

Cultus Lake Park

2019-2023 Five-Year Financial Plan Amendment Bylaw No. 1137, 2019

A Bylaw to amend The Cultus Lake Park Board 2019-2023 Financial Plan

The Board for Cultus Lake Park did enact a bylaw cited as "Cultus Lake Park 2019-2023 Financial Plan Bylaw No. 1131, 2018".

The Board for Cultus Lake Park deems it advisable to amend said bylaw;

The Board for Cultus Lake Park, in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited for all purposes as "The Cultus Lake Park 2019-2023 Financial Plan Bylaw No. 1131, 2018, Amendment Bylaw No. 1137, 2019"

2. AMENDMENTS

Schedule "A" titled 2019 Financial Plan and Schedule "B" titled 2019-2023 Financial Plan, attached hereto and forming part of this Bylaw, are hereby declared to be the 2019-2023 Amended Financial Plan for Cultus Lake Park.

3. EFFECTIVE DATE

READ A FIRST TIME this 20 day of February, 2019

READ A SECOND TIME this 20 day of February, 2019

READ A THIRD TIME this 20 day of February, 2019

ADOPTED this 20 day of March, 2019

Joe Lamb, Chair

Cultus Lake Park Board

Bonny Bryant

Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true and correct copy of "Cultus Lake Park 2019-2023 Five-Year Financial Plan Amendment Bylaw No. 1137, 2019"

Chief Administrative Officer

	2018 FINANCIAL PLAN	2019 FINANCIAL PLAN	2019 SUNNY- SIDE	2019 COMM LEASE	2019 RESID LEASE	2019 COMM. HALL	2019 VISITOR SERVICES	2019 PUBLIC AREAS	2019 FORESHORE LEASE	2019 VOLUNTEER FIRE DEPT	2019 PUBLIC WORKS	2019 PARK PATROL	2019 GENERAL & ADMIN	2019 CEAC
REVENUES														
Sunnyside Campground	\$ 2,556,630		\$ 2,919,480		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Commercial Leases	565,265	596,010	-	596,010	\$1 <u>2</u>	2	-	-	-	-	-		-	-
Residential Leases	689,210	728,025	-	-	728,025	-	-	-	=	_	-	-	22.70	-
Community Hall	11,630	11,790	·/.	-	8 -	11,790	-	-	-	-	-	-	-	-
Cabin Rentals/Visitor Services Parking/Public Area Revenue	192,600	190,087	-	-	-	-	190,087	-	-	-	-	=	-	-
Foreshore Lease	590,500 48,300	692,500 48,300	-		-	-	9. 1	692,500	-	-	-	-	-	120
Volunteer Fire Department	293,250	305,620	-	-	-	-	-	-	48,300	205 520		=	-	-
Park Patrol	2,000	3,500	-		-	-	-	-	-	305,620	-	2 500	-	100
General Administration	42,500	42,500	-	_	-	-	-	-	-	-	-	3,500	42 500	-
CEAC	-	51,050						-	-	-	-	-	42,500	51,050
TOTAL REVENUES	\$ 4,991,885		\$ 2,919,480	\$ 596,010	\$ 728,025	\$ 11,790	\$ 190,087	\$ 692,500	\$ 48,300	\$ 305,620	\$ -	\$ 3,500	\$ 42,500	\$ 51,050
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EXPENDITURES														
Advertising	\$ 24,150	\$ 16,850	\$ 13,450	\$ -	\$ -	\$ -	\$ 1,400	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 1,500	\$ -
Audit/Accounting	17,150	17,825	-	-	-	-	-	-	-	-	-	-	17,825	-
Board Level Expenses	21,000	17,000	-		-	-	-	-		-		-	17,000	34 0
Building Maintenance/Materials	57,500	57,795	22,500	6,500	-	3,500	4,975	6,000	-	4,320	6,000	1,000	3,000	-
Community Policing	10,000	10,000			-	-	-	10,000	-	-			-	10.00
Commemorative Benches	1,900	1,900	- 222		-	-	-	1,900	-	-	_	-	-	-
Conferences Contract Services	16,730 599,300	36,730 604,925	3,330	-	-	-	-		-	-	2,400	-	31,000	-
Data Processing	44,300	43,900	189,000 22,400	-	-	-	1.500	70,600	-	2.000	5,000	231,750	78,575	30,000
Education & Training	48,400	47,400	4,500	171	-		1,500	-	15	2,000	1,000	1,000	16,000	-
Election Expenses	11,000	47,400	4,300	_	-	-	400	-	-	35,000	2,000	500	5,000	5
Equipment Maintenance	64,200	67,650	5,500	_	_	_	7,900	1,000	1,500	36,800	11,100	2,850	1,000	=
Equipment Fuel	4,675	4,820	450	_	-	-	7,500	1,000	800	30,000	3,570	2,850	1,000	-
Garbage Collection/Recycle	170,180	181,715	53,500	13,680	100,535	-	_	7.000	-	1 -1	7,000	-		-
General Maintenance	16,000	16,000	-	-	-	-	_	16,000	_	<u> </u>	7,000	_	-	_
Grounds Maintenance/Materials	144,900	138,500	50,000	2,800		2,000	3,170	35,000	42,000	500	3,030			-
Insurance - Business	102,200	138,800	23,300	27,000	5,800	7,400	8,400	15,300	14,200	6,000	11,400	6,800	13,200	_
Insurance - Vehicles	23,310	25,850	-	(7)	-	-	-	=	100	3,850	19,900	-	2,000	_
Janitorial Supplies	33,500	37,700	18,000	_	-	-	6,200	12,500	-	1,000	-	-	-	-
Legal/Professional Fees	127,000	198,500	-		-	-	-		-	-	-	(-)	198,500	-
Licences/Permits/Taxes	6,600	6,600	1,550	(-)	-	-	-	-	4,200	61 4	450	400		-
Memberships/Dues/Subscriptions Office Supplies	5,300	5,300	150	197	-	-	-	-	-	700	750	-	3,700	-
Interest and Bank Charges	18,850 5,250	26,800 5,350	4,400 900	-		- 7	650	450	-	1,200	1,500	1,200	17,000	850
POS Charges	77,400	73,100	52,000	-	-	-	5,100	450 7,000	-	3.4	-	-	4,000	(a) (i=0)
Retail Sales (COGS)	72,500	68,300	67,500	_	_	-	800	7,000	-	1.7	-	-	9,000	-
Office Furniture	4,500	4,500	500	- 5	_	-	-	-	-	-	-	-	4,000	-
Postage & Courier	5,000	4,000	-	-	_	-	_	-	_	-	_	-	4,000	-
Equipment Rentals	15,200	25,200	-	_	_	-	_	10,200	_	_	_	_	15,000	_
Community Wildfire Protection Plan	5,000	5,000	_	-	_	-	<u>~</u>	-	-	-	-		5,000	_
Printing	9,150	7,650	5,000	_	-	_	250	500	150	-	_	750	1,000	.=:
Public Relations/Promotion	13,840	9,340	3,840			-,	500	-	-	500		500	4,000	_
Roads & Parking	42,300	43,300	8,000	-	-	-	300	12,000	-	-	23,000	-	-	_
Security Systems/Supplies	4,700	4,700	2,000	C	¥1 × 5			-		450	750	500	1,000	_
Septic System Maintenance	288,700		-	202 100	-	6 6		- 97 · IE	100	-	-	-	-	-
Small Tools/Shop & Safety	25,000	25,400	2,500			and a	-	-	-	5,700	17,200		-	: -
Special Events	24,650	42,580	12,080	-		-	-	12,000	-	-	_		-	18,500
Telecommunications	49,030	47,250	12,500	=	-	200	3,700	-	-	9,550	3,800	9,500	8,000	-

CULTUS LAKE PARK 2019 FINANCIAL PLAN

	2018 FINANCIAL PLAN	2019 FINANCIAL PLAN	2019 SUNNY- SIDE	2019 COMM LEASE	2019 RESID LEASE	2019 COMM. HALL	2019 VISITOR SERVICES	2019 PUBLIC AREAS	2019 FORESHORE LEASE	2019 VOLUNTEER FIRE DEPT	2019 PUBLIC WORKS	2019 PARK PATROL	2019 GENERAL & ADMIN	2019 CEAC
Utilities	357,310	506,275	384,450	30,510	35,900	3,200	19,630	7,900	_	6,410	11,140	825	6,310	=
Vandalism	4,500	4,500	2,000	-	_	_	-	2,500	-	-	-	-	-	-
Travel & Vehicle Allowance	3,200	3,200	1,200	-	-	-	-	-	-	-	-	-	2,000	=
Vehicle Maintenance	35,200	35,700	=	-	-	-	-	-	200	10,000	25,500	-	-	-
Vehicle/Boat Fuel	27,300	21,800	-		-	-	-	=	-	2,000	19,000	-	800	-
Wharfs & Foreshore Materials	15,000	15,000	-	-	-	-	-	-	15,000	_	-	_	-	-
Signage	10,700	7,700	500	1,200	_	-	-	5,000	1,000	-	-	-	-	-
Floats & Buoys	10,000	10,000		-	-	-	-	=	10,000	-	-	1-	= 10	=
Water System Maintenance/Parts	4,000	3,000	3,000	-	-	-	-	-						-
SUBTOTAL	\$ 2,677,575	\$ 2,675,405	\$ 970,000 \$	81,690	\$ 142,235	\$ 16,300	\$ 64,875	\$ 232,850	\$ 89,150	\$ 126,480	175,490 \$	257,575	\$ 469,410	\$ 49,350
WAGES & BENEFITS: Commissioners Indemnities Management Salaries	\$ 54,140 259,370	\$ 54,680 274,950	\$ - \$ 68,850	-	\$ -	\$ -	-	\$ -	\$ -	\$ - \$ 5,600	84,000	-	\$ 54,680 116,500	\$ -
Staff Wages	1,341,750	1,391,349	376,450	-			49,969	7.		57,220	601,930	-	305,780	-
Employee Benefits	318,290	361,880	73,070		-	-	6,050	-	-	5,140	184,000	-	93,620	-
TOTAL PAYROLL	\$ 1,973,550	\$ 2,082,859	\$ 518,370 \$	-	\$ -	\$ -	\$ 56,019	\$ -	\$ -	\$ 67,960	869,930		\$ 570,580	\$ -
TOTAL OPERATING EXPENSES	\$ 4,651,125	\$ 4,758,264	\$ 1,488,370 \$	81,690	\$ 142,235	\$ 16,300	\$ 120,894	\$ 232,850	\$ 89,150	\$ 194,440	1,045,420 \$	257,575	\$ 1,039,990	\$ 49,350
Reserve Allocations	676,125	894,515	380,930	164,605	7,230	10,000	19,650	70,000	5,000	53,400	115,000	2,000	65,000	1,700
Capital Projects	1,509,400	1,630,785	717,480	169,200	-	25,000	35,835	309,550	9,610	251,170	94,070	15,000	3,870	-
Internal Wage Allocations	-	-	148,219	75,150	283,290	20,260	39,390	251,290	83,110	9,300	(836,170)	43,530	(117,370)	=
Overhead Expense Allocations	-		277,100	203,990	309,420	28,490	-	415,860	207,980	-	(314,650)	(297,755)	(830,435)	=
TOTAL EXPENDITURES	\$ 6,836,650	\$ 7,283,564	\$ 3,012,099 \$	694,635	\$ 742,175	\$ 100,050	\$ 215,769	\$ 1,279,550	\$ 394,850	\$ 508,310	103,670 \$	20,350	\$ 161,055	\$ 51,050
SURPLUS/(DEFICIT)	(1,844,765)	(1,694,702)	(92,619)	(98,625)	(14,150)	(88,260)	(25,682)	(587,050)	(346,550)	(202,690)	(103,670)	(16,850)	(118,555)	=
APPROPRIATED SURPLUS (RESERVE APPROPRIATIONS)	1,850,890	1,714,955	729,980	169,200	-	26,000	41,860	264,550	41,610	202,690	103,670	16,850	118,545	-
UNAPPROPRIATED SURPLUS	\$ 6,125	\$ 20,253	\$ 637,361 \$	70,575	\$ (14,150)	\$ (62,260)	\$ 16,178	\$ (322,500)	\$ (304,940)	\$ - :	- \$	-	\$ -	\$ -

CULTUS LAKE PARK 2018 - 2022 FINANCIAL PLAN

CULTUS LAKE PARK 2019-2023 Financial Plan Summary

	TOTAL 2019 BUDGET	TOTAL 2020 BUDGET	TOTAL 2021 BUDGET		TOTAL 2022 BUDGET	TOTAL 2023 BUDGET
REVENUES						
Sunnyside Campground Commercial Leases Residential Leases Community Hall Cabin Rentals/Visitor Services Parking/Public Area Revenue Foreshore Lease Volunteer Fire Department Park Patrol General Administration CEAC TOTAL REVENUES	\$ 2,919,480 596,010 728,025 11,790 190,087 692,500 48,300 305,620 3,500 42,500 51,050	\$ 2,985,030 602,435 740,740 11,950 183,700 692,500 48,300 267,600 3,500 42,500 51,555 5,629,810	\$ 3,052,930 608,915 757,356 11,950 183,700 692,500 48,300 281,120 3,500 42,500 52,562 5,735,333	\$	3,099,530 615,595 767,971 11,950 183,700 712,780 48,300 283,655 3,500 42,500 53,071	\$ 3,134,830 622,375 778,687 11,950 183,700 712,780 48,300 287,345 3,500 42,500 54,083
EXPENDITURES Advertising Audit/Accounting Board Level Expenses Building Maintenance/Materials Community Policing Commemorative Benches Conferences Contract Services Data Processing Education & Training Election Expenses Equipment Maintenance Equipment Fuel Garbage Collection/Recycle General Maintenance Grounds Maintenance/Materials Insurance - Business Insurance - Vehicles Janitorial Supplies Legal/Professional Fees Licences/Permits/Taxes	\$ 16,850 17,825 17,000 57,795 10,000 1,900 36,730 604,925 43,900 47,400 - 67,650 4,820 181,715 16,000 138,500 138,800 25,850 37,700 198,500 6,600	\$ 16,850 17,825 17,000 50,550 10,000 1,900 16,780 593,000 43,900 49,450 - 64,800 4,915 181,815 16,000 85,500 139,800 26,090 39,200 127,000	\$ 16,900 17,825 17,000 51,300 10,000 1,900 16,830 603,400 44,400 51,500 - 67,300 5,010 187,915 16,000 85,530 140,800 26,431 39,250 127,000	\$	16,900 17,825 17,000 51,975 10,000 1,900 16,880 614,000 44,400 53,550 18,000 69,800 5,105 188,015 16,000 85,560 141,800 26,672 39,250 127,000	\$ 16,950 17,825 17,000 52,775 10,000 1,900 16,930 624,700 45,400 55,600 - 72,300 5,210 188,115 16,000 85,610 142,800 27,015 39,800 127,000
Memberships/Dues/Subscriptions Office Supplies Interest and Bank Charges POS Charges Retail Sales (COGS) Office Furniture Postage & Courier Equipment Rentals Community Wildfire Protection Plan Printing Public Relations/Promotion Roads & Parking Security Systems/Supplies Small Tools/Shop & Safety	5,300 26,800 5,350 73,100 68,300 4,500 4,000 25,200 5,000 7,650 9,340 43,300 4,700 25,400	6,600 5,300 26,830 5,400 75,300 69,800 4,500 4,000 25,200 5,000 7,650 9,340 43,300 4,750 25,800	6,600 5,300 27,085 5,450 77,300 71,325 4,500 4,000 25,500 5,000 7,650 9,340 43,300 4,750 26,210	2	6,600 5,300 27,115 5,450 79,300 71,325 4,500 4,000 25,800 5,000 7,650 9,340 43,300 4,750 26,620	6,600 5,300 27,670 5,500 81,500 71,350 4,500 4,000 26,100 5,000 7,650 9,340 43,300 4,750 27,040

CULTUS LAKE PARK 2018 - 2022 FINANCIAL PLAN

Schedule "B"

	TOTAL 2019 BUDGET	TOTAL 2020 BUDGET	TOTAL 2021 BUDGET	TOTAL 2022 BUDGET	TOTAL 2023 BUDGET
Special Events	42,580	42,940	43,310	43,680	44,050
Telecommunications	47,250	48,470	49,370	50,570	51,470
Utilities	506,275	516,820	528,455	539,770	552,045
Vandalism	4,500	4,500	4,500	4,500	4,500
Travel & Vehicle Allowance	3,200	3,200	3,200	3,200	3,200
Vehicle Maintenance	35,700	36,210	36,730	37,260	37,800
Vehicle/Boat Fuel	21,800	22,000	22,200	22,400	22,600
Wharfs & Foreshore Materials	15,000	15,000	15,000	15,000	15,000
Signage	7,700	7,700	7,700	7,700	7,700
Floats & Buoys	10,000	10,000	10,000	10,000	10,000
Water System Maintenance/Parts	3,000	3,000	3,000	3,000	3,000
SUBTOTAL	\$ 2,675,405	\$ 2,530,985	\$ 2,573,066	\$ 2,624,762	\$ 2,643,895
WAGES & BENEFITS: Commissioners Indemnities Management Salaries	\$ 54,680 274,950	\$ 55,230 279,660	\$ 55,780 284,460	\$ 56,340 289,340	\$ 56,900 294,310
Staff Wages	1,391,349	1,417,770	1,442,720	1,468,120	1,493,960
Employee Benefits	361,880	368,840	375,180	381,930	388,490
TOTAL PAYROLL	\$ 2,082,859	\$ 2,121,500	\$ 2,158,140	\$ 2,195,730	\$ 2,233,660
TOTAL OPERATING EXPENSES	\$ 4,758,264	\$ 4,652,485	\$ 4,731,206	\$ 4,820,492	\$ 4,877,555
Reserve Allocations	894,515	898,525	916,317	922,766	929,483
Capital Projects	1,630,785	541,415	488,025	577,425	475,925
Allocated Wages	-	-	-	-	-
Allocated Overhead Expenses	-	-	-	-	-
TOTAL EXPENDITURES	\$ 7,283,564	\$ 6,092,425	\$ 6,135,548	\$ 6,320,684	\$ 6,282,963
SURPLUS/(DEFICIT)	(1,694,702)	(462,615)	(400,215)	(498,131)	(402,913)
APPROPRIATED SURPLUS (RESERVE ALLOCATIONS)	(1,714,955)	(477,835)	(428,555)	(522,485)	(424,845)
UNAPPROPRIATED SURPLUS	\$ 20,253	\$ 15,220	\$ 28,340	\$ 24,354	\$ 21,932

CULTUS LAKE PARK SUMMARY OF CHANGES 2019 FINANCIAL PLAN

CULTUS LAKE PARK

2019 Financial Plan Summary

	2019	151050	2019	5858	2019	2000	2019	and the same	2019	newest.	2019	1000	201	9	eletizet	2019	stockel	2019	20252029	2019	ski	20	19	re hales an	2019	2	019
	FINANCIAL PLAN		SUNNY- SIDE		PARK PATROL	C	COMM		RESID LEASE		VISITOR SERVICES		COM	M.		PUBLIC		PUBLIC AREAS		FORESHO	RE	VOLU	NTEER		GENERAL		EAC
	T DAIN		SIDE		PAIROL		LEASE		LEASE		SERVICES		па	"		WORKS		AKEAS		LEASE		FIRE	DEPT		& ADMIN		
REVENUES																											
Sunnyside Campground Commercial Leases	\$ -	\$	-	:	\$ -	\$	-	\$			\$ -		\$	-		\$ -		•	\$	\$	- 1	\$	-		\$ -	\$	-
Residential Leases	1 -				- 1		5.5 -		-		=			5							- 8		-		-		
Community Hall	-		-		-		-		-		_			-		-		-			- 8		-				-
Cabin Rentals/Visitor Services	-		-		-		-		-		-			-				-			- 1		-		-		-
Parking/Public Area Revenue Foreshore Lease	-		-		- 1		-		-		-			-		-		-			-		-		. 7.		-
Volunteer Fire Department	-				:		-		-		-			I		5		-			. 8		- 1				
Park Patrol	-		-		- 1				-		=:			-		-		-			- 1		-				-
General Administration			=				1075		-					-				-			-		-		194		-
CEAC TOTAL REVENUES	\$ -	\$	-	1	\$ -	\$	-	\$	-		\$ -	1000	\$	-	ERRE	\$ -	E033	-	Ś		- 65	Ś	-		\$ -	\$	
EXPENDITURES												NEW									1				*		
Advertising	s -	Ś	22		s -	\$	_	Ś			\$ -		Ś	_		\$ -		\$ -	Ś		- 1	s	-		s -	e e	_
Audit/Accounting	-	*	-				-	*	-		-		,	-		· -	1		Y		- 10	,	- 1		-	2	-
Board Level Expenses			-		- 1		17.0		-		-			=1			2000	-			- 1		-		1-		
Building Maintenance/Materials Community Policing	(7,475)	[1]	(6,500)		- 1				-	[6]	(975)			-		-		(-)			- 1		-		-		-
Commemorative Benches	-		-				-		-		-			-				-			. 8						-
Conferences	-		-		-		-		-		-			-		-		-			-		-		-		-
Contract Services Data Processing	(22,275)		-		- 1		-		-		-			-				-			-		-	[18]	(22,275)		-
Education & Training	-	- 1			1				-		-							-					:		-		0.00
Election Expenses	-		10.70		- 1		-		3.7		-			-		-		-			- 18		- 1		-		-
Equipment Maintenance	(5,350)			[4]	(1,850)		-			[7]	(3,500)			0.00				-			-		-		-		0.20
Equipment Fuel Garbage Collection/Recycle	-		-		-		-		-		-			-			111411	-			- 1		-		-		-
General Maintenance	-		-		-		-		-		-			12		- 1		-									-
Grounds Maintenance/Materials Insurance - Business	(47,050)	[2]	(6,000)				- 1		-	[8]	(1,550)	[11]		(1,000)	[13]	(1,50	0) [14]	(5,000)	[16]	(32,0	000)		-		-		-
Insurance - Vehicles	-		-		- 1				-		- 1														- 1		-
Janitorial Supplies	-		-				-		353		5.50			-		-		3-31			- 1		-		-		-
Legal/Professional Fees Licences/Permits/Taxes	(71,500)				- 1		- 1		-					-		-		-			- 1		-	[19/20]	(71,500)		-
Memberships/Dues/Subscriptions	-	17.	-		-		- 1		-		-			-		-							-				-
Office Supplies	-		-				-		221		-			-		2					- 1		-		-		-
Interest and Bank Charges POS Charges			-				- 1		- 1		-			-				-			- 18		-		-		-
Retail Sales (COGS)	-		-						-		-			-				-			観		0.1				-
Office Furniture	-				-		-		-		-					-		-)	- 1		-		-		-
Postage & Courier Equipment Rentals			-		2.0		- 1		7		- 1			-		-		-					-		-		-
Community Wildfire Protection Plan			-		2		- 1		-		-			-		-		-							:		
Printing		11.5	100 XX-1		-		- 1		- 4		-			-		-		- 1					-		-		-
Public Relations/Promotion			-		- :		-		-		-			-		-					- 1		-		-		-
Roads & Parking Security Systems/Supplies	1		-											-		1.5		-							-		-
Septic System Maintenance	-		-		- 1		-		-		-			-		-							-				-
Small Tools/Shop & Safety	-		-		-		-		-		-			-		-		-			. 3		- 1		-		-
Special Events Telecommunications	-		-		:				- 1		- 1			-		-		- 1		-	- 1		-		-		-
Utilities	V.112		-		1									-		-		- 1									5
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CULTUS LAKE PARK SUMMARY OF CHANGES 2019 FINANCIAL PLAN

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