



**CULTUS LAKE PARK BOARD
COMMERCIAL LEASEHOLDER COMMITTEE
MEETING AGENDA**

TUESDAY MAY 4, 2021

9:00 AM

PARK OFFICE BOARDROOM

4165 Columbia Valley Highway, Cultus Lake, BC

1. CALL TO ORDER

Meeting called to order by the Chair at -

2. ADOPTION OF AGENDA

Moved by:

Seconded by:

Carried – Yes or No

3. ADOPTION OF THE MINUTES

Moved by:

Seconded by:

4. BUSINESS ARISING FROM MINUTES

5. NEW BUSINESS

6. PUBLIC QUESTION PERIOD

7. NEXT MEETING DATE AND TIME

8. ADJOURNMENT

Moved by:

Seconded by:

Carried – Yes or No



COMMERCIAL LEASEHOLDER COMMITTEE MEETING MINUTES

TUESDAY, APRIL 6, 2021
CULTUS LAKE PARK OFFICE BOARDROOM
4165 Columbia Valley Highway, Cultus Lake, BC

Present Commissioner C. Smit – Chair
Commissioner L. Payeur – Vice Chair

Committee Members Christy. Ovens – Lakeside Beach Club
E. Maarhuis – Maars Burger Bar

Staff Chief Administrative Officer – J. Lamb
Lease Administrator – K. Craig
Communications, Media and Events Coordinator – A. Nadeau

Regrets

Members of the Public E. Vance
A. Steunenberg
B. McCrea
S. Lim

(1) CALL TO ORDER

The Chair called the meeting to order at 9:02 am.

(2) APPROVAL OF AGENDA

Moved by: L. Payeur Seconded by: C. Ovens

THAT the agenda for the April 6, 2021 Commercial Leaseholder Committee be approved as amended by adding Public Question Period after New Business.

CARRIED

(3) ADOPTION OF MINUTES

Moved by: E. Maarhuis Seconded by: C. Ovens

THAT the minutes for the March 2, 2021 Commercial Leaseholder Committee be approved.

CARRIED

(4) COMMUNICATIONS, MEDIA AND EVENTS COORDINATOR

A. Nadeau, the new Communications, Media and Events Coordinator introduced herself to the committee and gave a brief description of her role.

(5) ELECTRONIC PARKING PROGRAM

The CAO briefly described the electronic parking program that will be in place in the spring and how it will work for Commercial Leaseholders staff members and that the signage will be updated in the Plaza.

A discussion was had regarding Plaza parking management and the potential of lights being placed near the staff parking area for safety.

The committee was given an update on Parking Lot B opening.

(6) NEW BUSINESS

Electronic highway signs – During the first week of May there will be a meeting to discuss traffic calming during the summer months. This will include Fraser Valley Regional District, Ministry of Transportation, The City of Chilliwack, and Cultus Lake Park.

E. Maarhus is in discussion with a company to have an oil bin removal system in place for the Plaza Leaseholders. Staff to work with him regarding space near the garbage bins.

(7) PUBLIC QUESTION PERIOD

E. Vance asked for clarification regarding Plaza staff parking and the new parking management plan.

A. Steunenber – Parmenter signage – did the discussion include that the intent of the signage was to direct people to restaurants and local businesses? Yes, it was part of the discussion.

CAO suggested prior to a board motion re: the Parmenter Signage, a discussion should be had among the interested Commercial Leaseholders and have a proposal with costs, sizes and who pays.

C. Ovens suggested that there was a sign it should be reflective of seasonal business hours.

E. Maarhuis recapped some of the last meeting's discussion regarding the Parmenter signage and that they felt that it was unlikely that mountain bikers don't know that there are business in Cultus Lake.

B. McCrea – Mentioned that the kiosk signs with local businesses advertisements are out of date and clarified that in the past each merchant paid for their own ads. He also asked the CAO to explain the security for the Park, who explained that it will be the same as the last two years.

A. Steunenberg ask about the traffic calming meeting that will be in the first week of May and wanted to know how the Commercial Leaseholders could have an input on the electronic signage that is placed on the highway. Staff to reach out to the Commercial Leaseholders via email to ask for input on the verbiage to take to the meeting.

(8) NEXT MEETING DATE AND TIME

May 4, 2021 at 9:00 am

(9) ADJOURNMENT

Moved by: L. Payeur Seconded by: C. Ovens

THAT the Commercial Leaseholder Committee meeting held on April 6, 2021 be adjourned at 9:40 am.

CARRIED