



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, MARCH 17, 2021
CULTUS LAKE PARK OFFICE BOARDROOM
4165 Columbia Valley Highway, Cultus Lake, BC

- Present** Commissioner D. Renwick – Chair Via Zoom
Commissioner D. Bauer – Vice Chair
Commissioner L. Payeur
Commissioner C. Smit
Commissioner K. Dzaman - Via Zoom
- Staff** Chief Administrative Officer – J. Lamb
Manager of Finance – E. Lee
Manager of Park Operations – D. Driediger
Manager of Corporate Services / Corporate Officer – R. Litchfield
- Regrets** Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer

(1) CALL TO ORDER

The Chair called the meeting to order at 3:46 pm.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

*THAT the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:*

*Section 90 (1), (c) labor relations and other employee relations; and
(d) the security of the property of the municipality.*

(3) RECONVENE

The meeting reconvened at 5:00 pm.

(4) APPROVAL OF AGENDA

4755-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board approve amending the Agenda for the Regular Board Meeting of March 17, 2021 by adding under Section 7 (b), Bylaws, Parking and Traffic Regulation Bylaw No. 1190, 2021 Schedule B; and

THAT the Cultus Lake Park Board approve the Agenda as amended; and

THAT all delegations, reports, correspondence and other information set to the Agenda be received.

CARRIED

(5) ADOPTION OF MINUTES

4756-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

- (a) ***THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held February 17, 2021.*

CARRIED

(6) ADOPTION OF COMMITTEE MINUTES

4757-21 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board approve the February 9, 2021 Commercial Leaseholder Committee Minutes.*

CARRIED

(7) BYLAWS

- (a) **Cabins at Cultus Lake Park Bylaw No. 1152, 2019 Amendment Bylaw No. 1187, 2021**

- Cabins at Cultus Lake Park Bylaw No. 1152, 2019 Amendment Bylaw No. 1187, 2021

4758-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

***THAT** the Cultus Lake Park Board give Final reading to The Cabins at Cultus Lake Park Bylaw No. 1152, 2019, Amendment Bylaw 1187, 2021.*

CARRIED

- (b) **Parking and Traffic Regulation Bylaw No. 1190, 2021**

- Report dated March 17, 2021 from Jacquie Spencer, Manager of Visitor Services, Accommodations and Bylaw Enforcement
- Parking and Traffic Regulation Bylaw No. 1190, 2021
- Red line version - Parking and Traffic Regulation Bylaw No. 1190, 2021 comparison Parking and Traffic Regulation Bylaw No. 1154, 2019

4759-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board give First, Second and Third readings to the Parking and Traffic Regulation Bylaw No. 1190, 2021.*

CARRIED

- (c) **Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1191, 2021**

- Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1191, 2021
- Cultus Lake Park Board Procedures Bylaw No. 1125, 2018
- Board Committee System Policy

4760-21 Moved by: Commissioner Bauer Seconded by: Commissioner Dzaman

***THAT** the Cultus Lake Park Board give Final reading to the Cultus Lake Park Board Procedures Bylaw No. 1125, 2018 Amendment Bylaw No. 1191, 2021.*

***THAT** the Cultus Lake Park Board approve the amended Board Committee System Policy.*

CARRIED

(d) **Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1192, 2021**

- Report dated March 17, 2021 from Jacquie Spencer, Manager of Visitor Services, Accommodations and Bylaw Enforcement
- Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1192, 2021
- Red line version - Bylaw Notice Enforcement Bylaw No. 1192, 2021, Schedules A, 1 - 19

4761-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

***THAT** the Cultus Lake Park Board give First, Second and Third readings to the Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1192, 2021.*

CARRIED

(8) STAFF REPORTS

(a) **First Avenue – Road Allowance**

Report dated March 17, 2021 from Dave Driediger, Manager of Park Operations
First Ave. sketch – Current
First Ave. sketch – Proposed

4762-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board direct staff to adjust the yellow line on the west side of First Avenue to 3.66m east of property pins.*

CARRIED

(b) **Multiple Leaseholder Report**

- Report dated March 17, 2021 from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

4763-21 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board approve the allowance of Multiple Leaseholder Ownership for the purpose of inheritance, estate planning or other related matters provided that the leaseholder enter into the Version 5 Residential Building Site Lease*

CARRIED

(9) COMMISSIONERS REPORTS

(10) COMMUNITY ASSOCIATION

Question:

This months questions are with respect to Covid-19 and preparing for the upcoming visitor season. Will the Park be putting any safety measures in place to decrease the spread of Covid-19 to residents and visitors, for example last year the Park designated a dock and put fencing to denote the residential area.

Dr. Henry stated that public health orders can be enforced by By-Law officers under the Public Health Act and Emergency Program Act, will our by-law officer be responding to Covid concerns during the upcoming season? (for example: large groups in an Airbnb rental)

Answer:

Joe Lamb, Chief Administrative Officer, responded, "No". He further responded that this is a confusing topic as the Province is vague in their direction here. We have no power to write Provincial tickets or enforce the orders. He noted that where it gets confusing is the Provincial website says: "Most orders can be enforced by police and compliance and enforcement officials. It should say, Provincial Compliance and Enforcement Officials." <https://www2.gov.bc.ca/gov/content/covid-19/info/restrictions> and further referenced that Chilliwack website says: "Bylaw officers are currently supporting the provincial health officer's orders for business closures and gatherings through education and warnings. No fines, detainment or enforcement beyond warnings and education. RCMP have unit dedicated to covid enforcement." We and the City of Chilliwack are relying on the RCMP to enforce Covid Health Orders." <https://www.chilliwack.com/main/page.cfm?id=2894>

(11) PUBLIC QUESTION PERIOD

Q: Graham Mervin & Family – Sunnyside Seasonal Camper inquired as to why Sunnyside Boat Buoy registrants be required to pay the same \$300 fee (Foreshore erosion and Infrastructure Reserve Fund) being charged to Residential Leaseholders who have use of this foreshore and infrastructure for the full year, not less than 6 months?

A: Chair Renwick responded that residents could use the foreshore and infrastructure year-round, however all residents of the lake are required to contribute to the foreshore reserve regardless of whether they are buoy holders or not. Residents are charged a separate fee to contribute to the foreshore that is charged on their annual lease invoice. In addition, other visitors are going to be contributing to the foreshore as well through infrastructure fees added to parking and overnight camping rates.

When it comes to the amount charged for buoys, each buoy holder is required to pay the same \$300 fee to contribute to the foreshore preservation whether the buoy holder is a resident at the lake, a non-resident, or a Sunnyside seasonal camper. This fee allows the registrant the ability to have a buoy and launch a boat in the water at Cultus Lake. The time the buoy is used is similar in nature for all buoy registrants as residents, visitors and campers all remove their boats during the off season.

Q: Brad and Laurel Shears, Lakeshore Drive asked if there has been any update on the sewer as they noted that there has been some activity in the Park? She further inquired about the survey posts on Lakeshore Drive.

- A: Chair Renwick noted that with reference to Lakeshore Drive, the work was budgeted and planned. Joe Lamb, Chief Administrative Officer noted that Department of Fisheries and Oceans have requested a Right of Way from the Park with respect to the waterways.
- Q: Brent Shirley, Park Drive inquired on the last agenda item, changes to the new lease version 5.
- A: Joe Lamb, Chief Administrative Officer that with previous version of lease, you did not have the ability to consider estate planning and multiple ownership was approved by the Board and it is required to obtain this you would be required to enter into Lease Version 5.

(12) ADJOURNMENT

4764-21 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

***THAT** the Regular Meeting of the Cultus Lake Park Board held on February 17, 2021 be adjourned at 5:34 pm.*

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held March 17, 2021.

David Renwick
Chair

Joe Lamb
Chief Administrative Officer