



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

Wednesday, May 19, 2021
CULTUS LAKE PARK OFFICE BOARDROOM
4165 Columbia Valley Highway, Cultus Lake, BC

Present Commissioner D. Renwick – Chair
Commissioner D. Bauer – Vice Chair
Commissioner L. Payeur
Commissioner C. Smit
Commissioner K. Dzaman

Staff Chief Administrative Officer – J. Lamb
Manager of Finance – E. Lee
Manager of Park Operations – D. Driediger
Manager of Corporate Services / Corporate Officer – R. Litchfield
Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer
Communications, Media and Event Coordinator – A. Nadeau

Regrets

(1) CALL TO ORDER

The Chair called the meeting to order at 5:03 pm.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

***THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:*

Section 90 (1), (d) the security of the property of the Municipality;

Section 90 (1), (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the Municipality;

Section 90 (1), (g) litigation or potential litigation affecting the Municipality; and

Section 90 (1), (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

(3) RECONVENE

The meeting reconvened at 4:10 pm.

(4) APPROVAL OF AGENDA

4787-21 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of May 19, 2021; and*

***THAT** all delegations, reports, correspondence and other information set to the Agenda be received.*

***THAT** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of May 19, 2021; and*

CARRIED

(5) 2020 DRAFT Financial Statements

- Sean Reid, KPMG regarding the 2019 Audit Findings Report
- Report dated May 19, 2021 from Erica Lee, Chief Financial Officer

4788-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

***THAT** the report from the Chief Financial Officer regarding the 2020 DRAFT Financial Statements be received; and*

***THAT** the 2020 Financial Statements be approved.*

CARRIED

(6) ADOPTION OF MINUTES

4789-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

- (a) ***THAT** the Cultus Lake Park Board amend the minutes of the Regular Meeting held April 21, 2021 to reflect the Development Variance application for 207 Lakeshore Drive be amended to reflect the applicant discussion in proper order of business*

CARRIED

(7) ADOPTION OF COMMITTEE MINUTES

4790-21 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

- (a) ***THAT** the Cultus Lake Park Board receive the March 30, 2021 Foreshore Fundraising and Improvement Committee Minutes.*

CARRIED

4791-21 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

- (b) ***THAT** the Cultus Lake Park Board receive the April 20, 2021 Foreshore Fundraising and Improvement Committee Minutes.*

CARRIED

4792-21 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

- (c) ***THAT** the Cultus Lake Park Board receive the March 26, 2021 Village Center Planning and Development Committee Meeting Minutes.*

CARRIED

4793-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

- (d) **THAT** the Cultus Lake Park Board receive the April 6, 2021 Commercial Leaseholder Committee Meeting Minutes.

CARRIED

(8) CORRESPONDENCE

(a) **Restructuring of the FVRD Regional Indigenous Relations Committee**

- Letter dated May 6, 2021 from Jason Lum, Chair, FVRD

4794-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board receive the Restructuring of the FVRD Regional Indigenous Relations Committee letter for information.

CARRIED

(9) BYLAWS

(a) **2021-2025 Five-Year Financial Plan Amendment Bylaw No. 1193, 2021**

- Reported dated May 19, 2021 from Erica Lee, Chief Financial Officer
- 2015 - 2025 Financial Amendment Bylaw No. 1193, 2021
- Schedule A
- Schedule B
- Schedule C

4795-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board give First, Second and Third Reading to 2021-2025 Five-Year Financial Plan Amendment Bylaw No. 1193, 2021.

CARRIED

(10) CONSENT AGENDA

(a) 2021 First Quarter Reports

- Finance
- Lions Parking
- Public Works
- Campground and Cabins
- Bylaw Compliance and Enforcement
- Fire Department
- Lease Assignment

4796-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board receive the 2021 First Quarter reports for information.

CARRIED

(11) REPORTS BY STAFF

(a) Cultus Lake Park User Application

- Report dated May 19, 2021 from Amanda Nadeau, Communications, Media and Events Coordinator

4797-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board approve the implementation of the Cultus Lake Park User Application through MyCivicApp.

CARRIED

Amendment to resolution 4783-21 on the April 21, 2021 Regular Board Meeting – Pikeminnow Fishing Derby Special Event

- Report dated May 19, 2021 from Amanda Nadeau, Communications, Media and Events Coordinator

4798-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

THAT resolution 4783-21 from the April 21, 2021 Regular Board Meeting minutes be amended to change the date of June 16, 2021 to June 19, 2021 so that the resolution reads:

THAT the Cultus Lake Park Board support the Lions Club Covid-19 Fishing Derby for removal of Pikeminnow and Small Mouth Bass on June 19, 2021; and

THAT the Cultus Lake Park Board support and allow placement of disposal boxes along the Foreshore and Main Beach.

CARRIED

(12) COMMISSIONERS REPORTS

(a) Recommendations from the Foreshore Fundraising and Improvement Committee

- Report dated May 19, 2021 Casey Smit, Chair, Foreshore Fundraising and Improvement Committee

4799-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

THAT the Foreshore Fundraising and Improvement Committee request that the Cultus Lake Park Board approve the concept of signage being placed that will acknowledge significant donors to the Main Beach Dock Fundraising project. Staff to submit to the Cultus Lake Park Board signage and potential locations to the Board for final approval upon completion of the project.

CARRIED

(13) COMMUNITY ASSOCIATION

Question:

Colleen Rogozinski, had questions with respect to the Queensborough report on the docks, which was made public at the February 23, 2021 Foreshore Fundraising and Improvement

Committee meeting. Several docks were identified as in need of repair or replacement, specifically docks, 3, 5 and 15. She inquired as to whether or not the Park Board would be liable if repairs were not completed in a timely manner as this was outlined in the report, and if so, when would the repair occur? She also inquired as to who is responsible for the docks on Lakeshore Drive that are not accessible to the public? Some have been reported to be in need of repair.

Answer:

Chair Renwick and Chief Administrative Officer, Joe Lamb noted that staff does a weekly review of all of the docks and address issues such as broken or split boards. He noted that staff are working through the report and we have rebuilt two docks by modifying some of the structures, and metal sleeves on the pilings. If there was an immediate concern the docks would be closed as of recent on the west side. It is built into the workplan to address significant issues as they arise.

Chair Renwick noted that we have done in the past and doing now currently is that we have approached the leaseholders that have the docks in front of their residence and asked them to rectify the situation and if they are not able to, then we could condemn them or close them down until they can be repaired.

(14) PUBLIC QUESTION PERIOD

Q: Johnathan Willcocks, Park Drive, noted that he submitted a letter with respect to design plans for 207 Lakeshore and the access to Lakeshore Drive/Munroe Avenue. He noted that they are in the process of designing their home and was shocked to hear about the decisions made and requested that the resolution be rescinded and revisited. He felt that a decision was made prior to the applicants being able to speak. He also asked what happens with a redesign for next steps.

A: Chair, David Renwick noted that the resolution was not seconded nor the resolution voted on as there was not appetite for the Board to approve the resolution for discussion purposes. He noted that the rules of order require a seconder and there was no seconder, so it died as if it was not presented. The process is, that the Fraser Valley Regional District to ask the Cultus Lake Park Board for input. It is not a matter that involves public input, it is a Board decision to make a recommendation to FVRD. The Board has followed protocol and allowed applicants to speak to the variance request. He further noted that they made a recommendation to FVRD that there be no access off of Munroe Ave. from 200 to 210B. He noted that FVRD will come back to the Board on further comments to discuss individual lots however this is based on safety and will need to deal with each one as they come up.

Chief Administrative Officer, Joe Lamb noted that FVRD looks to Cultus Lake Park Board to provide a recommendation as they manage the process for anything within the property pins. Cultus Lake Park Board provided a recommendation for the lots from 200 – 210B Lakeshore Drive as under the old zoning bylaw allowed access off of Munroe and the Board and for those lots to have access off of Lakeshore Drive.

Q: Rick Williamson, First Avenue inquired on the recent grants for tourist destination that were announced through the province of BC and inquired as to whether or not the Park has or will be submitting application and what amount.

A: Chief Administrative Officer, Joe Lamb noted that staff are reviewing qualifications and if we do qualify, if we do qualify, we will be making application for the maximum amount of either

\$500,000 for 75,000 patrons in a season or 1 million for an above number not noted. He also noted that at this time we are not aware of what the income qualifications are, however, a reminder that we are nonprofit and to note that we did have a successful year last year and that may form part of the qualification criteria and will have to take that into consideration.

(15) ADJOURNMENT

4800-21 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

THAT the Regular Meeting of the Cultus Lake Park Board held on May 19, 2021 be adjourned at 5:39 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held May 19, 2021.

David Renwick
Chair

Joe Lamb
Chief Administrative Officer