\$ 4,935,395		4,929,852		\$ 4,648,813		0,469		\$	6,230,755
•	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		,,	, , , , , , , , , , , , ,	, , ,	, 2,20	, ,	,,-32	•	., ,
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		2021 Financial
siness Unit	Request Description	Plan Impact

Business Unit	Request Description	Plan Impact	
	Seasonal Campers Annual Fees - Waterfront	\$ 15,600	Seasonal Rate Increase of 5% - Increase budget from \$530,200 to \$545,800 for Waterfront Lots - Annual fee increase from \$5,359 to \$5,627
	Seasonal Campers Annual Fees - View	5,500	- Increase budget from \$188,900 to \$194,400 for View Lots - Annual fee increase from \$5,005 to \$5,255
	Seasonal Campers Annual Fees - Regular	29,500	`- Increase budget from \$ 1,001,400 to \$1,030,900 for Regular Lots - Annual fee increase from \$4,588 to \$4,817
Sunnyside (Dept. 100)	Overnight Camping Nightly Fees	63,770	Overnight Nightly Camping Rates Increase of 10% - Increase budget from \$893,630 to \$957,400
	Parking and Other Miscellaneous Fees	91,000	Parking and Other Misc. Fee Average Increase of 15% of 2019/2020 actuals - Increase budget from \$289,000 to \$380,000
	Overnight Campers - Cultus Lake Infrastructure and Foreshore Contribution	35,000	Introduction of Infrastructure Fee Fee \$5 per reservation - approximately 7000 reservations per year.  70% will be placed in the CL Infrastructure Reserve and 30% in the
			Foreshore Reserve - funds will be used to enhance Cultus Lake's Capital Infrastructure.
	Total Sunnyside	\$ 240,370	
	Fine Revenue	26,500	Increase Fine Revenue Budget from \$3,500 to \$30,000. Increase to revenue is expected looking based on current ticket volumes and collections ratios seen in 2020.
Protective Services (Dept. 125)	Parking Lot Fine Revenue		In the event that CLPB decides to manage the Park's parking lots with internal staff the corresponding Fine Revenue is expected increase to a level to cover the cost of the additional Administrative staff and Parking Enforcement Staff and that would be used to monitor Parking Lots A, B, C & D.
	Total Protective Services	103,350	
Visitor Services (Dept. 150)	Remove Net Revenue - Yellow Barn Suites	(12,010)	Reduction in net cabin revenue as there was a decision to not rent out the residential suites in the Yellow Barn.
	Commercial Lease Revenue	36,040	Increase in revenue due to updates in commercial lease rates.
Commercial Leases (Dept. 500)	Commercial Lease Fees	910	Add inflationary increase to Public Works Fee, Protective Services Fee and Parking Lot Improvement Fee to align with actual cost increases.
	Total Commercial Leases	\$ 36,950	
	Licencing Revenue	(74,000)	Removal of income for secondary suite licences and bed & breakfasts, reduce the number of STR to 40 from 90 to align with actuals
Residential Areas (Dept. 600)	Residential Area Improvements Reserve	12,000	Fee to place in a reserve to fund necessary projects in the Residential Area
	Foreshore Improvements Reserve	24,000	Fee to place in a reserve to fund capital works in the Foreshore Area
	Total Residential Areas	\$ (38,000)	
Foreshore	Buoy - Operational Needs	7,550	Increase annual moorage rates from \$150 to \$500 - with \$50 additional for operational needs and \$300 being placed in the
(Dept. 850)	Buoy Revenue	56,250	foreshore reserve for capital needs in the foreshore.
	Total Foreshore	\$ 63,800	

Business Unit	Request Description	2021 Financial Plan Impact	
	Parking Revenue	86 000	Estimated increase to parking revenue by removing the daily parking rates during high season and only allowing the purchase of hourly parking:  High Season - Weekend's \$6.00/hour Low Season - \$4/hour - Weekday's \$4/hour
Public Areas (Dept. 900)	Parking - Cultus Lake Infrastructure and Foreshore Contribution	60,000	Introduction of Infrastructure Fee Fee \$1 per transaction - approximately 60,000 transactions per year.  70% will be placed in the CL Infrastructure Reserve and 30% in the Foreshore Reserve - funds will be used to enhance Cultus Lake's Capital Infrastructure.
	Total Public Areas	\$ 146,000	
	Total	\$ 540,460	

## 2021 Financial

		2021 Financial	
Business Unit	Request Description	Plan Impact	
	Education & Training	(5,000)	Decrease in Education and Training Budget to align with actuals
Fire (Dept. 300)	Rescue Boat	2,200	Increase to expenses for the rescue boat - insurance costs \$2,000, Fuel costs \$200, Maintenance can be absorbed into the budget (Equipment Maint.)
	Uniforms	2,000	Increase in uniform budget to reflect actual needs
	Total Fire	\$ (800)	
	Maintenance	31,000	Increase to Sunnyside's Maintenance budgets to allow for a more proactive approach to maintaining the Campground grounds and facilities:  Ground Maintenance up \$9,500 from \$38,000 to \$47,500  Building Maintenance up \$15,500 from \$16,000 to \$31,500  Equipment Maintenance up \$4,000 from \$7,500 to \$11,500  Water System Maintenance up \$2,000 fromm\$3,000 to \$5,000
	Data Processing	11,870	Increase to Data Processing to adjust for increased online reservations fees as more campers switch to booking their reservations online rather than over the phone.
	Janitorial	3,000	Increase to Sunnyside Janitorial Budget by \$3,000 from \$19,500 to \$22,500 to accommodate the increased cleaning protocols due to Covid.
Sunnyside (Dept. 100)	Sunnyside Legal Expense	\$ 20,000	Add legal expense budget for Sunnyside to allow for professional assistance during union negotiation as Sunnyside has now certified and to deal with campground related legal items on a ongoing basis.
( )	Sunnyside Store - Cost of Goods Sold	(13,300)	Reduction in the percentage of Cost of Goods Sold relative to Sunnyside Store Sales from 50% to 40% based on product pricing policy.
	Utilities	(23,500)	Decrease budgeted Hydro and Propane costs to be more in line with actuals seen over the past number of years.  Decrease Hydro budget by \$19,000 from \$104,000 to \$85,000  Decrease Propane budget by \$4,500 from \$12,500 to \$8,000
	Sunnyside Assistant Administrator Position - Wages and Benefits	33,560	Increase to Sunnyside Salary & Benefit budget to allow the hiring of a Full-time Assistant Administrator position instead of having a 0.60 FTE Seasonal Employee.
	Sunnyside Administrator - Wages and Benefits	7,770	Increase to Sunnyside Salary & Benefit budget to ensure the salary for the Administrator positions remains competitive.
	Union Certification - Benefits	35,540	Added costs related to new benefits outlined in the collective agreement.
	Total Sunnyside	\$ 105,940	
	Parking Enforcement - Wages and Benefits	76,850	In the event that CLPB decides to manage the Park's parking lots with internal staff this is the budget for Salary and Benefits for 3 additional Parking Enforcement Staff to work full-time during the high season that would be used to monitor Parking Lots A, B, C & D.
Protective Services	Education and Training	2,700	Increase in budget by \$2,700 from \$500 to \$3,200 so bylaw staff to attend a conference during the year to ensure staff stay up to date with changes in the industry.
(Dept. 125)	Collection Commissions	5,000	Add a new line item to account for commissions paid on fine revenue collected through a collection agency.
	Data Processing	4,900	Increase to fund the ongoing annual maintenance fee for Gtechna's electronic ticketing system.
	Membership Expenses	4,600	Increase in budget by \$4,600 to \$7,000 to cover the cost of the Adjudication Membership with City of Chilliwack as well as a portion of the actual adjudication costs.
	Total Protective Services	\$ 94,050	
Visitor services (Dept. 150)	Union Certification - Benefits	\$ 5,100	Added costs related to new benefits outlined in the collective agreement.

## 2021 Financial

Business Unit	Dogwood Description	Dian Impact	
Business Unit	Request Description	Plan Impact	T
Public Works (Dept. 400)	Uniforms	\$ 6,000	Uniforms for Public Works Staff to ensure the staff are wearing clothing that is in suitable condition and so the public can easily distinguish that they work for Cultus Lake Park Board.
		\$ 6,000	
	Communications Position - Wages and Benefits	62,800	Increase to General Administration Salary & Benefit budget to hire an in-house communications position to replace AHA.
	AHA Contract (Communications and Events)- Contract Services	(41,100)	Decrease in Contract Services budget due to hiring an in-house communications position that can replace this contracted work.
	Professional Fees	(7,000)	Decrease in Professional Fees budget due to hiring an in-house communications position.
General Admin	Staff Recognition Addition	3,000	Increase Budget for staff recognition opportunities to assist in increasing job satisfaction and a team atmosphere.
(Dept. 700)	Legal Expenses	30,000	Increase by \$30,000 for 2021 to allow for funds to negotiate union contract and deal with other current legal issues.
	General Admin - Wages and Benefits	66,700	Increase to General Administration Salary & Benefit budget to align budget with current contracts, allow for casual reception coverage and \$25K to provide the CAO the ability to have discretion of exempt staff wages to have salaries stay competitive.
	Total General Admin	\$ 114,400	
Public Areas (Dept. 900)	Contract Services - Lions Management Fees	(30,000)	Decrease in Contract Services budget - In the event that CLPB decides to manage the Park's parking lots with internal staff Cultus Lake Park will not longer have to pay a management fee to Lions Parking to monitor our parking lots.
	Paving	(15,000)	Decrease paving budget to align with ongoing planned spending.
	Total Public Areas	\$ (45,000)	
Various Departments	Commercial Insurance	\$ 7,700	The following represent the estimated increases in commercial insurance costs for 2021 due to claims history and increasing insured revenue levels.

Total \$ 287,390

# 2021 Financial

Business Unit	nit Request Description			
	Sunnyside Reserve Deposit	10,200	Increase deposit to Sunnyside Reserve as an allocation from increased revenue - as per the Sunnyside Reserve bylaw a minimum of 5% of revenue shall be deposited to the Reserve.	
Sunnyside (Dept. 100)	Overnight Campers - Cultus Lake Infrastructure Reserve	24,500	Funded through increase in Sunnyside Rates  Introduction of Infrastructure Fee Fee \$5 per reservation - approximately 7000 reservations per year.	
	Overnight Campers - Foreshore Improvements Reserve	10,500	70% will be placed in the CL Infrastructure Reserve and 30% in the Foreshore Reserve - funds will be used to enhance Cultus Lake's Capital Infrastructure.	
Residential	Main Beach Reserve Deposit	(35,000)  Decrease allocation to reserves from residential licence of Park is seeing lower than expected Short Term Rentals of Covid restrictions. Will resume allocation when rental nurresume.		
Areas (Dept. 600)	Residential Area Improvements Reserve	12,000	A \$25 charge on leaseholders to fund a Residential Area Reserve to finance necessary projects in the Residential Area.	
	Foreshore Improvements Reserve	24,000	A \$50 charge on leaseholders to support the Foreshore Reserve in order to fund capital works in the Foreshore Area.	
Foreshore (Dept. 850)	Foreshore Reserve Deposit	56,875	Funding by Increase in Buoy Annual Moorage Fees. Annual moorage rates set to increase from \$150 to \$500 - with \$50 additional for operational needs and \$300 being placed in the foreshore reserve for capital needs in the foreshore.  Leaseholders will get a \$50 refund of the funds paid as a leaseholder when buoy is registered and paid for.	
Public Areas	Cultus Lake Infrastructure Reserve  Foreshore Improvements Reserve	42,000 18,000	Introduction of Infrastructure Fee Fee \$1 per transactions - approximately 60,000 transactions per year.  70% will be placed in the CL Infrastructure Reserve and 30% in the Foreshore Reserve - funds will be used to enhance Cultus Lake's	
(Dept. 900)	Land sale Reserve Deposit	87,200	Capital Infrastructure.  Repayment of funds used from the Land sale Reserve used temporarily to allow for the reconstruction of Parking Lot B.  Funded through increase in Parking Rates and a move to Hourly Parking	
		\$ 250,275		

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Storage Container	6,000						
	•					Fire Capital Reserve	Funds to purchase a storage container for the fire department to allow for additional secure storage.
Fire SCBA Replacement (Dept. 300)		(40,000)	40,000		42,000		The deferral of the 2022 replacement of SCBA's to 2023 and to add funds to the budget for SCBA's in 2025.
	25,000						Use of funds from the Fire Operating Reserve to purchase Hydraulic Rescue Equipment.
Total Fire 3	31,000	(40,000)	40,000	-	42,000	Reserve	
Renovate Washrooms 18	36,000	189,700	193,500	197,400	201,300	,	Renovate 2 campground bathrooms a year as the bathrooms interiors are in need of updates.
Redwood Playground 1	10,000						Carry-forward from 2020 as this project was deferred in the prior year
WIFI Upgrades	5,000						Funds to upgrade WIFI at Sunnyside Campground.
Staff Room in Compound 2	25,000					Sunnyside Reserve	Funds to upgrade the staff room in the compound to allow it to be more inviting to staff
Store Cash Register	2,500						Funds to be used to upgrade the Sunnyside Store Cash Register to allow for Inventory Controls be integrated in the register.
Sunnyside Campground (Dept. 100)  Phase 2 Connection - Sewer System 21	15,000						Carry-forward funds from 2020 as this project has not yet been started. These funds are for Phase 2 of connecting Sunnyside to the Sewer System.
Power Pole Replacement (1	15,000)	(15,000)					All Power Pole Replacements necessary are scheduled to be completed in 2020.
Sewer Capital (11	14,330)						Reduction of Capital Costs for the Sewer in 2021 as the funds borrowed to date are less than originally estimated.
New Washroom		(400,000)					Remove funds to replace washroom #2 in 2022 as the washroom will instead undergo a renovation as the structures condition was in better condition that originally thought.
Catch Basin (	(3,000)	(3,000)	(3,000)	(3,000)			Moved funds from the capital budget into the operating maintenance budget
Total Sunnyside 31	1,170	(228,300)	190,500	194,400	201,300		
Services	5,500					Protective Services Reserve	Funds to install an air-conditioning in the Visitor Services Building.
(Dept. 125) Total Protective Services	5,500	-	-	-		-	

Business Unit	Request Description	2021	2022	2023	2024	2025	Proposed Funding	Comments
Visitor Services (Dept. 150)	Twin Alders Windows & AC Unit	8,800					Cabins Reserve	Funds to replace the windows at Twin Alders as well as putting in a AC unit.
	Washer and Dryer	4,500						Purchase of a commercial washer and dryer for the Cabins.
	Golf Cart			10,000				Funds to replace golf cart in 2023
	Total Visitor Services	13,300	-	10,000	-	-		
Public Works (Dept. 400)	Backhoe & Skid steer Tires	10,000					Public Works Reserve	Funds to replace tires on the Public Works Backhoe and Skid steer.
	Staff Room Improvements	10,000						Funds to upgrade the staff room in the compound to allow it to be more user friendly.
	Total Public Works	20,000	-	-	-	-		
	Irrigation/Lawn - Sunnyside Boulevard	5,000					Commercial Reserve	Carry-forward from 2020 as this project was deferred in the prior year
Commercial Leases (Dept. 500)	Sailing Club/Dragon Boat Fencing	10,000						Fencing to contain the Sailing Club and Dragon Boat boats to ensure they don't spill out beyond their licenced area.
	First Nations War Canoes Fencing	15,000						Fencing to contain the First Nations War Canoes boats to ensure they don't spill out beyond their licenced area.
	Garbage Compound Expansion	4,500						Funds to expand the Garbage Compound at the Plaza to allow the compound to accommodate mixed recycling and organics.
	Lakeside Beach Club Exterior	35,000						Carry-forward funds to refinish the buildings exterior, including cleaning, staining and capping exposed beams.
	Total Commercial Leases	69,500	-	-	-	-		
Residential Leases (Dept. 600)	Traffic Calming	10,000					Residential Area Reserve	Funds to install Traffic Calming measures in the residential areas.
	Total Residential	10,000	-	-	-	-		
Community Hall	Irrigation	1,500					Community Hall	Carry-forward funds to install irrigation for the flower beds at the community hall.
(Dept. 800)	Total Community Hall	1,500	-	-	-	-	Reserve	
	Milfoil Pilot Project	15,000	15,000	15,000	15,000	15,000	Milfoil Reserve	Funds to allow for expansion of the current Milfoil Project.
Foreshore (Dept. 850)	Dock Structural Upgrades	15,000	15,000	15,000	15,000	15,000		Funds to start on dock structural work as per dock assessment
	Lakeshore Erosion Project	90,000	90,000	90,000	90,000	90,000	Foreshore Reserve	Funds to complete the Engineering Plan and Permitting Process by Golder Engineering as well as funds to begin Physical Works and continue the Physical Works for the next 4 years.
	Total Foreshore	120,000	120,000	120,000	120,000	120,000		070

Business Unit	Request Description	2021	2022	2023	2024	2025	Proposed Funding	Comments
							Main Beach Reserve	Funds to upgrade Signage across the Park in order to increase
	Upgrade Park Signage	20,000						understanding and compliance.
	Danger Tree Assessment	10,000						Funds to follow-up and document dangerous trees in the Park.
	Flower Beds	(4,500)	(2,000)	(2,000)	(2,000)			To remove funds to redo flower beds each year
	Playground and Volleyball Perimeter	4,500						Carry-forward funds to install a perimeter for the playground swings and the volleyball court as the project was deferred in 2020.
	Power Pole Replacements	(7,500)	(5,000)	(2,500)				All Power Pole Replacements necessary are scheduled to be completed in 2020.
Public Areas (Dept. 900)	Main Beach Root Enhancement	10,000						Funds to continue the project of protecting the roots of the trees on Main Beach.
	Renovate Main Beach Washrooms	30,000	120,000				Cultus Lake Infrastructure Reserve	Funds to renovate the Washrooms at Main Beach. Outside renovations in 2021 and interior renovations in 2022.
	Parking Lot B Construction	592,400					Land Sale Reserve	Funds to redesign Lot B, develop green spaces, install irrigation, add parking pay stations, construct a basketball court on tennis court.
	Munroe Ave - Retaining Wall Replacement	(40,000)	(40,000)	(40,000)	(40,000)			Remove funds for Retaining Wall Replacement on the West Side after the assessment of the current retaining wall.
	Tree Replacement		4,000	6,000	6,000		Tree Replacement Reserve	Increase budget to \$18,000 to deal with hazardous trees.
	Total Public Areas	614,900	77,000	(38,500)	(36,000)	-		
	Irrigation	2,000						Carry-forward funds to install irrigation for the flower beds at the Par Office.
	Dishwasher	2,000						Funds to have a dishwasher at the Park Office.
General Administration (Dept. 700)	Computer Upgrades and Automation Software	25,000	10,000	10,000	10,000	10,000	Park Office Reserve	Funds to upgrade office software and hardware to increase productivity with CRM software as ongoing funds to ensure computers systems are kept up to date.
	E-Ticketing Module (Gtechna)	32,000						Funds to purchase software and hardware to allow for electronic ticket generation and automatic parking enforcement.
	Permit Management Module	9,000	5,400					Funds to purchase software to automate the residential parking permit program.
	Total General Admin	70,000	15,400	10,000	10,000	10,000		
	Total New Capital Initiatives	1,266,870	(55,900)	332,000	288,400	373,300		



# **Cultus Lake Park**

#### **BOATING AND FORESHORE BYLAW**

Bylaw No. 1179, 2020

A Bylaw to regulate Boating and the Foreshore.

Section 12 of the *Cultus Lake Park Act* (1932 and Amendments) enables the Cultus Lake Park Board to adopt Bylaws, and Section 9.2 (1) provides that Section 260 – Enforcement Powers of the *Community Charter* apply to the enforcement of the bylaws of the Board, and Section 261 – Payment of Fines and Other Penalties to Municipality under the *Community Charter* provides that fines and other penalties imposed and collected under or because of a Cultus Lake Park bylaw must be paid to the Park.

Every person who offends against any of the provisions of this Bylaw or who suffers or permits any act to be done in contravention or in violation of any of the provisions of this Bylaw, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this Bylaw, or who does any act or thing which violates any of the provisions of this Bylaw, will be in breach of this Bylaw, and will be liable to the fees as outlined in Schedule A of this Bylaw and the fines and provisions as outlined in the "Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

#### 1. TITLE

**1.1** This Bylaw may be cited as "Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020".

#### 2. INTERPRETATION

2.1 Words or phrases defined in the *British Columbia Interpretation Act, Motor Vehicle Act, Local Government Act, Community Charter* or any successor legislation, will have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.

#### 2.2 DEFINITIONS OF TERMS

"Board" means the elected Board for the Park.

"Boat" means any watercraft or vessel propelled on water by any means.

"Boat Launch" means a ramp from the shore into the lake that is used for the purpose of launching a boat or removing a boat from the water.

- "Boat Lift" means a structure supported from the bottom of the lake which facilitates the removal of boats from the water and can allow for a boat to be stored above the water.
- "Buoy" means an anchored float used for moorage purposes.
- "CAO" means the Chief Administrative Officer; a position appointed by the Board.
- "Cured Concrete" means providing adequate moisture, temperature, and time to allow the concrete to achieve the desired properties for its intended use.
- "Float Plane" means an aircraft equipped with floats for landing on water.
- "Foreshore" means the area under the Lease Agreement from the Ministry of Forests, Lands and Natural Resource Operations within Cultus Lake Park along the lakeshore, and 100 meters or 328 feet into the lake from the high water mark.
- "Grassed Area" means the grassed area between the foreshore and lakeside residences and other such structures.
- "High water mark" means the point that represents the maximum rise of a body of water over land.
- "Houseboat" means a boat that can be moored for use as a dwelling.
- "Inflatable" means a plastic or rubber object that must be filled with air before use; including, but not limited to: party islands.
- "Leaseholder" means a person(s) having a current and valid lease with the Cultus Lake Park.
- "Moor" means to attach a boat or ancillary or related equipment to a buoy or to anchor without a buoy, boat lift or wharf and leave unattended.
- "Mooring whips" means an apparatus mounted to a wharf, used to secure a boat.
- "Owner" means a person in possession or operation of a motor vehicle, boat, or ancillary or related equipment.
- "Park" means the area within the Park boundaries and the foreshore assigned to the Park by the Province of British Columbia.
- "Park Staff" means any person employed by The Park.
- "Person" means a natural person, a company, corporation, partnership, firm, association, society, or party and the heirs, executors, administrators, occupier or tenant of leased land, personal or other legal representatives of a person to whom the context can apply according to law; however does not apply to Park Staff fulfilling or carrying out duties and responsibilities.
- "Personal Watercraft" means a recreational watercraft that the rider sits or stands on, rather than inside as in a boat. Personal watercrafts are often referred to by the brand names such as Jet Ski, Wave Runner or Sea-Doo.

- **"Public Area"** means any street, laneway, avenue, way, drive, boulevard, sidewalk, driveway, beach, wharf, school ground, grassed area, or such premises as the Board may from time to time designate.
- "Resident" means the leaseholder; or a person(s) renting a residence within the Park as a permanent address from a leaseholder.
- "Swim Raft" means a flat structure, typically made of planks, logs or barrels that floats on water and is used as a platform for swimmers.
- **"Wharf"** means a structure on the shore extending out into the Park foreshore.
- 2.3 In this Bylaw, unless the context otherwise requires, the singular will include the plural and the masculine includes the feminine gender.
- 2.4 The headings contained in this Bylaw are for convenience only and are not to be construed as defining, or in any way limiting, the scope or the intent of the provisions of this Bylaw.

#### 3. RULES AND REGULATIONS

#### 3.1 GUIDELINES

- (a) Every person operating or in the possession of a buoy, boat lift, mooring whips, boat, boat trailer or ancillary or related equipment thereto within the Park is subject to the rules and regulations as outlined below.
- (b) Any contravention of the provisions set out in this Bylaw that results in the removal of a buoy, boat lift, mooring whips, boat, boat trailer or ancillary or related equipment will be at the owner's risk and expense.

# 3.2 BOATING CONDITIONS IN THE PARK

- (a) No person will launch or operate a motor boat from any lands in the Park if that motor boat is equipped with an exhaust system that permits the exhaust gases from the engine to be expelled directly into the air without first passing through the water unless the boat motor is equipped with a muffling device that ensures the exhaust gases from the engine are cooled and expelled without excessive noise.
  - i. No person will operate a motorboat powered by an engine equipped with the exhausting devices commonly described as dry stacks or dry headers;
  - ii. No person will operate a motorboat powered by an engine equipped with exhausting devices commonly described as water injected headers unless a properly operating muffler is installed;
  - iii. No person will operate a motorboat so as to cause noise which disturbs the peace, rest, enjoyment, comfort or convenience of the neighborhood or of persons in the vicinity.
- (b) No person will operate a boat in areas designated as swimming areas and dog swim areas.

- (c) No person will moor a boat to a public wharf.
- (d) No person will exceed the 5 km speed limit and conditions set out by the Park for operation of a boat in the foreshore.
- (e) No person will discharge any sewage, rubbish or petroleum wastes, from a boat within the Park.
- (f) No person will fuel a boat from a public wharf between the hours of 11:00 am and 7:00 pm.
- (g) No person will fuel a boat from the public boat launch, or any area within the foreshore, with the exception of 3.2 (f).

#### 3.3 MOORAGE WITHIN THE FORESHORE

- (a) No person will place or relocate a buoy, buoy anchor, boat lift, mooring whips, or other mooring device in the foreshore without written permission by the CAO.
- (b) Placement of all buoys is at the sole discretion of the CAO and must fall within the following parameters:
  - I. Minimum distance from the high water mark will be 25m.
  - II. There must a minimum distance of 15m from a wharf or another buoy.
- (c) No person will place a buoy within 25m from the high water mark, unless the moorage registrant has a valid, long term SPARC Card and written permission from the CAO.
- (d) A boat larger than 7.62m may need to be relocated to a buoy in an area with a larger than 15m distance from a wharf or another buoy.
- (e) Buoys' current locations may be required to be relocated as determined by the CAO. Reasons may include, but are not limited to, being too close to another buoy, swim line or impede access to a wharf.
- (f) No person will moor on a buoy anything other than a boat, personal watercraft, float plane or an inflatable.
- (g) No person will maintain more than one attachment on a buoy at any given time.
- (h) No person will install boat lifts, wharves, or mooring whips without the written permission of the CAO. A maximum of one (1) boat lift per residence be allowed and the placement of boat lifts is at the discretion from the CAO.
- (i) No person will replace or install a new swim raft without written permission from the CAO.
- (i) No person will moor or anchor a houseboat within the foreshore.
- (k) No person will occupy a motorboat overnight within the foreshore.
- (I) No person will moor a boat or ancillary or related equipment within the foreshore, unless it is moored to a compliant and registered buoy, on a boat lift or attached by authorized mooring whips.
- (m) No person will store or leave any boat or ancillary or related equipment on Park property overnight.
- (n) No person will chain or tether a boat or ancillary or related equipment to any tree in any way.

(o) Any such boat, or ancillary or related equipment left in violation of subsections 3.3 (I), (m), and (n) above, will be moved to the Public Works Yard. Any article in storage for a period of 90 days will be disposed of. Whenever possible, owners will be notified before disposal. The Park is not liable for any damages as a result of the impoundment. An impoundment fee will be charged.

#### 3.4 MOORAGE REGISTRATION

- (a) Annual Registration is mandatory and due by March 15<sup>th</sup> for all registered moorage in the foreshore. The Cultus Lake Moorage Registration form must be completed in its entirety and the fee paid.
- (b) Registration forms and payment received following March 15 and prior to April 15 will incur a late fee.
- (c) No payment or registration will be accepted after April 15 and all non-registered or non-paid buoys will be removed from the foreshore at the owners' risk and expense. Removed buoys and anchor systems will be held for 30 days for pickup. Once a buoy has been removed by Park Staff, the buoy location will be forfeited.
- (d) If there are two registrants on the moorage registration form, both registrants must sign the form and the indemnity.
- (e) A buoy or boat lift location cannot be transferred to a new owner or sold with a residential property without the authorization of the Board.
- (f) If the registered buoy or boat lift owner no longer wants to maintain the buoy or boat lift location the Park must be notified, and the buoy or boat lift must be removed by owner.
- (g) If the owner of an existing swim raft wishes to retain control and assume liability for the swim raft, then the owner must register the swim raft each year with the Park. No annual fee will apply. If the owner does not wish to assume responsibility and liability, the swim raft will be removed by Park Staff. 30 days' notice will be given to the owner.
- (h) No person will place a buoy in the Cultus Lake Park foreshore unless it is Transport Canada compliant.
- (i) No person will place a buoy in the Cultus Lake foreshore unless it displays, in a conspicuous location and in a permanent and legible manner, a R# (residential house number), S# (Sunnyside site number) or NR# (a number supplied by the Park).
- (j) Buoy stickers must be affixed to registered buoys before July 1st.
- (k) It is the buoy owner's responsibility to ensure that any boat moored to their buoy maintains adequate liability insurance.
- (I) It is the responsibility of the buoy owner to ensure that they use cured concrete, as the only acceptable material for their anchors. Unacceptable anchors may be removed by Park Staff at the owners' risk and expense.
- (m) The buoy owner will be responsible for the integrity of their entire mooring system; anchor, chain, and buoy.
- (n) Park Staff will monitor the foreshore for non-complying and/or non-registered buoys.

(o) Should a boat break loose from a buoy, if possible, the Park Staff will make their best efforts to contact the registered owner. The Park accepts no liability for boat rescue.

#### 3.5 BOAT TRAILER PARKING

- (a) Leaseholders and residents may park their boat trailer within their lease lot boundaries.
- (b) Daily vehicle and boat trailer parking is available in the designated parking areas within Lot B (Main Beach) for a fee.
- (c) Limited daily outdoor boat trailer parking is available for leaseholders and residents at the Public Works Yard from June 1 to September 30 for a fee.
- (d) Limited monthly outdoor boat trailer parking is available for leaseholders and residents at the Public Works Yard from October 1 to May 31 for a fee.

#### 3.6 BOAT LAUNCH

- (a) Leaseholders may purchase an annual boat launch permit from the Park Office for a fee.
- (b) A daily boat launch permit may be purchased from the parking meter in Lot C for a fee Parking fees are not included in the boat launch fee.
- (c) Boat launch usage is included in the moorage registration fee.

#### 4. FEES AND FINES

- 4.1 All leaseholders, residents, visitors, and persons are subject to the fines and the provisions as outlined in Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 and Schedule A-3 in that bylaw
- **4.2** Each occurrence or day that a contravention of the provisions of this Bylaw exists or is permitted to exist will constitute a separate offence.
- 4.3 Any contravention of the provisions set out in this Bylaw that results in the removal of a buoy, boat, boat trailer or ancillary or related equipment thereto will be at the owner's risk and expense.

#### 5. SEVERABILITY

If any part of this bylaw is for any reason held invalid by a court or competent jurisdiction, the invalid portion will be severed and the severance will not affect the validity of the remainder.

#### 6. REPEAL

The Cultus Lake Park Boating and Foreshore Bylaw No. 1143, 2019 and all amendments are repealed.

# 7. EFFECTIVE DATE

This bylaw will come into force and effect upon its	adoption.								
READ A FIRST TIME this 21day of October, 2020									
READ A SECOND TIME this 21day of October, 20	020								
READ A THIRD TIME this 21day of October, 2020									
ADOPTED this XX day of XXXX, 2020									
David Renwick, Chair Cultus Lake Park Board	Joe Lamb Chief Administrative Officer								
I HEREBY CERTIFY the foregoing to be a true and correct copy of Cultus Lake Park									
Boating and Foreshore Bylaw No. 1179, 2020									
Chief Administrative Officer									

# Schedule A

# **BOATING FEES**

Anchor removal	Actual cost + 25% overhead
Annual moorage registration fee (includes launch fees)	\$500.00
Annual moorage registration late fee – March 16 - April 15	\$150.00
Annual boat launch permit	\$50.00
Daily boat launch fee	\$15.00
Daily outdoor boat trailer parking at Public Works Yard (lease June 1 to September 30	- · · · · · · · · · · · · · · · · · · ·
Monthly outdoor boat trailer parking at Public Works Yard (lease October 1 to May 31	



# **Cultus Lake Park**

### NEIGHBOURHOOD GOLF CART BYLAW

Bylaw No. 1180, 2020

A Bylaw to regulate Golf Cart Usage

Section 12 of the *Cultus Lake Park Act* (1932 and Amendments) enables the Cultus Lake Park Board to adopt Bylaws, and Section 9.2 (1) provides that Section 260 – Enforcement Powers of the *Community Charter* apply to the enforcement of the Bylaws of the Board, and Section 261 – Payment of Fines and Other Penalties to Municipality under the *Community Charter* provides that fines and other penalties imposed and collected under or because of a Cultus Lake Park Bylaw must be paid to the Park.

Every person who offends against any of the provisions of this Bylaw or who suffers or permits any act to be done in contravention or in violation of any of the provisions of this Bylaw, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this Bylaw, or who does any act or thing which violates any of the provisions of this Bylaw, will be in breach of this Bylaw, and will be liable to the fees as outlined in Schedule A of this Bylaw and the fines and provisions as outlined in the "Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 and all amendments".

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

#### 1. TITLE

**1.1** This Bylaw may be cited as "Cultus Lake Park Neighbourhood Golf Cart Bylaw No. 1180, 2020".

#### 2. INTERPRETATION

2.1 Words or phrases defined in the *British Columbia Interpretation Act, Motor Vehicle Act, Local Government Act, Community Charter* or any successor legislation, will have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.

#### 2.2 DEFINITIONS OF TERMS

"Applicant" means the resident that is applying for a Neighborhood Golf Cart permit.

"Authorized parking areas" means parking at Parking Lot A, B C, and the Cultus Lake Plaza where parking fees are required.

"Board" means the elected Board for Cultus Lake Park.

- "Bylaw Compliance and Enforcement Officer" means a person acting as a Cultus Lake Park Bylaw Compliance and Enforcement Officer, or any other person acting in another capacity on behalf of the Cultus Lake Park Board.
- **"Bylaw Notice"** means a ticket issued under the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 and all amendments.
- "CAO" means the Chief Administrative Officer; a position appointed by the Board.
- "Daytime Running Lamp" means a lamp that produces a steady-burning light signal intended to improve the visibility of a vehicle from the front and the front sides.
- "Emergency Brake" means a mechanism designed to stop a vehicle after a failure of the service brake system.
- "Fee" means a fee charged as outlined in Schedule "A" of this Bylaw.
- "Headlamp" means a lighting device that produces an upper beam, a lower beam, or both.
- "**Authorized roadway**" means the street, road, lane, , or other way open to use by the public, in a neighborhood golf cart, as defined under the *Motor Vehicle Act* See Schedule "B".
- "Leased lot" means land, with or without improvements, located within the Park, used for residential and/or commercial purposes.
- "Leaseholder" means a person(s) having a current and valid lease with the Cultus Lake Park.

#### "Neighbourhood Golf Cart" (NGC) means a Golf Cart that

- a) has 2 axles and 4 wheels
- b) has a minimum seating capacity for 2 persons and a maximum seating capacity for 4 persons,
- c) has a motor that is not capable of propelling the golf cart faster than 32km/hr. on a paved level surface and,
- d) meets the equipment requirements of section 24.215(1) and (2) of the *Motor Vehicle Act*
- "Park" means the area within the Park boundaries as outlined in the *Cultus Lake Park Act. 1932*, and the foreshore assigned to the Park by the Province of British Columbia.
- "Park Staff" means any person employed by the Park
- "Parking Brake" means a mechanism designed to prevent the movement of a stationary vehicle.
- "Permittee" means a resident who holds a valid permit from Cultus Lake Park to operate a Golf Cart on the Cultus Lake authorized roadways.
- "Resident" means the leaseholder or a person(s) renting a residence within the Park as a permanent address from a leaseholder.

"Seat Belt Anchorage" means any component of a vehicle, other than the webbing or straps, involved in transferring seat belts loads to the vehicle structure, including the attachment hardware, seat frames, seat pedestals, the vehicle structure and any part of the vehicle whose failure causes separation of the belt from the vehicle structure.

"Seat Belt Assembly" means any strap, webbing or similar device designed to secure a person in a vehicle in order to mitigate the results of any accident, and includes all necessary buckles and other fasteners and all attachment hardware but does not include any strap, webbing or similar device that is part of a built-in restraint system.

"Substantiated" means that a reported Bylaw violation was investigated, and credible evidence was gathered that supported the reported allegation.

"Unauthorized roadway" means the street, road, lane, or other way closed to use by the public, in a NGC, as defined under the *Motor Vehicle Act*. See Schedule "B".

- 2.3 In this Bylaw, unless the context otherwise requires, the singular will include the plural and the masculine includes the feminine gender.
- 2.4 The headings contained in this Bylaw are for convenience only and are not to be construed as defining, or in any way limiting, the scope or the intent of the provisions of this Bylaw.

#### 3. GENERAL REGULATIONS

**3.1** A Permit to operate a NGC on

Cultus Lake Park authorized roadways will only be available to;

- (a) residents of Cultus Lake Park,
- (b) individuals with a valid drivers' licence with no restrictions,
- (c) individuals with a registered SPARC Card in their name, issued by the Social Planning and Research Council of BC (SPARC BC), and
- (d) Individuals with the ability to park and store the NGC 100% within the leaseholders' property pins.
- 3.2 No person will operate a NGC on Cultus Lake Park authorized roadways without a valid NGC permit issued from the Cultus Lake Park Office.
- 3.3 No person will operate a NGC that is on a Cultus Lake Park authorized roadway unless
  - (a) the valid permit is in the NGC,
  - (b) the SPARC Card is in the NGC and must be accompanied by the resident that has been issued the SPARC Card,
  - (c) the use occurs during the period beginning ½ hour before sunrise and ending ½ hour after sunset, the daytime running lamps on the NGC are illuminated,
  - (d) all persons will wear a seatbelt assembly while the NGC is in operation,
  - (e) every person in the NGC is at least 9 years of age,
  - (f) no pets allowed when the NGC is in operation, and
  - (g) the authorized roadway is clear of snow, ice, and slush.

- 3.4 The permittee must register the NGC with the Insurance Corporation of British Columbia, obtain a licence for its operation and owner's certificate under the *Insurance (Vehicle) Act.*
- 3.5 NGC must be electric powered only, and not exceed a 32 km/h speed rating (20MPH)
- 3.6 NGC may only be permitted on the designated Cultus Lake authorized roadways as shown in Schedule "B" of this Bylaw.
- 3.7 The resident operating a NGC on the Cultus Lake authorized roadways, must on request of a Bylaw Compliance & Enforcement Officer, present the NGC permit and SPARC Card registered in their name.
- 3.8 All NGC permittees are responsible for ensuring their NGC is parked completely on the leaseholder's property.
- 3.9 When NGC is off leaseholder's property, the NGC must be parked in authorized parking areas only and abide by the Cultus Lake Park Parking and Traffic Regulation Bylaw.1154, 2019 and all amendments.
- **3.10** Annual NGC permits will be valid for (1) year, to commence on January 1 and to be terminated on December 31 of each year and fees will not be prorated.
- **3.11** No person will obstruct a Bylaw Compliance and Enforcement Officer in the fulfilment of his or her duties under this Bylaw.

#### 4. NEIGHBOURHOOD GOLF CART REQUIREMENTS

**4.1** The NGC must meet the equipment requirements as per Schedule C of this Bylaw.

#### 5. PERMIT APPLICATION PROCESS

- 5.1 Applicant must submit application form to the Cultus Lake Park Office, along with all supporting documentation required as noted on the application, as shown in Schedule "C" of this Bylaw.
- 5.2 All NGC permit applications will be reviewed and approved or denied by the Cultus Lake Pak CAO or Manager of Visitor Services, Accommodations & Bylaw Enforcement.
- **5.3** The applicant will be notified on the status of the application.
- **5.4** If approved, the applicant will be required to pay the NGC permit fee.
- 5.5 Once the NGC permit fee has been received, the applicant will receive a NGC permit and permit number that must always be displayed on the rear of the NGC and be clearly visible.

#### 6. PERMIT RENEWAL PROCESS

Annual NGC permit renewal form and invoices will be mailed from the Cultus Lake Park office to the NGC permittee no later than 30 (thirty) days prior to the

- expiration date of December 31, of each year. If payment is not received by the due date, a new application and application fee will need to be processed.
- **6.2** Permits will be subject to proof of annual insurance and renewal of SPARC Card based on expiry date.
- 6.3 Upon submission of a renewal for a NGC Permit, Park staff will review Park records to determine if there any concerns with the NGC usage. In considering an application for NGC permit renewal, the Park staff may:
  - (a) consider whether a NGC permit held by the applicant has been revoked in the preceding two (2) permit periods.
  - (b) consider not renewing the NGC permit, if there are Park records that show there were more than three substantiated reports of any Cultus Lake Bylaw violation occurring regarding the NGC storage or usage.
  - (c) withhold approval of a permit if an applicant and/or leaseholder has outstanding unpaid penalties issued under the Bylaw Notice Enforcement Bylaw No. 1140, 2019.
- Once the renewal process is complete and the applicant has their new permit, the permittee must ensure they continue to abide by all the conditions for operating a NGC as set out in this Bylaw and pay the renewal fee.

#### 7. REVOKING CANCELLATION OR REFUSAL OF PERMIT

- 7.1 Cultus Lake Park Staff may cancel the permit if
  - (a) the Park becomes aware that the NGC does not meet the requirements for a NGC, or
  - (b) the Park becomes aware that the owner or a person operating the owner's NGC has contravened 3.3, 3.4, 3.5 and 3.6 of this Bylaw.
- **7.2** Revoking, cancellation or refusal of a NGC Permit will be at the sole discretion of the CAO in consultation with the Manager of Visitor Services, Accommodations and Bylaw Enforcement.
- 7.3 Where the application for a NGC Permit is refused, or a NGC Permit is cancelled or revoked, notice will be provided to the applicant or permittee who is subject to the decision. The applicant or permittee is entitled to have the Board reconsider the matter.
- **7.4** A notice under Section 6.3 of this Bylaw, will be issued to the applicant or permittee or delivered by registered mail to the address given by the applicant or permittee on the application for the permit within 14 days.
- 7.5 An applicant or permittee who wishes to have the Board reconsider the refusal, revocation or cancellation of a NGC Permit will give written notice of its request for reconsideration to the CAO and such notice must include a description of the grounds upon which the request for reconsideration is made. Such request must be made within 28 days of the date on the letter noted in Section 6.3 of this Bylaw. Where the request for reconsideration has not been received within the time specified, the applicant will have lost the right for reconsideration.

**7.6** Upon receipt of a written notice under Section 6.4 of this Bylaw, CAO will respond within 28 days.

#### 8. FEES AND FINES

- 8.1 All leaseholders, residents, visitors, and persons are subject to the fees as outlined in Schedule A of this Bylaw and the provisions and fines as outlined in Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 and all amendments and Schedule A-19 in that Bylaw.
- **8.2** Each occurrence or day that a contravention of the provisions of this Bylaw exists or is permitted to exist will constitute a separate offence.
- **8.3** See Schedule A for the list of Fees.

#### 9. SEVERABILITY

If any part of this Bylaw is for any reason held invalid by a court or competent jurisdiction, the invalid portion will be severed, and the severance will not affect the validity of the remainder.

#### 10. EFFECTIVE DATE

This Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this 21day of October, 2020

READ A SECOND TIME this 21day of October, 2020

READ A THIRD TIME this 21day of October, 2020

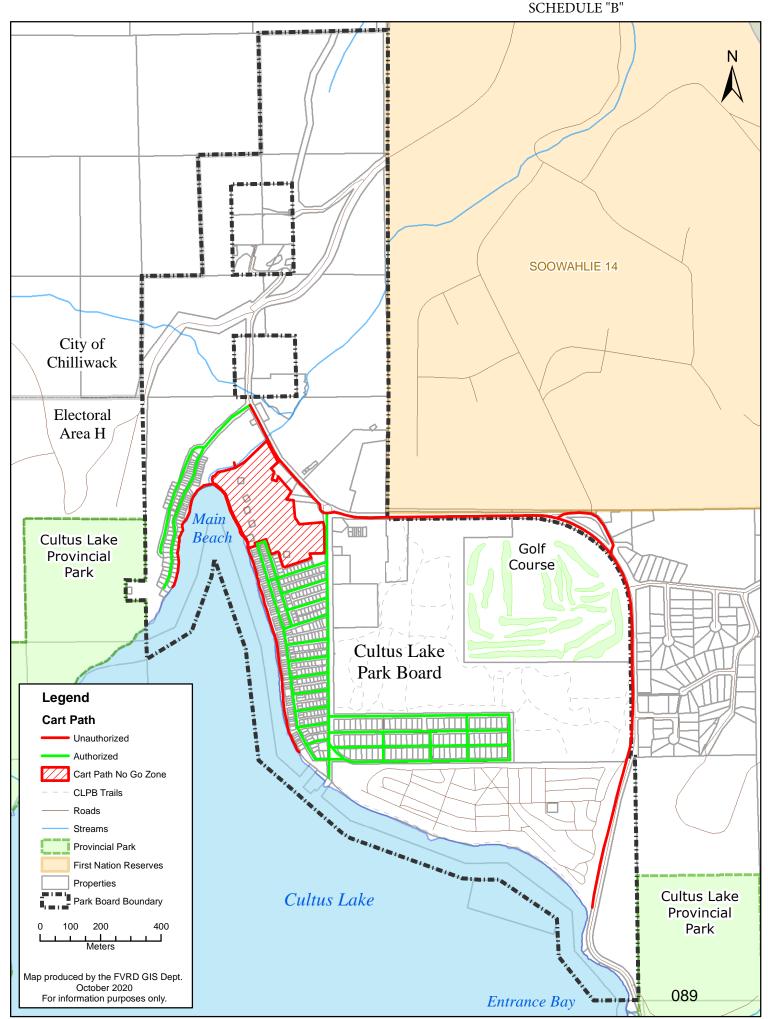
ADOPTED this XX day of XX 2020

 David Renwick, Chair	Joe Lamb
Cultus Lake Park Board	Chief Administrative Officer
I HEREBY CERTIFY the foregoing to and correct copy of Cultus Lake Park Bylaw No. 1180, 2020	

# **SCHEDULE "A"**

# Fees

Application Fee	\$25
Permit Fee	\$150
Annual Permit Renewal Fee	\$150



# INDEMNITY, INSURANCE & HOLD HARMLESS AGREEMENT

The Permit Holder(s) will indemnify and hold harmless Cultus Lake Park and its officers, officials, employees and agents from and against all losses, claims, demands, payments, suits, actions, recoveries, and judgments of every nature and description brought or recoverable against it or them by reason of any negligent act, negligent error, or negligent omission of the neighborhood golf owner and/or operator, Permittee, his/her agents, or employees for the use of this permit within the designated Cultus Lake Park areas.

Furthermore, the Permit Holder(s) will procure and maintain for the duration of this permit agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the use of the neighborhood golf cart by Permit Holder(s), his agents, representatives, employees or subcontractors.

The Permit Holder(s) hereby acknowledges and agrees:

- That I have a current, long term SPARC BC Permit;
- That the neighborhood golf cart noted in this permit is considered a motor vehicle and I
  agree that the operators 'drivers of this golf card are subject to the same rules and
  regulations as with other vehicles (including a driver's license copy attached);
- That the neighborhood golf cart noted in this permit is required to be insured by ICBC) copy of the insurance attached); and
- That, as the Permit Holder(s), I have made myself familiar with Part of Division 24 of the Motor vehicle Act Regulations, BC Reg. 26/58 which governs neighborhood golf carts, and I agree to abide by these regulations in the operation of the neighborhood golf cart noted in this permit

Equipment requirements for neighborhood golf carts:

- A neighborhood golf cart must have the following equipment:
- Steering wheel;
- Service brakes;
- A parking or emergency brake that, when applied, with alone stop and hold stationary the golf cart;
- A rear view mirror;
- A horn:
- Tires that do not have any of the following defects:
  - o A cord break or air leak
  - Cracks, cuts or snags on the tread or sidewall of these tires that exceed 2.5 cm in length and exposure the ply cords
- Daytime running lamps mounted on the front of the golf cart;
- A lamp type turn signal system consisting of
  - 2 lamps mounted on the front of the golf cart that are capable of displaying flashes of white or amber light that are visible to the front, and
  - o 2 lamps mounted on the rear of the golf cart that are capable of displaying flashes of red or amber light that are visible to the rear;
- 2 red stop lamps that arc
  - o Illuminated exclusively on application of the service brakes, and
  - Mounted on the rear of the golf cart near the sides of the golf cart;
- 2 amber reflectors mounted on the side of the golf cart near the front and 2 red reflectors mounted on the rear of the golf cart; and
- A seat belt assembly for each seat in the golf cart.

Attachments:	copy of the current BC I copy of current ICBC inscopy of current SPARC	surance docur		
Signed	this day of	_ at	20 at	_ British Columbia
Applicant Siç	gnature		Witness Signature	
Please Print I	Name		Please Print Name	



### REPORT/RECOMMENDATION TO BOARD

DATE: November 18, 2020 FILE:

SUBMITTED BY: Erica Lee, Chief Financial Officer

SUBJECT: 2020 Third Quarter Financial Report

#### PURPOSE:

To provide the Board with an update on financial results for the Third quarter of 2020.

#### RECOMMENDATION:

**THAT** the Cultus Lake Park Board receive the Third Quarter Financial Report for information.

#### DISCUSSION:

The financial results for the third quarter of 2020 are being provided to the Board for information and circulation. Included with this report is a consolidated balance sheet listing the assets and liability of Cultus Lake Park, a consolidated income statement and income statements for each business unit. The income statements provide some additional information for variances though it is not exhaustive. Further information regarding specific variances can easily be provided as requested by the Board or public.

With the close of the third quarter, Cultus Lake Park is currently in an overall surplus position of \$1,389,635 as a result of the recently completed summer high season where the majority of campground and parking revenues are received. As shown by the statements, most revenues have been fully received at this point and park operating expenses and completion of some capital projects remain for 2020. This surplus position also reflects the recording of the transfer to reserves expected for 2020 and funding from reserves for those capital costs incurred to date.

#### STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

Prepared by:

Approved for submission to the Board:

Erica Lee, CPA, CMA Chief Financial Officer Joe Lamb Chief Administrative Officer

# CULTUS LAKE PARK 2020 Financial Report As at September 30, 2020, with comparative figures at September 30, 2019

# **Balance Sheet**

2012-07		2020		2019
ASSETS	-1.			
Cash	\$	2,334,834	\$	954,225
Investments		6,029,784		7,081,593
Accounts Receivable		177,259		118,326
Prepaid Accounts and Inventory		161,620		150,793
Capital Assets (net)	-	3,813,408	-	2,390,507
TOTAL ASSETS	\$	12,516,905	\$	10,695,444
LIABILITIES				
Accounts Payable	\$	387,352	\$	441,797
Payroll Liabilities		66,160		35,680
Capital Lease Liability		35,226		46,741
Deferred Revenue		720,015		387,152
Performance Bonds & Refundable Deposits		77,781		79,385
Landfill Closure Liability		935,868		908,610
Equity in Capital Assets		3,778,182		2,343,766
Operating Fund Surplus		840,645		740,349
Restricted Reserve Funds		4,286,041	_	4,713,340
TOTAL LIABILITIES	\$	11,127,270	\$	9,696,820
CURRENT YEAR SURPLUS	\$	1,389,635	\$	998,624

# 2020 Financial Report

For the NINE Months Ending September 30, 2020, with comparative figures for 2019  $\,$ 

# CONSOLIDATED INCOME STATEMENT

	 2020 Actual YTD	,	2020 Annual Budget	Variance \$	Variance %	1	2019 Actual YTD	Variance Comments
REVENUE								
Sunnyside Campground	\$ 2,699,467	\$	2,996,710 \$	(297,243)	-9.9%	\$	2,957,936	
Park Patrol (Bylaw Enforcement)	 22,475	•	3,500	18,975	542.1%	1	200	
Visitor Services (Cabins)	155,388		268,260	(112,872)	-42.1%	1	153,384	
Volunteer Fire Department	264,008		273,430	(9,422)	-3.4%		247,998	
Public Works	204,000		275,450	(3,422)	0.0%		844	
Commercial Leases	550,676		601,025	(50,349)	-8.4%	4	540,226	
Residential Leases	801,498		895,269	(93,771)	-10.5%		722,111	
General Administration	62,405		42,500	19,905	46.8%	1	61,547	
Community Hall	1,050		11,950	The state of the s	2000 0000			
Foreshore lease	36,732		45,200	(10,900) (8,468)	-91.2% -18.7%		7,653 41,421	
Toteshore lease	30,732		43,200	(0,400)	-18.7%		41,421	
Public Areas	540,088		710,500	(170,412)	-24.0%		637,699	
Community Events Committee	220		36,000	(35,780)	-99.4%		49,954	
	\$ 5,134,007	\$	5,884,344 \$	(750,337)	-12.8%	\$	5,420,973	
EXPENDITURES								
Advertising and Promotion	\$ 8,944	\$	90,970 \$	82,026	90.2%	\$	67,461	
Bank, Credit Card and Interest Charges	86,757	C.	80,700	(6,057)	-7.5%	1	95,983	
Commissioners Indemnities	58,112		84,000	25,888	30.8%		42,326	
Grounds Maintenance	69,798		91,415	21,617	23.6%	100	103,802	
Information Systems	70,438		43,900	(26,538)	-60.5%	1	56,098	
Inspections, Permits and Fees	3,209		10,830	7,621	70.4%		4,762	
Insurance	141,970		192,265	50,295	26.2%		128,763	
Janitorial	29,406		45,500	16,094	35.4%		33,843	
Office, Telephone and Sundry	199,287		244,460	45,173	18.5%		222,143	
onice, relephone and sundry	199,207		244,460	43,173	10.5%		222,143	Legal, Accounting, Contact
Professional Fees	601,010		759,345	158,335	20.9%		584,644	Services
Repairs and Maintenance	161,092		268,675	107,583	40.0%		226,575	ou. Head
Roads and Parking	27,293		47,300	20,007	42.3%		29,176	
Security	4,955		4,750	(205)	-4.3%		5,105	
Carras Carlla and Makes Contains	F 224		205 000	204 550	00.004		440 700	
Sewer. Septic and Water Systems	5,331		306,900	301,569	98.3%		118,703	Sewer and Water Fees - FVRD
Travel and Conferences	2,181		19,980	17,799	89.1%	1	27,725	
Utilities	121,875		206,560	84,685	41.0%	1	132,286	
Waste Disposal	118,388		181,815	63,427	34.9%		121,218	
Waterfront Maintenance	1,702		15,000	13,298	88.7%	l	6,387	
Wages and Benefits	1,583,577		2,198,597	615,020	28.0%		1,599,489	
TOTAL OPERATING & WAGES AND BENEFITS	\$ 3,295,325	\$	4,892,962 \$	1,597,637		\$	3,606,489	
NET OPERATING INCOME	\$ 1,838,682	\$	991,382 \$	(847,300)		\$	1,814,484	
Capital Purchases	257,711		1,387,470	1,129,759	81.4%		1,301,677	
Transfer from Reserve for Capital Purchases	(203,927)		(1,292,200)	(1,088,273)	84.2%		(1,096,839)	
Transfer from Accumulated Surplus	(9,802)		(90,790)	(80,988)	89.2%		(158,713)	
Transfer to Reserves	405,065		967,280	562,215	58.1%		769,735	
	\$ 3,744,372	\$	5,864,722 \$	2,120,350		\$	4,422,349	

# SUNNYSIDE CAMPGROUND

	A	2020 ctual YTD	Ann	2020 ual Budget		Variance \$	Variance %		019 al YTD	Variance Comments
REVENUE										
1011004000 SS Seasonal Waterfront Lots	\$	370,235	\$	519,800	\$	(149,565)	-28.8%	\$ 4	77,367	
1011004001 SS Seasonal View Lots	4	129,685	*	185,180	*	(55,495)	-30.0%	1.77	70,213	
1011004002 SS Seasonal Regular Lots		691,328		981,800		(290,472)	-29.6%		98,618	
1011004003 SS Overnight Full Hook Up		502,122		478,500		23,622	4.9%		91,458	
1011004004 SS Overnight No Hook Up		243,788		187,050		56,738	30.3%		06,751	Sunnyside Campground typically
1011004005 SS Overnight View Lots		84,842		77,400		7,442	9.6%		79,536	opens in late March, however due
1011004006 SS Overnight Waterfront Lots		96,067		100,080		(4,013)	-4.0%		06,951	to the 2020 pandemic the
1011004011 SS Group Area A & B		18,288		29,000		(10,712)	-36.9%		31,837	campground was until early in
1011004015 SS Pay Parking/Miscellaneous Revenue		354,405		285,000		69,405	24.4%		17,870	June.
1011004016 SS Milfoil Revenue		5,600		5,600		03,403	0.0%		5,600	June.
1011004010 33 WIRION REVENUE		7,745		2,500		5,245	209.8%		3,867	
1011004017 33 WWY 1011004050 Sunnyside Store Sales		181,080		138,000		43,080	31.2%	1 1	56,474	
1011004030 Summyside Store Sales		5,329		4,800		529	11.0%	1 3		
1011004910 33 Eadin of Mat		8,953		2,000					5,320	
1011004930 Fromotional items Sales	\$	2,699,467	\$	2,996,710	\$	6,953 (297,243)	347.7%	\$ 2,9	6,074 57,936	
20002		45.00		2000		2000000		0 -10	e	
EXPENDITURES 1021005000 Advertising	\$	2,850	Ś	13,450	\$	10,600	78.8%	\$	11,703	
10210053000 Advertising 10210053000 Building Maintenance/Materials	V	18,701	4	21,000	Y	2,299	10.9%		14,747	
1021005300 Building Wainterlance/Waterlans		136,171		193,000		56,829	29.4%		56,519	Cocurity Corpless
1021005470 Conferences/Meetings		130,171		A TON PROPERTY.				1	30,319	Security Services
1021005400 Conferences/Meetings		7		3,330		3,330	100.0%		-	IT Corniggs and Day Evport
1021005500 Data Processing		33,461		22,400		(11 051)	40 49/		15 402	IT Services and Rez Expert
1021005700 Data Processing 1021005700 Education & Training		447		A 100 TO		(11,061)	-49.4%		15,493	Software Charges
1021005700 Education & Training 1021005800 Equipment Maintenance		7,830		4,500 7,500		4,053	90.1%		132	
1021005820 Equipment Fuel		300		475		(330)	-4.4% 36.8%		9,294	
1021005900 Equipment Fidel 1021005900 Garbage Collection & Recycling		39,868				175	200000000000000000000000000000000000000		338	
1021006000 Ground Maintenance Materials		28,083		53,500 38,000		13,632 9,917	25.5%		40,378	
1021006100 Commercial Insurance		19,850		26,700		6,850	26.1% 25.7%		46,138	
1021006200 Vehicle Insurance		1,144				406	100 to 10		18,046	
1021006300 Vehicle insurance 1021006300 Janitorial Contracts/Supplies		15,999		1,550 19,500			26.2%		748	
1021006500 Identification Contracts/Supplies		505				3,501	18.0%		18,260	
1021006600 Membership Dues & Subscriptions		505		1,550		1,045	67.4%		142	
그는 그는 사람들이 있는 것이 없는 얼마나는 그런 요즘에 그렇다는 그렇게 하는 그리고 있다고 그리고 있다.		2.000		180		180	100.0%		240	
1021006800 Office Supplies & Expenses		2,608		4,400		1,792	40.7%		4,263	
1021006810 Bank Charges/ Cash Short (Over)		286		950		664	69.9%		888	
1021006812 Point of Sales Fees		63,143		54,000		(9,143)	-16.9%		62,310	
1021006817 Retail Cost of Goods Sold		94,110		69,000		(25,110)	-36.4%		90,555	
1021006822 Office Furniture		2 772		500		500	100.0%		160	
1021007000 Printing Expense		2,773		5,000		2,227	44.5%		2,225	
1021007100 Public Relations		1,003		3,840		2,837	73.9%	1	1,030	
1021007200 Roads & Parking Maintenance		1,720		12,000		10,280	85.7%		2,754	
1021007300 Vandalism Repairs		4 646		2,000		2,000	100.0%		623	
1021007400 Security Systems & Supplies		1,646		2,000		354	17.7%		2,521	
1021007500 Septic System Maintenance		3,961		5,000		1,039	20.8%		4,843	
1021007500 Sewer		240		109,400		109,400	100.0%	1	07,161	
1021007625 Shop Supplies		249		2,500		2,251	90.0%		2,577	
1021007700 Special Events		-		12,080		12,080	100.0%		4,914	
1021007800 Telephone		13,194		12,600		(594)	-4.7%		12,272	
1021007900 Travel Expense		-		1,200		1,200	100.0%		149	
1021008000 Propane & Natural Gas		4,623		12,500		7,877	63.0%	1	6,594	
1021008005 Hydro Consumption		63,115		100,000		36,885	36.9%		71,775	
1021008020 Water				170,300		170,300	100.0%		-	
1021008100 Vehicle Maintenance				1,300		1,300	100.0%		656	
1021008130 Vehicle Fuel		134		750		616	82.1%		129	
1021008201 Signage		54		1,000		946	94.6%	1	423	
1021008300 Water System Maintenance		1,370		3,000		1,630	54.3%		2,357	
1021008600 Management Salaries		60,015		70,737		10,722	15.2%		48,256	
1021008700 Staff Wages - Gatehouse		115,414		184,130		68,716	37.3%		53,651	
1021008701 Staff Wages - Maintenance		113,087		186,575		73,488	39.4%		37,328	
1021008710 Staff Wages - Store		25,674		30,175		4,501	14.9%		30,479	
1021008800 Employee Benefits		48,611		72,150		23,539	32.6%	1	52,438	
1021008825 Uniforms & Clothing Allowance		255		1,700		1,445	85.0%		1,755	

	 2020 Actual YTD	Ar	2020 nnual Budget	Variance \$	Variance %	2019 Actual YTD	Variance Comments
TOTAL OPERATING EXPENSES	\$ 922,254	\$	1,537,422	\$ 615,168		\$ 1,137,264	
NET OPERATING INCOME	\$ 1,777,213	\$	1,459,288	\$ (317,925)	-21.8%	\$ 1,820,672	
1021009000 Capital Purchases	49,498		686,015	636,517	92.8%	197,003	
1021009800 Transfer to Reserves	137,000		384,730	247,730	64.4%	264,200	
1021009805 Transfer from Reserve Capital Purchases	(49,498)		(686,015)	(636,517)	92.8%	(197,003)	
1021009810 Transfer from Accumulated Surplus	-		(9,000)	(9,000)	100.0%	(12,500)	
1021009998 Overhead Expenses	246,027		328,035	82,008	25.0%	207,147	
1021009999 Allocated Services	116,535		155,380	38,845	25.0%	111,153	
	\$ 1,421,816	\$	2,396,567	\$ 974,751		\$ 1,707,264	
NET CONTRIBUTION TO (FROM)	\$ 1,277,651	\$	600,143	\$ (677,508)		\$ 1,250,672	

#### 2020 Financial Report

For the NINE Months Ending September 30, 2020, with comparative figures for 2019

# PARK PATROL-BYLAW ENFORCEMENT

	 2020 actual YTD	An	2020 nual Budget	1	/ariance \$	Variance %	A	2019 ctual YTD	Variance Comments
REVENUE						12.2			
1011254675 Bylaw Enforcement Fines	\$ 22,475	\$	3,500	\$	18,975	542.1%	\$	200	
XPENDITURES									
1021255300 Building Maintenance Materials	\$ 1,044	\$	1,000	\$	(44)	-4.4%	\$	356	
1021255375 Contract Services	188,903		237,300		48,397	20.4%		177,721	Security and Policing Contracts
1021255500 Data Processing	1,954		1,000		(954)	-95.4%	1	4,289	CONTRACTOR OF STATE OF THE STAT
1021255700 Education & Training	60		500		440	88.0%			
1021255800 Equipment Maintenance	-		1,000		1,000	100.0%	1	668	
1021256100 Commercial Insurance	5,375		6,950		1,575	22.7%	1	5,075	
1021256200 Vehicle Insurance	1,023		1,375		352	25.6%		670	
1021256300 Janitorial Contracts/Supplies	63				(63)	0.0%	1	-	
1021256500 Licences & Permits	-		2,400		2,400	100.0%	1	352	
1021256800 Office Supplies & Expenses	298		1,200		902	75.2%		3,330	
1021257000 Printing Expense	380		750		370	49.3%	1	460	
1021257100 Public Relations	64		500		436	87.2%		100	
1021257400 Security Systems & Supplies	144		500		500	100.0%		721	
1021257800 Telephone	1,441		2,000		559	28.0%		928	
1021258000 Propane & Natural Gas	702		850		148	17.4%		624	
1021258100 Vehicle Maintenance	-		1,000		1,000	100.0%	1	269	
1021258130 Vehicle Fuel	143		1,500		1,357	90.5%	Ш	200	
1021258700 Staff Wages - Bylaw Enforcement	33,601		65,510		31,909	48.7%		40,520	
1021258800 Employee Benefits	3,758		15,800		12,042	76.2%		4,729	
1021258825 Uniforms & Clothing Allowance	580		100		(480)	-480.0%		101	
TOTAL OPERATING EXPENSES	\$ 239,389	\$	341,235	\$	101,846		\$	241,113	
NET OPERATING INCOME	\$ (216,914)	\$	(337,735)	\$	(120,821)	35.8%	\$	(240,913)	
1021259000 Capital Purchases	-		14			0.0%		66,551	
1021259800 Transfer to Reserves			2,000		2,000	100.0%		2,000	
1021259805 Transfer from Reserve Capital Purchases	4.0		-		-	0.0%		(25,000)	
1021259810 Transfer from Accumulated Surplus					4	0.0%		(35,000)	
1021259998 Overhead Expenses	(288,387)		(384,515)		(96,128)	25.0%		(223,317)	
1021259999 Allocated Services	33,585		44,780		11,195	25.0%		32,649	
	\$ (15,413)	\$	3,500	\$	18,913		\$	58,996	
NET CONTRIBUTION TO (FROM)	\$ 37,888	\$	-	\$	(37,888)		\$	(58,796)	

# 2020 Financial Report

For the NINE Months Ending September 30, 2020, with comparative figures for 2019

# **VISITOR SERVICES & CABINS**

	A	2020 ctual YTD	An	2020 nual Budget		Variance \$	Variance %	2019 Actual YTD	Variance Comments
REVENUE									
1011504400 Cabin Rentals	\$	150,621	\$	263,260	\$	(112,639)	-42.8%	\$ 147,336	Cabins are rented in the off season at lower monthly rates, therefore limited revenues have been realized in the 1st quarter. In addition due to the pandemic, cabin rentals were limited in O.
1011504900 Miscellaneous Revenue		4,766		5,000		(224)	4.70/	C 040	and Q2.
1011304900 Miscellaneous Revenue	\$	155,387	\$	268,260	\$	(234)	-4.7%	\$ 153,384	
EXPENDITURES									
1021505000 Advertising	\$	2:	\$	2,900	٠	2 000	100.0%	\$ 1,484	
1021505300 Advertising 1021505300 Building Maintenance Materials	· P	5,629	P	100	5	2,900			
		372		7,400		1,771	23.9%	2,657	
1021505500 Data Processing		3/2		1,500		1,128	75.2%	2,356	
1021505700 Education & Training		202		400		400	100.0%		
1021505800 Equip & Material Replacement		393		8,400		8,007	95.3%	6,636	
1021506000 Grounds Maintenance Materials		452		7,555		7,103	94.0%		
1021506100 Commercial Insurance		8,700		15,500		6,800	43.9%	6,925	
1021506300 Janitorial Contracts/Supplies		1,560		5,600		4,040	72.1%	1,399	
1021506301 Linens		2,298		5,400		3,102	57.4%	2,844	
1021506800 Office Supplies & Expenses		224		650		426	65.5%	3,453	
1021506810 Bank Charges/Point of Sales Fees		4,303		5,300		997	18.8%	7,083	
1021506817 Retail Cost of Goods Sold		-		800		800	100.0%	-	
1021507000 Printing Expense				250		250	100.0%		
1021507100 Public Relations		1,225		500		(725)	-145.0%	50	
1021507200 Roads & Parking Maintenance		2,555		300		(2,255)	-751.7%	4	
1021257400 Security Systems & Supplies		759		15.00		(759)	0.0%	318	
1021507500 Sewer & Septic System Maintenance		1 1		6,650		6,650	100.0%	2,195	
1021507800 Telephone/Cable		3,040		6,580		3,540	53.8%	3,005	
1021508000 Propane & Natural Gas		1,820		4,940		3,120	63.2%	1,375	
1021508005 Hydro Consumption		7,075		14,340		7,265	50.7%	7,405	
1021508020 Water		-		6,900		6,900	100.0%		
1021508700 Staff Wages - Visitor Services		30,683		55,560		24,877	44.8%	37,939	
1021508800 Employee Benefits		3,307		6,730		3,423	50.9%	3,908	
1021508825 Uniforms				200		200	100.0%		
TOTAL OPERATING EXPENSES	\$	74,395	\$	164,355	\$	89,960		\$ 91,032	
NET OPERATING INCOME	\$	80,992	\$	103,905	\$	22,913	22.1%	\$ 62,352	
1021509000 Capital Purchases		49,652		101,310		51,658	51.0%	493,689	
1021509800 Transfer to Reserves		29,060		38,010		8,950	23.5%	19,650	
1021509805 Transfer from Reserve Capital Purchases		(49,652)		(101,310)		(51,658)	51.0%	(480,480)	
1021509810 Transfer from Accumulated Surplus				(3,115)		(3,115)	100.0%	(3,500)	
1021509999 Allocated Services		30,510		40,680		10,170	25.0%	29,544	
	\$	133,965	\$	239,930	\$	105,965		\$ 149,935	
NET CONTRIBUTION TO (FROM)	\$	21,422	\$	28,330	\$	6,908		\$ 3,449	

#### 2020 Financial Report

For the NINE Months Ending September 30, 2020, with comparative figures for 2015

# **VOLUNTEER FIRE DEPARTMENT**

		2020 tual YTD	Anı	2020 nual Budget	٧	ariance \$	Variance %	A	2019 ctual YTD	Variance Comments
VENUE										
1013004600 Local Services Revenue VFD CL	\$	32,984	\$	39,660	\$	(6,676)	-16.8%	\$	31,720	
1013004601 Fire Protection Agreements		57,653		60,400		(2.747)	-4.5%		40.027	Recoveries will be invoiced to FVRD and
1013004605 Residential Lease Revenue VFD		173,371		The second of the second		(2,747)	2000		48,027	Soowahlie during Q3
1013004603 Residential Lease Revenue VFD	\$	264,008	\$	173,370 273,430	\$	(9,422)	0.0%	\$	168,251 247,998	
PENDITURES										
1023005000 Advertising	\$	2.	\$	500	d	r00	100.00/	1		
	Ş		ð.		P	500	100.0%	\$	2 422	
1023005300 Building Maintenance Materials		5,686		6,250		564	9.0%		2,423	
1023005500 Data Processing		174		2,000		1,826	91.3%	1	713	
1023005700 Education & Training		6,955		35,000		28,045	80.1%	1	13,767	
1023005800 Firefighting Equipment Fuel & Maintenance		20,023		28,600		8,577	30.0%		16,214	
1023005820 Equipment Fuel		12		40.005		(12)	0.0%		225	
1023005850 Fire Protection Equip Annual Testing		5,067		10,000		4,933	49.3%		8,672	
1023006000 Grounds Maintenance Materials		7 475		500		500	100.0%			
1023006100 Commercial Insurance		7,475		9,700		2,225	22.9%		7,075	
1023006200 Vehicle Insurance		4,259		5,850		1,591	27.2%		3,114	
1023006300 Janitorial Contracts/Supplies		750		1,000		1,000	100.0%		100	
1023006600 Membership Dues & Subscriptions		750		700		(50)	-7.1%		913	
1023006800 Office Supplies & Expenses		753		1,200		447	37.3%	4	965	
1023007100 Public Relations		-		500		500	100.0%		48	
1023007400 Security Systems & Supplies		700		500		(200)	-40.0%	1	385	
1023007500 Sewer & Septic System Maintenance		357		550		550	100.0%		537	
1023007600 Shop Supplies		514		1,000		486	48.6%		187	
1023007625 Small Tools				1,000		1,000	100.0%	1	231	
1023007655 Medical Supplies		271		3,900		3,629	93.1%		1,878	
1023007800 Telephone		8,778		8,250		(528)	-6.4%	1	6,753	
1023008000 Propane & Natural Gas		1,426		1,800		374	20.8%		1,084	
1023008005 Hydro Consumption		2,639		3,600		961	26.7%	1	2,696	
1023008020 Water		2000		580		580	100.0%	1	100000	
1023008100 Vehicle Maintenance		10,267		10,000		(267)	-2.7%		9,109	
1023008130 Vehicle Fuel		1,243		2,000		757	37.9%	1	1,375	
1023008600 Mgmt. Salaries - Fire Chief		3,375		5,600		2,225	39.7%		3,022	
1023008700 Staff Wages - VFD		39,421		57,220		17,799	31.1%	1	49,322	
1023008760 WCB/EHT Expense		1,542		3,080		1,538	49.9%		1,889	
1023008825 Uniforms & Clothing Allowance		1,734		2,000		266	13.3%		2,008	
TOTAL OPERATING EXPENSES	\$	123,064	\$	202,880	\$	79,816		\$	134,605	
NET OPERATING INCOME	\$	140,944	\$	70,550	\$	(70,394)	-99.8%	\$	113,393	
1023009000 Capital Purchases		4,629		33,570		28,941	86.2%		241,530	
1023009800 Transfer to Reserves		57,580		57,580			0.0%		53,400	
1023009805 Transfer from Reserve Capital Purchases		(3,518)		(28,300)		(24,782)	87.6%		(192,741)	
1023009999 Allocated Services		5,775		7,700		1,925	25.0%		6,975	
and the second s	\$	187,530	\$	273,430	\$	85,900		\$	243,769	

# **PUBLIC WORKS**

	A	2020 ctual YTD	An	2020 nual Budget	٧	ariance \$	Variance %		2019 tual YTD	Variance Comments
VENUE										
1014004900 Miscellaneous Revenue	\$		\$	r.	\$	2	0.0%	\$	844	Sale of Vehicles
PENDITURES										
1024005300 Building Maintenance Materials	\$	1,906	\$	6,100	\$	4,194	68.8%	\$	4,078	
										WorkSafeBC Requirement - OH&S
1024005375 Contract Services		-		5,000		5,000	100.0%		360	program.
1024005400 Conferences/Meetings		0.6		2,450		2,450	100.0%		67	
1024005500 Data Processing		1,987		1,000		(987)	-98.7%		60	
1024005700 Education & Training		180		2,050		1,870	91.2%		231	
1024005800 Equipment Maintenance		10,691		11,300		609	5.4%	1	7,666	
1024005820 Equipment Fuel		1,779		3,640		1,861	51.1%	1	3,707	
1024005900 Garbage Collection & Recycling		12,237		7,000		(5,237)	-74.8%		5,974	
1024006000 Grounds Maintenance Materials		-		1,560		1,560	100.0%	1	-	
1024006100 Commercial Insurance		9,375		12,300		2,925	23.8%		8,650	
1024006200 Vehicle Insurance		13,334		18,550		5,216	28.1%		13,608	
1024006300 Janitorial Contracts		66		10,550		(66)	0.0%		13,000	
1024006500 Licences & Permits		00		450		450	100.0%	1	-	
1024006600 Membership Dues & Subscriptions		-3:		750		750	100.0%	1	15	
		1,070		0.75			The latest and the la		1 400	
1024006800 Office Supplies & Expenses				1,530		460	30.1%	1	1,490	Don't Control
1024007200 Roads & Parking Maintenance		16,880		23,000		6,120	26.6%		17,323	Dust Control
1024007400 Security Systems & Supplies		1,407		750		(657)	-87.6%	1	642	
1024007500 Sewer		-		550		550	100.0%	1	537	
1024007600 Shop Supplies		6,101		10,400		4,299	41.3%		7,597	
1024007625 Small Tools		3,136		3,500		364	10.4%	-	2,611	
1024007650 Safety Supplies		2,204		3,500		1,296	37.0%	1	1,429	
1024007800 Telephone		4,871		3,900		(971)	-24.9%	1	4,889	
1024008000 Propane & Natural Gas		4,566		6,100		1,534	25.1%	1	4,592	
1024008005 Hydro Consumption		2,989		4,160		1,171	28.1%	1	3,071	
1024008020 Water		*:		580		580	100.0%		-	
1024008100 Vehicle Maintenance		17,213		24,710		7,497	30.3%		21,742	
1024008130 Vehicle Fuel		9,180		18,450		9,270	50.2%		16,138	
1024008600 Management Salaries		63,193		86,380		23,187	26.8%		63,472	
1024008700 Staff Wages - Supervisor		50,619		65,320		14,701	22.5%	1	55,472	
1024008701 Staff Wages - Custodian		36,892		97,510		60,618	62.2%		40,225	
1024008710 Staff Wages - Public Works		363,456		461,110		97,654	21.2%		355,914	
1024008800 Employee Benefits		118,424		188,850		70,426	37.3%		122,979	
1024008825 Uniforms & Clothing Allowance		1,440		1,600		160	10.0%		1,440	One time annual allowance
TOTAL OPERATING EXPENSES	\$	755,196	\$	1,074,050	\$	318,854	0.000	\$	765,964	
NET OPERATING INCOME	\$	(753,290)	\$	(1,067,950)	\$	(314,660)	29.5%	\$ (	(761,886)	
							4.3 5 5			
1024009000 Capital Purchases		15,220		85,870		70,650	82.3%		86,961	
1024009800 Transfer to Reserves		20.00		115,000		115,000	100.0%		115,000	
1024009805 Transfer from Reserve Capital Purchases		(15,220)		(85,870)		(70,650)	82.3%		(86,961)	
1024009998 Overhead Expenses		(243,465)		(324,620)		(81,155)	25.0%	1	(235,989)	
1024009999 Allocated Services		(648,322)		(864,430)		(216,108)	25.0%		(627,126)	
	\$	(136,591)	\$	-	\$	136,591		\$	17,849	
NET CONTRIBUTION TO (FROM)	\$	136,591	\$	2	\$	(136,591)		\$	(17,005)	

# 2020 Financial Report

For the NINE Months Ending September 30, 2020, with comparative figures for 2019

# **COMMERCIAL LEASES**

	A	2020 ctual YTD	Anr	2020 nual Budget	•	/ariance \$	Variance %	A	2019 ctual YTD	Variance Comments
REVENUE										
1015004200 Commercial Leases	\$	515,788	\$	558,925	\$	(43,137)	-7.7%	\$	502,835	
1015004201 CL- Public Works		6,872		8,300		(1,428)	-17.2%		6,804	
1015004202 CL - Bylaw Enforcement		28,015		33,800		(5,785)	-17.1%		24,285	
1015004900 Miscellaneous Revenue		-		-			0.0%		6,302	Insurance Proceeds in 2019
	\$	550,675	\$	601,025	\$	(50,350)		\$	540,226	
EXPENDITURES										
1025005300 Building Maintenance Materials	\$	6,164	\$	6,500	\$	336	5.2%	1	49,513	Insurance Claim in 2019
1025005375 Contract Services				1		52	0.0%		2,675	
1025005900 Garbage Collection & Recycling		9,177		13,680		4,503	32.9%	1	9,356	
1025006000 Grounds Maintenance Materials		2,283		2,800		517	18.5%		611	
1025006100 Commercial Insurance		22,625		29,800		7,175	24.1%		20,625	
1025007500 Sewer		-		550		550	100.0%		537	
1025008000 Propane & Natural Gas		529		500		(29)	-5.8%		631	
1025008005 Hydro Consumption		4,822		5,120		298	5.8%		3,692	
1025008020 Water		-		580		580	100.0%		-	
1025008201 Signage		607		1,200		593	49.4%	(Hee-	321	
TOTAL OPERATING EXPENSES	\$	46,207	\$	60,730	\$	14,523		\$	87,961	
NET OPERATING INCOME	\$	(46,207)	\$	(60,730)	\$	(14,523)	23.9%	\$	(87,961)	
1025009000 Capital Purchases				63,570		63,570	100.0%		70,621	
1025009800 Transfer to Reserves		128,825		158,780		29,955	18.9%	1	158,255	
1025009805 Transfer from Reserve Capital Purchases		-		(63,570)		(63,570)	100.0%		(15,583)	
1025009810 Transfer from Accumulated Surplus		-					0.0%		(55,038)	
1025009998 Overhead Expenses		162,090		216,120		54,030	25.0%		152,319	
1025009999 Allocated Services		57,938		77,250		19,312	25.0%		56,364	
	\$	395,060	\$	512,880	\$	117,820		\$	454,899	
NET CONTRIBUTION TO (FROM)	\$	155,615	\$	88,145	\$	(67,470)		\$	85,327	

# 2020 Financial Report

For the NINE Months Ending September 30, 2020, with comparative figures for 2019

# **RESIDENTIAL LEASES**

	 2020 actual YTD	Anr	2020 nual Budget	'	/ariance \$	Variance %	2019 Actual YTD	Variance Comments
<u>'ENUE</u>								
1016004100 Residential Leases	\$ 648,365	\$	648,569	\$	(204)	0.0%	\$ 614,660	
1016004101 RL - Bylaw Enforcement	97,330		97,300		30	0.0%	85,072	
1016004110 Delinquent Fees	2,440		5,400		(2,960)	-54.8%	2,561	
1016004700 Lease Services	27,400		25,000		2,400	9.6%	19,750	
1016004900 Miscellaneous Revenue	25,963		119,000		(93,037)	-78.2%	68	Licencing
	\$ 801,498	\$	895,269	\$	(93,771)		\$ 722,111	
ENDITURES								
1026005375 Contract Services	\$ 1,500	\$		\$	(1,500)	0.0%	\$ -	Land Survey
1026005900 Garbage Collection & Recycling	54,266		100,535		46,269	46.0%	57,543	Casas and Casas
1026006100 Commercial Insurance	4,675		6,000		1,325	22.1%	4,400	
1026008005 Hydro Consumption	18,174		35,900		17,726	49.4%	18,111	
TOTAL OPERATING EXPENSES	\$ 78,615	\$	142,435	\$	63,820		\$ 80,054	
NET OPERATING INCOME	\$ 722,883	\$	752,834	\$	29,951	4.0%	\$ 642,057	
1026009000 Capital Purchases	9,802		-				4.0	
1026009800 Transfer to Reserves			62,230		62,230	100.0%	7,230	Milfoil
1026009810 Transfer from Accumulated Surplus	(9,802)		-		9,802	0.0%	10.02	
1026009998 Overhead Expenses	250,872		334,495		83,623	25.0%	231,429	
1026009999 Allocated Services	218,745		291,660		72,915	25.0%	212,469	
	\$ 548,232	\$	830,820	\$	292,390		\$ 531,182	
NET CONTRIBUTION TO (FROM)	\$ 253,266	Ś	64,449	\$	(188,817)	0	\$ 190,929	

#### 2020 Financial Report

For the NINE Months Ending September 30, 2020, with comparative figures for 2019

# **GENERAL ADMINISTRATION**

	A	2020 ctual YTD	An	2020 nual Budget	١	/ariance \$	Variance %	Ac	2019 ctual YTD	Variance Comments
/ENUE										
1017004800 Interest Earned	\$	51,655	\$	40,000	\$	11,655	29.1%	\$	58,455	
1017004900 Miscellaneous Revenue/Encroachment		3,013		2,000		1,013	50.7%		2,522	
1017004904 Donations		7,226		200		7,226	0.0%		0	Milfoil Matting
1017004915 Dog Licenses		510		500		10	2.0%		570	1,
Contract of the American	\$	62,404	\$	42,500	\$	19,904		\$	61,547	
ENDITURES										
1027005000 Advertising	\$	697	\$	1,500	\$	803	53.5%	\$	4,551	
1027005100 Accounting & Auditing Fees		2,118		17,870	100	15,752	88.1%		1,155	
1027005175 Board Level Expenses		3,694		17,000		13,306	78.3%		10,616	
1027005300 Building Maintenance Materials		2,221		3,000		779	26.0%		2,396	
1027005375 Contract Services		32,491		75,900		43,409	57.2%		43,807	
1027005400 Conferences/Meetings		1,774		11,000		9,226	83.9%	1	26,633	
1027005500 Data Processing		32,469		16,000		(16,469)	-102.9%	1	33,187	
1027005700 Education & Training		-		5,000		5,000	100.0%	1	3,069	
1027005800 Equipment Maintenance				1,000		1,000	100.0%	1	200	
1027006100 Commercial Insurance		10,850		14,500		3,650	25.2%		9,627	
1027006200 Vehicle Insurance		1,566		2,040		474	23.2%		1,594	
1027006400 Legal Fees		178,263		132,675		(45,588)	-34.4%	1	76,045	
1027006450 Professional Fees		9,758		27,000		17,242	63.9%		41,526	
1027006600 Membership Dues & Subscriptions		1,954		3,700		1,746	47.2%		2,065	
1027006800 Office Supplies & Expenses		9,535		17,000		7,465	43.9%		10,748	
1027006812 Bank Charges/Point of Sale Fees		6,050		13,000		6,950	53.5%		11,353	
1027006815 Postage & Courier		4,199		4,000		(199)	and the second second second			
1027006820 Equipment Leases		8,902					-5.0%		3,584	
1027006822 Office Furniture		254		15,000		6,098	40.7%		10,472	
1027006822 Office Furniture 1027006900 Recruitment Expenses		759		4,000		3,746	93.7%		425	
1027007000 Printing Expense		259		1 000		(759)	0.0%		425 237	
1027007100 Public Relations		1,964		1,000		741 2,036	74.1% 50.9%			
1027007400 Security Systems & Supplies		443		4,000 1,000		557	55.7%		4,018 520	
1027007400 Security Systems & Supplies 1027007500 Sewer & Septic System Maintenance		443		550		550	the first own in the	1		
1027007700 Special Events - CWFPP		-		5,000		5,000	100.0%		537	
1027007700 Special Events - CWFFF		0.212					100.0%		125	
1027007800 Telephone 1027007900 Travel Expense		9,212		8,500		(712)	-8.4%	1	8,793	
		407		2,000		1,593	79.7%	1	876	
1027008000 Propane & Natural Gas		1,063		1,800		737	40.9%	1	938	
1027008005 Hydro Consumption		2,483		3,500		1,017	29.1%	1	3,177	
1027008020 Water		474		580		580	100.0%		440	
1027008100 Vehicle Maintenance/Fuel		471		800		329	41.1%	1	442	
1027008500 Commissioners Indemnity		58,112		84,000		25,888	30.8%		42,326	
1027008600 Management Salaries		153,255		119,710		(33,545)	-28.0%	1	85,190	
1027008601 Finance Salaries		100,515		138,750		38,235	27.6%	1	99,406	
1027008710 Staff Wages - DPO		48,052		62,880		14,828	23.6%	1	45,249	
1027008715 Staff Wages - Admin / CSR		76,520		112,820		36,300	32.2%	1	79,408	
1027008800 Employee Benefits TOTAL OPERATING EXPENSES	\$	90,151 850,461	\$	1,034,475	\$	16,249	15.3%	\$	83,388 747,683	
						7.1	20.524			
NET OPERATING INCOME	\$	(788,057)	\$	(991,975)	\$	(203,918)	20.6%	\$	(686,136)	
1027009000 Capital Purchases		13,205		33,570		20,365	60.7%		3,609	
1027009800 Transfer to Reserves		2,600		50,000		47,400	94.8%		65,000	
1027009805 Transfer from Reserve Capital		(13,205)		(33,570)		(20,365)	60.7%		(3,609)	
1027009810 Transfer from Accumulated Surplus				(48,675)		(48,675)	100.0%		(52,675)	
1027009998 Overhead Expenses		(655,232)		(873,640)		(218,408)	25.0%		(619,458)	
1027009999 Allocated Services		(89,745)		(119,660)		(29,915)	25.0%	1 1	(88,026)	
	\$	108,084	\$	42,500	\$	(65,584)	349464	\$	52,524	
NET CONTRIBUTION TO (FROM)	\$	(45,680)	\$	-	\$	45,680		\$	9,023	

# 2020 Financial Report

For the NINE Months Ending September 30, 2020, with comparative figures for 2019

# **COMMUNITY HALL**

		2020 ctual YTD	2020 Annual Budget			ariance \$	Variance %	2019 Actual YTD		Variance Comments
REVENUE										Due to the pandemic, the majority of
1018004920 Community Hall Rentals	\$	1,050	\$	11,950	\$	(10,900)	-91.2%	\$	7,653	the Hall rentals were cancelled in Q2 and Q3 of 2020.
EXPENDITURES										
1028005300 Building Maintenance Materials	\$	1,128	\$	3,500	\$	2,372	67.8%	\$	520	
1028006000 Grounds Maintenance Materials		-		1,000		1,000	100.0%		-	197
1028006100 Commercial Insurance		5,950		7,750		1,800	23.2%		5,600	
1028007500 Sewer		-		550		550	100.0%			
1028007800 Telephone		173		200		27	13.5%	1	172	
1028008000 Propane & Natural Gas		993		1,800		807	44.8%	1	1,028	
1028008005 Hydro Consumption		874		1,550		676	43.6%	ш	1,052	
1028008020 Water		-		580		580	100.0%			
TOTAL OPERATING EXPENSES	\$	9,118	\$	16,930	\$	7,812	-	\$	8,372	
NET OPERATING INCOME	\$	(8,068)	\$	(4,980)	\$	3,088	-62.0%	\$	(719)	
1028009000 Capital Purchases		1,929		4,570		2,641	57.8%	1	4	
1028009800 Transfer to Reserves		2,000		10,000		8,000	80.0%		10,000	
1028009805 Transfer from Reserve Capital Purchases		(1,929)		(4,570)		(2,641)	57.8%	1		
1028009998 Overhead Expenses		22,737		30,315		7,578	25.0%		21,339	
1028009999 Allocated Services	_	15,795		21,060		5,265	25.0%	4	15,195	
	\$	49,650	\$	78,305	\$	28,655		\$	54,906	
NET CONTRIBUTION TO (FROM)	\$	(48,600)	\$	(66,355)	\$	(17,755)		\$	(47,253)	

# 2020 Financial Report

For the NINE Months Ending September 30, 2020, with comparative figures for 2019

# **FORESHORE LEASE**

	A	2020 ctual YTD	Anı	2020 nual Budget	1	/ariance \$	Variance %	A	2019 ctual YTD	Variance Comments
REVENUE										
1018504900 Miscellaneous Revenue	\$	270	\$	4	\$	270	0.0%	\$	510	
1018504936 Boat Mooring - Public Areas/VS		36,462		45,200		(8,738)	-19.3%		40,911	
	\$	36,732	\$	45,200	\$	(8,468)		\$	41,421	
EXPENDITURES										
1028505800 Equipment Maintenance	\$	1,096	\$	1,500	\$	404	26.9%	\$	0.0	
1028505820 Equipment Fuel		34		800		766	95.8%		82	
1028505850 Floats & Buoys		730		10,000		9,270	92.7%	1	2,511	
1028506000 Grounds Maintenance Materials		14,004		10,000		(4,004)	-40.0%		35,745	
1028506100 Commercial Insurance		11,200		14,200		3,000	21.1%	1	10,650	
1028506200 Vehicle Insurance		94		100		6	6.0%		82	
1028506500 Licences & Permits		-		1,100		1,100	100.0%		1,050	
1028507000 Printing Expense		-		150		150	100.0%		-	
1028508100 Vehicle Maintenance		-		200		200	100.0%		4	
1028508200 Foreshore Maintenance (Wharfs)		1,702		15,000		13,298	88.7%		6,388	
1028508201 Signage		58		1,000		942	94.2%		840	
TOTAL OPERATING EXPENSES	\$	28,918	\$	54,050	\$	25,132		\$	57,348	
NET OPERATING INCOME	\$	7,814	\$	(8,850)	\$	(16,664)	188.3%	\$	(15,927)	
		eu tha				ALC: COLD				Boat Launch Repairs required
1028509000 Capital Purchases		27,951		4,190		(23,761)	-567.1%		19,466	for Safety
1028509800 Transfer to Reserves		5,000		5,000		-	0.0%		5,000	
1028509805 Transfer from Reserve Capital Purchases		(25,355)		(4,190)		21,165	-505.1%		(19,466)	
1028509998 Overhead Expenses		165,172		220,230		55,058	25.0%		155,310	
1028509999 Allocated Services	\$	64,395 266,081	ė	85,860	4	21,465	25.0%	4	62,334	
	Þ	200,081	\$	365,140	Þ	99,059		\$	279,992	
	\$	(229,349)	\$	(319,940)	\$	(90,591)		\$	(238,571)	

#### 2020 Financial Report

For the NINE Months Ending September 30, 2020, with comparative figures for 2019

#### **PUBLIC AREAS**

	A	2020 ctual YTD	Aı	2020 nnual Budget		Variance \$	Variance %	A	2019 ctual YTD	Variance Comments
REVENUE										
1019004700 Tree Removal Fees 1019004900 Miscellaneous Revenue 1019004904 Donations	\$	4,649	\$	1,500 15,000	\$	(1,500) (10,351)	-100.0% -69.0%	\$	11,250 15,167 5,838	Due to the Pandemic -Parking
										lots were closed for most of
1019004910 Pay Parking	\$	535,439 540,088	\$	694,000 710,500	\$	(158,561) (170,412)	-22.8%	\$	605,444 637,699	March, April, and May.
EXPENDITURES										
1029005300 Building Maintenance Materials	\$	244	\$	6,100	4	5,856	96.0%	\$	3,279	
1029005355 Main Beach Events Grant	Y	244	4	12,000	Y	12,000	100.0%	1	12,000	Annual Grant to CEAC
1029005360 Commemorative Benches		669		1,900		1,231	64.8%		-	Aillidal Grant to CLAC
1029005375 Contract Services		51,805		70,600		18,795	26.6%		57,714	Lions Parking/Sign Inventory
1029005800 Equipment Maintenance		1,000		1,000		-	0.0%		807	cions i arking/sign inventory
1029005900 Garbage Collection & Recycling		3,408		7,100		3,692	52.0%		7,968	
1029006000 Grounds Maintenance Materials		24,976		30,000		5,024	16.7%		21,308	
1029006010 General Maintenance		10,608		20,000		9,392	47.0%		13,032	
1029006100 Commercial Insurance		14,475		19,400		4,925	25.4%		12,275	
1029006300 Janitorial Contracts/Supplies		9,420		14,000		4,580	32.7%		11,340	
1029006810 Bank Charges		173		450		277	61.6%		272	
1029006812 Point of Sale Fees		12,537		7,000		(5,537)	-79.1%		14,964	
1029006820 Equipment Leases		21,384		10,200		(11,184)	-109.6%		24,038	Lions Parking Meter Lease
1029007000 Printing Expense		-		500		500	100.0%		- 1,000	zielia i ariii. Britatar zease
1029007200 Roads & Parking Maintenance		5,570		12,000		6,430	53.6%		9,099	
1029007300 Vandalism Repairs		723		2,500		1,777	71.1%		1,139	
1029008005 Hydro Consumption		3,984		8,100		4,116	50.8%		4,441	
1029008201 Signage		5,589		6,500		911	14.0%		6,634	
TOTAL OPERATING EXPENSES	\$	166,565	\$	229,350	\$	62,785	10000	\$		
NET OPERATING INCOME	\$	373,523	\$	481,150	\$	107,627	22.4%	\$	437,389	
1029009000 Capital Purchases		85,824		374,805		288,981	77.1%		122,246	
1029009800 Transfer to Reserves		43,000		83,000		40,000	48.2%		70,000	
1029009805 Transfer from Reserve Capital Purchases		(45,550)		(284,805)		(239,255)	84.0%		(75,996)	
1029009810 Transfer from Accumulated Surplus				(30,000)		(30,000)	100.0%			
1029009998 Overhead Expenses		340,185		453,580		113,395	25.0%		311,220	
1029009999 Allocated Services		194,790		259,720		64,930	25.0%		188,469	
	\$	784,814	\$	1,085,650	\$	300,836	55.5.5	\$	816,249	
NET CONTRIBUTION TO (FROM)	\$	(244,726)	\$	(375,150)	\$	(130,424)	2	\$	(178,550)	

#### 2020 Financial Report

For the NINE Months Ending September 30, 2020, with comparative figures for 2019

### **Community Events Committee**

	2020 ual YTD	Ann	2020 ual Budget	 /ariance \$	Variance %	Ac	2019 tual YTD	Variance Comments
REVENUE								
1018504900 Miscellaneous Revenue	\$ 220	\$	10,000	\$ (9,780)	-97.8%	\$	10,004	Due to Covid 19 special
1018504902 Public Areas - Contribution			12,000	(12,000)	-100.0%		12,000	events at Cultus Lake Park
1018504903 General Admin - Contribution	-		-	2	0.0%	1	15,000	have been suspended.
1018504996 Grants from other Agency's	-		14,000	(14,000)	-100.0%		12,950	
	\$ 220	\$	36,000	\$ (35,780)		\$	49,954	
EXPENDITURES					0.4			
1028505375 Contract Services	\$ -	\$	-	\$ -	0.0%	\$	27,122	
1028506800 Office Supplies & Misc. Expenses			850	850	100.0%		224	
1028507700 Special Events CEAC	1,141		34,200	33,059	96.7%	1	27,438	
1028509800 Transfer to Reserves	-		950	950	100.0%		-	
	\$ 1,141	\$	36,000	\$ 34,859		\$	54,784	
	\$ (921)	\$		\$ 921		\$	(4,830)	

# CULTUS LAKE PARK 2020 Financial Report As at September 30, 2020, with comparative figures at September 30, 2019

## **Balance Sheet**

		2020		2019
<u>ASSETS</u>				
Cash	\$	2,334,834	\$	954,225
Investments		6,029,784		7,081,593
Accounts Receivable		177,259		118,326
Prepaid Accounts and Inventory		161,620		150,793
Capital Assets (net)	4	3,813,408	_	2,390,507
TOTAL ASSETS	\$	12,516,905	\$	10,695,444
LIABILITIES				
Accounts Payable	\$	387,352	\$	441,797
Payroll Liabilities		66,160		35,680
Capital Lease Liability		35,226		46,741
Deferred Revenue		720,015		387,152
Performance Bonds & Refundable Deposits		77,781		79,385
Landfill Closure Liability		935,868		908,610
Equity in Capital Assets		3,778,182		2,343,766
Operating Fund Surplus		840,645		740,349
Restricted Reserve Funds	-	4,286,041		4,713,340
TOTAL LIABILITIES	\$	11,127,270	\$	9,696,820
CURRENT YEAR SURPLUS	\$	1,389,635	\$	998,624

**2020 Financial Report**For the NINE Months Ending September 30, 2020, with comparative figures for 2019

#### **CONSOLIDATED INCOME STATEMENT**

		2020 Actual YTD	Anr	2020 Jual Budget		Variance \$	Variance %	1	2019 Actual YTD	Variance Comments
REVENUE										
Sunnyside Campground	\$	2,699,467	Ś	2,996,710	\$	(297,243)	-9.9%	\$	2,957,936	
Park Patrol (Bylaw Enforcement)		22,475		3,500		18,975	542.1%	*	200	
Visitor Services (Cabins)		155,388		268,260		(112,872)	-42.1%		153,384	
Volunteer Fire Department		264,008		273,430			and the Proof.		247,998	
		204,008		2/3,430		(9,422)	-3.4%		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
Public Works							0.0%		844	
Commercial Leases		550,676		601,025		(50,349)	-8.4%		540,226	
Residential Leases		801,498		895,269		(93,771)	-10.5%		722,111	
General Administration		62,405		42,500		19,905	46.8%		61,547	
Community Hall		1,050		11,950		(10,900)	-91.2%	1	7,653	
Foreshore lease		36,732		45,200		(8,468)	-18.7%		41,421	
Public Areas		540,088		710,500		(170,412)	-24.0%		637,699	
Community Events Committee		220		36,000		(35,780)	-99.4%		49,954	
	\$	5,134,007	\$	5,884,344	\$	(750,337)	-12.8%	\$	5,420,973	
KPENDITURES										
Advertising and Promotion	\$	8,944	\$	90,970	\$	82,026	90.2%	\$	67,461	
Bank, Credit Card and Interest Charges	(4)	86,757		80,700		(6,057)	-7.5%	1	95,983	
Commissioners Indemnities		58,112		84,000		25,888	30.8%		42,326	
Grounds Maintenance		69,798		91,415		21,617	23.6%		103,802	
		70,438		43,900			-60.5%			
Information Systems		1000				(26,538)	21070		56,098	
Inspections, Permits and Fees		3,209		10,830		7,621	70.4%		4,762	
Insurance		141,970		192,265		50,295	26.2%	1	128,763	
Janitorial		29,406		45,500		16,094	35.4%		33,843	
Office, Telephone and Sundry		199,287		244,460		45,173	18.5%		222,143	Local Association Contact
Professional France		601,010		750 245		450.225	20.004		F04 C44	Legal, Accounting, Contact Services
Professional Fees		200 1000013		759,345		158,335	20.9%		584,644	Services
Repairs and Maintenance		161,092		268,675		107,583	40.0%		226,575	
Roads and Parking		27,293		47,300		20,007	42.3%		29,176	
Security		4,955		4,750		(205)	-4.3%		5,105	
Sewer. Septic and Water Systems		5,331		306,900		301,569	98.3%		118,703	Sewer and Water Fees - FVRD
Travel and Conferences		2,181		19,980		17,799	89.1%	1	27,725	
Utilities		121,875		206,560		84,685	41.0%		132,286	
Waste Disposal		118,388		181,815		63,427	34.9%		121,218	
Waterfront Maintenance		1,702		15,000		13,298	88.7%	1	6,387	
Wages and Benefits		1,583,577		2,198,597		615,020	28.0%		1,599,489	
OTAL OPERATING & WAGES AND BENEFITS	\$	3,295,325	\$		\$	1,597,637	12.30%	\$	3,606,489	
ET OPERATING INCOME	\$	1,838,682	\$	991,382	\$	(847,300)		\$	1,814,484	
Capital Burchases		257 744		1 207 470		1 120 750	01 40/	1	1 201 677	
Capital Purchases		257,711		1,387,470		1,129,759	81.4%	1	1,301,677	
Transfer from Reserve for Capital Purchases		(203,927)		(1,292,200)		(1,088,273)	84.2%		(1,096,839)	
Transfer from Accumulated Surplus		(9,802)		(90,790)		(80,988)	89.2%		(158,713)	
Transfer to Reserves		405,065		967,280		562,215	58.1%		769,735	
	\$	3,744,372	\$	5,864,722	\$	2,120,350		\$	4,422,349	
NET CONTRIBUTION TO PARK	\$	1,389,635	è	19,622	ċ	(1,370,013)		\$	998,624	
AFT CONTUNION TO LAKE	P	1,303,033	Y	13,022	P	(1,3/0,013)		19	330,024	

**2020** Financial Report
For the NINE Months Ending September 30, 2020, with comparative figures for 2019

### SUNNYSIDE CAMPGROUND

		2020 actual YTD	An	2020 nual Budget		Variance \$	Variance %	1	2019 Actual YTD	Variance Comments
DENGANUE										
REVENUE 1011004000 SS Seasonal Waterfront Lots 1011004001 SS Seasonal View Lots 1011004002 SS Seasonal Regular Lots 1011004003 SS Overnight Full Hook Up	\$	370,235 129,685 691,328 502,122	\$	519,800 185,180 981,800 478,500	\$	(149,565) (55,495) (290,472) 23,622	-28.8% -30.0% -29.6% 4.9%	\$	477,367 170,213 898,618 491,458	
1011004004 SS Overnight No Hook Up 1011004005 SS Overnight View Lots		243,788 84,842		187,050 77,400		56,738 7,442	30.3% 9.6%		206,751 79,536	Sunnyside Campground typically opens in late March, however due
1011004006 SS Overnight Waterfront Lots 1011004011 SS Group Area A & B 1011004015 SS Pay Parking/Miscellaneous Revenue		96,067 18,288 354,405		100,080 29,000 285,000		(4,013) (10,712) 69,405	-4.0% -36.9% 24.4%		106,951 31,837 317,870	to the 2020 pandemic the campground was until early in June.
1011004016 SS Milfoil Revenue 1011004017 SS WIFI 1011004050 Sunnyside Store Sales		5,600 7,745 181,080		5,600 2,500 138,000		5,245 43,080	0.0% 209.8% 31.2%		5,600 3,867 156,474	
1011004910 SS Laundromat 1011004950 Promotional Items Sales	\$	5,329 8,953 2,699,467	Ś	4,800 2,000 2,996,710	\$	529 6,953 (297,243)	11.0% 347.7%	\$	5,320 6,074 2,957,936	
	*	2,000,107	*	2,550,720	*	(237)213)		1	2,337,330	
EXPENDITURES 1021005000 Advertising	\$	2,850	¢	13,450	4	10,600	78.8%	\$	11,703	
1021005300 Rulding Maintenance/Materials	4	18,701	Ψ.	21,000	7	2,299	10.9%	١	14,747	
1021005375 Contract Services		136,171		193,000		56,829	29.4%	1	156,519	Security Services
1021005400 Conferences/Meetings		-		3,330		3,330	100.0%	Ш	(2)	4.5
1021005500 Data Processing		33,461		22,400		(11,061)	-49.4%	Ш	15,493	IT Services and Rez Expert Software Charges
1021005500 Data Frocessing 1021005700 Education & Training		447		4,500		4,053	90.1%	1	132	Software Charges
1021005700 Education & Training		7,830		7,500		(330)	-4.4%	1	9,294	
1021005820 Equipment Fuel		300		475		175	36.8%		338	
1021005900 Garbage Collection & Recycling		39,868		53,500		13,632	25.5%	1	40,378	
1021006000 Ground Maintenance Materials		28,083		38,000		9,917	26.1%	9	46,138	
1021006100 Commercial Insurance		19,850		26,700		6,850	25.7%		18,046	
1021006200 Vehicle Insurance		1,144		1,550		406	26.2%	1	748	
1021006300 Janitorial Contracts/Supplies		15,999		19,500		3,501	18.0%	1	18,260	
1021006500 Licences & Permits		505		1,550		1,045	67.4%	4	142	
1021006600 Membership Dues & Subscriptions		-		180		180	100.0%		240	
1021006800 Office Supplies & Expenses		2,608		4,400		1,792	40.7%	1	4,263	
1021006810 Bank Charges/ Cash Short (Over)		286		950		664	69.9%		888	
1021006812 Point of Sales Fees		63,143		54,000		(9,143)	-16.9%	8	62,310	
1021006817 Retail Cost of Goods Sold		94,110		69,000		(25,110)	-36,4%		90,555	
1021006822 Office Furniture		2 222		500		500	100.0%		160	
1021007000 Printing Expense		2,773		5,000		2,227	44.5%		2,225	
1021007100 Public Relations		1,003		3,840		2,837	73.9%		1,030	
1021007200 Roads & Parking Maintenance		1,720		12,000		10,280	85.7%		2,754	
1021007300 Vandalism Repairs		1,646		2,000 2,000		2,000 354	100.0% 17.7%		623	
1021007400 Security Systems & Supplies 1021007500 Septic System Maintenance		3,961		5,000		1,039	20.8%	1	2,521 4,843	
1021007500 Septic System Maintenance		3,301		109,400		109,400	100.0%		107,161	
1021007500 Sewer 1021007625 Shop Supplies		249		2,500		2,251	90.0%		2,577	
10210077023 Shop Supplies 1021007700 Special Events		243		12,080		12,080	100.0%		4,914	
1021007700 Special Events 1021007800 Telephone		13,194		12,600		(594)	-4.7%	4	12,272	
1021007900 Travel Expense		13,134		1,200		1,200	100.0%	ž .	149	
1021008000 Propane & Natural Gas		4,623		12,500		7,877	63.0%	1	6,594	
1021008005 Hydro Consumption		63,115		100,000		36,885	36.9%		71,775	
1021008020 Water		-		170,300		170,300	100.0%		1-47.0	
1021008100 Vehicle Maintenance		-		1,300		1,300	100.0%	1	656	
1021008130 Vehicle Fuel		134		750		616	82.1%		129	
1021008201 Signage		54		1,000		946	94.6%		423	
1021008300 Water System Maintenance		1,370		3,000		1,630	54.3%	1	2,357	
1021008600 Management Salaries		60,015		70,737		10,722	15.2%		48,256	
1021008700 Staff Wages - Gatehouse		115,414		184,130		68,716	37.3%		153,651	
1021008701 Staff Wages - Maintenance		113,087		186,575		73,488	39.4%		137,328	
1021008710 Staff Wages - Store		25,674		30,175		4,501	14.9%	2	30,479	
1021008800 Employee Benefits		48,611		72,150		23,539	32.6%		52,438	
1021008825 Uniforms & Clothing Allowance		255		1,700		1,445	85.0%		1,755	

	 2020 Actual YTD	Ar	2020 nnual Budget	Variance \$	Variance %	2019 Actual YTD	Variance Comments
TOTAL OPERATING EXPENSES	\$ 922,254	\$	1,537,422	\$ 615,168		\$ 1,137,264	
NET OPERATING INCOME	\$ 1,777,213	\$	1,459,288	\$ (317,925)	-21.8%	\$ 1,820,672	
.021009000 Capital Purchases	49,498		686,015	636,517	92.8%	197,003	
021009800 Transfer to Reserves	137,000		384,730	247,730	64.4%	264,200	
021009805 Transfer from Reserve Capital Purchases	(49,498)		(686,015)	(636,517)	92.8%	(197,003)	
021009810 Transfer from Accumulated Surplus	-		(9,000)	(9,000)	100.0%	(12,500)	
021009998 Overhead Expenses	246,027		328,035	82,008	25.0%	207,147	
021009999 Allocated Services	 116,535		155,380	38,845	25.0%	111,153	
	\$ 1,421,816	\$	2,396,567	\$ 974,751		\$ 1,707,264	
NET CONTRIBUTION TO (FROM)	\$ 1,277,651	\$	600,143	\$ (677,508)		\$ 1,250,672	

#### 2020 Financial Report

For the NINE Months Ending September 30, 2020, with comparative figures for 2019

#### PARK PATROL-BYLAW ENFORCEMENT

	А	2020 ctual YTD	An	2020 nual Budget	1	/ariance \$	Variance %	A	2019 ctual YTD	Variance Comments
DEVENUE										
REVENUE 1011254675 Bylaw Enforcement Fines	\$	22,475	\$	3,500	\$	18,975	542.1%	\$	200	
XPENDITURES								1		
1021255300 Building Maintenance Materials	\$	1,044	\$	1,000	\$	(44)	-4.4%	\$	356	
1021255375 Contract Services		188,903		237,300		48,397	20.4%		177,721	Security and Policing Contracts
1021255500 Data Processing		1,954		1,000		(954)	-95.4%		4,289	
1021255700 Education & Training		60		500		440	88.0%			
1021255800 Equipment Maintenance		-		1,000		1,000	100.0%	1	668	
1021256100 Commercial Insurance		5,375		6,950		1,575	22.7%		5,075	
1021256200 Vehicle Insurance		1,023		1,375		352	25.6%		670	
1021256300 Janitorial Contracts/Supplies		63				(63)	0.0%	1	2	
1021256500 Licences & Permits		- 8		2,400		2,400	100.0%		352	
1021256800 Office Supplies & Expenses		298		1,200		902	75.2%	1	3,330	
1021257000 Printing Expense		380		750		370	49.3%		460	
1021257100 Public Relations		64		500		436	87.2%	В	100	
1021257400 Security Systems & Supplies				500		500	100.0%	1	721	
1021257800 Telephone		1,441		2,000		559	28.0%		928	
1021258000 Propane & Natural Gas		702		850		148	17.4%		624	
1021258100 Vehicle Maintenance		-		1,000		1,000	100.0%	1	269	
1021258130 Vehicle Fuel		143		1,500		1,357	90.5%		200	
1021258700 Staff Wages - Bylaw Enforcement		33,601		65,510		31,909	48.7%		40,520	
1021258800 Employee Benefits		3,758		15,800		12,042	76.2%	1	4,729	
1021258825 Uniforms & Clothing Allowance		580		100		(480)	-480.0%		101	
TOTAL OPERATING EXPENSES	\$	239,389	\$	341,235	\$	101,846		\$	241,113	
NET OPERATING INCOME	\$	(216,914)	\$	(337,735)	\$	(120,821)	35.8%	\$	(240,913)	
1021259000 Capital Purchases		9					0.0%		66,551	
1021259800 Transfer to Reserves		-		2,000		2,000	100.0%		2,000	
1021259805 Transfer from Reserve Capital Purchases		-		-		-	0.0%		(25,000)	
1021259810 Transfer from Accumulated Surplus						-	0.0%	10	(35,000)	
1021259998 Overhead Expenses		(288,387)		(384,515)		(96,128)	25.0%		(223,317)	
1021259999 Allocated Services		33,585		44,780		11,195	25.0%		32,649	
	\$	(15,413)	\$	3,500	\$	18,913		\$	58,996	
NET CONTRIBUTION TO (FROM)	\$	37,888	\$	-	\$	(37,888)		\$	(58,796)	

**2020 Financial Report**For the NINE Months Ending September 30, 2020, with comparative figures for 2015

#### **VISITOR SERVICES & CABINS**

	_ A	2020 ctual YTD	An	2020 nual Budget	Va	ariance \$	Variance %	2019 Actual YTD	Variance Comments
REVENUE									
1011504400 Cabin Rentals	\$	150,621	\$	263,260	\$	(112,639)	-42.8%	\$ 147,336	Cabins are rented in the off season at lower monthly rates, therefore limited revenues have been realized in the 1st quarter. In addition due to the pandemic, cabin rentals were limited in Q1
1011504900 Miscellaneous Revenue		4,766		5,000		(234)	-4.7%	6,048	and Q2.
1011304300 Miscellaneous Neveriue	\$	155,387	\$	268,260	\$	(112,873)	1.770	\$ 153,384	
EXPENDITURES				2 200		2 222	400.004		
1021505000 Advertising	\$	1000	\$	2,900	\$	2,900	100.0%	\$ 1,484	
1021505300 Building Maintenance Materials		5,629		7,400		1,771	23.9%	2,657	
1021505500 Data Processing		372		1,500		1,128	75.2%	2,356	
1021505700 Education & Training		-		400		400	100.0%		
1021505800 Equip & Material Replacement		393		8,400		8,007	95.3%	6,636	
1021506000 Grounds Maintenance Materials		452		7,555		7,103	94.0%	-	
1021506100 Commercial Insurance		8,700		15,500		6,800	43.9%	6,925	
1021506300 Janitorial Contracts/Supplies		1,560		5,600		4,040	72.1%	1,399	
1021506301 Linens		2,298		5,400		3,102	57.4%	2,844	
1021506800 Office Supplies & Expenses		224		650		426	65.5%	3,453	
1021506810 Bank Charges/Point of Sales Fees		4,303		5,300		997	18.8%	7,083	
1021506817 Retail Cost of Goods Sold				800		800	100.0%		
1021507000 Printing Expense		-		250		250	100.0%	1	
1021507100 Public Relations		1,225		500		(725)	-145.0%	50	
1021507200 Roads & Parking Maintenance		2,555		300		(2,255)	-751.7%		
1021257400 Security Systems & Supplies		759		-		(759)	0.0%	318	
1021507500 Sewer & Septic System Maintenance		-		6,650		6,650	100.0%	2,195	
1021507800 Telephone/Cable		3,040		6,580		3,540	53.8%	3,005	
1021508000 Propane & Natural Gas		1,820		4,940		3,120	63.2%	1,375	
1021508005 Hydro Consumption		7,075		14,340		7,265	50.7%	7,405	
1021508020 Water				6,900		6,900	100.0%		
1021508700 Staff Wages - Visitor Services		30,683		55,560		24,877	44.8%	37,939	
1021508800 Employee Benefits		3,307		6,730		3,423	50.9%	3,908	
1021508825 Uniforms		4		200		200	100.0%	2	
TOTAL OPERATING EXPENSES	\$	74,395	\$	164,355	\$	89,960	50.67300	\$ 91,032	
NET OPERATING INCOME	\$	80,992	\$	103,905	\$	22,913	22.1%	\$ 62,352	
1021509000 Capital Purchases		49,652		101,310		51,658	51.0%	493,689	
1021509800 Capital Fulchases 1021509800 Transfer to Reserves		29,060		38,010		8,950	23.5%	19,650	
1021509805 Transfer from Reserve Capital Purchases		(49,652)		(101,310)		(51,658)	51.0%	(480,480)	
1021509810 Transfer from Accumulated Surplus		(43,032)	-	(3,115)		(3,115)	100.0%	(3,500)	
1021509999 Allocated Services		30,510		40,680		10,170	25.0%	29,544	
1021203333 Milorated Sel Aires	\$	133,965	\$	239,930	\$	105,965	25.076	\$ 149,935	
NET CONTRIBUTION TO (FROM)	\$	21,422	¢	28,330	¢	6,908		\$ 3,449	

#### **VOLUNTEER FIRE DEPARTMENT**

	A	2020 ctual YTD	An	2020 nual Budget	V	ariance \$	Variance %	Ac	2019 tual YTD	Variance Comments
EVENUE										
1013004600 Local Services Revenue VFD CL	\$	32,984	\$	39,660	\$	(6,676)	-16.8%	\$	31,720	
		,		,		(0,0.0)	20.07	1	52,120	Recoveries will be invoiced to FVRD and
1013004601 Fire Protection Agreements		57,653		60,400		(2,747)	-4.5%	11	48,027	Soowahlie during Q3
1013004605 Residential Lease Revenue VFD		173,371		173,370		1	0.0%		168,251	and the second second
	\$	264,008	\$	273,430	\$	(9,422)	313.1	\$	247,998	
PENDITURES										
1023005000 Advertising	\$	-	\$	500	\$	500	100.0%	\$	2	
1023005300 Building Maintenance Materials	117	5,686		6,250		564	9.0%	11.	2,423	
1023005500 Data Processing		174		2,000		1,826	91.3%		713	
1023005700 Education & Training		6,955		35,000		28,045	80.1%		13,767	
1023005800 Firefighting Equipment Fuel & Maintenance		20,023		28,600		8,577	30.0%		16,214	
1023005820 Equipment Fuel		12		,		(12)	0.0%		225	
1023005850 Fire Protection Equip Annual Testing		5,067		10,000		4,933	49.3%		8,672	
1023006000 Grounds Maintenance Materials		-		500		500	100.0%		0,072	
1023006100 Commercial Insurance		7,475		9,700		2,225	22.9%		7,075	
1023006200 Vehicle Insurance		4,259		5,850		1,591	27.2%		3,114	
1023006300 Janitorial Contracts/Supplies		4,233		1,000		1,000	100.0%	8	5,114	
1023006600 Membership Dues & Subscriptions		750		700		(50)	-7.1%	Ш	913	
1023006800 Office Supplies & Expenses		753		1,200		447	37.3%	Ÿ	965	
1023007100 Public Relations		-		500		500	100.0%		48	
1023007400 Security Systems & Supplies		700		500		(200)	-40.0%	Y	385	
1023007500 Sewer & Septic System Maintenance		700		550		550			537	
1023007500 Sewer & Septic System Maintenance		514		1,000		486	100.0%	X		
1023007600 Shop Supplies 1023007625 Small Tools		514					48.6%		187	
		274		1,000		1,000	100.0%	1	231	
1023007655 Medical Supplies		271		3,900		3,629	93.1%	1	1,878	
1023007800 Telephone		8,778		8,250		(528)	-6.4%	1	6,753	
1023008000 Propane & Natural Gas		1,426		1,800		374	20.8%	1	1,084	
1023008005 Hydro Consumption		2,639		3,600		961	26.7%	1	2,696	
1023008020 Water		40.267		580		580	100.0%	1	-	
1023008100 Vehicle Maintenance		10,267		10,000		(267)	-2.7%	1	9,109	
1023008130 Vehicle Fuel		1,243		2,000		757	37.9%		1,375	
1023008600 Mgmt. Salaries - Fire Chief		3,375		5,600		2,225	39.7%		3,022	
1023008700 Staff Wages - VFD		39,421		57,220		17,799	31.1%		49,322	
1023008760 WCB/EHT Expense		1,542		3,080		1,538	49.9%		1,889	
1023008825 Uniforms & Clothing Allowance		1,734		2,000		266	13.3%		2,008	
TOTAL OPERATING EXPENSES	\$	123,064	\$	202,880	\$	79,816		\$	134,605	
NET OPERATING INCOME	\$	140,944	\$	70,550	\$	(70,394)	-99.8%	\$	113,393	
1023009000 Capital Purchases		4,629		33,570		28,941	86.2%		241,530	
1023009800 Transfer to Reserves		57,580		57,580			0.0%		53,400	
1023009805 Transfer from Reserve Capital Purchases		(3,518)		(28,300)		(24,782)	87.6%		(192,741)	
1023009999 Allocated Services		5,775		7,700		1,925	25.0%		6,975	
	\$	187,530	\$	273,430	\$	85,900		\$	243,769	
NET CONTRIBUTION TO (FROM)	\$	76,478	\$	*	\$	(76,478)		\$	4,229	

**2020 Financial Report**For the NINE Months Ending September 30, 2020, with comparative figures for 2019

### **PUBLIC WORKS**

		2020 ctual YTD	An	2020 nual Budget			Variance %	2019 Actual YTD		Variance Comments
/ENUE										
1014004900 Miscellaneous Revenue	\$	-	\$	-	\$	-	0.0%	\$	844	Sale of Vehicles
PENDITURES										
1024005300 Building Maintenance Materials	\$	1,906	\$	6,100	\$	4,194	68.8%	\$	4,078	
9.22(1):000 (0):000 (0):000 (0):000				2775					2.48	WorkSafeBC Requirement - OH&S
1024005375 Contract Services		7		5,000		5,000	100.0%	11	360	program.
1024005400 Conferences/Meetings				2,450		2,450	100.0%		67	
1024005500 Data Processing		1,987		1,000		(987)	-98.7%		60	
1024005700 Education & Training		180		2,050		1,870	91.2%		231	
1024005800 Equipment Maintenance		10,691		11,300		609	5.4%	1	7,666	
1024005820 Equipment Fuel		1,779		3,640		1,861	51.1%		3,707	
1024005900 Garbage Collection & Recycling		12,237		7,000		(5,237)	-74.8%		5,974	
1024006000 Grounds Maintenance Materials				1,560		1,560	100.0%	1		
1024006100 Commercial Insurance		9,375		12,300		2,925	23.8%	- 1	8,650	
1024006200 Vehicle Insurance		13,334		18,550		5,216	28.1%		13,608	
1024006300 Janitorial Contracts		66		2		(66)	0.0%	1	-	
1024006500 Licences & Permits		Ø.,		450		450	100.0%		94	
1024006600 Membership Dues & Subscriptions		-		750		750	100.0%		( <del>)</del>	
1024006800 Office Supplies & Expenses		1,070		1,530		460	30.1%	1	1,490	
1024007200 Roads & Parking Maintenance		16,880		23,000		6,120	26.6%	1	17,323	Dust Control
1024007400 Security Systems & Supplies		1,407		750		(657)	-87.6%		642	
1024007500 Sewer		-		550		550	100.0%	1	537	
1024007600 Shop Supplies		6,101		10,400		4,299	41.3%		7,597	
1024007625 Small Tools		3,136		3,500		364	10.4%		2,611	
1024007650 Safety Supplies		2,204		3,500		1,296	37.0%	1	1,429	
1024007800 Telephone		4,871		3,900		(971)	-24.9%		4,889	
1024008000 Propane & Natural Gas		4,566		6,100		1,534	25.1%	1	4,592	
1024008005 Hydro Consumption		2,989		4,160		1,171	28.1%	1	3,071	
1024008020 Water		.,,		580		580	100.0%	-	-	
1024008100 Vehicle Maintenance		17,213		24,710		7,497	30.3%	1	21,742	
1024008130 Vehicle Fuel		9,180		18,450		9,270	50.2%		16,138	
1024008600 Management Salaries		63,193		86,380		23,187	26.8%	1	63,472	
1024008700 Staff Wages - Supervisor		50,619		65,320		14,701	22.5%		55,472	
1024008701 Staff Wages - Custodian		36,892		97,510		60,618	62.2%		40,225	
1024008710 Staff Wages - Public Works		363,456		461,110		97,654	21.2%		355,914	
1024008800 Employee Benefits		118,424		188,850		70,426	37.3%		122,979	
1024008825 Uniforms & Clothing Allowance		1,440		1,600		160	10.0%		1,440	One time annual allowance
TOTAL OPERATING EXPENSES	\$	755,196	\$	1,074,050	\$	318,854	10.076	\$	765,964	One time annual anowance
NET OPERATING INCOME	\$	(753,290)	\$	(1,067,950)	\$	(314,660)	29.5%	\$ (	(761,886)	
and Variation of the Control of the										
1024009000 Capital Purchases		15,220		85,870		70,650	82.3%		86,961	
1024009800 Transfer to Reserves				115,000		115,000	100.0%		115,000	
1024009805 Transfer from Reserve Capital Purchases		(15,220)		(85,870)		(70,650)	82.3%		(86,961)	
1024009998 Overhead Expenses		(243,465)		(324,620)		(81,155)	25.0%	(	(235,989)	
1024009999 Allocated Services		(648,322)		(864,430)		(216,108)	25.0%		(627,126)	
	\$	(136,591)	\$	-	\$	136,591		\$	17,849	
NET CONTRIBUTION TO (FROM)	\$	136,591	\$		\$	(136,591)		\$	(17,005)	

#### 2020 Financial Report

For the NINE Months Ending September 30, 2020, with comparative figures for 2019

#### **COMMERCIAL LEASES**

	_ A	2020 ctual YTD	Ann	2020 ual Budget	1	ariance \$	Variance %	A	2019 ctual YTD	Variance Comments
VENUE										
1015004200 Commercial Leases	\$	515,788	\$	558,925	\$	(43,137)	-7.7%	\$	502,835	
1015004201 CL- Public Works		6,872		8,300		(1,428)	-17.2%	1100	6,804	
1015004202 CL - Bylaw Enforcement		28,015		33,800		(5,785)	-17.1%		24,285	
1015004900 Miscellaneous Revenue		1747					0.0%		6,302	Insurance Proceeds in 2019
	\$	550,675	\$	601,025	\$	(50,350)	77.00	\$	540,226	
PENDITURES								1		
1025005300 Building Maintenance Materials	\$	6,164	\$	6,500	\$	336	5.2%	1	49,513	Insurance Claim in 2019
1025005375 Contract Services		1 / 3		A		-	0.0%		2,675	
1025005900 Garbage Collection & Recycling		9,177		13,680		4,503	32.9%	1	9,356	
1025006000 Grounds Maintenance Materials		2,283		2,800		517	18.5%	1	611	
1025006100 Commercial Insurance		22,625		29,800		7,175	24.1%	1	20,625	
1025007500 Sewer		-		550		550	100.0%		537	
1025008000 Propane & Natural Gas		529		500		(29)	-5.8%	1	631	
1025008005 Hydro Consumption		4,822		5,120		298	5.8%	1	3,692	
1025008020 Water		-		580		580	100.0%	1	-	
1025008201 Signage		607		1,200		593	49.4%		321	
TOTAL OPERATING EXPENSES	\$	46,207	\$	60,730	\$	14,523	32.5	\$	87,961	
NET OPERATING INCOME	\$	(46,207)	\$	(60,730)	\$	(14,523)	23.9%	\$	(87,961)	
1025009000 Capital Purchases		-		63,570		63,570	100.0%		70,621	
1025009800 Transfer to Reserves		128,825		158,780		29,955	18.9%	1	158,255	
1025009805 Transfer from Reserve Capital Purchases				(63,570)		(63,570)	100.0%		(15,583)	
1025009810 Transfer from Accumulated Surplus		1.00				10.5	0.0%		(55,038)	
1025009998 Overhead Expenses		162,090		216,120		54,030	25.0%		152,319	
1025009999 Allocated Services		57,938		77,250		19,312	25.0%		56,364	
	\$	395,060	\$	512,880	\$	117,820		\$	454,899	
NET CONTRIBUTION TO (FROM)	\$	155,615	\$	88,145	\$	(67,470)		\$	85,327	

#### 2020 Financial Report

For the NINE Months Ending September 30, 2020, with comparative figures for 2019

#### **RESIDENTIAL LEASES**

	A	2020 ctual YTD	An	2020 nual Budget	1	/ariance \$	Variance %	2019 Actual YTD	Variance Comments
<u>VENUE</u>									
1016004100 Residential Leases	\$	648,365	\$	648,569	\$	(204)	0.0%	\$ 614,660	
1016004101 RL - Bylaw Enforcement		97,330		97,300		30	0.0%	85,072	
1016004110 Delinquent Fees		2,440		5,400		(2,960)	-54.8%	2,561	
1016004700 Lease Services		27,400		25,000		2,400	9.6%	19,750	
1016004900 Miscellaneous Revenue		25,963		119,000		(93,037)	-78.2%	68	Licencing
	\$	801,498	\$	895,269	\$	(93,771)		\$ 722,111	
PENDITURES									
1026005375 Contract Services	\$	1,500	\$	-	\$	(1,500)	0.0%	\$ -	Land Survey
1026005900 Garbage Collection & Recycling		54,266		100,535		46,269	46.0%	57,543	
1026006100 Commercial Insurance		4,675		6,000		1,325	22.1%	4,400	
1026008005 Hydro Consumption		18,174		35,900		17,726	49.4%	18,111	
TOTAL OPERATING EXPENSES	\$	78,615	\$	142,435	\$	63,820		\$ 80,054	
NET OPERATING INCOME	\$	722,883	\$	752,834	\$	29,951	4.0%	\$ 642,057	
1026009000 Capital Purchases		9,802							
1026009800 Transfer to Reserves		-		62,230		62,230	100.0%	7,230	Milfoil
1026009810 Transfer from Accumulated Surplus		(9,802)		-		9,802	0.0%		
1026009998 Overhead Expenses		250,872		334,495		83,623	25.0%	231,429	
1026009999 Allocated Services		218,745		291,660		72,915	25.0%	212,469	
	\$	548,232	\$	830,820	\$	292,390		\$ 531,182	
NET CONTRIBUTION TO (FROM)	\$	253,266	\$	64,449	\$	(188,817)		\$ 190,929	

#### 2020 Financial Report

For the NINE Months Ending September 30, 2020, with comparative figures for 2019

### **GENERAL ADMINISTRATION**

	_ A	2020 ctual YTD	Anı	2020 nual Budget	٧	ariance \$	Variance %	Ac	2019 tual YTD	Variance Comments
NUE							7 1			
1017004800 Interest Earned	\$	51,655	\$	40,000	\$	11,655	29.1%	\$	58,455	
1017004900 Miscellaneous Revenue/Encroachment		3,013		2,000		1,013	50.7%		2,522	
1017004904 Donations		7,226		-		7,226	0.0%	II.	0	Milfoil Matting
1017004915 Dog Licenses		510		500		10	2.0%	1	570	
	\$	62,404	\$	42,500	\$	19,904		\$	61,547	
NDITURES								1		
1027005000 Advertising	\$	697	Š	1,500	Ś	803	53.5%	\$	4,551	
1027005100 Accounting & Auditing Fees		2,118		17,870		15,752	88.1%	Y .	1,155	
1027005175 Board Level Expenses		3,694		17,000		13,306	78.3%	1	10,616	
1027005300 Building Maintenance Materials		2,221		3,000		779	26.0%		2,396	
1027005375 Contract Services		32,491		75,900		43,409	57.2%		43,807	
1027005400 Conferences/Meetings		1,774		11,000		9,226	83.9%	1	26,633	
1027005500 Data Processing		32,469		16,000		(16,469)	-102.9%		33,187	
1027005700 Education & Training		52,105		5,000		5,000	100.0%		3,069	
1027005800 Equipment Maintenance				1,000		1,000	100.0%		200	
1027006100 Commercial Insurance		10,850		14,500		3,650	25.2%	1	9,627	
1027006200 Vehicle Insurance		1,566		2,040		474	23.2%		1,594	
1027006400 Legal Fees		178,263		132,675		(45,588)	-34.4%		76,045	
1027006450 Professional Fees		9,758		27,000		17,242	63.9%	1	41,526	
1027006600 Membership Dues & Subscriptions		1,954		3,700		1,746	47.2%	1	2,065	
1027006800 Office Supplies & Expenses		9,535		17,000		7,465	43.9%		10,748	
1027006812 Bank Charges/Point of Sale Fees		6,050		13,000			and the second of the			
1027006815 Postage & Courier		4,199				6,950	53.5%	1	11,353	
		100.000		4,000		(199)	-5.0%		3,584	
1027006820 Equipment Leases 1027006822 Office Furniture		8,902		15,000		6,098	40.7%		10,472	
		254		4,000		3,746	93.7%	1	405	
1027006900 Recruitment Expenses		759		1 000		(759)	0.0%	1	425	
1027007000 Printing Expense		259		1,000		741	74.1%	1	237	
1027007100 Public Relations		1,964		4,000		2,036	50.9%		4,018	
1027007400 Security Systems & Supplies		443		1,000		557	55.7%	1	520	
1027007500 Sewer & Septic System Maintenance		,		550		550	100.0%	1	537	
1027007700 Special Events - CWFPP				5,000		5,000	100.0%	1	125	
1027007800 Telephone		9,212		8,500		(712)	-8.4%		8,793	
1027007900 Travel Expense		407		2,000		1,593	79.7%	1	876	
1027008000 Propane & Natural Gas		1,063		1,800		737	40.9%	1	938	
1027008005 Hydro Consumption		2,483		3,500		1,017	29.1%	1	3,177	
1027008020 Water				580		580	100.0%	1	-	
1027008100 Vehicle Maintenance/Fuel		471		800		329	41.1%		442	
1027008500 Commissioners Indemnity		58,112		84,000		25,888	30.8%	1	42,326	
1027008600 Management Salaries		153,255		119,710		(33,545)	-28.0%	1	85,190	
1027008601 Finance Salaries		100,515		138,750		38,235	27.6%		99,406	
1027008710 Staff Wages - DPO		48,052		62,880		14,828	23.6%	1	45,249	
1027008715 Staff Wages - Admin / CSR		76,520		112,820		36,300	32.2%		79,408	
1027008800 Employee Benefits		90,151		106,400		16,249	15.3%		83,388	
TOTAL OPERATING EXPENSES	\$	850,461	\$	1,034,475	\$	184,014		\$	747,683	
NET OPERATING INCOME	\$	(788,057)	\$	(991,975)	\$	(203,918)	20.6%	\$	(686,136)	
1027009000 Capital Purchases		13,205		33,570		20,365	60.7%		3,609	
1027009800 Transfer to Reserves		2,600		50,000		47,400	94.8%		65,000	
1027009805 Transfer from Reserve Capital		(13,205)		(33,570)		(20,365)	60.7%		(3,609)	
1027009810 Transfer from Accumulated Surplus				(48,675)		(48,675)	100.0%		(52,675)	
1027009998 Overhead Expenses		(655,232)		(873,640)		(218,408)	25.0%		(619,458)	
1027009999 Allocated Services		(89,745)		(119,660)		(29,915)	25.0%		(88,026)	
#14 = 6 43 3 2 2 3 1112 02 2 3 2 2 0 1 2 3 2	\$	108,084	\$	42,500	\$	(65,584)		\$	52,524	
						45,680			9,023	

#### 2020 Financial Report

For the NINE Months Ending September 30, 2020, with comparative figures for 2019

### **COMMUNITY HALL**

	A	2020 ctual YTD	An	2020 nual Budget	١	/ariance \$	Variance %		2019 tual YTD	Variance Comments
REVENUE										Due to the pandemic, the majority of the Hall rentals were cancelled in Q2
1018004920 Community Hall Rentals	\$	1,050	\$	11,950	\$	(10,900)	-91.2%	\$	7,653	and Q3 of 2020.
EXPENDITURES							- 4	Į.		
1028005300 Building Maintenance Materials	\$	1,128	\$	3,500	\$	2,372	67.8%	\$	520	
1028006000 Grounds Maintenance Materials				1,000		1,000	100.0%		1.0	Ä.
1028006100 Commercial Insurance		5,950		7,750		1,800	23.2%	1	5,600	
1028007500 Sewer		+		550		550	100.0%			
1028007800 Telephone		173		200		27	13.5%	1	172	
1028008000 Propane & Natural Gas		993		1,800		807	44.8%		1,028	
1028008005 Hydro Consumption		874		1,550		676	43.6%		1,052	
1028008020 Water		-		580		580	100.0%		100	
TOTAL OPERATING EXPENSES	\$	9,118	\$	16,930	\$	7,812		\$	8,372	
NET OPERATING INCOME	\$	(8,068)	\$	(4,980)	\$	3,088	-62.0%	\$	(719)	
1028009000 Capital Purchases		1,929		4,570		2,641	57.8%	4	1	
1028009800 Transfer to Reserves		2,000		10,000		8,000	80.0%	1	10,000	
1028009805 Transfer from Reserve Capital Purchases		(1,929)		(4,570)		(2,641)	57.8%	1		
1028009998 Overhead Expenses		22,737		30,315		7,578	25.0%		21,339	
1028009999 Allocated Services		15,795		21,060		5,265	25.0%		15,195	
	\$	49,650	\$	78,305	\$	28,655		\$	54,906	
NET CONTRIBUTION TO (FROM)	\$	(48,600)	\$	(66,355)	\$	(17,755)		\$	(47,253)	

#### 2020 Financial Report

For the NINE Months Ending September 30, 2020, with comparative figures for 2019

#### **FORESHORE LEASE**

	A	2020 ctual YTD	Anı	2020 nual Budget	1	/ariance \$	Variance %	A	2019 ctual YTD	Variance Comments
REVENUE							- 7			
1018504900 Miscellaneous Revenue	\$	270	\$	2	\$	270	0.0%	\$	510	
1018504936 Boat Mooring - Public Areas/VS		36,462		45,200		(8,738)	-19.3%	l e	40,911	
	\$	36,732	\$	45,200	\$	(8,468)		\$	41,421	
<u>EXPENDITURES</u>										
1028505800 Equipment Maintenance	\$	1,096	\$	1,500	\$	404	26.9%	\$	4	
1028505820 Equipment Fuel		34		800		766	95.8%		82	
1028505850 Floats & Buoys		730		10,000		9,270	92.7%		2,511	
1028506000 Grounds Maintenance Materials		14,004		10,000		(4,004)	-40.0%		35,745	
1028506100 Commercial Insurance		11,200		14,200		3,000	21.1%		10,650	
1028506200 Vehicle Insurance		94		100		6	6.0%		82	
1028506500 Licences & Permits		-		1,100		1,100	100.0%		1,050	
1028507000 Printing Expense		4		150		150	100.0%			
1028508100 Vehicle Maintenance		-		200		200	100.0%		-	
1028508200 Foreshore Maintenance (Wharfs)		1,702		15,000		13,298	88.7%		6,388	
1028508201 Signage		58		1,000		942	94.2%		840	
TOTAL OPERATING EXPENSES	\$	28,918	\$	54,050	\$	25,132		\$	57,348	
NET OPERATING INCOME	\$	7,814	\$	(8,850)	\$	(16,664)	188.3%	\$	(15,927)	
						water / 1,000 ft		Ш		Boat Launch Repairs required
1028509000 Capital Purchases		27,951		4,190		(23,761)	-567.1%		19,466	for Safety
1028509800 Transfer to Reserves		5,000		5,000		30 300	0.0%		5,000	
1028509805 Transfer from Reserve Capital Purchases		(25,355)		(4,190)		21,165	-505.1%	-	(19,466)	
1028509998 Overhead Expenses		165,172		220,230		55,058	25.0%		155,310	
1028509999 Allocated Services	-	64,395		85,860		21,465	25.0%		62,334	
	\$	266,081	\$	365,140	\$	99,059		\$	279,992	
	\$	(229,349)	\$	(319,940)	\$	(90,591)		\$	(238,571)	

#### 2020 Financial Report

For the NINE Months Ending September 30, 2020, with comparative figures for 2019

#### **PUBLIC AREAS**

	2020 Actual YTD	A	2020 nnual Budget	1	Variance \$	Variance %	A	2019 ctual YTD	Variance Comments
REVENUE									
1019004700 Tree Removal Fees 1019004900 Miscellaneous Revenue 1019004904 Donations	\$ 4,649	\$	1,500 15,000	\$	(1,500) (10,351)	-100.0% -69.0%	\$	11,250 15,167 5,838	Due to the Pandemic -Parking
1019004910 Pay Parking	535,439		694,000		(158,561)	-22.8%		605,444	lots were closed for most of
1013004310 ray raiking	\$ 540,088	\$	710,500	\$	(170,412)	-22.070	\$	637,699	March, April, and May.
EXPENDITURES							1		
1029005300 Building Maintenance Materials	\$ 244	\$	6,100	\$	5,856	96.0%	\$	3,279	
1029005355 Main Beach Events Grant	-		12,000		12,000	100.0%		12,000	Annual Grant to CEAC
1029005360 Commemorative Benches	669		1,900		1,231	64.8%		0.00	- V
1029005375 Contract Services	51,805		70,600		18,795	26.6%		57,714	Lions Parking/Sign Inventory
1029005800 Equipment Maintenance	1,000		1,000		2.5	0.0%		807	
1029005900 Garbage Collection & Recycling	3,408		7,100		3,692	52.0%	1	7,968	
1029006000 Grounds Maintenance Materials	24,976		30,000		5,024	16.7%	1	21,308	
1029006010 General Maintenance	10,608		20,000		9,392	47.0%		13,032	
1029006100 Commercial Insurance	14,475		19,400		4,925	25.4%		12,275	
1029006300 Janitorial Contracts/Supplies	9,420		14,000		4,580	32.7%		11,340	
1029006810 Bank Charges	173		450		277	61.6%		272	
1029006812 Point of Sale Fees	12,537		7,000		(5,537)	-79.1%		14,964	
1029006820 Equipment Leases	21,384		10,200		(11,184)	-109.6%		24,038	Lions Parking Meter Lease
1029007000 Printing Expense	-		500		500	100.0%			Carrie and Tarie
1029007200 Roads & Parking Maintenance	5,570		12,000		6,430	53.6%		9,099	
1029007300 Vandalism Repairs	723		2,500		1,777	71.1%		1,139	
1029008005 Hydro Consumption	3,984		8,100		4,116	50.8%		4,441	
1029008201 Signage	5,589		6,500		911	14.0%		6,634	
TOTAL OPERATING EXPENSES	\$ 166,565	\$	229,350	\$	62,785		\$	200,310	
NET OPERATING INCOME	\$ 373,523	\$	481,150	\$	107,627	22.4%	\$	437,389	
1029009000 Capital Purchases	85,824		374,805		288,981	77.1%		122,246	
1029009800 Transfer to Reserves	43,000		83,000		40,000	48.2%		70,000	
1029009805 Transfer from Reserve Capital Purchases	(45,550)		(284,805)		(239,255)	84.0%		(75,996)	
1029009810 Transfer from Accumulated Surplus			(30,000)		(30,000)	100.0%		-	
1029009998 Overhead Expenses	340,185		453,580		113,395	25.0%	100	311,220	
1029009999 Allocated Services	194,790		259,720		64,930	25.0%		188,469	
	\$ 784,814	\$	1,085,650	\$	300,836		\$	816,249	
NET CONTRIBUTION TO (FROM)	\$ (244,726)	\$	(375,150)	\$	(130,424)		\$	(178,550)	

#### 2020 Financial Report

For the NINE Months Ending September 30, 2020, with comparative figures for 2019

### **Community Events Committee**

	2020 ual YTD	Ann	2020 ual Budget	 ariance \$	Variance %	Ac	2019 tual YTD	Variance Comments
REVENUE								
1018504900 Miscellaneous Revenue	\$ 220	\$	10,000	\$ (9,780)	-97.8%	\$	10,004	Due to Covid 19 special
1018504902 Public Areas - Contribution			12,000	(12,000)	-100.0%		12,000	events at Cultus Lake Park
1018504903 General Admin - Contribution	-		-	-	0.0%	1	15,000	have been suspended.
1018504996 Grants from other Agency's	+		14,000	(14,000)	-100.0%		12,950	
	\$ 220	\$	36,000	\$ (35,780)		\$	49,954	
<u>EXPENDITURES</u>								
1028505375 Contract Services	\$ -	\$	-	\$ -	0.0%	\$	27,122	
1028506800 Office Supplies & Misc. Expenses			850	850	100.0%		224	
1028507700 Special Events CEAC	1,141		34,200	33,059	96.7%	1	27,438	
1028509800 Transfer to Reserves			950	950	100.0%			
	\$ 1,141	\$	36,000	\$ 34,859		\$	54,784	
	\$ (921)	\$		\$ 921		\$	(4,830)	



#### REPORT/RECOMMENDATION TO BOARD

**DATE:** November 18, 2020 **FILE:** 0550-70

SUBMITTED BY: Erica Lee

Chief Financial Officer

SUBJECT: 2020 Lions Parking Third Quarter Report

#### PURPOSE:

To provide the Board with an overview of parking revenue for the Third Quarter of 2020.

#### RECOMMENDATION:

THAT the Cultus Lake Park Board receive the 2020 Lions Parking Third Quarter Report for information.

#### DISCUSSION:

Parking revenue, net of GST, for the Third Quarter totaled \$427,170. This is an increase of approximately \$4,700 over parking revenue for the Third Quarter of 2019. In the Third Quarter, as seen in Table 1 net parking revenue totaled \$384,600. This is an increase of more than \$6,200 over net parking revenue for the Third Quarter of 2019.

Parking revenue, net of GST, Year to Date totals \$443,700 which is a decrease of \$72,650 or 14% from 2019. The tables below show the Third Quarter remittance statements (1), revenue (2), expenses (3), and net revenue (4).

#### STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

Prepared by:

Approved for submission to the Board:

Erica Lee, CPA, CA Chief Financial Officer Joe Lamb Chief Administrative Officer



## Third Quarter 2020

Revenue*	Net of Tax	GST	TOTAL
Coin Revenue	28,265.33	1,413.27	29,678.60
<b>Credit Card Revenue</b>	218,204.86	10,910.24	229,115.10
Refunds	(247.62)	(12.38)	(260.00)
Total Revenue	427,169.76	21,358.49	448,528.25

Expenses		<b>Net of Tax</b>	GST/PST	TOTAL
Bank Fee'	s	220.84	-	220.84
CC Processi	ng	11,229.01	-	11,229.01
Meter Supp	lies	-	-	-
Communicat	ion	2,490.00	298.80	2,788.80
Meter Wara	nty	630.00	60.90	690.90
Meter Leas	se	3,596.22	431.55	4,027.77
Management	Fee*	22,489.72	1,124.49	23,614.21
Service Fee	*	1,058.83	52.94	1,111.78
Miscellaneo	us+	869.09	64.85	933.94
Total Expen	ses	42,583.72	2,033.52	44,617.24

*(	GST	Or	N
•	J J I	U	шу

Mot Dovenue	204 506 05	10 224 07	102 011 01
Net Revenue	384,586.05	19,324.97	405,911.01

Table 2 -

			Revenues			
Revenue 2020	Revenue 2019	Revenue 2018	Revenue 2017	Revenue 2016	Revenue 2015	Mth
1,025.8	3,918.55	1,166.50	1,489.00	1,762.80	1,509.34	Jan
2,607.3	1,332.80	2,411.25	1,770.30	2,020.05	3,006.75	Feb
5,298.2	15,916.20	6,327.80	3,390.30	4,318.85	4,091.15	Mar
	12,959.65	13,879.00	9,140.45	13,041.15	6,938.95	Apr
22,119.6	42,989.90	46,410.05	51,080.85	22,309.45	23,075.65	May
54,322.0	98,875.92	59,045.15	58,267.90	36,773.60	58,514.40	Jun
187,815.4	183,729.72	212,401.10	189,066.40	126,468.55	80,558.25	Jul
201,442.7	218,821.40	148,324.05	187,968.95	169,123.20	83,659.65	Aug
59,270.1	41,059.65	35,045.35	64,541.25	28,815.70	19,902.40	Sep
	4,497.95	6,052.80	6,446.95	5,904.00	3,445.15	Oct
Desire and the State of the	2,077.55	2,379.90	663.05	1,036.65	786.20	Nov
	1,882.00	1,791.00	1,095.55	525.25	694.05	Dec
533,901.3	628,061.29	535,233.95	574,920.95	412,099.25	286,181.94	Total

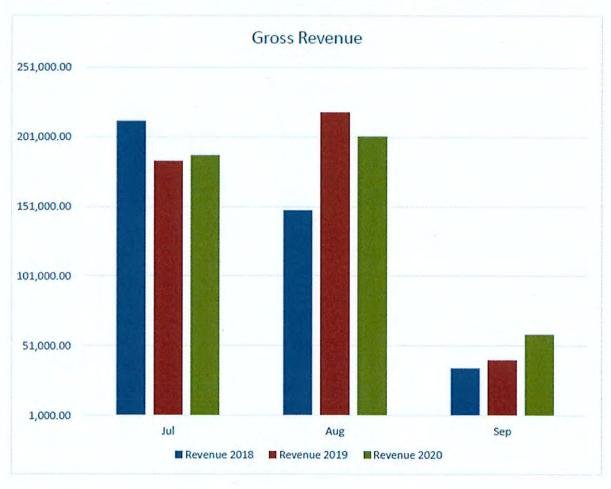


Table 3 –

Ex	-	^	-	~	~	~

2,290.07 2,871.7 2,369.52 2,853.6 2,663.48 3,644.0 3,640.50 4,756.7	50 2,773.36 02 3,150.38
2,663.48 3,644.0	02 3,150.38
3,640.50 4,756.7	79 2 738 28
AND DESCRIPTION OF THE PROPERTY OF THE PROPERT	2// 30:20
5,393.68 6,578.1	19 4,009.69
6,977.74 10,201.8	82 8,920.75
1,125.57 15,219.5	55 15,358.46
9,095.63 20,109.4	18,307.34
9,070.22 10,795.7	71 10,951.44
4,304.80 4,390.2	29
2,937.25 2,842.2	27
2,749.02 2,752.3	35
2.617.48 87.015.7	75 68,908.27
9	5,977.74 10,201.8 1,125.57 15,219.5 9,095.63 20,109.4 9,070.22 10,795.7 1,304.80 4,390.2 2,937.25 2,842.2

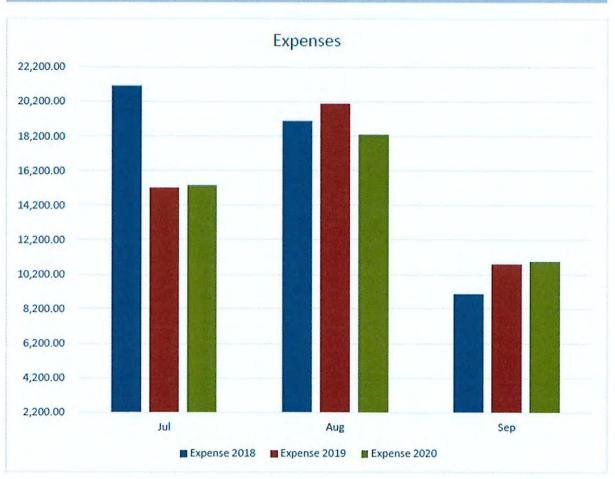
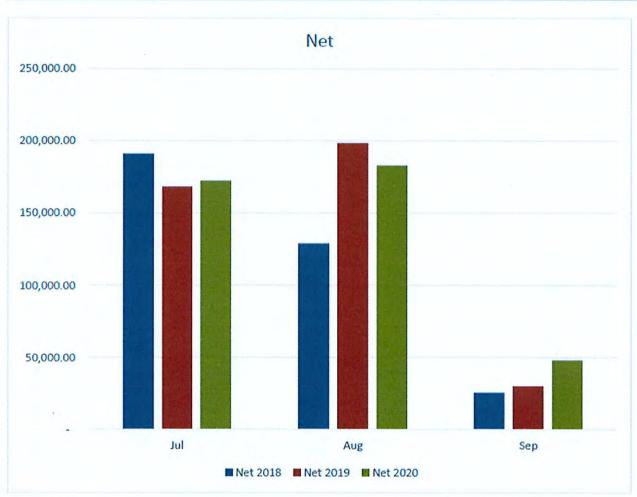


Table 4 -

			Net			
Mth	Net 2015	Net 2016	Net 2017	Net 2018	Net 2019	Net 2020
Jan	- 1,059.14	- 830.75	584.83 -	1,123.57	1,046.83	1,672.73
Feb	274.76	- 610.81	829.23	41.73	1,520.80 -	166.01
Mar	1,233.82	1,451.29	2,271.68	3,664.32	12,272.18	2,147.82
Apr	3,761.40	7,475.90	7,417.72	10,238.50	8,202.86 -	2,738.28
May	16,347.97	17,437.53	44,816.06	41,016.37	36,411.71	18,109.96
Jun	48,735.43	31,894.82	51,534.00	52,067.41	88,674.10	45,401.30
Jul	67,476.07	107,543.20	173,047.46	191,275.53	168,510.17	172,456.94
Aug	69,621.78	148,363.44	162,926.88	129,228.42	198,711.96	183,135.36
Sep	13,009.58	20,922.83	49,359.17	25,975.13	30,263.94	48,318.71
Oct	214.88	3,847.77	1,941.27	1,748.00	107.66	
Nov	- 1,765.94	60.00	1,773.73 -	557.35 -	764.72	•
Dec	- 1,792.86	- 284.14 -	1,178.12 -	958.02 -	870.35	
Total	216,057.75	337,271.07	491,776.46	452,616.47	541,045.54	464,993.08





#### REPORT/RECOMMENDATION TO BOARD

**DATE:** November 18, 2020 **FILE:** 0550 - 70

**SUBMITTED BY:** Dave Driediger,

Manager of Park Operations

**SUBJECT:** 2020 Public Works Third Quarter Report

#### **PURPOSE:**

To provide the Board with an update on Public Works projects and tasks completed during the Third Quarter of 2020.

#### **RECOMMENDATION:**

**THAT** the Cultus Lake Park Board receive the 2020 Public Works Third Quarter Report for information.

#### **DISCUSSION:**

The following list summarizes various tasks and projects completed by Public Works staff during the Third Quarter of 2020.

#### Commercial Leases:

- Buildings/grounds maintenance 18 days labour
- Garbage collection and janitorial service 16 days labour

#### Community Hall:

- Building/grounds maintenance 3 days labour
- Janitorial service and rental set up 3 days labour

#### Fire Hall:

- Administration 1 day labour
- Building/equipment maintenance 1 day labour
- Janitorial service 2 days labour

#### Foreshore:

- Debris clean-up 3 days labour
- Swim line/buoy maintenance 4 days labour
- Wharf/weir maintenance 39 days labour

#### Park Office:

• Building/grounds maintenance – 9 days labour

#### Public Areas:

- Building/structure maintenance 9 days labour
- Daily parking lot opening 5 days labour
- Environment Committee work 23 days
- Garbage collection and inspections 87 days labour
- Grounds/tree maintenance and debris clean-up 84 days labour
- Janitorial service 100 days labour
- Roads/parking lot maintenance 25 days labour

#### Public Works:

- Vehicle/equipment maintenance 11 days labour
- Yard/building/maintenance and janitorial service 21 days labour
- Administration 34 days labour

#### Residential Leases:

- Grounds/tree maintenance and debris cleanup 3 days labour
- Road maintenance 14 days labour

#### Sunnyside Campground:

- Building maintenance 15 days labour
- Grounds/tree maintenance 3 days labour
- Misc. maintenance work orders 6 days labour
- Roads/parking maintenance 5 days labour
- Site maintenance 20 days labour
- Water/sewer maintenance 13 days labour

#### Visitor Services/Cabins:

- Building/grounds maintenance 8 days labour
- Bi-weekly garbage pickup 2 days labour
- Janitorial service 7 days labour

#### **STRATEGIC PLAN:**

This report does not impact the Board's Strategic Plan Initiative.

Dudiger

Prepared by:

Approved for submission to the Board:

Dave Driediger Manager of Park Operations Joe Lamb
Chief Administrative Officer



#### REPORT/RECOMMENDATION TO BOARD

**DATE:** November 18, 2020 **FILE:** 0550

**SUBMITTED BY:** Jacquie Spencer

Manager of Visitor Services, Accommodations & Bylaw Enforcement

**SUBJECT:** 2020 Bylaw Compliance & Enforcement Third Quarter Report

#### **PURPOSE:**

To provide the Cultus Lake Park Board with an update on Bylaw Compliance and Enforcement throughout the Park for the third quarter of 2020.

#### **RECOMMENDATION:**

**THAT** the Cultus Lake Park Board receive the Bylaw Compliance and Enforcement Third Quarter Report for information.

#### **DISCUSSION:**

The following is a breakdown of statistics relating to bylaw compliance and enforcement and security activities from July 1 to September 30, 2020.

Zone 1 – Sunnyside Campground gatehouse area, full hook-up, seasonal sites and group sites

Zone 2 – Sunnyside Campground overnight tenting and Sunnyside Campground beach

Zone 3 – Residential areas, Commercial areas, Park Office, Columbia Valley Highway

Zone 4 – Main Beach, Cabins, Community Hall, Parameter Road.

2020 Statistics	<b>Zones 1 &amp; 2</b>	<b>Zone 3 &amp; 4</b>	<u>Total</u>
Verbal Warnings	238	672	910
Written Warnings	158	29	187
Fines	38	391	429
RCMP	16	7	23
Emergency Medical Services	5	3	8

Bylaw Number	Bylaw Name	Total Tickets Issued
1140	Bylaw Notice Bylaw	1
1146	Management of Public Areas	2
1147	Noise Regulation Bylaw	2
1153	Tree and Plant	1
1154	Parking and Traffic	384
1165	Sunnyside Campground	38
1174	Short Term Rental	1

#### **STRATEGIC PLAN:**

This report does not impact the Cultus Lake Pa	rk Board's Strategic Plan Initiative.
Prepared by:	Approved for submission to the Board:
John	J. H.
Jacquie Spencer Manager of Visitor Services, Accommodations & Bylaw Enforcement	Joe Lamb Chief Administrative Officer



## **Cultus Lake Park Board File Counts**

Specific to Cultus Lake Park areas; Main Beach and Sunnyside and specific to files taken by the Seasonal Policing team)

## May 15 – September 7 2020

Total Files: 110	
Top 15 File Types	
Cause Disturbance:	17
Unspecified Assistance:	16
Marine Incidents:	14
Report of Impaired Driver:	12
Bylaw:	11
Found Property:	9
Missing/Found Persons:	6
MVA Offences:	6
Suspicious Occurrence:	5
LCLA Offence:	4
False Alarm:	3
Mischief:	2
Theft:	2
Abandoned 911:	2
Lost Property:	1

This was Seasonal Policing's second season having the contract with the Cultus Lake Park Board. This season was very successful. The Seasonal Policing team developed a good working relationship with the Cultus Lake Park Board Staff.

This summer, Cultus Lake Park Board hired a new Bylaw Officer who was a valuable addition to the Cultus Lake Park team. The Seasonal Policing team enjoyed working along side Michael and found him to be a great resource. Speaking of great resources another great partner of the Seasonal Policing team and Bylaw this year was Griffin Security. Griffin Security was a welcome addition and contributed by alleviating calls for service that were Bylaw specific.

The contract for Cultus Lake is for 2087 hours and overall this summer, the Seasonal Policing team provided a total of 2279 hours of policing between foot, vehicle and boat patrols. The team attended 110 calls for service in the Cultus Lake Park area. Furthermore, on some weekends overtime resources was obtained to meet the demands in the provincial areas. These additional resources complimented the existing resources for Cultus Lake and provided additional coverage and assistance to Cultus Lake issues.

Below is a chart outlining the monthly hours of policing.

Month	Foot/Vehi	cle Patrols Hours	Boat Pa	trois Ho	ours
May	392.5		0		
June	492.5		8		
July	534		9		
August	552		103		
September	152		36		
TOTAL:	2123	+	156	=	2279
					- 78









#### REPORT/RECOMMENDATION TO BOARD

**DATE:** November 18, 2020 **FILE:** 0550

**SUBMITTED BY:** Jacquie Spencer

Manager of Visitor Services, Accommodations & Bylaw Enforcement

**SUBJECT:** 2020 Campground and Cabins Third Quarter Report

#### **PURPOSE:**

To provide the Board with an update on the Campground and Cabins operations for the third quarter of 2020.

#### **RECOMMENDATION:**

**THAT** the Cultus Lake Park Board receive the Campground and Cabins Third Quarter Report for information.

#### **DISCUSSION:**

This report provides a summary of the events and financial analysis of the revenue received for July, August and September 2020 compared to the same time in 2019 for Sunnyside Campground and the Cabins at Cultus Lake Park.

#### **Sunnyside Campground**

The third quarter of 2020 generated approximately \$135,500 higher revenue in the overnight camping areas compared to the same period in 2019.

Sites including full hook-ups, no hookups, waterfront and view tenting are as follows: July increased from 2019 - \$61,948
August increased from 2019 - \$34,093
September increased from 2019 - \$39,476

The miscellaneous revenue that is generated from site bookings (reservation fee, pets, extra adults, and parking), increased in 2020 by \$71,224. The increase is attributed to the increase in fees and the high demand for camping sites during this pandemic.

WIFI revenue increased \$3,461 in 2020 compared to 2019. Total WIFI fees received through this period was \$4,930.

Group Sites A & B saw a decrease of \$7,493 in comparison to 2019. This was due to the COVID-19 restrictions put in place regarding large groups. This year we limited the group sizes to a maximum of 15 people per group site. Usual group size is maximum 50 people per site.

Store revenue in the third quarter increased from 2019 by \$24,600. The increase is attributed to more people shopping local rather than going to the larger stores during COVID-19, as well as additional products and the sale of firewood due to no fire ban in 2020.

This year due to COVID-19, Sunnyside Campground and the Cultus Lake Community School were unable to partner to provide fun activities for our guests throughout the summer months. We look forward to the future when this partnership can once again provide this service.

#### **Cultus Lake Cabins**

The Cabins revenue for the third quarter was up from 2019 by \$26,700. July 2020 was approximately \$11,474 lower in revenue than in 2019. This was due to many of our guests from out of country canceling due to Covid-19. We were able to fill the cabins for August, as we saw an increase from August 2019 in the amount of \$27,086. September 2020 was \$11,088 higher than in 2019. Due to COVID-19, people planned their holidays in the BC area. Weather is believed to be the main factor in the increase in Cabin rental especially in September with the warm, dry month. Children also did not return to school right away and people extended their summer holidays. Twin Alders Cabin was also added to the rentals this past summer and was booked throughout the summer months.

STRATEGIC PLAN:

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Prepared by:

Approved for submission to the Board:

Jacquie Spencer
Manager of Visitor Services,
Accommodations & Bylaw Enforcement

Approved for submission to the Board:

Joe Lamb
Chief Administrative Officer



#### REPORT/RECOMMENDATION TO BOARD

**DATE:** November 2, 2020 **FILE:** 0550

**SUBMITTED BY:** Warren Mazuren

Fire Chief

**SUBJECT:** 2020 Fire Department Third Quarter Report

#### **PURPOSE:**

To provide the Board with information on the activities of the Cultus Lake Volunteer Fire Department for the months of July, August, and September of 2020.

#### **RECOMMENDATION:**

**THAT** the Cultus Lake Park Board receive the 2020 Fire Department Third Quarter report for information.

#### **BACKGROUND:**

The third quarter of 2020 was below average in call volume then last year's third quarter.

There were 10 calls in July 8 calls in August, and 9 calls in September of 2020.

The third quarter is normally the busiest quarter of the year, due to Covid-19 this year, the call volume has decrease but the intensity of the call types has increased.

THE CLVFD attended 4 drowning or near drowning calls, and two each of MVA with High mechanism injuries and Cardiac arrest calls in the third quarter.

The CLVFD continued with maintenance training as required by the Playbook. In house training was utilized during these months as most of the training opportunities we usually attend were postponed.

The CLVFD members continued their "On call" weekends throughout the third quarter.

CLVFD had no calls of note this quarter.

Consider having your natural gas appliance serviced before the colder season is upon us and check and or change your Smoke and carbon Monoxide detectors at least twice a year.

#### **STRATEGIC PLAN:**

This report does not impact the Board's Strategic Plan Initiative.	
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Prepared by:

Approved for submission to the Board:

Warren Mazuren Fire Chief

Joe Lamb Chief Administrative Officer



#### REPORT/RECOMMENDATION TO BOARD

**DATE:** November 18, 2020 **FILE:** 0870

SUBMITTED BY: Katrina Craig, Lease Administrator

SUBJECT: Lease Assignments | Third Quarter 2020

#### **PURPOSE:**

To provide the Board with an update of the residential lease assignments and lease administration activity that occurred during the months of July through September 2020.

#### DISCUSSION:

During the third quarter of 2020, the Park processed the following: (6) family assignment and (17) residential assignments: lease transfers totaling (23) for the quarter; and

- (48) Requests for Title Searches for various reasons, such as: building permits, listings of houses for sale, builders draw on mortgages and personal banking or purchases; and
- (6) Mortgage Refinances; and (4) Mortgage Discharges.

#### RECOMMENDATION:

THAT the Cultus Lake Park Board receive the 2020 Lease Assignments Third Quarter report for information.

DATE OF ASSIGNMENT: JULY 21, 2020

PROPERTY: 182 FIRST AVENUE, CULTUS LAKE BC V2R 4Z4

SALE PRICE: \$1,500,000

DATE OF ASSIGNMENT: JULY 23, 2020

PROPERTY: 308 2ND AVENUE, CULTUS LAKE BC V2R 4Y6

SALE PRICE: \$1,420,000

DATE OF ASSIGNMENT: JULY 29, 2020

PROPERTY: 174 FIRST AVENUE, CULTUS LAKE BC V2R 4Z4

SALE PRICE: \$1,150,000

DATE OF ASSIGNMENT: JULY 30, 2020

PROPERTY: 327 SECOND AVENUE, CULTUS LAKE BC V2R 4Y5

SALE PRICE: N/A – FAMILY TRANSFER X 2

DATE OF ASSIGNMENT: JULY 30, 2020

PROPERTY: 290 HEMLOCK STREET, CULTUS LAKE BC V2R 4Y7

SALE PRICE: \$740,000

DATE OF ASSIGNMENT: JULY 30, 2020

PROPERTY: 210 A LAKESHORE DRIVE, CULTUS LAKE BC V2R 5A1

SALE PRICE: \$1,206,000

DATE OF ASSIGNMENT: AUGUST 10, 2020

PROPERTY: 223 FIRST AVENUE, CULTUS LAKE BC V2R 4Y4

SALE PRICE: \$735,900

DATE OF ASSIGNMENT: AUGUST 14, 2020

PROPERTY: 116 FIRST AVENUE, CULTUS LAKE BC V2R 4Y4

SALE PRICE: \$1,251,000

DATE OF ASSIGNMENT: AUGUST 14, 2020

PROPERTY: 32 LAKESHORE DRIVE, CULTUS LAKE BC V2R 4Z9

SALE PRICE: N/A – FAMILY TRANSFER

DATE OF ASSIGNMENT: AUGUST 18, 2020

PROPERTY: 208 LAKESHORE DRIVE, CULTUS LAKE BC V2R 5A1

SALE PRICE: \$950,000

DATE OF ASSIGNMENT: AUGUST 20, 2020

PROPERTY: 210 LAKESHORE DRIVE, CULTUS LAKE BC V2R 5A1

SALE PRICE: \$558,000

DATE OF ASSIGNMENT: AUGUST 20, 2020

PROPERTY: 325 SPRUCE STREET, CULTUS LAKE BC V2R 4Y7

SALE PRICE: N/A – FAMILY TRANSFER

DATE OF ASSIGNMENT: AUGUST 21, 2020

PROPERTY: 226 FIRST AVENUE, CULTUS LAKE BC V2R 4Y4

SALE PRICE: \$780,000

DATE OF ASSIGNMENT: AUGUST 26, 2020

PROPERTY: 649 MOUNTAIN VIEW ROAD, CULTUS LAKE BC V2R 4Z6

SALE PRICE: \$725,000

DATE OF ASSIGNMENT: AUGUST 27, 2020

PROPERTY: 604 MOUNTAIN VIEW ROAD, CULTUS LAKE BC V2R 4Z5

SALE PRICE: \$897,000

DATE OF ASSIGNMENT: AUGUST 31, 2020

PROPERTY: 232 FIRST AVENUE, CULTUS LAKE PARK BC V2R 4Y6

SALE PRICE: \$1,200,000

DATE OF ASSIGNMENT: AUGUST 31, 2020

PROPERTY: 41 LAKESHORE DRIVE, CULTUS LAKE BC V2R 5A1

SALE PRICE: 1,800,000

DATE OF ASSIGNMENT: SEPTEMBER 1, 2020

PROPERTY: 327 SECOND AVENUE, CULTUS LAKE BC V2R 4Y5

SALE PRICE: \$575,000

DATE OF ASSIGNMENT: SEPTEMBER 3, 2020

PROPERTY: 114 FIRST AVENUE, CULTUS LAKE BC V2R 4Y4

SALE PRICE: \$1,700,000

DATE OF ASSIGNMENT: SEPTEMBER 15, 2020

PROPERTY: 361 PINE STREET, CULTUS LAKE BC V2R 4Y9

SALE PRICE: \$715,900

DATE OF ASSIGNMENT: SEPTEMBER 30, 2020

PROPERTY: 410 BIRCH STREET, CULTUS LAKE BC V2R 4Y8

SALE PRICE: N/A – FAMILY TRANSFER

DATE OF ASSIGNMENT: SEPTEMBER 30, 2020

PROPERTY: 206 LAKESHORE DRIVE, CULTUS LAKE BC V2R 5A1

SALE PRICE: N/A – FAMILY TRANSFER

#### STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

Prepared by:

Approved for submission to the Board:

Katrina Craig

Lease Administrator

Joe Lamb,

Chief Administrative Officer







#### REPORT/RECOMMENDATION TO BOARD

**DATE:** November 18, 2020 **FILE**: 0550

SUBMITTED BY: Rachel Litchfield

SUBJECT: 2021 Cultus Lake Park Board Regular Board Meeting Dates

#### **PURPOSE:**

To provide the Cultus Lake Park Board with the proposed 2021 Cultus Lake Park Board Regular Board Meeting dates:

#### RECOMMENDATION:

**THAT** the Cultus Lake Park Board endorse the following dates for the 2021 calendar year Cultus Lake Park Board Regular Board Meeting dates:

January 20, 2021	February 17, 2021
March 17, 2021	April 21, 2021
May 19, 2021	June 16, 2021
July 21, 2021	August 18, 2021
September 15, 2021	October 20, 2021
November 17, 2021	December 15, 2021

#### **DISCUSSION:**

Staff are proposing to hold 12 meetings in 2021, one meeting per month as continued for the past four years. Staff note that by having one meeting per month allows additional time between meetings to research information and prepare reports. Meetings will continue to be held the third Wednesday of the month.

#### STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:

Approved for submission to the Board:

Rachel Litchfield

**Executive Assistant** 

Joe Lamb

Chief Administrative Officer