



## CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, APRIL 21, 2021  
CULTUS LAKE PARK OFFICE BOARDROOM  
4165 Columbia Valley Highway, Cultus Lake, BC

**Present** Commissioner D. Renwick – Chair Via Zoom  
Commissioner D. Bauer – Vice Chair  
Commissioner L. Payeur  
Commissioner C. Smit  
Commissioner K. Dzaman - Via Zoom

**Staff** Chief Administrative Officer – J. Lamb  
Manager of Finance – E. Lee  
Manager of Park Operations – D. Driediger  
Manager of Corporate Services / Corporate Officer – R. Litchfield  
Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer  
Communications, Media and Event Coordinator – A. Nadeau

### Regrets

#### (1) CALL TO ORDER

The Chair called the meeting to order at 4:31 pm.

#### (2) RESOLUTION TO PROCEED TO CLOSED MEETING

*THAT the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:*

*Section 90 (1), Section 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.*

#### (3) RECONVENE

The meeting reconvened at 4:58 pm.

#### (4) APPROVAL OF AGENDA

4765-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

*THAT the Cultus Lake Park Board approve the Agenda for the Regular Meeting of April 21, 2021; and*

*THAT all delegations, reports, correspondence and other information set to the Agenda be received.*

**CARRIED**

**(5) ADOPTION OF MINUTES**

4766-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

- (a) **THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held March 17, 2021.

**CARRIED**

**(6) ADOPTION OF COMMITTEE MINUTES**

4767-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

**THAT** the Cultus Lake Park Board approve the February 18, 2021 Community Events and Engagement Committee Minutes.

**CARRIED**

4768-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

**THAT** the Cultus Lake Park Board approve the March 25, 2021 Community Events and Engagement Committee Minutes.

**CARRIED**

4769-21 Moved by: Commissioner Payeur Seconded by: Commissioner Dzaman

**THAT** the Cultus Lake Park Board approve the February 19, 2021 Village Center Planning and Development Committee Minutes.

**CARRIED**

Commissioner Dzaman noted that he is impressed with the group of volunteers and he noted that he is looking forward to working with the committee and he is confident that they will move forward to come up with something that will benefit the Park and the City of Chilliwack.

4770-21 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

**THAT** the Cultus Lake Park Board approve the February 23, 2021 Foreshore Fundraising and Improvement Committee Minutes.

**CARRIED**

4771-21 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

**THAT** the Cultus Lake Park Board approve the March 23, 2021 Foreshore Fundraising and Improvement Committee Minutes.

**CARRIED**

4772-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board approve the March 2, 2021 Commercial Leaseholder Committee Minutes.*

**CARRIED**

**(7) CORRESPONDENCE**

**(a) Development Variance Referral – 244 First Avenue**

- Referral information for Development Variance Permit # 2021-09, 244 First Avenue

The applicants attended the meeting via Zoom. Chief Administrative Officer, Joe Lamb noted that in the Fraser Valley Regional District Zoning Bylaw No. 1375, 2016, there was an item inserted that deals with a corner lot line setbacks that was not in the previous Cultus Lake Specified Area Bylaw. The setback required is 6m for a corner sightline. He noted that the request is to reduce from 6m to 3m at the southwest corner of intersection of First Ave/Pine Street for a single-family dwelling.

The applicants noted that the width of the lot is now 9.1m and asking for 6m across the front seemed bit grievance in order to build a home. The visibility to go down to 3m is sufficient for the corner. He noted that some of the trees located on the corner property would be blocked with trees. They hope to clean this up or remove one or two trees with approval should the variance be considered. He noted that the map appears to be small area however, it is large area. They noted that they would like to have two cars underground but with the 6m allowance they would have one however with the 3m reduction this would support the parking.

4773-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

***THAT** the Cultus Lake Park Board approve the application to reduce the visual clearance area (sight triangle) required under FVRD Cultus Lake Park Zoning Bylaw No. 1375 from 6.0 meters to 3.0 meters at the southwest corner of the intersection of First Avenue and Pine Street to facilitate the construction of a single-family home at 244 First Avenue; and*

***THAT** the Cultus Lake Park Board provide the Fraser Valley Regional District with their response to the Development Variance Permit for 244 First Avenue.*

**CARRIED**

**(b) Development Variance Referral – 207 Lakeshore Drive**

- Referral information for Development Variance Permit # 2021-12, 207 Lakeshore Drive

***THAT** the Cultus Lake Park Board approve the application to increase the number of allowable stories permitted under FVRD Cultus Lake Park Zoning Bylaw No. 1375 from two (2) stories plus a basement to three (3) stories plus a basement to facilitate the construction of a new single-family home at 207 Lakeshore Drive; and*

***THAT** the Cultus Lake Park Board provide the Fraser Valley Regional District with their response to the Development Variance Permit for 207 Lakeshore Drive.*

**MOTION LOST FOR WANT OF SECONDER**

The applicants attended the meeting via Zoom. They questioned that the design that they were hoping to proceed with can the utilize the lot with the elevation of the property and noted that it would work with the contour. They noted that they would like to maximize view potentials and adding the extra story allows for the garage at Lakeshore Drive side with two full spots and one on Munroe Ave. side. They had hoped that this would be considered as the area is congested with parking.

Jesse Raynor, designer noted that there was an application on Munroe Ave that was very similar situation and was approved. He noted that they are trying to accommodate for extra parking spaces and would like the access off Lakeshore Dr. He noted that there was discussion surrounding Board and staff at FVRD to determine if the frontage is off of Lakeshore Dr. with access off of Munroe Ave for storage and also noted that they are not over the height allowance of 28ft. for the highest point on the property line, high side at 24.4ft. He noted they would be at four stories or other option for four stories, ten being 43.5ft at three stories.

Chief Administrative Officer, Joe Lamb noted that he would request direction from the Board on the encroachment over Munroe Ave. for the additional garage as it is not serviced from Munroe Ave. and this would apply to the first eleven lots.

4774-21 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board is not in support the application to increase the number of allowable stories permitted under FVRD Cultus Lake Park Zoning Bylaw No. 1375 from two (2) stories plus a basement to three (3) stories plus a basement to facilitate the construction of a new single-family home at 207 Lakeshore Drive.*

***THAT** the Cultus Lake Park Board provide the Fraser Valley Regional District with their response to the Development Variance Permit for 207 Lakeshore Drive.*

**CARRIED**

4775-21 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board request that staff advise Fraser Valley Regional District FVRD and advise them that lots 200 – 210B Lakeshore Drive, for servicing and parking purposes be accessed off of Lakeshore Drive not Munroe Avenue with respect to the regulations outlined in the Cultus Lake Park Zoning Bylaw No.1375.*

**CARRIED**

(c) **CLASS Cultus Lake Stewards & a DO/T Meter**

- Email dated April 7, 2021 from Ernie Vance, Cultus Lake Steward Society

4776-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board receive the CLASS Cultus Lake Stewards & a DO/T Meter for information.*

**CARRIED**

4777-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Bauer

*THAT the Cultus Lake Park Board donate \$500 towards the CLASS Cultus Lake Stewards & a DO/T Meter.*

**CARRIED**

**(8) BYLAWS**

(a) **Parking and Traffic Regulation Bylaw No. 1190, 2021**

- Parking and Traffic Regulation Bylaw No. 1190, 2021

4778-21 Moved by: Commissioner Bauer Seconded by: Commissioner Dzaman

*THAT the Cultus Lake Park Board give Final reading to the Parking and Traffic Regulation Bylaw No. 1190, 2021.*

**CARRIED**

(b) **Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1192, 2021**

- Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1192, 2021

4779-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

*THAT the Cultus Lake Park Board give Final reading to the Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1192, 2021.*

**CARRIED**

**(9) STAFF REPORTS**

(a) **2021 Residential Parking Permits**

- Report dated April 21, 2021 from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

4780-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

*THAT the Cultus Lake Park Board approve that the current residential parking permits, that expire on April 30, 2021, be extended until June 30, 2021.*

*THAT the Cultus Lake Park Board approve to allow leaseholders to be able to purchase, from the Park office, up to 2 additional annual electronic residential parking permits, per lease lot, to be valid for one year running from May 1<sup>st</sup> to April 30<sup>th</sup> at a cost of \$100 per year; and*

*THAT the Cultus Lake Park Board approve these permits to be prorated through the period of May 1<sup>st</sup> to April 30<sup>th</sup>.*

*THAT the Cultus Lake Park Board approve to allow leaseholders to be able to purchase, through online registration, 2 residential daily permits per day, per lease lot, at a cost of \$6 per day (quantities of this daily pass would be varied by the Park and would be subject to available parking).*

***THAT** the Cultus Lake Park Board receive the attached parking and fee schedule for information.*

**CARRIED**

(b) **Administrative Policy – Advertising on Public Bulletin Boards in the Park**

- Report dated April 21, 2021 from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

4881-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board approve the Advertising on Public Bulletin Boards Policy.*

**CARRIED**

(c) **Residential Leaseholder Private Facebook Group or Cultus Lake Park User Application**

- Report dated April 21, 2021 from Amanda Nadeau, Communications, Media and Events Coordinator

***THAT** the Cultus Lake Park Board consider implementing the launch of a Residential Leaseholder Private Facebook Group.*

**MOTION FAILED**

***THAT** the Cultus Lake Park Board consider implementing a Cultus Lake Park User Application through MyCivicApp.*

**MOTION FAILED**

4782-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board consider implementing the launch of both Residential Leaseholder Private Facebook Group and the MyCivicApp.*

**CARRIED**

Commissioner Smit voted in opposition.

(d) **Pikeminnow Fishing Derby Special Event**

- Report dated April 21, 2021 from Amanda Nadeau, Communications, Media and Events Coordinator

4783-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

***THAT** the Cultus Lake Park Board support the Lions Club Covid-19 Fishing Derby for removal of Pikeminnow and Small Mouth Bass on June 16, 2021; and*

***THAT** the Cultus Lake Park Board support and allow placement of disposal boxes along the Foreshore and Main Beach.*

**CARRIED**

(e) **Alternate Logo for Cultus Lake Park**

- Report dated April 21, 2021 from Amanda Nadeau, Communications, Media and Events Coordinator

4784-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board approve the alternative logo for Cultus Lake Park created by Tourism Chilliwack.*

**CARRIED**

(9) **COMMISSIONERS REPORTS**

(a) **Recommendations from the Foreshore Fundraising and Improvement Committee**

- Report dated April 21, 2021 from Casey Smit, Chair, Foreshore Fundraising Improvement Committee

4784-21 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

***THAT** the Foreshore Fundraising and Improvement Committee recommend the Cultus Lake Park Board approve that an engineered dock system that is the best available, to the Park, that is approved by FLINRO, at the time of replacement, be installed.*

**CARRIED**

(b) **Recommendations from the Community Events and Engagement Committee**

- Report dated April 21, 2021 from Kirk Dzaman Chair, Community Events and Engagement Committee

***THAT** the Cultus Lake Park Board approve the 2021 Cultus Lake Park Christmas lights display.*

**MOTION FAILED**

4785- 21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board support the Community event and engagement event committee in pursuing the 2021 Cultus Lake Park Christmas lights display and to provide budget information and time to be determined and to be provided to the Board.*

**CARRIED**

Vice Chair Bauer, on behalf of the Environmental and Public Areas Planning Committee thanked the volunteers and staff for the planting of trees and understory plants. In addition, to also thanked the volunteers and staff for the placement of the milfoil matting.

Commissioner Payeur invited volunteers to come out and join the planting that is happening this upcoming weekend.

**(10) COMMUNITY ASSOCIATION**

Q: When will Parking Lot B be opening?

A: Chief Administrative Officer, Joe Lamb noted somewhere between May 7<sup>th</sup> - 10<sup>th</sup> 2021.

Q: Is the project on budget?

A: Chief Administrative Officer, Joe Lamb noted that the project is under budget.

Q: Has there been a change to the number of parking stalls since the original drawings?

A: Chief Administrative Officer, Joe Lamb noted there is approximately 21 less stalls than in the original plan. (approximate total of 345 stalls).

Q: Will any changes be made to the number of pedestrian crosswalks immediately in the area of Parking Lot B on Sunnyside Blvd, currently there are three within a very small area and this caused traffic to back up onto Columbia Valley Highway as cars are continually stopping for pedestrians on busy days.

A: Chief Administrative Officer, Joe Lamb noted the crosswalk across Columbia Valley Highway and the first crosswalk on Sunnyside, immediately exiting the roundabout onto Sunnyside Blvd are not controlled by the Park but by BC Highways, however, the two remaining crosswalks will be reduced to one.

**(11) PUBLIC QUESTION PERIOD**

Q: Ernie Vance, Mountain View, inquired on the Foreshore Committee, he noted that it was mentioned that the two million dollars was the goal to be raised. He noted that in the report it totals approximately 1.2 million. He inquired as to where those numbers came from. He further noted that some of the other docks are reported to be in bad shape and asked where will funds come for their replacement. He also inquired if there is any opportunity for grants. He further inquired on behalf of another resident; the name of the company that is being used for the new parking system. Will the park staff be cross referencing with accounts to cars for registration purposes? He also inquired on collection process. He also inquired on Chilliwack Tourism's membership and Park Board membership. He also inquired about the Air bnb Regional Tax.

A: Chief Administrative Officer, Joe Lamb noted that the Main Beach docks do not require replacement under that report. The Committee is set to replacing the Main Beach docks and committee members have sourced companies for quotes and these are based on the materials that could be used. He further noted that the funds would come out of the Cultus Lake Park Foreshore Reserve Fund. He noted that there may be opportunities for grants if there were approved. He noted that we are waiting to hear on the grant for the Foreshore Erosion project that we applied for and we will apply for grants as they become available. He noted that the name of the company that is implementing the new parking system is Getcha. He noted that staff will only be cross referencing for ticketing purposes. He noted that with respect to collections, with residential they will have to pay the ticket before their lease payment, or it may go into default. There are three ways to pay, online, Park office and or the City. If tickets are not paid it will go to collections. Bylaw Enforcement will respond to calls if people are uncertain about people parking to see if they should or should not be there. He noted that we will have the ability to check to see if plate numbers are registered. Chief Administrative Officer, Joe Lamb noted that we are a third Municipal partner with Chilliwack Tourism. He noted that the Air bnb Regional Tax goes back to the City of Chilliwack and what is collected goes back for Cultus Lake Park. An agreement was



made to trade for them to collect the tax and no funds are paid to Tourism Chilliwack as in the past.

Q: Brent Shirley, Mountain View inquired what areas are required for permit registration and asked for clarification if your vehicle is parked solely on the leaseholders lot.

A Chief Administrative Officer, Joe Lamb noted that if the vehicle were on the property you would not need to register. All other areas outside this will need to be registered.

Q: Laurel Shear, Lakeshore Drive inquired about survey pins that the Department of Fisheries and Oceans place near # 7 Lakeshore Drive pose to be a trip hazard and asked if they could be removed. She further inquired on a fire that took place Easter Monday. She noted that she did not see any signage with respect to no fires on the beach. She inquired on what the reporting process would be for situations like this. She noted signage would help to let people know and further the My City App would be a excellent way to report these situations.

A: Chief Administrative Officer, Joe Lamb said that we will contact the City of Chilliwack regarding the stakes on Lakeshore Drive to see if they can now be removed. He noted that 911 should be called and the Fire Department would then respond.

Q: Charlotte Barich, First Avenue inquired if the Park has plans to put up the blue fencing in the residential area again to control the crowds. She further inquired if the highway cones would also be placed to help with traffic.

A: Chair Renwick noted that there are no plans for fencing placement. He noted that beachfront is public and part of the Trans Canada Trail. The Ministry of Transportation initiated that project last year with Email Anderson. Chief Administrative Officer, Joe Lamb noted that he will be attending an upcoming meeting with the Ministry of Transportation, FVRD, and he believes that the cones will be placed along the highway under the direction of the Ministry of Transportation.

Q: Colleen Rogosinski, Community Association inquired as to whether the Board has received any update on the sewer.

A: Chair Renwick noted that the budgets are now in from the Federal and Provincial Governments and the Board is waiting to hear from the FVRD application submitted for funding for sewer would be considered by them. She also inquired the legal aspect of the sewer system and where that was at. He further noted that the exchange of documents is where legal aspect of the sewer system is at.

## (12) ADJOURNMENT

4786-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT*** the Regular Meeting of the Cultus Lake Park Board held on April 21, 2021 be adjourned at 6:51 pm.

**CARRIED**

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held April 21, 2021.

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David Renwick  
Chair

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Joe Lamb  
Chief Administrative Officer