



## CULTUS LAKE PARK BOARD REGULAR BOARD MEETING NOTICE

Wednesday, April 21, 2021

5:00 PM

Cultus Lake Park Office Boardroom  
4165 Columbia Valley Highway, Cultus Lake, BC

Time Change Notice - Cultus Lake Park Board Regular Meeting will be held at 5:00 pm on April 21, 2021 instead of 7:00 pm.

**Due to the recent Provincial Health Order with respect to social gatherings, the March 17, 2021 Board meeting will be closed to the public and will be available in real time via Zoom.**

Please feel free to join the meeting, participants will be muted upon entry to the meeting but will be able to ask questions during question period.

Join Zoom Meeting

<https://zoom.us/j/96163454738?pwd=NlBaSXhkWW8ycm9BMWs4SWFZRjZEUT09>

Meeting ID: 961 6345 4738

Passcode: 633542

The Cultus Lake Park Board Regular Meeting video will be available to view on our website the following day at [www.cultuslake.bc.ca/board-meeting-videos/](http://www.cultuslake.bc.ca/board-meeting-videos/)

Please feel free to email questions for the Public Question Period no later than Tuesday, March 16<sup>th</sup>, 4:30 pm to [Rachel.litchfield@cultuslake.bc.ca](mailto:Rachel.litchfield@cultuslake.bc.ca)



## CULTUS LAKE PARK BOARD REGULAR MEETING AGENDA

WEDNESDAY, APRIL 21, 2021

5:00 PM

PARK OFFICE BOARDROOM

4165 Columbia Valley Highway, Cultus Lake, BC

### (1) CALL TO ORDER

### (2) RESOLUTION TO PROCEED TO CLOSED MEETING (4:30 PM)

**THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

Section 90 (1), Section 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

### (3) RECONVENE

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### (4) APPROVAL OF AGENDA

- (a) **THAT** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of April 21, 2021; and

**THAT** all delegations, reports, correspondence and other information set to the Agenda be received.

### (5) ADOPTION OF MINUTES

Page 7

- (a) **THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held March 17, 2021.

### (6) ADOPTION OF COMMITTEE MINUTES

Page 13

- (a) **THAT** the Cultus Lake Park Board approve the February 18, 2021 Community Events and Engagement Committee Minutes.

Page 15

- (b) **THAT** the Cultus Lake Park Board approve the March 25, 2021 Community Events and Engagement Committee Minutes.

Page 17

- (c) **THAT** the Cultus Lake Park Board approve the February 19, 2021 Village Center Planning and Development Committee Minutes.

Page 21

- (d) **THAT** the Cultus Lake Park Board approve the February 23, 2021 Foreshore Fundraising and Improvement Committee Minutes.

Page 21 (e) ***THAT the Cultus Lake Park Board approve the March 23, 2021 Foreshore Fundraising and Improvement Committee Minutes.***

Page 23 (f) ***THAT the Cultus Lake Park Board approve the March 2, 2021 Commercial Leaseholder Committee Minutes.***

**(7) CORRESPONDENCE**

Page 25 (a) **Development Variance Referral – 244 First Avenue**

- Referral information for Development Variance Permit # 2021-09, 244 First Avenue

***THAT the Cultus Lake Park Board approve the application to reduce the visual clearance area (sight triangle) required under FVRD Cultus Lake Park Zoning Bylaw No. 1375 from 6.0 meters to 3.0 meters at the southeast corner of the intersection of First Avenue and Pine Street to facilitate the construction of a single-family home at 244 First Avenue; and***

***THAT the Cultus Lake Park Board provide the Fraser Valley Regional District with their response to the Development Variance Permit for 244 First Avenue.***

Page 37 (b) **Development Variance Referral – 207 Lakeshore Drive**

- Referral information for Development Variance Permit # 2021-12, 207 Lakeshore Drive

***THAT the Cultus Lake Park Board approve the application to increase the number of allowable stories permitted under FVRD Cultus Lake Park Zoning Bylaw No. 1375 from two (2) stories plus a basement to three (3) stories plus a basement to facilitate the construction of a new single-family home at 207 Lakeshore Drive; and***

***THAT the Cultus Lake Park Board provide the Fraser Valley Regional District with their response to the Development Variance Permit for 207 Lakeshore Drive.***

Page 49 (c) **CLASS Cultus Lake Stewards & a DO/T Meter**

- Email dated April 7, 2021 from Ernie Vance, Cultus Lake Steward Society

***THAT the Cultus Lake Park Board receive the CLASS Cultus Lake Stewards & a DO/T Meter for information.***

**(8) BYLAWS**

Page 57 **Parking and Traffic Regulation Bylaw No. 1190, 2021**

- Parking and Traffic Regulation Bylaw No. 1190, 2021

***THAT the Cultus Lake Park Board give Final reading to the Parking and Traffic Regulation Bylaw No. 1190, 2021.***

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(b) **Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1192, 2021**

- Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1192, 2021

***THAT** the Cultus Lake Park Board give Final reading to the Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1192, 2021.*

(9) **REPORTS BY STAFF**

Page 99

(a) **2021 Residential Parking Permits**

- Report dated April 21, 2021 from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

***THAT** the Cultus Lake Park Board approve that the current residential parking permits, that expire on April 30, 2021, be extended until June 30, 2021.*

***THAT** the Cultus Lake Park Board approve to allow leaseholders to be able to purchase, from the Park office, up to 2 additional annual electronic residential parking permits, per lease lot, to be valid for one year running from May 1<sup>st</sup> to April 30<sup>th</sup> at a cost of \$100 per year; and*

***THAT** the Cultus Lake Park Board approve these permits to be prorated through the period of May 1<sup>st</sup> to April 30<sup>th</sup>.*

***THAT** the Cultus Lake Park Board approve to allow leaseholders to be able to purchase, through online registration, 2 residential daily permits per day, per lease lot, at a cost of \$6 per day (quantities of this daily pass would be varied by the Park and would be subject to available parking).*

***THAT** the Cultus Lake Park Board receive the attached parking and fee schedule for information.*

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(b) **Administrative Policy – Advertising on Public Bulletin Boards in the Park**

- Report dated April 21, 2021 from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

***THAT** the Cultus Lake Park Board approve the Advertising on Public Bulletin Boards Policy.*

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(c) **Residential Leaseholder Private Facebook Group or Cultus Lake Park User Application**

- Report dated April 21, 2021 from Amanda Nadeau Communications, Media and Events Coordinator

**Option 1**

***THAT** the Cultus Lake Park Board consider implementing the launch of a Residential Leaseholder Private Facebook Group.*



**Option 2**

***THAT** the Cultus Lake Park Board consider implementing a Cultus Lake Park User Application through MyCivicApp.*

**OR**

**Option 3:**

***THAT** the Cultus Lake Park Board consider implementing the launch of both Residential Leaseholder Private Facebook Group and the MyCivicApp.*

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(d) **Pikeminnow Fishing Derby Special Event**

- Report dated April 21, 2021 from Amanda Nadeau Communications, Media and Events Coordinator

***THAT** the Cultus Lake Park Board support the Lions Club Covid-19 Fishing Derby for removal of Pikeminnow and Small Mouth Bass on June 16, 2021; and*

***THAT** the Cultus Lake Park Board support and allow placement of disposal boxes along the Foreshore and Main Beach.*

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(e) **Alternate Logo for Cultus Lake Park**

- Report dated April 21, 2021 from Amanda Nadeau Communications, Media and Events Coordinator

***THAT** the Cultus Lake Park Board approve the alternative logo for Cultus Lake Park created by Tourism Chilliwack.*

**(10) REPORTS BY COMMISSIONERS**

Page 123

(a) **Recommendations from the Foreshore Fundraising and Improvement Committee**

- Report dated April 21, 2021 from Casey Smit, Chair, Foreshore Fundraising Improvement Committee

***THAT** the Foreshore Fundraising and Improvement Committee recommend the Cultus Lake Park Board approve that an engineered dock system that is the best available, to the Park, that is approved by FLINRO, at the time of replacement, be installed.*

Page 125

(b) **Recommendations from the Community Events and Engagement Committee**

- Report dated April 21, 2021 from Kirk Dzaman Chair, Community Events and Engagement Committee

***THAT** the Cultus Lake Park Board approve the 2021 Cultus Lake Park Christmas lights display.*

**(11) COMMUNITY ASSOCIATION**

**(12) PUBLIC QUESTION PERIOD**

**(13) ADJOURNMENT**

***THAT** the Regular Meeting of the Cultus Lake Park Board held on April 21, 2021 be adjourned.*





## CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, MARCH 17, 2021  
CULTUS LAKE PARK OFFICE BOARDROOM  
4165 Columbia Valley Highway, Cultus Lake, BC

- Present** Commissioner D. Renwick – Chair Via Zoom  
Commissioner D. Bauer – Vice Chair  
Commissioner L. Payeur  
Commissioner C. Smit  
Commissioner K. Dzaman - Via Zoom
- Staff** Chief Administrative Officer – J. Lamb  
Manager of Finance – E. Lee  
Manager of Park Operations – D. Driediger  
Manager of Corporate Services / Corporate Officer – R. Litchfield
- Regrets** Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer

### (1) CALL TO ORDER

The Chair called the meeting to order at 3:46 pm.

### (2) RESOLUTION TO PROCEED TO CLOSED MEETING

**THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

Section 90 (1), (c) labor relations and other employee relations; and  
(d) the security of the property of the municipality.

### (3) RECONVENE

The meeting reconvened at 5:00 pm.

### (4) APPROVAL OF AGENDA

4755-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

**THAT** the Cultus Lake Park Board approve amending the Agenda for the Regular Board Meeting of March 17, 2021 by adding under Section 7 (b), Bylaws, Parking and Traffic Regulation Bylaw No. 1190, 2021 Schedule B; and

**THAT** the Cultus Lake Park Board approve the Agenda as amended; and

**THAT** all delegations, reports, correspondence and other information set to the Agenda be received.

**CARRIED**

**(5) ADOPTION OF MINUTES**

4756-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

- (a) ***THAT the Cultus Lake Park Board adopt the minutes of the Regular Meeting held February 17, 2021.***

**CARRIED**

**(6) ADOPTION OF COMMITTEE MINUTES**

4757-21 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT the Cultus Lake Park Board approve the February 9, 2021 Commercial Leaseholder Committee Minutes.***

**CARRIED**

**(7) BYLAWS**

- (a) **Cabins at Cultus Lake Park Bylaw No. 1152, 2019 Amendment Bylaw No. 1187, 2021**

- Cabins at Cultus Lake Park Bylaw No. 1152, 2019 Amendment Bylaw No. 1187, 2021

4758-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

***THAT the Cultus Lake Park Board give Final reading to The Cabins at Cultus Lake Park Bylaw No. 1152, 2019, Amendment Bylaw 1187, 2021.***

**CARRIED**

- (b) **Parking and Traffic Regulation Bylaw No. 1190, 2021**

- Report dated March 17, 2021 from Jacquie Spencer, Manager of Visitor Services, Accommodations and Bylaw Enforcement
- Parking and Traffic Regulation Bylaw No. 1190, 2021
- Red line version - Parking and Traffic Regulation Bylaw No. 1190, 2021 comparison Parking and Traffic Regulation Bylaw No. 1154, 2019

4759-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT the Cultus Lake Park Board give First, Second and Third readings to the Parking and Traffic Regulation Bylaw No. 1190, 2021.***

**CARRIED**

- (c) **Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1191, 2021**

- Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1191, 2021
- Cultus Lake Park Board Procedures Bylaw No. 1125, 2018
- Board Committee System Policy

4760-21 Moved by: Commissioner Bauer Seconded by: Commissioner Dzaman

***THAT the Cultus Lake Park Board give Final reading to the Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1191, 2021.***

***THAT the Cultus Lake Park Board approve the amended Board Committee System Policy.***

**CARRIED**

(d) **Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1192, 2021**

- Report dated March 17, 2021 from Jacquie Spencer, Manager of Visitor Services, Accommodations and Bylaw Enforcement
- Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1192, 2021
- Red line version - Bylaw Notice Enforcement Bylaw No. 1192, 2021, Schedules A, 1 - 19

4761-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

***THAT the Cultus Lake Park Board give First, Second and Third readings to the Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1192, 2021.***

**CARRIED**

**(8) STAFF REPORTS**

(a) **First Avenue – Road Allowance**

Report dated March 17, 2021 from Dave Driediger, Manager of Park Operations  
First Ave. sketch – Current  
First Ave. sketch – Proposed

4762-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT the Cultus Lake Park Board direct staff to adjust the yellow line on the west side of First Avenue to 3.66m east of property pins.***

**CARRIED**

(b) **Multiple Leaseholder Report**

- Report dated March 17, 2021 from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

4763-21 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT the Cultus Lake Park Board approve the allowance of Multiple Leaseholder Ownership for the purpose of inheritance, estate planning or other related matters provided that the leaseholder enter into the Version 5 Residential Building Site Lease***

**CARRIED**

**(9) COMMISSIONERS REPORTS**

**(10) COMMUNITY ASSOCIATION**

Question:

This months questions are with respect to Covid-19 and preparing for the upcoming visitor season. Will the Park be putting any safety measures in place to decrease the spread of Covid-19 to residents and visitors, for example last year the Park designated a dock and put fencing to denote the residential area.

Dr. Henry stated that public health orders can be enforced by By-Law officers under the Public Health Act and Emergency Program Act, will our by-law officer be responding to Covid concerns during the upcoming season? (for example: large groups in an Airbnb rental)

Answer:

Joe Lamb, Chief Administrative Officer, responded, "No". He further responded that this is a confusing topic as the Province is vague in their direction here. We have no power to write Provincial tickets or enforce the orders. He noted that where it gets confusing is the Provincial website says: "Most orders can be enforced by police and compliance and enforcement officials. It should say, Provincial Compliance and Enforcement Officials." <https://www2.gov.bc.ca/gov/content/covid-19/info/restrictions> and further referenced that Chilliwack website says: "Bylaw officers are currently supporting the provincial health officer's orders for business closures and gatherings through education and warnings. No fines, detainment or enforcement beyond warnings and education. RCMP have unit dedicated to covid enforcement." We and the City of Chilliwack are relying on the RCMP to enforce Covid Health Orders." <https://www.chilliwack.com/main/page.cfm?id=2894>

**(11) PUBLIC QUESTION PERIOD**

Q: Graham Mervin & Family – Sunnyside Seasonal Camper inquired as to why Sunnyside Boat Buoy registrants be required to pay the same \$300 fee (Foreshore erosion and Infrastructure Reserve Fund) being charged to Residential Leaseholders who have use of this foreshore and infrastructure for the full year, not less than 6 months?

A: Chair Renwick responded that residents could use the foreshore and infrastructure year-round, however all residents of the lake are required to contribute to the foreshore reserve regardless of whether they are buoy holders or not. Residents are charged a separate fee to contribute to the foreshore that is charged on their annual lease invoice. In addition, other visitors are going to be contributing to the foreshore as well through infrastructure fees added to parking and overnight camping rates.

When it comes to the amount charged for buoys, each buoy holder is required to pay the same \$300 fee to contribute to the foreshore preservation whether the buoy holder is a resident at the lake, a non-resident, or a Sunnyside seasonal camper. This fee allows the registrant the ability to have a buoy and launch a boat in the water at Cultus Lake. The time the buoy is used is similar in nature for all buoy registrants as residents, visitors and campers all remove their boats during the off season.

Q: Brad and Laurel Shears, Lakeshore Drive asked if there has been any update on the sewer as they noted that there has been some activity in the Park? She further inquired about the survey posts on Lakeshore Drive.

- A: Chair Renwick noted that with reference to Lakeshore Drive, the work was budgeted and planned. Joe Lamb, Chief Administrative Officer noted that Department of Fisheries and Oceans have requested a Right of Way from the Park with respect to the waterways.
- Q: Brent Shirley, Park Drive inquired on the last agenda item, changes to the new lease version 5.
- A: Joe Lamb, Chief Administrative Officer that with previous version of lease, you did not have the ability to consider estate planning and multiple ownership was approved by the Board and it is required to obtain this you would be required to enter into Lease Version 5.

**(12) ADJOURNMENT**

**4764-21** Moved by: Commissioner Bauer Seconded by: Commissioner Smit

***THAT*** the Regular Meeting of the Cultus Lake Park Board held on February 17, 2021 be adjourned at 5:34 pm.

**CARRIED**

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held March 17, 2021.

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David Renwick  
Chair

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Joe Lamb  
Chief Administrative Officer







## COMMUNITY EVENTS AND ENGAGEMENT COMMITTEE MEETING MINUTES

THURSDAY, FEBRUARY 18, 2021  
CULTUS LAKE PARK OFFICE BOARDROOM  
4165 Columbia Valley Highway, Cultus Lake, BC

<b>Present</b>	Commissioner K. Dzaman – Chair
<b>Committee Members</b>	P. McEwan – Via Zoom S. Lamb – Via Zoom K. Brauer – Via Zoom D. Seeley – Via Zoom
<b>Staff</b>	Chief Administrative Officer – J. Lamb
<b>Regrets</b>	E. Jartved

### (1) CALL TO ORDER

The Chair called the meeting to order at 6:02 pm.

### (2) APPROVAL OF AGENDA

Moved by: P. McEwan Seconded by: S. Lamb

***THAT** the agenda for the February 18, 2021 Community Events and Engagement Committee be approved as amended by adding the appointment of the Vice Chair following the open discussion.*

**CARRIED**

### (3) COMMITTEE TERMS OF REFERENCE

The Community Events and Engagement Committee reviewed the Terms of Reference.

### (4) OPEN DISCUSSION

Prior to the open discussion, the committee members introduced themselves briefly.

A discussion was had regarding the types of events that could happen during COVID-19.

- The farmers market location would be usable and allow for social distancing protocols. This could be an option later in the year, should it fall within the orders/suggestions of the Provincial Health Officer and Fraser Health. As of right now, farmers markets are deemed an essential service.
- Committee to reach out to previous market vendors to see if there is any interest in attending a market at Cultus Lake this summer.

- Staff to reach out to Fraser Health for details regarding farmers markets and COVID restrictions.
- Virtual events were discussed, committee opted against this option.
- A discussion was had regarding Christmas lights for 2021 and the potential for fundraising.
- Previously discussed events that could be potential events in the future were discussed, ex: Dinner on Blanc. An event like this could take up to a year to plan, so it would be worth discussing and planning for 2022.

The committee discussed a request for help with funds for decorating the Sunnyside BLVD hut for each season or holiday. The committee decided that this was not within their mandate. The CAO said that this should go through staff and the standard procedures within the Park.

**(5) APPOINTMENT OF THE VICE CHAIR**

S. Lamb nominated P. McEwan and she accepted. Unanimously carried.

**(6) NEXT MEETING DATE AND TIME**

The committee decided on four core events to focus on and how to grow them year to year:

- Christmas lights
- Farmers Market
- Dinner on Blanc
- Cultus Lake Day

More discussion on these as well as potential COVID friendly events that would be possible in 2021.

March 25, 2021 at 6:00 pm via zoom

**(7) ADJOURNMENT**

Moved by: P. McEwan Seconded by: S. Lamb

***THAT*** the Community Events and Engagement Committee meeting held on February 18, 2021 be adjourned at 7:40 pm.

**CARRIED**



## COMMUNITY EVENTS AND ENGAGEMENT COMMITTEE MEETING MINUTES

THURSDAY, MARCH 25, 2021  
CULTUS LAKE PARK OFFICE BOARDROOM  
4165 Columbia Valley Highway, Cultus Lake, BC

**Present** Commissioner K. Dzaman – Chair – Via Zoom

**Committee Members** P. McEwan – Via Zoom

S. Lamb – Via Zoom  
K. Brauer – Via Zoom  
D. Seeley – Via Zoom  
E. Jartved – Via Zoom

**Staff** Chief Administrative Officer – J. Lamb – Via Zoom  
Communication, Media, and Event Coordinator – A. Nadeau – Via Zoom

**Regrets**

### (1) CALL TO ORDER

The Chair called the meeting to order at 6:00 pm.

### (2) APPROVAL OF AGENDA

Moved by: P. McEwan Seconded by: S. Lamb

***THAT*** the agenda for the March 25, 2021 Community Events and Engagement Committee be approved.

**CARRIED**

### (3) APPROVAL OF THE MINUTES

Moved by: P. McEwan Seconded by: D. Seeley

***THAT*** the minutes for the February 18, 2021 Community Events and Engagement Committee be approved.

### (4) FARMERS MARKET

Staff reached out to Fraser Health and the public health order was amended to only allow food vendors at farmers markets. The committee felt that it would be too difficult to have enough vendors to make the market worth it this year with the limitation of not having mixed artisan vendors.

### (5) CHRISTMAS LIGHTS

The committee discussed the Cultus Lake Christmas Lights Event.

***THAT*** the Community Events and Engagement Committee recommend the Cultus Lake Park Board approve the 2021 Christmas lights display.

Moved by: P. McEwan Seconded by: S. Lamb

**CARRIED**

**(6) DINNER ON BLANC**

The committee discussed this potential event and that it would be something to plan for 2022.

A discussion was had regarding a smaller event, later in the fall, and having local wineries for wine tasting and local restaurants for appetizers, all depending on Fraser Health and Provincial Health Office regulations.

The committee members will reach out to local merchants to gauge an interest and have options available at short notice if the committee can move forward with this event.

The committee to think about this event and what they would like to see and what they think could work with the restrictions and limitations of 2021 and bring back ideas/thoughts for the next meeting.

Staff to check September 11, 18, 25 for Park availability. Dates to be distributed to the committee members via email. Staff to contact Fraser Health and discuss, under current regulations, what could be planned. Plan for an outdoor/tent, covid friendly meal plan, limited seating, and potentially multiple time slots.

CAO to take the event concept to the Commercial Leaseholder Committee to see who is interested in this event.

**(7) CULTUS LAKE DAY**

Potential date for next Cultus Lake Day - June 18, 2022

**(8) POTENTIAL EVENTS FOR 2021 (COVID-19 FRIENDLY)**

Movie nights – to be discussed pending Provincial Health Office regulations.

**(9) NEXT MEETING DATE AND TIME**

April 28, 2021 at 6:00 pm via zoom

**(10) ADJOURNMENT**

Moved by: P. McEwan Seconded by: E. Jartved

***THAT** the Community Events and Engagement Committee meeting held on March 25, 2021 be adjourned at 7:05 pm.*

**CARRIED**



# VILLAGE CENTER PLANNING AND DEVELOPMENT COMMITTEE MEETING MINUTES

FRIDAY, FEBRUARY 19, 2021  
CULTUS LAKE PARK OFFICE BOARDROOM  
4165 Columbia Valley Highway, Cultus Lake, BC

**Present** Commissioner K. Dzaman – Chair  
Commissioner D. Bauer – Vice-Chair

**Committee Members** B. van den Brink  
E. Vance – Via Zoom  
G. Senft – Via Zoom  
C. Rogozinski – Via Zoom  
P. Vanderhelm – Via Zoom  
B. Shirley – Via Zoom  
C. Elstak – Via Zoom

**Staff** Chief Administrative Officer – J. Lamb  
Lease Administrator – K. Craig

**Regrets** K. Renwick

## **(1) CALL TO ORDER**

The Chair called the meeting to order at 9:06 pm.

## **(2) APPROVAL OF AGENDA**

Moved by: D. Bauer Seconded by: B. van den Brink

***THAT** the agenda for the February 19, 2021 Village Center Planning and Development Committee be approved.*

**CARRIED**

## **(3) COMMITTEE TERMS OF REFERENCE**

The Village Center Planning and Development Committee reviewed the Terms of Reference.

## **(4) OPEN DISCUSSION**

The Village Center Planning and Development Committee briefly introduced themselves to each other.

The Chair recommended the committee become familiar with Plan Cultus.

Why do we want to develop this area? What is the vision?

- The area includes from Columbia Valley Hwy to the boundary of the Cultus Lake Community School, and from Sunnyside Blvd. to Frostys lot line.

- To see different types of housing in the area. Some smaller homes that encourage smaller families to the lake as well as current leaseholders being able to downsize, but still stay at the lake. (Transitioning housing)
- To have a community “center” that reflects the history and style of Cultus Lake.
- A “Garrison style” development was suggested and that it would be a good fit.

A discussion was had regarding Plan Cultus and the public consultation when it was developed.

Traffic surveys and reaching out to the Ministry of Transportation was discussed as more cars will be on the highway with more homes and businesses in the area. Also discussed was the fact that there is only one main route in and out of the lake.

The Committee discussed keeping Soowhalie and Sto:lo involved in the planning and development in the area as there will be positive and negative impacts.

What does the environmental profile area look like after being a septic area for so long and what needs to be done. To maximize benefit, decommissioning the old dump site, does that area work for landfill closure.

Prior to developers, it must be clarified what land and area can be used, Selling units? Rentals? Leases? Having a clear picture of the vision, setting parameters within the committee to be able to move forward. Have a preliminary plan in place, and then move forward with public consultations, then involve developer proposals.

A discussion was had regarding the sewer timeline and not being able to develop the septic field area without having somewhere for waste to go.

Keeping the public informed and up to date with the plan of the village center – what does that look like?

Would it be worth having developers informally give us some input in what they would develop? This would be beneficial after the survey is complete

Currently there is no budget for this committee.

Suggestion and requests from the Chair prior to the next meeting:

- Become familiar with Plan Cultus
- Any studies or surveys for this area? Site survey, environmental study, traffic study? No plans on this area. Staff to look into those studies and come back to the committee with next steps and costs.
- What are the priorities are from staff – land fill closure information and Survey. A survey to have an exact representation of the area and land footprint to be developed is the first priority for the committee to be able to move forward. CAO to work on the survey and the landfill. CAO to have some ball park numbers for the next committee meeting for the committee to make recommendations to the Board re: costs.
- Committee members to email the Chair, Vice Chair and CAO questions or topics for future agendas.

**(5) NEXT MEETING DATE AND TIME**

Committee decided to meet monthly

Friday March 26<sup>th</sup>, 2021 at 9:00 am

**(6) ADJOURNMENT**

Moved by: C. Bauer Seconded by: E. Vance

***THAT*** the Village Center Planning and Development Committee meeting held on February 19, 2021 be adjourned at 10:25 am

**CARRIED**







# FORESHORE FUNDRAISING AND IMPROVEMENT COMMITTEE MEETING MINUTES

TUESDAY FEBRUARY 23, 2021  
CULTUS LAKE PARK OFFICE BOARDROOM  
4165 Columbia Valley Highway, Cultus Lake, BC

**Present** Commissioner C. Smit – Chair  
Commissioner L. Payeur – Vice Chair

**Committee Members** G. Senft  
C. Elstak – Via Zoom  
C. Rogozinski – Via Zoom  
B. Dyck – Via Zoom  
N. McKenzie – Via Zoom

**Staff** Chief Administrative Officer – J. Lamb  
Lease Administrator – K. Craig

**Regrets**

## (1) CALL TO ORDER

The Chair called the meeting to order at 8:33 am.

## (2) APPROVAL OF AGENDA

Moved by: C. Elstak Seconded by: N. McKenzie

***THAT** the agenda for the February 23, 2021 Foreshore Fundraising and Improvement Committee be approved.*

**CARRIED**

## (3) ADOPTION OF MINUTES

Moved by: C. Rogozinski  
Seconded by: C. Payeur

***THAT** the minutes for the January 25, 2021 Foreshore Fundraising and Improvement Committee were approved via email on February 2, 2021.*

## (4) NEW BUSINESS

### TYPE OF DOCK SYSTEM

***THAT** the Foreshore Fundraising and Improvement Committee recommend the Cultus Lake Park Board approve that an engineered dock system that is the best available, to the Park, that is approved by FLINRO, at the time of replacement, be installed.*

Moved by: G. Senft  
Seconded by: C. Elstak

**CARRIED**

- A discussion was had regarding the type of dock system would be the best for Main Beach.
- A comprehensive study should be done regarding concrete docks.
- DFO has concerns regarding floating docks and the obstruction of debris.
- Insurance needs to be addressed and included on any decisions.
- Design of the new system to be discussed in the engineering stage and to include public consultation.
- Is it possible to get numbers of users, and what types of usage would be the most beneficial to the area? We have the opportunity this summer to monitor two popular weekends and get an approx. numbers. N. McKenzie to look into this and make a proposal to the committee.

## **FUNDRAISING**

- A brochure is in the works and will be sent to the Chair of the Committee.
- Will the new Communications staff member's role be to assist committees? They will attend committee meetings and assist with communications.

## **(5) NEXT MEETING DATE AND TIME**

- Circulate the Dock System Report regarding Main Beach and discuss at the next meeting.
- March 23, at 9:00 am

## **(6) ADJOURNMENT**

Moved by: B. Dyck Seconded by: N. McKenzie

***THAT*** the Foreshore Fundraising and Improvement Committee meeting held on February 23, 2021 be adjourned at 9:15 am.

**CARRIED**



# FORESHORE FUNDRAISING AND IMPROVEMENT COMMITTEE MEETING MINUTES

TUESDAY MARCH 23, 2021  
CULTUS LAKE PARK OFFICE BOARDROOM  
4165 Columbia Valley Highway, Cultus Lake, BC

**Present** Commissioner C. Smit – Chair  
Commissioner L. Payeur – Vice Chair

**Committee Members** G. Senft – Via Zoom  
C. Elstak – Via Zoom  
C. Rogozinski – Via Zoom  
B. Dyck – Via Zoom  
N. McKenzie – Via Zoom

**Staff** Chief Administrative Officer – J. Lamb  
Lease Administrator – K. Craig  
Communications, Media and Events Coordinator – A. Nadeau

**Regrets**

## (1) CALL TO ORDER

The Chair called the meeting to order at 9:16 am.

## (2) APPROVAL OF AGENDA

Moved by: N. McKenzie Seconded by: L. Payeur

***THAT** the agenda for the March 23, 2021 Foreshore Fundraising and Improvement Committee be approved.*

**CARRIED**

## (3) ADOPTION OF MINUTES

Moved by: B. Dyck Seconded by: C. Elstak

***THAT** the minutes for the February 23, 2021 Foreshore Fundraising and Improvement Committee be approved.*

## (4) DOCK SYSTEM REPORT

The committee received the report.

A discussion was had regarding the dock system report supplied by Queensboro Marine Equipment Ltd, the locations and numbering of docks and the potential life span of the existing infrastructure.

All docks within the Park are public access even though the report refers to some of them as private.

## (5) FUNDRAISING UPDATE AND TRACKING SPREADSHEET

The committee members discussed the usage of DROPBOX for a donor tracking spreadsheet. Some members are having issues and will reach out to the Manager of Corporate Services/Corporate Officer for a walk through.

**(6) BROCHURE**

The committee discussed the draft brochure that was provided to the committee.

- Sponsorship levels – will there be specific benefits to the donors that achieve those levels? Yes, G. Senft to email the committee some of his suggestions.
- The higher levels will have their names a “wall of fame”, example: the wall of donors at the hospital.
- Sponsorship levels to be: Bronze \$1000, Silver \$5000, Gold \$10,000, Platinum \$25,000 and Diamond \$50,000+. Committee agreed.
- “Buy a plank” was a way White Rock raised money, but if we have a cement dock, we could have people donate and “Buy a foot” and have them scored and potentially have plaques placed. Cost would be \$500. Committee agreed and it will be called “Buy a Plank”
- Go fund me – C. Rogozinski looking into this. They are generally time limited and she suggested having it live when the information is out in the community and surrounding areas. C. Smit to email C. Rogozinski other donation options. All options to donate will be on the brochure.
- A suggestion to have signage at the beach to direct visitors to the donation options.
- Staff to draft a template email and update the brochure so all communications are consistent.
- There will be a page on our website for the e-brochure and the link can be provided as well as an attached PDF to be included.
- The brochure to be reviewed by the committee at the next meeting.

**(7) NEW BUSINESS**

Vendors of the Park should not be solicited for donations.

**(8) PUBLIC QUESTION PERIOD**

No questions from the public at this meeting.

**(9) NEXT MEETING DATE AND TIME**

Tuesday March 30, 2021 – 9:00 am

**(10) ADJOURNMENT**

Moved by: N. McKenzie Moved. by: C. Rogozinski

***THAT*** the Foreshore Fundraising and Improvement Committee meeting held on March 23, 2021 be adjourned at 10:10 am.

**CARRIED**



## COMMERCIAL LEASEHOLDER COMMITTEE MEETING MINUTES

TUESDAY, MARCH 2, 2021  
CULTUS LAKE PARK OFFICE BOARDROOM  
4165 Columbia Valley Highway, Cultus Lake, BC

**Present** Commissioner C. Smit – Chair  
Commissioner L. Payeur – Vice Chair

**Committee Members** Christy. Ovens – Lakeside Beach Club  
E. Maarhuis – Maars Burger Bar

**Staff** Chief Administrative Officer – J. Lamb  
Lease Administrator – K. Craig

### **Regrets**

#### **(1) CALL TO ORDER**

The Chair called the meeting to order at 9:04 am.

#### **(2) APPROVAL OF AGENDA**

Moved by: C. Ovens Seconded by: L. Payeur

***THAT** the agenda for the March 2, 2021 Commercial Leaseholder Committee be approved.*

**CARRIED**

#### **(3) ADOPTION OF MINUTES**

Moved by: C. Ovens Seconded by: E. Maarhuis

***THAT** the minutes for the February 9, 2021 Commercial Leaseholder Committee be approved.*

**CARRIED**

#### **(4) NEW BUSINESS**

Committee member reached out to the Cultus Lake Business Association and will hear more from them in the future and bring that to the committee for a future agenda.

#### **STAFF PARKING**

- Beach Club – maximum staff 20 cars
- Maars Burger Bar – maximum staff 8 cars
- Staff to reach out to the Plaza leaseholders to find out their maximum number of staff vehicles at one time.
- Layout of Plaza parking isn't changing from last year, but the permitting process will be different.
- Management and enforcement of parking with in the Park to be Park staff starting 025 in May.

### **EMERGENCY SIGNS ON HIGHWAY**

- During the high season, highway signs are placed in strategic locations, and give a confusing message as to how full Cultus Lake is. It is a traffic management tool, but Commercial Leaseholders feel that the message keeps potential patrons away from the local business when they are open.
- Wording on the sign needs to be clearer and more reflective of traffic and expect long lines, but businesses are open.
- Committee to come up with some suggestions regarding wording that could be helpful.
- Promote using the bus and spending the day at the lake.
- The shoulder along Columbia Valley Hwy will be coned and not be a location where people can park.
- Future traffic studies will indicate what the strains are on the highway.

### **TREE SPONSORSHIP**

- The Park is working on a reforestation plan, focusing on Main Beach, the foreshore and Sunnyside Campground.
- Would there be a recognition for the business that sponsored a tree, such as a sign or something for the promotion of the business. Trees of note could potentially have a sign re: donated by.

### **SIGNAGE**

- Updating the signage within the Park that advertises local business.
- Staff to update the website regarding current businesses.

### **(5) NEXT MEETING DATE AND TIME**

April 6, 2021 at 9:00 am

Committee members to encourage other commercial leaseholders within the Park to attend the meetings, via zoom is an option.

### **(6) ADJOURNMENT**

Moved by: E. Maarhuis Seconded by: C. Payeur

***THAT*** the Commercial Leaseholder Committee meeting held on March 2, 2021 be adjourned at 9:56 am.

**CARRIED**

File Number: 3090-20 2021-09

March 23, 2021

Joe Lamb  
Chief Administrative Officer  
Cultus Lake Park  
4165 Columbia Valley Highway  
Cultus Lake, BC V2R 5B5

Delivered via Email: [joe.lamb@cultuslake.bc.ca](mailto:joe.lamb@cultuslake.bc.ca)

## RE: REFERRAL FOR DEVELOPMENT VARIANCE PERMIT

The Fraser Valley Regional District has received a Development Variance Permit for the property located at 244 First Avenue. We are inviting you to provide comments on the enclosed application.

It would be appreciated if you would examine this application from the viewpoint of Cultus Lake Park bylaws, regulations, policies and operations.

This referral to Cultus Lake Park does not replace or duplicate the public notification process. All neighbours within 30.0 metres of the subject property will receive a notice in the mail describing the application and providing details of when the application will be considered by the Fraser Valley Regional District Board. Neighbours should submit their comments directly to FVRD.

In order to expedite the processing of the application, Cultus Lake Park's response is appreciated by April 23, 2021. After this date, the application will be considered by the Fraser Valley Regional District Board.

If you require any additional information or require an extension to the above timeline, please feel free to contact me at 604-702-5042 or [npullman@fvrd.ca](mailto:npullman@fvrd.ca).

Yours sincerely,

Natalie Pullman  
Planning Assistant

cc: Doug Williams, WBW Construction  
Taryn Dixon, Electoral Area Director, Area H

Attachment: Application



**SCHEDULE A-4**

**Permit Application**

I/We hereby apply under Part 14 of the *Local Government Act* for a:

☒ Development Variance Permit

☐ Temporary Use Permit

☐ Development Permit


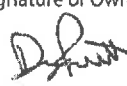
A **non-refundable** application fee in the amount of \$ \_\_\_\_\_ as stipulated in FVRD Application Fees Bylaw No. 1560, 2019 must be paid upon submission of this application.

Civic Address **244 First Ave, Cultus Lake** PID \_\_\_\_\_

Legal Lot **244** Block \_\_\_\_\_ Section **25** Township \_\_\_\_\_ Range \_\_\_\_\_ Plan \_\_\_\_\_  
Description

*The property described above is the subject of this application and is referred to herein as the 'subject property.' This application is made with my full knowledge and consent. I declare that the information submitted in support of the application is true and correct in all respects.*

Owner's  
Declaration

Name of Owner (print) <b>Jim Parrett</b>	Signature of Owner 	Date <b>Mar 3, 2021</b>
Name of Owner (print) <b>Doug Parrett</b>	Signature of Owner 	Date <b>Mar 3, 2021</b>

Owner's  
Contact  
Information



Address <b>5662 Wellsgreen Place</b>		City <b>Delta</b>
Email [REDACTED]		Postal Code <b>V4L 2M8</b>
Cell [REDACTED]	Fax [REDACTED]	

<b>Office Use Only</b>	Date	File No.
	Received By	Folio No.
	Receipt No.	Fees Paid: \$

Agent

I hereby give permission to Doug Williams to act as my/our agent in all matters relating to this application.

Only complete this section if the applicant is NOT the owner.

Signature of Owner 	Date Mar 3, 2021
Signature of Owner 	Date Mar 3, 2021

Agent's contact information and declaration

Name of Agent Doug Williams	Company WBW COstruction
Address 383 ALDER ST [REDACTED] [REDACTED]	City CUETUS LAKE Postal Code V2R-4Z1 Fax

I declare that the information submitted in support of this application is true and correct in all respects.

Signature of Agent 	Date MAR 5/21
--	------------------

#### Development Details

Property Size 9.144 x 18.327 Present Zoning R-2.

Existing Use \_\_\_\_\_

Proposed Development \_\_\_\_\_

Proposed Variation / Supplement REDUCTION FROM 6'M TO 3 M  
FOR VISUAL CLEARANCE AT INTERSECTION

BY LAW 1375, 2016 (3.9) (use separate sheet if necessary)

Reasons in Support of Application TO BE ABLE TO ALLOW FOR  
2 PARKING SPACES IN THE GARAGE TO MEET  
THE 2 VEHICLE MINIMUM PARKING REQUIREMENT.  
AT THE 6M VISUAL CLEARANCE, IT WOULD NOT ALLOW  
2 VEHICLES ACCESS INTO THE GARAGE.

Page 2 of 4

## Provincial Requirements

(This is not an exhaustive list; other provincial regulations will apply)

### Riparian Areas Regulation

Please indicate whether the development proposal involves residential, commercial, or including vegetation removal or alteration; soil disturbance; construction of buildings and structures; creation of impervious or semi-pervious surfaces; trails, roads, docks, wharves, bridges and, infrastructure and works of any kind -- within:

yes  
☐

no  
☒

30 metres of the high water mark of any water body

yes  
☐

no  
☐

a ravine or within 30 metres of the top of a ravine bank

"Water body" includes; 1) a watercourse, whether it usually contains water or not; 2) a pond, lake, river, creek, or brook; 3) a ditch, spring, or wetland that is connected by surface flow to 1 or 2 above.

Under the *Riparian Areas Regulation* and the *Fish Protection Act*, a riparian area assessment report may be required before this application can be approved.

### Contaminated Sites Profile

Pursuant to the *Environmental Management Act*, an applicant is required to submit a completed "Site Profile" for properties that are or were used for purposes indicated in Schedule 2 of the *Contaminated Sites Regulations*. Please indicate if:

yes  
☐

no  
☒

the property has been used for commercial or industrial purposes.

If you responded 'yes,' you may be required to submit a Site Profile. Please contact FVRD Planning or the Ministry of Environment for further information.

### Archaeological Resources

Are there archaeological sites or resources on the subject property?

yes  
☐

no  
☒

I don't know  
☐

If you responded 'yes' or 'I don't know' you may be advised to contact the Archaeology Branch of the Ministry of Tourism, Sport and the Arts for further information.

## Required Information

When providing Application Forms to the applicant, Regional District staff shall indicate which of the following attachments are required for this application. **Additional information may also be required at a later date.**

	Required	Received	Details
<b>Location Map</b>			Showing the parcel (s) to which this application pertains and uses on adjacent parcels
<b>Site Plan</b>			Reduced sets of metric plans
At a scale of:			North arrow and scale
1: _____			Dimensions of property lines, rights-of-ways, easements
			Location and dimensions of existing buildings & setbacks to lot lines, rights-of-ways, easements
			Location and dimensions of proposed buildings & setbacks to lot lines, rights-of-ways, easements
			Location of all water features, including streams, wetlands, ponds, ditches, lakes on or adjacent to the property
			Location of all existing & proposed water lines, wells, septic fields, sanitary sewer & storm drain, including sizes
			Location, numbering & dimensions of all vehicle and bicycle parking, disabled persons' parking, vehicle stops & loading
			Natural & finished grades of site, at buildings & retaining walls
			Location of existing & proposed access, pathways
			Above ground services, equipment and exterior lighting details
			Location & dimensions of free-standing signs
			Storm water management infrastructure and impermeable surfaces
			Other:
<b>Floor Plans</b>			Uses of spaces & building dimensions
			Other:
<b>Landscape Plan</b>			Location, quantity, size & species of existing & proposed plants, trees & turf
Same scale as site plan	/	!	Contour information (_____ metre contour intervals)
			Major topographical features (water course, rocks, etc.)
			All screening, paving, retaining walls & other details
			Traffic circulation (pedestrian, automobile, etc.)
			Other:
<b>Reports</b>			Geotechnical Report
			Environmental Assessment
			Archaeological Assessment
			Other:

The personal information on this form is being collected in accordance with Section 26 of the *Freedom of Information and Protection of Privacy Act, RSBC 1996 Ch. 165* and the *Local Government Act, RSBC 2015 Ch. 1*. It will only be collected, used and disclosed for the purpose of administering matters with respect to planning, land use management and related services delivered, or proposed to be delivered, by the FVRD. Questions about the use of personal information and the protection of privacy may be directed to the FVRD Privacy Officer at 45950 Cheam Avenue, Chilliwack, BC V2P 1N6, Tel: 1-800-528-0061 [FOI@fvrd.ca](mailto:FOI@fvrd.ca).

## LETTER OF AUTHORIZATION

### Registered Authority

Please be advised that I/we, Jim Parrett and Doug Parrett

Representing, \_\_\_\_\_ (Print names of ALL Registered Owners or Corporate Director)

am/are the registered owner(s); \_\_\_\_\_ (Corporate name - if applicable)

### Site Civic Address:

244 First Ave, Cultus Lake

Lot# 244 Block \_\_\_\_\_ Plan \_\_\_\_\_ PID# \_\_\_\_\_  
 Lot 244, Sec 25, TP 22, NWD, RPU 127178  
 Folio number 733 007091.244

### Appointed Authorized Agent

Name of Authorized Agent

Doug Williams

Company Name

WBW Construction

Mailing Address

383 ALDER ST

City: CULTUS LAKE Postal Code: V2R-4Z1

Signature of Authorized Agent X [Signature] Fax: \_\_\_\_\_

### Permission to act:

As my/our Authorized Agent in the matter of the following:

- ☒ to view and obtain copies of all plans and permits  
☒ to apply for and obtain building permits for proposed construction to the above reference Civic Address  
☒ to apply for Planning File: Development Permit ☒ Development Variance Permit ☐ Subdivision ☐  
 other: \_\_\_\_\_

### Authorized Signature (Registered Owner or Corporate Director)

This document shall serve to notify the Fraser Valley Regional District that I am/we are the legal owner(s) of the property described above and do authorize the person indicated above ("Authorized Agent") to act on my/our behalf on all matters indicated above ("Permission to act") for the above referenced property. In addition, I/we have read and understand the above application and authorize the Authorized Agent to sign the above on my/our behalf.

X [Signature]

Sign

Jim Parrett

Print

Date: March 2, 2021

X [Signature]

Sign

Doug Parrett

Print

Date: March 2, 2021

The personal information on this form is being collected in accordance with Section 27 of the *Freedom of Information and Protection of Privacy Act, RSBC 1996 Ch. 165* and the *Local Government Act, RSBC 2015 Ch. 1*. It will only be collected, used and disclosed for the purpose of administering matters with respect to planning, land use management and related services delivered, or proposed to be delivered, by the FVRD. Questions about the use of personal information and the protection of privacy may be directed to the FVRD Privacy Officer at 45950 Cheam Avenue, Chilliwack, BC V2P 1N6, Tel: 1-800-528-0061 [FQI@fvrd.ca](mailto:FQI@fvrd.ca).

NEW COTTAGE HOME FOR  
Jim Parrett

project number:  
**21013**

**Parrett Residence**  
244 1st Avenue, Cultus Lake, BC

**GULIKER**  
DESIGN GROUP INC.  
604-824-2774

description:  
new cottage house

title:  
**site plan**

date:  
**4 March, 2021**

sheet:  
**s1**

date printed:  
**2021-03-05 9:46:03 AM**

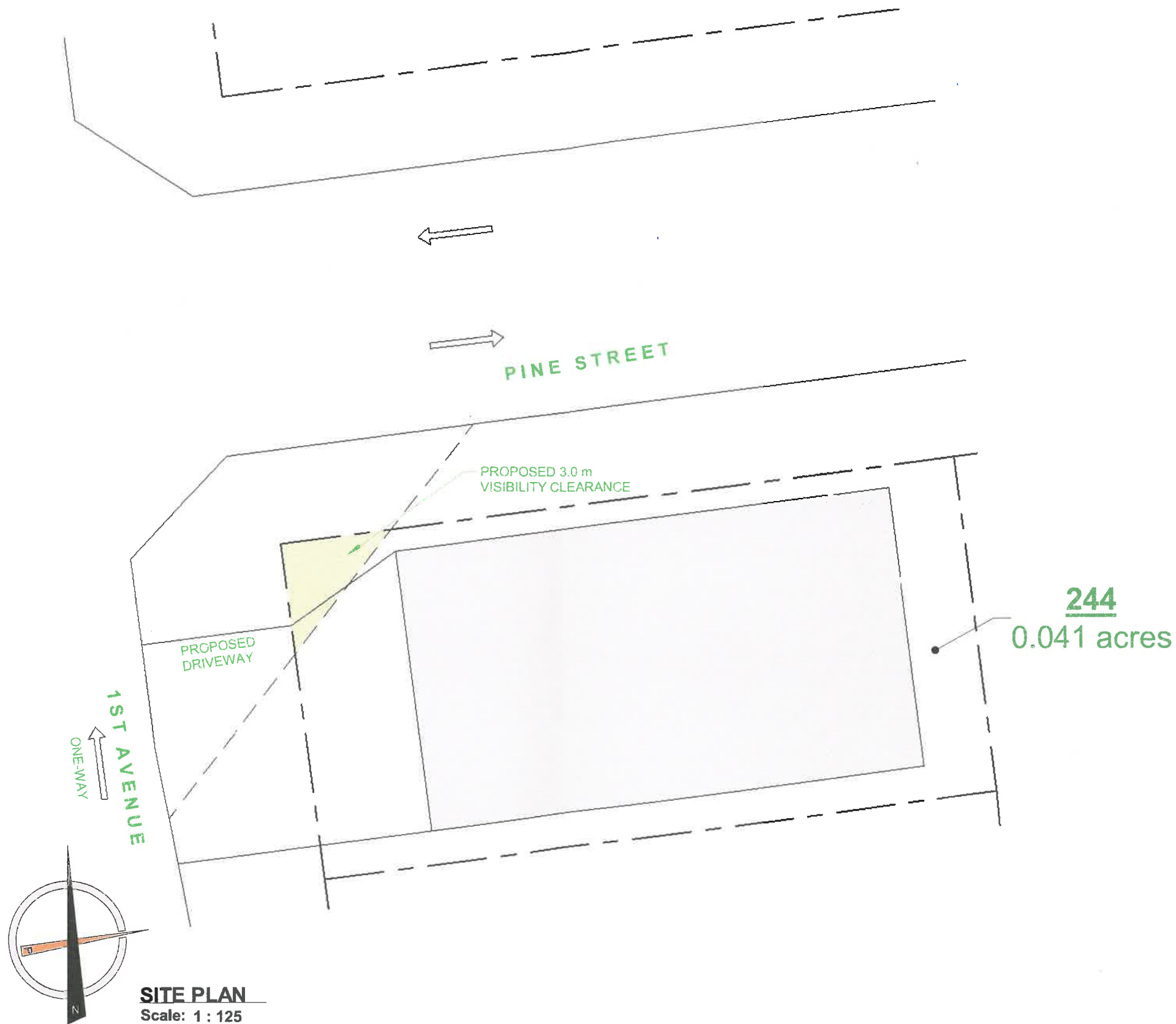
issued for variance permit



**SITE PLAN**  
Scale: 1 : 75

COLOR PRINTING: Drawings have been prepared in colour for clarity and must be printed in colour. Consultants and Contractors are responsible for any misinterpretations caused as a result of printing in black and white. (DRAWING SCALE: These drawings are to scale only when printed on 11"x17" sheets.

COPYRIGHT RESERVED: These plans, designs, and concepts are the intellectual property of Guliker Design Group Inc. and only to be used for the address shown above. Unauthorized reproduction of these plans is strictly prohibited.



project number:

**21013**

**Parrett Residence**

244 1st Avenue, Cultus Lake, BC

project:



description:

new cottage  
house

title:

**site plan**

date:

**4 March, 2021**

sheet:

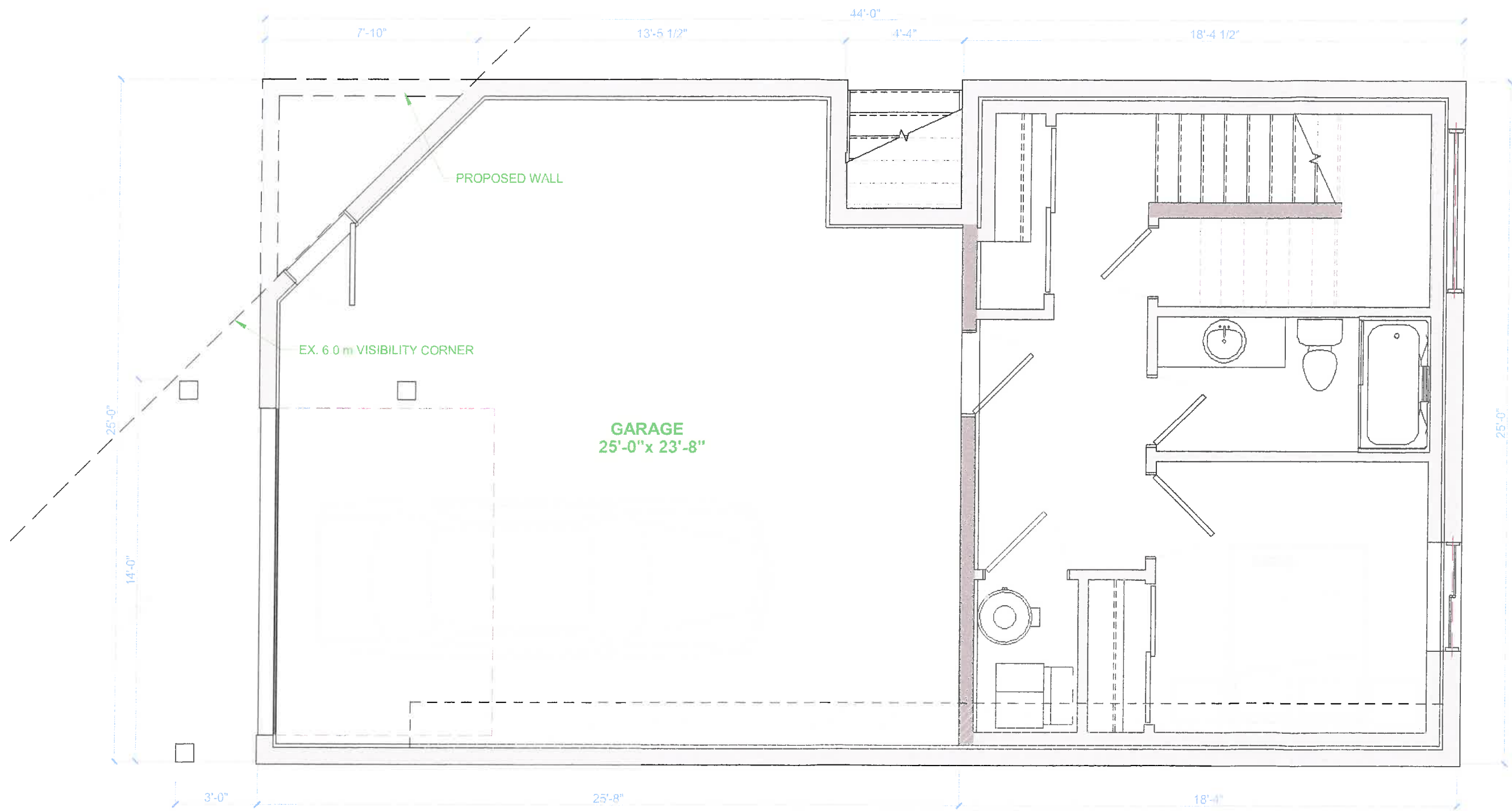
**s2**

date printed:

**034**

2021-03-05 9:46:03 AM

issued for variance permit



**LOWER FLOOR PLAN**  
Scale: 1/4" = 1'-0"

project number:  
**21013**

**Parrett Residence**  
244 1st Avenue, Cultus Lake, BC

**GULIKER**  
DESIGN GROUP INC.  
604-824-2774

description:  
new cottage house

title:  
lower floor plan

date:  
4 March, 2021

sheet:  
c3.3

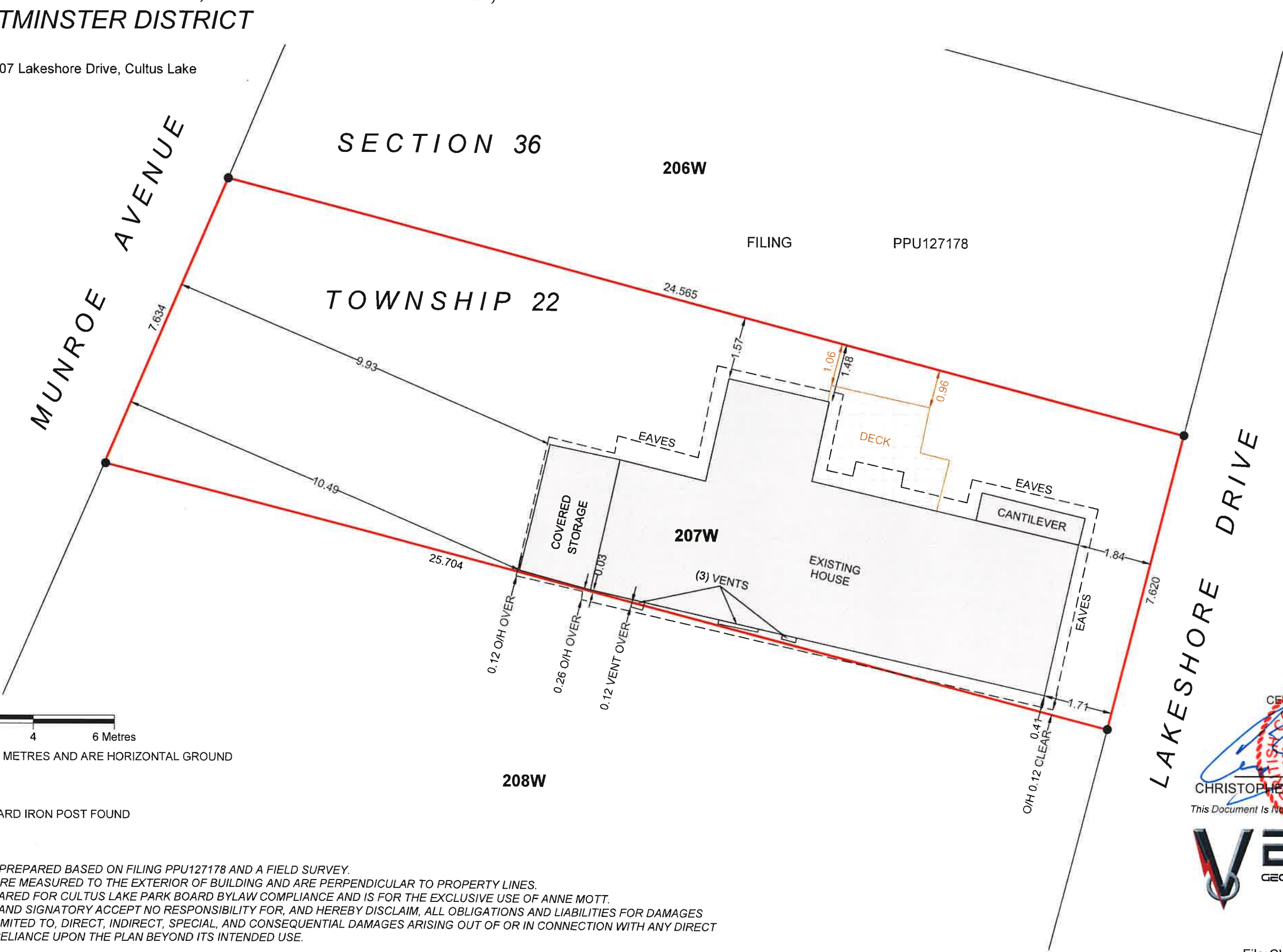
date printed:  
2021-03-05 9:46:02 AM

issued for variance permit



BC LAND SURVEYOR'S CERTIFICATE OF LOCATION ON LOT 207W,  
SECTION 36 TOWNSHIP 22, CULTUS PARK BOARD,  
NEW WESTMINSTER DISTRICT

CLIENT: Anne Mott  
CIVIC ADDRESS: 207 Lakeshore Drive, Cultus Lake  
SCALE: 1:100  
FB: C395/021-022



SCALE 1:100  
0 1 2 4 6 Metres  
ALL DISTANCES ARE IN METRES AND ARE HORIZONTAL GROUND

● DENOTES STANDARD IRON POST FOUND

- NOTES:
- THIS PLAN HAS BEEN PREPARED BASED ON FILING PPU127178 AND A FIELD SURVEY.
  - OFFSET DISTANCES ARE MEASURED TO THE EXTERIOR OF BUILDING AND ARE PERPENDICULAR TO PROPERTY LINES.
  - THIS PLAN WAS PREPARED FOR CULTUS LAKE PARK BOARD BYLAW COMPLIANCE AND IS FOR THE EXCLUSIVE USE OF ANNE MOTT.
  - VECTOR GEOMATICS AND SIGNATORY ACCEPT NO RESPONSIBILITY FOR, AND HEREBY DISCLAIM, ALL OBLIGATIONS AND LIABILITIES FOR DAMAGES INCLUDING, BUT NOT LIMITED TO, DIRECT, INDIRECT, SPECIAL, AND CONSEQUENTIAL DAMAGES ARISING OUT OF OR IN CONNECTION WITH ANY DIRECT OR INDIRECT USE OR RELIANCE UPON THE PLAN BEYOND ITS INTENDED USE.

CERTIFIED CORRECT THIS  
JANUARY 19, 2021  
Christopher  
William Beaugrand  
No 1022  
CHRISTOPHER BEAUGRAND, B.C.L.S. 1022  
This Document Is Not Valid Unless Originally Signed and Sealed

**VECTOR**  
GEOMATICS LAND SURVEYING LTD.  
Chilliwack Office  
6-7965 Venture Place  
Chilliwack, B.C. V2R 0K2  
Ph.: (604)792-4264  
www.vectorgeomatics.com

File: CW2100963P207 Date: 2021-01-19

File Number: 3090-20 2021-12

March 31, 2021

Joe Lamb  
Chief Administrative Officer  
Cultus Lake Park  
4165 Columbia Valley Highway  
Cultus Lake, BC V2R 5B5  
Delivered via Email: [joe.lamb@cultuslake.bc.ca](mailto:joe.lamb@cultuslake.bc.ca)

## RE: REFERRAL FOR A DEVELOPMENT VARIANCE PERMIT

The Fraser Valley Regional District has received a Development Variance Permit for the property located at 207 Lakeshore Drive. We are inviting you to provide comments on the enclosed application.

It would be appreciated if you would examine this application from the viewpoint of Cultus Lake Park bylaws, regulations, policies and operations.

This referral to Cultus Lake Park does not replace or duplicate the public notification process. All neighbours within 30 meters of the subject property will receive a notice in the mail describing the application and providing details of when the application will be considered by the Fraser Valley Regional District Board. Neighbours should submit their comments directly to FVRD.

In order to expedite the processing of the application, Cultus Lake Park's response is appreciated by April 30, 2021. After this date, the application will be considered by the Fraser Valley Regional District Board.

If you require any additional information or require an extension to the above timeline, please feel free to contact me at 604-702-5487 or [kperrin@fvrd.ca](mailto:kperrin@fvrd.ca).

Yours sincerely,

Karolina Perrin  
Planning Assistant

cc: JCR Design Ltd  
Taryn Dixon, Electoral Area Director, Area H  
Attachment: Application

SCHEDULE A-4

Permit Application

I/We hereby apply under Part 14 of the Local Government Act for a:

☒ Development Variance Permit

☐ Temporary Use Permit

☐ Development Permit

A non-refundable application fee in the amount of \$ 1300.00 as stipulated in FVRD Application Fees Bylaw No. 1560, 2019 must be paid upon submission of this application.

Civic Address 207 Lakeshore Dr., Cultus Lake PID

Legal Description Lot 2074 Block \_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ Plan \_\_\_\_\_

The property described above is the subject of this application and is referred to herein as the 'subject property.' This application is made with my full knowledge and consent. I declare that the information submitted in support of the application is true and correct in all respects.

Owner's  
Declaration

Name of Owner (print) <u>Risë Friesen</u>	Signature of Owner <u>R. Friesen</u>	Date <u>Mar. 17/21</u>
Name of Owner (print) <u>DeVonne Friesen</u>	Signature of Owner <u>D. Friesen</u>	Date <u>Mar. 17/21</u>

Owner's  
Contact  
Information


Address _____		City _____
Email _____		
Phone _____	Cell _____	Fax _____

Office Use Only	Date	File No.
	Received By	Folio No.
	Receipt No.	Fees Paid: \$

Agent

I hereby give permission to JCR Design Ltd. to act as my/our agent in all matters relating to this application.

Only complete this section if the applicant is NOT the owner.

Signature of Owner 	Date <u>Mar. 17/21</u>
Signature of Owner 	Date <u>Mar. 17/21</u>

Agent's contact information and declaration

Name of Agent <u>Jesse Rayner</u>		Company <u>JCR Design Ltd.</u>
Address <u>512-4575 Hocking Ave</u>		City <u>Chilliwack</u>
Email <u>jesse@jcrdesign.ca</u>		Postal Code <u>V2P 6Z6</u>
Phone <u>(604) 402-0031</u>	Cell	Fax

I declare that the information submitted in support of this application is true and correct in all respects.

Signature of Agent 	Date <u>Mar 29, 2021</u>
---	-----------------------------

Development Details

Property Size R4 Present Zoning \_\_\_\_\_

Existing Use Single Family Residence.

Proposed Development Single Family Home

Proposed Variation / Supplement Height Variance (definition of height)

(use separate sheet if necessary)

Reasons in Support of Application We meet the height requirement just not the definition.

Page 2 of 4

**Riparian  
Areas  
Regulation**

Please indicate whether the development proposal involves residential, commercial, or including vegetation removal or alteration; soil disturbance; construction of buildings and structures; creation of impervious or semi-pervious surfaces; trails, roads, docks, wharves, bridges and, infrastructure and works of any kind – within:

yes  
☐

no  
☒

30 metres of the high water mark of any water body

yes  
☐

no  
☒

a ravine or within 30 metres of the top of a ravine bank

"Water body" includes; 1) a watercourse, whether it usually contains water or not; 2) a pond, lake, river, creek, or brook; 3) a ditch, spring, or wetland that is connected by surface flow to 1 or 2 above.

Under the *Riparian Areas Regulation* and the *Fish Protection Act*, a riparian area assessment report may be required before this application can be approved.

**Contaminated  
Sites Profile**

Pursuant to the *Environmental Management Act*, an applicant is required to submit a completed "Site Profile" for properties that are or were used for purposes indicated in Schedule 2 of the *Contaminated Sites Regulations*. Please indicate if:

yes  
☐

no  
☒

the property has been used for commercial or industrial purposes.

If you responded 'yes,' you may be required to submit a Site Profile. Please contact FVRD Planning or the Ministry of Environment for further information.

**Archaeological  
Resources**

Are there archaeological sites or resources on the subject property?

yes  
☐

no  
☒

I don't know  
☐

If you responded 'yes' or 'I don't know' you may be advised to contact the Archaeology Branch of the Ministry of Tourism, Sport and the Arts for further information.



## Required Information

When providing Application Forms to the applicant, Regional District staff shall indicate which of the following attachments are required for this application. **Additional information may also be required at a later date.**

	Required	Received	Details
<b>Location Map</b>	✓		Showing the parcel (s) to which this application pertains and uses on adjacent parcels
<b>Site Plan</b>  At a scale of: $\frac{1/8"}{1/4"}$	✓		Reduced sets of metric plans
	✓		North arrow and scale
	✓		Dimensions of property lines, rights-of-ways, easements
	✓		Location and dimensions of existing buildings & setbacks to lot lines, rights-of-ways, easements
	✓		Location and dimensions of proposed buildings & setbacks to lot lines, rights-of-ways, easements
	✓		Location of all water features, including streams, wetlands, ponds, ditches, lakes on or adjacent to the property
	N/A		Location of all existing & proposed water lines, wells, septic fields, sanitary sewer & storm drain, including sizes
	✓		Location, numbering & dimensions of all vehicle and bicycle parking, disabled persons' parking, vehicle stops & loading
	✓		Natural & finished grades of site, at buildings & retaining walls
	N/A		Location of existing & proposed access, pathways
	N/A		Above ground services, equipment and exterior lighting details
	N/A		Location & dimensions of free-standing signs
	N/A		Storm water management infrastructure and impermeable surfaces
			Other:
<b>Floor Plans</b>	✓		Uses of spaces & building dimensions
			Other:
<b>Landscape Plan</b>  Same scale as site plan	N/A		Location, quantity, size & species of existing & proposed plants, trees & turf
	N/A		Contour information ( _____ metre contour intervals)
	N/A		Major topographical features (water course, rocks, etc.)
	N/A		All screening, paving, retaining walls & other details
	N/A		Traffic circulation (pedestrian, automobile, etc.)
	N/A		Other:
<b>Reports</b>	N/A		Geotechnical Report
	N/A		Environmental Assessment
	N/A		Archaeological Assessment
	N/A		Other:

The personal information on this form is being collected in accordance with Section 26 of the *Freedom of Information and Protection of Privacy Act*, R5BC 1996 Ch. 165 and the *Local Government Act*, R5BC 2015 Ch. 1. It will only be collected, used and disclosed for the purpose of administering matters with respect to planning, land use management and related services delivered, or proposed to be delivered, by the FVRD. Questions about the use of personal information and the protection of privacy may be directed to the FVRD Privacy Officer at 45950 Cheam Avenue, Chilliwack, BC V2P 1N6, Tel: 1-800-528-0061 [FOI@fvrd.ca](mailto:FOI@fvrd.ca).

**From:** [Joe Lamb](#)  
**To:** [Rachel Litchfield](#)  
**Subject:** FW: Referral to CLP - 207 Lakeshore Dr  
**Date:** April 1, 2021 8:52:45 AM  
**Attachments:** [Referral LTR to CLP.pdf](#)  
[APPLICATION\\_redacted, 207 Lakeshore Dr, Area H.pdf](#)  
[PLANS.pdf](#)

---

Please add this to the April meeting and distribute it to the board now.

Regards,

Joe

---

**From:** Karolina Perrin <kperrin@fvrd.ca>  
**Date:** Wednesday, March 31, 2021 at 3:51 PM  
**To:** Joe Lamb <joe.lamb@cultuslake.bc.ca>  
**Cc:** Jesse Rayner <jesse@jcrdesign.ca>, Taryn Dixon <tdixon@fvrd.ca>  
**Subject:** Referral to CLP - 207 Lakeshore Dr

Good afternoon Joe,

Please find attached the referral for a development variance permit for 207 Lakeshore Dr. The variance is to vary the definition of height in the Zoning Bylaw 1375 from two stories plus basement and roof to three stories plus basement and roof. They would meet the 28 feet height maximum.

Please let me know if you have any further questions.

Best regards,

**Karolina Perrin**  
Planning Assistant

Fraser Valley Regional District  
1-45950 Cheam Ave, Chilliwack, BC V2P 1N6  
604-702-5487 | [fvrd.ca](http://fvrd.ca)



GENERAL NOTES:

- THIS DRAWING CONFORMS TO THE REQUIREMENTS OF PART 9 OF THE 2018 BRITISH COLUMBIA BUILDING CODE.
- ALL CONSTRUCTION MATERIALS & WORKMANSHIP TO BE IN ACCORDANCE WITH CURRENT EDITIONS OF THE B.C. BUILDING CODE, PLUMBING CODE, ELECTRICAL CODE, & ALL OTHER CODES AND BYLAWS OF THE CITY OF CHILLIWACK.
- ALL SPANS CONFORM TO 2018 B.C.B.C. & THE 2009 EDITION OF THE SPAN BOOK (CANADIAN WOOD COUNCIL)
- THE CONTRACTOR, SUB-TRADES AND CONSULTANTS ARE RESPONSIBLE FOR VERIFYING THEY ARE WORKING FROM THE MOST CURRENT EDITION OF PLANS.
- THE CONTRACTOR AND ALL SUBTRADES ARE RESPONSIBLE FOR THE REVIEW OF ALL DRAWINGS AND SITE CONDITIONS PRIOR TO START OF ANY WORK OR ORDERING OF MATERIALS, AND SHALL REPORT ANY PROPOSED REVISIONS, OR ANY ERRORS OR DISCREPANCIES, TO JCR DESIGN IMMEDIATELY.
- ALL CONCRETE TO BE PLACED ON FIRM, UNDISTURBED SOIL, FREE OF ANY LOOSE, ORGANIC OR FROSTY MATERIAL.
- CONCRETE FOOTINGS AND WALL STRENGTH-25MPa @ 28 DAYS
- FLOOR SLABS & SLOPES-32MPa @ 28 DAYS
- 2 COATS ASPHALT EMULSION DRAFTEROOMING BELOW GRADE
- ALL LOAD BEARING STUDS, FLOOR JOISTS, AND BUILT-UP BEAMS TO BE MIN. 5" P.F. No 2 OR BETTER.
- SITING OF BUILDINGS MUST BE VERIFIED BY A LEGAL LAND SURVEYOR PRIOR TO PLACING ANY CONCRETE, AND MUST BE IN ACCORDANCE WITH ALL LOCAL BY-LAWS AND REGULATIONS.

ALL TRUSSES TO BE PRE-ENGINEERED, AND SPANS AND DETAILS VERIFIED BY THE TRUSS SUPPLIER.  
ON-SITE PRIOR TO ANY FABRICATION. JCR DESIGN TO BE SUPPLIED ONE COPY OF THE TRUSS DESIGN, OVER SMALLER SCALE DRAWINGS.

JCR DESIGN MUST BE GIVEN FULL ACCESS TO ALL THE WORK IN PROGRESS

THE CONTRACTOR SHALL SUPPLY THREE COPIES OF ALL SHOP DRAWINGS TO THE ARCHITECTURAL CONSULTANT FOR REVIEW

- ALL ROOF SPACES SHALL BE VENTILATED WITH SOFFIT AND ROOF VENTS, SEE THE ROOF PLAN AND THE 2018 BRITISH COLUMBIA BUILDING CODE SECTION 9.19.1.
- DOOR FRAMES TO OPENINGS FOR ENTRANCE AND EXTERIOR DOORS TO DWELLING UNITS AND DOORS BETWEEN DWELLING UNITS AND ATTACHED GARAGES SHALL BE SOLIDLY BLOCKED BETWEEN THE DOOR FRAME AND THE FRAMING AT THE HEIGHT OF THE DEADBOLT AS TO RESIST SPREADING BY THE WAY OF FORCE
- ALL GLAZES IN DOORS, OR SIDELIGHTS TO BE SAFETY GLAZES.
- ALL EXTERIOR HINGED DOORS SHALL HAVE HINGES AND PINS SUCH THAT THE DOORS CANNOT BE REMOVED FROM THE OUTSIDE IN THE CLOSED POSITION.
- EXTERIOR WALL DIMENSIONS IN PLAN ARE TO THE OUTSIDE FACE OF PLYWOOD SHEATHING OR TO THE OUTSIDE FACE OF FOUNDATION WALLS.
- PROVIDE A MINIMUM OF TWO HOSE BIBS PER UNIT. LOCATION TO BE DETERMINED BY THE DEVELOPER.
- RAINWATER LEADERS ARE NOT SHOWN ON THE ELEVATIONS OR THE PLANS, LOCATION TO BE DETERMINED BY THE DEVELOPER.
- THE DIMENSIONS FOR U.P.O. CALCULATIONS ARE 2" SMALLER IN EACH DIRECTION FROM THE SIZES GIVEN ON PLAN.

- APPROVED SMOKE ALARMS TO BE INSTALLED 9.10.19
- APPROVED CARBON MONOXIDE ALARMS TO BE INSTALLED
- BEDROOM DOORS MUST BE UNDERCUT 12mm FOR CROSS VENTILATION
- HVAC EQUIPMENT TO BE LOCATED WITHIN THERMAL ENCLOSURE OR DESIGNATED TO BE INSTALLED OUTSIDE
- HVAC & SPLIT EQUIPMENT TO MEET MIN. PERFORMANCE REQ. DETERMINED IN TABLES 9.36.3.10 & 9.36.4.2
- ALL INSULATED ROOFS, FLOORS, WALLS, AND CEILING SHALL MEET THE MINIMUM R-VALUE AND ELECTRICAL COMPONENTS PARALLEL TO AN INSULATED WALL MUST NOT LOWER THE REQUIRED INSULATION OF THE WALL. KEEP PANELS ON INTERIOR WALL OR FUR OR FRAMING / OR HANG ON WALL.
- FINISH OUTSIDE CONDITIONED SPACE MUST BE INSULATED TO LEVEL OF ABOVE GRADE WALLS.
- CONTROLS MUST BE ACCURATE TO +/- 0.5°C
- WOOD HEATERS & STOVES EXEMPT.
- HUMIDIFICATION IS NOT REQUIRED (EXCEPT INDOOR POOLS AND HOT TUBS > 10sqm, WITH NO COVER). BUT AUTO CONTROLS ARE REQUIRED WHERE HUMIDIFICATION IS USED.
- HVAC SIZED & INSTALLED TO GOOD PRACTICES
- DUCT SPANS SEALED
- DUCTS OUTSIDE CONDITIONED SPACE SEALED & INSULATED TO VALUE OF WALLS.
- H/RV NOT REQUIRED BUT MUST CONFORM WITH 9.36 WHERE PRESENT.
- SPACE HEAT & SERVICE HOT WATER EFFICIENCIES DETAILED IN 9.36
- CONTROLS FOR SPACE HEAT & SERVICE HOT WATER ARE REQUIRED.

- 9.32. VENTILATION
- EXHAUST ONLY VENTILATION NO LONGER ACCEPTABLE
- NEW PRINCIPAL FAN SIZING TABLE
- VENTILATION AIR MUST BE DISTRIBUTED TO EACH BEDROOM AND A COMMON AREA
- PRINCIPAL SYSTEM - MUST RUN CONTINUOUSLY
- CONTROLS FOR SYSTEMS MUST BE INSTALLED IN COMMON AREA
- CREDIT FOR VERY SHORT BATH FAN EXHAUST DUCTS

- 9.32.4. PROTECTION AGAINST DEPRESSURIZATION
- MAKE-UP AIR IS REQUIRED FOR LARGE CAPACITY EXHAUST EQUIPMENT (0.5 AIR CHANGES/HOUR) WHEN:
- HOUSE HAS APPLIANCES SUBJECT TO BACK DRAFTING OR HOUSE IS LOCATED IN AREA CLASSIFIED AS RADON AREA 1
- 9.32.3.8. DUCTS
- EXHAUST DUCTS MUST DISCHARGE TO OUTDOORS
- EXHAUST AND SUPPLY DUCTS MUST BE SIZED AS REQUIRED BY MANUFACTURER & EQUIVALENT DIAMETER AS PER TABLE 9.32.3.8(3) -NED TO BE AIR-SEALED, INSULATED AND PROVIDED WITH VAPOUR BARRIER
- SPATIAL SEPARATION OF BUILDINGS AND UNPROTECTED OPENING CALCULATION 9.10.15.
- LIMITING DISTANCE & FIRE DEPARTMENT RESPONSE.
- A LIMITING DISTANCE EQUAL TO HALF THE ACTUAL LIMITING DISTANCE SHALL BE USED AS INPUT TO THE REQUIREMENTS OF THIS SECTION, WHERE:
- THE TIME FROM RECEIPT OF NOTIFICATION OF A FIRE BY THE FIRE DEPARTMENT UNTIL THE FIRST FIRE DEPARTMENT VEHICLE ARRIVES AT THE BUILDING EXCEEDS 10 MIN IN 10% OR MORE OF THE CALLS TO THE BUILDING.
- THE BUILDING IS NOT SPRINKLERED

- EFFECTIVE INSULATION OF CEILINGS, WALLS, AND FLOORS MEET THE REQUIREMENTS OF TABLE 9.36.2.6.A AND TABLE 9.36.2.6.B FOR THE CORRECT CLIMATE ZONE.
- THE THERMAL CHARACTERISTICS OF WINDOWS, DOORS AND SIDELIGHTS MEET THE REQUIREMENTS OF TABLE 9.36.2.7.A, B, AND C FOR THE CORRECT CLIMATE ZONE.
- EFFECTIVE INSULATION OF FOUNDATIONS MEET THE REQUIREMENTS OF TABLE 9.36.2.8.A OR B FOR THE CORRECT CLIMATE ZONE.
- DUCTS LOCATED OUTSIDE THE THERMAL ENCLOSURE ARE SEALED AND INSULATED TO THE EXTERIOR WALL INSULATION REQUIREMENTS.
- DAMPERS ARE INSTALLED AT AIR INLETS AND EXHAUSTS WHERE REQUIRED
- PIPING FOR HEATING OR COOLING SYSTEMS IS LOCATED WITHIN THE THERMAL ENCLOSURE OR ARE FULLY INSULATED
- HVAC EQUIPMENT IS LOCATED WITHIN THERMAL ENCLOSURE OR DESIGNATED TO BE INSTALLED OUTSIDE OF THERMAL ENCLOSURE.
- TEMPERATURE CONTROLS ARE INSTALLED ON HEATING AND COOLING EQUIPMENT
- HVAC AND SPLIT EQUIPMENT MEET MINIMUM PERFORMANCE REQUIREMENTS DETAILED IN TABLES 9.36.3.10, AND 9.36.4.2.
- SERVICE WATER HEATING PIPES ARE INSULATED AT THE INLET AND OUTLET OF STORAGE TANKS.
- SERVICE WATER HEATERS HAVE TEMPERATURE CONTROLS.
- THE AIR BARRIER DETAILS, AND LOCATIONS HAVE BEEN IDENTIFIED.

LEGAL DESCRIPTION

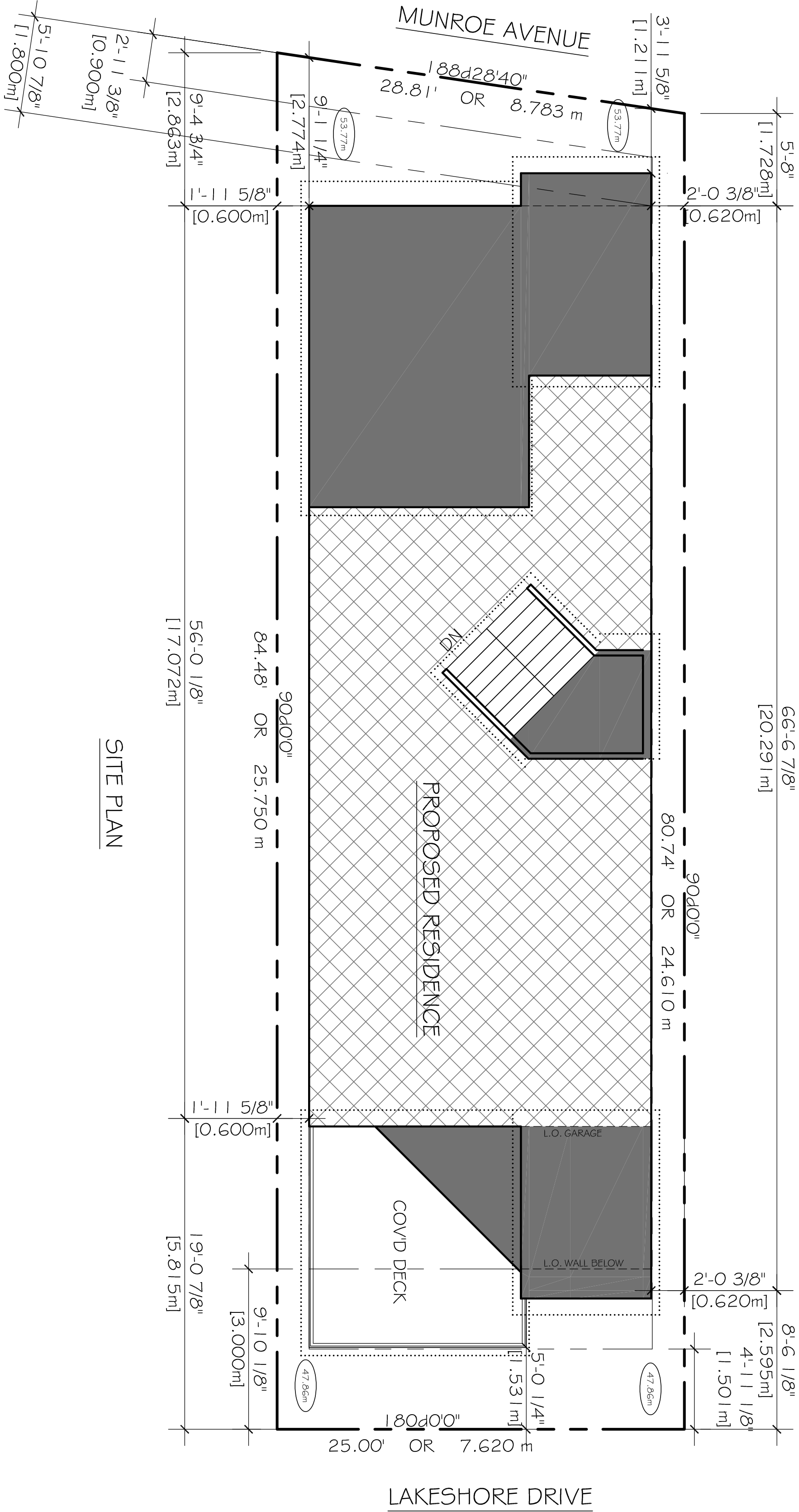
LOT 207W LAND DISTRICT 36 LEASE CULTUS LAKE PARK

CIVIC ADDRESS

207 LAKESHORE DRIVE, CULTUS LAKE, B.C.

SITE RECONCILIATION

SITE AREA - 2076.82 SQFT OR 192.94 SQM  
ZONING - R4  
LOT COVERAGE - MAX = 1,246 SQFT, PROP = 1,196 SQFT  
SETBACKS:  
FRONT: 3.0m PROPOSED  
REAR: 1.6m PROPOSED  
RIGHT: 0.6m PROPOSED  
LEFT: 0.6m PROPOSED  
BUILDING HEIGHT - 28FT PROPOSED  
2 SURFACE PARKING SPACES PROPOSED



SITE PLAN

NOTE:  
ALL STRUCTURE TO BE SPECIFIED  
BY STRUCTURAL ENGINEER

NOTE:  
ALL RETAINING TO BE SPECIFIED  
BY GEOTECHNICAL ENGINEER

NOTE:  
TRUSS DESIGN TO BE REVIEWED  
BY JCR DESIGN

NOTE:  
JCR DESIGN ASSUMES NO RESPONSIBILITY  
FOR ANY OMISSIONS OR ERRORS

NOTE:  
ALL CONSULTANT DRAWINGS  
TO BE REVIEWED BY JCR DESIGN  
PRIOR TO START OF CONSTRUCTION

NOTE:  
ARCHITECTURAL CHANGES & REVISIONS  
TO ARCHITECTURAL /STRUCTURAL COMPONENTS  
MUST BE REVIEWED BY JCR DESIGN.

JCR Design Ltd.

City of Chilliwack, B.C. 2021

No. Revision/Issue Date  
1 1591FD FOR REVIEW 03-29-2021

512-45715 HOCKING AVENUE  
CHILLIWACK, B.C. V2P 6Z6  
Phone: 604-858-0031  
info@jcrdesign.ca

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FRIESEN RESIDENCE  
LOT 207 LAKESHORE DRIVE  
CULTUS LAKE, B.C.

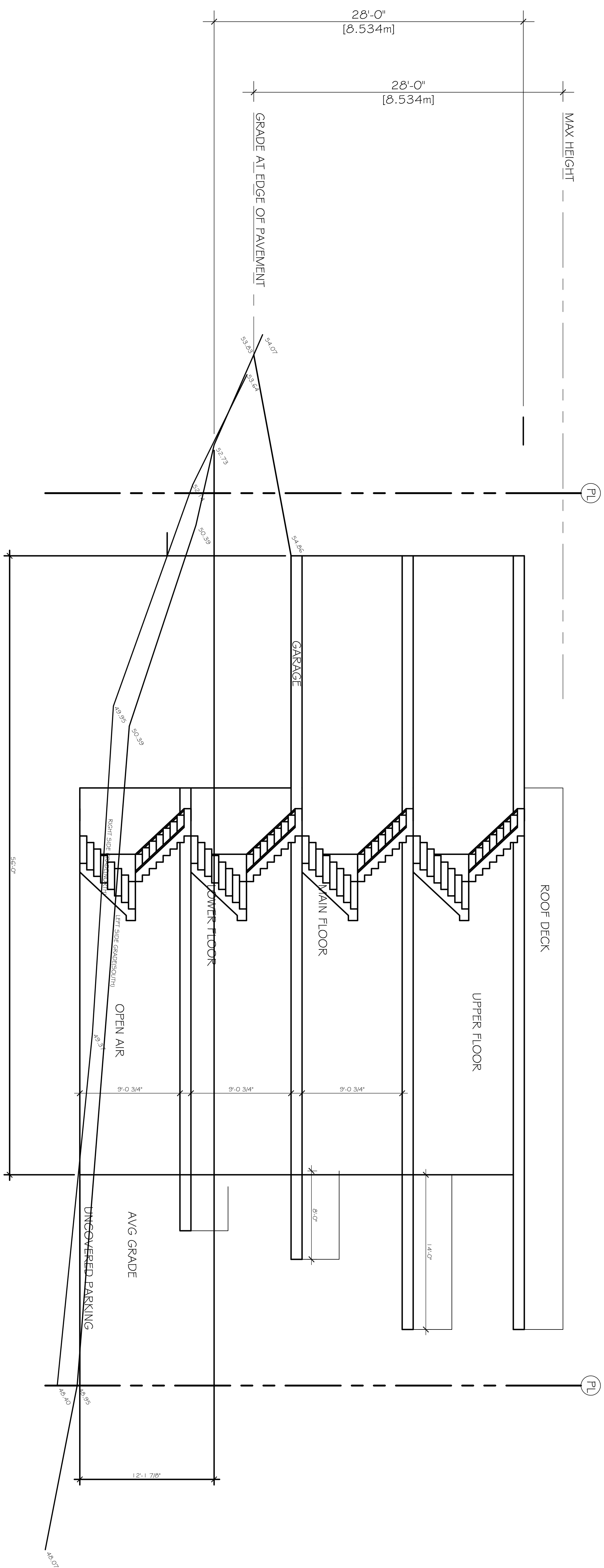
Drawing Title

SITE PLAN & NOTES

Drawn: 2W Sheet:  
Project#: 21052  
Checked:  
Date: 23 MARCH 2021  
Scale: 1/8" = 1'-0"

A.1.1





NOTE:

- GLASS IN EXTERIOR DOORS AND ALL GLASS WITHIN 3'-0" OF EXTERIOR DOOR OPENERS TO BE SAFETY GLASS
- FLASHINGS OVER ALL UNPROTECTED OPENINGS AND ALL DISSIMILAR MATERIALS
- DOORS, WINDOWS, & SKYLITES TO MEET N.A.F.S. REQUIREMENTS

NOTE:

- ALL LUMBER TO BE  
K.D.-S.P.F. # 2 OR BETTER  
ALL BEAMS AND UNITS  
2 - 2 X 10 U.N.O.  
ALL BEDROOM WINDOWS  
AS PER B.C.B.C. 5.9.10.1 (1)X2  
ALL HAND RAILS  
AS PER B.C.B.C. 9.8.7.  
ALL GUARD RAILS  
AS PER B.C.B.C. 9.8.8.  
ALL SMOKE ALARMS TO BE  
INTERCONNECTED AC  
ATTIC HATCH TO BE  
WEATHERSTRIPPED

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No.	Revision/Issue	Date
1	ISSUED FOR REVIEW	03-29-2021

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CHILLIWACK, B.C. V2P 6Z6  
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Project Name and Address  
**FRIESEN RESIDENCE**  
LOT 207 LAKESHORE DRIVE  
CULTUS LAKE, B.C.

9 Title
---------

## FOUNDATION PLAN

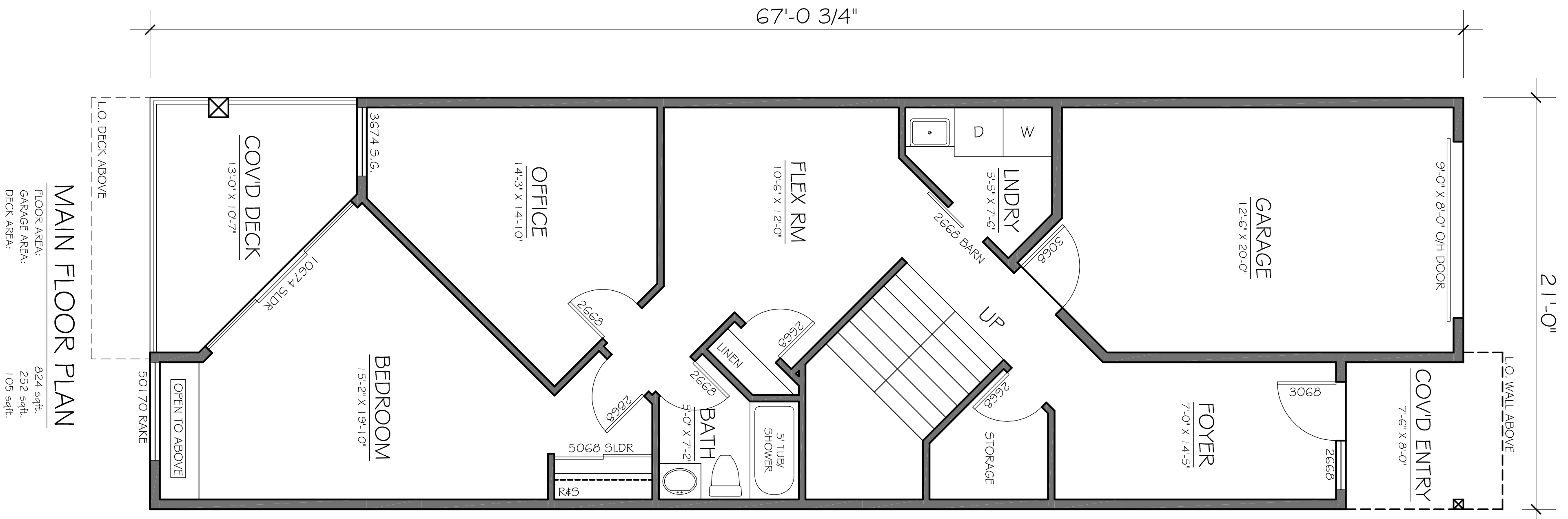
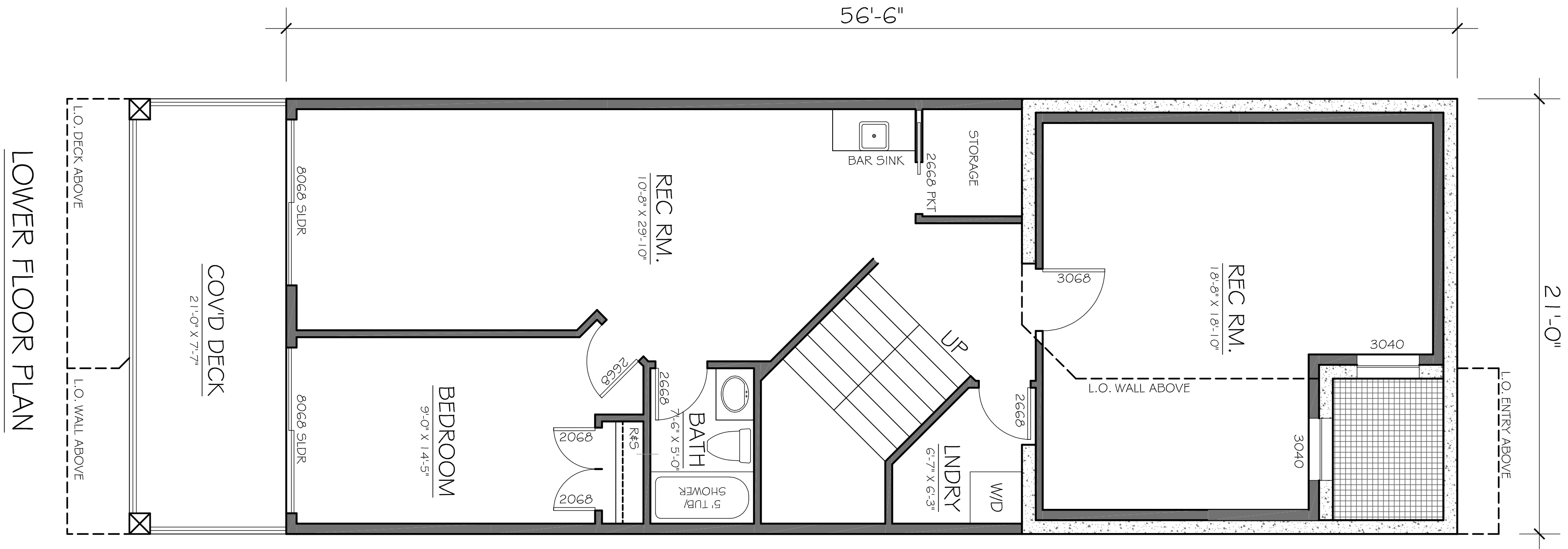
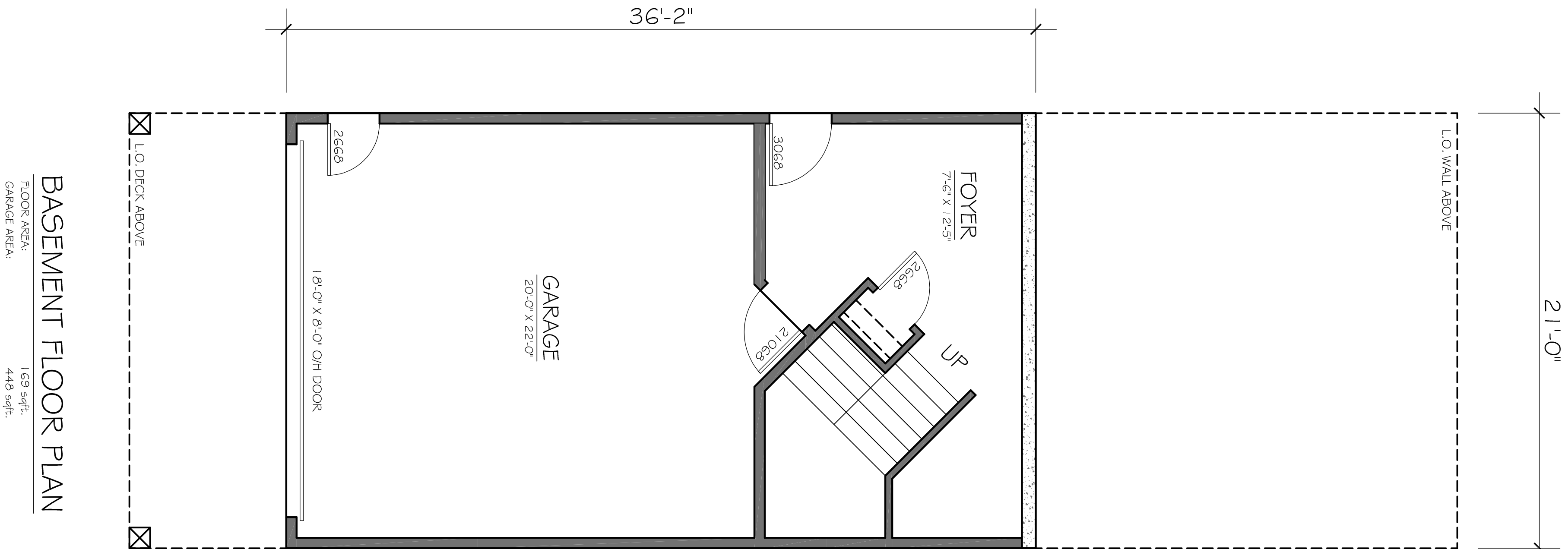
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ZW	

Project# 21052

Checked

Date	29 MARCH 2021
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1/4" = 1'-0"



NOTE:

- GLASS IN EXTERIOR DOORS AND ALL GLASS WITHIN 5'-0" OF EXTERIOR DOOR OPENERS TO BE SAFETY GLASS
- FLASHINGS OVER ALL UNPROTECTED OPENINGS AND ALL DISJUNCT WATERTAILS
- DOORS, WINDOWS, & SKYLITES TO MEET N.A.F.S. REQUIREMENTS

NOTE:

- ALL LUMBER TO BE K.D.-S.F.F. # 2 OR BETTER
- ALL BEAMS AND UNITS 2 - 2 X 10 U.N.O.
- ALL BEDROOM WINDOWS AS PER B.C.B.C. 9.3.1 (O.I.I)(1/2)
- ALL HAND RAILS AS PER B.C.B.C. 9.8.7.
- ALL GUARD RAILS AS PER B.C.B.C. 9.8.8.
- ALL SMOKE ALARMS TO BE INTERCONNECTED AC
- ATTIC HATCH TO BE WEATHERSTRIPPED

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CHILLIWACK, B.C. V2P 6Z6  
Phone: 604-858-0031  
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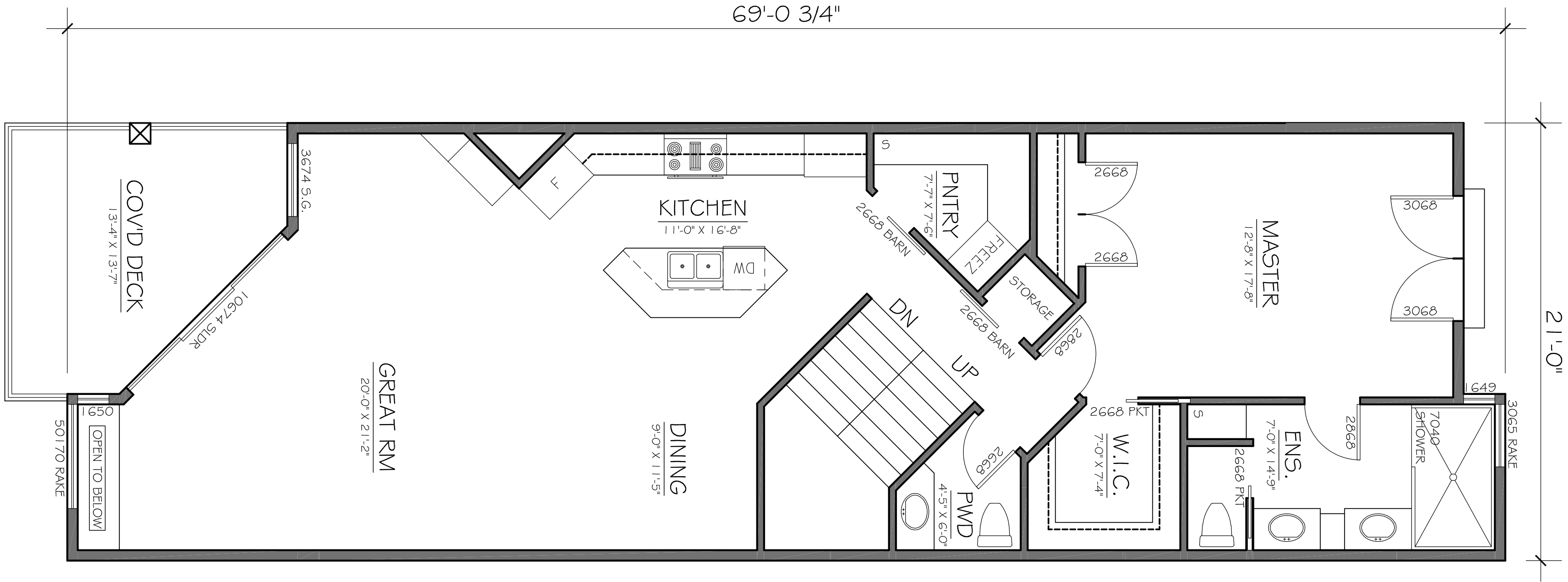
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CULTUS LAKE, B.C.

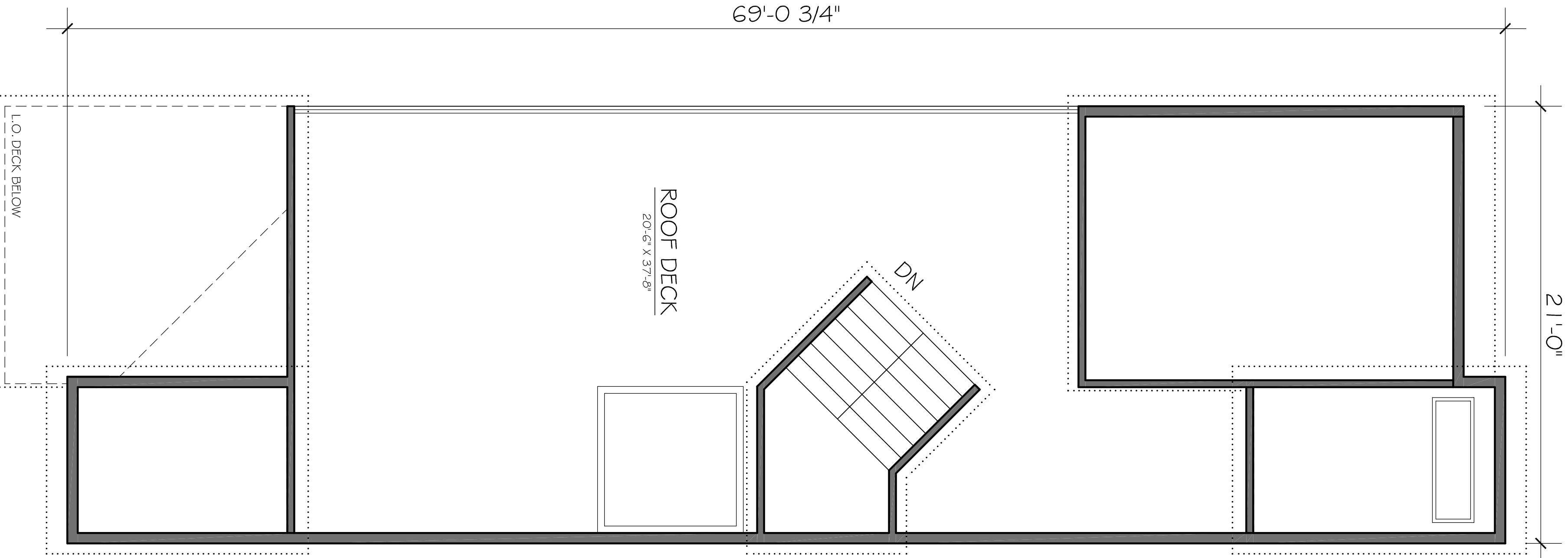
Drawing Title  
BASEMENT &  
LOWER & MAIN  
FLOOR PLANS

Drawn: ZW  
Project#: 21052  
Checked:  
Date: 29 MARCH 2021  
Scale: 1/4" = 1'-0"

A2.2



UPPER FLOOR PLAN  
FLOOR AREA: 1150 sqft.  
DECK AREA: 145 sqft.



ROOF DECK PLAN  
DECK AREA: 745 sqft.

NOTE:  
- GLASS IN EXTERIOR DOORS AND ALL GLASS WITHIN 5'-0" OF EXTERIOR DOOR OPENERS TO BE SAFETY GLASS  
- FLASHINGS OVER ALL UNPROTECTED OPENINGS AND ALL DISJUNCT MATERIALS  
- DOORS, WINDOWS, & SKYLITES TO MEET N.A.F.S. REQUIREMENTS

NOTE:  
ALL LUMBER TO BE K.D., S.T.F., # 2 OR BETTER  
ALL BEAMS AND UNITS 5 2 - 2 x 10 U.N.O.  
ALL BEDROOM WINDOWS AS PER B.C.B.C. 9.3.10.1.1(X2)  
ALL PER B.C.B.C. 9.8.7.  
ALL HAND RAILS AS PER B.C.B.C. 9.8.8.  
ALL SMOKE ALARMS TO BE INTERCONNECTED AC  
ATTIC HATCH TO BE WEATHERSTRIPPED

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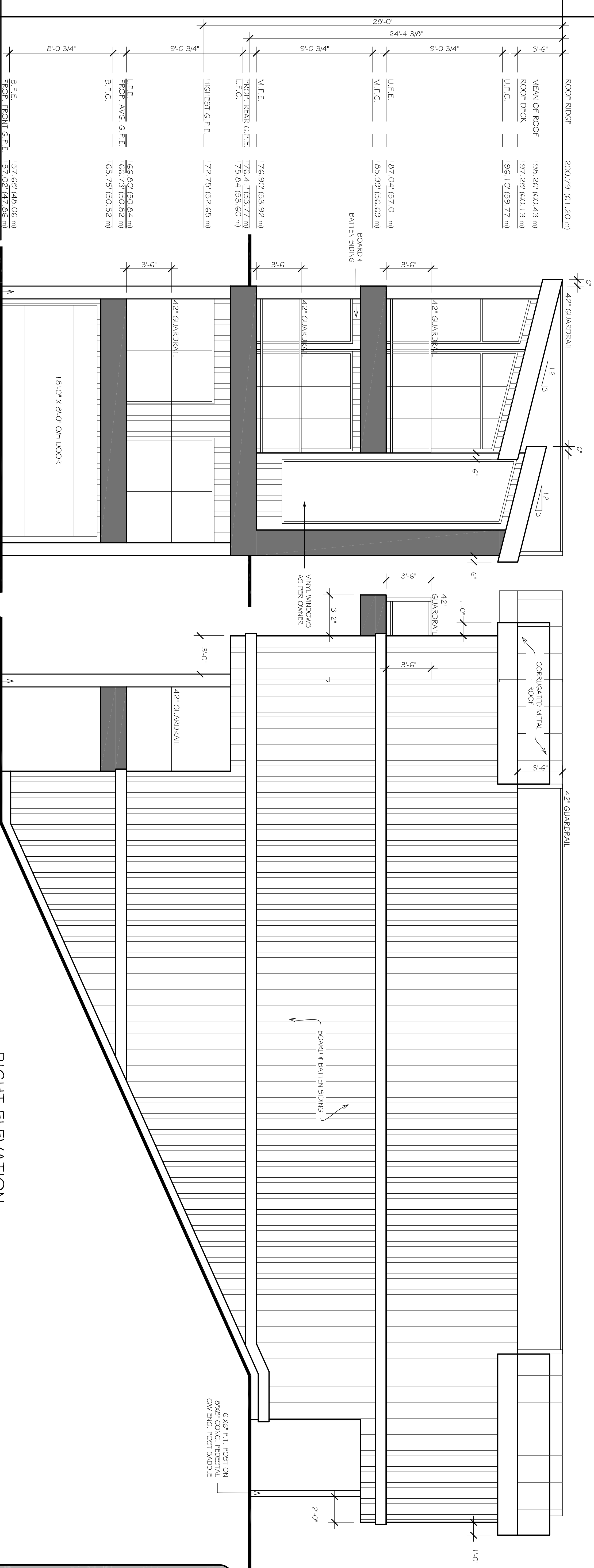
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Project Name and Address  
FRIESEN RESIDENCE  
LOT 207 LAKESHORE DRIVE  
CULTUS LAKE, B.C.

Drawing Title  
UPPER & ROOF  
DECK PLAN

Drawn: ZW Sheet:  
Project#: 21052  
Checked:  
Date: 29 MARCH 2021  
Scale: 1/4" = 1'-0"  
A2.3





**NOTE:**

- GLASS IN EXTERIOR DOORS AND ALL GLASS WITHIN 3'-0" OF EXTERIOR DOOR OPENERS TO BE SAFETY GLASS
- FLASHINGS OVER ALL UNPROTECTED OPENINGS AND ALL DISSIMILAR MATERIALS
- DOORS, WINDOWS, & SKYLITES TO MEET N.A.F.S. REQUIREMENTS

**NOTE:**

- ALL LUMBER TO BE K.D.-S.P.F. # 2 OR BETTER
- ALL BEAMS AND LINTELS 2 - 2" x 10 U.N.O.
- ALL BEDROOM WINDOWS AS PER B.C.B.C. 9.9.10.1.1(X2)
- AS PER B.C.B.C. 9.8.7.
- ALL HAND RAILS AS PER B.C.B.C. 9.8.7.
- ALL GUARD RAILS AS PER B.C.B.C. 9.8.8.
- ALL SMOKE ALARMS TO BE INTERCONNECTED AND ATTIC HATCH TO BE WEATHERSTRIPPED

**JCR Design Ltd.**

**Client: JCR Design Ltd. 1000 1000 1000**

No. Revision / Issue Date  
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**Project Name and Address**

**FRIESEN RESIDENCE**  
LOT 207 LAKESHORE DRIVE  
CULTUS LAKE, B.C.

**Drawing Title**

**FRONT & RIGHT  
ELEVATIONS**

**Drawn** ZW **Sheet**

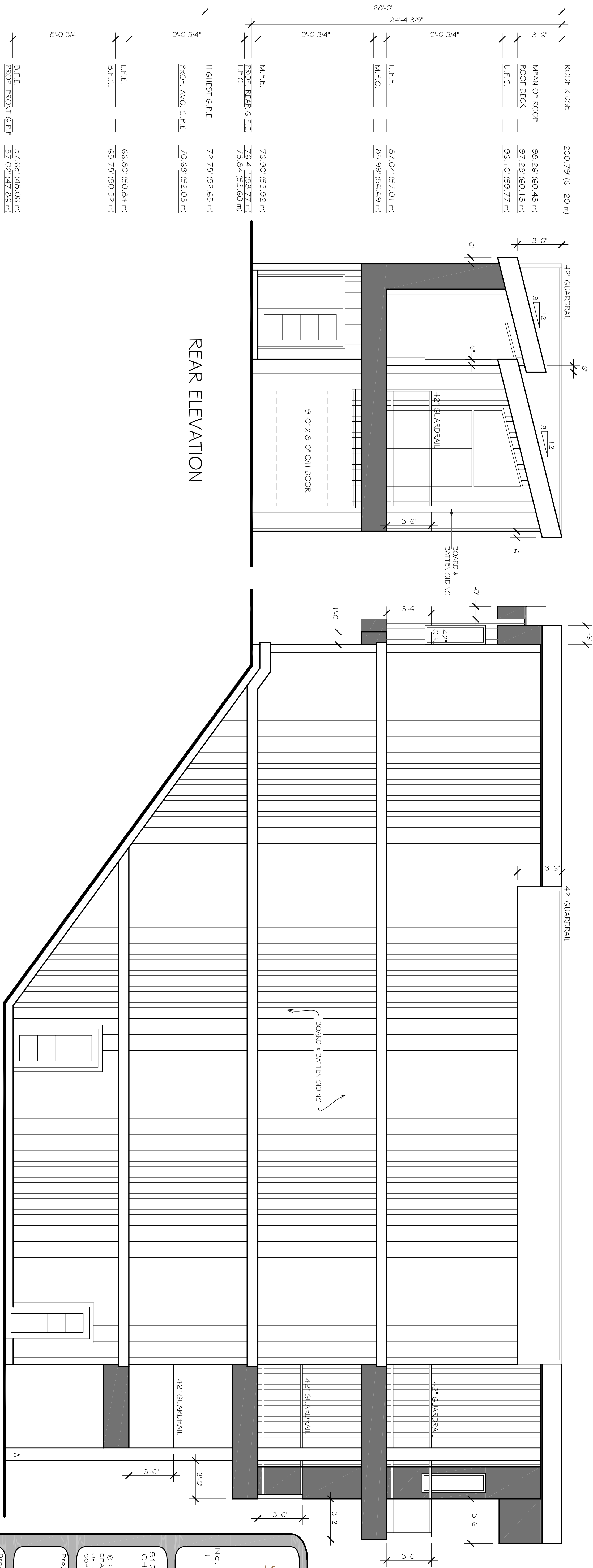
**Project#** 21052

**Checked**

**Date** 29 MARCH 2021

**Scale** 1/4" = 1'-0"

**A3.1**



NOTE:

- GLASS IN EXTERIOR DOORS AND ALL GLASS WITHIN 3'-0" OF EXTERIOR DOOR OPENERS TO BE SAFETY GLASS
- FLASHINGS OVER ALL UNPROTECTED OPENINGS AND ALL DISSIMILAR MATERIALS
- DOORS, WINDOWS, & SKYLITES TO MEET N.A.F.S. REQUIREMENTS

NOTE:

ATTACH HATCH TO BE  
ELECTRICSTRIPPED

ALL GUARD RAILS  
AS PER B.C.B.C. 9.6.7.

ALL HAND RAILS  
AS PER B.C.B.C. 9.6.7.

ALL GUARD RAILS  
AS PER B.C.B.C. 9.6.8.

ALL SMOKE ALARMS TO BE  
INTERCONNECTED AC

ALL BEDROOM WINDOWS  
AS PER B.C.B.C. 9.5.1.0.1(X)2

2 - 2" X 10 D.N.O.

2 - 2" X 10 D.N.O.

ALL DOORS TO BE  
K.D.O. 5-P.F. # 2 OR BETTER

ALL BEAMS AND LINTELS

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No.	Revision/Issue	Date
1	ISSUED FOR REVIEW	03-29-2002

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LOT 207 LAKESHORE DRIVE  
CULTUS LAKE, B.C.

REAR & LEFT  
ELEVATIONS

Drawn	Sheet
7M	

Project# 21

### A3.2

scale  
1/4" = 1'-0"

## Rachel Litchfield

---

**From:** Joe Lamb  
**Sent:** April 7, 2021 2:19 PM  
**To:** Rachel Litchfield  
**Subject:** FW: CLASS Cultus Lake Stewards & a DO/T meter  
**Attachments:** HSQQ233674 - YSI ProSolo.pdf; YSI - ProSolo ODO.pdf

April Public meeting

Regards,

Joe

---

**From:** Ernie Vance  
**Date:** Wednesday, April 7, 2021 at 1:21 PM  
**To:** Darcy Bauer <darcy.bauer@cultuslake.bc.ca>, Joe Lamb <joe.lamb@cultuslake.bc.ca>  
**Cc:** "chris"  
**Subject:** CLASS Cultus Lake Stewards & a DO/T meter

hi guys

CLASS is looking to buy a measuring device for Oxygen and Temperature to monitor Cultus Lake. One of our trusty CLASS volunteers, John Axford, currently uses a Secchi device which measures turbidity during the visitor season and we think this additional tool would be extremely useful to keep track of trends and facts about the health of the lake and in theory keep tabs on changes. CLASS is a member of BC Lakes Stewardship Society and they collect this information from all of their member lakes where we receive comparative reports annually.

Attached is information and a quote from the supplier. We were hoping that the CLPB might help contribute to the cost of it.

I look forward to hearing from you.

Thank you.  
Ernie Vance  
[ernie.vance@cultusstewards.ca](mailto:ernie.vance@cultusstewards.ca)  
[www.cultusstewards.ca](http://www.cultusstewards.ca)

----- Forwarded message -----

**From:** Ernie Vance  
**Date:** Mon, Apr 5, 2021 at 5:14 PM  
**Subject:** Re: Cultus Lake Stewards & a DO/T meter  
**To:** Shawn Ternan  
**Cc:** Ernie Vance <ernie.vance@cultusstewards.ca>



Received, thank you.

On Mon, Apr 5, 2021 at 3:27 PM Shawn Ternan <[sternan@hoskin.ca](mailto:sternan@hoskin.ca)> wrote:

Hello Ernie,

Thank you for the details. Please see the attached pdf file for pricing on the YSI ProSolo meter.

Best Regards,

Shawn



**Shawn Ternan, B.Sc.**

**Environmental Sales**

t: 604-872-7894 | d: 604-296-5462

tf: 800-663-3023

e: [sternan@hoskin.ca](mailto:sternan@hoskin.ca) | [www.hoskin.ca](http://www.hoskin.ca)

a: 3735 Myrtle Street, Burnaby, BC V5C 4E7



**From:** Ernie Vance <[ernie@vance.ca](mailto:ernie@vance.ca)>

**Sent:** Wednesday, March 31, 2021 12:41 PM

**To:** Shawn Ternan <[sternan@hoskin.ca](mailto:sternan@hoskin.ca)>

**Subject:** Re: Cultus Lake Stewards & a DO/T meter

Cultus Lake Stewardship Society  
c/o DFO 4222 Columbia Valley Rd, Cultus Lake, BC V2R 5B6

[REDACTED]

On Wed, Mar 31, 2021 at 12:35 PM Shawn Ternan <[sternan@hoskin.ca](mailto:sternan@hoskin.ca)> wrote:

Hello Ernie,

Thank you for your inquiry. I will be happy to provide a formal quotation to you. I will just need to add you to our quoting system. Can you please provide the Society's formal address and telephone number and I will enter you in and get the quote over to you.

Thank you,

Shawn



**Shawn Ternan, B.Sc.**

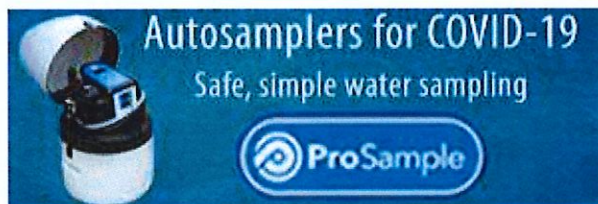
**Environmental Sales**

t: 604-872-7894 | d: 604-296-5462

tf: 800-663-3023

e: [sternan@hoskin.ca](mailto:sternan@hoskin.ca) | [www.hoskin.ca](http://www.hoskin.ca)

a: 3735 Myrtle Street, Burnaby, BC V5C 4E7



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**From:** Ernie Vance <[ernie@vance.ca](mailto:ernie@vance.ca)>

**Sent:** Wednesday, March 31, 2021 12:10 PM

**To:** Shawn Ternan <[sternan@hoskin.ca](mailto:sternan@hoskin.ca)>

**Subject:** Cultus Lake Stewards & a DO/T meter



hi Shawn

I am a volunteer with the Cultus Lake Stewardship Society & Dawn@BCLSS has recommended you for a DO/T meter & a 50M cable.

Can you please provide an official quote for us?

much appreciated,

Ernie Vance

[ernie.vance@cultusstewards.ca](mailto:ernie.vance@cultusstewards.ca)

[www.cultusstewards.ca](http://www.cultusstewards.ca)



# HOSKIN SCIENTIFIC LIMITED



ENVIRONMENTAL Monitoring



TEST & MEASUREMENT Instrumentation



GEOTECHNICAL & MATERIALS Testing

**Quote : 233674**

Contact : Ernie Vance

Date : 4/5/2021

Bill to : Cultus Lake Stewardship Society  
C/O DFO  
4222 Columbia Valley Rd  
Cultus Lake, BC V2R 5B6  
Attn: Ernie Vance

Ship to : Cultus Lake Stewardship Society  
C/O DFO  
4222 Columbia Valley Rd  
Cultus Lake, BC V2R 5B6  
Attn: Ernie Vance

#	Item	Description	Qty	Unit Price	Extended
101074 E528-626650		YSI ProSolo Handheld Display Includes: IP67 fully waterproof, rubber over molded case, >100,000 data set memory, rechargeable lithium-ion battery, colour LCD screen, 3 Year warranty (field cables/sensors sold separately)	1	\$1,165.00	\$1,165.00
109129 E528-627200-50		YSI ODO/T Probe/Cable Assembly (for ProSolo), 50m cable, 2 year warranty	1	\$1,206.00	\$1,206.00
<b>SubTotal</b>					<b>\$2,371.00</b>

**Shawn Ternan, Account Manager**

sternan@hoskin.ca

**Leasing options available - please contact us for details.**

Unless otherwise stated :

1. All items quoted in Canadian Dollars.
2. Quote valid for 30 days.
3. Taxes extra - if applicable.
4. F.O.B. Hoskin Scientific Ltd. Burnaby, BC.
5. Terms net 30 days O.A.C.

Page 1 of 1





# HOSKIN SCIENTIFIC LIMITED



**ENVIRONMENTAL** Monitoring



**TEST & MEASUREMENT** Instrumentation



**GEOTECHNICAL & MATERIALS** Testing

## STANDARD TERMS AND CONDITIONS OF SALE

1. By issuing a purchase order based on an Hoskin quote, the buyer agrees to the terms and conditions herein. Prices provided by Hoskin for a quote are applicable for 30 days from the date of the quote. Hoskin may modify the price of any quote if actual or expected delivery of an order is more than 6 months from the date of the quote.
2. Shipment terms are FOB Hoskin unless otherwise specified in the quote.
3. Order acceptance is subject to credit status.
4. Payment terms are Net 30 days from the date of invoicing. A monthly service charge of one and a half percent (1.5%) will be applied against any unpaid balance after the applicable 30 days.
5. Changes to an order already accepted by Hoskin may result in additional fees. In the event of a request for change to a pending order, sufficient details will have to be provided in a timely fashion. Hoskin will then advise the client of the costs arising of such changes as soon as possible. The client will then have 30 days to accept such additional costs failing which the request for change will be non-applicable.
6. Cancellation of an order will be subject to charges by Hoskin and/or its suppliers.
7. All goods received from Hoskin must be examined immediately upon arrival and any claims arising from damage in transport or to the non-conformity of the goods delivered in relation to the order must be communicated to Hoskin within 5 days of the date of delivery.
8. Warranties and Returns
  - a. Warranties vary with each manufacturer represented by Hoskin. Standard manufacturers' warranties apply unless otherwise specified in the quote provided by Hoskin.
  - b. Hoskin will be responsible for returning defective goods to the manufacturer or having such goods repaired within the warranty period. If there is a claim for defective goods within 30 days of delivery, all transportation cost will be incurred by Hoskin. In the event that a claim for defective goods is made more than 30 days after delivery, Hoskin shall incur only the transportation cost for the return to the client of the repaired or replaced good.
  - c. A Return Authorization issued by Hoskin's customer service must accompany all goods returned, including those returned under warranty. Hoskin is under no obligations to accept goods returned without prior return authorization.
  - d. Return/restocking approval will only be considered for current standard products and within 30 days of delivery.
  - e. Returns will be subject to a minimum 20% restocking fee on the sale price of the returned goods. All transportation costs incurred by Hoskin and associated with a return will be charged to the buyer.
  - f. The buyer is responsible to ensure that the returned goods are adequately packaged and insured against damage and loss arising from transportation.
  - g. Hoskin is under no obligation to honor the warranty on an item that has been damaged, altered, or tampered without the permission of Hoskin. Hoskin is under no obligation to replace or restock an item that has been damaged, altered, or tampered with.
  - h. Hoskin accepts no liability for consequential or indirect loss or damage arising from the use of the goods sold.
9. Conditions set forth in a Purchaser's order are binding only insofar as they do not conflict with the above Hoskin' conditions of sales. In the event of a conflict, the Hoskin' conditions of sale shall prevail.
10. Estimated delivery dates are on a best effort basis only on the part of Hoskin.





# ProSolo ODO/T

OPTICAL DISSOLVED OXYGEN AND TEMPERATURE METER



## DON'T GO IT ALONE. GO SOLO.

The ProSolo DIGITAL handheld meter is designed for use with YSI's latest Optical Dissolved Oxygen and Temperature (ODO/T) probes as well as legacy ProODO and ProOBOD probes.

Combining an extremely durable, user-friendly display with the most advanced DO technology, ProSolo stands alone as the industry's best dissolved oxygen meter at an exceptionally affordable price.

### What do you get if you Go Solo?



3-year warranty on handheld, 2-year warranty on probe/cable assembly and ODO sensor cap



Highly-accurate ODO® sensor technology with no stirring



Rechargeable lithium-ion battery that supports a full day of sampling



a xylem brand



# ProSolo OPTICAL DISSOLVED OXYGEN AND TEMPERATURE METER



**WE KNOW**  
**D.O.**

## ProSolo Specifications

Dimensions	8.3 cm width x 21.6 cm length x 5.6 cm depth; 567 g (with battery)
Power	Rechargeable lithium-ion battery pack provides ~48 hours with the handheld only; Battery recharge time is ~ 9 hours with the AC power adapter; The instrument can also be powered via AC or external power through the USB port
Operating Temperature	0 to 50°C
Storage Temperature	0 to 45°C with battery installed; 0 to 60°C without battery installed
Display	Color, LCD graphic display; 3.9 cm width x 6.5 cm height
Memory	>100,000 data sets
Barometer Units: mmHg, inHg, mbar, psi, kPa, atm	Range: 375 to 825 mmHg; Accuracy: $\pm 1.5$ mmHg from 0 to 50°C; Resolution: 0.1 mmHg
Sites and Data ID	100 user-defined sites and 100 user-defined data ID tags; Site pictures can be sent to the handheld via KorDSS Software
Calibration Records	400 detailed calibration records can be stored and are available to view, download, and print (printing only available via KorDSS Software)
Languages	English, Spanish, German, French, Italian, Norwegian, Portuguese, Japanese, Chinese (Simplified & Traditional), Korean, Thai
Certifications	CEC, CE; RoHS; IP-67; WEEE; FCC; UN Part III, Section 38.3, Test methods for lithium-ion batteries (Class 9)
Warranty	3 years on handheld

## ODO/T Specifications

Size	2.46 cm diameter, cable options for 1, 4, 10, 20, 30, 50, and 100 m lengths
<b>Dissolved Oxygen</b> (Optical luminescence) Units: % saturation, % saturation local, mg/L, ppm	Range: 0 to 500%, 0 to 50 mg/L; Accuracy: 0 to 200%: $\pm 1\%$ of reading or 1% saturation, whichever is greater; 200 to 500%: $\pm 8\%$ of reading; 0 to 20 mg/L: $\pm 0.1$ mg/L or 1% of reading, whichever is greater; 20 to 50 mg/L: $\pm 8\%$ of reading; Resolution: 0.01 mg/L and 0.1%, or 0.1 mg/L and 1% (auto-adjusts based on range)
<b>Temperature</b> (Thermistor) Units: °C, °F, K	Range: -5 to 70°C (temperature compensation range for DO mg/L measurement: -5 to 50°C); Accuracy: $\pm 0.2^\circ\text{C}$ ; Resolution: 0.1°C or 0.1°F (auto-adjusts based on range)
Warranty	2 years on cable, probe, and ODO sensor cap

SPECIFICATIONS W144-01

**xylem**  
Let's Solve Water



**HOSKIN SCIENTIFIC LTD**

**www.hoskin.ca**

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(604) 872-8651

(905) 333-5510

(514) 735-5267

**056**



# Cultus Lake Park

## PARKING AND TRAFFIC REGULATIONS BYLAW

### Bylaw No. 1190, 2021

A Bylaw to regulate Parking and Traffic

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Section 12 of the *Cultus Lake Park Act*, SBC 1932, c 63, as amended, enables the Cultus Lake Park Board to adopt bylaws, and Section 9.2 (1) provides that Section 260 – Enforcement Powers of the *Community Charter* (British Columbia) apply to the enforcement of the bylaws of the Board, and Section 261 – Payment of Fines and Other Penalties to Municipality under the *Community Charter* (British Columbia) provides that fines and other penalties imposed and collected under or because of Cultus Lake Park bylaws must be paid to the Board.

Every Person who offends against any of the provisions of this Bylaw or who suffers or permits any act to be done in contravention or in violation of any of the provisions of this Bylaw, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this Bylaw, or who does any act or thing which violates any of the provisions of this Bylaw, will be in breach of this Bylaw, and will be liable to the fines as outlined in the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 and all amendments.

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

#### 1. TITLE

This Bylaw may be cited as “Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021”.

#### 2. INTERPRETATION

**2.1** Words or phrases defined in *The Cultus Lake Park Act* (British Columbia), the *Interpretation Act* (British Columbia), the *Motor Vehicle Act* (British Columbia), the *Transportation Act* (British Columbia), the *Local Government Act* (British Columbia), the *Community Charter* (British Columbia) or any successor legislation to any of them, will have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.

#### 2.2 DEFINITIONS OF TERMS

“**Accessible Parking**” means a Parking area designated for Vehicles displaying valid SPARC BC card.

“**Act**” means the *Cultus Lake Park Act* (British Columbia).

**“Annual Visitor Parking Permit”** has the meaning ascribed to that term in Section 9.2 of this Bylaw.

**“Annual Other Parking Permit”** has the meaning ascribed to that term in Section 9.3 of this Bylaw.

**“Authorized Personnel”** means Persons approved or assigned by the Board including, but not limited to: (a) Board Representatives, (b) Persons acting on behalf of the Board under contract or other agreement; and (c) members of the Royal Canadian Mounted Police.

**“Board”** means the Cultus Lake Park Board.

**“Board Representative”** means any member of the Board, officer of the Board, or employee of the Board.

**“Boulevard”** means the portion of a Highway between the Curb lines or the lateral boundary lines of a Highway and the adjoining property or between the Curbs on median strips or islands, and includes Curbs, sidewalks, ditches or driveways.

**“Crosswalk”** means a portion of a Highway at an intersection or elsewhere indicated for pedestrian crossing by signs or lines or other markings on the Highway surface.

**“Curb”** means any Curb constructed of cement or other material and in the absence of such, the line of demarcation between a Highway and a Boulevard and, in the absence of any such Boulevard, the line of demarcation between a Highway and any sidewalk.

**“Cultus Lake Park Office”** means the office of the Board located at 4165 Columbia Valley Highway, Cultus Lake, BC, or such other office as may be designated by the Board from time to time.

**“Designated Area”** has the meaning ascribed to that term in Section 7.2 of this Bylaw.

**“Emergency Vehicle”** has the same meaning as in the *Motor Vehicle Act* (British Columbia).

**“Fee Notice”** has the meaning ascribed to that term in Section 13.2(b) of this Bylaw.

**“Highway”** has the same meaning as in the *Motor Vehicle Act* (British Columbia).

**“Hourly Parking Permit”** has the meaning ascribed to that term in Section 9.6 of this Bylaw.

**“Leased Lot”** means real property, with or without improvements, that is located within The Park and that is used for residential and/or commercial purposes.

**“Leaseholder”** means (a) a Person having a current and valid lease with the Board; or (b) a Person (i) renting a residence in The Park from a Person having a

current and valid lease with the Board, and (ii) the address of that residence is the Person's permanent address.

**"Leaseholder Parking Permit"** has the meaning ascribed to that term in Section 7.6 of this Bylaw.

**"Lot A"** means the Public Parking Lot that is labelled "A" on the map in Schedule B of this Bylaw.

**"Lot B"** means the Public Parking Lot that is labelled "B" on the map in Schedule B of this Bylaw.

**"Lot C"** means the Public Parking Lot that is labelled "C" on the map in Schedule B of this Bylaw.

**"Lot D"** means the Public Parking Lot that is labelled "D" on the map in Schedule B of this Bylaw.

**"Manager of Finance"** means the officer of the Board, as appointed by the Board from time to time, that holds the title and position of Manager of Finance.

**"Oversized Vehicle"** means a Vehicle, including any attached Trailer, that has a length in excess of 6.4 metres.

**"Paddling Parking Permit"** has the meaning ascribed to that term in Section 9.4 of this Bylaw.

**"Park/Parked/Parking"** means the Standing of a Vehicle, whether occupied or not, other than up to 5 minutes for the purpose of, and while engaged in, loading or unloading of property, goods, or the discharging or taking on of passengers, or in compliance with the directions of: (a) a police officer, a bylaw compliance and enforcement officer, a Peace Officer, or a parking enforcement officer, or (b) a traffic control device.

**"Parking Permit"** means any (a) Parking Permit purchased at the Cultus Lake Park Office, (b) Hourly Parking Permit, (c) Leaseholder Parking Permit, (d) Annual Visitor Parking Permit, (e) Annual Other Parking Permit, (f) Paddling Parking Permit, and (g) other form of Parking Permit issued by the Cultus Lake Park Office, by registering a licence plate online or by a Pay Station operated by the Board.

**"Pay Station"** means a machine where you can pay for parking.

**"Peace Officer"** means: (a) a constable designated as such under the provisions of the *Police Act* (British Columbia), (b) Person who has a constable's powers; or (c) a Cultus Lake Park Bylaw Compliance and Enforcement Officer.

**"Person"** has the same meaning as in the *Interpretation Act* (British Columbia).

**"Plaza"** means the Public Parking Lot that is labelled "Plaza" on the map in Schedule B of this Bylaw.



**“Public Area”** means any Highway, driveway, Parking Lot, beach, wharf, school ground, or playground in The Park, or such other premises as the Board may from time to time designate.

**“Public Parking Lots”** means the Public Parking Lots marked on the map in Schedule B of this Bylaw.

**“Recreational Vehicle”** means any Vehicle designed or used primarily for accommodation during travel or recreation, including but not limited to a “motor home” as defined in the *Motor Vehicle Act* (British Columbia).

**“Stop or Stand”** means: (a) when required, a complete cessation from movement, and (b) when prohibited, the Stopping or Standing of a Vehicle, whether occupied or not, except when necessary to avoid conflict with other traffic or in compliance with the directions of: (i) a police officer, a bylaw compliance and enforcement officer, Peace Officer, or a parking enforcement officer; or (ii) a traffic control device.

**“The Park”** means the area within The Park boundaries as outlined in the Act and the foreshore assigned to The Park by the Province of British Columbia.

**“Tow Truck”** has the same meaning as “tow car” in the *Motor Vehicle Act* (British Columbia).

**“Trailer”** has the same meaning as in the *Motor Vehicle Act* (British Columbia).

**“Vehicle”** has the same meaning as in the *Motor Vehicle Act* (British Columbia).

**2.3** In this Bylaw, unless the context otherwise requires, the singular will include the plural and the masculine includes the feminine gender.

**2.4** The headings contained in this Bylaw are for convenience only and are not to be construed as defining, or in any way limiting, the scope or the intent of the provisions of this Bylaw.

### **3. AUTHORITY OF BOARD REPRESENTATIVES**

**3.1** Pursuant to this Bylaw, any Board Representative is empowered to make an order respecting the matter and that power includes the power to rescind, revoke, amend or vary the order.

**3.2** Every Board Representative and member of the Fire Department of The Park, while acting in the course of their duties attending to any fire or emergency, are expressly constituted and appointed a Bylaw Compliance and Enforcement Officer for the purpose of this Bylaw.

**3.3** The Board may appoint a Bylaw Compliance and Enforcement Officer to enforce the provisions of this Bylaw. For the purposes of this Bylaw, members of the Royal Canadian Mounted Police, the Manager of Park Operations appointed by the Board, the Manager of Visitor Services appointed by the Board, the Accommodations and Bylaw Enforcement Officer appointed by the Board, the Sunnyside Campground Manager appointed by the Board, and Parking

Enforcement Officers appointed by the Board are all Bylaw Compliance and Enforcement Officers.

- 3.4** Every Bylaw Compliance and Enforcement Officer is authorized to take such course of action as they may deem necessary to regulate and control traffic during times of emergency for the attendance of emergency equipment, as required.

**4. MARKED PARKING SPACES**

Board Representatives may cause cones, markings or any other devices deemed necessary to be painted or placed on any Curb, Highway or Parking Lot in The Park for the purpose of designating a parking space, and the operator of any Vehicle Parking at such parking space will Park such Vehicle parallel to the Curb or sidewalk, except in areas designated for angle Parking, and entirely within the parking space so marked.

**5. PARKING TIME LIMITS**

It is a contravention of this Bylaw for any Vehicle to be Stopped or Parked in a parking space beyond the maximum time limit for that parking space, as indicated by any sign regarding that parking space, and the Stopping or Parking of any Vehicle beyond such maximum time limit will be a violation of this Bylaw. When a Vehicle remains in any parking space beyond the maximum time limit, then each succeeding time limit period constitutes a separate offence.

**6. EXEMPTIONS**

The provisions of this Bylaw prohibiting a Vehicle from Stopping or Parking do not apply to:

- (a) Emergency Vehicles;
- (b) Park Vehicles;
- (c) Tow Trucks; and
- (d) Vehicles servicing equipment in business premises where it is not possible to service such equipment from some other location while such Vehicles are engaged in definite works of necessity requiring them to be Stopped or Parked in contravention of such provisions, provided that adequate warning flags, cones, or lights are used to indicate such Vehicles.

**7. RESERVED PARKING AREAS**

- 7.1** Authorized Personnel may place "Reserved Parking" signs in The Park where cause has been established to their satisfaction. It is a contravention of this Bylaw for any Person to Park within any area marked by a "Reserved Parking" sign unless such Person forms a part of the purpose for which the sign was placed. Any Person, other than Board Representatives, who places unauthorized "Reserved Parking" signs will be a contravention of this Bylaw.

- 7.2** Leaseholders have an exclusive right to parking space between lot lines next to their Leased Lot, as set out in the Fraser Valley Regional District Zoning Bylaw No. 1375, 2016, provided that the parking space is only used for the purpose of Parking a Vehicle (the “Designated Area”). Where a Leased Lot borders two Highways, as in the case of a corner lot, the side to which the Leased Lot is addressed will represent the Designated Area. Any consideration for additional Parking at a corner lot must be submitted in writing to the Board for approval, based on Parking availability and traffic safety considerations.
- 7.3** A Vehicle parked in a Designated Area without the consent of the applicable Leaseholder is in violation of this Bylaw.
- 7.4** No Person will Park a Vehicle on or partially on property owned, managed or controlled by the Board without a valid online registered Parking Permit.
- 7.5** Each use of a Parking Permit that has expired, is a contravention of this Bylaw.
- 7.6** The Leaseholders of each Leased Lot will be able to register online for four (4) Parking Permits per Leased Lot (each, a “Leaseholder Parking Permit”). Two (2) additional Leaseholder Parking Permits are available per Leased Lot for purchase by Leaseholders, to a maximum of six (6) total Leaseholder Parking Permits. Fees for Leaseholder Parking Permits are determined and payable pursuant to Section 13 of this Bylaw.
- 7.7** Any contravention to this Bylaw may result in ticketing and/or towing of the Vehicle giving rise to the contravention.

## **8 PROHIBITED PARKING AREAS**

- 8.1** Except when necessary to avoid conflict with another Vehicle, comply with applicable laws, or comply with the directions of any Authorized Personnel or any traffic control device, no Vehicle will Stop or Park:
- (a) On a sidewalk or Boulevard;
  - (b) in front of a public or private driveway;
  - (c) within 3 metres of a fire hydrant, unless otherwise designated;
  - (d) on a Crosswalk;
  - (e) within 6 metres of the approach side of a Crosswalk;
  - (f) within 6 metres upon the approaching side to any flashing beacon, Stop sign, or traffic control device located at the side of a Highway;
  - (g) within 6 metres of either side of the entrance to any public meeting place, fire hall or playground;
  - (h) on any Highway or property owned, controlled or managed by the Board, for the principal purpose of:
    - (i) displaying a Vehicle for sale;

- (ii) advertising;
  - (iii) maintenance or repairs;
  - (iv) displaying any signs; or
  - (v) selling any commodities or articles.
- (i) along or opposite a Highway excavation or obstruction when Stopping or Parking obstructs traffic;
  - (j) on a bridge or any elevated structure that is part of a Highway;
  - (k) in a space in contravention of a traffic control device that gives notice that Stopping or Parking is prohibited or restricted;
  - (l) in such manner as to obstruct the visibility of any standard traffic sign posted or with the authority of British Columbia Ministry of Transportation and Infrastructure or the Board.
  - (m) in any space or area where the adjacent Curb, sidewalk or Highway surface has been painted or marked with a solid yellow line;
  - (n) on any Highway for any period longer than is necessary for the expeditious loading or unloading of passengers or materials, unless authorized by the Board; or
  - (o) on any Highway or Parking Lot in such a manner as to obstruct the free movement of traffic.

**8.2** In addition to Section 8.1 of this Bylaw, Authorized Personnel may place “No Parking” signs in The Park where cause has been established to their satisfaction. It is a contravention of this Bylaw for any Person to Park within any area marked by a “No Parking” sign. Any Person, other than a Board Representative, who places unauthorized “No Parking” signs will be in contravention of this Bylaw.

## **9. PUBLIC PARKING LOTS**

- 9.1** All Public Parking Lots are paid Parking, with the exception of the first two (2) hours of free parking at the Plaza. No Person will Park a Vehicle in a Public Parking Lot without a valid Parking Permit for that Public Parking Lot. Fees for parking in such Public Parking Lots are determined and payable pursuant to Section 13 of this Bylaw.
- 9.2** Annual Parking Permits for visitors (each, an “Annual Visitor Parking Permit”) are available to residents of the City of Chilliwack and Electoral Area H area and are available for online purchase and an Annual Visitor Parking Permit is valid for one (1) year from the date of purchase and permits one (1) registered Vehicle with a unique licence plate registered with the Board to park (subject to available space) in Lot A and Lot B of the Public Parking Lots. Fees for Annual Visitor Parking Permits are determined and payable pursuant to Section 13 of this Bylaw.
- 9.3** Annual Parking Permits for others, outside of the areas as stated in 9.2 (each, an “Annual Other Parking Permit”) are available to Persons who are not eligible to

purchase an Annual Visitor Parking Permit and are available for online purchase. Each Annual Other Parking Permit is valid for one (1) year from the date of purchase and permits one (1) registered Vehicle with a unique license plate registered with the Board to park (subject to available space) in Lot A and Lot B of the Public Parking Lots. Fees for Annual Other Parking Permits are determined and payable pursuant to Section 13 of this Bylaw.

**9.4** Parking passes for paddling (each, a “Paddling Parking Permit”) are available to members of paddling groups and available for online purchase. Each Paddling Parking Permit is valid from April 1 to September 30 or October 1 to March 31, excluding Saturdays, after 10:00 am, Sundays, and statutory holidays. Each Paddling Parking Permit permits one (1) registered Vehicle with a unique licensed plate registered with the Board to park (subject to available space) in Lot A, Lot B and Lot C of the Public Parking Lots. Fees for Paddling Parking Permits are determined and payable pursuant to Section 13 of this Bylaw.

**9.5** No Person will:

- (a) deposit a slug, device or metallic substitute for coins in any Pay Station within The Park; or
- (b) deface, damage, tamper with, open, willfully break, destroy or impair the usefulness of any Pay Stations within The Park.

**9.6** Parking permits payable on an hourly basis (“Hourly Parking Permits”) are available from Pay Stations operated by the Board in each Public Parking Lot. A Person who parks a Vehicle in a parking space in a Public Parking Lot, will immediately purchase an Hourly Parking Permit at the nearest Pay Station by any method indicated by the Pay Station.

**9.7** Hourly Parking Permits only permit the holder to park a Vehicle in a Public Parking Lot for (a) the amount of time purchased by the holder; (b) subject to available space; and (c) subject to any other limitations stated on signage in the Public Parking Lot.

**9.8** No Person will Park in a Public Parking Lot except within a parking space, and further subject to the following limitations:

- (a) no Person will park a Vehicle in a parking space already occupied by another Vehicle;
- (b) if more than one Vehicle is Parked in a parking space, the Vehicle Parked nearest to the delineated forward end of the parking space is deemed to be validly Parked and any other Vehicle Parked in that parking space is deemed to be unlawfully parked;
- (c) despite subsection (b) above, two motorcycles may validly Park in one parking space if both motorcycles hold valid Parking Permits;
- (d) no Person will Park an Oversized Vehicle except within the designated area for such Oversized Vehicles in Lot B and D and will not Park in any other Public Parking Lot.

- (e) no Person will Park a Vehicle that is not an Oversized Vehicle in a Parking area that is designated for Oversized Vehicle Parking; and
- (f) no Person will Park a Vehicle in an Accessible Parking area without displaying a valid SPARC BC permit and purchasing an Hourly Parking Permit at the nearest Pay Station by any method indicated by the Pay Station.

## **10. DISTANCE FROM CURB**

Except where angle Parking is indicated by signs or posted notice, or on one-way Highways, no Person will park or Stop a Vehicle on a Highway other than on the right-hand side of the Highway and with the right-hand wheels parallel to that side, and where there is a Curb, within 30 centimeters of the Curb.

## **11. PARKING ON STREETS**

- 11.1** No Person will park any Vehicle or Trailer without displaying valid insurance, be it motorized or non-motorized, within the Public Areas.
- 11.2** (a) No Person will park a Recreational Vehicle or Trailer in The Park, regardless of whether the Trailer is attached to a Vehicle, unless the Recreational Vehicle or Trailer, as applicable, can be completely parked within a Leased Lot.
- (b) Board Representatives may, acting reasonably, waive Section 11.2(a) for seasonal maintenance, cleaning, loading and/or unloading of Recreational Vehicles and boats on Trailers (hitched or unhitched to a Vehicle) up to a maximum of 72 hours.
- 11.3** No Person will Park any Vehicle or Trailer (a) on more than three (3) days in a calendar month, or (b) for a period of time exceeding 72 consecutive hours, within the residential overflow Parking area along the Highway known as "Sunnyside Boulevard".
- 11.4** No Person will Park any Vehicle in The Park that has a gross Vehicle weight exceeding 5000 kilograms.
- 11.5** No Person will partially or fully block a Highway without a Highway Closure Permit. The fees are determined and payable pursuant to Section 13 of this Bylaw.
- 11.6** No Person will partially or fully block a Highway if a Highway Closure Permit is denied.
- 11.7** No Person will commence with a Highway closure without posting the Highway Closure Permit within the time frame as determined by the permitting process.

## **12. TRAFFIC REGULATIONS**

- 12.1** No Person while riding any horse or other animal or riding, operating, driving, or propelling any Vehicle or when walking, traveling or standing in, upon or on, any Highway in The Park will fail to comply with any lawful direction, command or order when made, required, demanded, or signaled by any Authorized Personnel.
- 12.2** (a) The maximum speed limit in The Park is 30 kilometres per hour.
- (b) Where a speed lower than 30 kilometres per hour is necessary, the Board will cause the lower speed to be posted.
- (c) No Person will drive or operate a Vehicle within the confines of The Park at a speed in excess of the posted speed limit.
- 12.3** (a) Where the Board deems it necessary for the control of traffic, it may cause Stop signs to be posted.
- (b) Where a Stop sign has been posted pursuant to this Bylaw, the driver or operator of a Vehicle approaching such Stop sign, will come to a complete Stop at the Stop sign or within three (3) metres before such Stop sign and will not proceed until such movement can be made safely.
- 12.4** All Vehicles will only use Highways within The Park designated or intended for use by the general public for the passage of Vehicles, or Public Parking Lots, except with written permission of the Board.
- 12.5** Every Person driving or operating a Vehicle, and every pedestrian using any Highway, will obey the directions and/or instructions on or indicated by any traffic control device placed in accordance with this or any other Bylaw, unless otherwise directed by any Authorized Personnel.
- 12.6** No Person will form part of a group of two or more Persons congregated on any Highway in such a manner as to obstruct, impede or interfere with the free passage of pedestrians or Vehicles, or behave in such manner that the Persons so congregated may be in danger of injury from traffic, except with the written permission of the Board.
- 12.7** No Person will operate upon any Vehicle on any Highway any loudspeaker or other noise-making device for advertising or other purpose, except with the written permission of the Board.
- 12.8** No Person will, on any Highways or Public Parking Lots within The Park, start, drive or turn or Stop any Vehicle, or accelerate the Vehicle engine while the Vehicle is stationary, in a manner which causes any loud or unnecessary noise in or from the engine, exhaust system or the braking system, or from contact of the tires with the Highway.
- 12.9** Where a pedestrian crossing exists across a Highway, no pedestrian will cross a Highway at any other place other than the pedestrian crossing.

- 12.10** No Person will Park a Vehicle out of the parking areas delineated by a yellow or white painted line anywhere in The Park. Where there are no lines painted, no Person will park a Vehicle, so it obstructs the movement of traffic on the travelled portion of the Highway.
- 12.11** No Person will Park a Vehicle on the Highway between Columbia Valley Highway and Lot D at any time.

### **13. FEES AND FINES**

- 13.1** All Persons are subject and will pay the types of fees as listed in Schedule A of this Bylaw and the provisions and fines set out in Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, as amended from time to time.
- 13.2** The amounts of all fees listed in Schedule A of this Bylaw are determined and set from time to time as follow:
- (a) The Board hereby delegates to the Manager of Finance all of the powers, duties and functions of the Board under Sections 14(a.1) and 14(f.1) of the Act to determine and publish, on an annual basis, the amount of each fee;
  - (b) by March 31 of each calendar year, the Manager of Finance will determine and publish, or cause to be published, a notice (the "Fee Notice") in the Cultus Lake Park Office stating the amount of each fee, and such Fee Notice will remain published in the Cultus Lake Park Office until such fee amounts are no longer in effect;
  - (c) all fee amounts go into effect the later of (i) 14 days after the applicable Fee Notice is published, or (ii) such other date specified in the Fee Notice, and supersede any prior Fee Notices and fee amounts;
  - (d) in determining any fee amounts pursuant to this Section 13.2, the Manager of Finance will consider, acting reasonably, all of the following factors:
    - (i) all costs to the Board of enforcing this Bylaw;
    - (ii) all costs to the Board in managing and maintaining the Public Parking Lots;
    - (iii) the most recently passed budget of the Board;
    - (iv) the financial circumstances of the Board;
    - (v) the best interests of the Board; and
    - (vi) the mandate of the Board;
  - (e) the amount for each type of fee determined pursuant to this Section 13.2 will not increase more than 20% year-over-year;
  - (f) the Manager of Finance may publish copies of the Fee Notice at locations that are in addition to the Cultus Lake Park Office, but in the event of a conflict or inconsistency between the Fee Notice published in the Cultus Lake Park Office and any other notice, the Fee Notice published in the Cultus Lake Park Office will prevail and govern; and
  - (g) if no Fee Notice is published by the Manager of Finance by the deadline set out in Section 13.2(b), then any Fee Notice from the previous year remains in effect and enforceable.



**13.3** Each occurrence or day that a contravention of the provisions of this Bylaw exists or is permitted to exist will constitute a separate offence.

**14. SEVERABILITY**

If any part of this Bylaw is for any reason held invalid by a court or competent jurisdiction, the invalid portion will be severed and the severance will not affect the validity of the remainder.

**15. REPEAL**

The Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1154, 2019 and all amendments are repealed.

**16. EFFECTIVE DATE**

This Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this 17<sup>th</sup> day of MARCH, 2021

READ A SECOND TIME this 17<sup>th</sup> day of MARCH, 2021

READ A THIRD TIME this 17<sup>th</sup> day of MARCH, 2021

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021

\_\_\_\_\_  
Joe Lamb,  
Chief Administrator Officer

\_\_\_\_\_  
David Renwick, Chair  
Cultus Lake Park Board

I HEREBY CERTIFY the foregoing to be a true  
and correct copy of Cultus Lake Park  
Parking and Traffic Bylaw No. 1190, 2021

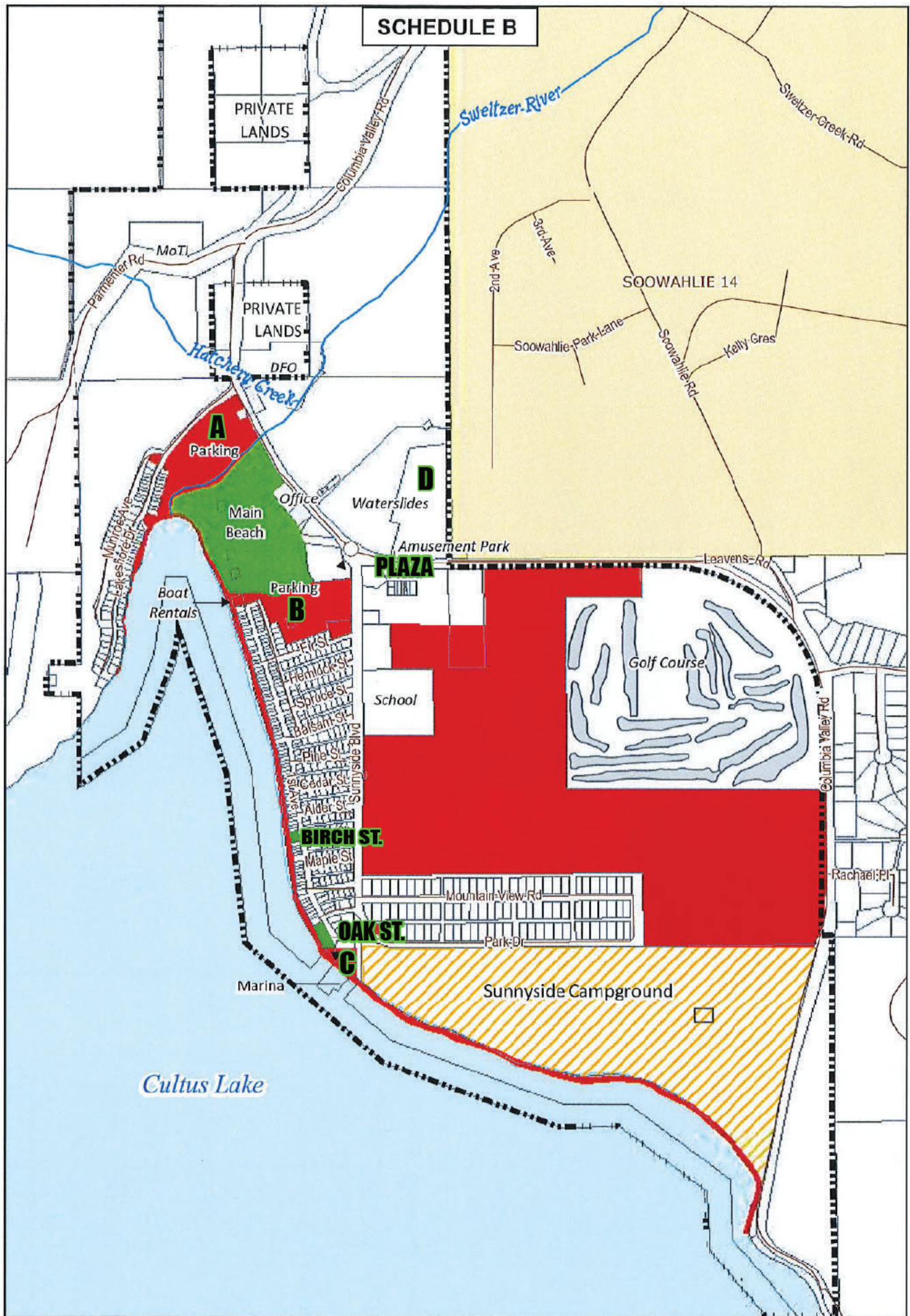
\_\_\_\_\_  
Chief Administrative Officer

## SCHEDULE A: FEES

All Public Parking Lots are designated as pay Parking areas and are subject to the types of Parking fees set out in Table 1 below. The amount of each type of fee will be determined from time to time in accordance with Section 13.2 of this Bylaw.

<b>TABLE 1 of SCHEDULE A</b>		
<b>No.</b>	<b>Fee Type</b>	<b>Fee Sub-types</b>
1.	Hourly Parking Permit	<p>1. A “Summer Rate” in effect from the beginning of the weekend known as the “May Long Weekend” to the end of the weekend known as the “September Long Weekend” of each calendar year; and</p> <p>2. a “Winter Rate” in effect at all times when the Summer Rate is not in effect.</p>
2.	Annual Resident Parking Permit	Not applicable.
3.	Annual Non-Resident Parking Permit	Not applicable.
4.	Paddling Parking Permit	Not applicable.
5.	Leaseholder Parking Permit	Not applicable.
6.	Highway Closure Application	Not applicable.

**SCHEDULE B**



0 100 200 400  
Meters

070

Map produced August 2017  
For information purposes only



# Cultus Lake Park

## BYLAW NOTICE ENFORCEMENT BYLAW NO. 1140, 2019

### Amendment Bylaw No. 1192, 2021

A Bylaw to amend Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019

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Section 12 of the *Cultus Lake Park Act* (1932 and Amendments) enables the Cultus Lake Park Board to adopt Bylaws, and Section 9.2 (1) provides that Section 220 – Enforcement Powers of the *Community Charter* apply to the enforcement of the bylaws of the Board, and Section 261 – Payment of Fines and Other Penalties to Municipality under the *Community Charter* provides that fines and other penalties imposed and collected under or because of a Cultus Lake Park Bylaw must be paid to the Park.

The Cultus Lake Park Board deems it advisable to amend Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019.

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

#### 1. TITLE

This Bylaw may be cited as “Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw 1192, 2021.”

#### 2. AMENDMENTS

Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 is amended as follows:

- (a) Section 12 - SCHEDULES is amended by removing the following wording:  
Schedule A-11 - Cultus Lake Park Sunnyside Campground Bylaw No. 1165, 2019;
- (b) Section 12 – SCHEDULES is amended by adding the following wording:  
Schedule A-11 – Cultus Lake Park Sunnyside Campground Bylaw No. 1188, 2021;
- (c) Section 12 – SCHEDULES is amended by removing the following wording:  
Schedule A-14 – Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1154, 2019;
- (d) Section 12 – SCHEDULES is amended by adding the following wording:  
Schedule A-14 – Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021;
- (e) Schedule A-1 - Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 be removed and replaced with the attached A-1 - Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019;

- (f) Schedule A-2 – Cultus Lake Park Animal Control and Regulations Bylaw No. 1142, 2019 be removed and replaced with the attached A-2 - Cultus Lake Park Animal Control and Regulations Bylaw No. 1142, 2019;
- (g) Schedule A-3 – Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020 be removed and replaced with the attached A-3 Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020;
- (h) Schedule A-4 – Cultus Lake Park Burning Conditions, Restrictions and Fire Ban Bylaw No. 1144, 2019 be removed and replaced with the attached A-4 Cultus Lake Park Burning Conditions, Restrictions and Fire Ban Bylaw No. 1144, 2019;
- (i) Schedule A-5 – Cultus Lake Park Littering Bylaw No. 1145, 2019 be removed and replaced with the attached A-5 Cultus Lake Park Littering Bylaw No. 1145, 2019;
- (j) Schedule A-6 – Cultus Lake Park Management of Public Areas Bylaw No. 1146, 2019 be removed and replaced with the attached A-6 Cultus Lake Park Management of Public Areas Bylaw No. 1146, 2019;
- (k) Schedule A-7 – Cultus Lake Park Noise Regulation Bylaw No. 1147, 2019 be removed and replaced with the attached A-7 Cultus Lake Park Noise Regulation Bylaw No. 1147, 2019;
- (l) Schedule A-8 – Cultus Lake Park No Smoking Bylaw No. 1148, 2019 be removed and replaced with the attached A-8 Cultus Lake Park No Smoking Bylaw No. 1148, 2019;
- (m) Schedule A-9 – Cultus Lake Park Property Maintenance Bylaw No. 1149, 2019 be removed and replaced with the attached A-9 Cultus Lake Park Property Maintenance Bylaw No. 1149, 2019;
- (n) Schedule A-10 – Cultus Lake Park Special Event Bylaw No. 1150, 2019 be removed and replaced with the attached A-10 Cultus Lake Park Special Event Bylaw No. 1150, 2019;
- (o) Schedule A-11 – Cultus Lake Park Sunnyside Campground Bylaw No. 1165, 2020 be removed and replaced with the attached A-11 Cultus Lake Park Sunnyside Campground Bylaw No. 1188, 2021;
- (p) Schedule A-12 – Cultus Lake Park – The Cabins at Cultus Lake Park Bylaw No. 1152, 2019 be removed and replaced with the attached A-12 Cultus Lake Park – The Cabins at Cultus Lake Park Bylaw No. 1152, 2019;
- (q) Schedule A-13 – Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019 be removed and replaced with the attached A-13 Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019;
- (r) Schedule A-14 – Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1154, 2019 be removed and replaced with the attached A-14 Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021;

- (s) Schedule A-15 – Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1157, 2019 be removed and replaced with the attached A-15 Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1157, 2019;
- (t) Schedule A-16 – Cultus Lake Park Short-term Rental Bylaw No. 1174, 2020 be removed and replaced with the attached A-16 Cultus Lake Park Short-term Rental Bylaw No. 1174, 2020;
- (u) Schedule A-17 – Cultus Lake Park Home-based Business Bylaw No. 1175, 2020 be removed and replace with the attached A-17 Cultus Lake Park Home-based Business Bylaw No. 1175, 2020;
- (v) Schedule A-18 – Cultus Lake Park Commercial Business Licence Bylaw No. 1176, 2020 be removed and replaced with the attached A-18 Cultus Lake Park Commercial Business Licence Bylaw No. 1176; and
- (w) Schedule A-19 – Cultus Lake Park Neighborhood Golf Cart Bylaw No. 1180, 2020 be removed and replaced with the attached A-19 Cultus Lake Park Neighborhood Golf Cart Bylaw No. 1180, 2020.

### 3. EFFECTIVE DATE

This Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this 17th day of MARCH, 2021

READ A SECOND TIME this 17th day of MARCH, 2021

READ A THIRD TIME this 17th day of MARCH, 2021

ADOPTED this XX day of XXXX, 2021

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Joe Lamb,  
Chief Administrative Officer

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David Renwick,  
Chair, Cultus Lake Park Board

I HEREBY CERTIFY the foregoing to be a true  
and correct copy of Cultus Lake Park Bylaw  
Notice Enforcement Bylaw No. 1140, 2019,  
Amendment Bylaw No. 1183, 2020

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Chief Administrative Officer

**Schedule A-1 - Cultus Lake Park Bylaw Notice Enforcement  
Bylaw No. 1140, 2019**

<b>Bylaw Notice Bylaw Citation</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 Early Payment Penalty</b>	<b>A3 Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019	10	Obstruct Bylaw Officer	\$500	\$300	\$700	No



## Schedule A-2 - Cultus Lake Park Animal Control and Regulations Bylaw No.1142, 2019

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Animal Control and Regulations Bylaw No. 1142, 2019	3.5	Excessive Pets	\$100	\$60	\$140	No
	3.6	Keeping of unauthorized animals or reptiles	\$500	\$300	\$700	No
	3.7	Feeding Wildlife	\$100	\$60	\$140	No
	4.6	Unlicensed dog(s)	\$200	\$120	\$280	No
	4.7	Unleashed dog(s)	\$100	\$60	\$140	No
	4.8	Dog(s) on wharf or beach	\$100	\$60	\$140	No
	4.9	Falling to clean up after dog(s)	\$100	\$60	\$140	No
	4.10`	Dog(s) running at large	\$100	\$60	\$140	No
	4.24	Dog(s) barking/howling	\$200	\$120	\$280	No
	4.25	Operating a Kennel	\$500	\$300	\$700	No
	4.26	Removal of Dog from Impound	\$200	\$120	\$280	No
	4.28 (a)	Aggressive Dog not secured	\$500	\$300	\$700	No
	4.28 (b)	Aggressive Dog running at large	\$500	\$300	\$700	No
	4.28 (c)	Aggressive Dog not muzzled	\$500	\$300	\$700	No
	4.28 (d)	Aggressive Dog not microchipped	\$500	\$300	\$700	No
	4.30`	Aggressive/vicious dog In the Park	\$500	\$300	\$700	No



## Schedule A-3 - Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Boating and Foreshore Regulations Bylaw No. 1179,2020	3.2(a)	Operate boat without muffling device	\$500	\$300	\$700	No
	3.2(a)i	Operate boat with dry stacks/headers	\$500	\$300	\$700	No
	3.2(a)ii	Operate boat with water injected headers	\$500	\$300	\$700	No
	3.2(a)iii	Operate boat which disturbs others	\$500	\$300	\$700	No
	3.2(b)	Motorboat within swim areas	\$500	\$300	\$700	No
	3.2(c)	Boats moored to public wharves	\$200	\$120	\$280	No
	3.2(d)	Operate a motorboat over 5 km	\$300	\$180	\$420	No
	3.2(e)	Prohibited discharge from a boat	\$500	\$300	\$700	No
	3.2(f)	Fueling from public wharves during prohibited times	\$500	\$300	\$700	No
	3.2(g)	No fueling from public launch or within foreshore	\$500	\$300	\$700	No
	3.3(a)	Relocating of a mooring device without permission	\$500	\$300	\$700	No
	3.3(f)	Unacceptable apparatus moored to a buoy	\$250	\$150	\$350	No
	3.3(g)	More than one apparatus moored to a buoy	\$250	\$150	\$350	No
	3.3(h)	Boat lifts/wharves/whips installed without permission	\$500	\$300	\$700	No
	3.3(i)	Installation of swim raft without permission	\$500	\$300	\$700	No
	3.30(j)	Moor or anchor a houseboat within the foreshore	\$500	\$300	\$700	No
	3.3(k)	Occupy a motorboat overnight within the foreshore	\$500	\$300	\$700	No
	3.3(l)	Mooring to non-compliant/authorized buoy/lift/whips	\$500	\$300	\$700	No
	3.3(m)	Store boat on Park property overnight	\$250	\$150	\$350	No
	3.3(n)	Boats chained or tethered to any tree	\$250	\$150	\$350	No
	3.4(h)	Transport Canada non-compliant buoy in the foreshore	\$500	\$300	\$700	No
	3.4(i)	Buoy not displaying R#, S# or NR#	\$500	\$300	\$700	No
	3.40(j)	Failure to affix buoy sticker before July 1st	\$100	\$60	\$140	No
	3.4(l)	Use of unacceptable material for anchors	\$500	\$300	\$700	No

## Schedule A-4 - Cultus Lake Park Burning Conditions, Restrictions and Fire Ban Bylaw No. 1144, 2019

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Burning Conditions, Restrictions and Fire Ban Bylaw No. 1144, 2019	3.1	Fire not In designated areas.	\$500	\$300	\$700	No
	3.1	Fire not In acceptable container	\$500	\$300	\$700	No
	3.1	Fires left unattended	\$500	\$300	\$700	No
	3.1	Burning of other materials	\$100	\$60	\$140	No
	3.2	Use of non-CSA approved gas appliances	\$500	\$300	\$700	No
	3.3	Use of smoker units within the Park	\$250	\$150	\$350	No
	3.4	Burning which causes a nuisance	\$250	\$150	\$350	No
	3.5	Fire exceeds allowable limits	\$250	\$150	\$350	No
	3.6	Use of Propane barbeques not permitted	\$500	\$300	\$700	No
	3.7	Fire In public area without CAO permission	\$500	\$300	\$700	No
	3.8	Use of propane unit on wharves/beach	\$500	\$300	\$700	No
	3.9	Use of charcoal/coal/briquettes In public areas	\$500	\$300	\$700	No
	3.11(b)	Use of open flame during a fire ban	\$500	\$300	\$700	No

## Schedule A-5 - Cultus Lake Park Littering Bylaw No. 1145, 2019

<b>Bylaw Notice Bylaw Citation</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 Early Payment Penalty</b>	<b>A3 Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
Cultus Lake Park Littering Bylaw No. 1145, 2019	3.1	Prohibited delivery of circulars, pamphlets	\$100	\$60	\$140	No
	3.2	Deposit trash anywhere in Park	\$250	\$150	\$350	No
	3.3	Dump waste within the Park	\$250	\$150	\$350	No
	3.4	Dump refuse, litter or dangerous goods	\$500	\$300	\$700	No

## Schedule A-6 -Cultus Lake Park Management of Public Areas Bylaw No. 1146, 2019

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Management of Public Areas Bylaw No, 1146, 2019	3.1	Use fertilizers/pesticides/herbicides In public areas	\$100	\$60	\$140	No
	3.2	Mow grass In public area	\$100	\$60	\$140	No
	3.3	Prohibited use of beaches/wharves/playgrounds	\$100	\$60	\$140	No
	3.4	Prohibited use of parking lots when closed	\$100	\$60	\$140	No
	3.5	Use of closed public areas	\$200	\$120	\$280	No
	3.6	Removal from garbage/recycling receptacle	\$100	\$60	\$140	No
	3.7	Consume/possess open liquor	\$250	\$150	\$350	No
	3.8	Operation of drone	\$100	\$60	\$140	No
	3.9	Place/occupy temp accommodation	\$250	\$150	\$350	No
	3.12	Damage to tree In the Park	\$500	\$300	\$700	No
	3.13	Damage any Infrastructure In public areas	\$500	\$300	\$700	No
	3.14	Advertising In public areas	\$500	\$300	\$700	No
	3.15	Camping In public areas	\$500	\$300	\$700	No
	3.16	Alter or Injure a Natural Park Feature without permission or valid permit	\$500	\$300	\$700	No

## Schedule A-7 -Cultus Lake Park Noise Regulation Bylaw No. 1147, 2019

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Noise Regulation Bylaw No. 1147, 2019	3.3(a)	Make/cause noise which disturbs	\$500	\$300	\$700	No
	3.3(b)	Noise from leased lot which disturbs	\$500	\$300	\$700	No
	3.3(c)	Noise between 11:00 pm and 7:00 am	\$500	\$300	\$700	No
	3.4(a)	Tire noise from motor vehicle	\$500	\$300	\$700	No
	3.4(b)	Noise from a motor vehicle	\$500	\$300	\$700	No
	3.4(c)	Amplified noise from a vehicle	\$250	\$150	\$350	No
	3.4(d)	Noise from vehicle alarm	\$200	\$120	\$280	No
	3.4(e)	Noise from a vehicle horn	\$200	\$120	\$280	No
	3.4(f)	Noise from a vehicle braking system	\$200	\$120	\$280	No
	3.5(a)	Vehicle to idle for more than {3} minutes	\$100	\$60	\$140	No
	3.6(a)	Amplified noise which disturbs	\$200	\$120	\$280	No
	3.6(b)	Public address/sound system without permission	\$200	\$120	\$280	No
	3.6(c)	Person permits another person to disturb others	\$500	\$300	\$700	No
	3.6(d)	Dog(s) barking/howling	\$200	\$120	\$280	No
	3.6(e)	Prohibited operating of lawn equipment	\$200	\$120	\$280	No
	3.6(f)	Construction during prohibited hours	\$200	\$120	\$280	No
	3.6(g)	Create a nuisance by fighting	\$500	\$300	\$700	No

**Schedule A-8 -Cultus Lake Park No Smoking  
Bylaw No. 1148, 2019**

<b>Bylaw Notice Bylaw Citation</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 Early Payment Penalty</b>	<b>A3 Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
<i>Cultus Lake Park No Smoking Bylaw No. 1148, 2019</i>	3	Smoking In prohibited areas	\$200	\$120	\$280	No

## Schedule A-9 - Cultus Lake Park Property Maintenance Bylaw No. 1149, 2019

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
<i>Cultus Lake Park Property Maintenance Bylaw No. 1149, 2019</i>	3.1 (a)	Permit rubbish, to collect	\$500	\$300	\$700	No
	3.1 (b)	Rubbish to overflow from container	\$500	\$300	\$700	No
	3.1 (c)	Leased lot unsightly	\$500	\$300	\$700	No
	3.1 (d)	Permit dead landscaping/vegetation	\$200	\$120	\$280	No
	3.1 (e)	Infestation insects or vermin	\$500	\$300	\$700	No
	3.1 (f)	Accumulation of construction waste	\$500	\$300	\$700	No
	3.1 (g)	Accumulation of motor vehicle or parts	\$500	\$300	\$700	No
	3.2	Vacant building in disrepair.	\$500	\$300	\$700	No
	3.3	Place graffiti on any structure	\$500	\$300	\$700	No
	3.4 (a)	Permit boulevard to become untidy	\$500	\$300	\$700	No
	3.4 (b)	Permit the accumulation of weeds	\$200	\$120	\$280	No
	3.4 (c)	Accumulation of hazardous objects	\$500	\$300	\$700	No
	3.4 (d)	Permit landscaping to obstruct site lines	\$200	\$120	\$280	No
	3.5	Permit garden waste on public area	\$500	\$300	\$700	No
	3.6	Receptacles and/or bins not kept entirely on leased lot	\$100	\$60	\$140	No
	3.7	Receptacles and/or bins placed outside of designated time	\$100	\$60	\$140	No
	3.7	Receptacles and/or bins not returned to lease lot on same day	\$100	\$60	\$140	No
	3.8	Receptacles and/or bins not stored in a safe, sanitary and inoffensive manner	\$300	\$180	\$420	No
	3.9	(Wild and domestic animal attractancies) not stored properly	\$300	\$180	\$420	No
	3.10	Garbage not cleaned up within two hours of notification	\$300	\$180	\$420	No
	3.11	Compostable substances not stored in a safe, sanitary and inoffensive manner	\$300	\$180	\$420	No

## Schedule A-10-Cultus Lake Park Special Event Bylaw No.1150, 2019

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Special Event Bylaw No. 1150, 2019	3.2	Failure to obtain Permit	\$500	\$300	\$700	No
	6.5	Improper clean up after a 48 hours timeframe	\$100	\$60	\$140	No
	6.7	Unapproved use of generator	\$100	\$60	\$140	No
	6.9	Unapproved event vehicle parking	\$100	\$60	\$140	No
	6.17	Discharge of any waste or water on Cultus Lake Park property by Food vendor	\$200	\$120	\$280	No
	6.19	Unapproved wedding ceremonies	\$500	\$300	\$700	No
	6.21	Unapproved filming	\$500	\$300	\$700	No
	6.23	Unapproved additional services	\$200	\$120	\$280	No
	6.26	Failure to display Special Event Permit	\$100	\$60	\$140	No
	7.3	Fasten anything without permission	\$100	\$60	\$140	No
	7.4	Construct shelter without approval	\$100	\$60	\$140	No
	7.5	Unapproved posting of advertisements	\$100	\$60	\$140	No
	7.6	Distribution of printed material unless approved	\$100	\$60	\$140	No
	7.7	Sell/advertise food/drink or without permission	\$100	\$60	\$140	No
	7.8	Failure to Park In designated parking areas	\$100	\$60	\$140	No
	7.9	Consumption of alcohol outside designated licensed areas	\$250	\$150	\$350	No



## Schedule A-11 -Cultus Lake Park Sunnyside Campground Bylaw No. 1188, 2021

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Sunnyside Campground Bylaw No. 1188, 2021	4.2 (a)	Make/cause noise which disturbs	\$500	\$300	\$700	No
	4.2 (b)	Noise from campsite which disturbs	\$500	\$300	\$700	No
	4.2 (c)	Noise between 11:00 pm and 7:00 am	\$500	\$300	\$700	No
	4.2 (d)	Use of fireworks is prohibited	\$200	\$120	\$280	No
	4.3	Noise from unapproved public address or sound system.	\$500	\$300	\$700	No
	4.4 (a) (i)	Tire noise from motor vehicle	\$500	\$300	\$700	No
	4.4 (a) (ii)	Noise from a motor vehicle	\$500	\$300	\$700	No
	4.4 (a) (iii)	Amplified noise from a vehicle	\$500	\$300	\$700	No
	4.4 (a) (iv)	Vehicle alarm exceeding (3) minutes	\$500	\$300	\$700	No
	4.4 (a) (v)	Noise from a vehicle horn	\$500	\$300	\$700	No
	4.5	Vehicle to Idle for more than (3) minutes	\$500	\$300	\$700	No
	4.6 (a)	Amplified noise permitted by registered camper which disturbs	\$500	\$300	\$700	No
	4.6 (b)	Amplified noise which disturbs others	\$500	\$300	\$700	No
	4.6 (c)	Dog(s) barking/howling	\$200	\$120	\$280	No
	4.6 (d)	Prohibited operating of lawn equipment	\$200	\$120	\$280	No
	4.6 (e)	Creating a nuisance by fighting	\$500	\$300	\$700	No
	5.1	Seasonal campers will not share/lend gate swipe card	\$250	\$150	\$350	No
	5.2	Day visitors past 11:00 pm	\$100	\$60	\$140	No
	5.3	Overnight visitors past 11:00 am	\$100	\$60	\$140	No
	5.4	Entry by visitors after 10:00 pm	\$100	\$60	\$140	No
	6.2	Campsite exceeds 4 adults	\$100	\$60	\$140	No
	6.6	Belligerent or disrespectful behavior	\$100	\$60	\$140	No
	7.1	Operation of drone	\$100	\$60	\$140	No
	7.2	Persons under 18 not accompanied by adult	\$100	\$60	\$140	No
	7.3	Trespassing In the playgrounds after dusk	\$100	\$60	\$140	No
	8.1	Day Visitor exceeds 2 vehicles	\$100	\$60	\$140	No

8.2	Exceeds overnight vehicle capacity	\$100	\$60	\$140	No
8.3	Prohibited parking on Beach Drive	\$250	\$150	\$350	No
8.4	Failure to comply with the Motor Vehicle Act	\$250	\$150	\$350	No
8.5	Unregistered motorcycle	\$250	\$150	\$350	No
8.6	Speeding	\$250	\$150	\$350	No
8.7	Prohibited vehicles	\$100	\$60	\$140	No
8.8	Failure to wear helmet	\$50	\$30	\$70	No
8.9	Impeding Traffic	\$500	\$300	\$700	No
8.10	Seasonal camper fails to provide proof of trailer insurance	\$100	\$60	\$140	No
8.11	Uninsured trailer	\$100	\$60	\$140	No
9.1	Open liquor in public place	\$250	\$150	\$350	No
10	Under 21 years of age occupying campsite	\$100	\$60	\$140	No
11.1	Unleashed dog(s)	\$100	\$60	\$140	No
11.2	Pets left unattended	\$100	\$60	\$140	No
11.3	Dog(s) repeatedly disturbing campers	\$200	\$120	\$280	No
11.4	Dog(s) unlicensed	\$200	\$120	\$280	No
11.5	Seasonal dog(s) without ID tags with campsite number	\$200	\$120	\$280	No
11.7	Dog(s) on wharf or beach	\$100	\$60	\$140	No
11.8	Failure to clean-up after dog(s).	\$100	\$60	\$140	No
11.9	Harbouring prohibited/dangerous animals	\$500	\$300	\$700	No
12.1	Damage to vegetation	\$500	\$300	\$700	No
12.2	Damage to tree(s) by use of nails, screws or any material	\$100	\$60	\$140	No
12.3	Planting Vegetation	\$200	\$120	\$280	No
12.4	Planter/Pot outside property pins	\$100	\$60	\$140	No
13.1	Lights on during prohibited times	\$100	\$60	\$140	No
13.2	Air conditioner violation,	\$100	\$60	\$140	No
13.3	Exterior lights not turned off overnight or when site unoccupied	\$100	\$60	\$140	No
13.4	Failure to display fridge decal	\$50	\$30	\$70	No
13.5	Use of Freezers, electric ranges or generators,	\$100	\$60	\$140	No
13.6	Tampering/Abuse of electrical	\$250	\$150	\$350	No
13.7	Adding Breaker or Breaker Box	\$500	\$300	\$700	No
13.8	Blocking access to Breaker Box	\$250	\$150	\$350	No

14.1	Removal of Items from receptacle	\$100	\$60	\$140	No
14.2	Solicit recycling material	\$100	\$60	\$140	No
14.3	Deposit or discard propane bottles	\$100	\$60	\$140	No
15	Unsightly Campsite	\$100	\$60	\$140	No
17.1	Wood fires not on a registered site	\$500	\$300	\$700	No
17.1	Fires not contained	\$500	\$300	\$700	No
17.1	Burning of other materials	\$100	\$60	\$140	No
17.3	Use of a Smoker unit	\$250	\$150	\$350	No
17.4	Fire exceeds allowable limits.	\$250	\$150	\$350	No
17.5	Use of propane barbeques/natural gas units on wharves/beach	\$500	\$300	\$700	No
17.6	Use of charcoal/coal/briquettes	\$500	\$300	\$700	No
17.7	Use of campfires outside hours	\$100	\$60	\$140	No
17.9	Fires left unattended	\$500	\$300	\$700	No
17.10`	Burning Prohibited Materials	\$500	\$300	\$700	No
17.11	Burning during a Fire Ban	\$500	\$300	\$700	No
17.12	Use of barbeque and charcoal/coal units on wharves/beach	\$500	\$300	\$700	No
19.1 (a)	Subletting or assignment of seasonal sites	\$500	\$300	\$700	No
19.2 (a)	Too many units on seasonal site	\$100	\$60	\$140	No
19.2 (b)	Exceeding number of tents	\$100	\$60	\$140	No
19.3 (a)	Unauthorized use of Vehicle parking passes	\$250	\$150	\$350	No
19.3 (c)	Unauthorized use or seasonal parking passes	\$250	\$150	\$350	No
19.3 (d)	Unauthorized parking In additional stalls	\$250	\$150	\$350	No
19.3 (f)	Passes not affixed to vehicle	\$100	\$60	\$140	No
19.3 (g)	Passes affixed to unregistered vehicle	\$250	\$150	\$350	No
20.1	Site alternation without approval	\$250	\$150	\$350	No
20.3	Failure to remove deck at end of season	\$250	\$150	\$350	No
20.4	Shed & Utility Trailers exceed size/number	\$100	\$60	\$140	No
20.5	Tarps secured to trees that harms/damages	\$250	\$150	\$350	No
20.5	Use of Orange tarps on seasonal sites	\$100	\$60	\$140	No
20.6	Fencing without approval	\$100	\$60	\$140	No
20.6	Fencing height greater than 1.2 meters	\$100	\$60	\$140	No
20.6 (a)	Fencing outside property lines	\$100	\$60	\$140	No
20.6 (b)	Use of picket fencing	\$100	\$60	\$140	No
20.6 (d)	Fencing which obstructs view	\$100	\$60	\$140	No
20.6 (e)	Use of solid fence	\$100	\$60	\$140	No
20.7	Portable structures not securely anchored	\$100	\$60	\$140	No

	20.8	Unapproved landscape/construction materials	\$250	\$150	\$350	No
	20.9	More than one picnic table per site	\$100	\$60	\$140	No
	20.9	Damage or alterations made to picnic table	\$300	\$180	\$420	No
	20.10`	Not meeting BC Building Code for deck	\$300	\$180	\$420	No
	20.12	Unapproved structure other than deck	\$300	\$180	\$420	No
	20.13	Unapproved building or structure on campsite or within campground	\$300	\$180	\$420	No
	20.14	Interference with campground operations	\$300	\$180	\$420	No
	21	Satellite dish installed contrary to provisions	\$100	\$60	\$140	No
	22	Failure to comply with Departure Procedures	\$100	\$60	\$140	No
	22.8	Day use camper failure to depart no later than 11:00am on check out date	\$100	\$60	\$140	No
	23	Failure to comply with eviction	\$500	\$300	\$700	No
	23.1 (a)	Failure to remove belongings within 48 hours	\$250	\$150	\$350	No
	23.1 (c)	Overnight campers' failure to remove belongings Immediately	\$250	\$150	\$350	No

## Schedule A-12-Cultus Lake Park - The Cabins at Cultus Lake Park Bylaw No.1152, 2019

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park -The Cabins at Cultus Lake Park Bylaw No. 1152, 2019	4.2 (a)	Make/cause noise which disturbs	\$500	\$300	\$700	No
	4.2 (b)	Noise from cabin which disturbs	\$500	\$300	\$700	No
	4.2 (c)	Noise between 11:00 pm and 7:00 am	\$500	\$300	\$700	No
	4.3 (a)	Noise from public address or sound system	\$500	\$300	\$700	No
	4.4 (a) (i)	Tire noise from motor vehicle	\$500	\$300	\$700	No
	4.4 (a) (ii)	Noise from a motor vehicle	\$500	\$300	\$700	No
	4.4 (a) (iii)	Amplified noise from a vehicle	\$500	\$300	\$700	No
	4.4 (a) (iv)	Vehicle alarm exceeding (3) minutes	\$500	\$300	\$700	No
	4.4 (a) (v)	Noise from a vehicle horn	\$500	\$300	\$700	No
	4.5 (a)	Vehicle to idle for more than (3) minutes	\$500	\$300	\$700	No
	4.6 (a)	Amplified noise which disturbs	\$500	\$300	\$700	No
	4.6 (b)	Person disturbs others	\$500	\$300	\$700	No
	4.6 (c)	Dog(s) barking/howling	\$200	\$120	\$280	No
	4.6 (d)	Nuisance by fighting	\$500	\$300	\$700	No
	5.1	Unregistered vehicle	\$150	\$90	\$210	No
	5.5	Belligerent or disrespectful behaviour	\$100	\$60	\$140	No
	6.1	Operation of drone at the cabins	\$100	\$60	\$140	No
	6.2	Person under 18 not accompanied by adult	\$100	\$60	\$140	No
	6.3	Use of common areas after dusk	\$100	\$60	\$140	No
	7.1	RV or camperized van parking at the cabins	\$100	\$60	\$140	No
	7.2	Unlicensed vehicle	\$200	\$120	\$280	No
	7.3	Uncompliant vehicle	\$100	\$60	\$140	No
	7.5	Failure to display Sunnyside Parking Permit	\$100	\$60	\$140	No
	7.6	Vehicles Impede traffic flow	\$100	\$60	\$140	No
	8.1	Underage occupant In cabin without registered guest 22 years and older,	\$100	\$60	\$140	No
	8.2	Unaccompanied underage occupant	\$100	\$60	\$140	No
	8.3	Over the occupancy limit	\$100	\$60	\$140	No

	8.5	Smoking In prohibited areas	\$200	\$120	\$280	No
	8.6	Erection of tents	\$100	\$60	\$140	No
	9.2	Consume/possess open liquor	\$250	\$150	\$350	No
	10.1	Pet over height	\$100	\$60	\$140	No
	10.2	More than one(1) pet per cabin	\$100	\$60	\$140	No
	10.3	Unleashed dog(s)	\$100	\$60	\$140	No
	10.4	Unattended Pets	\$100	\$60	\$140	No
	10.5	Pets not confined	\$100	\$60	\$140	No
	10.6	Pets not declared	\$100	\$60	\$140	No
	10.7	Failure to clean up after dog(s)	\$100	\$60	\$140	No
	10.8	Harboring prohibited and dangerous animals	\$500	\$300	\$700	No
	11.1	Cutting, damaging plants/trees	\$500	\$300	\$700	No
	11.2	Damage to tree(s)	\$100	\$60	\$140	No
	12.1	Lights on during prohibited times	\$100	\$60	\$140	No
	12.2	Air conditioner on	\$100	\$60	\$140	No
	13.1	Use of campfires outside the hours permitted	\$100	\$60	\$140	No
	13.3	Use or a smoker unit	\$250	\$150	\$350	No
	13.4	Fire exceed allowable limits	\$250	\$150	\$350	No
	13.5	Use of charcoal, coal or briquettes	\$100	\$60	\$140	No
	13.6	Fires left unattended	\$500	\$300	\$700	No
	13.7	Burning of other materials	\$100	\$60	\$140	No
	13.8	Campfire during a fire ban	\$500	\$300	\$700	No

## Schedule A-13 -Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019

<b>Bylaw Notice Bylaw Citation</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 Early Payment Penalty</b>	<b>A3 Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
Cultus Lake Park Tree and Plant Bylaw No. 1153, 2019	3.8	Failure to display permit	\$100	\$60	\$140	No
	3.11	Removal of debris not completed	\$100	\$60	\$140	No
	4.5	Damage to trees	\$500	\$300	\$700	No
	4.6	Topping of trees without Arborist	\$500	\$300	\$700	No
	4.10`	Removal or damage of a tree without permission	\$500	\$300	\$700	No
	4.10`	Removal or damage of a tree after a denied application	\$500	\$300	\$700	No
	4.14	Failure to obtain a valid building permit	\$200	\$120	\$280	No



## Schedule A-14-Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021	5	Parking over time limit	\$100	\$60	\$140	No
	7.1	Parking in reserved space	\$200	\$120	\$280	No
	7.2	Parking outside designated area	\$100	\$60	\$140	No
	7.3	Parking in designated area	\$100	\$60	\$140	No
	7.4	Parking without registered permit	\$100	\$60	\$140	No
	7.5	Expired permit	\$100	\$60	\$140	No
	8.1(a)	Park on a sidewalk or boulevard	\$100	\$60	\$140	No
	8.1(b)	Park in front of a public/private driveway	\$100	\$60	\$140	No
	8.1(c)	Park within 3 meters of a fire hydrant	\$100	\$60	\$140	No
	8.1(d)	Park on a crosswalk	\$100	\$60	\$140	No
	8.1(e)	Park within 6 meters of approach side of crosswalk	\$100	\$60	\$140	No
	8.1(f)	Park within 6 meters of approach side of stop sign	\$100	\$60	\$140	No
	8.1(g)	Park within 6 meters of entrance to public meeting place, fire-hall or playground	\$100	\$60	\$140	No
	8.1(h)(i)	Park for the purpose of displaying vehicle for sale	\$100	\$60	\$140	No
	8.1(h)(ii)	Park for the purpose of advertising	\$100	\$60	\$140	No
	8.1(h)(iii)	Park for the purpose of vehicle maintenance or repairs	\$100	\$60	\$140	No
	8.1(h)(iv)	Park for the purpose of displaying signs	\$100	\$60	\$140	No
	8.1(h)(v)	Park for the purpose of selling commodities or articles	\$100	\$60	\$140	No
	8.1(i)	Parking along or opposite street excavation causing traffic obstruction	\$100	\$60	\$140	No
	8.1(j)	Park upon a bridge or elevated structure	\$100	\$60	\$140	No
	8.1(k)	Parking/stopping where prohibited by traffic control device or notice	\$100	\$60	\$140	No
	8.1(l)	Park that obstructs visibility of traffic sign posted	\$100	\$60	\$140	No
	8.1(m)	Park on the roadway side where road surface has been painted with a solid yellow line	\$100	\$60	\$140	No

8.1(n)	Park longer than necessary for the loading or unloading of passengers or materials	\$100	\$60	\$140	No
8.1(o)	Park obstructing movement of traffic	\$100	\$60	\$140	No
8.2	Display unauthorized sign	\$100	\$60	\$140	No
9.5(a)	Deposit substitute coin in pay station	\$100	\$60	\$140	
9.5(b)	Tamper with meter	\$500	\$300	\$700	No
9.6	Parking without purchasing hourly parking permit	\$100	\$60	\$140	
9.7	Parking over time limit	\$100	\$60	\$140	
9.8(a)	Parking in an occupied space	\$100	\$60	\$140	
9.8(d)	Parking an oversized vehicle in an undesignated area	\$100	\$60	\$140	
9.8(e)	Parking a vehicle in an designated oversized area	\$100	\$60	\$140	
9.8(f)	Parking in an accessible area without SPARC BC	\$100	\$60	\$140	
10	Parking away from curb	\$100	\$60	\$140	No
11.1	Failure to display valid vehicle, RV or trailer insurance within the public areas	\$300	\$180	\$420	No
11.2(a)	Parking vehicle, RV or trailer outside leased lot	\$500	\$300	\$700	No
11.3	Storing vehicle, RV or trailer within overflow parking area (Sunnyside Boulevard)	\$500	\$300	\$700	No
11.4	G.V.W exceeding 5000 KG within the Park	\$200	\$120	\$280	No
11.5	Blocking highway without permit	\$500	\$300	\$700	
11.6	Blocking highway after a denied permit	\$500	\$300	\$700	
11.7	Not posting permit within time frame	\$300	\$180	\$420	
12.1	Ignoring authorized personnel	\$500	\$300	\$700	No
12.2(c)	Speeding	\$100	\$60	\$140	No
12.3 (b)	Fail to stop	\$100	\$60	\$140	No
12.4	Use outside of designated area	\$200	\$120	\$280	No
12.5	Travel contrary to traffic control device	\$200	\$120	\$280	No
12.6	Person(s) Obstruct traffic	\$200	\$120	\$280	No
12.7	Disturb by public address system	\$500	\$300	\$700	No
12.8	Noise from motor vehicle	\$500	\$300	\$700	No
12.9	Cross at undesignated area	\$100	\$60	\$140	No
12.1	Park over designated parking lines	\$100	\$60	\$140	No
12.11	Park on roadway to Parking Lot D	\$100	\$60	\$140	No

## Schedule A-15 - Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1157, 2019

<b>Bylaw Notice Bylaw Citation</b>	<b>Section</b>	<b>Description</b>	<b>A1 Penalty</b>	<b>A2 Early Payment Penalty</b>	<b>A3 Late Payment Penalty</b>	<b>A4 Compliance Agreement Available</b>
Cultus Lake Park Canvassing, Panhandling and Busking Bylaw No. 1157, 2019	3.1	Canvassing without permission	\$200	\$120	\$280	No
	3.2	Busking without permission	\$200	\$120	\$280	No
	3.3	Panhandling within the Park	\$200	\$120	\$280	No

## Schedule A-16 - Cultus Lake Park Short-term Rental Bylaw No. 1174, 2020

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Short- term Rental Bylaw No. 1174, 2020	3.1	Operating a Short-term Rental without a valid permit	\$500	\$300	\$700	No
	3.2	Operating more than one STR per leased lot	\$500	\$300	\$700	No
	3.3	Operating a STR during a suspension/emergency	\$500	\$300	\$700	No
	3.4	Failure to enter the Cultus Lake Park Building Site Lease allowing STR usage	\$500	\$300	\$700	No
	3.5	Failure to provide guests with valid parking permits	\$100	\$60	\$140	No
	3.6	Failure to ensure bins are secured within lease lot	\$100	\$60	\$140	No
	3.6	Bins on roadside outside Pick up Time	\$100	\$60	\$140	No
	3.7	Failure to clean up garbage within two hours of notification	\$300	\$180	\$420	No
	3.8	Failure to post permit	\$300	\$180	\$420	No
	3.12	Operating STR outside of permit duration	\$500	\$300	\$700	No
	3.13	Obstructing a Bylaw Officer	\$500	\$300	\$700	No
	4.3	Emergency Contact fails to respond within two (2) hours or is not available 24/7	\$250	\$150	\$350	No
	5.1	Failure to submit renewal application within 30 days prior to permit expiration	\$100	\$60	\$140	No
	6.1 (a)	Failure to advertise valid permit number	\$500	\$300	\$700	No
	6.1 (b)	Failure to disclose maximum number of parking	\$100	\$60	\$140	No
	6.1 (b)	Failure to disclose location for available parking .	\$100	\$60	\$140	No
	6.1 (c)	Failure to disclose maximum guest-occupancy permitted	\$100	\$60	\$140	No
	6.2	Advertisement sign on leased lot	\$200	\$120	\$280	No

## Schedule A-17 - Cultus Lake Park Home-based Business Bylaw Bylaw No. 1175, 2020

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Home- based Business Licence Bylaw No. 1175, 2020	3.1	Operating a Home-based business without a valid Licence	\$500	\$300	\$700	No
	3.2	Failure to enter the Cultus Lake Park Building Site Lease allowing Home-based business usage	\$500	\$300	\$700	No
	3.3	Failure to provide guests with valid parking permits	\$100	\$60	\$140	No
	3.7	Operating business in location other than identified on licence	\$300	\$180	\$420	No
	3.7	Failure to apply for a new licence when operating outside of parameters of current licence	\$300	\$180	\$420	No
	3,9	Operating Home-based business outside of licence duration	\$500	\$300	\$700	No
	3.10`	Failure to post licence	\$300	\$180	\$420	No
	3.11(a)	Failure to notify changes to nature of business	\$100	\$60	\$140	No
	3.11(b)	Failure to notify changes to nature of goods or services provided	\$100	\$60	\$140	No
	3.11(c)	Failure to notify change of location	\$100	\$60	\$140	No
	3.12	Obstructing a Bylaw Officer	\$500	\$300	\$700	No
	5.1	Failure to submit renewal application within 30 days prior to licence expiration	\$100	\$60	\$140	No

## Schedule A-18 - Cultus Lake Park Commercial Business Licence Bylaw No. 1176, 2020

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Commercial Business Licence Bylaw No. 1176, 2020	3.1	Operating a Commercial Business without a valid Licence	\$500	\$300	\$700	No
	3.3	Failure to pay annual fee	\$500	\$300	\$700	No
	3.5	Failure to post licence	\$100	\$60	\$140	No
	3.6	Obstructing a Bylaw Officer	\$500	\$300	\$700	No

## Schedule A-19 - Neighborhood Golf Cart Bylaw No. 1180, 2020

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Neighbourhood Golf Cart Bylaw No.1180, 2020	3.2	Operation of NGC without authorized permit	\$500	\$300	\$700	No
	3.3 (a)	No permit in NGC	\$75	\$45	\$105	No
	3.3 (b)	No valid SPAC card or card holder in NGC	\$500	\$300	\$700	No
	3.3 (c)	Use of NGC outside authorized times	\$75	\$45	\$105	No
	3.3 (d)	Not using seatbelts	\$200	\$120	\$280	No
	3.3 (e)	Passenger less than 9 years of age	\$75	\$45	\$105	No
	3.3 (f)	Pet/Animal in NGC during use	\$75	\$45	\$105	No
	3.3 (g)	Use of NGC on road with snow, ice, or slush	\$75	\$45	\$105	No
	3.4	Operation of NGC without Insurance and/or displayed license plate	\$500	\$300	\$700	No
	3.5	Operation of an NGC that is not electric or exceeds 32 km/h	\$500	\$300	\$700	No
	3.6	Use of NGC outside designated areas	\$250	\$150	\$350	No
	3.7	Failure to present NGC Permit or SPARC to Bylaw Compliance and Enforcement Officer	\$500	\$300	\$700	No
	3.8	NGC Parked outside of lot property pins or designated area	\$100	\$60	\$140	No
	3.9	NGC parked outside designated parking area	\$100	\$60	\$140	No







## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** April 21, 2021 **FILE:** 0550

**SUBMITTED BY:** Rachel Litchfield  
Manager of Corporate Services / Corporate Officer

**SUBJECT:** 2021 Residential Parking Permits

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#### PURPOSE:

The purpose of this report is to provide the Board with information and options regarding residential parking permits and to consider extending the current residential parking permits.

#### RECOMMENDATION:

***THAT*** the Cultus Lake Park Board approve that the current residential parking permits, that expire on April 30, 2021, be extended until June 30, 2021.

***THAT*** the Cultus Lake Park Board approve to allow leaseholders to be able to purchase, from the Park office, up to 2 additional annual electronic residential parking permits, per lease lot, to be valid for one year running from May 1<sup>st</sup> to April 30<sup>th</sup> at a cost of \$100 per year; and

***THAT*** the Cultus Lake Park Board approve these permits to be prorated through the period of May 1<sup>st</sup> to April 30<sup>th</sup>.

***THAT*** the Cultus Lake Park Board approve to allow leaseholders to be able to purchase, through online registration, 2 residential daily permits per day, per lease lot, at a cost of \$6 per day (quantities of this daily pass would be varied by the Park and would be subject to available parking).

***THAT*** the Cultus Lake Park Board receive the attached parking and fee schedule for information.

#### DISCUSSION:

Cultus Lake Park staff are preparing to launch the new online parking program, staff recommend extending the expiry date for the current sticker and hanging pass system until June 30, 2021. This will allow two months for the online program to run in tandem with the old permits, giving all residents and staff time to ensure all are comfortable and able to manage the online parking registration program.

The previously approved four free residential parking permits per leased lot and the two additional parking permits that were available for a purchase of \$200 for a two-year period. Staff recommend that residential leaseholders have the option to purchase two additional annual electronic passes. The cost of the annual residential permit cost is \$100 per year from the Park office. These passes would be valid running from May 1<sup>st</sup> to April 30<sup>th</sup> permits to be prorated through the period of May 1<sup>st</sup> to April 30<sup>th</sup>.

In addition, staff are proposing to allow residents to purchase up to two additional daily passes per day, per lease lot at the cost of \$6 per day, quantities available for this permit would be varied by the Park and would be subject to available parking. All of the residential parking passes would only be valid in the designated residential and guest parking areas.

Staff have also attached the Parking and Fee schedule for your information.

**STRATEGIC PLAN:**

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

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Prepared by:

Approved for submission to the Board:



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Rachel Litchfield  
Manager or Corporate Services /  
Corporate Officer



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Joe Lamb  
Chief Administrative Officer



# PUBLIC PARKING LOT FEES

**SUMMER RATES: MAY 21<sup>ST</sup> 2021 – SEPTEMBER 6<sup>TH</sup> 2021      7:00 AM – 11:00 PM**

PARKING ZONE	WEEKEND RATES (FRI-SUN & HOLIDAYS)	WEEKDAY RATES (MON-THUR)
LOT A	\$6 PER HOUR	\$4 PER HOUR
LOT B	\$6 PER HOUR	\$4 PER HOUR
LOT C	\$6 PER HOUR	\$4 PER HOUR
LOT D	\$6 PER HOUR	\$4 PER HOUR
OAK STREET	\$6 PER HOUR	\$4 PER HOUR
PLAZA DAY USE	\$6 PER HOUR	\$4 PER HOUR

**\$1 INFRASTRUCTURE IMPROVEMENT FEE ON EVERY TRANSACTION**

**WINTER RATES: SEPTEMBER 7<sup>TH</sup> 2021 – MAY 23, 2022      7:00 AM – 11:00 PM**

PARKING ZONE	RATES
LOT A	\$4 PER HOUR
LOT B	\$4 PER HOUR
LOT C	\$4 PER HOUR
LOT D	\$4 PER HOUR
OAK STREET	\$4 PER HOUR
PLAZA DAY USE	\$4 PER HOUR

**\$1 INFRASTRUCTURE IMPROVEMENT FEE ON EVERY TRANSACTION**

## OTHER PASSES

VISITOR (CHILLIWACK AND ELECTORAL H)	\$150 PER YEAR
VISITOR (OUTSIDE CHILLWACK AND ELECTORAL H)	\$300 PER YEAR
PADDLE PASS	\$50 PER SIX MONTHS

## RESIDENTIAL PARKING FEES

RESIDENTIAL	4 FREE ANNUAL PERMITS
RESIDENTIAL	2 ADDITIONAL ANNUAL PERMITS \$100 PER YEAR
RESIDENTIAL	2 ADDITIONAL DAILY PERMITS \$6 PER DAY



## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** April 21, 2021 **FILE:** 0550

**SUBMITTED BY:** Rachel Litchfield,  
Manager of Corporate Services / Corporate Officer

**SUBJECT:** Administrative Policy – Advertising on Public Bulletin Boards in the Park

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#### PURPOSE:

The purpose of the report is to provide the Board with an Administrative Policy with respect to posting information on public bulletin boards throughout the community.

#### RECOMMENDATION:

***THAT** the Cultus Lake Park Board approve the Advertising on Public Bulletin Boards Policy.*

#### DISCUSSION:

Bulletin boards were placed throughout the community several years ago. The intent was to help support advertising for the local community and to share news and events. The information had not been managed with respect to content posted, duration of content and it was misused on some occasions and/or neglected.

Staff would like to implement a policy to better manage content posted, timelines on replacement to ensure that it appears fresh and clean and to refrain from becoming unsightly. Staff would also like to allow local business advertising with approval via the Park office.

In addition, staff will maintain and check bulletins, remove old or out of date material once a month or as necessary.

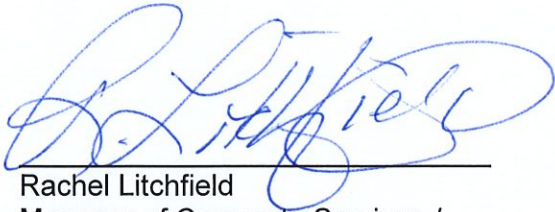
#### STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.



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Prepared by:



Rachel Litchfield  
Manager of Corporate Services /  
Corporate Officer

Approved for submission to the Board:



Joe Lamb  
Chief Administrative Officer





## CULTUS LAKE PARK

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### Administrative Policy

Section:		
Sub-Section:		
Title:	<b>ADVERTISING ON PUBLIC BULLETIN BOARDS IN THE PARK</b>	

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#### APPROVALS

Approval Date:	Approved by: Joe Lamb, Chief Administrative Officer
Amended:	Approved by:
Amended:	Approved by:
Amended:	Approved by:

## **PURPOSE AND POLICY STATEMENT**

This policy is intended to provide direction for groups or individuals who wish to display or advertise information within the community. The Chief Administrative Officer or designate may authorize posting of flyers and/or posters on bulletin board in the Park for business use advertising which promotes businesses or business use in the Park.

Advertising for Community related items such as, lost dog/cat, missing people, community events, babysitting advertising, school events/carnivals, local groups information such as paddle groups, sailing, and watersport related groups or exercising or other related community communications do not need approval.

## **PROCEDURE**

Advertising on Public Bulletin Boards with the Park Policy cover all paper advertisements, flyers, and posters of bulletin boards. All informative materials posted must be placed on designated bulletin boards throughout the community and, in such a manner as to not cause damage to the bulletin board and/or its location.

Only one posting for the same or similar content, message or content may be posted per bulletin board. Posted items are to remain within the perimeter of the bulletin board and should not cover any other posted material. Posted items shall be no larger than 8.5 x 11 unless otherwise approved by the Chief Administrative Officer or designate either for business or community related postings. Posting material must be dated and be replaced and/or removed every 30 days.

Displays of any inappropriate content will be removed from the bulletin boards immediately.

Staff will maintain and check bulletins, remove old or out of date material once a month or as necessary.



## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** April 21, 2021 **FILE:**

**SUBMITTED BY:** Amanda Nadeau Communications, Media and Events Coordinator

**SUBJECT:** Residential Leaseholder Private Facebook Group  
or Cultus Lake Park User Application

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#### PURPOSE:

The purpose of the report is to provide the Board with options with respect to communications to promote clear, concise and factual up to date information to all Cultus Lake Park users.

#### RECOMMENDATION:

##### Option 1:

**THAT** the Cultus Lake Park Board consider implementing the launch of a Residential Leaseholder Private Facebook Group.

##### Option 2:

**THAT** the Cultus Lake Park Board consider implementing a Cultus Lake Park User Application through MyCivicApp.

Or

##### Option 3:

**THAT** the Cultus Lake Park Board consider implementing the launch of both Residential Leaseholder Private Facebook Group and the MyCivicApp.

#### DISCUSSION:

Staff would like to present to the Board with options to ensure proper communications between the Board, staff and community users. Both options will provide Park users with reliable and factual sources of information around Cultus Lake Park with updates in real time.

##### **Option 1:**

The Cultus Lake Park Residential group "Private Facebook Group" would be managed and monitored by Cultus Lake Park office staff at no cost. The goal of the private group is to ensure communication pertaining to Park users is easily accessed, appropriately delivered, and encourages dialogue.



To gain access to the Private Facebook Group, a member will be required to prove their address and agree to adhere to strict guidelines in reference to personal conduct. Cultus Lake Park office staff will have the ability to control access to and from the group to maintain a positive forum.

The Facebook Group will promote sharing community events, issues, crime watch and infrastructure adjustments pertaining to residents and local users.

## **Option 2:**

A Cultus Lake Park User App will be created and designed completely by the Cultus Lake Park Office comparable to the City of Chilliwack App.

It can take roughly 2 months to customize and develop at the following cost:

- Annual cost is \$3,289 per year per module
- Setup cost is \$1,973 per module

The MyCivic App can be introduced as two separate modules or in conjunction with one another: MyCivic311 and/or MyCivic.

MyCivic311 is the platform for users to report incidents or requests at anytime from their mobile device, website or Facebook Page. Users who submit reports will receive updates from staff through the App with real-time emails. The Cultus Lake Park office can designate departments to receive notifications pertaining to types of incident reports.

MyCivic is the platform for all other community engagement that will allow the Cultus Lake Park office to customize push notifications about events, job postings and social platforms. It can develop surveys, share news and emergency updates as well as locate trails with built-in maps and geolocation services.

## **STRATEGIC PLAN:**

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

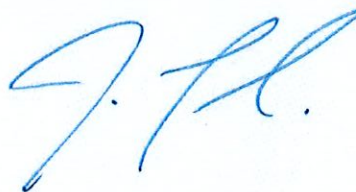
---

Prepared by:

Approved for submission to the Board:



Amanda Nadeau  
Communications, Media and Events Coordinator



Joe Lamb  
Chief Administrative Officer

## Rachel Litchfield

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**From:** Amanda Nadeau  
**Sent:** April 13, 2021 11:55 AM  
**To:** Rachel Litchfield  
**Subject:** Screenshots of the My Chilliwack App

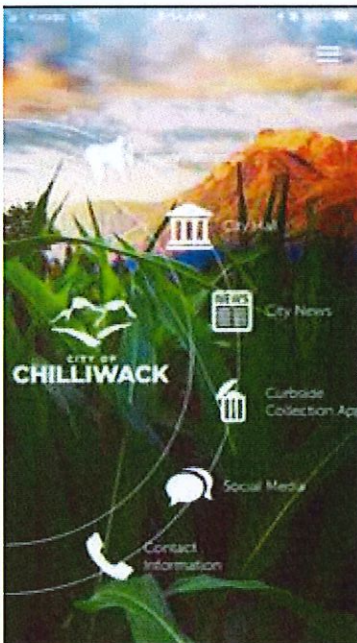
Hey Rachel,

I have taken screenshots of the City of Chilliwack app that we can attach to the Board Report. If you want me to do something with these, just let me know 😊

Thanks!

---

**From:** amanda nadeau <[redacted]>  
**Sent:** Tuesday, April 13, 2021 9:17 AM  
**To:** Amanda Nadeau <amanda.Nadeau@cultuslake.bc.ca>  
**Subject:**







## Report an Issue



NEW

MAP

LIST



Type here to Search



Emergencies



Dumped Garbage / Debris



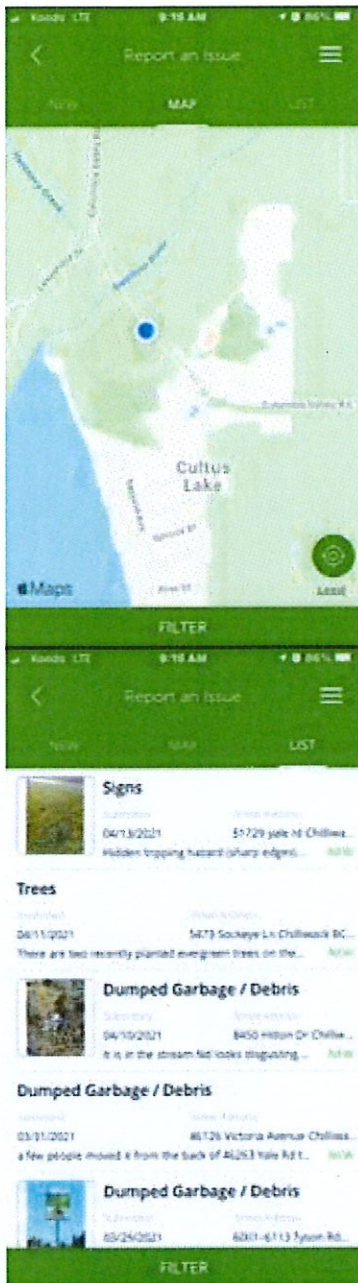
Dead Animal



Drainage Issues



Graffiti







## City News



News

Press Releases

## What's New

## CITY NEWS

## Hot Topics

[Open Door Fridays](#)

Open Door Fridays is a new six-month program that empowers community members to discuss needs and opportunities around inclusion, diversity and accessibility, directly with Mayor Ken Popove.

## Press Releases

[City of Chilliwack Launches Open Door Fridays](#)

The City of Chilliwack is launching a new six-month program called Open Door Fridays, which empowers





## Social Media



Please choose a category

Facebook

Twitter

Instagram





## Contact Information



### Contact Information

Emergency - 911



CALL

After Hours Operations Emergencies Only -  
604.792.2233



CALL

Bylaw Enforcement - 604.793.2908



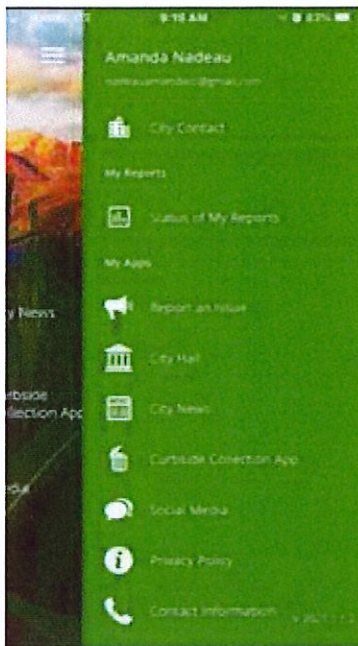
CALL

City of Chilliwack - 604.792.9311



CALL





Sent from my iPhone





## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** April 21, 2021 **FILE:** 8100

**SUBMITTED BY:** Amanda Nadeau  
Communications, Media and Events Coordinator

**SUBJECT:** Pikeminnow Fishing Derby Special Event

---

#### PURPOSE:

To provide the Board with information pertaining to the upcoming Lions Club Covid-19 Pikeminnow Fishing Derby supported by the Cultus Lake Aquatic Stewardship Society.

#### RECOMMENDATION:

***THAT** the Cultus Lake Park Board support the Lions Club Covid-19 Fishing Derby for removal of Pikeminnow and Small Mouth Bass on June 16, 2021; and*

***THAT** the Cultus Lake Park Board support and allow placement of disposal boxes along the Foreshore and Main Beach.*

#### DISCUSSION:

The Lions Club Covid-19 Fishing Derby organizers are applying for Special Event approval for June 16, 2021.

The organizers of the derby are requesting to advertise this as a call to action rather than event, to assist in the control of the Pikeminnow. All advertising to promote social distancing and remaining in small groups as per the current Public Health Order.

The organizers will create unique boxes to dispose of the Pikeminnow and request the assistance of The Park to install the boxes temporarily for the duration of the day. This is the same process as last year with respect to the disposal containers and placement.

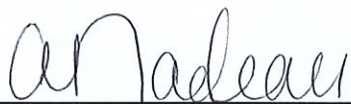
The event organizers will be taking care of their own garbage removal in partnership with local members of Cultus Lake Aquatic Stewardship Society by end of same day.

The organizers have no additional requests of the Cultus Lake Park Board.

To protect the endangered aquatic environment of the lake for salmon species, staff recommends that this derby be approved for 2021.

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Prepared by:



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Amanda Nadeau  
Communications, Media and  
Events Coordinator

Approved for submission to the Board:



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Joe Lamb  
Chief Administrative Officer





## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** April 14, 2021 **FILE:** 0550  
**SUBMITTED BY:** Amanda Nadeau Communications, Media and Events Coordinator  
**SUBJECT:** Alternate Logo for Cultus Lake Park

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#### **PURPOSE:**

The purpose of the report is to propose the introduction of an alternative logo for Cultus Lake Park, created by Tourism Chilliwack to match branding of multiple platforms across the Fraser Valley.

#### **RECOMMENDATION:**

***THAT** the Cultus Lake Park Board approve the alternative logo for Cultus Lake Park created by Tourism Chilliwack.*

#### **DISCUSSION:**

The proposed alternate Cultus Lake Park logo (see attached) would align visitor branding with Tourism Chilliwack and The Fraser Valley. The logo would signify the link between Cultus Lake Park and Tourism Chilliwack, promoting continuity in branding for future generations. The proposed alternate logo could be used for future projects of Cultus Lake Park to strengthen the brand presence throughout all users.

The proposed alternate Cultus Lake Park logo was funded by Tourism Chilliwack, as well as any further amendments to the design.

Staff would like to use the logo to introduce our staff uniform look for the 2021 season and to move forward with future branding of the Park.

#### **STRATEGIC PLAN:**

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

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Prepared by:

Approved for submission to the Board:



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Amanda Nadeau  
Communications,  
Media and Events Coordinator



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Joe Lamb  
Chief Administrative Officer



# **CULTUS LAKE**

BRITISH COLUMBIA





## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** April 21, 2021 **FILE:** 0540-740

**SUBMITTED BY:** Casey Smit,  
Chair, Foreshore Fundraising and Improvement Committee

**SUBJECT:** Recommendations from the Foreshore Fundraising and Improvement Committee

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#### PURPOSE:

The purpose of this report is to provide the recommendations from the February 23, 2021 meeting of the Foreshore Fundraising and Improvement Committee.

#### RECOMMENDATIONS:

***THAT** the Foreshore Fundraising and Improvement Committee recommend the Cultus Lake Park Board approve that an engineered dock system that is the best available, to the Park, that is approved by FLINRO, at the time of replacement, be installed.*

#### DISCUSSION:

At the February 23, 2021 meeting of the Foreshore Fundraising and Improvement Committee a discussion was had regarding the priorities of the Main Beach dock structure.

As a result of these discussions, the above recommendations are being put forward to the Cultus Lake Park Board.

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Prepared by:

Approved for submission to the Board:

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Commissioner Smit,  
Chair, Foreshore Fundraising and  
Improvement Committee

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Joe Lamb,  
Chief Administrative Officer





## CULTUS LAKE PARK

### REPORT/RECOMMENDATION TO BOARD

**DATE:** April 21, 2021 **FILE:** 0540-710

**SUBMITTED BY:** Kirk Dzaman,  
Chair, Community Events and Engagement Committee

**SUBJECT:** Recommendations from the Community Events and Engagement Committee

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#### PURPOSE:

The purpose of this report is to provide the recommendations from the March 25, 2021 meeting of the Community Events and Engagement Committee.

#### RECOMMENDATIONS:

***THAT** the Cultus Lake Park Board approve the 2021 Cultus Lake Park Christmas lights display.*

#### DISCUSSION:

At the March 25, 2021 meeting of the Community Events and Engagement Committee a discussion was had regarding the Christmas lights display. The Community Events and Engagement Committee would like to recommend that the Board approve the following recommendation:

THAT the Community Events and Engagement Committee recommend the Cultus Lake Park Board approve the 2021 Christmas lights display.

As a result of these discussions, the above recommendation will be put forward for consideration to the Cultus Lake Park Board at the April 21, 2021 Regular Board Meeting.

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Prepared by:

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Commissioner Dzaman,  
Chair, Community Events and  
Engagement Committee

Approved for submission to the Board:

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Joe Lamb,  
Chief Administrative Officer