



## CULTUS LAKE PARK BOARD REGULAR BOARD MEETING NOTICE

Wednesday, March 17, 2021

5:00 PM

Cultus Lake Park Office Boardroom  
4165 Columbia Valley Highway, Cultus Lake, BC

Time Change Notice - Cultus Lake Park Board Regular Meeting will be held at 5:00 pm on March 17, 2021 instead of 7:00 pm.

**Due to the recent Provincial Health Order with respect to social gatherings, the March 17, 2021 Board meeting will be closed to the public and will be available in real time via Zoom.**

Please feel free to join the meeting, participants will be muted upon entry to the meeting but will be able to ask questions during question period.

Join Zoom Meeting:

<https://zoom.us/j/97574526415?pwd=cDZ0eTJyNURKZjdJRnVERmh0UW1YQT09>

Meeting ID: 975 7452 6415

Passcode: 547360

The Cultus Lake Park Board Regular Meeting video will be available to view on our website the following day at [www.cultuslake.bc.ca/board-meeting-videos/](http://www.cultuslake.bc.ca/board-meeting-videos/)

Please feel free to email questions for the Public Question Period no later than Tuesday, March 16<sup>th</sup>, 4:30 pm to [Rachel.litchfield@cultuslake.bc.ca](mailto:Rachel.litchfield@cultuslake.bc.ca)



# CULTUS LAKE PARK BOARD REGULAR MEETING AGENDA

WEDNESDAY, MARCH 17, 2021

5:00 PM

PARK OFFICE BOARDROOM

4165 Columbia Valley Highway, Cultus Lake, BC

## (1) CALL TO ORDER

## (2) RESOLUTION TO PROCEED TO CLOSED MEETING (3:45 PM)

**THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

Section 90 (1), (c) labor relations and other employee relations; and  
(d) the security of the property of the municipality.

## (3) RECONVENE

Page 1

## (4) APPROVAL OF AGENDA

- (a) **THAT** the Cultus Lake Park Board approve amending the Agenda for the Regular Board Meeting of March 17, 2021 by adding under Section 7 (b), Bylaws, Parking and Traffic Regulation Bylaw No. 1190, 2021 Schedule B; and

**THAT** the Cultus Lake Park Board approve the Agenda as amended; and

**THAT** all delegations, reports, correspondence and other information set to the Agenda be received.

## (5) ADOPTION OF MINUTES

Page 5

- (a) **THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held February 17, 2021.

## (6) ADOPTION OF COMMITTEE MINUTES

Page 13

- (a) **THAT** the Cultus Lake Park Board approve the February 9, Commercial Leaseholder Committee Minutes.

## (7) BYLAWS

Page 17

- (a) **Cabins at Cultus Lake Park Bylaw No. 1152, 2019 Amendment Bylaw No. 1187, 2021**

- Cabins at Cultus Lake Park Bylaw No. 1152, 2019 Amendment Bylaw No. 1187, 2021

***THAT the Cultus Lake Park Board give Final reading to The Cabins at Cultus Lake Park Bylaw No. 1152, 2019, Amendment Bylaw 1187, 2021.***

(b) **Parking and Traffic Regulation Bylaw No. 1190, 2021**

Page 21

- Report dated March 17, 2021 from Jacquie Spencer, Manager of Visitor Services, Accommodations and Bylaw Enforcement

Page 23

- Parking and Traffic Regulation Bylaw No. 1190, 2021

Page 37

- **Parking and Traffic Regulation Bylaw No. 1190, 2021, Schedule B**
- Red line version - Parking and Traffic Regulation Bylaw No. 1190, 2021 comparison Parking and Traffic Regulation Bylaw No. 1154, 2019

***THAT the Cultus Lake Park Board give First, Second and Third readings to the Parking and Traffic Regulation Bylaw No. 1190, 2021.***

(c) **Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1191, 2021**

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- Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1191, 2021

Page 59

- Cultus Lake Park Board Procedures Bylaw No. 1125, 2018

Page 77

- Board Committee System Policy

***THAT the Cultus Lake Park Board give Final reading to the Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1191, 2021.***

***THAT the Cultus Lake Park Board approve the amended Board Committee System Policy.***

(d) **Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1192, 2021**

Page 87

- Report dated March 17, 2021 from Jacquie Spencer, Manager of Visitor Services, Accommodations and Bylaw Enforcement

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- Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1192, 2021

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- Red line version - Bylaw Notice Enforcement Bylaw No. 1192, 2021, Schedules A, 1 - 19

***THAT the Cultus Lake Park Board give First, Second and Third readings to the Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1192, 2021.***

**(8) REPORTS BY STAFF**

(a) **First Avenue – Road Allowance Report**

Page 141

- Report dated March 17, 2021 from Dave Driediger, Manager of Park Operations

Page 143

- First Ave. sketch – Current

Page 145

- First Ave. sketch – Proposed

***THAT the Cultus Lake Park Board direct staff to adjust the yellow line on the west side of First Avenue to 3.66m east of property pins.***

(b) **Multiple Leaseholder Report**

- Report dated March 17, 2021 from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

***THAT the Cultus Lake Park Board approve the allowance of Multiple Leaseholder Ownership for the purpose of inheritance, estate planning or other related matters provided that the leaseholder enter into the Version 5 Residential Building Site Lease.***

**(9) REPORTS BY COMMISSIONERS**

**(10) COMMUNITY ASSOCIATION**

**(11) PUBLIC QUESTION PERIOD**

**(12) ADJOURNMENT**

***THAT the Regular Meeting of the Cultus Lake Park Board held on March 17, 2021 be adjourned.***



## CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, FEBRUARY 17, 2021  
CULTUS LAKE PARK OFFICE BOARDROOM  
4165 Columbia Valley Highway, Cultus Lake, BC

- Present** Commissioner D. Renwick – Chair Via Zoom  
Commissioner D. Bauer – Vice Chair  
Commissioner L. Payeur  
Commissioner C. Smit  
Commissioner K. Dzaman
- Staff** Chief Administrative Officer – J. Lamb  
Manager of Finance – E. Lee  
Manager of Park Operations – D. Driediger  
Manager of Corporate Services / Corporate Officer – R. Litchfield
- Regrets** Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer

### (1) CALL TO ORDER

The Chair called the meeting to order at 4:59 pm.

### (2) RESOLUTION TO PROCEED TO CLOSED MEETING

***THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:  
Section 90 (1), (d) the security of the property of the municipality.*

### (3) RECONVENE

The meeting reconvened at 4:00 pm.

### (4) APPROVAL OF AGENDA

**4740-21** Moved by: Commissioner Bauer Seconded by: Commissioner Dzaman

***THAT** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of February 17, 2021; and*

***THAT** all delegations, reports, correspondence and other information set to the Agenda be received.*

**CARRIED**

**(5) ADOPTION OF MINUTES**

4741-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

- (a) ***THAT the Cultus Lake Park Board adopt the minutes of the Regular Meeting held January 20, 2021.***

**CARRIED**

**(6) ADOPTION OF COMMITTEE MINUTES**

4742-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT the Cultus Lake Park Board approve the January 25, 2021 Foreshore Fundraising and Improvement Committee Minutes.***

**CARRIED**

4743-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT the Cultus Lake Park Board approve the February 5, 2021 Environmental and Public Areas Planning Committee Minutes.***

**CARRIED**

4744-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT the Cultus Lake Park Board approve the February 5, 2021 Environmental and Public Areas Planning Committee Minutes.***

**CARRIED**

**(7) CORRESPONDENCE**

- (a) **Development Variance Referral–262 Fir Street**

- Referral information for Development Variance Permit # 2021-03, 262 Fir Street

4745-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

***THAT the Cultus Lake Park Board supports reducing the front setback from 2.1 metres (6.9 feet) to 1.5 metres (5.0 feet) for the supporting posts of a deck under Section 5.2.4 of Zoning Bylaw 1375.***

**CARRIED**

4746-21 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board is not in favor of reducing the front setback from 1.5 meters (5.0 feet) to 0.9 meters (3.0 feet) for eaves, gutters, and sunlight controls under Section 5.2.4 of Zoning Bylaw 1375.*

**CARRIED**

4747-21 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board provide the Fraser Valley Regional District with their response to the Development Variance Permit for 262 Firs Street no later than February 19, 2021.*

**CARRIED**

**(8) BYLAWS**

**(a) Cabins at Cultus Lake Park Bylaw No. 1152, 2019 Amendment Bylaw No. 1187, 2021**

- Report dated February 17, 2021 from Jacquie Spencer, Manager of Visitor Services, Accommodations and Bylaw Enforcement
- Cabins at Cultus Lake Park Bylaw No. 1152, 2019 Amendment Bylaw No. 1187, 2021

4748-21 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board give First, Second and Third readings to The Cabins at Cultus Lake Park Bylaw No. 1152, 2019, Amendment Bylaw 1187, 2021.*

**CARRIED**

**(b) Sunnyside Campground Bylaw No.1188, 2021**

- Sunnyside Campground Bylaw No. 1188, 2021

4749-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board give Final readings to the Sunnyside Campground Bylaw No. 1188, 2021.*

**CARRIED**

**(c) Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1191, 2021**

- Report dated February 17, 2021 from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1191, 2021
- Cultus Lake Park Board Procedures Bylaw No. 1125, 2018
- Board Committee System Policy

4750-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Bauer

***THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1191, 2021.***

***THAT the Cultus Lake Park Board approve the amended Board Committee System Policy.***

**CARRIED**

**(9) CONSENT AGENDA**

(a) 2020 Fourth Quarter Reports

- Finance
- Lions Parking
- Public Works
- Campground and Cabins
- Bylaw Compliance and Enforcement
- Fire Department
- Lease Assignment

4751-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

***THAT the Cultus Lake Park Board receive the 2020 Fourth Quarter reports for information.***

**CARRIED**

**(10) COMMISSIONERS REPORTS**

(a) **Recommendations from the Environmental and Public Areas Planning Committee**

- Report dated February 17, 2021 from Darcy Bauer, Chair, Environmental and Public Areas Planning Committee

4752-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

***THAT the Cultus Lake Park Board approves the planting of Elm Tree - Ulmus americana 'Brandon', within the Environmental and Public Areas Planning Committees Parking Lot B Landscape plan.***

**CARRIED**

(b) **Recommendations from the Foreshore Fundraising and Improvement Committee**

- Report dated February 17, 2021 from Casey Smit, Chair, Foreshore Fundraising Improvement

4753-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

***THAT the Cultus Lake Park Board approves that the 2021 Foreshore Fundraising and Improvement Committees first priority be to raise fund for the replacement of the Main Beach docks; and***



***THAT the Cultus Lake Park Board approves that the 2021 Foreshore Fundraising and Improvement Committee be able to utilize print, social media, and an online presence, with content to be approved by the CAO, to solicit donations for the Foreshore Fundraising and Improvement Committee.***

**CARRIED**

Chair Renwick announced that the Cultus Lake Park Board has appointed Bruce Vandenbrink to the Village Planning and Redevelopment Committee. In addition, he also announced that Shannon Lamb and Karen Brauer have also been appointed to the Community Events and Engagement Committee.

**(11) COMMUNITY ASSOCIATION**

Question:

Colleen Rogozinski, noted that at last month's Board Meeting, Chair Renwick explained the process with the FVRD and the sewer matter. She asked how much was spend on legal fees to date? What is the expected or budgeted amount to see this matter to conclusion (approx.)? Is the any truth that FVRD will billing Cultus Lake Park for its legal fees regarding this matter?

Answer:

Chair Renwick directed the questions to staff and noted that he did not have the numbers at hand and further noted that its was uncertain that the information could be shared at that time due to the nature of business. He noted that if we were not able to provide the information during the meeting staff would get back to her with the appropriate information. Chief Administrative Officer, Joe Lamb noted that staff would need to do some research as staff are currently going through the audit process and that we would provide the information following that.

Chair Renwick further noted that for budgeted legal fees, the requested that Chief Financial Officer, Erica Lee provide the budgeted legal fees for 2021.

Chair Renwick also noted that with respect to the third question, that billing for legal fees is a matter of process and a question of how this matter is resolved and of course noted that one of the matters is, who is paying for what. He noted that in a normal course of events of litigation that successful parties are required to pay the taxable fees of the successful litigate, not the actual fees it is the tariff fees on the noted schedule set by the Supreme Court. He noted that there is an addendum to the *Supreme Court Act* that deals with fees and the setting of fees.

Chief Administrative Officer, Joe Lamb noted that the total budgeted legal fees that include the FVRD and other things is around \$130,000 for 2021.

Colleen Rogozinski further inquired with respect to the \$130,000 will the majority be spent on the sewer matter?

Chief Administrative Officer, Joe Lamb responded that he cannot comment on what he foreshadows as far as the cost of the sewer settlement. He noted that if grants are in place and the sewer proceeds the number may be a lot less than the budget number but does not suspect the majority of the \$130,000 is for the sewer, she would project that perhaps a third pending the

outcome. He noted as the Chair mentioned that they do not at this time know what the outcome of the issue from their perspective.

Chair Renwick noted as a reminder, that these are sensitive matters and much of what are prepared and able to discuss in a public forum may be limited and we do not want to compromise anything with relation to our time. However, he noted that he can explain to the Association and the public generally that we were obliged to either determine to go ahead with litigation or not back in April of 2019 when we become aware that the numbers that FVRD provided to us were significantly underestimated in relation to the toe cost of the sewer. Under legislation of the Community Charter, we have six months to commence a lawsuit against a governing body such as FVRD. He noted that we were pressed for time to commence that litigation, which is what we did, and we felt it gave us an opportunity to pursue that matter or if we choose not to go ahead then we would have had no options from a legal perspective. So that is what we have done to date and are continuing with the process. He noted, that beyond that he is not prepared to provide information on matters that are confidential and need to remain confidential.

## **(12) PUBLIC QUESTION PERIOD**

Q: Ernie Vance, Mountain View, inquired as to whether there have been any studies that have been completed with respect to the foreshore erosion issue? He also noted that if the Park is unaware of what the cost for repair/replacement would be, how can you address this ahead of time. He also inquired on the status of the Main Beach docks. He also inquired as to whether or not the \$350,000 would then be a future budget item.

A: Commissioner Smit, noted that there has not been a study with respect to the Main Beach docks at this time. He noted that the dock structure is deteriorating, and the expected life span is unknown at this time. He noted that with storms over the past season, damage has been done and the committee is hoping to raise funds to address this. He noted that they are trying to be proactive to ensure that when the time comes options for repair or replacement will be in place.

A: Chief Administrative Officer, Joe Lamb noted that the foreshore erosion project is estimated to cost \$350,000 - \$500,000 which was in the scope of the Foreshore Fundraising Committee. A study has been done for all of the dock structures including the Main Beach docks with a cost of approx. \$2.1 million dollars and is required over the next two to five years to replace some of the docks. The committee has requested through the Board to start to raise funds for replacing the Main Beach docks however, the committee will be required to make recommendations to the Board to request to do the work. He noted that public consultation will be required to ensure that the replacement is agreed upon by the residents of the lake and the residence of Chilliwack. He noted that staff are waiting for the Golder Report with finalization of the engineer drawings and plans to proceed. He noted that staff have applied for a grant with respect the foreshore erosion.

## **(13) ADJOURNMENT**

4754-21 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT the Regular Meeting of the Cultus Lake Park Board held on February 17, 2021 be adjourned at 5:47 pm.***

**CARRIED**

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held February 17, 2021.

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David Renwick  
Chair

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Joe Lamb  
Chief Administrative Officer





## COMMERCIAL LEASEHOLDER COMMITTEE MEETING MINUTES

TUESDAY, FEBRUARY 9, 2021  
CULTUS LAKE PARK OFFICE BOARDROOM  
4165 Columbia Valley Highway, Cultus Lake, BC

**Present** Commissioner C. Smit – Chair  
Commissioner L. Payeur – Vice Chair

**Committee Members** Christy. Ovens – Lakeside Beach Club  
E. Maarhuis – Maars Burger Bar

**Staff** Chief Administrative Officer – J. Lamb  
Lease Administrator – K. Craig

### Regrets

#### (1) CALL TO ORDER

The Chair called the meeting to order at 9:00 am.

#### (2) APPROVAL OF AGENDA

Moved by: C. Payeur Seconded by: C. Ovens

***THAT** the agenda for the February 9, 2021 Commercial Leaseholder Committee be approved.*

**CARRIED**

#### (3) COMMITTEE TERMS OF REFERENCE

The Commercial Leaseholder Committee reviewed the Terms of Reference.

The CAO spoke to the Term of Reference, explaining that the committee was formed to enhance the relationship between Commercial Leaseholders and the Board. The two committee members responsibility is to communicate and liaise with the other commercial leaseholders and be able to facilitate information back and forth.

The CAO suggested for the members to reach out to the Cultus Lake Commercial Leaseholder Association's administrator. E. Maarhuis to connect with the association.

The Commercial Leaseholder committee to work together on what benefits the Commercial Leaseholders as a whole, individual leaseholders.

#### (4) ITEMS FOR DISCUSSION

##### **Topic from last committee – Parmenter Signage**

The 2019 Commercial Leaseholder Committee had previously discussed having a sign place near the parking lot that the mountain bikers use, to advertise local restaurants. A discussion was had regarding this.

The CAO mentioned that there are three large signs within the Park that advertise all the commercial leaseholders.

### **Sponsored Event**

A discussion was had regarding “event style” advertising. Activities that would generate excitement about the Park, the businesses and all the area has to offer.

With COVID-19, this would be difficult and to be discussed in the future.

### **COVID – 19, how things could be different:**

Hoping we will not replicate last year, Sunnyside will open, parking lots to be open and business to be running, under different protocols, unless there is a PHO to close things deemed necessary.

Aiming to open as normal as possible and follow Provincial Health Orders.

### **Village Center Planning Committee**

C. Smit pointed out that no commercial leaseholders applied for this committee and that it would be beneficial to have committee members with a vested interest.

E. Maarhuis to look into this

### **FUTURE MEETING TOPICS**

#### **Emergency Signs on the highway**

Ministry of Highways and Reginal District decide what is on these signs. Can we offer suggestions for wording?

Parking/Signage – Emergency and weekend signage

New Parking management within the Park

#### **Street and Highway Crossings**

Parking Lot B parking lot redesign will affect the crosswalks.

#### **Plaza Staff Parking**

Moving forward to an automated parking system, will affect plaza staff parking

Committee members to find out an approx. number of how many staff members are on shift at the plaza in a high season day and a low season day.

### **(5) NEXT MEETING DATE AND TIME**

Committee members to talk to other leaseholders and then email the Chair of the Committee with 3 or 4 hot topics for the next agenda.

March 2, 2021 – 9:00 am

**(6) ADJOURNMENT**

Moved by: C Ovens Seconded by: E. Maarhuis

***THAT*** the Commercial Leaseholder Committee meeting held on February 9, 2021 be adjourned at 10:00 am.

**CARRIED**







# Cultus Lake Park

## THE CABINS AT CULTUS LAKE PARK BYLAW NO. 1152, 2019

### Amendment Bylaw No. 1187, 2021

A Bylaw to amend The Cabins at Cultus Lake Park Bylaw No. 1152, 2019

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Section 12 of the *Cultus Lake Park Act* (1932 and Amendments) enables the Cultus Lake Park Board to adopt Bylaws, and Section 9.2 (1) provides that Section 220 – Enforcement Powers of the *Community Charter* apply to the enforcement of the bylaws of the Board, and Section 261 – Payment of Fines and Other Penalties to Municipality under the *Community Charter* provides that fines and other penalties imposed and collected under or because of a Cultus Lake Park bylaw must be paid to the Park.

The Board for Cultus Lake Park did enact a bylaw cited as The Cabins at Cultus Lake Park Bylaw No. 1152, 2019.

The Cultus Lake Park Board deems it advisable to amend said Bylaw.

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

#### 1. TITLE

This Bylaw may be cited as “The Cabins at Cultus Lake Park Bylaw No. 1152, 2019, Amendment Bylaw 1187, 2021.”

#### 2. AMENDMENTS

The Cabins at Cultus Lake Park Bylaw No. 1152, 2019 is amended as follows:

- 2.1 That Schedule A attached to and forming part of this bylaw be removed and replaced with Schedule A below:

# Schedule A

## Fees

(The fees below do not include applicable taxes)

Administrative fee .....	\$26.55
Arbutus nightly low season .....	\$146.90
Arbutus nightly high season .....	\$292.00
Arbutus weekly low season .....	\$881.40
Arbutus weekly high season .....	\$1755.80
Birch nightly low season .....	\$123.90
Birch nightly high season .....	\$226.50
Birch weekly low season .....	\$746.00
Birch weekly high season .....	\$1358.40
Cancellation fee (if cancelled 7 days prior to arrival) .....	\$13.25
Cedar or Fir nightly low season .....	\$103.50
Cedar or Fir nightly high season .....	\$147.80
Cedar or Fir weekly low season .....	\$618.60
Cedar or Fir weekly high season .....	\$886.70
Dogwood or Elm nightly low season .....	\$111.50
Dogwood or Elm nightly high season .....	\$164.60
Dogwood or Elm weekly low season .....	\$672.60
Dogwood or Elm weekly high season .....	\$985.00
Forestview nightly low season .....	\$178.80
Forestview nightly high season .....	\$360.20
Forestview weekly low season .....	\$1070.80
Forestview weekly high season .....	\$2160.20
Lakeview nightly low season .....	\$170.80
Lakeview nightly high season .....	\$353.10

Lakeview weekly low season .....	\$1028.30
Lakeview weekly high season .....	\$2116.80
Twin Alders nightly low season.....	\$180.50
Twin Alders nightly high season.....	\$371.70
Twin Alders weekly low season.....	\$1075.20
Twin Alders weekly high season.....	\$2212.40
Replacement cabin key .....	\$50.00
Reservation fee .....	\$13.25
Cabin damage or replacement of broken item(s) .....	actual cost plus 25% overhead
Cost of cleaning and deodorizing a cabin due to smoking .....	actual cost plus 25% overhead
Cost of replacement tree.....	actual cost of mature tree of up to 14 feet in height plus 25% overhead + costs

**3. EFFECTIVE DATE**

This Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this 17 day of FEBRUARY, 2021

READ A SECOND TIME this 17 day of FEBRUARY, 2021

READ A THIRD TIME this 17 day of FEBRUARY, 2021

ADOPTED this XX day of XXXXX, 20XX

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David Renwick, Chair  
Cultus Lake Park Board

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Joe Lamb,  
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true  
and correct copy of The Cabins at Cultus Lake  
Park Bylaw No. 1152, 2019, Amendment Bylaw  
1187, 2021.

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Chief Administrative Officer



## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** March 17, 2021 **FILE:** 3900

**SUBMITTED BY:** Jacquie Spencer, Manager of Visitor Services, Accommodations and Bylaw Enforcement

**SUBJECT:** Parking and Traffic Regulations Bylaw No. 1190, 2021

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#### PURPOSE:

To present to the Board, the Cultus Lake Parking and Traffic Regulation Bylaw No. 1190, 2021.

#### RECOMMENDATION:

***THAT** the Cultus Lake Park Board give First, Second and Third readings to Parking and Traffic Bylaw Regulations Bylaw No. 1190, 2021.*

#### DISCUSSION:

As there were several required changes to the Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1154, 2019, including additional information under the sections such as. Public Parking Lot Areas, the Residential Permitting process and a new section regarding Highway Closures, staff made the decision to repeal, rewrite, and present the new Parking and Traffic Regulations Bylaw No 1190, 2021. A decision was also made to have the Boards legal representatives review Schedule A's fees that are attached to the bylaw to make the required changes and for staff to utilize this as a template for future bylaw development and changes.

#### STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

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Prepared by:

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Jacquie Spencer  
Manager of Visitor Services,  
Accommodations and Bylaw Enforcement

Approved for submission to the Board:

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Joe Lamb  
Chief Administrative Officer





# Cultus Lake Park

## PARKING AND TRAFFIC REGULATIONS BYLAW

### Bylaw No. 1190, 2021

A Bylaw to regulate Parking and Traffic

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Section 12 of the *Cultus Lake Park Act*, SBC 1932, c 63, as amended, enables the Cultus Lake Park Board to adopt bylaws, and Section 9.2 (1) provides that Section 260 – Enforcement Powers of the *Community Charter* (British Columbia) apply to the enforcement of the bylaws of the Board, and Section 261 – Payment of Fines and Other Penalties to Municipality under the *Community Charter* (British Columbia) provides that fines and other penalties imposed and collected under or because of Cultus Lake Park bylaws must be paid to the Board.

Every Person who offends against any of the provisions of this Bylaw or who suffers or permits any act to be done in contravention or in violation of any of the provisions of this Bylaw, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this Bylaw, or who does any act or thing which violates any of the provisions of this Bylaw, will be in breach of this Bylaw, and will be liable to the fines as outlined in the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 and all amendments.

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

#### 1. TITLE

This Bylaw may be cited as “Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021”.

#### 2. INTERPRETATION

**2.1** Words or phrases defined in *The Cultus Lake Park Act* (British Columbia), the *Interpretation Act* (British Columbia), the *Motor Vehicle Act* (British Columbia), the *Transportation Act* (British Columbia), the *Local Government Act* (British Columbia), the *Community Charter* (British Columbia) or any successor legislation to any of them, will have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.

#### 2.2 DEFINITIONS OF TERMS

“**Accessible Parking**” means a Parking area designated for Vehicles displaying valid SPARC BC card.

“**Act**” means the *Cultus Lake Park Act* (British Columbia).

**“Annual Visitor Parking Permit”** has the meaning ascribed to that term in Section 9.2 of this Bylaw.

**“Annual Other Parking Permit”** has the meaning ascribed to that term in Section 9.3 of this Bylaw.

**“Authorized Personnel”** means Persons approved or assigned by the Board including, but not limited to: (a) Board Representatives, (b) Persons acting on behalf of the Board under contract or other agreement; and (c) members of the Royal Canadian Mounted Police.

**“Board”** means the Cultus Lake Park Board.

**“Board Representative”** means any member of the Board, officer of the Board, or employee of the Board.

**“Boulevard”** means the portion of a Highway between the Curb lines or the lateral boundary lines of a Highway and the adjoining property or between the Curbs on median strips or islands, and includes Curbs, sidewalks, ditches or driveways.

**“Crosswalk”** means a portion of a Highway at an intersection or elsewhere indicated for pedestrian crossing by signs or lines or other markings on the Highway surface.

**“Curb”** means any Curb constructed of cement or other material and in the absence of such, the line of demarcation between a Highway and a Boulevard and, in the absence of any such Boulevard, the line of demarcation between a Highway and any sidewalk.

**“Cultus Lake Park Office”** means the office of the Board located at 4165 Columbia Valley Highway, Cultus Lake, BC, or such other office as may be designated by the Board from time to time.

**“Designated Area”** has the meaning ascribed to that term in Section 7.2 of this Bylaw.

**“Emergency Vehicle”** has the same meaning as in the *Motor Vehicle Act* (British Columbia).

**“Fee Notice”** has the meaning ascribed to that term in Section 13.2(b) of this Bylaw.

**“Highway”** has the same meaning as in the *Motor Vehicle Act* (British Columbia).

**“Hourly Parking Permit”** has the meaning ascribed to that term in Section 9.6 of this Bylaw.

**“Leased Lot”** means real property, with or without improvements, that is located within The Park and that is used for residential and/or commercial purposes.

**“Leaseholder”** means (a) a Person having a current and valid lease with the Board; or (b) a Person (i) renting a residence in The Park from a Person having a



current and valid lease with the Board, and (ii) the address of that residence is the Person's permanent address.

**"Leaseholder Parking Permit"** has the meaning ascribed to that term in Section 7.6 of this Bylaw.

**"Lot A"** means the Public Parking Lot that is labelled "A" on the map in Schedule B of this Bylaw.

**"Lot B"** means the Public Parking Lot that is labelled "B" on the map in Schedule B of this Bylaw.

**"Lot C"** means the Public Parking Lot that is labelled "C" on the map in Schedule B of this Bylaw.

**"Lot D"** means the Public Parking Lot that is labelled "D" on the map in Schedule B of this Bylaw.

**"Manager of Finance"** means the officer of the Board, as appointed by the Board from time to time, that holds the title and position of Manager of Finance.

**"Oversized Vehicle"** means a Vehicle, including any attached Trailer, that has a length in excess of 6.4 metres.

**"Paddling Parking Permit"** has the meaning ascribed to that term in Section 9.4 of this Bylaw.

**"Park/Parked/Parking"** means the Standing of a Vehicle, whether occupied or not, other than up to 5 minutes for the purpose of, and while engaged in, loading or unloading of property, goods, or the discharging or taking on of passengers, or in compliance with the directions of: (a) a police officer, a bylaw compliance and enforcement officer, a Peace Officer, or a parking enforcement officer, or (b) a traffic control device.

**"Parking Permit"** means any (a) Parking Permit purchased at the Cultus Lake Park Office, (b) Hourly Parking Permit, (c) Leaseholder Parking Permit, (d) Annual Visitor Parking Permit, (e) Annual Other Parking Permit, (f) Paddling Parking Permit, and (g) other form of Parking Permit issued by the Cultus Lake Park Office, by registering a licence plate online or by a Pay Station operated by the Board.

**"Pay Station"** means a machine where you can pay for parking.

**"Peace Officer"** means: (a) a constable designated as such under the provisions of the *Police Act* (British Columbia), (b) Person who has a constable's powers; or (c) a Cultus Lake Park Bylaw Compliance and Enforcement Officer.

**"Person"** has the same meaning as in the *Interpretation Act* (British Columbia).

**"Plaza"** means the Public Parking Lot that is labelled "Plaza" on the map in Schedule B of this Bylaw.

**“Public Area”** means any Highway, driveway, Parking Lot, beach, wharf, school ground, or playground in The Park, or such other premises as the Board may from time to time designate.

**“Public Parking Lots”** means the Public Parking Lots marked on the map in Schedule B of this Bylaw.

**“Recreational Vehicle”** means any Vehicle designed or used primarily for accommodation during travel or recreation, including but not limited to a “motor home” as defined in the *Motor Vehicle Act* (British Columbia).

**“Stop or Stand”** means: (a) when required, a complete cessation from movement, and (b) when prohibited, the Stopping or Standing of a Vehicle, whether occupied or not, except when necessary to avoid conflict with other traffic or in compliance with the directions of: (i) a police officer, a bylaw compliance and enforcement officer, Peace Officer, or a parking enforcement officer; or (ii) a traffic control device.

**“The Park”** means the area within The Park boundaries as outlined in the Act and the foreshore assigned to The Park by the Province of British Columbia.

**“Tow Truck”** has the same meaning as “tow car” in the *Motor Vehicle Act* (British Columbia).

**“Trailer”** has the same meaning as in the *Motor Vehicle Act* (British Columbia).

**“Vehicle”** has the same meaning as in the *Motor Vehicle Act* (British Columbia).

**2.3** In this Bylaw, unless the context otherwise requires, the singular will include the plural and the masculine includes the feminine gender.

**2.4** The headings contained in this Bylaw are for convenience only and are not to be construed as defining, or in any way limiting, the scope or the intent of the provisions of this Bylaw.

### **3. AUTHORITY OF BOARD REPRESENTATIVES**

**3.1** Pursuant to this Bylaw, any Board Representative is empowered to make an order respecting the matter and that power includes the power to rescind, revoke, amend or vary the order.

**3.2** Every Board Representative and member of the Fire Department of The Park, while acting in the course of their duties attending to any fire or emergency, are expressly constituted and appointed a Bylaw Compliance and Enforcement Officer for the purpose of this Bylaw.

**3.3** The Board may appoint a Bylaw Compliance and Enforcement Officer to enforce the provisions of this Bylaw. For the purposes of this Bylaw, members of the Royal Canadian Mounted Police, the Manager of Park Operations appointed by the Board, the Manager of Visitor Services appointed by the Board, the Accommodations and Bylaw Enforcement Officer appointed by the Board, the Sunnyside Campground Manager appointed by the Board, and Parking

Enforcement Officers appointed by the Board are all Bylaw Compliance and Enforcement Officers.

- 3.4** Every Bylaw Compliance and Enforcement Officer is authorized to take such course of action as they may deem necessary to regulate and control traffic during times of emergency for the attendance of emergency equipment, as required.

**4. MARKED PARKING SPACES**

Board Representatives may cause cones, markings or any other devices deemed necessary to be painted or placed on any Curb, Highway or Parking Lot in The Park for the purpose of designating a parking space, and the operator of any Vehicle Parking at such parking space will Park such Vehicle parallel to the Curb or sidewalk, except in areas designated for angle Parking, and entirely within the parking space so marked.

**5. PARKING TIME LIMITS**

It is a contravention of this Bylaw for any Vehicle to be Stopped or Parked in a parking space beyond the maximum time limit for that parking space, as indicated by any sign regarding that parking space, and the Stopping or Parking of any Vehicle beyond such maximum time limit will be a violation of this Bylaw. When a Vehicle remains in any parking space beyond the maximum time limit, then each succeeding time limit period constitutes a separate offence.

**6. EXEMPTIONS**

The provisions of this Bylaw prohibiting a Vehicle from Stopping or Parking do not apply to:

- (a) Emergency Vehicles;
- (b) Park Vehicles;
- (c) Tow Trucks; and
- (d) Vehicles servicing equipment in business premises where it is not possible to service such equipment from some other location while such Vehicles are engaged in definite works of necessity requiring them to be Stopped or Parked in contravention of such provisions, provided that adequate warning flags, cones, or lights are used to indicate such Vehicles.

**7. RESERVED PARKING AREAS**

- 7.1** Authorized Personnel may place "Reserved Parking" signs in The Park where cause has been established to their satisfaction. It is a contravention of this Bylaw for any Person to Park within any area marked by a "Reserved Parking" sign unless such Person forms a part of the purpose for which the sign was placed. Any Person, other than Board Representatives, who places unauthorized "Reserved Parking" signs will be a contravention of this Bylaw.

- 7.2** Leaseholders have an exclusive right to parking space between lot lines next to their Leased Lot, as set out in the Fraser Valley Regional District Zoning Bylaw No. 1375, 2016, provided that the parking space is only used for the purpose of Parking a Vehicle (the “Designated Area”). Where a Leased Lot borders two Highways, as in the case of a corner lot, the side to which the Leased Lot is addressed will represent the Designated Area. Any consideration for additional Parking at a corner lot must be submitted in writing to the Board for approval, based on Parking availability and traffic safety considerations.
- 7.3** A Vehicle parked in a Designated Area without the consent of the applicable Leaseholder is in violation of this Bylaw.
- 7.4** No Person will Park a Vehicle on or partially on property owned, managed or controlled by the Board without a valid online registered Parking Permit.
- 7.5** Each use of a Parking Permit that has expired, is a contravention of this Bylaw.
- 7.6** The Leaseholders of each Leased Lot will be able to register online for four (4) Parking Permits per Leased Lot (each, a “Leaseholder Parking Permit”). Two (2) additional Leaseholder Parking Permits are available per Leased Lot for purchase by Leaseholders, to a maximum of six (6) total Leaseholder Parking Permits. Fees for Leaseholder Parking Permits are determined and payable pursuant to Section 13 of this Bylaw.
- 7.7** Any contravention to this Bylaw may result in ticketing and/or towing of the Vehicle giving rise to the contravention.

## **8 PROHIBITED PARKING AREAS**

- 8.1** Except when necessary to avoid conflict with another Vehicle, comply with applicable laws, or comply with the directions of any Authorized Personnel or any traffic control device, no Vehicle will Stop or Park:
- (a) On a sidewalk or Boulevard;
  - (b) in front of a public or private driveway;
  - (c) within 3 metres of a fire hydrant, unless otherwise designated;
  - (d) on a Crosswalk;
  - (e) within 6 metres of the approach side of a Crosswalk;
  - (f) within 6 metres upon the approaching side to any flashing beacon, Stop sign, or traffic control device located at the side of a Highway;
  - (g) within 6 metres of either side of the entrance to any public meeting place, fire hall or playground;
  - (h) on any Highway or property owned, controlled or managed by the Board, for the principal purpose of:
    - (i) displaying a Vehicle for sale;

- (ii) advertising;
  - (iii) maintenance or repairs;
  - (iv) displaying any signs; or
  - (v) selling any commodities or articles.
- (i) along or opposite a Highway excavation or obstruction when Stopping or Parking obstructs traffic;
  - (j) on a bridge or any elevated structure that is part of a Highway;
  - (k) in a space in contravention of a traffic control device that gives notice that Stopping or Parking is prohibited or restricted;
  - (l) in such manner as to obstruct the visibility of any standard traffic sign posted or with the authority of British Columbia Ministry of Transportation and Infrastructure or the Board.
  - (m) in any space or area where the adjacent Curb, sidewalk or Highway surface has been painted or marked with a solid yellow line;
  - (n) on any Highway for any period longer than is necessary for the expeditious loading or unloading of passengers or materials, unless authorized by the Board; or
  - (o) on any Highway or Parking Lot in such a manner as to obstruct the free movement of traffic.

**8.2** In addition to Section 8.1 of this Bylaw, Authorized Personnel may place “No Parking” signs in The Park where cause has been established to their satisfaction. It is a contravention of this Bylaw for any Person to Park within any area marked by a “No Parking” sign. Any Person, other than a Board Representative, who places unauthorized “No Parking” signs will be in contravention of this Bylaw.

## **9. PUBLIC PARKING LOTS**

**9.1** All Public Parking Lots are paid Parking, with the exception of the first two (2) hours of free parking at the Plaza. No Person will Park a Vehicle in a Public Parking Lot without a valid Parking Permit for that Public Parking Lot. Fees for parking in such Public Parking Lots are determined and payable pursuant to Section 13 of this Bylaw.

**9.2** Annual Parking Permits for visitors (each, an “Annual Visitor Parking Permit”) are available to residents of the City of Chilliwack and Electoral Area H area and are available for online purchase and an Annual Visitor Parking Permit is valid for one (1) year from the date of purchase and permits one (1) registered Vehicle with a unique licence plate registered with the Board to park (subject to available space) in Lot A and Lot B of the Public Parking Lots. Fees for Annual Visitor Parking Permits are determined and payable pursuant to Section 13 of this Bylaw.

**9.3** Annual Parking Permits for others, outside of the areas as stated in 9.2 (each, an “Annual Other Parking Permit”) are available to Persons who are not eligible to

purchase an Annual Visitor Parking Permit and are available for online purchase. Each Annual Other Parking Permit is valid for one (1) year from the date of purchase and permits one (1) registered Vehicle with a unique license plate registered with the Board to park (subject to available space) in Lot A and Lot B of the Public Parking Lots. Fees for Annual Other Parking Permits are determined and payable pursuant to Section 13 of this Bylaw.

**9.4** Parking passes for paddling (each, a “Paddling Parking Permit”) are available to members of paddling groups and available for online purchase. Each Paddling Parking Permit is valid from April 1 to September 30 or October 1 to March 31, excluding Saturdays, after 10:00 am, Sundays, and statutory holidays. Each Paddling Parking Permit permits one (1) registered Vehicle with a unique licensed plate registered with the Board to park (subject to available space) in Lot A, Lot B and Lot C of the Public Parking Lots. Fees for Paddling Parking Permits are determined and payable pursuant to Section 13 of this Bylaw.

**9.5** No Person will:

- (a) deposit a slug, device or metallic substitute for coins in any Pay Station within The Park; or
- (b) deface, damage, tamper with, open, willfully break, destroy or impair the usefulness of any Pay Stations within The Park.

**9.6** Parking permits payable on an hourly basis (“Hourly Parking Permits”) are available from Pay Stations operated by the Board in each Public Parking Lot. A Person who parks a Vehicle in a parking space in a Public Parking Lot, will immediately purchase an Hourly Parking Permit at the nearest Pay Station by any method indicated by the Pay Station.

**9.7** Hourly Parking Permits only permit the holder to park a Vehicle in a Public Parking Lot for (a) the amount of time purchased by the holder; (b) subject to available space; and (c) subject to any other limitations stated on signage in the Public Parking Lot.

**9.8** No Person will Park in a Public Parking Lot except within a parking space, and further subject to the following limitations:

- (a) no Person will park a Vehicle in a parking space already occupied by another Vehicle;
- (b) if more than one Vehicle is Parked in a parking space, the Vehicle Parked nearest to the delineated forward end of the parking space is deemed to be validly Parked and any other Vehicle Parked in that parking space is deemed to be unlawfully parked;
- (c) despite subsection (b) above, two motorcycles may validly Park in one parking space if both motorcycles hold valid Parking Permits;
- (d) no Person will Park an Oversized Vehicle except within the designated area for such Oversized Vehicles in Lot B and D and will not Park in any other Public Parking Lot.

- (e) no Person will Park a Vehicle that is not an Oversized Vehicle in a Parking area that is designated for Oversized Vehicle Parking; and
- (f) no Person will Park a Vehicle in an Accessible Parking area without displaying a valid SPARC BC permit and purchasing an Hourly Parking Permit at the nearest Pay Station by any method indicated by the Pay Station.

## **10. DISTANCE FROM CURB**

Except where angle Parking is indicated by signs or posted notice, or on one-way Highways, no Person will park or Stop a Vehicle on a Highway other than on the right-hand side of the Highway and with the right-hand wheels parallel to that side, and where there is a Curb, within 30 centimeters of the Curb.

## **11. PARKING ON STREETS**

- 11.1** No Person will park any Vehicle or Trailer without displaying valid insurance, be it motorized or non-motorized, within the Public Areas.
- 11.2**
  - (a) No Person will park a Recreational Vehicle or Trailer in The Park, regardless of whether the Trailer is attached to a Vehicle, unless the Recreational Vehicle or Trailer, as applicable, can be completely parked within a Leased Lot.
  - (b) Board Representatives may, acting reasonably, waive Section 11.2(a) for seasonal maintenance, cleaning, loading and/or unloading of Recreational Vehicles and boats on Trailers (hitched or unhitched to a Vehicle) up to a maximum of 72 hours.
- 11.3** No Person will Park any Vehicle or Trailer (a) on more than three (3) days in a calendar month, or (b) for a period of time exceeding 72 consecutive hours, within the residential overflow Parking area along the Highway known as "Sunnyside Boulevard".
- 11.4** No Person will Park any Vehicle in The Park that has a gross Vehicle weight exceeding 5000 kilograms.
- 11.5** No Person will partially or fully block a Highway without a Highway Closure Permit. The fees are determined and payable pursuant to Section 13 of this Bylaw.
- 11.6** No Person will partially or fully block a Highway if a Highway Closure Permit is denied.
- 11.7** No Person will commence with a Highway closure without posting the Highway Closure Permit within the time frame as determined by the permitting process.

## **12. TRAFFIC REGULATIONS**

- 12.1** No Person while riding any horse or other animal or riding, operating, driving, or propelling any Vehicle or when walking, traveling or standing in, upon or on, any Highway in The Park will fail to comply with any lawful direction, command or order when made, required, demanded, or signaled by any Authorized Personnel.
- 12.2** (a) The maximum speed limit in The Park is 30 kilometres per hour.
- (b) Where a speed lower than 30 kilometres per hour is necessary, the Board will cause the lower speed to be posted.
- (c) No Person will drive or operate a Vehicle within the confines of The Park at a speed in excess of the posted speed limit.
- 12.3** (a) Where the Board deems it necessary for the control of traffic, it may cause Stop signs to be posted.
- (b) Where a Stop sign has been posted pursuant to this Bylaw, the driver or operator of a Vehicle approaching such Stop sign, will come to a complete Stop at the Stop sign or within three (3) metres before such Stop sign and will not proceed until such movement can be made safely.
- 12.4** All Vehicles will only use Highways within The Park designated or intended for use by the general public for the passage of Vehicles, or Public Parking Lots, except with written permission of the Board.
- 12.5** Every Person driving or operating a Vehicle, and every pedestrian using any Highway, will obey the directions and/or instructions on or indicated by any traffic control device placed in accordance with this or any other Bylaw, unless otherwise directed by any Authorized Personnel.
- 12.6** No Person will form part of a group of two or more Persons congregated on any Highway in such a manner as to obstruct, impede or interfere with the free passage of pedestrians or Vehicles, or behave in such manner that the Persons so congregated may be in danger of injury from traffic, except with the written permission of the Board.
- 12.7** No Person will operate upon any Vehicle on any Highway any loudspeaker or other noise-making device for advertising or other purpose, except with the written permission of the Board.
- 12.8** No Person will, on any Highways or Public Parking Lots within The Park, start, drive or turn or Stop any Vehicle, or accelerate the Vehicle engine while the Vehicle is stationary, in a manner which causes any loud or unnecessary noise in or from the engine, exhaust system or the braking system, or from contact of the tires with the Highway.
- 12.9** Where a pedestrian crossing exists across a Highway, no pedestrian will cross a Highway at any other place other than the pedestrian crossing.



- 12.10** No Person will Park a Vehicle out of the parking areas delineated by a yellow or white painted line anywhere in The Park. Where there are no lines painted, no Person will park a Vehicle, so it obstructs the movement of traffic on the travelled portion of the Highway.
- 12.11** No Person will Park a Vehicle on the Highway between Columbia Valley Highway and Lot D at any time.

### **13. FEES AND FINES**

- 13.1** All Persons are subject and will pay the types of fees as listed in Schedule A of this Bylaw and the provisions and fines set out in Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, as amended from time to time.
- 13.2** The amounts of all fees listed in Schedule A of this Bylaw are determined and set from time to time as follow:
- (a) The Board hereby delegates to the Manager of Finance all of the powers, duties and functions of the Board under Sections 14(a.1) and 14(f.1) of the Act to determine and publish, on an annual basis, the amount of each fee;
  - (b) by March 31 of each calendar year, the Manager of Finance will determine and publish, or cause to be published, a notice (the "Fee Notice") in the Cultus Lake Park Office stating the amount of each fee, and such Fee Notice will remain published in the Cultus Lake Park Office until such fee amounts are no longer in effect;
  - (c) all fee amounts go into effect the later of (i) 14 days after the applicable Fee Notice is published, or (ii) such other date specified in the Fee Notice, and supersede any prior Fee Notices and fee amounts;
  - (d) in determining any fee amounts pursuant to this Section 13.2, the Manager of Finance will consider, acting reasonably, all of the following factors:
    - (i) all costs to the Board of enforcing this Bylaw;
    - (ii) all costs to the Board in managing and maintaining the Public Parking Lots;
    - (iii) the most recently passed budget of the Board;
    - (iv) the financial circumstances of the Board;
    - (v) the best interests of the Board; and
    - (vi) the mandate of the Board;
  - (e) the amount for each type of fee determined pursuant to this Section 13.2 will not increase more than 20% year-over-year;
  - (f) the Manager of Finance may publish copies of the Fee Notice at locations that are in addition to the Cultus Lake Park Office, but in the event of a conflict or inconsistency between the Fee Notice published in the Cultus Lake Park Office and any other notice, the Fee Notice published in the Cultus Lake Park Office will prevail and govern; and
  - (g) if no Fee Notice is published by the Manager of Finance by the deadline set out in Section 13.2(b), then any Fee Notice from the previous year remains in effect and enforceable.

**13.3** Each occurrence or day that a contravention of the provisions of this Bylaw exists or is permitted to exist will constitute a separate offence.

**14. SEVERABILITY**

If any part of this Bylaw is for any reason held invalid by a court or competent jurisdiction, the invalid portion will be severed and the severance will not affect the validity of the remainder.

**15. REPEAL**

The Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1154, 2019 and all amendments are repealed.

**16. EFFECTIVE DATE**

This Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this \_\_\_\_ day of MARCH, 2021

READ A SECOND TIME this \_\_\_\_ day of MARCH, 2021

READ A THIRD TIME this \_\_\_\_ day of MARCH, 2021

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Joe Lamb,  
Chief Administrator Officer

\_\_\_\_\_  
David Renwick, Chair  
Cultus Lake Park Board

I HEREBY CERTIFY the foregoing to be a true  
and correct copy of Cultus Lake Park  
Parking and Traffic Bylaw No. 1190, 2021

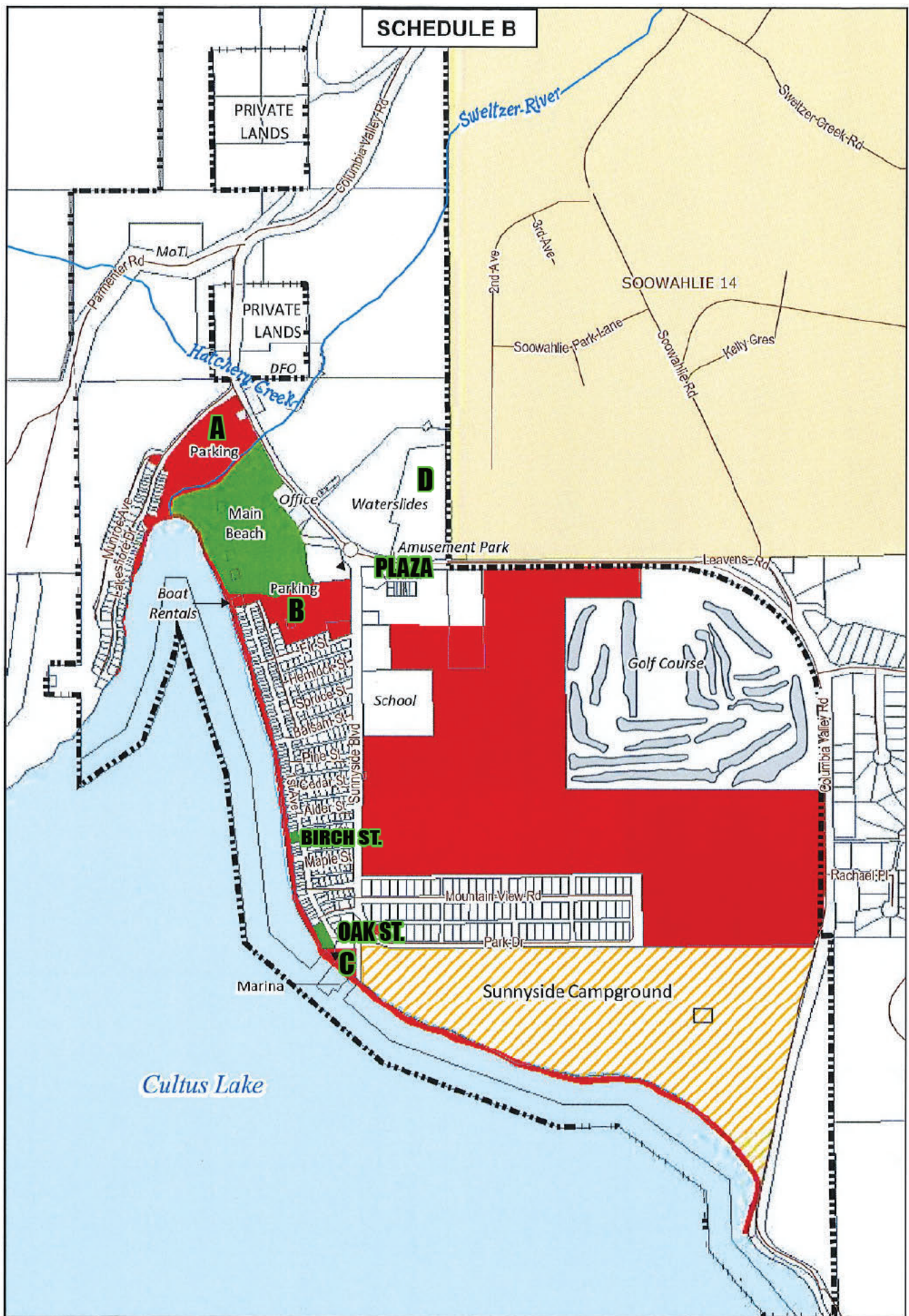
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Chief Administrative Officer

## SCHEDULE A: FEES

All Public Parking Lots are designated as pay Parking areas and are subject to the types of Parking fees set out in Table 1 below. The amount of each type of fee will be determined from time to time in accordance with Section 13.2 of this Bylaw.

<b>TABLE 1 of SCHEDULE A</b>		
<b>No.</b>	<b>Fee Type</b>	<b>Fee Sub-types</b>
1.	Hourly Parking Permit	<p>1. A “Summer Rate” in effect from the beginning of the weekend known as the “May Long Weekend” to the end of the weekend known as the “September Long Weekend” of each calendar year; and</p> <p>2. a “Winter Rate” in effect at all times when the Summer Rate is not in effect.</p>
2.	Annual Resident Parking Permit	Not applicable.
3.	Annual Non-Resident Parking Permit	Not applicable.
4.	Paddling Parking Permit	Not applicable.
5.	Leaseholder Parking Permit	Not applicable.
6.	Highway Closure Application	Not applicable.

**SCHEDULE B**





# Cultus Lake Park

## PARKING AND TRAFFIC REGULATIONS BYLAW

Bylaw No. ~~1154, 2019~~1190, 2021

A Bylaw to regulate Parking and Traffic

Section 12 of the *Cultus Lake Park Act* (~~SBC, 1932 and Amendments~~), c 63, as amended, enables the Cultus Lake Park Board to adopt ~~Bylaws~~bylaws, and Section 9.2 (1) provides that Section 260 – Enforcement Powers of the *Community Charter* (British Columbia) apply to the enforcement of the bylaws of the Board, and Section 261 – Payment of Fines and Other Penalties to Municipality under the *Community Charter* (British Columbia) provides that fines and other penalties imposed and collected under or because of a Cultus Lake Park bylaws must be paid to the ~~Park Board~~.

Every ~~person~~Person who offends against any of the provisions of this Bylaw or who suffers or permits any act to be done in contravention or in violation of any of the provisions of this Bylaw, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this Bylaw, or who does any act or thing which violates any of the provisions of this Bylaw, will be in breach of this Bylaw, and will be liable to the fines as outlined in the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 ~~and all amendments~~.

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

### 1. TITLE

This Bylaw may be cited as "Cultus Lake Park Parking and Traffic Regulations Bylaw No. ~~1154, 2019~~1190, 2021".

### 2. INTERPRETATION

2.1 Words or phrases defined in ~~the~~*The Cultus Lake Park Act* (British Columbia), ~~the~~*Interpretation Act*, (British Columbia), ~~the~~*Motor Vehicle Act*, (British Columbia), ~~the~~*Transportation Act*, (British Columbia), ~~the~~*Local Government Act*, (British Columbia), ~~the~~*Community Charter* (British Columbia) or any successor legislation ~~to any of them~~, will have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.

### 2.2 DEFINITIONS OF TERMS

**"Accessible Parking"** means a Parking area designated for Vehicles displaying valid SPARC BC card.

**"Act"** means the *Cultus Lake Park Act* (British Columbia).

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"Annual Visitor Parking Permit" has the meaning ascribed to that term in Section 9.2 of this Bylaw.

"Annual Other Parking Permit" has the meaning ascribed to that term in Section 9.3 of this Bylaw.

"Authorized Personnel" means ~~persons~~Persons approved or assigned by Cultus Lake Park the Board including-, but not limited to: (a) ~~employees of the Park~~ Board Representatives, (b) ~~persons~~Persons acting on behalf of the ParkBoard under contract or other agreement; and (c) members of the Royal Canadian Mounted Police (~~"RCMP"~~).

"Board" means the Cultus Lake Park Board.

"Board Representative" means any member of the Board, officer of the Board, or employee of the Board.

"Boulevard" means ~~that~~the portion of ~~highways~~ Highway, between the ~~curb~~Curb lines or the lateral boundary lines of a ~~roadway~~Highway, and the adjoining property or between the ~~curbs~~Curbs, on median strips or islands, ~~but does not include curbs~~and includes Curbs, sidewalks, ditches or driveways.

"CAO" means the Chief Administrative Officer; a position appointed by the Board.

"Crosswalks"-"Crosswalk" means a portion of ~~the roadway~~ Highway, at an intersection or elsewhere indicated for pedestrian crossing by signs or lines or other markings on the ~~road~~Highway surface.

"Curb" means any ~~curb~~Curb constructed of cement or other material and in the absence of such, the line of demarcation between ~~roadway~~ Highway, and ~~boulevard~~a Boulevard, and, in the absence of any such ~~boulevard~~Boulevard, the line of demarcation between ~~roadway~~ Highway, and ~~any~~ sidewalk.

"Cultus Lake Park Office" means the office of the Board located at 4165 Columbia Valley Highway, Cultus Lake, BC, or such other office as may be designated by the Board from time to time.

"Designated Area" means the allocated land to which the residence is addressed between lot lineshas the meaning ascribed to that term in Section 7.2 of this Bylaw.

"Emergency Vehicle" means a motor vehicle:" has the same meaning as in the Motor Vehicle Act (British Columbia).

- a) ~~carrying rescue or first aid equipment where there is an urgent emergency~~
- b) ~~driven by a member of the fire department in the discharge of their duties~~
- c) ~~driven by a peace officer, constable or member of the RCMP~~

"

"Fee Notice" has the meaning ascribed to that term in Section 13.2(b) of this Bylaw.

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**“Highway”** means ~~the street, road, lane, bridge, viaduct or other way open to use by the public~~ has the same meaning as defined in the Transportation/Motor Vehicle Act, (British Columbia).

**“Immobilization”** means ~~the impounding, incapacitating, or immobilizing of any vehicle without the permission of the owner. Devices used to immobilize a motor vehicle are commonly known as “boots”.~~

**“Hourly Parking Permit”** has the meaning ascribed to that term in Section 9.6 of this Bylaw.

**“Leased Lot”** means ~~land~~real property, with or without improvements, ~~that is located within the~~The Park, and that is used for residential and/or commercial purposes.

**“Leaseholder”** means (a) a Person having a current and valid lease with the Board; or (b) a Person (i) renting a residence in The Park from a ~~person(s)~~Person having a current and valid lease with the ~~Cultus Lake Park~~Board, and (ii) the address of that residence is the Person’s permanent address.

**“Leaseholder Parking Permit”** has the meaning ascribed to that term in Section 7.6 of this Bylaw.

**“Lot A”** means the Public Parking Lot that is labelled “A” on the map in Schedule B of this Bylaw.

**“Lot B”** means the Public Parking Lot that is labelled “B” on the map in Schedule B of this Bylaw.

**“Lot C”** means the Public Parking Lot that is labelled “C” on the map in Schedule B of this Bylaw.

**“Lot D”** means the Public Parking Lot that is labelled “D” on the map in Schedule B of this Bylaw.

**“Manager of Finance”** means the officer of the Board, as appointed by the Board from time to time, that holds the title and position of Manager of Finance.

**“Oversized Vehicle”** means a Vehicle, including any attached Trailer, that has a length in excess of 6.4 metres.

**“Paddling Parking Permit”** has the meaning ascribed to that term in Section 9.4 of this Bylaw.

**“Park/Parked/Parking”** means the Standing of a Vehicle, whether occupied or not, other than up to 5 minutes for the purpose of, and while engaged in, loading or unloading of property, goods, or the discharging or taking on of passengers, or in compliance with the directions of: (a) a police officer, a bylaw compliance and enforcement officer, a Peace Officer, or a parking enforcement officer, or (b) a traffic control device.

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**“Parking Permit”** means any (a) Parking Permit purchased at the Cultus Lake Park Office, (b) Hourly Parking Permit, (c) Leaseholder Parking Permit, (d) Annual Visitor Parking Permit, (e) Annual Other Parking Permit, (f) Paddling Parking Permit, and (g) other form of Parking Permit issued by the Cultus Lake Park Office, by registering a licence plate online or by a Pay Station operated by the Board.

**“Pay Station”** means a machine where you can pay for parking.

**“Peace Officer”** means: (a) a constable designated as such under the provisions of the *Police Act* (British Columbia), (b) Person who has a constable's powers; or (c) a Cultus Lake Park Bylaw Compliance and Enforcement Officer.

**“Person”** has the same meaning as in the *Interpretation Act* (British Columbia).

**“Plaza”** means the Public Parking Lot that is labelled “Plaza” on the map in Schedule B of this Bylaw.

**“Public Area”** means any Highway, driveway, Parking Lot, beach, wharf, school ground, or playground in The Park, or such other premises as the Board may from time to time designate.

**“Public Parking Lots”** means the Public Parking Lots marked on the map in Schedule B of this Bylaw.

**“Recreational Vehicle”** means any

**“Motor Vehicle”** means a device in, on or by which a person or thing is or may be transported or drawn on a highway except a device designed to be moved by human power and will include the meaning designated to a vehicle in the *British Columbia Motor Vehicle Act*.

**“Operating”** means and includes every individual, who may operate a motor vehicle as the owner or as the agent, employee or permittee of the owner.

**“Park Vehicle”** designed or used primarily for accommodation during travel or recreation, including but not limited to a “motor home” as defined in the *Motor Vehicle Act* (British Columbia).

**“Stop or Stand”** means: (a) when required, a complete cessation from movement, and (b) when prohibited, the Stopping or Standing of a Vehicle, whether occupied or not, except when necessary to avoid conflict with other traffic or in compliance with the directions of: (i) a police officer, a bylaw compliance and enforcement officer, Peace Officer, or a parking enforcement officer; or (ii) a traffic control device.

**“The Park”** means the area within ~~the~~**The** Park boundaries as outlined in the ~~Cultus Lake Park Act, 1932,~~ and the foreshore assigned to ~~Cultus Lake~~**The** Park by the Province of British Columbia.

**“Park Staff”** means any person employed by Park.

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~~“Permit” means a valid parking permitsame meaning as issued or purchased from Cultus Lake Park Office, “tow car” in the parking permits purchased from any Cultus Lake Park public parking lot or any other form of parking validation issued through the Cultus Lake Park Office.~~ *Motor Vehicle Act (British Columbia).*

~~“Person” means a natural person, a company, corporation, partnership, firm, association, society, or party and the heirs, executors, administrators, personal or other legal representatives of a person to whom the context can apply according to law.~~

~~“Trailer” has the same meaning as in the~~ *Motor Vehicle Act (British Columbia).*

~~“Vehicle” has the same meaning as in the~~ *Motor Vehicle Act (British Columbia).*

~~“Recreational Vehicle” means any vehicle designed for recreational purposes be it tent trailer, camper truck, trailer or motor home that is equipped with a living space and amenities found in a home.~~

~~“Resident” means the leaseholder or a person(s) renting a residence within the Park as a permanent address from a leaseholder.~~

~~“Residential Area” means the area within the jurisdiction of Cultus Lake Park.~~

~~“Shoulder” means the space between the lateral lines of a roadway and the adjacent property.~~

~~“Tow Truck” means a motor vehicle designed, equipped and used exclusively for towing and rendering assistance to motor vehicles experiencing a defect or disability and their means of locomotion.~~

~~“Truck” means any commercial vehicle having a licensed gross vehicle weight of more than 3700 KG.~~

**2.3** In this Bylaw, unless the context otherwise requires, the singular will include the plural and the masculine includes the feminine gender.

**2.4** The headings contained in this Bylaw are for convenience only and are not to be construed as defining, or in any way limiting, the scope or the intent of the provisions of this Bylaw.

### **3. AUTHORITY OF OFFICERS AND EMPLOYEESBOARD REPRESENTATIVES**

**3.1** Pursuant to this Bylaw, ~~an officer or employee of the Park~~any Board Representative is empowered to make an order respecting the matter, and that power includes the power to rescind, revoke, ~~and~~ amend or vary the order.

**3.2** Every ~~Officer~~Board Representative and member of the Fire Department of ~~Cultus Lake~~The Park, while ~~acting in the course of their dutyduties~~ attending ~~upon to~~ any fire or emergency, ~~is~~ ~~are~~ expressly constituted and appointed a Bylaw Compliance and Enforcement ~~Officer~~ for the purpose of this Bylaw.

**3.3** The ~~Cultus Lake Park~~ Board may appoint a Bylaw Compliance and Enforcement

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Officer to enforce the provisions of this Bylaw. For the purposes of this Bylaw, members of the Royal Canadian Mounted Police, ~~The~~the Manager of Park Operations, ~~The appointed by the Board, the~~ Manager of Visitor Services, ~~appointed by the Board, the~~ Accommodations and Bylaw Enforcement ~~and~~ ~~The Officer appointed by the Board, the~~ Sunnyside Campground ~~Administrator~~Manager appointed by the Board, and Parking Enforcement Officers appointed by the Board are ~~all~~ Bylaw Compliance and Enforcement Officers.

- 3.4 Every Bylaw Compliance and Enforcement Officer is authorized to take such course of action as they may deem necessary to regulate and control traffic during times of emergency for the attendance of emergency equipment ~~is, as~~ required.

#### MARKED PARKING SPACES

~~Cultus Lake Park staff~~Board Representatives may cause cones, markings or any other devices deemed necessary to be painted or placed ~~upon or~~ any ~~curb and~~Curb, Highway or ~~upon any highway or Cultus Lake Park parking lot~~Parking Lot in The Park for the purpose of designating a parking space, and the operator of any ~~vehicle parking~~Vehicle Parking at such ~~parking~~space will ~~park~~Park such ~~vehicle~~Vehicle parallel to the ~~curb~~Curb or sidewalk, except in areas designated for angle ~~parking~~Parking, and entirely within the parking space so marked.

#### 4. PARKING TIME LIMITS

It ~~will be~~is a contravention ~~to of~~ this Bylaw for any ~~vehicle~~Vehicle to ~~remain~~be Stopped or Parked in a parking space beyond the maximum time limit for that ~~parking~~space, as indicated by ~~any~~sign or ~~signs~~regarding that ~~parking~~space, and the ~~stopping~~Stopping or ~~parking~~Parking of any ~~vehicle~~Vehicle, beyond such maximum time limit will be a violation of this Bylaw. ~~Provided that when a vehicle~~When a Vehicle remains in any parking space beyond the maximum time limit, then each succeeding time limit period ~~will constitute~~constitutes a separate offence.

#### 5. EXEMPTIONS

The provisions of this Bylaw prohibiting ~~stopping a Vehicle from~~Stopping or ~~parking~~ Parking ~~do~~ not apply to:

- (a) Emergency ~~vehicles~~Vehicles;
- (b) ~~Cultus Lake Park utility vehicles~~Vehicles;
- (c) Tow ~~truck~~Trucks; and
- (d) Vehicles servicing equipment in business premises where it is not possible to service such equipment from some other location while such ~~vehicles~~Vehicles are engaged in definite works of necessity requiring them to be ~~stopped~~Stopped or ~~parked~~Parked in contravention of such provisions, provided that adequate warning flags, cones, or lights are used to indicate such ~~vehicles~~Vehicles.

## 6. RESERVED PARKING AREAS

7.1 ~~Cultus Lake Park~~ Authorized Personnel may ~~delegate authority for the placement of~~ place "Reserved Parking" signs; ~~in The Park~~ where cause has been established to their satisfaction. ~~It will be~~ is a contravention of this Bylaw for any ~~person~~ Person to ~~park~~ Park within ~~the any~~ area ~~so indicated~~ marked by a "Reserved Parking" sign unless such ~~person~~ Person forms a part of the purpose for which the ~~reserved signs were sign was~~ placed. ~~The Any Person, other than Board Representatives, who places~~ unauthorized use of "Reserved Parking" signs will be a contravention of this Bylaw.

7.2 ~~The Registered Leaseholder(s) or Current Occupant(s) in the residential areas~~ Leaseholders have an exclusive right to ~~the allocated land to which the residence is addressed~~ parking space between lot lines ~~detailed next to their Leased Lot, as set out in the Cultus Lake Park Fraser Valley Regional District Zoning Bylaw No. 1375, 2016~~ solely, provided that the parking space is only used for the purpose of ~~parking~~ Parking a motor vehicle/Vehicle (the "Designated Area"). ~~Where a property~~ Leased Lot borders two ~~roadways~~ Highways, as in the case of a corner lot, the side to which the ~~residence~~ Leased Lot is addressed will represent the Designated Area. Any consideration for additional ~~parking~~ Parking at a corner lot must be submitted in writing to the ~~Cultus Lake Park~~ Board for approval, based on ~~parking~~ Parking, availability and traffic safety considerations.

7.3 A ~~vehicle~~ Vehicle parked in ~~the Designated Area that prevents the Registered Leaseholder(s) or Current Occupant(s) from parking a motor vehicle in the~~ Designated Area without the ~~Leaseholder(s) or Current Occupant(s) consent~~ will be of the applicable Leaseholder is in violation of this Bylaw.

7.4 All ~~vehicles~~ Vehicles parked on or partially on ~~Cultus Lake Park~~ property owned, managed or controlled by the Board must ~~display~~ have a valid ~~parking permit~~. Sticker permits must be affixed to the lower portion the vehicle's driver's side windshield and hanging permits must be clearly visible and displayed on the rear view mirror/online registered Parking Permit.

7.5 ~~The~~ Each use of ~~counterfeit permits or a~~ Parking Permit that has expired ~~permits will result in, is~~ a contravention of this Bylaw.

7.6 ~~Parking permits may be replaced where the permit holder is~~ The Leaseholders of each Leased Lot will be able to show that the previously issued valid permit was damaged or destroyed.

7.7 ~~Each leased lot will be issued~~ register online for four (4) ~~parking permits~~ Parking Permits per Leased Lot (each, a "Leaseholder Parking Permit"). Two (2) additional ~~permits~~ Leaseholder Parking Permits are available per ~~leased lot~~ Leased Lot for purchase by Leaseholders, to a maximum of six (6). ~~These permits total Leaseholder Parking Permits. Fees for Leaseholder Parking Permits are valid for a two (2) year term and are issued prior to the expiration date of the previous term. See Schedule A determined and payable pursuant to Section 13 of this Bylaw for the fees.~~

7.7 7.8 Any contravention to this Bylaw may result in ticketing and/or towing or

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immobilization of the ~~subject vehicle~~Vehicle giving rise to the contravention.

## 8-8 PROHIBITED PARKING AREAS

8.1 Except when necessary to avoid conflict with ~~traffic or to another Vehicle~~, comply with ~~applicable laws, or comply with the law or the~~ directions of any Authorized ~~personnel~~Personnel or ~~Traffic~~any traffic control device, no ~~vehicle~~Vehicle will ~~stop, stand~~Stop or park:

(a) On a sidewalk, or ~~boulevard~~Boulevard;

(b) ~~In~~ front of a public or private driveway;

(c) ~~Within~~within 5 3 metres of a fire hydrant;

~~(a)(d)~~ On ~~a~~ a crosswalkCrosswalk;

(d) ~~Within~~within 6 metres of the approach side of a ~~crosswalk~~Crosswalk;

(e) ~~Within~~within 6 metres ~~either side~~ upon the ~~approach~~approaching side to any flashing beacon, ~~stop~~Stop sign, or traffic control ~~signal~~device, located at the side of a ~~roadway~~Highway;

(f) ~~Within~~within 6 metres of either side of the entrance to any public meeting place, fire ~~hall~~ or playground;

(g) ~~Upon~~on any ~~highway~~Highway or ~~Cultus Lake Park~~ property ~~owned, controlled or managed by the Board~~, for the principal purpose of:

- (i) displaying a ~~vehicle~~Vehicle for sale;
- (ii) advertising;
- (iii) maintenance or repairs;
- (iv) ~~display~~displaying any signs; or
- (v) selling any commodities or articles.

~~(h) (i)~~ Along ~~a~~ or opposite a ~~street~~Highway excavation or obstruction when ~~stopping, standing, Stopping or parking~~Parking obstructs traffic;

~~(j)~~ On the roadway side of a vehicle stopped or parked at the edge or curb of a street;

~~(i) (k)~~ Upon ~~a~~ a bridge or ~~other~~any elevated structure ~~upon~~that is part of a ~~highway~~Highway;

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(i) ~~(f)~~ ~~In~~ a space in contravention of a traffic control device that gives notice that ~~stopping, standing, Stopping~~ or ~~parking~~ ~~Parking~~ is prohibited or restricted;

(k) ~~(m)~~ ~~In~~ such manner as to obstruct the visibility of any standard traffic sign posted or with the authority of ~~the British Columbia~~ Ministry of Transportation and Infrastructure or the ~~Cultus Lake~~ Board.

(l) ~~(n)~~ ~~In~~ any space or area where the adjacent ~~curb~~ ~~Curb~~, sidewalk or ~~road~~ ~~Highway~~ surface has been painted or marked with a solid yellow line;

(m) ~~(e)~~ ~~On~~ any ~~highway~~ ~~Highway~~ for any period longer than is necessary for the expeditious loading or unloading of passengers or materials, unless authorized by ~~the Cultus Lake Park~~ Board; or

(n) ~~(p)~~ ~~On~~ any ~~highway~~ ~~Highway~~ or ~~parking lot~~ ~~Parking Lot~~ in such a manner as to obstruct the free movement of traffic.

**8.2** ~~The unauthorized use of "No Parking" signs on Cultus Lake Park property will be a contravention of this Bylaw.~~

**8.2** In addition to Section 8.1 of this Bylaw, Authorized Personnel may place "No Parking" signs in The Park where cause has been established to their satisfaction. It is a contravention of this Bylaw for any Person to Park within any area marked by a "No Parking" sign. Any Person, other than a Board Representative, who places unauthorized "No Parking" signs will be in contravention of this Bylaw.

## 9. PUBLIC PARKING LOTS

**9.1** All ~~public parking lots in Cultus Lake Park~~ ~~Public Parking Lots~~ are paid ~~parking~~ ~~Parking~~, with the exception of the first two (2) hours of free parking at the Plaza. ~~See Schedule A. All Persons Parking a Vehicle in a Public Parking Lot must have a valid Parking Permit for that Public Parking Lot. Fees for parking in such Public Parking Lots are determined and payable pursuant to Section 13 of this Bylaw for the fees.~~

**9.2** Annual ~~parking passes~~ ~~Parking Permits~~ for visitors (each, an "Annual Visitor Parking Permit") are available to residents of the City of Chilliwack and Electoral Area H area (proof of BC vehicle registration required) and are to be purchased from and are available for online purchase and an Annual Visitor Parking Permit is valid for one (1) year from the date of purchase and permits one (1) registered Vehicle with a unique licence plate registered with the ~~Cultus Lake Park Office~~. ~~They are~~ Board to park (subject to available space) in Lot A and Lot B of the Public Parking Lots. Fees for Annual Visitor Parking Permits are determined and payable pursuant to Section 13 of this Bylaw.

**9.3** Annual Parking Permits for others, outside of the areas as stated in 9.2 (each, an "Annual Other Parking Permit") are available to Persons who are not eligible to purchase an Annual Visitor Parking Permit and are available for online purchase.

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Each Annual Other Parking Permit is valid for one (1) year from the date of purchase and are authorized to be used in public parking lots A & B. Only permits one (1) registered Vehicle with a unique license plate per pass can be registered. See Schedule A registered with the Board to park (subject to available space) in Lot A and Lot B of the Public Parking Lots. Fees for Annual Other Parking Permits are determined and payable pursuant to Section 13 of this Bylaw for the fees.

**9.3** ~~Annual parking passes (for non residents) are available for purchase. They are valid for one (1) year from date of purchase and are authorized to be used in public parking Lots A & B. Only one (1) license plate per pass can be registered. See Schedule A of this Bylaw for the fees.~~

**9.4** ~~9.4~~ Parking passes for paddling (each, a "Paddling parking passes Parking Permit") are available to members of paddling groups and are to be purchased from the Cultus Lake Park Office. They are available for online purchase. Each Paddling Parking Permit is valid from April 1 – Sept to September 30 or October 1 to March 31, excluding Saturdays, after 10:00 am, Sundays, and Statutory statutory holidays, and are authorized to be used in public parking lots A, B & C. Only. Each Paddling Parking Permit permits one (1) license registered Vehicle with a unique licensed plate per pass can be registered. See Schedule A registered with the Board to park (subject to available space) in Lot A, Lot B and Lot C of the Public Parking Lots. Fees for Paddling Parking Permits are determined and payable pursuant to Section 13 of this Bylaw for fees.

**9.5** No ~~person~~ Person will:

- (a) deposit a slug, device or metallic substitute for coins in any ~~meter~~ Pay Station within ~~the~~ The Park; or
- (b) deface, damage, tamper with, open, willfully break, destroy or impair the usefulness of any ~~parking meter~~ Pay Stations within ~~the~~ The Park.

**9.6** Parking permits payable on an hourly basis ("Hourly Parking Permits") are available from Pay Stations operated by the Board in each Public Parking Lot. A Person who parks a Vehicle in a parking space in a Public Parking Lot, must immediately purchase an Hourly Parking Permit at the nearest Pay Station by any method indicated by the Pay Station.

**9.7** Hourly Parking Permits only permit the holder to park a Vehicle in a Public Parking Lot for (a) the amount of time purchased by the holder; (b) subject to available space; and (c) subject to any other limitations stated on signage in the Public Parking Lot.

**9.8** No Person will park in a Public Parking Lot except within a parking space, and further subject to the following limitations:

- (a) no Person will park a Vehicle in a parking space already occupied by another Vehicle;
- (b) if more than one Vehicle is Parked in a parking space, the Vehicle Parked nearest to the delineated forward end of the parking space is deemed to

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be validly Parked and any other Vehicle Parked in that parking space is deemed to be unlawfully parked;

(c) despite subsection (b) above, two motorcycles may validly Park in one parking space if both motorcycles hold valid Parking Permits; and

(a)(d) Oversized Vehicles must Park within the designed area for such Oversized Vehicles in Lot B and D and must not Park in any other Public Parking Lots.

(b)(e) no Person will Park a Vehicle that is not an Oversized Vehicle in a Parking area that is designated for Oversized Vehicle Parking; and

(f) no Person will Park a Vehicle in an Accessible Parking area without displaying a valid SPARC BC permit and purchasing an Hourly Parking Permit at the nearest Pay Station by any method indicated by the Pay Station.

## 10. DISTANCE FROM CURB

Except where angle parkingParking is indicated by signs or posted notice, or on one-way streets, the driver of a vehicleHighways, no Person will not stop, stand, or park such vehicleor Stop a Vehicle on a roadwayHighway, other than on the right-hand side of the roadwayHighway, and with the right-hand wheels parallel to that side, and where there is a curbCurb, within 30 centimeters of the curbCurb.

## 11. PARKING ON STREETS

11.1 No personPerson will leavepark any Vehicle, or Park:

(a) Any vehicle with a posed G.V.W. Exceeding 3700 KG, or having an overall length inclusive of lease, of more than 7 metres.

(b) a vehicle which is used for overnight accommodation while parked in the residential or public parking areas.

(c) any vehicle not Trailer without displaying a valid license plate insurance, be it motorized or non-motorized, trailer or appliance on any highway or parking area in Cultus Lake Park within the Public Areas.

(d) 11.2 (a) No personPerson will park a recreational vehicle, or trailerRecreational Vehicle or Trailer in The Park, regardless of whether or not the trailerTrailer is attached to a towing vehicleVehicle, unless it the Recreational Vehicle or Trailer, as applicable, can be completely containedparked within the leased lota Leased Lot.

(b) Board Representatives may, acting reasonably, waive Section 11.2(a) for seasonal maintenance, cleaning, loading and/or unloading of Recreational Vehicles and boats on Trailers (hitched or unhitched to a Vehicle) up to a maximum of 72 hours.

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11.3 No Person will park any Vehicle or Trailer (a) on more than three (3) days in a calendar month, or (b) for a period of time exceeding 72 consecutive hours, within the residential overflow Parking area along the Highway known as "Sunnyside Boulevard".

11.4 No Person will park any Vehicle in The Park that has a gross Vehicle weight exceeding 5000 kilograms.

11.5 No Person will partially or fully block a Highway without a Highway Closure Permit. The fees are determined and payable pursuant to Section 13 of this Bylaw.

11.6 No Person will partially or fully block a Highway if a Highway Closure Permit is denied.

11.7 No Person will commence with a Highway closure without posting the Highway Closure Permit within the time frame as determined by the permitting process.

## 12. TRAFFIC REGULATIONS

12.1 No ~~person~~Person while riding any horse or other animal or riding, operating, driving, or propelling any ~~vehicle~~Vehicle, or when walking, traveling or standing in, upon or on, any ~~highway~~Highway, in ~~the~~The Park will fail to comply with any lawful direction, command or order when made, required, demanded, or signaled by any Authorized Personnel.

12.2 (a) The maximum speed limit in ~~the~~The Park is 30 ~~Kilometers~~kilometres per hour.

(b) Where a speed lower than 30 ~~KPH~~kilometres per hour is necessary, the Board will cause the lower speed to be posted.

(c) No ~~person~~Person will drive or operate a ~~vehicle~~Vehicle within the confines of ~~the~~The Park at a speed in excess of the posted speed limit.

12.3 (a) Where the Board deems it necessary for the control of traffic, it may ~~causes stop~~cause Stop signs to be posted.

(b) Where a ~~stop~~Stop sign has been posted pursuant to this Bylaw, the driver or operator of a ~~vehicle~~Vehicle approaching such ~~stop~~Stop sign, will come to a complete ~~stop~~Stop at the ~~stop~~Stop sign or within three (3) metres before such ~~stop~~Stop sign and will not proceed until such movement can be made safely.

12.4 ~~Motorcycles, motor scooters, motor vehicles or other vehicles, whether self-propelled or not, All Vehicles will use only highways~~use Highways within ~~the~~The Park designated or intended for use by the general public for the passage of ~~vehicles, or parking areas provided for public use~~Vehicles, or Public Parking Lots, except with written permission of the Board.

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12.5	Every <del>person</del> Person driving or operating a <del>vehicle</del> Vehicle, and every pedestrian using any <del>highway within the Park</del> Highway, will obey the directions and/or instructions on or indicated by any traffic control device <del>place</del> placed in accordance with this or any other Bylaw, unless otherwise directed by any Authorized Personnel.	Formatted
12.6	No <del>person</del> Person will form part of a group of two or more <del>persons</del> Persons congregated on any <del>highway in the Park</del> Highway, in such a manner as to obstruct, impede or interfere with the free passage of pedestrians or <del>vehicles</del> Vehicles, or behave in such manner that the <del>persons</del> Persons so congregated may be in danger of injury from traffic, except with the written permission of the Board.	Formatted
12.7	No <del>person</del> Person will operate, upon any <del>vehicle</del> Vehicle, on any <del>highway within the Park</del> Highway, any <del>loud-speaker</del> loudspeaker, or other noise-making device for advertising or other <del>purposed</del> purpose, except with the written permission of the Board.	Formatted: English (Canada) Formatted
12.8	No <del>person</del> Person will, on any <del>highway</del> Highways or <del>public parking lot</del> Public Parking Lots within <del>the</del> The Park, start, drive or turn or <del>stop</del> Stop any <del>motor vehicle or motorcycle</del> Vehicle, or accelerate the <del>vehicle</del> Vehicle engine while the <del>vehicle</del> Vehicle is stationary, in a manner which causes any loud <del>and/or</del> , unnecessary noise in or from the engine, exhaust system or the braking system, or from contact of the tires with the <del>roadway</del> Highway.	Formatted
12.9	<del>No person will operate a golf cart on a highway, on the shoulder of the highway, on the trails or on the beach within the Park.</del>	
<del>12.10</del>	<del>Where a pedestrian crossing exists across a <del>highway</del>Highway, no pedestrian will cross a <del>highway</del>Highway at any other place other than the pedestrian crossing.</del>	Formatted
12.4110	No <del>person</del> Person will <del>park</del> Park a <del>vehicle</del> Vehicle out of the parking areas delineated by a yellow or white painted line anywhere in <del>the</del> The Park. Where there are no lines painted, no <del>person</del> Person will park a <del>vehicle</del> Vehicle, so it obstructs the movement of traffic on the travelled portion of the <del>road</del> Highway.	Formatted
12.4311	No <del>person</del> Person will <del>park</del> Park a <del>vehicle</del> Vehicle on the <del>roadway</del> Highway between Columbia Valley Highway and <del>Parking Lot D</del> at any time.	Formatted
13.	<b>FEES AND FINES</b>	
13.1	All <del>leaseholders, residents, visitors, and persons</del> Persons are subject <del>to and will pay</del> the <del>types of</del> fees as <del>outlined</del> listed in Schedule A of this Bylaw and the provisions and fines <del>as outlined</del> set out in Cultus Lake Park Bylaw Notice Enforcement Bylaw No. <del>4154</del> 1140, 2019 <del>and, as amended from time to time.</del>	Formatted Formatted
13.2	The amounts of all fees listed in <del>Schedule A</del> <del>15 in</del> of this Bylaw are determined and set from time to time as follow: (a) The Board hereby delegates to the Manager of Finance all of the powers, duties and functions of the Board under Sections 14(a.1) and 14(f.1) of the	Formatted: English (Canada)

Act to determine and publish, on an annual basis, the amount of each fee;

(b) by March 31 of each calendar year, the Manager of Finance will determine and publish, or cause to be published, a notice (the "Fee Notice") in the Cultus Lake Park Office stating the amount of each fee, and such Fee Notice will remain published in the Cultus Lake Park Office until such fee amounts are no longer in effect;

(c) all fee amounts go into effect the later of (i) 14 days after the applicable Fee Notice is published, or (ii) such other date specified in the Fee Notice, and supersede any prior Fee Notices and fee amounts;

(d) in determining any fee amounts pursuant to this Section 13.2, the Manager of Finance will consider, acting reasonably, all of the following factors:

(i) all costs to the Board of enforcing this Bylaw;

(ii) all costs to the Board in managing and maintaining the Public Parking Lots;

(iii) the most recently passed budget of the Board;

(iv) the financial circumstances of the Board;

(v) the best interests of the Board; and

(vi) the mandate of the Board;

(e) the amount for each type of fee determined pursuant to this Section 13.2 will not increase more than 20% year-over-year;

(f) the Manager of Finance may publish copies of the Fee Notice at locations that Bylaw are in addition to the Cultus Lake Park Office, but in the event of a conflict or inconsistency between the Fee Notice published in the Cultus Lake Park Office and any other notice, the Fee Notice published in the Cultus Lake Park Office will prevail and govern; and

(g) 13.2 if no Fee Notice is published by the Manger of Finance by the deadline set out in Section 13.2(b), then any Fee Notice from the previous year remains in effect and enforceable.

**13.3** Each occurrence or day that a contravention of the provisions of this Bylaw exists or is permitted to exist will constitute a separate offence.

#### **14. SEVERABILITY**

If any part of this Bylaw is for any reason held invalid by a court or competent jurisdiction, the invalid portion will be severed and the severance will not affect the validity of the remainder.

#### **15. REPEAL**

The Cultus Lake Park Board Parking Bylaw, 1989 and all amendments are repealed. Cultus Lake Park Board Traffic Regulations Bylaw, 1992 No. 1154, 2019, and all amendments are repealed. Schedule 6 — Parking of The Cultus Lake Park Fees and Fines Bylaw 1076, 2016 is repealed.

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#### 16. EFFECTIVE DATE

This Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this ~~19<sup>TH</sup>~~ day of ~~JUNE, 2019~~MARCH, 2021.

READ A SECOND TIME this ~~19<sup>TH</sup>~~ day of ~~JUNE, 2019~~MARCH, 2021.

READ A THIRD TIME this ~~19<sup>TH</sup>~~ day of ~~JUNE, 2019~~MARCH, 2021.

ADOPTED this ~~25<sup>th</sup>~~ day of ~~JUNE 2019~~, 2021.

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Joe Lamb,

David Renwick, Chair

~~Bonny Bryant~~,

~~Chief Administrator Officer~~

Cultus Lake Park Board

~~Chief Administrative Officer~~,

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I HEREBY CERTIFY the foregoing to be a true  
and correct copy of Cultus Lake Park

Parking and Traffic Bylaw No. ~~1154, 2019~~1190, 2021.

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\_\_\_\_\_  
Chief Administrative Officer

## SCHEDULE A: FEES

### Fees

#### ~~The public parking lots~~

~~All Public Parking Lots are designated as pay parking areas and will be subject to the following pay parking types of Parking fees, and as amended set out in Table 1 below. The amount of each type of fee will be determined from time to time:~~

#### ~~Summer Rates:~~

~~May long weekend to September long weekend~~

~~• \$5 per hour (max. in accordance with Section 13.2 hours) or \$15 per day Friday through Sunday plus Holidays and; of this Bylaw.~~

~~• \$3 per hour (max. 2 hours) or \$10 per day and Monday through Thursday.~~

#### ~~Winter Rates:~~

~~Following the September long weekend through to the May long weekend~~

~~• \$3 per hour (max. 2 hours) or \$10 per day Weekdays, Weekends and Holidays.~~

~~Annual Pass (residents of Chilliwack and Electoral H).....\$100.00~~

~~Annual Pass (non residents).....\$200.00~~

~~Paddling Pass.....\$50.00~~

~~Residential parking permits.....\$200.00 (pro-rated)~~

**TABLE 1 of SCHEDULE A**

No.	Fee Type	Fee Sub-types
1.	Hourly Parking Permit	1. A "Summer Rate" in effect from the beginning of the weekend known as the "May Long Weekend" to the end of the weekend known as the "September Long Weekend" of each calendar year; and 2. a "Winter Rate" in effect at all times when the Summer Rate is not in effect.
2.	Annual Resident Parking Permit	Not applicable.
3.	Annual Non-Resident Parking Permit	Not applicable.
4.	Paddling Parking Permit	Not applicable.
5.	Leaseholder Parking Permit	Not applicable.
6.	Highway Closure Application	Not applicable.

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**SCHEDULE B: PUBLIC PARKING LOTS - MAP**

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# Cultus Lake Park

## BOARD PROCEDURES BYLAW NO. 1125, 2018 AMENDMENT BYLAW NO. 1191, 2021

A Bylaw to amend Cultus Lake Park Board Procedure Bylaw No. 1125, 2018

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Section 14 of the *Cultus Lake Park Act* provides that the Cultus Lake Park Board may, by bylaw, provide for the procedure that is to be followed for the conduct of its business and the business of its select and standing Committees, including the manner by which resolutions may be passed and bylaws adopted.

The Cultus Lake Park Board deems it essential and expedient to provide for the procedure that is to be followed for the conduct of its business;

The Board for Cultus Lake Park did enact a bylaw cited as “*The Cultus Lake Park Board Procedures Bylaw No. 1125, 2018.*”

The *Community Charter* requires a Council to establish general procedures for Council and Council Committees to follow in conducting their business of which Cultus Lake Park will utilize as best governing practices.

The Cultus Lake Park Board, in open meeting assembled, enacts as follows:

### 1. TITLE

This bylaw may be cited as “Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1191, 2021.”

### 2. AMENDMENTS

Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 is amended by adding the following:

#### 14.11 Public Input

- 14.11.1 The Board will hold a fifteen-minute Committee Question Period or until speakers have concluded, whichever comes first, after following the Committee Meeting.
- 14.11.2 Questions relevant to the Agenda will be given first priority.
- 14.11.3 Each speaker must state his or her name and where they are from and will be allowed two minutes to speak.
- 14.11.4 Members of the public will address their questions through the Committee Chair or other persons presiding at the Committee Board meeting and if the question can be answered either by the Committee Chair or through another Commissioner, the Committee will do so.

- 14.11.5 Where the Committee is unable to address a question, the question may be referred to staff for an answer or subsequent research and report.

**EFFECTIVE DATE**

This bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this 17 day of FEBRUARY, 2021

READ A SECOND TIME this 17 day of FEBRUARY, 2021

READ A THIRD TIME this 17 day of FEBRUARY, 2021

ADOPTED this XX day of XXXX, 20XX

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David Renwick  
Cultus Lake Park Board

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Joe Lamb  
Chief Administrative Officer



I HEREBY CERTIFY the foregoing to be a true and correct copy of "Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1191, 2021."

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Cultus Lake Park  
Chief Administrative Officer





# Cultus Lake Park

## BOARD PROCEDURES BYLAW Bylaw No. 1125, 2018

A Bylaw to establish rules of procedure for Board and Committee meetings

---

Section 14 of the *Cultus Lake Park Act* provides that the Cultus Lake Park Board may, by bylaw, provide for the procedure that is to be followed for the conduct of its business and the business of its select and standing Committees, including the manner by which resolutions may be passed and bylaws adopted.

The Cultus Lake Park Board deems it essential and expedient to provide for the procedure that is to be followed for the conduct of its business; and

The *Community Charter* requires a Council to establish general procedures for Council and Council Committees to follow in conducting their business of which Cultus Lake Park will utilize as best governing practices.

The Cultus Lake Park Board, in open meeting assembled, enacts as follows:

### 1. TITLE

This bylaw may be cited as "Cultus Lake Park Board Procedures Bylaw No. 1125, 2018".

### 2. DEFINITIONS

**"Act"** means the *Cultus Lake Park Act*.

**"Board"** means the elected Board for the Park.

**"Board Chair"** means the person elected by the members of the Board to the office of Board Chair.

**"Park"** means the area within the Park boundaries and the foreshore assigned to the Park by the Province of British Columbia.

**"Person Responsible for Corporate Administration"** means the Corporate Officer or Deputy Corporate Officer.

**"Select Committee"** means a committee established by Board resolution and to which the Board may appoint resident members. At least one member of a Select Committee must be a Board member.

**"Standing Committee"** means an advisory body to the Board established by the Board Chair to which the Board Chair will appoint Board representatives and may appoint resident members. At least half the members will be members of the Board.

**“Vice Chair”** means the person elected by the members of the Board to the office of Vice Chair of the Board. The Vice Chair of the Board has, during the absence, illness or other disability of the Board Chair, all the powers of the Board Chair and is subject to all rules applicable to the Board Chair.

**“Website”** means the information resource found at an internet address as provided by Cultus Lake Park.

### **3. MEETINGS OF THE CULTUS LAKE PARK BOARD**

#### **3.1 Inaugural Meeting**

An Inaugural Meeting will be convened during the month of November in the year of the election. The presiding officer for the Inaugural Meeting will be the person responsible for corporate administration until such time as the Board Chair has been elected.

#### **3.2 Elections and Duties of the Board Chair and Vice Chair**

3.2.1 The Board will elect a Board Chair and Vice Chair from amongst its members at the first meeting held after November 1st in each year, and each member present at the meeting has one vote in each election for an office.

3.2.2 The Board Chair, if present, will preside at all meetings of the Board. In the absence of the Board Chair from a meeting of the Board, the Vice Chair will preside, and in the absence of both the Board Chair and the Vice Chair, a Commissioner chosen by the other Commissioners then present will preside, and for that purpose has all the powers and is subject to the same rules as the Board Chair.

3.2.3 As soon after the hour of meeting as there will be a quorum present, the Board Chair, or, in his/her absence, the Vice Chair, or, in his/her absence the Commissioner chosen by the other Commissioners then present, will take the Chair and the meeting will be called to order.

#### **3.3 Open Meetings**

3.3.1 Except as otherwise provided in this bylaw, meetings of the Board will be open to the public and no person will be excluded except for improper conduct.

3.3.2 Public Notice of the Regular meetings of the Board will be prepared annually on or before the fourth Tuesday of December showing the dates, times and place of Regular Board meetings and the schedule will be made available to the public by publishing it in two consecutive issues of the newspaper and posting it on the front door of the Park Administration Building and on the Website.

3.3.3 The Board may make revisions to the annual schedule of Regular Board meetings, including by cancelling, rescheduling, or changing the time or location for holding the meeting. When such revisions are made, the person responsible for corporate administration must, as soon as possible, post a notice on the website and posting it on the front door of the Park Administration Building which indicates any revisions to the schedule of Regular Board meetings.

### **3.4 Conduct At Meetings**

3.4.1 Where the Board Chair or other person presiding at a meeting considers that a person is guilty of improper conduct, the person presiding may expel and exclude that person from the meeting.

3.4.2 All communication devices must be turned off or muted during Regular and Closed Cultus Lake Park Board meetings.

### **3.5 Quorum**

A quorum for a meeting of the Board will be a majority of all the Commissioners. If a quorum is not present within thirty (30) minutes after the time fixed for a meeting, the person responsible for corporate administration will record the names of the members present and the meeting will stand adjourned.

### **3.6 Exercise of the Board's Power**

Unless expressly required to be exercised by bylaw, all powers of the Board may be exercised by bylaw or by resolution.

### **3.7 Minutes of Meetings to be Maintained and Available to the Public**

3.7.1 The Minutes of all meetings of the Board will be legibly recorded, certified as correct by the person responsible for corporate administration, and signed by the Board Chair or other member presiding at the meeting and by the person responsible for corporate administration at the next meeting at which they are adopted.

3.7.2 Minutes will contain a record of the decisions of the Board and will contain limited narrative. Minutes are not intended to be a verbatim transcript of the proceedings of the Board.

3.7.3 Minutes will set out the name of the mover and the seconder of the motion.

3.7.4 Minutes of all meetings of the Board will be circulated to the members of the Board prior to the next meeting, and after they have received the approval of the majority of the members, will be deemed to be adopted.

3.7.5 Minutes of all Board meetings, except matters dealt with in a Closed meeting, will be a matter of public record and open for inspection by any person, who may obtain copies and extracts during regular business hours, subject to applicable rates and fees as set out in bylaw.

### **3.8 Special Meeting**

3.8.1 A special meeting of the Board will be called by the person responsible for corporate administration on the request of the Board Chair or any two Commissioners by notice emailed to each Commissioner at least two (2) days before the date of the meeting to the email address given by each Commissioner to the person responsible for corporate administration for that purpose. The notice will state the general purpose of the meeting and the day, hour and place of the meeting. The notice of any special meeting may be waived by a unanimous vote of the Board.



- 3.8.2 In the case of an emergency, notice of a special meeting may be given with the consent of the Board Chair and two Commissioners, less than two (2) days before the date of the meeting, and notice of the meeting need not be given in writing.

### **3.9 Advance Public Notice of Board and Committee Meetings**

- 3.9.1 At least three (3) calendar days before a Regular meeting or Closed meeting of the Board; or its Standing or Select Committees, the person responsible for corporate administration under the *Act* must give public notice of the date, place and time of the meeting by way of a notice posted on the Website.
- 3.9.2 At least 72 hours before a Regular meeting of the Board the person responsible for corporate administration must give further public notice by:
- a) making a copy of the full agenda package available for public inspection at the reception counter at the Cultus Lake Park Administration office; and
  - b) posting a copy of the full agenda package on the Website.
- 3.9.3 Except where notice of a special meeting of the Board is waived by unanimous vote of the full Board, the person responsible for corporate administration must give advance public notice of the date, hour and place of the meeting on the Website.

### **3.10 Closed Meetings**

- 3.10.1 Subject to the *Community Charter*, Chapter 26, concerning the general rule that all meetings of the Board, including meetings of the Boards Standing or Select Committees, must be open to the public in accordance with Section 89, Division 3 of Part 4 of the *Community Charter*.
- 3.10.2 Where the Board or its duly constituted bodies wish to close a meeting to the public; it may do so by adopting a resolution in accordance with Section 90, Division 3, Part 4 of the *Community Charter*.
- 3.10.3 No Commissioners, staff members or members of a Select or Standing Committee may disclose to the public the proceedings held in a Closed meeting unless a resolution has been passed at the Closed meeting which would permit disclosure.
- 3.10.4 Minutes of a Closed meeting must be kept in the same manner as a Regular meeting, but must be kept in a confidential location and must not be filed with the Minutes of Regular meetings.
- 3.10.5 A Closed resolution or Minutes may be made a matter of public record where the Board resolves in a Closed meeting that it is in the public interest to make a Closed resolution a matter of public record. It will be the responsibility of the person responsible for corporate administration to ensure that the matter is brought into the public record at the next Regular meeting.

### **3.11 Consent Agenda**

3.11.1 On a Regular Agenda, as determined by the person responsible for corporate administration in consultation with the Board Chair, non-controversial, routine items which do not require discussion or debate may be grouped together under a Consent Agenda and dealt with under one resolution of the Board.

3.11.2 Items to be included in the Consent Agenda are:

- (a) Reports for Information; and
- (b) Items for which debate is not expected.

3.11.3 Any Commissioner may request that an item included on the Consent Agenda be removed from the Consent Agenda and dealt with separately. Commissioners will request removal of items from the Consent Agenda prior to moving adoption of recommendations listed in the Consent Agenda. Any item that is removed from a Consent Agenda will be considered immediately after the consideration of the Consent Agenda.

3.11.4 A Commissioner may request that an item be included on the Consent Agenda, and if no one objects, it will be so listed and considered.

3.11.5 Commissioners may vote on and adopt in one motion all recommendations appearing on the Consent Agenda.

## **4. CORPORATE VOTING**

4.1 The procedure for voting will be in accordance with the provisions of Section 123 of the *Community Charter*.

4.2 In all cases where the votes of the Commissioners present and entitled to vote, including the vote of the Board Chair or other person presiding, are equal for and against a question, the question will be declared in the negative and will be defeated, and it will be the duty of the Board Chair or other member presiding to so declare.

4.3 Any Commissioner then present who abstains from voting will be deemed to have voted in the affirmative.

4.4 Any Commissioner may request that his/her negative vote be recorded in the Minutes.

## **5. SPECIAL VOTE BY TELEPHONE OR ELECTRONIC TRANSMISSION**

5.1 A Special Vote by telephone or other means of telecommunication or electronic transmission may be undertaken where a matter is considered urgent or that the matter requires immediate action as a result of unforeseen circumstances and where calling a Regular or Special meeting of the Board would be impractical.

5.2 The following rules of procedure will govern a Special Vote of the Board:

5.2.1 A Special Vote may be undertaken on passing a resolution or on reading or adopting a bylaw where the Chair and one (1) other Commissioner consider the issue to be voted on urgent and that calling a Regular or Special meeting to conduct the voting would be impractical, except that a special vote cannot be

undertaken where the vote is on the second or third reading of the following bylaws:

- (a) annual budget bylaws;
- (b) bylaws adopting official community plans.

5.2.2 Where a Special Vote is to be conducted, the person responsible for corporate administration will make all reasonable attempts in the circumstances to ensure that each Commissioner entitled to vote has the opportunity to do so.

5.2.3 Before a Commissioner votes, the person responsible for corporate administration will ensure that the resolution or bylaw to be voted on is communicated to the Commissioner either:

- (a) verbally, including by telephone or other means of transmission, or
- (b) by delivery, including by delivery in writing, or other means of electronic transmission in electronic form.

5.2.4 A Commissioner will vote by informing the person responsible for corporate administration, either verbally or by delivery, of the Commissioner's approval or disapproval of the resolution or bylaw by means of electronic transmission in electronic form and the person responsible for corporate administration will at that time record the Commissioner's vote.

5.2.5 Each Commissioner who votes will have the number of votes that he/she would have had in voting on the matter at a Regular meeting of the Board.

5.2.6 The rules under Section 123 of the *Community Charter* regarding the counting of votes at meetings of the Board, except Section 123(4) will apply to the counting votes taken in accordance with this section.

5.2.7 After ensuring that each Commissioner has had an opportunity to vote, either verbally or by delivery, the person responsible for corporate administration will inform the Board Chair of the results of the voting and the Board Chair will declare the vote to have passed or failed in accordance with the results. At the time of the Board Chair's declaration, the results of the voting will have the same effect as if the voting had been conducted at a Regular meeting of the Board and will then be recorded by the person responsible for corporate administration as Minutes of the Board.

5.2.8 If the person responsible for corporate administration is absent, ill or otherwise disabled, the deputy of that person will conduct voting under this section in place of the person responsible for corporate administration.

5.2.9 At the next Regular meeting of the Board following a Special Vote, the Chair will report the results of the Special Vote.

## **6. EMERGENCY POWERS OF THE BOARD**

6.1 In accordance with Section 12 of the *Act*, and any and all amendments that will from time to time be enacted, the Board may, by bylaw or resolution, or by Order of the Board Chair, declare a state of local emergency in a participating area, when the extraordinary power or authority enabled by the *Emergency Program Act*, chapter 111, R.S.B.C. 1996 is required.



- 6.2 The Board must, by bylaw, resolution or by the Board Chair's order, cancel the state of local emergency, when of the opinion that a state of local emergency no longer exists within a participating area.

## **7. BOARD CHAIR AND PRESIDING OFFICERS**

- 7.1 The Board Chair or other person presiding at a meeting of the Board will preserve order and decide all points of order which may arise, but subject to a challenge by the other Commissioners then present.
- 7.2 The Board Chair must inform the Board of the grounds upon which a ruling on a point of order is made.
- 7.3 Where the bylaw is silent, Robert's Rule of Order, Newly Revised (current edition) will apply to the conduct of Board meetings.
- 7.4 Where there is an inconsistency between this bylaw, Robert's Rules of Order, Newly Revised, and the *Act*, firstly the *Act* will prevail, secondly Robert's Rules of Order will prevail where this bylaw is silent, and finally this bylaw will prevail.
- 7.5 No Commissioner will speak until recognized by the Board Chair or other person presiding.
- 7.6 Every Commissioner desiring to speak will address him/herself to the Board Chair or other person presiding.
- 7.7 No Commissioner will interrupt a person speaking except to raise a point of order.
- 7.8 Debate will be strictly relevant to the question before the meeting and the Board Chair or other person presiding will warn speakers who violate this rule of procedure.
- 7.9 If a decision of the Board Chair or person presiding is challenged by a Commissioner, the Board Chair or person presiding will immediately put the question "Shall the Chair be sustained?" and the question will be decided without debate. The Board Chair will be governed by the vote of the majority of the Commissioners then present and entitled to vote, exclusive of the Board Chair, and in the event of the votes being equal, the question will pass in the affirmative.
- 7.10 If the Board Chair or person presiding refuses to put the question "Shall the Chair be sustained?", the Vice Chair or other person appointed by the Board will preside temporarily in place of the Board Chair, and the Commissioner so temporarily appointed will immediately put the question "Shall the Chair be sustained?" and the question will be decided without debate. In the event of the votes being equal, the question will pass in the affirmative. Any resolution taken is as effectual and binding as if carried out with the Board Chair presiding.
- 7.11 Any resolution or motion carried under the circumstances mentioned in subsection 7.10 is as effectual and binding as if carried out with the Board Chair presiding.

## **8. MOTIONS**

- 8.1 All questions will be decided by a vote on a motion. Subject to Section 8.2, all motions may be moved and seconded by any Commissioner,

8.2 Any Commissioner may require the question or motion under discussion to be read at any time during the debate, but not so as to interrupt a Commissioner while speaking.

8.3 Where a motion is under consideration, no motion may be made except to:

- a) to refer;
- b) to amend;
- c) to lay on the table;
- d) to postpone indefinitely;
- e) to postpone to a certain time;
- f) to move the previous question; and
- g) to adjourn.

A motion made under subsection 8.3 c) to g) is not amendable or debatable.

8.4 After a motion has been stated by the Board Chair or other person presiding or the person responsible for corporate administration, it will be deemed to be in the possession of the Board, but may be withdrawn at any time before a decision or amendment with the unanimous consent of the Board.

8.5 No Commissioner will speak more than once to the same question without leave of the Board Chair except in explanation of the material part of his/her speech which may have been misconstrued, and in doing so he/she is not to introduce new matter. A reply is allowed to a Commissioner who has made a substantive motion to the Board, but not to any Commissioner who has moved an amendment.

8.4 No Commissioner will speak on any question for longer than five (5) minutes without leave of the Board Chair.

8.7 If a Commissioner calls for a record of votes, the names of those who vote for and those who vote against the question will be entered in the Minutes.

8.8 Amendments will be voted on in the reverse order to that in which they are moved. Every amendment submitted will, when requested by any Commissioner, be reduced to writing and be decided upon or withdrawn before the main question is put to vote. Only one amendment will be allowed to an amendment and any amendment more than one must be to the main motion.

8.9 When the question under consideration contains more than one distinct proposition, a separate vote upon each such proposition will be taken if any Commissioner so requires.

8.10 After the question is finally put by the Board Chair, no Commissioner will speak to the question nor will any other motion be made, until after the result is declared. The decision of the Board Chair as to whether the question has been finally put is conclusive.

8.11 When a question is under debate, only motions noted in subsection 8.3 will be in order.

- 8.12 At any time during debate on a motion, a Commissioner may move “that the question be called”, or “that the vote on the motion be called”. The motion to call the question will be decided without amendment or debate and will pass if adopted by at least two thirds vote of the Commissioners present. The motion previously under debate will immediately be voted upon without further amendment or debate.
- 8.13 A question of referral, until it is decided, will preclude all amendments to the main question.
- 8.14 A motion to adjourn will always be in order, but no second motion to the same effect will be made until some intermediate proceeding will have been taken.
- 8.15 When the Board Chair is of the opinion that a motion put before the Board is contrary to the rules of the Board, the Board Chair will apprise the Commissioners immediately before putting forward the question, and will cite the rule or authority applicable to the case without argument or comment.

## **9. MATTERS BROUGHT FORWARD FOR RECONSIDERATION BY BOARD CHAIR**

- 9.1 In accordance with Section 131 of the *Community Charter*, and without limiting the authority of the Board to reconsider a matter, the Board Chair may require the Board to reconsider and vote again on a matter that was the subject of a previous vote of the Board.
- 9.2 The Board Chair may only initiate the reconsideration of a matter at the same meeting or at the Board meeting following the original vote, whether or not this is within the 30 day period referred to in Section 131(2) of the *Community Charter*.
- 9.3 The matter may not be reconsidered if the matter:
- a) Has had the approval or assent of the electors and was subsequently adopted by the Board;
  - b) Has already been reconsidered by the Board where the Board Chair has brought the matter forward for reconsideration; or
  - c) The Board has been advised that the matter has already been irreversibly acted on by an officer, employee or agent of the Cultus Lake Park further to previous Board direction.
- 9.4 Where the Board Chair has brought a matter forward for reconsideration, the Board Chair must state his/her objections to the Board and the person responsible for corporate administration must record in the Minute book the objections, suggestions or amendments of the Board Chair.
- 9.5 On reconsideration of the matter, the Board will, as soon as convenient, consider the Board Chair’s reason for reconsideration and either reaffirm or reject the bylaw, resolution or proceeding which is the subject of reconsideration.
- 9.6 If the motion to reconsider a matter has passed, the matter has passed, the matter may be reconsidered at the same meeting, or may be set to the next Regular Board meeting agenda for reconsideration by separate resolution of the Board.

- 9.7 On reconsideration of a matter, the Board has the same authority if had in its original consideration of the matter.
- 9.8 On reconsider of a matter, if the original decision was the adoption of a bylaw or resolution and that decision was rejected on reconsideration, the bylaw or resolution is of no effect and is deemed to be repealed.
- 9.9 Matters brought forward for reconsideration by the Board Chair will be recorded in the Board Minutes.

## **10. RECONSIDERATION INITIATED BY A COMMISSIONER**

- 10.1 After a bylaw, resolution, or proceeding has been decided by the Board, any Commissioner may, at the same meeting, or at the Board meeting following the original vote, initiate the reconsideration of a matter.
- 10.2 The matter may not be reconsidered if the matter:
  - a) Has had the approval or assent of the electors and was subsequently adopted by the Board;
  - b) Has already been reconsidered by the Board where the Board Chair has brought the matter forward for reconsideration; or
  - c) The Board has been advised that the matter has already been irreversibly acted on by an officer, employee or agent of the Cultus Lake Park further to previous Board direction.
- 10.3 The Board will not reconsider a matter unless the motion to reconsider the matter has first been considered.
- 10.4 If the motion to reconsider a matter has passed, the matter may be reconsidered at the same meeting, or may, by separate resolution of the Board, be set to the next Regular Board meeting agenda for reconsideration by the Board.
- 10.5 On reconsideration of a matter, the Board has the same authority if had in its original consideration of the matter.
- 10.6 On reconsideration of a matter, if the original decision was the adoption of a bylaw or resolution and that decision was rejected on reconsideration, the bylaw or resolution is of no effect and is deemed to be repealed.
- 10.7 Once a bylaw, resolution, or proceeding has been rejected upon its reconsideration, it will not be reintroduced to the Board for six (6) months, except with the unanimous consent of the entire Board.
- 10.8 Where a matter has been reconsidered, the Board will not reconsider the matter again subject to Section 10.7.
- 10.9 Matters brought forward for reconsideration by a Commissioner will be recorded in the Board Minutes.



## **11. CONFLICT OF INTEREST**

- 11.1 Where a Commissioner considers that he/she is not entitled to participate in the discussion of a matter or to vote on a question in respect of the matter, the Commissioner must declare this and state the general nature of why the member considers this to be the case.
- 11.2 Where a Commissioner considers that he/she is not entitled to participate in the discussion of a matter or to vote on a question in respect of the matter, the Commissioner must:
- a) not take part in the discussion of the matter and is not entitled to vote on any question in respect of the matter;
  - b) immediately leave the meeting or that part of the meeting during which the matter is under consideration; and
  - c) not attempt in any way, whether before, during, or after the meeting, to influence the voting on any question in respect of the matter.
- 11.3 Where a Commissioner declares that he/she is not entitled to participate in the discussion of a matter or to vote on a question in respect of the matter, the person responsible for corporate administration will record the Commissioner's declaration, the reasons given for it and the time(s) of the Commissioner's departure from the meeting room and, if applicable, of the Commissioner's return.
- 11.4 Where a Commissioner declares that he/she is not entitled to participate in the discussion of a matter or to vote on a question in respect of the matter, the person presiding must ensure that the Commissioner is not present at the meeting at the time of any vote on the matter.
- 11.5 A Commissioner must not participate in the discussion of or vote on a question in respect of a matter in which the Commissioner has a direct or indirect pecuniary interest, except where:
- a) the pecuniary interest of the Commissioner is a pecuniary interest in common with electors of the Cultus Lake Park;
  - b) the matter relates to remuneration or expenses payable to one or more Commissioners in relation to their duties as Board members; or
  - c) if the pecuniary interest is so remote or insignificant that it cannot reasonably be regarded as likely to influence the Commissioner in relation to the matter.

## **12. BYLAWS**

- 12.1 Prior to the introduction of any bylaw for First Reading, each member of the Board will receive a copy of the proposed bylaw, either in hard copy or electronic format.
- 12.2 Prior to the adoption of any bylaw, each member of the Board who is entitled to vote on the bylaw will receive a copy of the proposed bylaw, either in hard copy or electronic format.
- 12.3 Any bylaw which does not require approval, consent, or assent under the provisions of the *Act* or any other enactment prior to the adoption of the bylaw may be adopted at the same meeting of the Board at which it passed third reading, provided the motion for adoption receives an affirmative vote of at least two-thirds (2/3) of the votes cast, otherwise, a Board must not adopt a bylaw on the same day it has given the bylaw Third Reading.

- 12.4 A procedural bylaw must not be amended unless notice of the proposed amendment is mailed to each Commissioner, at the address given by the Commissioner to the person responsible for corporate administration for that purpose, at least five (5) days before the meeting at which the amendment is to be introduced.
- 12.5 Unless the holding of a public hearing is waived in accordance with Section 890 of the *Local Government Act*, the Board must not give Third Reading to the Plan Cultus Bylaw without holding a public hearing on the bylaw. The public hearing must be held after First Reading of the bylaw and before Third Reading of the bylaw, and requires at least fourteen (14) days written notice to all Cultus Lake Park leaseholders prior to the meeting.
- 12.6 First Reading of a Bylaw must be given by separate resolution.
- 12.7 Second and Third Readings of a Bylaw may be given by one resolution.
- 12.8 A bylaw must be adopted by a separate resolution.
- 12.9 A reading of a bylaw must be rescinded by separate resolution.
- 12.10 A series of bylaws with the same corporate vote may be taken together in one resolution as provided for in Sections 12.6, 12.7 and 12.8.
- 12.11 When a bylaw is read at a Board meeting, the person responsible for corporate administration will certify the readings and dates at the end of such bylaw. After a bylaw is adopted, the person responsible for corporate administration will be responsible for the correctness, including any amendments.
- 12.12 After a bylaw is adopted and signed by the person responsible for corporate administration and the Board Chair, the person responsible for corporate administration must have it placed in the Cultus Lake Park records for safekeeping and endorse upon it:
- a) the dates of its readings and adoption; and
  - b) the date of Ministerial approval or approval of the electorate if applicable.
- 12.13 A bylaw comes into force on the later of the date it is adopted and a date set by the bylaw.

### **13. AGENDA**

- 13.1 The Order of Business for all Regular meetings of the Board will be as follows:
- Call to Order
  - Resolution to Close Meeting
  - Reconvene to Regular Meeting
  - Approval of Agenda (including deletion of items and the addition of Late Items)
  - Delegations and Presentations
  - Adoption of Minutes
  - Business Arising from the Regular Board Meeting Minutes
  - Adoption of Committee Minutes

- Business Arising from the Committee Minutes
- Correspondence
- Finance
- Bylaws
- Consent Agenda
- Reports by Staff
- New Business
- Reports by Commissioners
- Public Question Period
- Adjournment

13.2 The Order of Business for all Closed meetings of the Board will be as follows:

- Call to Order
- Approval of Agenda (including the addition of Late Items)
- Delegations and Presentations
- Adoption of Minutes
- Business Arising from the Closed Board Meeting Minutes
- Correspondence
- Reports by Staff
- Reports by Commissioners
- Adjournment

13.3 At any meeting, other than an emergency meeting, the Board Chair or any Commissioner may add items to the Board Agenda with the consent of the Board.

13.4 In the absence of urgent circumstances, Board Agendas will be circulated to Board members, electronically, at least four (4) calendar days in advance of a Meeting of the Board.

13.5 Late Item materials not contained within the Regular Board Agenda will be circulated at the time of the Regular Board Meeting. Late Items for the Agenda must be approved by the Board Chair in advance of circulation.

### **13.6 Public Input**

13.6.1 The Board will hold a thirty minute Public Question Period or until speakers have concluded, whichever comes first, after section "Reports by Commissioners" at a Regular Board meeting.

13.6.2 Questions relevant to the Agenda will be given first priority.

13.6.3 Each speaker must state his or her name and where they are from and will be allowed two minutes to speak.

13.6.4 Members of the public will address their questions through the Board Chair or other persons presiding at the Regular Board meeting and if the question can be answered either by the Board Chair or through another Commissioner, the Board will do so.

13.6.5 Where the Board is unable to address a question, the question may be referred to staff for an answer or subsequent research and report.

## **14. COMMITTEES**

- 14.1 A meeting of the Committee of the Whole may be called at any time by the Board Chair.
- 14.2 A Committee of the Whole held during a Board meeting will be appointed by a resolution "that the Board does now proceed to resolve itself into a Committee of the Whole", and the Board Chair will act as Chair of the Committee of the Whole, unless the Committee or Board decides otherwise.
- 14.3 The Board Chair may appoint Standing Committees, and for that purpose, may appoint persons who are not Commissioners, but each Committee must have at least one (1) member who is a Commissioner. Terms of Reference for each Standing Committee will be drafted by the person responsible for corporate administration in consultation with the Board Chair and adopted by a Board resolution.
- 14.4 The Board may, by bylaw adopted by at least two-thirds (2/3) of the votes cast, delegate administrative powers to a Standing Committee.
- 14.5 The Board may appoint a Select Committee of Commissioners to consider or enquire into any matter and report its findings and opinion to the Board. Terms of Reference for each Select Committee will be drafted by the person responsible for corporate administration in consultation with the Chair of the Select Committee and adopted by a Board resolution.
- 14.6 A member of a Committee will have one (1) vote only.
- 14.7 The Board may establish when Regular meetings of a Committee will be held. Where the Board has not established Regular meetings of a Committee, meetings of a Committee will be convened at the call of the Committee Chair.
- 14.8 A majority of the members of any Committee, may, by written request to the Committee Chair, require the Committee Chair to call a meeting and it will be the duty of the Committee Chair or, in his absence, the duty of the Vice Committee Chair or the person responsible for corporate administration to call such meeting.
- 14.9 Any Standing or Select Committee will conduct its business under the following rules of procedure:
  - 14.9.1 Where a predetermined date for a Committee meeting has not been established, a notice of meeting will be caused to be sent by the person responsible for corporate administration, to the Committee Chair and to each of the Committee members at least four (4) days prior to such meeting being held.
  - 14.9.2 The Committee Chair will preside at every meeting and will vote on all questions submitted and in case of an equal number of votes for and against the question, the question will be defeated.
  - 14.9.3 A quorum for a Standing or Select Committee will be a majority of the persons appointed to the Committee being present at a meeting and will include at least one member who is a Board Commissioner.



- 14.9.4 In the absence of the Committee Chair, the Vice Committee Chair if so appointed will preside, and in the absence of both the Committee Chair and Vice Committee Chair, a Committee member chosen by the other Committee members then present will preside, and for that purpose will have all the powers and is subject to the same rules as the Committee Chair.
- 14.9.5 The person responsible for corporate administration or a designate will attend all meetings of the Committee and will ensure that there is a record of the proceedings.
- 14.9.6 When a vote is taken on any question, the names of those who voted for and those who vote against the question will be entered upon the Minutes if any member requests a recorded vote.
- 14.9.7 The Minutes of all meetings of every Committee will be accurately recorded, will be circulated to the members of the Committee prior to the next meeting and after the Minutes have received with the approval of a majority of the members, will be signed by the Committee Chair or other person presiding at the meeting or at the next meeting at which the Minutes are adopted.
- 14.9.8 A Committee will consider and report to the Board on any and every matter referred to it. Such report will be in the form of the approved Minutes of the meetings of the Committees as referred to a meeting of the Board, unless special or urgent circumstances dictate that matters may be otherwise brought forward.
- 14.10 No action of any Committee will be binding on the Board unless the approved Minutes of such Committee have been received by the Board. Where an issue arising from such approved Committee Minutes requires action by the Board, that matter will be set forth separately on the Board Agenda or dealt with as a matter arising out of Committee.

## **15. DELEGATIONS**

### **15.1 Board Regular Delegations**

- 15.1.1 A delegation wishing to appear before the Board will submit a written request to appear as a delegation, together with a written copy of any submission to the Board, to the person responsible for corporate administration seven (7) calendar days prior to the scheduled Board meeting. The request must stipulate the subject matter upon which the delegation wishes to speak. The number of delegations will be limited to two (2) per meeting and will be placed on the Board Agenda on a first come basis.
- 15.1.2 No individual delegation may speak to the same topic again until the passage of at least two months' time from the date of their most recent presentation or as space permits.

- 15.1.3 The Board Chair must approve all delegations before the delegation is set on the Board Agenda. Where the Board Chair has refused a delegation; the Board Chair will notify the Board in writing on the Board Agenda that the delegation asked to appear before.
- 15.1.4 The person responsible for corporate administration will notify a representative of the delegation at a time reasonably in advance of the date, time and place of the Board meeting at which the delegation will be heard.
- 15.1.5 The delegation appearance and the subject of the delegation will be included on the Agenda for a Regular meeting of the Board. Each delegation will be limited to a maximum time of ten (10) minutes unless otherwise extended by leave of the Chair.

## **15.2 Board Late Delegations**

- 15.2.1 Any person or organization who deems its interests to be affected by an item on a Board agenda, who has appeared before an appropriate Committee or who, because of circumstances, could not have been expected to appear before a Committee or give earlier notice, may request to appear as a late delegation before the Board by submitting a written request to the person responsible for corporate administration no later than twelve o'clock noon on the day before the Board meeting.
- 15.2.2 The written request to appear as a late delegation must stipulate the subject matter upon which the late delegation wishes to speak and explain why the Board should consider the late delegation.
- 15.2.3 The person responsible for corporate administration will advise the Board Chair of the late delegation request and circulate the written request for a late delegation to Commissioners as a Late Item at the Board meeting.
- 15.2.4 The Board will, by simple majority vote, determine if the late delegation will be heard at the Board meeting.
- 15.2.5 The late delegation will provide sufficient written copies of their submission for distribution to the Board at the time they are heard.
- 15.2.6 Such late delegation will be limited to a maximum time of ten (10) minutes to make a presentation unless otherwise determined by leave of the Board Chair.

## **15.3 Committee Regular Delegations**

- 15.3.1 A delegation wishing to appear before a Committee will submit a written request, together with written copies of their submission, to the person responsible for corporate administration at least seven (7) days prior to the scheduled Committee meeting. The request must stipulate the subject matter upon which the delegation wishes to speak.

- 15.3.2 The Committee Chair must approve of all delegations before the delegation is set on the Committee Agenda. Where the Committee Chair has refused a delegation, the Committee Chair will notify the Committee in writing on the Committee Agenda that the delegation asked to appear before.
- 15.3.3 Where the subject matter of a delegation has previously been dealt with in the form of a delegation to the Committee, the Committee Chair, through the person responsible for corporate administration, may advise the delegation of such apparent duplication and/or repetition and refuse such delegation until permission of the Committee has been obtained.
- 15.3.4 The person responsible for corporate administration will notify a representative of the delegation at a time reasonably in advance of the date, time and place of the Committee meeting at which the delegation will be heard.
- 15.3.5 The delegation appearance and the subject of the delegation will be included on the Agenda for a Regular Committee Meeting. Each delegation will be limited to a maximum time of ten (10) minutes unless otherwise extended by leave of the Committee Chair.

#### **15.4 Committee Late Delegations**

- 15.4.1 Any person or organization who deems its interests to be affected by an item on a Committee agenda, and who, because of circumstances, could not have been expected to give notice in accordance with subsection 15.3.1, may request to appear as a late delegation at the Committee by submitting a written request to appear as a late delegation to the person responsible for corporate administration not later than twelve o'clock noon on the day before the scheduled Committee Meeting.
- 15.4.2 The written request to appear as a late delegation must stipulate the subject matter upon which the late delegation wishes to speak and explain why the Committee should consider the late delegation.
- 15.4.3 The person responsible for corporate administration will advise the Committee Chair of the late delegation request and circulate the written request for a late delegation to Committee members as a late item at the Committee Meeting.
- 15.4.4 The Committee will, by simple majority vote, determine if the late delegation will be heard at the Committee Meeting.
- 15.4.5 The late delegation will provide sufficient written copies of their submission for distribution to Committee members at the time of the delegation.
- 15.4.6 Such delegation will be limited to a maximum time of ten (10) minutes unless otherwise determined by leave of the Committee Chair.

## 15.5 Committee Report

Where delegations are heard by a Committee, the Committee report to the Board will include the Committee recommendation and notification of the appearance of delegations, together with copies of the submissions of delegations to the Committee.

## 16. GENERAL

Where this bylaw conflicts with the provisions of the *Act*, the *Act* will prevail.

## 17. SEVERABILITY

If any part of this bylaw is for any reason held invalid by a Court or competent jurisdiction, the invalid portion will be severed and the severance will not affect the validity of the remainder.

## 18. REPEAL

Cultus Lake Park Board Procedures Bylaw No. 001, 2004 and all amendments are hereby rescinded.

## EFFECTIVE DATE

This bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this 15<sup>th</sup> day of August, 2018

READ A SECOND TIME this 15<sup>th</sup> day of August, 2018

READ A THIRD TIME this 15<sup>th</sup> day of August, 2018

PUBLIC NOTICE OF INTENTION TO CONSIDER GIVEN ON THE  
31<sup>st</sup> day of August, 2018 and the 7<sup>th</sup> day of September, 2018

THIRD READING RESCINDED this 19<sup>th</sup> day of September, 2018

THIRD READING AS AMENDED GIVEN this 19<sup>th</sup> day of September, 2018

ADOPTED this 17<sup>th</sup> day of October, 2018

  
\_\_\_\_\_  
Joe Lamb, Chair  
Cultus Lake Park Board  
\_\_\_\_\_  
Bonny Bryant  
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true  
and correct copy of Cultus Lake Park Board Procedures Bylaw No. 1125, 2018

  
\_\_\_\_\_  
Cultus Lake Park  
Chief Administrative Officer



## CULTUS LAKE PARK

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# Board Policy

## BOARD COMMITTEE SYSTEM POLICY

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### APPROVALS

<b>Approved and Adopted: January 13, 2010</b>	<b>Approved and Adopted : Cultus Lake Park Board</b>
<b>Amended: January 27, 2014</b>	<b>Approved by: Cultus Lake Park Board</b>
<b>Amended: January 20, 2016 (Sec 1.2.4 – deleted and replaced)</b>	<b>Approved by: Cultus Lake Park Board</b>
<b>Amended: February 17, 2021 (Inserting 19.1 Public Input)</b>	<b>Approved by:</b>



## **POLICY**

Consistent with sections 141 and 142 of the *Community Charter*, the Board Chair may establish Standing committees for matters the Board Chair considers would be better dealt with by committee and the Board may establish and appoint Select Committees to inquire into any matter and to report its findings and opinions to the Board.

## **DEFINITIONS**

**“Ex officio”** means the Board chair who may attend any committee meeting and has a vote, is not obliged to attend meetings, and shall not be counted for purposes of forming quorum.

**“Standing Committee”** is an advisory body to the Board established by the Board Chair to which the Board Chair shall appoint Board representatives and may appoint citizen members. At least half the members shall be members of the Board.

**“Select Committees”** are established by Board resolution and to which the Board may appoint citizens. At least one member of a Select committee must be a Board member. The Board may also establish a short-term Select Committee to inquire into a specific issue within a bounded time period and report its findings and opinions to the Board after which they will have concluded their work and will be disbanded. A Board member does not have to be appointed to a short-term Select Committee.

**“Staff Liaison”** is the staff member assigned by the Chief Administrative Officer to assist a committee in a non-voting advisory and resource capacity.

## **PROCEDURE**

### **1.0 Membership**

#### **1.1 Diversity**

Membership of committees will be diverse, and broadly reflective of the community.

Membership will also reflect desired experience, knowledge, expertise and geographic location in the community.

#### **1.2 Appointments**

1.2.1 Annually, the opportunities for appointment of members of the public to committees will be widely advertised so that any citizen who is interested may apply.

1.2.2 Recommendations for committee members will be sought from Board members.

1.2.3 The Board Chair will appoint members to Standing Committees. The Board Chair will recommend to the Board establishment of Select Committees and the appointment of the Chair, Vice-Chair and members. The Board will appoint members to Select Committees,

upon recommendation of the Board Chair, at a Regular Board meeting.

- 1.2.4 Appointment to Standing and Select Committees will be made by January 31 in the year following the appointment of the Cultus Lake Park Board Chair.

- 1.2.5 *Not used.*

- 1.2.6 The terms of reference of individual committees will specify the number of members to be appointed to the committee.

- 1.2.7 Committee members shall serve without pay at the pleasure of the Board, unless otherwise provided in the enabling statute or establishment bylaw.

### **1.3 Applications for Membership are Confidential**

All applications for membership on committees shall be kept in confidence when submitted to the Park.

### **1.4 Terms of Appointment for Standing, Select Committees**

- 1.4.1 The term of appointment is until the earlier of:  
(a) January 31 of the subsequent year of appointment;  
(b) When the appointee's successor is appointed.
- 1.4.2 Notwithstanding clause 1.4.1, all committee appointments expire on the day of a general local election.
- 1.4.3 When considering re-appointments for a consecutive term, committee stability and membership continuity will be considered.

### **1.5 Terms of Appointment of Short Term Select Committees**

The term of appointment of members to short term Select Committees is concurrent with the time frame provided to the short term Select Committee to complete its work; after which the members' terms expire unless extended by Board resolution.

### **1.6 Committee Vacancy Replacement Term**

In the event of a vacancy, the person appointed to fill the vacancy shall hold office for the remainder of the term of the vacated office.

### **1.7 Attendance of Members at Meetings**

Unless otherwise provided in the enabling statute or establishment bylaw, any member who is absent from two (2) consecutive regular meetings without leave of absence from the committee or without reason satisfactory to the committee shall forthwith cease to be a member of the committee and the appointing authority shall be advised by the committee.

### **1.8 Removal of Member from Committee**

The Board may remove or request the resignation at the request of the committee or on its own initiative any of its committee appointees for malfeasance in office, or any other good and sufficient cause.

### **1.9 Resignation of Member**

Any member of a committee wishing to resign from the committee is requested to provide the resignation in writing to the committee chair with a copy to the staff liaison.

## **2.0 Board Liaison/Board Membership**

- 2.1** The Board Chair shall designate the members of the Board to serve as Chair and vice-Chair of the Standing Committees.

Both the Chair and the Vice Chair of a committee shall be entitled to vote.

- 2.2** Any member of the Board not appointed to a Standing or Select Committee may attend the committee meetings as an observer but is not entitled to enter into the discussion unless requested to by a majority vote of the committee. Any Board member not appointed to the committee but attends committee meetings are not entitled to vote.

- 2.3** The Board may appoint individual Board members to Select Committees and designate the Chair and Vice-Chair.

- 2.4** Board representatives serve for a term outlined in Section 1.4.

- 2.5** The Board representative's role on committees is:

2.5.1 to be a voting member of the committee to which they are assigned;  
and

2.5.2 to serve as a communication liaison to the Board.

- 2.6** The Chair is an ex-officio member of every Standing and Select Committee and as such has the same rights as other committee members, but is not obligated to attend meetings and is not counted in determining if a quorum is present.

## **3.0 Staff Support**

- 3.1** A staff liaison may be appointed to each Standing or Select Committee by the Chief Administrative Officer. The staff liaison is not a member of the committee and therefore is not entitled to vote. The role of the staff liaison includes:

3.1.1 providing information and professional advice;

3.1.2 supporting the chairperson in developing agendas, arranging meetings, and promoting effective committee functioning;



3.1.3 writing report/ recommendations to the Board as requested by the committees when reporting to the Board;

3.1.4 Assisting with the annual membership recruitment by providing timely responses to requests for information concerning reappointment.

**3.2** Any other projects or tasks to be assigned to the staff liaison require the approval of the Chief Administrative Officer.

**3.3** The Chief Administrative Officer may assign a Committee Clerk to assist committees by carrying out the duties specified in the terms of reference for the committee.

**3.4** If a staff liaison has not been appointed by the Chief Administrative Officer, the committee shall appoint from amongst its members a member to take minutes. The processing of minutes will be as outlined under section 8 of this policy.

#### **4.0 Meeting Schedule**

**4.1** Standing and Select Committees will establish their own meeting schedules.

#### **5.0 Quorum**

**5.1** Unless otherwise provided in a committee's enabling statute or establishment bylaw, a majority of the members of a committee constitute a quorum provided that one Board member is in attendance. For Standing Committees at least half of the quorum must be made up of members of the Board.

#### **6.0 Chair**

Each committee shall, at its first regular meeting in January or as soon thereafter as possible, or as provided in its enabling statute or establishment bylaw, elect a Chair and Vice-Chair if the Board Chair or Board has not already done so, each of whom hold office for a period of one year, to carry out the duties normally attributed to such office in conducting the business of the committee.

#### **7.0 Agendas**

The staff liaison, or in the absence of the staff liaison the committee chair, is responsible for the preparation of committee agendas which are typed and distributed to committee members.

**7.1** The preparation of committee agendas can be delegated to a member appointed by the committee.

#### **8.0 Minutes**

**8.1** Committee minutes, setting out recommendations made of all meetings of committees shall be legibly recorded by the Staff Liaison or committee member appointed by the committee.

8.1.1 Other details relevant to the agenda may be entered into the committee minutes, upon approval of the committee or committee chair.

**8.2** Following review by the Committee Chair, the minutes shall be certified as correct by the Staff Liaison or committee member appointed by the committee and:

8.2.1 be provided in draft form to the Executive Assistant to the Chief Administrative Officer for circulation to the Board on the public agenda for information; and

8.2.2 following adoption of the minutes at the next meeting of the committee, shall be signed by the Chair, or other member presiding at the meeting to which the minutes apply.

**8.3** The Staff Liaison or committee member appointed by the committee shall provide adopted committee minutes to all members of the committee and the original signed copy as well as an electronic version to the Executive Assistant to the Chief Administrative Officer for proper retention and distribution.

## **9.0 Rules of Procedure**

**9.1** Each committee shall prescribe its own rules, providing they are not inconsistent with its enabling statute, establishment bylaw, Board policy, and the Board's Procedure Bylaw. The Committee may rely for reference upon the advice of the staff liaison.

**9.2** Questions of procedure which cannot be resolved by the committee upon the advice of the Staff Liaison shall be referred to the Chief Administrative Officer.

## **10.0 Voting**

All members of a committee, including the Chair and Vice-Chair, shall have a vote on any question before it, and in all cases in the event of a tie vote, the motion shall be defeated. Any member who abstains from voting, without having declared a pecuniary interest and leaving the meeting, shall be deemed to have voted in the affirmative. Proxy votes are not permitted.

## **11.0 Conflict of Interest**

Committee members are subject to sections 100 to 104 of the *Community Charter*.

## **12.0 Sub-Committees**

Committees may establish working groups and shall advise the Board of the establishment of working groups and their purpose.

## **13.0 Reporting**

### **13.1 Establishment and Authority**

Members will not misrepresent themselves as having any authority beyond that delegated by the Board.

- 13.1.1 Standing and Select Committees must refer recommendations to the Board for authority to act.
- 13.1.2 Short Term Select Committees conduct their task within the time prescribed by the Board following which they report their findings and opinions to the Board for consideration.

### **13.2 Reporting on Issues**

When responding on an issue referred to it by the Board, Standing, and Select Committees, with the assistance of the staff liaison will submit reports to the Board in accordance with the Board's policy and the Boards Procedure Bylaw. If deemed appropriate by the Chief Administrative Officer, committee reports will be accompanied by a staff report.

Committees shall not reconsider a decision of the Board except with a referral from the Board.

### **13.3 Timing of Reports and Minutes to Board**

Reports and minutes from committee meetings will be submitted for the agenda for the next Board meeting as soon as reasonably possible.

## **14.0 Authority**

Except as may be provided in their enabling statute or establishment bylaw, committees do not have the authority to communicate with other levels of government, to pledge the credit of the Park, or to authorize any expenditures to be charged against the Park.

## **15.0 Budget**

- 15.1 Unless otherwise provided in their enabling statute or establishment bylaw, committees may request budget funds from the Board in accordance with the Boards budget preparation schedule and procedure.
- 15.2 Any solicitation of funds from other organizations requires the prior approval of the Board.
- 15.3 The Committee shall have reasonable use of the Park's miscellaneous services such as photocopying, paper supplies, meeting areas, etc. which are primarily provided through the Staff Liaison and only during office hours.

## **16.0 Personal Liability**

No member of a committee shall be liable in his or her personal capacity for any debt or liability of the Committee. It is the responsibility of the Board to insure the members of committees against all liabilities related to fulfilling their responsibilities as a member of the committee.

**17.0 Orientation**

- 17.1** An orientation package for newly appointed members will be provided by the Executive Assistant to the Chief Administrative Officer upon their appointment.
- 17.2** An orientation session will be provided by the staff liaison to each committee at the first meeting after annual committee appointments are made, where such orientation is deemed necessary by the staff liaison or committee.

**18.0 New Committees**

In considering the formation of a new Select Committee or Standing Committee, the Board or Board Chair will request staff to prepare terms of reference or bylaw for consideration by the Board prior to establishing the committee.

**19.0 Meetings Open to Public**

All meetings of Board Committees are open to the public and no person shall be excluded except for improper conduct, or where the Committee is considering an item where the exclusion of the public would otherwise occur in a regular Board meeting, pursuant to Section 1.10 of the Cultus Lake Park Board and Committee Procedures Bylaw No. 001, 2004, as amended.

**19.1 Public Input**

- 19.1** The Board will hold a fifteen-minute Committee Question Period or until speakers have concluded, whichever comes first, after following the Committee Meeting.
- 19.2** Questions relevant to the Agenda will be given first priority.
- 19.3** Each speaker must state his or her name and where they are from and will be allowed two minutes to speak.
- 19.4** Members of the public will address their questions through the Committee Chair or other persons presiding at the Committee Board meeting and if the question can be answered either by the Committee Chair or through another Commissioner, the Committee will do so.
- 19.5** Where the Committee is unable to address a question, the question may be referred to staff for an answer or subsequent research and report.

**20.0 Application Form**

Individuals interested in applying for membership to Standing or Select committees are to use the attached form (Attachment 1).



**Cultus Lake Park**  
4165 Columbia Valley Highway, Cultus Lake, BC V2R 5B5  
Telephone: (604) 858-3334 Fax: (604) 858-8091  
Website: [www.cultuslake.bc.ca](http://www.cultuslake.bc.ca)

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### **VOLUNTEER APPLICATION**

Park Committees, Commissions, Boards

Name of Applicant: \_\_\_\_\_

Mailing Address of Applicant: \_\_\_\_\_

Residential Address of Applicant: \_\_\_\_\_

Contact:      Work: \_\_\_\_\_      Fax: \_\_\_\_\_  
                  Home: \_\_\_\_\_      E-mail: \_\_\_\_\_

1. Is your primary residence in Chilliwack or Cultus Lake?      Yes ☐      No ☐
2. Are you a business operator in Chilliwack or Cultus Lake?      Yes ☐      No ☐
3. Name of Committee/Commission/Board you are applying to:

4. Are you applying as a representative of a community association or other organization?

Yes ☐      No ☐

If YES, identify the association/organization: \_\_\_\_\_

5. Are you currently serving on a Committee/Commission/Board?

Yes ☐      No ☐

If yes, identify the Committee/Commission/Board:

6. Have you previously volunteered on any Cultus Lake Committee/Commission/ Board?

Yes ☐      No ☐

If YES, provide name of the Committee/Commission/Board and length of service:

7. Have you volunteered on any Committee/Commission/Board for another municipality or any community organization?

If YES, provide details:

8. What skills and goals will you bring to the Committee/Commission/Board?

9. Business/Work experience in the past five years?

10. How is your business/work experience related to the mandate of the Committee/Commission/Board?

11. Do you have an education background or professional qualifications related to the mandate of the Committee/Commission/Board?

12. Are you available to participate throughout the year? Yes ☐ No ☐

If NO, please explain: \_\_\_\_\_

13. Other relevant information, if any:

Date of Application: \_\_\_\_\_

Your application/resume will be made available to Cultus Lake Park Board, civic staff, and the applicable Committee/Commission/Board for the sole purpose of making appointments. Your information is collected under the authority of the Freedom of Information and Protection of Privacy Act and any applicable bylaws.

**Contact Information:**

Manager of Corporate Services / Corporate Officer  
4165 Columbia Valley Highway  
Telephone: (604) 858-3334  
Fax: (604) 858-8091  
Email: [Rachel.litchfield@cultuslake.bc.ca](mailto:Rachel.litchfield@cultuslake.bc.ca)



## CULTUS LAKE PARK REPORT/RECOMMENDATION TO BOARD

**DATE:** March 17, 2021 **FILE:** 3900

**SUBMITTED BY:** Jacquie Spencer, Manager of Visitor Services, Accommodations and Bylaw Enforcement

**SUBJECT:** Bylaw Notice Enforcement Bylaw Amendment No. 1140, 2019 Amendment Bylaw No. 1192, 2021

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### **PURPOSE:**

To present to the Board, the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1192, 2021.

### **RECOMMENDATION:**

***THAT** the Cultus Lake Park Board give First, Second, and Third Readings of the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1192, 2021.*

### **DISCUSSION:**

Since March of 2020, a total of 593 Bylaw Offence Notices have been issued. Although it is very important to ensure that visitors and residents are following Cultus Lake Park bylaws to ensure the safety of our community, staff also want to promote Cultus Lake Park as a fun place to live and visit. Staff would like to recommend a higher percentage savings incentive be offered for the early payment penalty, should the Offence Notice be paid within the first 14 days. Staff would also recommend that should the Offence Notice not be paid within 28 days, the late payment penalty be increased, due to the administrative costs associated with the unpaid offence notices including forwarding on to a Collections Agency.

Other changes noted are a few new contraventions that have been added, as well as some clerical housekeeping.

### **STRATEGIC PLAN:**

This report does not impact the Board's Strategic Plan Initiative.

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Prepared by:

Approved for submission to the Board:

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Jacquie Spencer  
Manager of Visitor Services,  
Accommodations and Bylaw Enforcement

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Joe Lamb  
Chief Administrative Officer







# Cultus Lake Park

## BYLAW NOTICE ENFORCEMENT BYLAW NO. 1140, 2019

### Amendment Bylaw No. 1192, 2021

A Bylaw to amend Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019

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Section 12 of the *Cultus Lake Park Act* (1932 and Amendments) enables the Cultus Lake Park Board to adopt Bylaws, and Section 9.2 (1) provides that Section 220 – Enforcement Powers of the *Community Charter* apply to the enforcement of the bylaws of the Board, and Section 261 – Payment of Fines and Other Penalties to Municipality under the *Community Charter* provides that fines and other penalties imposed and collected under or because of a Cultus Lake Park Bylaw must be paid to the Park.

The Cultus Lake Park Board deems it advisable to amend Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019.

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

#### 1. TITLE

This Bylaw may be cited as “Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1192, 2021.”

#### 2. AMENDMENTS

Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 is amended as follows:

- (a) Section 12 - SCHEDULES is amended by removing the following wording:  
Schedule A-11 - Cultus Lake Park Sunnyside Campground Bylaw No. 1165, 2019;
- (b) Section 12 – SCHEDULES is amended by adding the following wording:  
Schedule A-11 – Cultus Lake Park Sunnyside Campground Bylaw No. 1188, 2021;
- (c) Section 12 – SCHEDULES is amended by removing the following wording:  
Schedule A-14 – Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1154, 2019;
- (d) Section 12 – SCHEDULES is amended by adding the following wording:  
Schedule A-14 – Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021;

- (e) Schedule A-1 - Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 be removed and replaced with the attached A-1 - Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019;
- (f) Schedule A-2 – Cultus Lake Park Animal Control and Regulations Bylaw No. 1142, 2019 be removed and replaced with the attached A-2 - Cultus Lake Park Animal Control and Regulations Bylaw No. 1142, 2019;
- (g) Schedule A-3 – Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020 be removed and replaced with the attached A-3 Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020;
- (h) Schedule A-4 – Cultus Lake Park Burning Conditions, Restrictions and Fire Ban Bylaw No. 1144, 2019 be removed and replaced with the attached A-4 Cultus Lake Park Burning Conditions, Restrictions and Fire Ban Bylaw No. 1144, 2019;
- (i) Schedule A-5 – Cultus Lake Park Littering Bylaw No. 1145, 2019 be removed and replaced with the attached A-5 Cultus Lake Park Littering Bylaw No. 1145, 2019;
- (j) Schedule A-6 – Cultus Lake Park Management of Public Areas Bylaw No. 1146, 2019 be removed and replaced with the attached A-6 Cultus Lake Park Management of Public Areas Bylaw No. 1146, 2019;
- (k) Schedule A-7 – Cultus Lake Park Noise Regulation Bylaw No. 1147, 2019 be removed and replaced with the attached A-7 Cultus Lake Park Noise Regulation Bylaw No. 1147, 2019;
- (l) Schedule A-8 – Cultus Lake Park No Smoking Bylaw No. 1148, 2019 be removed and replaced with the attached A-8 Cultus Lake Park No Smoking Bylaw No. 1148, 2019;
- (m) Schedule A-9 – Cultus Lake Park Property Maintenance Bylaw No. 1149, 2019 be removed and replaced with the attached A-9 Cultus Lake Park Property Maintenance Bylaw No. 1149, 2019;
- (n) Schedule A-10 – Cultus Lake Park Special Event Bylaw No. 1150, 2019 be removed and replaced with the attached A-10 Cultus Lake Park Special Event Bylaw No. 1150, 2019;
- (o) Schedule A-11 – Cultus Lake Park Sunnyside Campground Bylaw No. 1165, 2020 be removed and replaced with the attached A-11 Cultus Lake Park Sunnyside Campground Bylaw No. 1188, 2021;
- (p) Schedule A-12 – Cultus Lake Park – The Cabins at Cultus Lake Park Bylaw No. 1152, 2019 be removed and replaced with the attached A-12 Cultus Lake Park – The Cabins at Cultus Lake Park Bylaw No. 1152, 2019;
- (q) Schedule A-13 – Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019 be removed and replaced with the attached A-13 Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019;

- (r) Schedule A-14 – Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1154, 2019 be removed and replaced with the attached A-14 Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021;
- (s) Schedule A-15 – Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1157, 2019 be removed and replaced with the attached A-15 Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1157, 2019;
- (t) Schedule A-16 – Cultus Lake Park Short-term Rental Bylaw No. 1174, 2020 be removed and replaced with the attached A-16 Cultus Lake Park Short-term Rental Bylaw No. 1174, 2020;
- (u) Schedule A-17 – Cultus Lake Park Home-based Business Bylaw No. 1175, 2020 be removed and replace with the attached A-17 Cultus Lake Park Home-based Business Bylaw No. 1175, 2020;
- (v) Schedule A-18 – Cultus Lake Park Commercial Business Licence Bylaw No. 1176, 2020 be removed and replaced with the attached A-18 Cultus Lake Park Commercial Business Licence Bylaw No. 1176; and
- (w) Schedule A-19 – Cultus Lake Park Neighborhood Golf Cart Bylaw No. 1180, 2020 be removed and replaced with the attached A-19 Cultus Lake Park Neighborhood Golf Cart Bylaw No. 1180, 2020.

### 3. **EFFECTIVE DATE**

This Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this XX day of XXXX, 2021

READ A SECOND TIME this XX day of XXXX, 2021

READ A THIRD TIME this XX day of XXXX, 2021

ADOPTED this XX day of XXXX, 2021

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Joe Lamb,  
Chief Administrative Officer

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David Renwick,  
Chair, Cultus Lake Park Board

I HEREBY CERTIFY the foregoing to be a true  
and correct copy of Cultus Lake Park Bylaw  
Notice Enforcement Bylaw No. 1140, 2019,  
Amendment Bylaw No. 1183, 2020

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Chief Administrative Officer



**Schedule A-1 - Cultus Lake Park Bylaw Notice Enforcement  
Bylaw No. 1140, 2019**

<b>Bylaw Notice Bylaw Citation</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 Early Payment Penalty</b>	<b>A3 Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019	10	Obstruct Bylaw Officer	\$500	\$300	\$700	No

## Schedule A-2 - Cultus Lake Park Animal Control and Regulations Bylaw No.1142, 2019

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Animal Control and Regulations Bylaw No. 1142, 2019	3.5	Excessive Pets	\$100	\$60	\$140	No
	3.6	Keeping of unauthorized animals or reptiles	\$500	\$300	\$700	No
	3.7	Feeding Wildlife	\$100	\$60	\$140	No
	4.6	Unlicensed dog(s)	\$200	\$120	\$280	No
	4.7	Unleashed dog(s)	\$100	\$60	\$140	No
	4.8	Dog(s) on wharf or beach	\$100	\$60	\$140	No
	4.9	Falling to clean up after dog(s)	\$100	\$60	\$140	No
	4.10`	Dog(s) running at large	\$100	\$60	\$140	No
	4.24	Dog(s) barking/howling	\$200	\$120	\$280	No
	4.25	Operating a Kennel	\$500	\$300	\$700	No
	4.26	Removal of Dog from Impound	\$200	\$120	\$280	No
	4.28 (a)	Aggressive Dog not secured	\$500	\$300	\$700	No
	4.28 (b)	Aggressive Dog running at large	\$500	\$300	\$700	No
	4.28 (c)	Aggressive Dog not muzzled	\$500	\$300	\$700	No
	4.28 (d)	Aggressive Dog not microchipped	\$500	\$300	\$700	No
	4.30`	Aggressive/vicious dog In the Park	\$500	\$300	\$700	No

## Schedule A-3 - Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Boating and Foreshore Regulations Bylaw No. 1179,2020	3.2(a)	Operate boat without muffling device	\$500	\$300	\$700	No
	3.2(a)i	Operate boat with dry stacks/headers	\$500	\$300	\$700	No
	3.2(a)ii	Operate boat with water injected headers	\$500	\$300	\$700	No
	3.2(a)iii	Operate boat which disturbs others	\$500	\$300	\$700	No
	3.2(b)	Motorboat within swim areas	\$500	\$300	\$700	No
	3.2(c)	Boats moored to public wharves	\$200	\$120	\$280	No
	3.2(d)	Operate a motorboat over 5 km	\$300	\$180	\$420	No
	3.2(e)	Prohibited discharge from a boat	\$500	\$300	\$700	No
	3.2(f)	Fueling from public wharves during prohibited times	\$500	\$300	\$700	No
	3.2(g)	No fueling from public launch or within foreshore	\$500	\$300	\$700	No
	3.3(a)	Relocating of a mooring device without permission	\$500	\$300	\$700	No
	3.3(f)	Unacceptable apparatus moored to a buoy	\$250	\$150	\$350	No
	3.3(g)	More than one apparatus moored to a buoy	\$250	\$150	\$350	No
	3.3(h)	Boat lifts/wharves/whips installed without permission	\$500	\$300	\$700	No
	3.3(i)	Installation of swim raft without permission	\$500	\$300	\$700	No
	3.30(j)	Moor or anchor a houseboat within the foreshore	\$500	\$300	\$700	No
	3.3(k)	Occupy a motorboat overnight within the foreshore	\$500	\$300	\$700	No
	3.3(l)	Mooring to non-compliant/authorized buoy/lift/whips	\$500	\$300	\$700	No
	3.3(m)	Store boat on Park property overnight	\$250	\$150	\$350	No
	3.3(n)	Boats chained or tethered to any tree	\$250	\$150	\$350	No
	3.4(h)	Transport Canada non-compliant buoy in the foreshore	\$500	\$300	\$700	No
	3.4(i)	Buoy not displaying R#, S# or NR#	\$500	\$300	\$700	No
	3.40(j)	Failure to affix buoy sticker before July 1st	\$100	\$60	\$140	No
	3.4(l)	Use of unacceptable material for anchors	\$500	\$300	\$700	No

## Schedule A-4 - Cultus Lake Park Burning Conditions, Restrictions and Fire Ban Bylaw No. 1144, 2019

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Burning Conditions, Restrictions and Fire Ban Bylaw No. 1144, 2019	3.1	Fire not In designated areas.	\$500	\$300	\$700	No
	3.1	Fire not In acceptable container	\$500	\$300	\$700	No
	3.1	Fires left unattended	\$500	\$300	\$700	No
	3.1	Burning of other materials	\$100	\$60	\$140	No
	3.2	Use of non-CSA approved gas appliances	\$500	\$300	\$700	No
	3.3	Use of smoker units within the Park	\$250	\$150	\$350	No
	3.4	Burning which causes a nuisance	\$250	\$150	\$350	No
	3.5	Fire exceeds allowable limits	\$250	\$150	\$350	No
	3.6	Use of Propane barbeques not permitted	\$500	\$300	\$700	No
	3.7	Fire In public area without CAO permission	\$500	\$300	\$700	No
	3.8	Use of propane unit on wharves/beach	\$500	\$300	\$700	No
	3.9	Use of charcoal/coal/briquettes In public areas	\$500	\$300	\$700	No
	3.11(b)	Use of open flame during a fire ban	\$500	\$300	\$700	No



## Schedule A-5 - Cultus Lake Park Littering Bylaw No. 1145, 2019

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Littering Bylaw No. 1145, 2019	3.1	Prohibited delivery of circulars, pamphlets	\$100	\$60	\$140	No
	3.2	Deposit trash anywhere in Park	\$250	\$150	\$350	No
	3.3	Dump waste within the Park	\$250	\$150	\$350	No
	3.4	Dump refuse, litter or dangerous goods	\$500	\$300	\$700	No

## Schedule A-6 -Cultus Lake Park Management of Public Areas Bylaw No. 1146, 2019

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Management of Public Areas Bylaw No, 1146, 2019	3.1	Use fertilizers/pesticides/herbicides In public areas	\$100	\$60	\$140	No
	3.2	Mow grass In public area	\$100	\$60	\$140	No
	3.3	Prohibited use of beaches/wharves/playgrounds	\$100	\$60	\$140	No
	3.4	Prohibited use of parking lots when closed	\$100	\$60	\$140	No
	3.5	Use of closed public areas	\$200	\$120	\$280	No
	3.6	Removal from garbage/recycling receptacle	\$100	\$60	\$140	No
	3.7	Consume/possess open liquor	\$250	\$150	\$350	No
	3.8	Operation of drone	\$100	\$60	\$140	No
	3.9	Place/occupy temp accommodation	\$250	\$150	\$350	No
	3.12	Damage to tree In the Park	\$500	\$300	\$700	No
	3.13	Damage any Infrastructure In public areas	\$500	\$300	\$700	No
	3.14	Advertising In public areas	\$500	\$300	\$700	No
	3.15	Camping In public areas	\$500	\$300	\$700	No
	3.16	Alter or Injure a Natural Park Feature without permission or valid permit	\$500	\$300	\$700	No

## Schedule A-7 -Cultus Lake Park Noise Regulation Bylaw No. 1147, 2019

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Noise Regulation Bylaw No. 1147, 2019	3.3(a)	Make/cause noise which disturbs	\$500	\$300	\$700	No
	3.3(b)	Noise from leased lot which disturbs	\$500	\$300	\$700	No
	3.3(c)	Noise between 11:00 pm and 7:00 am	\$500	\$300	\$700	No
	3.4(a)	Tire noise from motor vehicle	\$500	\$300	\$700	No
	3.4(b)	Noise from a motor vehicle	\$500	\$300	\$700	No
	3.4(c)	Amplified noise from a vehicle	\$250	\$150	\$350	No
	3.4(d)	Noise from vehicle alarm	\$200	\$120	\$280	No
	3.4(e)	Noise from a vehicle horn	\$200	\$120	\$280	No
	3.4(f)	Noise from a vehicle braking system	\$200	\$120	\$280	No
	3.5(a)	Vehicle to idle for more than {3} minutes	\$100	\$60	\$140	No
	3.6(a)	Amplified noise which disturbs	\$200	\$120	\$280	No
	3.6(b)	Public address/sound system without permission	\$200	\$120	\$280	No
	3.6(c)	Person permits another person to disturb others	\$500	\$300	\$700	No
	3.6(d)	Dog(s) barking/howling	\$200	\$120	\$280	No
	3.6(e)	Prohibited operating of lawn equipment	\$200	\$120	\$280	No
	3.6(f)	Construction during prohibited hours	\$200	\$120	\$280	No
	3.6(g)	Create a nuisance by fighting	\$500	\$300	\$700	No

**Schedule A-8 -Cultus Lake Park No Smoking  
Bylaw No. 1148, 2019**

<b>Bylaw Notice Bylaw Citation</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 Early Payment Penalty</b>	<b>A3 Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
<i>Cultus Lake Park No Smoking Bylaw No. 1148, 2019</i>	3	Smoking In prohibited areas	\$200	\$120	\$280	No

## Schedule A-9 - Cultus Lake Park Property Maintenance Bylaw No. 1149, 2019

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
<i>Cultus Lake Park Property Maintenance Bylaw No. 1149, 2019</i>	3.1 (a)	Permit rubbish, to collect	\$500	\$300	\$700	No
	3.1 (b)	Rubbish to overflow from container	\$500	\$300	\$700	No
	3.1 (c)	Leased lot unsightly	\$500	\$300	\$700	No
	3.1 (d)	Permit dead landscaping/vegetation	\$200	\$120	\$280	No
	3.1 (e)	Infestation insects or vermin	\$500	\$300	\$700	No
	3.1 (f)	Accumulation of construction waste	\$500	\$300	\$700	No
	3.1 (g)	Accumulation of motor vehicle or parts	\$500	\$300	\$700	No
	3.2	Vacant building in disrepair.	\$500	\$300	\$700	No
	3.3	Place graffiti on any structure	\$500	\$300	\$700	No
	3.4 (a)	Permit boulevard to become untidy	\$500	\$300	\$700	No
	3.4 (b)	Permit the accumulation of weeds	\$200	\$120	\$280	No
	3.4 (c)	Accumulation of hazardous objects	\$500	\$300	\$700	No
	3.4 (d)	Permit landscaping to obstruct site lines	\$200	\$120	\$280	No
	3.5	Permit garden waste on public area	\$500	\$300	\$700	No
	3.6	Receptacles and/or bins not kept entirely on leased lot	\$100	\$60	\$140	No
	3.7	Receptacles and/or bins placed outside of designated time	\$100	\$60	\$140	No
	3.7	Receptacles and/or bins not returned to lease lot on same day	\$100	\$60	\$140	No
	3.8	Receptacles and/or bins not stored in a safe, sanitary and inoffensive manner	\$300	\$180	\$420	No
	3.9	(Wild and domestic animal attractancies) not stored properly	\$300	\$180	\$420	No
	3.10	Garbage not cleaned up within two hours of notification	\$300	\$180	\$420	No
	3.11	Compostable substances not stored in a safe, sanitary and inoffensive manner	\$300	\$180	\$420	No

## Schedule A-10-Cultus Lake Park Special Event Bylaw No.1150, 2019

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Special Event Bylaw No. 1150, 2019	3.2	Failure to obtain Permit	\$500	\$300	\$700	No
	6.5	Improper clean up after a 48 hours timeframe	\$100	\$60	\$140	No
	6.7	Unapproved use of generator	\$100	\$60	\$140	No
	6.9	Unapproved event vehicle parking	\$100	\$60	\$140	No
	6.17	Discharge of any waste or water on Cultus Lake Park property by Food vendor	\$200	\$120	\$280	No
	6.19	Unapproved wedding ceremonies	\$500	\$300	\$700	No
	6.21	Unapproved filming	\$500	\$300	\$700	No
	6.23	Unapproved additional services	\$200	\$120	\$280	No
	6.26	Failure to display Special Event Permit	\$100	\$60	\$140	No
	7.3	Fasten anything without permission	\$100	\$60	\$140	No
	7.4	Construct shelter without approval	\$100	\$60	\$140	No
	7.5	Unapproved posting of advertisements	\$100	\$60	\$140	No
	7.6	Distribution of printed material unless approved	\$100	\$60	\$140	No
	7.7	Sell/advertise food/drink or without permission	\$100	\$60	\$140	No
	7.8	Failure to Park In designated parking areas	\$100	\$60	\$140	No
	7.9	Consumption of alcohol outside designated licensed areas	\$250	\$150	\$350	No

## Schedule A-11 -Cultus Lake Park Sunnyside Campground Bylaw No. 1188, 2021

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Sunnyside Campground Bylaw No. 1188, 2021	4.2 (a)	Make/cause noise which disturbs	\$500	\$300	\$700	No
	4.2 (b)	Noise from campsite which disturbs	\$500	\$300	\$700	No
	4.2 (c)	Noise between 11:00 pm and 7:00 am	\$500	\$300	\$700	No
	4.2 (d)	Use of fireworks is prohibited	\$200	\$120	\$280	No
	4.3	Noise from unapproved public address or sound system.	\$500	\$300	\$700	No
	4.4 (a) (i)	Tire noise from motor vehicle	\$500	\$300	\$700	No
	4.4 (a) (ii)	Noise from a motor vehicle	\$500	\$300	\$700	No
	4.4 (a) (iii)	Amplified noise from a vehicle	\$500	\$300	\$700	No
	4.4 (a) (iv)	Vehicle alarm exceeding (3) minutes	\$500	\$300	\$700	No
	4.4 (a) (v)	Noise from a vehicle horn	\$500	\$300	\$700	No
	4.5	Vehicle to Idle for more than (3) minutes	\$500	\$300	\$700	No
	4.6 (a)	Amplified noise permitted by registered camper which disturbs	\$500	\$300	\$700	No
	4.6 (b)	Amplified noise which disturbs others	\$500	\$300	\$700	No
	4.6 (c)	Dog(s) barking/howling	\$200	\$120	\$280	No
	4.6 (d)	Prohibited operating of lawn equipment	\$200	\$120	\$280	No
	4.6 (e)	Creating a nuisance by fighting	\$500	\$300	\$700	No
	5.1	Seasonal campers will not share/lend gate swipe card	\$250	\$150	\$350	No
	5.2	Day visitors past 11:00 pm	\$100	\$60	\$140	No
	5.3	Overnight visitors past 11:00 am	\$100	\$60	\$140	No
	5.4	Entry by visitors after 10:00 pm	\$100	\$60	\$140	No
	6.2	Campsite exceeds 4 adults	\$100	\$60	\$140	No
	6.6	Belligerent or disrespectful behavior	\$100	\$60	\$140	No
	7.1	Operation of drone	\$100	\$60	\$140	No
	7.2	Persons under 18 not accompanied by adult	\$100	\$60	\$140	No
	7.3	Trespassing In the playgrounds after dusk	\$100	\$60	\$140	No
	8.1	Day Visitor exceeds 2 vehicles	\$100	\$60	\$140	No

8.2	Exceeds overnight vehicle capacity	\$100	\$60	\$140	No
8.3	Prohibited parking on Beach Drive	\$250	\$150	\$350	No
8.4	Failure to comply with the Motor Vehicle Act	\$250	\$150	\$350	No
8.5	Unregistered motorcycle	\$250	\$150	\$350	No
8.6	Speeding	\$250	\$150	\$350	No
8.7	Prohibited vehicles	\$100	\$60	\$140	No
8.8	Failure to wear helmet	\$50	\$30	\$70	No
8.9	Impeding Traffic	\$500	\$300	\$700	No
8.10	Seasonal camper fails to provide proof of trailer insurance	\$100	\$60	\$140	No
8.11	Uninsured trailer	\$100	\$60	\$140	No
9.1	Open liquor in public place	\$250	\$150	\$350	No
10	Under 21 years of age occupying campsite	\$100	\$60	\$140	No
11.1	Unleashed dog(s)	\$100	\$60	\$140	No
11.2	Pets left unattended	\$100	\$60	\$140	No
11.3	Dog(s) repeatedly disturbing campers	\$200	\$120	\$280	No
11.4	Dog(s) unlicensed	\$200	\$120	\$280	No
11.5	Seasonal dog(s) without ID tags with campsite number	\$200	\$120	\$280	No
11.7	Dog(s) on wharf or beach	\$100	\$60	\$140	No
11.8	Failure to clean-up after dog(s).	\$100	\$60	\$140	No
11.9	Harbouring prohibited/dangerous animals	\$500	\$300	\$700	No
12.1	Damage to vegetation	\$500	\$300	\$700	No
12.2	Damage to tree(s) by use of nails, screws or any material	\$100	\$60	\$140	No
12.3	Planting Vegetation	\$200	\$120	\$280	No
12.4	Planter/Pot outside property pins	\$100	\$60	\$140	No
13.1	Lights on during prohibited times	\$100	\$60	\$140	No
13.2	Air conditioner violation,	\$100	\$60	\$140	No
13.3	Exterior lights not turned off overnight or when site unoccupied	\$100	\$60	\$140	No
13.4	Failure to display fridge decal	\$50	\$30	\$70	No
13.5	Use of Freezers, electric ranges or generators,	\$100	\$60	\$140	No
13.6	Tampering/Abuse of electrical	\$250	\$150	\$350	No
13.7	Adding Breaker or Breaker Box	\$500	\$300	\$700	No
13.8	Blocking access to Breaker Box	\$250	\$150	\$350	No



14.1	Removal of Items from receptacle	\$100	\$60	\$140	No
14.2	Solicit recycling material	\$100	\$60	\$140	No
14.3	Deposit or discard propane bottles	\$100	\$60	\$140	No
15	Unsightly Campsite	\$100	\$60	\$140	No
17.1	Wood fires not on a registered site	\$500	\$300	\$700	No
17.1	Fires not contained	\$500	\$300	\$700	No
17.1	Burning of other materials	\$100	\$60	\$140	No
17.3	Use of a Smoker unit	\$250	\$150	\$350	No
17.4	Fire exceeds allowable limits.	\$250	\$150	\$350	No
17.5	Use of propane barbeques/natural gas units on wharves/beach	\$500	\$300	\$700	No
17.6	Use of charcoal/coal/briquettes	\$500	\$300	\$700	No
17.7	Use of campfires outside hours	\$100	\$60	\$140	No
17.9	Fires left unattended	\$500	\$300	\$700	No
17.10`	Burning Prohibited Materials	\$500	\$300	\$700	No
17.11	Burning during a Fire Ban	\$500	\$300	\$700	No
17.12	Use of barbeque and charcoal/coal units on wharves/beach	\$500	\$300	\$700	No
19.1 (a)	Subletting or assignment of seasonal sites	\$500	\$300	\$700	No
19.2 (a)	Too many units on seasonal site	\$100	\$60	\$140	No
19.2 (b)	Exceeding number of tents	\$100	\$60	\$140	No
19.3 (a)	Unauthorized use of Vehicle parking passes	\$250	\$150	\$350	No
19.3 (c)	Unauthorized use or seasonal parking passes	\$250	\$150	\$350	No
19.3 (d)	Unauthorized parking In additional stalls	\$250	\$150	\$350	No
19.3 (f)	Passes not affixed to vehicle	\$100	\$60	\$140	No
19.3 (g)	Passes affixed to unregistered vehicle	\$250	\$150	\$350	No
20.1	Site alternation without approval	\$250	\$150	\$350	No
20.3	Failure to remove deck at end of season	\$250	\$150	\$350	No
20.4	Shed & Utility Trailers exceed size/number	\$100	\$60	\$140	No
20.5	Tarps secured to trees that harms/damages	\$250	\$150	\$350	No
20.5	Use of Orange tarps on seasonal sites	\$100	\$60	\$140	No
20.6	Fencing without approval	\$100	\$60	\$140	No
20.6	Fencing height greater than 1.2 meters	\$100	\$60	\$140	No
20.6 (a)	Fencing outside property lines	\$100	\$60	\$140	No
20.6 (b)	Use of picket fencing	\$100	\$60	\$140	No
20.6 (d)	Fencing which obstructs view	\$100	\$60	\$140	No
20.6 (e)	Use of solid fence	\$100	\$60	\$140	No
20.7	Portable structures not securely anchored	\$100	\$60	\$140	No

	20.8	Unapproved landscape/construction materials	\$250	\$150	\$350	No
	20.9	More than one picnic table per site	\$100	\$60	\$140	No
	20.9	Damage or alterations made to picnic table	\$300	\$180	\$420	No
	20.10`	Not meeting BC Building Code for deck	\$300	\$180	\$420	No
	20.12	Unapproved structure other than deck	\$300	\$180	\$420	No
	20.13	Unapproved building or structure on campsite or within campground	\$300	\$180	\$420	No
	20.14	Interference with campground operations	\$300	\$180	\$420	No
	21	Satellite dish installed contrary to provisions	\$100	\$60	\$140	No
	22	Failure to comply with Departure Procedures	\$100	\$60	\$140	No
	22.8	Day use camper failure to depart no later than 11:00am on check out date	\$100	\$60	\$140	No
	23	Failure to comply with eviction	\$500	\$300	\$700	No
	23.1 (a)	Failure to remove belongings within 48 hours	\$250	\$150	\$350	No
	23.1 (c)	Overnight campers' failure to remove belongings Immediately	\$250	\$150	\$350	No

## Schedule A-12-Cultus Lake Park - The Cabins at Cultus Lake Park Bylaw No.1152, 2019

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park -The Cabins at Cultus Lake Park Bylaw No. 1152, 2019	4.2 (a)	Make/cause noise which disturbs	\$500	\$300	\$700	No
	4.2 (b)	Noise from cabin which disturbs	\$500	\$300	\$700	No
	4.2 (c)	Noise between 11:00 pm and 7:00 am	\$500	\$300	\$700	No
	4.3 (a)	Noise from public address or sound system	\$500	\$300	\$700	No
	4.4 (a) (i)	Tire noise from motor vehicle	\$500	\$300	\$700	No
	4.4 (a) (ii)	Noise from a motor vehicle	\$500	\$300	\$700	No
	4.4 (a) (iii)	Amplified noise from a vehicle	\$500	\$300	\$700	No
	4.4 (a) (iv)	Vehicle alarm exceeding (3) minutes	\$500	\$300	\$700	No
	4.4 (a) (v)	Noise from a vehicle horn	\$500	\$300	\$700	No
	4.5 (a)	Vehicle to idle for more than (3) minutes	\$500	\$300	\$700	No
	4.6 (a)	Amplified noise which disturbs	\$500	\$300	\$700	No
	4.6 (b)	Person disturbs others	\$500	\$300	\$700	No
	4.6 (c)	Dog(s) barking/howling	\$200	\$120	\$280	No
	4.6 (d)	Nuisance by fighting	\$500	\$300	\$700	No
	5.1	Unregistered vehicle	\$150	\$90	\$210	No
	5.5	Belligerent or disrespectful behaviour	\$100	\$60	\$140	No
	6.1	Operation of drone at the cabins	\$100	\$60	\$140	No
	6.2	Person under 18 not accompanied by adult	\$100	\$60	\$140	No
	6.3	Use of common areas after dusk	\$100	\$60	\$140	No
	7.1	RV or camperized van parking at the cabins	\$100	\$60	\$140	No
	7.2	Unlicensed vehicle	\$200	\$120	\$280	No
	7.3	Uncompliant vehicle	\$100	\$60	\$140	No
	7.5	Failure to display Sunnyside Parking Permit	\$100	\$60	\$140	No
	7.6	Vehicles Impede traffic flow	\$100	\$60	\$140	No
	8.1	Underage occupant In cabin without registered guest 22 years and older,	\$100	\$60	\$140	No
	8.2	Unaccompanied underage occupant	\$100	\$60	\$140	No
	8.3	Over the occupancy limit	\$100	\$60	\$140	No

	8.5	Smoking In prohibited areas	\$200	\$120	\$280	No
	8.6	Erection of tents	\$100	\$60	\$140	No
	9.2	Consume/possess open liquor	\$250	\$150	\$350	No
	10.1	Pet over height	\$100	\$60	\$140	No
	10.2	More than one(1) pet per cabin	\$100	\$60	\$140	No
	10.3	Unleashed dog(s)	\$100	\$60	\$140	No
	10.4	Unattended Pets	\$100	\$60	\$140	No
	10.5	Pets not confined	\$100	\$60	\$140	No
	10.6	Pets not declared	\$100	\$60	\$140	No
	10.7	Failure to clean up after dog(s)	\$100	\$60	\$140	No
	10.8	Harboring prohibited and dangerous animals	\$500	\$300	\$700	No
	11.1	Cutting, damaging plants/trees	\$500	\$300	\$700	No
	11.2	Damage to tree(s)	\$100	\$60	\$140	No
	12.1	Lights on during prohibited times	\$100	\$60	\$140	No
	12.2	Air conditioner on	\$100	\$60	\$140	No
	13.1	Use of campfires outside the hours permitted	\$100	\$60	\$140	No
	13.3	Use or a smoker unit	\$250	\$150	\$350	No
	13.4	Fire exceed allowable limits	\$250	\$150	\$350	No
	13.5	Use of charcoal, coal or briquettes	\$100	\$60	\$140	No
	13.6	Fires left unattended	\$500	\$300	\$700	No
	13.7	Burning of other materials	\$100	\$60	\$140	No
	13.8	Campfire during a fire ban	\$500	\$300	\$700	No

## Schedule A-13 -Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019

<b>Bylaw Notice Bylaw Citation</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 Early Payment Penalty</b>	<b>A3 Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019	3.8	Failure to display permit	\$100	\$60	\$140	No
	3.11	Removal of debris not completed	\$100	\$60	\$140	No
	4.5	Damage to trees	\$500	\$300	\$700	No
	4.6	Topping of trees without Arborist	\$500	\$300	\$700	No
	4.10`	Removal or damage of a tree without permission	\$500	\$300	\$700	No
	4.10`	Removal or damage of a tree after a denied application	\$500	\$300	\$700	No
	4.14	Failure to obtain a valid building permit	\$200	\$120	\$280	No

## Schedule A-14-Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021	5	Parking over time limit	\$100	\$60	\$140	No
	7.1	Parking in reserved space	\$200	\$120	\$280	No
	7.2	Parking outside designated area	\$100	\$60	\$140	No
	7.3	Parking in designated area	\$100	\$60	\$140	No
	7.4	Parking without registered permit	\$100	\$60	\$140	No
	7.5	Expired permit	\$100	\$60	\$140	No
	8.1(a)	Park on a sidewalk or boulevard	\$100	\$60	\$140	No
	8.1(b)	Park in front of a public/private driveway	\$100	\$60	\$140	No
	8.1(c)	Park within 3 meters of a fire hydrant	\$100	\$60	\$140	No
	8.1(d)	Park on a crosswalk	\$100	\$60	\$140	No
	8.1(e)	Park within 6 meters of approach side of crosswalk	\$100	\$60	\$140	No
	8.1(f)	Park within 6 meters of approach side of stop sign	\$100	\$60	\$140	No
	8.1(g)	Park within 6 meters of entrance to public meeting place, fire-hall or playground	\$100	\$60	\$140	No
	8.1(h)(i)	Park for the purpose of displaying vehicle for sale	\$100	\$60	\$140	No
	8.1(h)(ii)	Park for the purpose of advertising	\$100	\$60	\$140	No
	8.1(h)(iii)	Park for the purpose of vehicle maintenance or repairs	\$100	\$60	\$140	No
	8.1(h)(iv)	Park for the purpose of displaying signs	\$100	\$60	\$140	No
	8.1(h)(v)	Park for the purpose of selling commodities or articles	\$100	\$60	\$140	No
	8.1(i)	Parking along or opposite street excavation causing traffic obstruction	\$100	\$60	\$140	No
	8.1(j)	Park upon a bridge or elevated structure	\$100	\$60	\$140	No
	8.1(k)	Parking/stopping where prohibited by traffic control device or notice	\$100	\$60	\$140	No
	8.1(l)	Park that obstructs visibility of traffic sign posted	\$100	\$60	\$140	No
	8.1(m)	Park on the roadway side where road surface has been painted with a solid yellow line	\$100	\$60	\$140	No

8.1(n)	Park longer than necessary for the loading or unloading of passengers or materials	\$100	\$60	\$140	No
8.1(o)	Park obstructing movement of traffic	\$100	\$60	\$140	No
8.2	Display unauthorized sign	\$100	\$60	\$140	No
9.5(a)	Deposit substitute coin in pay station	\$100	\$60	\$140	
9.5(b)	Tamper with meter	\$500	\$300	\$700	No
9.6	Parking without purchasing hourly parking permit	\$100	\$60	\$140	
9.7	Parking over time limit	\$100	\$60	\$140	
9.8(a)	Parking in an occupied space	\$100	\$60	\$140	
9.8(d)	Parking an oversized vehicle in an undesignated area	\$100	\$60	\$140	
9.8(e)	Parking a vehicle in an designated oversized area	\$100	\$60	\$140	
9.8(f)	Parking in an accessible area without SPARC BC	\$100	\$60	\$140	
10	Parking away from curb	\$100	\$60	\$140	No
11.1	Failure to display valid vehicle, RV or trailer insurance within the public areas	\$300	\$180	\$420	No
11.2(a)	Parking vehicle, RV or trailer outside leased lot	\$500	\$300	\$700	No
11.3	Storing vehicle, RV or trailer within overflow parking area (Sunnyside Boulevard)	\$500	\$300	\$700	No
11.4	G.V.W exceeding 5000 KG within the Park	\$200	\$120	\$280	No
11.5	Blocking highway without permit	\$500	\$300	\$700	
11.6	Blocking highway after a denied permit	\$500	\$300	\$700	
11.7	Not posting permit within time frame	\$300	\$180	\$420	
12.1	Ignoring authorized personnel	\$500	\$300	\$700	No
12.2(c)	Speeding	\$100	\$60	\$140	No
12.3 (b)	Fail to stop	\$100	\$60	\$140	No
12.4	Use outside of designated area	\$200	\$120	\$280	No
12.5	Travel contrary to traffic control device	\$200	\$120	\$280	No
12.6	Person(s) Obstruct traffic	\$200	\$120	\$280	No
12.7	Disturb by public address system	\$500	\$300	\$700	No
12.8	Noise from motor vehicle	\$500	\$300	\$700	No
12.9	Cross at undesignated area	\$100	\$60	\$140	No
12.1	Park over designated parking lines	\$100	\$60	\$140	No
12.11	Park on roadway to Parking Lot D	\$100	\$60	\$140	No

## Schedule A-15 - Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1157, 2019

<b>Bylaw Notice Bylaw Citation</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 Early Payment Penalty</b>	<b>A3 Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1157, 2019	3.1	Canvassing without permission	\$200	\$120	\$280	No
	3.2	Busking without permission	\$200	\$120	\$280	No
	3.3	Panhandling within the Park	\$200	\$120	\$280	No



## Schedule A-16 - Cultus Lake Park Short-term Rental Bylaw No. 1174, 2020

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Short- term Rental Bylaw No. 1174, 2020	3.1	Operating a Short-term Rental without a valid permit	\$500	\$300	\$700	No
	3.2	Operating more than one STR per leased lot	\$500	\$300	\$700	No
	3.3	Operating a STR during a suspension/emergency	\$500	\$300	\$700	No
	3.4	Failure to enter the Cultus Lake Park Building Site Lease allowing STR usage	\$500	\$300	\$700	No
	3.5	Failure to provide guests with valid parking permits	\$100	\$60	\$140	No
	3.6	Failure to ensure bins are secured within lease lot	\$100	\$60	\$140	No
	3.6	Bins on roadside outside Pick up Time	\$100	\$60	\$140	No
	3.7	Failure to clean up garbage within two hours of notification	\$300	\$180	\$420	No
	3.8	Failure to post permit	\$300	\$180	\$420	No
	3.12	Operating STR outside of permit duration	\$500	\$300	\$700	No
	3.13	Obstructing a Bylaw Officer	\$500	\$300	\$700	No
	4.3	Emergency Contact fails to respond within two (2) hours or is not available 24/7	\$250	\$150	\$350	No
	5.1	Failure to submit renewal application within 30 days prior to permit expiration	\$100	\$60	\$140	No
	6.1 (a)	Failure to advertise valid permit number	\$500	\$300	\$700	No
	6.1 (b)	Failure to disclose maximum number of parking	\$100	\$60	\$140	No
	6.1 (b)	Failure to disclose location for available parking .	\$100	\$60	\$140	No
	6.1 (c)	Failure to disclose maximum guest-occupancy permitted	\$100	\$60	\$140	No
	6.2	Advertisement sign on leased lot	\$200	\$120	\$280	No

## Schedule A-17 - Cultus Lake Park Home-based Business Bylaw Bylaw No. 1175, 2020

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Home- based Business Licence Bylaw No. 1175, 2020	3.1	Operating a Home-based business without a valid Licence	\$500	\$300	\$700	No
	3.2	Failure to enter the Cultus Lake Park Building Site Lease allowing Home-based business usage	\$500	\$300	\$700	No
	3.3	Failure to provide guests with valid parking permits	\$100	\$60	\$140	No
	3.7	Operating business in location other than identified on licence	\$300	\$180	\$420	No
	3.7	Failure to apply for a new licence when operating outside of parameters of current licence	\$300	\$180	\$420	No
	3,9	Operating Home-based business outside of licence duration	\$500	\$300	\$700	No
	3.10`	Failure to post licence	\$300	\$180	\$420	No
	3.11(a)	Failure to notify changes to nature of business	\$100	\$60	\$140	No
	3.11(b)	Failure to notify changes to nature of goods or services provided	\$100	\$60	\$140	No
	3.11(c)	Failure to notify change of location	\$100	\$60	\$140	No
	3.12	Obstructing a Bylaw Officer	\$500	\$300	\$700	No
	5.1	Failure to submit renewal application within 30 days prior to licence expiration	\$100	\$60	\$140	No

## Schedule A-18 - Cultus Lake Park Commercial Business Licence Bylaw No. 1176, 2020

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Commercial Business Licence Bylaw No. 1176, 2020	3.1	Operating a Commercial Business without a valid Licence	\$500	\$300	\$700	No
	3.3	Failure to pay annual fee	\$500	\$300	\$700	No
	3.5	Failure to post licence	\$100	\$60	\$140	No
	3.6	Obstructing a Bylaw Officer	\$500	\$300	\$700	No

## Schedule A-19 - Neighborhood Golf Cart Bylaw No. 1180, 2020

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Neighbourhood Golf Cart Bylaw No.1180, 2020	3.2	Operation of NGC without authorized permit	\$500	\$300	\$700	No
	3.3 (a)	No permit in NGC	\$75	\$45	\$105	No
	3.3 (b)	No valid SPAC card or card holder in NGC	\$500	\$300	\$700	No
	3.3 (c)	Use of NGC outside authorized times	\$75	\$45	\$105	No
	3.3 (d)	Not using seatbelts	\$200	\$120	\$280	No
	3.3 (e)	Passenger less than 9 years of age	\$75	\$45	\$105	No
	3.3 (f)	Pet/Animal in NGC during use	\$75	\$45	\$105	No
	3.3 (g)	Use of NGC on road with snow, ice, or slush	\$75	\$45	\$105	No
	3.4	Operation of NGC without Insurance and/or displayed license plate	\$500	\$300	\$700	No
	3.5	Operation of an NGC that is not electric or exceeds 32 km/h	\$500	\$300	\$700	No
	3.6	Use of NGC outside designated areas	\$250	\$150	\$350	No
	3.7	Failure to present NGC Permit or SPARC to Bylaw Compliance and Enforcement Officer	\$500	\$300	\$700	No
	3.8	NGC Parked outside of lot property pins or designated area	\$100	\$60	\$140	No
	3.9	NGC parked outside designated parking area	\$100	\$60	\$140	No

**Schedule A-1 - Cultus Lake Park Bylaw Notice Enforcement  
Bylaw No. 1140, 2019**

<b>Bylaw Notice Bylaw Citation</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 <del>Early Payment Penalty</del></b>	<b>A2 Proposed Early Payment Penalty</b>	<b>A3 <del>Late Payment Penalty</del></b>	<b>A3 Proposed Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019	10	Obstruct Bylaw Officer	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No

## Schedule A-2 - Cultus Lake Park Animal Control and Regulations Bylaw No.1142, 2019

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 <del>Early Payment Penalty</del>	A2 Proposed Early Payment Penalty	A3 <del>Late Payment Penalty</del>	A3 Proposed Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Animal Control and Regulations Bylaw No. 1142, 2019	3.5	Excessive Pets	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	3.6	Keeping of unauthorized animals or reptiles	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.7	Feeding Wildlife	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	4.6	Unlicensed dog(s)	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	4.7	Unleashed dog(s)	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	4.8	Dog(s) on wharf or beach	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	4.9	Falling to clean up after dog(s)	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	4.10`	Dog(s) running at large	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	4.24	Dog(s) barking/howling	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	4.25	Operating a Kennel	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	4.26	Removal of Dog from Impound	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	4.28 (a)	Aggressive Dog not secured	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	4.28 (b)	Aggressive Dog running at large	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	4.28 (c)	Aggressive Dog not muzzled	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	4.28 (d)	Aggressive Dog not microchipped	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	4.30`	Aggressive/vicious dog In the Park	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No

**Schedule A-3 - Cultus Lake Park Boating and Foreshore  
Bylaw No. 1179, 2020**

<b>Bylaw Notice Bylaw Citation</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 <del>Early Payment Penalty</del></b>	<b>A2 Proposed Early Payment Penalty</b>	<b>A3 <del>Late Payment Penalty</del></b>	<b>A3 Proposed Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
Cultus Lake Park Boating and Foreshore Regulations Bylaw No. 1179,2020	3.2(a)	Operate boat without muffling device	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.2(a)i	Operate boat with dry stacks/headers	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.2(a)ii	Operate boat with water injected headers	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.2(a)iii	Operate boat which disturbs others	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.2(b)	Motorboat within swim areas	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.2(c)	Boats moored to public wharves	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	3.2(d)	Operate a motorboat over 5 km	\$300	<del>\$265</del>	\$180	<del>\$335</del>	\$420	No
	3.2(e)	Prohibited discharge from a boat	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.2(f)	Fueling from public wharves during prohibited times	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.2(g)	No fueling from public launch or within foreshore	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.3(a)	Relocating of a mooring device without permission	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.3(f)	Unacceptable apparatus moored to a buoy	\$250	<del>\$220</del>	\$150	<del>\$280</del>	\$350	No
	3.3(g)	More than one apparatus moored to a buoy	\$250	<del>\$220</del>	\$150	<del>\$280</del>	\$350	No
	3.3(h)	Boat lifts/wharves/whips installed without permission	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.3(i)	Installation of swim raft without permission	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.30(j)	Moor or anchor a houseboat within the foreshore	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.3(k)	Occupy a motorboat overnight within the foreshore	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.3(l)	Mooring to non-compliant/authorized buoy/lift/whips	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.3(m)	Store boat on Park property overnight	\$250	<del>\$220</del>	\$150	<del>\$280</del>	\$350	No
	3.3(n)	Boats chained or tethered to any tree	\$250	<del>\$220</del>	\$150	<del>\$280</del>	\$350	No
	3.4(h)	Transport Canada non-compliant buoy in the foreshore	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.4(i)	Buoy not displaying R#, S# or NR#	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.40(j)	Failure to affix buoy sticker before July 1st	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	3.4(l)	Use of unacceptable material for anchors	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No

## Schedule A-4 - Cultus Lake Park Burning Conditions, Restrictions and Fire Ban Bylaw No. 1144, 2019

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 <del>Early Payment Penalty</del>	A2 Proposed Early Payment Penalty	A3 <del>Late Payment Penalty</del>	A3 Proposed Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Burning Conditions, Restrictions and Fire Ban Bylaw No. 1144, 2019	3.1	Fire not In designated areas.	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.1	Fire not In acceptable container	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.1	Fires left unattended	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.1	Burning of other materials	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	3.2	Use of non-CSA approved gas appliances	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.3	Use of smoker units within the Park	\$250	<del>\$220</del>	\$150	<del>\$280</del>	\$350	No
	3.4	Burning which causes a nuisance	\$250	<del>\$220</del>	\$150	<del>\$280</del>	\$350	No
	3.5	Fire exceeds allowable limits	\$250	<del>\$220</del>	\$150	<del>\$280</del>	\$350	No
	3.6	Use of Propane barbeques not permitted	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.7	Fire In public area without CAO permission	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.8	Use of propane unit on wharves/beach	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.9	Use of charcoal/coal/briquettes In public areas	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.11(b)	Use of open flame during a fire ban	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No



**Schedule A-5 - Cultus Lake Park Littering  
Bylaw No. 1145, 2019**

<b>Bylaw Notice Bylaw Citation</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 <del>Early Payment Penalty</del></b>	<b>A2 Proposed Early Payment Penalty</b>	<b>A3 <del>Late Payment Penalty</del></b>	<b>A3 Proposed Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
Cultus Lake Park Littering Bylaw No. 1145, 2019	3.1	Prohibited delivery of circulars, pamphlets	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	3.2	Deposit trash anywhere in Park	\$250	<del>\$220</del>	\$150	<del>\$280</del>	\$350	No
	3.3	Dump waste within the Park	\$250	<del>\$220</del>	\$150	<del>\$280</del>	\$350	No
	3.4	Dump refuse, litter or dangerous goods	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No

**Schedule A-6 -Cultus Lake Park Management of Public Areas  
Bylaw No. 1146, 2019**

<b>Bylaw Notice Bylaw Citation</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 Early Payment Penalty</b>	<b>A2 Proposed Early Payment Penalty</b>	<b>A3 Late Payment Penalty</b>	<b>A3 Proposed Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
Cultus Lake Park Management of Public Areas Bylaw No, 1146, 2019	3.1	Use fertilizers/pesticides/herbicides In public areas	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	3.2	Mow grass In public area	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	3.3	Prohibited use of beaches/wharves/playgrounds	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	3.4	Prohibited use of parking lots when closed	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	3.5	Use of closed public areas	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	3.6	Removal from garbage/recycling receptacle	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	3.7	Consume/possess open liquor	\$250	<del>\$220</del>	\$150	<del>\$280</del>	\$350	No
	3.8	Operation of drone	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	3.9	Place/occupy temp accommodation	\$250	<del>\$220</del>	\$150	<del>\$280</del>	\$350	No
	3.12	Damage to tree In the Park	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.13	Damage any Infrastructure In public areas	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.14	Advertising In public areas	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.15	Camping In public areas	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.16	Alter or Injure a Natural Park Feature without permission or valid permit	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No

**Schedule A-7 -Cultus Lake Park Noise Regulation  
Bylaw No. 1147, 2019**

<b>Bylaw Notice Bylaw Citation</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 <del>Early Payment Penalty</del></b>	<b>A2 Proposed Early Payment Penalty</b>	<b>A3 <del>Late Payment Penalty</del></b>	<b>A3 Proposed Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
Cultus Lake Park Noise Regulation Bylaw No. 1147, 2019	3.3(a)	Make/cause noise which disturbs	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.3(b)	Noise from leased lot which disturbs	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.3(c)	Noise between 11:00 pm and 7:00 am	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.4(a)	Tire noise from motor vehicle	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.4(b)	Noise from a motor vehicle	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.4(c)	Amplified noise from a vehicle	\$250	<del>\$220</del>	\$150	<del>\$280</del>	\$350	No
	3.4(d)	Noise from vehicle alarm	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	3.4(e)	Noise from a vehicle horn	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	3.4(f)	Noise from a vehicle braking system	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	3.5(a)	Vehicle to idle for more than {3} minutes	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	3.6(a)	Amplified noise which disturbs	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	3.6(b)	Public address/sound system without permission	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	3.6(c)	Person permits another person to disturb others	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.6(d)	Dog(s) barking/howling	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	3.6(e)	Prohibited operating of lawn equipment	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	3.6(f)	Construction during prohibited hours	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	3.6(g)	Create a nuisance by fighting	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No

**Schedule A-8 -Cultus Lake Park No Smoking  
Bylaw No. 1148, 2019**

<b>Bylaw Notice Bylaw Citation</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 <del>Early Payment Penalty</del></b>	<b>A2 Proposed Early Payment Penalty</b>	<b>A3 <del>Late Payment Penalty</del></b>	<b>A3 Proposed Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
<i>Cultus Lake Park No Smoking Bylaw No. 1148, 2019</i>	<sup>3</sup>	Smoking In prohibited areas	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No

## Schedule A-9 - Cultus Lake Park Property Maintenance Bylaw No. 1149, 2019

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 <del>Early Payment Penalty</del>	A2 Proposed Early Payment Penalty	A3 <del>Late Payment Penalty</del>	A3 Proposed Late Payment Penalty	A4 Compliance Agreement Available
<i>Cultus Lake Park Property Maintenance Bylaw No. 1149, 2019</i>	3.1 (a)	Permit rubbish, to collect	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.1 (b)	Rubbish to overflow from container	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.1 (c)	Leased lot unsightly	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.1 (d)	Permit dead landscaping/vegetation	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	3.1 (e)	Infestation insects or vermin	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.1 (f)	Accumulation of construction waste	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.1 (g)	Accumulation of motor vehicle or parts	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.2	Vacant building in disrepair.	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.3	Place graffiti on any structure	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.4 (a)	Permit boulevard to become untidy	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.4 (b)	Permit the accumulation of weeds	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	3.4 (c)	Accumulation of hazardous objects	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.4 (d)	Permit landscaping to obstruct site lines	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	3.5	Permit garden waste on public area	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.6	Receptacles and/or bins not kept entirely on leased lot	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	3.7	Receptacles and/or bins placed outside of designated time	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	3.7	Receptacles and/or bins not returned to lease lot on same day	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	3.8	Receptacles and/or bins not stored in a safe, sanitary and inoffensive manner	\$300	<del>\$235</del>	\$180	<del>\$365</del>	\$420	No
	3.9	(Wild and domestic animal attractancies) not stored properly	\$300	<del>\$235</del>	\$180	<del>\$365</del>	\$420	No
	3.10	Garbage not cleaned up within two hours of notification	\$300	<del>\$235</del>	\$180	<del>\$365</del>	\$420	No
	3.11	Compostable substances not stored in a safe, sanitary and inoffensive manner	\$300	<del>\$235</del>	\$180	<del>\$365</del>	\$420	No

**Schedule A-10-Cultus Lake Park Special Event  
Bylaw No.1150, 2019**

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 <del>Early Payment Penalty</del>	A2 Proposed Early Payment Penalty	A3 <del>Late Payment Penalty</del>	A3 Proposed Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Special Event Bylaw No. 1150, 2019	3.2	Failure to obtain Permit	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	6.5	Improper clean up after a 48 hours timeframe	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	6.7	Unapproved use of generator	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	6.9	Unapproved event vehicle parking	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	6.17	Discharge of any waste or water on Cultus Lake Park property by Food vendor	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	6.19	Unapproved wedding ceremonies	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	6.21	Unapproved filming	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	6.23	Unapproved additional services	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	6.26	Failure to display Special Event Permit	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	7.3	Fasten anything without permission	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	7.4	Construct shelter without approval	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	7.5	Unapproved posting of advertisements	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	7.6	Distribution of printed material unless approved	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	7.7	Sell/advertise food/drink or without permission	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	7.8	Failure to Park In designated parking areas	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	7.9	Consumption of alcohol outside designated licensed areas	\$250	<del>\$220</del>	\$150	<del>\$280</del>	\$350	No

## Schedule A-11 -Cultus Lake Park Sunnyside Campground Bylaw No. 1188, 2021

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 <del>Early Payment Penalty</del>	A2 Proposed Early Payment Penalty	A3 <del>Late Payment Penalty</del>	A3 Proposed Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Sunnyside Campground Bylaw No. 1188, 2021	4.2 (a)	Make/cause noise which disturbs	\$500	<del>\$450-</del>	\$300	<del>\$550-</del>	\$700	No
	4.2 (b)	Noise from campsite which disturbs	\$500	<del>\$450-</del>	\$300	<del>\$550-</del>	\$700	No
	4.2 (c)	Noise between 11:00 pm and 7:00 am	\$500	<del>\$450-</del>	\$300	<del>\$550-</del>	\$700	No
	4.2 (d)	Use of fireworks is prohibited	\$200		\$120		\$280	No
	4.3	Noise from unapproved public address or sound system.	\$500	<del>\$450-</del>	\$300	<del>\$550-</del>	\$700	No
	4.4 (a) (i)	Tire noise from motor vehicle	\$500	<del>\$450-</del>	\$300	<del>\$550-</del>	\$700	No
	4.4 (a) (ii)	Noise from a motor vehicle	\$500	<del>\$450-</del>	\$300	<del>\$550-</del>	\$700	No
	4.4 (a) (iii)	Amplified noise from a vehicle	\$500	<del>\$450-</del>	\$300	<del>\$550-</del>	\$700	No
	4.4 (a) (iv)	Vehicle alarm exceeding (3) minutes	\$500	<del>\$450-</del>	\$300	<del>\$550-</del>	\$700	No
	4.4 (a) (v)	Noise from a vehicle horn	\$500	<del>\$450-</del>	\$300	<del>\$550-</del>	\$700	No
	4.5	Vehicle to Idle for more than (3) minutes	\$500	<del>\$450-</del>	\$300	<del>\$550-</del>	\$700	No
	4.6 (a)	Amplified noise permitted by registered camper which disturbs	\$500	<del>\$450-</del>	\$300	<del>\$550-</del>	\$700	No
	4.6 (b)	Amplified noise which disturbs others	\$500	<del>\$450-</del>	\$300	<del>\$550-</del>	\$700	No
	4.6 (c)	Dog(s) barking/howling	\$200	<del>\$175-</del>	\$120	<del>\$225-</del>	\$280	No
	4.6 (d)	Prohibited operating of lawn equipment	\$200	<del>\$175-</del>	\$120	<del>\$225-</del>	\$280	No
	4.6 (e)	Creating a nuisance by fighting	\$500	<del>\$450-</del>	\$300	<del>\$550-</del>	\$700	No
	5.1	Seasonal campers will not share/lend gate swipe card	\$250		\$150		\$350	No
	5.2	Day visitors past 11:00 pm	\$100	<del>\$80-</del>	\$60	<del>\$120-</del>	\$140	No
	5.3	Overnight visitors past 11:00 pm <del>pm</del> am	\$100	<del>\$80-</del>	\$60	<del>\$120-</del>	\$140	No
	5.4	Entry by visitors after 10:00 pm	\$100	<del>\$80-</del>	\$60	<del>\$120-</del>	\$140	No
	6.2	Campsite exceeds 4 adults per	\$100	<del>\$80-</del>	\$60	<del>\$120-</del>	\$140	No
	6.6	Belligerent or disrespectful behavior	\$100	<del>\$80-</del>	\$60	<del>\$120-</del>	\$140	No
	7.1	Operation of drone	\$100	<del>\$80-</del>	\$60	<del>\$120-</del>	\$140	No
	7.2	Persons under 18 not accompanied by adult	\$100	<del>\$80-</del>	\$60	<del>\$120-</del>	\$140	No
	7.3	Trespassing In the playgrounds after dusk	\$100	<del>\$80-</del>	\$60	<del>\$120-</del>	\$140	No
	8.1	Day Visitor exceeds <del>to adults</del> 2 vehicles	\$100	<del>\$80-</del>	\$60	<del>\$120-</del>	\$140	No

8.2	Exceeds overnight vehicle capacity	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
8.3	Prohibited parking on Beach Drive	\$250	<del>\$220</del>	\$150	<del>\$280</del>	\$350	No
8.4	Failure to comply with the Motor Vehicle Act	\$250	<del>\$220</del>	\$150	<del>\$280</del>	\$350	No
8.5	Unregistered motorcycle	\$250	<del>\$220</del>	\$150	<del>\$280</del>	\$350	No
8.6	Speeding	\$250	<del>\$220</del>	\$150	<del>\$280</del>	\$350	No
8.7	Prohibited vehicles	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
8.8	Failure to wear helmet	\$50	<del>\$35</del>	\$30	<del>\$65</del>	\$70	No
8.9	Impeding Traffic	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
8.10	Seasonal camper fails to provide proof of trailer insurance	\$100		\$60		\$140	No
8.11	Uninsured trailer	\$100		\$60		\$140	No
9.1	Open liquor in public place	\$250	<del>\$220</del>	\$150	<del>\$280</del>	\$350	No
9.2	Alcohol left unattended on site	<del>\$250</del>	<del>\$220</del>		<del>\$280</del>		No
10	Under 21 years of age occupying campsite	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
11.1	Unleashed dog(s)	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
11.2	Pets left unattended	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
11.3	Dog(s) repeatedly disturbing campers	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
11.4	Dog(s) unlicensed	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
11.5	Seasonal dog(s) without ID tags with campsite number	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
11.7	Dog(s) on wharf or beach	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
11.8	Failure to clean-up after dog(s).	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
11.9	Harbouring prohibited/dangerous animals	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
12.1	Damage to vegetation	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
12.2	Damage to tree(s) by use of nails, screws or any material	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
12.3	Planting Vegetation	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
12.4	Planter/Pot outside property pins	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
13.1	Lights on during prohibited times	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
13.2	Air conditioner violation,	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
13.3	Exterior lights not turned off overnight or when site unoccupied	\$100		\$60		\$140	No
13.4	Failure to display fridge decal	\$50	<del>\$35</del>	\$30	<del>\$65</del>	\$70	No
13.5	Use of Freezers, electric ranges or generators,	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
13.6	Tampering/Abuse of electrical	\$250	<del>\$220</del>	\$150	<del>\$280</del>	\$350	No
13.7	Adding Breaker or Breaker Box	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
13.8	Blocking access to Breaker Box	\$250	<del>\$220</del>	\$150	<del>\$280</del>	\$350	No



14.1	Removal of Items from receptacle	\$100	<del>\$80-</del>	<del>\$60</del>	<del>\$120-</del>	<del>\$140</del>	No
14.2	Solicit recycling material	\$100	<del>\$80-</del>	<del>\$60</del>	<del>\$120-</del>	<del>\$140</del>	No
14.3	Deposit or discard propane bottles	\$100	<del>\$80-</del>	<del>\$60</del>	<del>\$120-</del>	<del>\$140</del>	No
15	Unsightly Campsite	<del>\$100</del>		<del>\$60</del>		<del>\$140</del>	<del>No</del>
17.1	Wood fires not on a registered site	\$500	<del>\$450-</del>	<del>\$300</del>	<del>\$550-</del>	<del>\$700</del>	No
17.1	Fires not contained	\$500	<del>\$450-</del>	<del>\$300</del>	<del>\$550-</del>	<del>\$700</del>	No
17.1	Burning of other materials	\$100	<del>\$80-</del>	<del>\$60</del>	<del>\$120-</del>	<del>\$140</del>	No
17.3	Use of a Smoker unit	\$250	<del>\$220-</del>	<del>\$150</del>	<del>\$280-</del>	<del>\$350</del>	No
17.4	Fire exceeds allowable limits.	\$250	<del>\$220-</del>	<del>\$150</del>	<del>\$280-</del>	<del>\$350</del>	No
17.5	Use of propane barbeques/natural gas units on wharves/beach	\$500	<del>\$450-</del>	<del>\$300</del>	<del>\$550-</del>	<del>\$700</del>	No
17.6	Use of charcoal/coal/briquettes	\$500	<del>\$450-</del>	<del>\$300</del>	<del>\$550-</del>	<del>\$700</del>	No
17.7	Use of campfires outside hours	\$100	<del>\$80-</del>	<del>\$60</del>	<del>\$120-</del>	<del>\$140</del>	No
17.9	Fires left unattended	\$500	<del>\$450-</del>	<del>\$300</del>	<del>\$550-</del>	<del>\$700</del>	No
17.10'	Burning Prohibited Materials	\$500	<del>\$450-</del>	<del>\$300</del>	<del>\$550-</del>	<del>\$700</del>	No
17.11	Burning during a Fire Ban	\$500	<del>\$450-</del>	<del>\$300</del>	<del>\$550-</del>	<del>\$700</del>	No
17.12	Use of barbeque and charcoal/coal units on wharves/beach	\$500	<del>\$450-</del>	<del>\$300</del>	<del>\$550-</del>	<del>\$700</del>	No
19.1 (a)	Subletting or assignment of seasonal sites	\$500	<del>\$450-</del>	<del>\$300</del>	<del>\$550-</del>	<del>\$700</del>	No
19.2 (a)	Too many units on seasonal site	\$100	<del>\$80-</del>	<del>\$60</del>	<del>\$120-</del>	<del>\$140</del>	No
19.2 (b)	Exceeding number of tents	\$100	<del>\$80-</del>	<del>\$60</del>	<del>\$120-</del>	<del>\$140</del>	No
19.3 (a)	Unauthorized use of Vehicle parking passes	\$250	<del>\$220-</del>	<del>\$150</del>	<del>\$280-</del>	<del>\$350</del>	No
19.3 (c)	Unauthorized use or seasonal parking passes	\$250	<del>\$220-</del>	<del>\$150</del>	<del>\$280-</del>	<del>\$350</del>	No
19.3 (d)	Unauthorized parking In additional stalls	\$250	<del>\$220-</del>	<del>\$150</del>	<del>\$280-</del>	<del>\$350</del>	No
19.3 (f)	Passes not affixed to vehicle	\$100	<del>\$80-</del>	<del>\$60</del>	<del>\$120-</del>	<del>\$140</del>	No
19.3 (g)	Passes affixed to unregistered vehicle	\$250	<del>\$220-</del>	<del>\$150</del>	<del>\$280-</del>	<del>\$350</del>	No
20.1	Site alternation without approval	\$250	<del>\$220-</del>	<del>\$150</del>	<del>\$280-</del>	<del>\$350</del>	No
20.3	Failure to remove deck at end of season	\$250	<del>\$220-</del>	<del>\$150</del>	<del>\$280-</del>	<del>\$350</del>	No
20.4	Shed & Utility Trailers exceed size/number	\$100	<del>\$80-</del>	<del>\$60</del>	<del>\$120-</del>	<del>\$140</del>	No
20.5	Tarps secured to trees that harms/damages	\$250	<del>\$220-</del>	<del>\$150</del>	<del>\$280-</del>	<del>\$350</del>	No
20.5	Use of Orange tarps on seasonal sites	\$100	<del>\$80-</del>	<del>\$60</del>	<del>\$120-</del>	<del>\$140</del>	No
20.6	Fencing without approval	\$100	<del>\$80-</del>	<del>\$60</del>	<del>\$120-</del>	<del>\$140</del>	No
20.6	Fencing contrary to the Bylaw provisions height greater than 1.2 meters	\$100	<del>\$80-</del>	<del>\$60</del>	<del>\$120-</del>	<del>\$140</del>	No
20.6 (a)	Fencing outside property lines	\$100	<del>\$80-</del>	<del>\$60</del>	<del>\$120-</del>	<del>\$140</del>	No
20.6 (b)	Use of picket fencing	\$100	<del>\$80-</del>	<del>\$60</del>	<del>\$120-</del>	<del>\$140</del>	No
20.6 (d)	Obstructing view Fencing which obstructs view	\$100	<del>\$80-</del>	<del>\$60</del>	<del>\$120-</del>	<del>\$140</del>	No
20.6 (e)	Use of solid fence	\$100	<del>\$80-</del>	<del>\$60</del>	<del>\$120-</del>	<del>\$140</del>	No
20.7	Portable structures not securely anchored	\$100	<del>\$80-</del>	<del>\$60</del>	<del>\$120-</del>	<del>\$140</del>	No

	20.8	Unapproved landscape/construction materials	\$250	<del>\$220</del>	<del>\$150</del>	<del>\$280</del>	<del>\$350</del>	No
	20.9	More than one picnic table per site	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
	20.9	Damage or alterations made to picnic table	\$300	<del>\$265</del>	<del>\$180</del>	<del>\$335</del>	<del>\$420</del>	No
	20.10	Not meeting BC Building Code for deck	\$300	<del>\$265</del>	<del>\$180</del>	<del>\$335</del>	<del>\$420</del>	No
	20.12	Unapproved structure <del>on campsite</del> other than deck	\$300	<del>\$265</del>	<del>\$180</del>	<del>\$335</del>	<del>\$420</del>	No
	20.13	Unapproved building or structure on campsite or within campground	\$300		\$180		\$420	No
	20.14	Interference with campground operations	\$300	<del>\$265</del>	<del>\$180</del>	<del>\$335</del>	<del>\$420</del>	No
	21	Satellite dish installed contrary to provisions	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
	22	Failure to comply with Departure Procedures	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
	22.8	Day use camper failure to depart no later than 11:00am on check out date	\$100		\$60		\$140	No
	23	Failure to comply with eviction	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	23.1 (a)	Failure to remove belongings within 48 hours	\$250	<del>\$220</del>	<del>\$150</del>	<del>\$280</del>	<del>\$350</del>	No
	23.1 (c)	Overnight campers' failure to remove belongings Immediately	\$250	<del>\$220</del>	<del>\$150</del>	<del>\$280</del>	<del>\$350</del>	No

## Schedule A-12-Cultus Lake Park - The Cabins at Cultus Lake Park Bylaw No.1152, 2019

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A2 Proposed Early Payment Penalty	A3 Late Payment Penalty	A3 Proposed Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park -The Cabins at Cultus Lake Park Bylaw No. 1152, 2019	4.2 (a)	Make/cause noise which disturbs	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	4.2 (b)	Noise from cabin which disturbs	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	4.2 (c)	Noise between 11:00 pm and 7:00 am	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	4.3 (a)	Noise from public address or sound system	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	4.4 (a) (i)	Tire noise from motor vehicle	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	4.4 (a) (ii)	Noise from a motor vehicle	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	4.4 (a) (iii)	Amplified noise from a vehicle	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	4.4 (a) (iv)	Vehicle alarm exceeding (3) minutes	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	4.4 (a) (v)	Noise from a vehicle horn	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	4.5 (a)	Vehicle to idle for more than (3) minutes	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	4.6 (a)	Amplified noise which disturbs	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	4.6 (b)	Person disturbs others	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	4.6 (c)	Dog(s) barking/howling	\$200	<del>\$175</del>	<del>\$120</del>	<del>\$225</del>	<del>\$280</del>	No
	4.6 (d)	Nuisance by fighting	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	5.1	Unregistered vehicle	\$150	<del>\$125</del>	<del>\$90</del>	<del>\$175</del>	<del>\$210</del>	No
	5.5	Belligerent or disrespectful behaviour	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
	6.1	Operation of drone at the cabins	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
	6.2	Person under 18 not accompanied by adult	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
	6.3	Use of common areas after dusk	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
	7.1	RV or camperized van parking at the cabins	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
	7.2	Unlicensed vehicle	\$200	<del>\$175</del>	<del>\$120</del>	<del>\$225</del>	<del>\$280</del>	No
	7.3	Uncompliant vehicle	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
	7.5	Failure to display Sunnyside Parking Permit	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
	7.6	Vehicles Impede traffic flow	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
	8.1	Underage occupant In cabin without registered guest 22 years and older,	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
	8.2	Unaccompanied underage occupant	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
	8.3	Over the occupancy limit	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No

8.5	Smoking In prohibited areas	\$200	<del>\$175</del>	<del>\$120</del>	<del>\$225</del>	<del>\$280</del>	No
8.6	Erection of tents	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
9.2	Consume/possess open liquor	\$250	<del>\$220</del>	<del>\$150</del>	<del>\$280</del>	<del>\$350</del>	No
10.1	Pet over height	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
10.2	More than one(1) pet per cabin	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
10.3	Unleashed dog(s)	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
10.4	Unattended Pets	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
10.5	Pets not confined	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
10.6	Pets not declared	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
10.7	Failure to clean up after dog(s)	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
10.8	Harboring prohibited and dangerous animals	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
11.1	Cutting, damaging plants/trees	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
11.2	Damage to tree(s)	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
12.1	Lights on during prohibited times	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
12.2	Air conditioner on	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
13.1	Use of campfires outside the hours permitted	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
13.3	Use or a smoker unit	\$250	<del>\$220</del>	<del>\$150</del>	<del>\$280</del>	<del>\$350</del>	No
13.4	Fire exceed allowable limits	\$250	<del>\$220</del>	<del>\$150</del>	<del>\$280</del>	<del>\$350</del>	No
13.5	Use of charcoal, coal or briquettes	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
13.6	Fires left unattended	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
13.7	Burning of other materials	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
13.8	Campfire during a fire ban	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No

**Schedule A-13 -Cultus Lake Park Tree and Plant  
Bylaw No. 1153, 2019**

<b>Bylaw Notice Bylaw Citation</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 Early Payment Penalty</b>	<b>A2 Proposed Early Payment Penalty</b>	<b>A3 Late Payment Penalty</b>	<b>A3 Proposed Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019	3.8	Failure to display permit	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
	3.11	Removal of debris not completed	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
	4.5	Damage to trees	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	4.6	Topping of trees without Arborist	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	4.10`	Removal or damage of a tree without permission	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	4.10`	Removal or damage of a tree after a denied application	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	4.14	Failure to obtain a valid building permit	\$200	<del>\$175</del>	<del>\$120</del>	<del>\$225</del>	<del>\$280</del>	No

## Schedule A-14-Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A2 Proposed Early Payment Penalty	A3 Late Payment Penalty	A3 Proposed Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021	5	Parking over time limit	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	7.1	Parking in reserved space	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	7.2	Parking outside designated area	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	7.3	Parking in designated area	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	7.4	Parking without <del>displayed permit</del> <b>registered permit</b>	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	<del>7.5</del>	<del>Counterfeit permit</del>	<del>\$500</del>	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	<del>No</del>
	7.5	Expired permit	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	8.1(a)	Park on a sidewalk or boulevard	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	8.1(b)	Park in front of a public/private driveway	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	8.1(c)	Park within <del>5</del> <b>3</b> meters of a fire hydrant	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	8.1(d)	Park on a crosswalk	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	8.1(e)	Park within 6 meters of approach side of crosswalk	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	8.1(f)	Park within 6 meters of approach side of stop sign	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	8.1(g)	Park within 6 meters of entrance to public meeting place, fire-hall or playground	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	8.1(h)(i)	Park for the purpose of displaying vehicle for sale	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	8.1(h)(ii)	Park for the purpose of advertising	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	8.1(h)(iii)	Park for the purpose of vehicle maintenance or repairs	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	8.1(h)(iv)	Park for the purpose of displaying signs	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	8.1(h)(v)	Park for the purpose of selling commodities or articles	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	8.1(i)	Parking along or opposite street excavation causing traffic obstruction	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	8.1(j)	<del>Park on the roadway side of a parked vehicle</del> <b>Park upon a bridge or elevated structure</b>	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	8.1(k)	<del>Park upon a bridge or elevated structure</del> <b>Parking/stopping where prohibited by traffic control device or notice</b>	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	8.1(l)	<del>Parking/stopping where prohibited by traffic control device or notice</del> <b>Park that obstructs visibility of traffic sign posted</b>	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	8.1(m)	<del>Park that obstructs of traffic sign posted</del> <b>Park on the roadway side where road surface has been painted with a solid yellow line</b>	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No

8.1(n)	Park on the roadway side where road surface has been painted with a solid yellow line <del>Park longer than necessary for the loading or unloading of passengers or materials</del>	\$100	<del>\$80-</del>	\$60	<del>\$120-</del>	\$140	No
8.1(o)	<del>Park longer than necessary for the loading or unloading of passengers or materials</del> <del>Park obstructing movement of traffic</del>	\$100	<del>\$80-</del>	\$60	<del>\$120-</del>	\$140	No
<del>8.1(p)</del>	<del>Park vehicle as to obstruct traffic</del>	<del>\$400-</del>	<del>\$80-</del>	<del>\$60-</del>	<del>\$120-</del>	<del>\$140-</del>	<del>No</del>
8.2	Display unauthorized sign	\$100	<del>\$80-</del>	\$60	<del>\$120-</del>	\$140	No
9.5(a)	<del>Deposit substitute coin in pay station</del>	<del>\$100</del>		\$60		\$140	
9.5(b)	Tamper with meter	\$500	<del>\$450-</del>	\$300	<del>\$550-</del>	\$700	No
9.6	<del>Parking without purchasing hourly parking permit</del>	<del>\$100</del>		\$60		\$140	
9.7	<del>Parking over time limit</del>	<del>\$100</del>		\$60		\$140	
9.8(a)	<del>Parking in an occupied space</del>	<del>\$100</del>		\$60		\$140	
9.8(d)	<del>Parking an oversized vehicle in an undesignated area</del>	<del>\$100</del>		\$60		\$140	
9.8(e)	<del>Parking a vehicle in an designated oversized area</del>	<del>\$100</del>		\$60		\$140	
9.8(f)	<del>Parking in an accessible area without SPARC BC</del>	<del>\$100</del>		\$60		\$140	
10	Parking away from curb	\$100	<del>\$80-</del>	\$60	<del>\$120-</del>	\$140	No
11.1	Failure to display valid vehicle, RV or trailer insurance within the public areas	\$300	<del>\$265-</del>	\$180	<del>\$335-</del>	\$420	No
11.2(a)	Parking vehicle, RV or trailer outside leased lot	\$500	<del>\$450-</del>	\$300	<del>\$550-</del>	\$700	No
11.3	Storing vehicle, RV or trailer within overflow parking area (Sunnyside Boulevard)	\$500	<del>\$450-</del>	\$300	<del>\$550-</del>	\$700	No
11.4	G.V.W exceeding <del>3700</del> 5000 KG or length of 7 meters <del>long</del> within the Park	\$200	<del>\$175-</del>	\$120	<del>\$225-</del>	\$280	No
11.5	<del>Blocking highway without permit</del>	<del>\$500</del>		\$300		\$700	
11.6	<del>Blocking highway after a denied permit</del>	<del>\$500</del>		\$300		\$700	
11.7	<del>Not posting permit within time frame</del>	<del>\$300</del>		\$180		\$420	
12.1	Ignoring authorized personnel	\$500	<del>\$450-</del>	\$300	<del>\$550-</del>	\$700	No
12.2(c)	Speeding	\$100	<del>\$80-</del>	\$60	<del>\$120-</del>	\$140	No
12.3 (b)	Fail to stop	\$100	<del>\$80-</del>	\$60	<del>\$120-</del>	\$140	No
12.4	Use outside of designated area	\$200	<del>\$175-</del>	\$120	<del>\$225-</del>	\$280	No
12.5	Travel contrary to traffic control device	\$200	<del>\$175-</del>	\$120	<del>\$225-</del>	\$280	No
12.6	Person(s) Obstruct traffic	\$200	<del>\$175-</del>	\$120	<del>\$225-</del>	\$280	No
12.7	Disturb by public address system	\$500	<del>\$450-</del>	\$300	<del>\$550-</del>	\$700	No
12.8	Noise from motor vehicle	\$500	<del>\$450-</del>	\$300	<del>\$550-</del>	\$700	No
<del>12.9</del>	<del>Operate golf cart</del>	<del>\$400-</del>	<del>\$80-</del>	<del>\$60-</del>	<del>\$120-</del>	<del>\$140-</del>	<del>No</del>
<del>12.10</del> 12.9	Cross at undesignated area	\$100	<del>\$80-</del>	\$60	<del>\$120-</del>	\$140	No
<del>12.11</del> 12.10	Park over designated parking lines	\$100	<del>\$80-</del>	\$60	<del>\$120-</del>	\$140	No
<del>12.13</del> 12.11	Park on roadway to Parking Lot D	\$100	<del>\$80-</del>	\$60	<del>\$120-</del>	\$140	No

**Schedule A-15 - Cultus Lake Park Canvassing, Panhandling and Busking  
Bylaw No. 1157, 2019**

<b>Bylaw Notice Bylaw Citation</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 Early Payment Penalty</b>	<b>A2 Proposed Early Payment Penalty</b>	<b>A3 Late Payment Penalty</b>	<b>A3 Proposed Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1157, 2019	3.1	Canvassing without permission	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	3.2	Busking without permission	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No
	3.3	Panhandling within the Park	\$200	<del>\$175</del>	\$120	<del>\$225</del>	\$280	No



**Schedule A-16 - Cultus Lake Park Short-term Rental  
Bylaw No. 1174, 2020**

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A2 Proposed Early Payment Penalty	A3 Late Payment Penalty	A3 Proposed Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Short- term Rental Bylaw No. 1174, 2020	3.1	Operating a Short-term Rental without a valid permit	\$500	<del>\$450</del>	<b>\$300</b>	<del>\$550</del>	<b>\$700</b>	No
	3.2	Operating more than one STR per leased lot	\$500	<del>\$450</del>	<b>\$300</b>	<del>\$550</del>	<b>\$700</b>	No
	3.3	Operating a STR during a suspension/emergency	\$500	<del>\$450</del>	<b>\$300</b>	<del>\$550</del>	<b>\$700</b>	No
	3.4	Failure to enter the Cultus Lake Park Building Site Lease allowing STR usage	\$500	<del>\$450</del>	<b>\$300</b>	<del>\$550</del>	<b>\$700</b>	No
	3.5	Failure to provide guests with valid parking permits	\$100	<del>\$80</del>	<b>\$60</b>	<del>\$120</del>	<b>\$140</b>	No
	3.6	Failure to ensure bins are secured within lease lot	\$100	<del>\$80</del>	<b>\$60</b>	<del>\$120</del>	<b>\$140</b>	No
	3.6	Bins on roadside outside Pick up Time	\$100	<del>\$80</del>	<b>\$60</b>	<del>\$120</del>	<b>\$140</b>	No
	3.7	Failure to clean up garbage within two hours of notification	\$300	<del>\$175</del>	<b>\$180</b>	<del>\$225</del>	<b>\$420</b>	No
	3.8	Failure to post permit	\$300	<del>\$265</del>	<b>\$180</b>	<del>\$335</del>	<b>\$420</b>	No
	3.12	Operating STR outside of permit duration	\$500	<del>\$450</del>	<b>\$300</b>	<del>\$550</del>	<b>\$700</b>	No
	3.13	Obstructing a Bylaw Officer	\$500	<del>\$450</del>	<b>\$300</b>	<del>\$550</del>	<b>\$700</b>	No
	4.3	Emergency Contact fails to respond within two (2) hours or is not available 24/7	\$250	<del>\$220</del>	<b>\$150</b>	<del>\$280</del>	<b>\$350</b>	No
	5.1	Failure to submit renewal application within 30 days prior to permit expiration	\$100	<del>\$80</del>	<b>\$60</b>	<del>\$120</del>	<b>\$140</b>	No
	6.1 (a)	Failure to advertise valid permit number	\$500	<del>\$450</del>	<b>\$300</b>	<del>\$550</del>	<b>\$700</b>	No
	6.1 (b)	Failure to disclose maximum number of parking	\$100	<del>\$80</del>	<b>\$60</b>	<del>\$120</del>	<b>\$140</b>	No
	6.1 (b)	Failure to disclose location for available parking .	\$100	<del>\$80</del>	<b>\$60</b>	<del>\$120</del>	<b>\$140</b>	No
	6.1 (c)	Failure to disclose maximum guest-occupancy permitted	\$100	<del>\$80</del>	<b>\$60</b>	<del>\$120</del>	<b>\$140</b>	No
	6.2	Advertisement sign on leased lot	\$200	<del>\$175</del>	<b>\$120</b>	<del>\$220</del>	<b>\$280</b>	No

**Schedule A-17 - Cultus Lake Park Home-based Business Bylaw  
Bylaw No. 1175, 2020**

<b>Bylaw Notice Bylaw Citation</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 Early Payment Penalty</b>	<b>A2 Proposed Early Payment Penalty</b>	<b>A3 Late Payment Penalty</b>	<b>A3 Proposed Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
Cultus Lake Park Home- based Business Licence Bylaw No. 1175, 2020	3.1	Operating a Home-based business without a valid Licence	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.2	Failure to enter the Cultus Lake Park Building Site Lease allowing Home-based business usage	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.3	Failure to provide guests with valid parking permits	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	3.7	Operating business in location other than identified on licence	\$300	<del>\$265</del>	\$180	<del>\$335</del>	\$420	No
	3.7	Failure to apply for a new licence when operating outside of parameters of current licence	\$300	<del>\$265</del>	\$180	<del>\$335</del>	\$420	No
	3.9	Operating Home-based business outside of licence duration	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.10`	Failure to post licence	\$300	<del>\$265</del>	\$180	<del>\$335</del>	\$420	No
	3.11(a)	Failure to notify changes to nature of business	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	3.11(b)	Failure to notify changes to nature of goods or services provided	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	3.11(c)	Failure to notify change of location	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	3.12	Obstructing a Bylaw Officer	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	5.1	Failure to submit renewal application within 30 days prior to licence expiration	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No

**Schedule A-18 - Cultus Lake Park Commercial Business Licence  
Bylaw No. 1176, 2020**

<b>Bylaw Notice Bylaw Citation</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 <del>Early Payment Penalty</del></b>	<b>A2 Proposed Early Payment Penalty</b>	<b>A3 <del>Late Payment Penalty</del></b>	<b>A3 Proposed Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
Cultus Lake Park Commercial Business Licence Bylaw No. 1176, 2020	3.1	Operating a Commercial Business without a valid Licence	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.3	Failure to pay annual fee	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No
	3.5	Failure to post licence	\$100	<del>\$80</del>	\$60	<del>\$120</del>	\$140	No
	3.6	Obstructing a Bylaw Officer	\$500	<del>\$450</del>	\$300	<del>\$550</del>	\$700	No

## Schedule A-19 - Neighborhood Golf Cart Bylaw No. 1180, 2020

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A2 Proposed Early Payment Penalty	A3 Late Payment Penalty	A3 Proposed Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Neighbourhood Golf Cart Bylaw No.1180, 2020	3.2	Operation of NGC without authorized permit	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	3.3 (a)	No permit in NGC	\$75	<del>\$50</del>	<del>\$45</del>	<del>\$100</del>	<del>\$105</del>	No
	3.3 (b)	No valid SPAC card or card holder in NGC	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	3.3 (c)	Use of NGC outside authorized times	\$75	<del>\$50</del>	<del>\$45</del>	<del>\$100</del>	<del>\$105</del>	No
	3.3 (d)	Not using seatbelts	\$200	<del>\$175</del>	<del>\$120</del>	<del>\$225</del>	<del>\$280</del>	No
	3.3 (e)	Passenger less than 9 years of age	\$75	<del>\$50</del>	<del>\$45</del>	<del>\$100</del>	<del>\$105</del>	No
	3.3 (f)	Pet/Animal in NGC during use	\$75	<del>\$50</del>	<del>\$45</del>	<del>\$100</del>	<del>\$105</del>	No
	3.3 (g)	Use of NGC on road with snow, ice, or slush	\$75	<del>\$50</del>	<del>\$45</del>	<del>\$100</del>	<del>\$105</del>	No
	3.4	Operation of NGC without Insurance and/or displayed license plate	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	3.5	Operation of an NGC that is not electric or exceeds 32 km/h	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	3.6	Use of NGC outside designated areas	\$250	<del>\$220</del>	<del>\$150</del>	<del>\$280</del>	<del>\$350</del>	No
	3.7	Failure to present NGC Permit or SPARC to Bylaw Compliance and Enforcement Officer	\$500	<del>\$450</del>	<del>\$300</del>	<del>\$550</del>	<del>\$700</del>	No
	3.8	NGC Parked outside of lot property pins or designated area	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No
	3.9	NGC parked outside designated parking area	\$100	<del>\$80</del>	<del>\$60</del>	<del>\$120</del>	<del>\$140</del>	No



## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** March 17, 2021 **FILE:** 0550-70

**SUBMITTED BY:** Dave Driediger  
Manager of Park Operations

**SUBJECT:** First Avenue Road Allowance

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#### **PURPOSE:**

The purpose of this report is to provide the Board with information and recommendations on access and parking allowance along First Avenue.

#### **RECOMMENDATION:**

***THAT** the Cultus Lake Park Board request that staff adjust the yellow line on the west side of First Avenue to 3.66m east of property pins.*

#### **DISCUSSION:**

This past year the Board requested that a survey be completed to provide information to inform parking related decisions and zoning recommendations to the Fraser Valley Regional District (FVRD). The FVRD's current zoning bylaw requires that every new home built on Lakeshore Dr. and First Ave. have two parking stalls included within the property pins.

Following completion of the surveys it is clear that Lakeshore Dr. allows little to no opportunity for increased on-street parking through road adjustment. First Ave. however allows for greater flexibility. The current road way shown in Attachment 1 below varies considerably; in extreme cases such as next to 182 and 265 First Ave, one side of the road has 5.14m and the other only 2.07m. The proposed realignment shown in Attachment 2 provides a consistent 3.66m parking allowance on the west side of the road throughout its length. For reference, a standard parking stall is 2.6m wide and 5.7m long.

The gain in parking on the west comes at a modest decrease in road width rather than a reduction to parking on the east. The net result is a road that narrows slightly from north to south and averages 4.6m wide and space for two vehicles at the west side of the road. To that end, staff suggests that the yellow line on the west side of First Ave. be repainted this spring as shown in Attachment 2 below.

#### **STRATEGIC PLAN:**

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

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Prepared by:



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Dave Driediger  
Manager of Park Operations

Approved for submission to the Board:



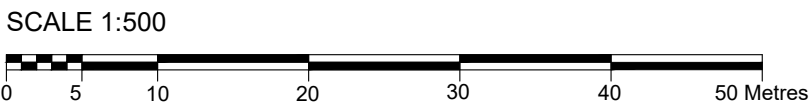
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Joe Lamb  
Chief Administrative Officer

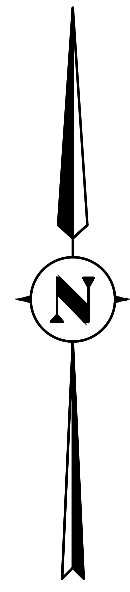


SKETCH PLAN SHOWING  
PAINTING LINE OF SIDE ROAD  
AND LOTS LINE

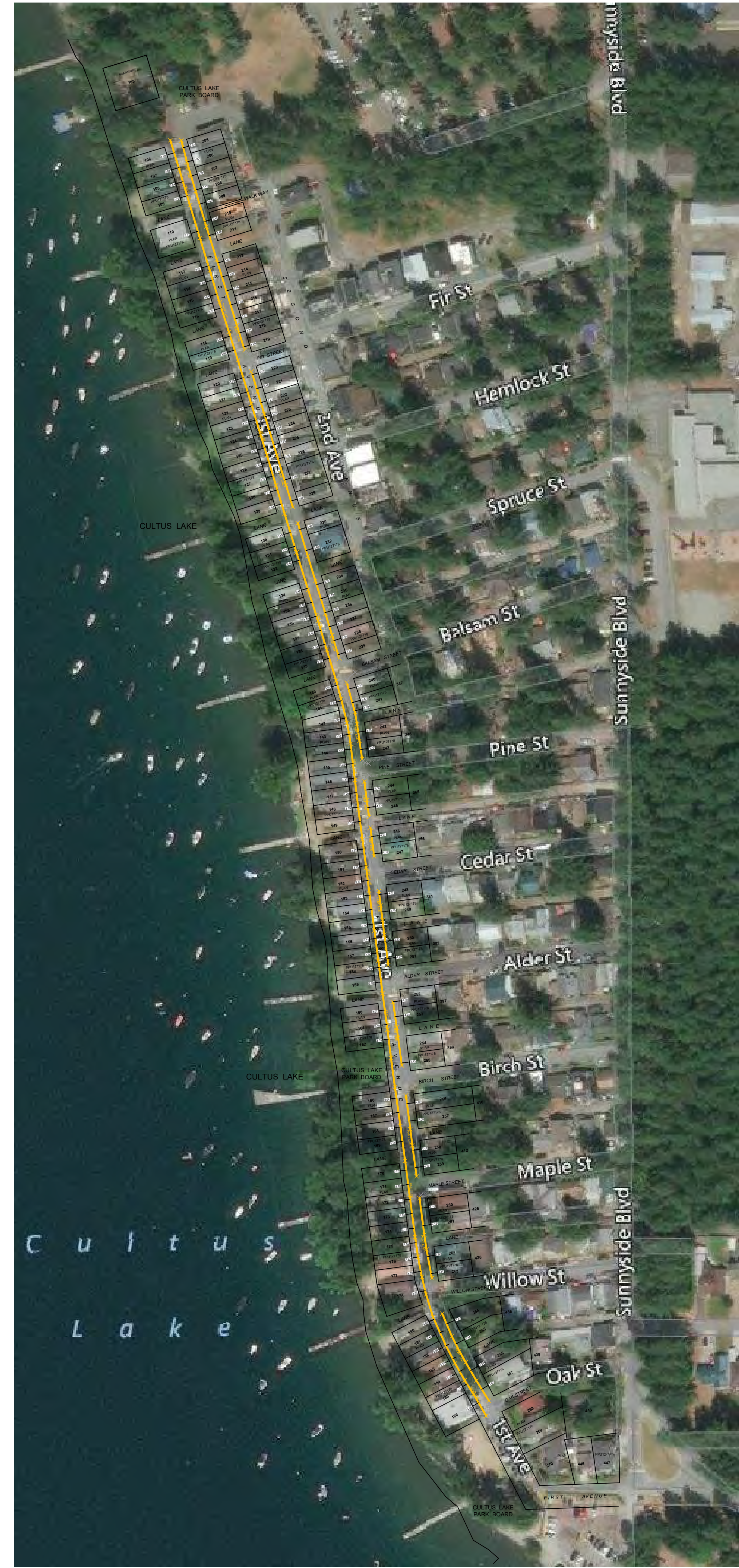
CLIENT: CULTUS LAKE PARK BOARD  
CIVIC ADDRESS: FIRST AVENUE, CULTUS LAKE  
DATE OF FIELD SURVEY: JUNE 9, 2020  
HORIZONTAL COORDINATE SYSTEM: UTM ZONE 10 N NAD83(CSRS) 2002



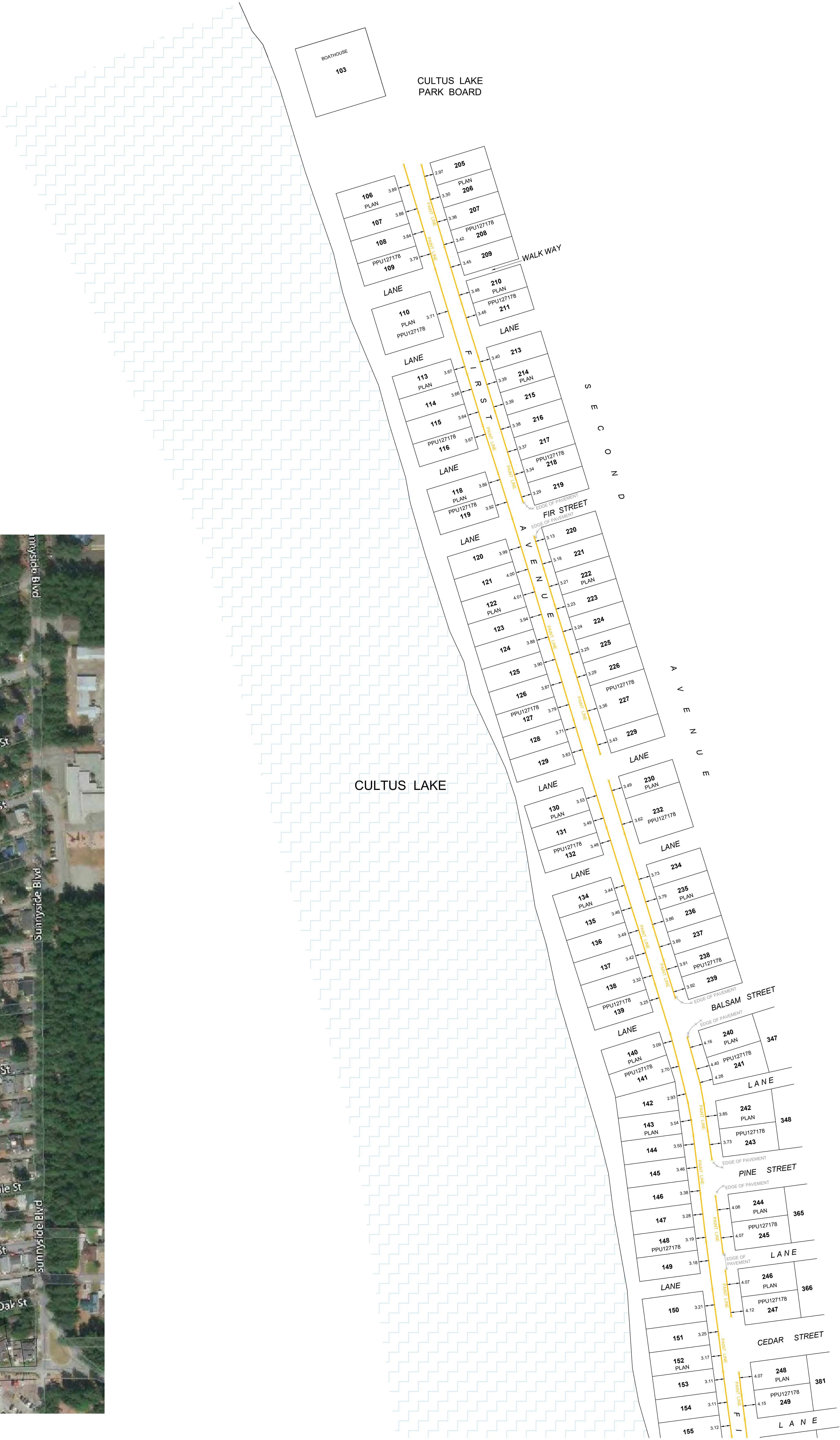
ALL DISTANCES ARE IN METRES AND ARE HORIZONTAL GROUND  
THE INTENDED PLOT SIZE OF THIS PLAN IS 864 mm IN WIDTH BY  
1120 mm IN HEIGHT (E SIZE) WHEN PLOTTED AT A SCALE OF 1:500.



KEY PLAN  
NOT TO SCALE



THIS PLAN WAS PREPARED FOR DESIGN PURPOSES AND IS FOR THE  
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K. MITCHELL POWER BCLS 733  
JULY 9, 2020.





SKETCH PLAN SHOWING  
PAINTING LINE OF SIDE ROAD  
AND LOTS LINE

CLIENT: CULTUS LAKE PARK BOARD  
CIVIC ADDRESS: FIRST AVENUE, CULTUS LAKE  
DATE OF FIELD SURVEY: JUNE 9, 2020  
HORIZONTAL COORDINATE SYSTEM: UTM ZONE 10 N NAD83(CSRS) 2002  
SCALE 1:500

0 5 10 20 30 40 50 Metres

ALL DISTANCES ARE IN METRES AND ARE HORIZONTAL GROUND.

THE INTENDED PLOT SIZE OF THIS PLAN IS 864 mm IN WIDTH BY 1120 mm IN HEIGHT (E SIZE) WHEN PLOTTED AT A SCALE OF 1:500.

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CULTUS LAKE

CULTUS LAKE  
PARK BOARD

CULTUS LAKE  
PARK BOARD

K. MITCHELL POWER BCLS 733  
JULY 9, 2020.



SKETCH PLAN SHOWING LOCATION OF PROPOSED PAINT LINES FOR DRIVING LANES WITH RESPECT TO FRONT PROPERTY LINES ALONG FIRST AVENUE AND LAKESHORE DRIVE, CULTUS LAKE

CLIENT: CULTUS LAKE PARK BOARD  
CIVIC ADDRESS: FIRST AVENUE, CULTUS LAKE  
DATE OF FIELD SURVEY: JUNE 9, 2020  
FB: C389/089-102  
HORIZONTAL COORDINATE SYSTEM: UTM ZONE 10 N NAD83(CSRS) 2002

SCALE 1:500  
0 5 10 20 30 40 50 Metres  
ALL DISTANCES ARE IN METRES AND ARE HORIZONTAL GROUND  
THE INTENDED PLOT SIZE OF THIS PLAN IS 864 mm IN WIDTH BY 1120 mm IN HEIGHT (E SIZE) WHEN PLOTTED AT A SCALE OF 1:500.

NOTE  
IMAGES USE ON THIS SKETCH IS FROM BING MAP  
12ft OFFSET = 3.66m OFFSET

LEGEND  
DENOTES EXISTING PAINT LINE  
DENOTES PROPOSED PAINT LINE  
DENOTES OFFSET FROM PROPERTY LINE TO PROPOSED PAINT LINE  
DENOTES OFFSET FROM PROPERTY LINE TO EXISTING PAINT LINE  
DENOTES DISTANCE BETWEEN EXISTING PAINT LINE AND PROPOSED PAINT LINE

KEY PLAN  
NOT TO SCALE



FIRST AVENUE - PART 1



K. MITCHELL POWER BCLS 733  
JANUARY 5, 2020.



SKETCH PLAN SHOWING LOCATION OF PROPOSED PAINT LINES FOR DRIVING LANES WITH RESPECT TO FRONT PROPERTY LINES ALONG FIRST AVENUE AND LAKESHORE DRIVE, CULTUS LAKE

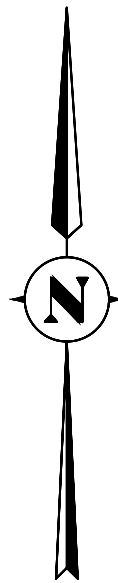
CLIENT: CULTUS LAKE PARK BOARD  
CIVIC ADDRESS: FIRST AVENUE, CULTUS LAKE  
DATE OF FIELD SURVEY: JUNE 9, 2020  
FB: C380089-102  
HORIZONTAL COORDINATE SYSTEM: UTM ZONE 10 N NAD83(CSRS) 2002  
SCALE 1:500  
ALL DISTANCES ARE IN METRES AND ARE HORIZONTAL GROUND  
THE INTENDED PLOT SIZE OF THIS PLAN IS 864 mm IN WIDTH BY 1120 mm IN HEIGHT (E SIZE) WHEN PLOTTED AT A SCALE OF 1:500.

NOTE  
IMAGES USE ON THIS SKETCH IS FROM BING MAP  
128 OFFSET = 3.66m OFFSET  
LEGEND  
DENOTES EXISTING PAINT LINE  
DENOTES PROPOSED PAINT LINE  
DENOTES OFFSET FROM PROPERTY LINE TO PROPOSED PAINT LINE  
DENOTES OFFSET FROM PROPERTY LINE TO EXISTING PAINT LINE  
DENOTES DISTANCE BETWEEN EXISTING PAINT LINE AND PROPOSED PAINT LINE

KEY PLAN  
NOT TO SCALE



FIRST AVENUE - PART 2







## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** March 17, 2021 **FILE:** 0550

**SUBMITTED BY:** Rachel Litchfield  
Manager of Corporate Services / Corporate Officer

**SUBJECT:** Multiple Leaseholder Report

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#### PURPOSE:

The purpose of this report is to provide the Board with information regarding Multiple Leaseholders.

#### RECOMMENDATION:

***THAT** the Cultus Lake Park Board approve the allowance of Multiple Leaseholder Ownership for the purpose of inheritance, estate planning or other related matters provided that the leaseholder enter into the Version 5 Residential Building Site Lease.*

#### DISCUSSION:

On January 16, 2019 staff presented the attached report for consideration to allow multiple leaseholders in the Park and on that date the Board passed the following resolution:

THAT the Cultus Lake Park Board approve the allowance of Multiple Leaseholder Ownership if a leaseholder enters into the New Building Site Lease.

#### DEFEATED – UNANIMOUSLY.

The Boards Multiple Ownership Clause of 2009 restricts the following as per the Terms of the 1982 and 2020 Residential Building Site Lease:

THAT all existing leaseholders who have two or more leases will be grandfathered

;

AND THAT for leases that are grandfathered, a note will be placed on the lease file stating that when these properties are sold, transferred or the residence demolished for the construction of a new residence, ownership is required to be transferred to a new name;

AND THAT in cases where there is a purchase and pending sale, the Board will consider allowing the purchaser to keep their previous lease in their name, for a period of time determined by the Board, for the sale and transfer of their existing lease;

AND THAT the current clause number twelve (12) in the Cultus Lake Park Board Building Site Lease Agreement be fully enforced;

AND FURTHER THAT if a lease is inherited the lease will be treated as if it was grandfathered and the above terms will apply to a maximum of two (2) lots.

Staff would like to recommend that the Board allow transfers of multiple ownership in cases related to inheritance, direction of estate planning and allow transfers provided that supporting documentation is received from a lawyer and/or notary and that it be agreed that the said leaseholder will enter into Version 5 Building Site Lease.

In 2013 the Cultus Lake Park Board implemented a New Building Site Lease and again with Version 5 since January 1, 2020, this lease does not have the clause as stated in the 1982 or 2002 Residential Building Site Lease.

The Fraser Valley Regional District Bylaw No. 1375, 2018 (Zoning Bylaw) and Plan Cultus regulates and restricts opportunities for large development within the residential areas, therefor dissolving the opportunity for mass development.

**STRATEGIC PLAN:**

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

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Prepared by:

Approved for submission to the Board:



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Rachel Litchfield  
Manager or Corporate Services /  
Corporate Officer



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Joe Lamb  
Chief Administrative Officer





## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** January 16, 2019 **FILE:** 0550  
**SUBMITTED BY:** Rachel Litchfield  
Executive Assistant  
**SUBJECT:** Multiple Leaseholder Report

---

#### **PURPOSE:**

The purpose of this report is to provide the Board with information regarding Multiple Leaseholders.

#### **RECOMMENDATION:**

*THAT the Cultus Lake Park Board approve the allowance of Multiple Leaseholder Ownership if a leaseholder enters into the New Building Site Lease.*

#### **DISCUSSION:**

Presently the Board has two leases that are available to residential leaseholders to enter in. In the 1982 and 2002 Residential Building Site Lease (attachment #1) created in pursuance of the Cultus Lake Park Act as Amended, Clause 12 states:

Except for security purposes to fulfill the requirements of lending institutions, not more than one (1) lot shall be leased to any one person, provided that the Board may by resolution passed by simple majority, lease more than one (1) lot a family for purposes other than a building or a campsite.

Further to this clause in the 1982 and 2002 Residential Building Site Lease on November 25, 2009 due to a few situations such as inheritance, direction of estate planning the Board approved the recommendation that states:

THAT all existing leaseholders who have two or more leases will be grandfathered;  
AND THAT for leases that are grandfathered, a note will be placed on the lease file stating that when these properties are sold, transferred or the residence demolished for the construction of a new residence, ownership is required to be transferred to a new name;  
AND THAT in cases where there is a purchase and pending sale, the Board will consider allowing the purchaser to keep their previous lease in their name, for a period of time determined by the Board, for the sale and transfer of their existing lease;  
AND THAT the current clause number twelve (12) in the Cultus Lake Park Board Building Site Lease Agreement be fully enforced;  
AND FURTHER THAT if a lease is inherited the lease will be treated as if it was grandfathered and the above terms will apply to a maximum of two (2) lots.

In 2013 the Cultus Lake Park Board implemented a New Building Site Lease, this lease does not have the clause as stated in the 1982 or 2002 Residential Building Site Lease. The Board may wish to consider allowing leaseholder to purchase more than one property if entering into the new lease.

This option may be an incentive to move leaseholders into the new lease and phase out the 1982 or 2002 Building Site Lease. Currently, we have approximately 321 residents in either the 1982 or 2002 lease and 160 residents in the 2013 or current commencement date version of the new lease (attachment # 2).

The Fraser Valley Regional District Bylaw No. 1375, 2018 (Zoning Bylaw) and Plan Cultus regulates and restricts opportunities for large development within the residential areas, therefor dissolving the opportunity for mass development.

The position of Lease Administrator cannot provide the public with legal advice or opinions, it would be in the best interest for those inquiring for best options to refer to their own legal representation for consideration of choice of lease.

**STRATEGIC PLAN:**

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

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Prepared by:

Approved for submission to the Board:



Rachel Litchfield  
Executive Assistant



Bonny Bryant  
Chief Administrative Officer