



CULTUS LAKE PARK BOARD REGULAR BOARD MEETING NOTICE

Wednesday, September 15, 2021

5:00 PM

Cultus Lake Park Office Boardroom
4165 Columbia Valley Highway, Cultus Lake, BC

Time Change Notice - Cultus Lake Park Board Regular Meeting will be held at 5:00 pm on September 15, 2021 instead of 7:00 pm.

The Cultus Lake Park Board Regular Meeting will be open to the first 10 members of the public by registration. Please email Rachel.litchfield@cultuslake.bc.ca by Noon on September 15, 2021.

Or please feel free to join the meeting, participants will be muted upon entry to the meeting but will be able to ask questions during question period.

Join Zoom Meeting

[https://us06web.zoom.us/j/85136397549?pwd=YjJiMWcvdEJQYnFqWi96SW9XV
kZlUT09](https://us06web.zoom.us/j/85136397549?pwd=YjJiMWcvdEJQYnFqWi96SW9XVkZlUT09)

Meeting ID: 851 3639 7549

Passcode: 565739

The Cultus Lake Park Board Regular Meeting video will be available to view on our website the following day at www.cultuslake.bc.ca/board-meeting-videos/

Please feel free to email questions for the Public Question Period no later than Tuesday, September 14, 2021 by 4:30 pm to Rachel.litchfield@cultuslake.bc.ca



**CULTUS LAKE PARK BOARD
REGULAR MEETING AGENDA
WEDNESDAY, SEPTEMBER 15, 2021
5:00 PM
PARK OFFICE BOARDROOM
4165 Columbia Valley Highway, Cultus Lake, BC**

(1) CALL TO ORDER

(2) RESOLUTION TO PROCEED TO CLOSED MEETING (4:00 PM)

***THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:*

Section 90 (1), (c) labour relations or other employee relations;

Section 90 (1), (d) the security of the property of the Municipality.

(3) RECONVENE

(4) APPROVAL OF AGENDA

- (a) ***THAT** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of August 18, 2021; and*

***THAT** all delegations, reports, correspondence and other information set to the Agenda be received.*

(5) ADOPTION OF MINUTES

- (a) ***THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held August 18, 2021.*

(6) ADOPTION OF COMMITTEE MINUTES

- (a) ***THAT** the Cultus Lake Park Board receive the July 16, Village Center Planning and Development Committee Minutes.*

- (b) ***THAT** the Cultus Lake Park Board receive the August 20, Village Center Planning and Development Committee Minutes.*

(7) CORRESPONDENCE

(a) Cultus Lake Sewer Complaint

- Email dated August 24, 2021 from resident, Brenda Cosgrove

***THAT** the Cultus Lake Park Board receive the email from resident, Brenda Cosgrove.*

(8) BYLAWS

(a) Boating and Foreshore Bylaw No. 1179, 2020, Amendment Bylaw No. 1196, 2021

- Boating and Foreshore Bylaw No. 1179, 2020, Amendment Bylaw No. 1196, 2021

***THAT** the Cultus Lake Park Board give Final readings to the Boating and Foreshore Bylaw No. 1179, 2020, Amendment Bylaw No. 1196, 2021.*

(b) Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1197, 2021

- Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1197, 2021

***THAT** the Cultus Lake Park Board give Final readings to the Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1197, 2021.*

(9) REPORTS BY STAFF

(a) Parking Options for Greenspace/Fire Lane Usage

- Report dated September 15, 2021 from Jacquie Spencer, Manager of Visitor Services, Accommodations and Bylaw Enforcement

***THAT** the Cultus Lake Park Board continue to designate Area #4, #5, #7, #8, #9, #12, and #13 as Fire Lanes, and further, to direct staff to proceed with the development of “No Parking” signage for these areas.*

***THAT** the Cultus Lake Park Board direct staff to develop Area #1 as a designated fire lane between 109 and 110/111 with one parking stall on the side of 110 First Avenue.*

***THAT** the Cultus Lake Park Board direct staff to develop Area #2 by adding four (4) parking stalls with a public access pathway between 211 First Avenue and 213 First Avenue.*

***THAT** the Cultus Lake Park Board direct staff to arrange to have a land survey completed regarding Area #3, between 116 First Avenue and 118 First Avenue to confirm space availability for two parking stalls and a public access pathway.*

***THAT** the Cultus Lake Park Board direct staff to develop Area #6 as a designated fire lane between 132 First Avenue and 134 First Avenue, with option for one parking stall on the side of 134 First Avenue*

***THAT** the Cultus Lake Park Board direct staff to extend Area #10 & Area #11, Birch Street Park, by arranging to have the Mailbox relocated to add one additional parking stall.*

***THAT** the Cultus Lake Park Board direct staff to Area #14 between 232 First Avenue and 234 First Avenue by adding four (4) parking stalls, two off Second Avenue and two off First Avenue including a public access pathway.*

***THAT** the Cultus Lake Park Board direct staff to develop Area #15, 212 First Avenue, by adding two parking stalls and a public access pathway.*

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(b) **Around the Lake Give 'R Take 30 Special Event**

- Report dated September 15, 2021, Amanda Nadeau, Communications, Media and Events Coordinator

***THAT** the Cultus Lake Park Board approve the Around the Lake Give 'R Take 30 Trail Race from 6:00 am to 2:00 pm on October 16th, 2021 and*

***THAT** the Cultus Lake Park Board waives parking fees for up to 50 race volunteer vehicles in Parking Lot B for Around the Lake Give 'R Take 30 from 6:00 am to 2:00 pm on October 16, 2021.*

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(c) **Sandhu Wedding Ceremony Event**

- Report dated September 15, 2021, from Amanda Nadeau, Communications, Media and Events Coordinator

***THAT** the Cultus Lake Park Board approve the Sandhu Wedding Ceremony on October 23, 2021, with use of Dock 12.*

(10) REPORTS BY COMMISSIONERS

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(a) **Recommendation from the Village Center Planning and Development Committee**

- Report dated September 15, 2021 from Kirk Dzaman, Chair, Community Events and Engagement Committee

***THAT** the Village Center Planning and Development Committee request the Cultus Lake Park Board consider funding for professional consultation regarding the planning and re development of the Village Center during the 2022 budget process.*

(11) COMMUNITY ASSOCIATION

(12) PUBLIC QUESTION PERIOD

(13) ADJOURNMENT

***THAT** the Regular Meeting of the Cultus Lake Park Board held on September 15, 2021 be adjourned.*



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

Wednesday, August 18, 2021
CULTUS LAKE PARK OFFICE BOARDROOM
4165 Columbia Valley Highway, Cultus Lake, BC

Present Commissioner D. Renwick – Chair
Commissioner D. Bauer – Vice Chair
Commissioner L. Payeur –
Commissioner C. Smit
Commissioner K. Dzaman

Staff Chief Administrative Officer – J. Lamb
Manager of Finance – E. Lee
Manager of Park Operations – D. Driediger
Communications, Media and Event Coordinator – A. Nadeau
Manager of Corporate Services / Corporate Officer – R. Litchfield
Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer

(1) CALL TO ORDER

The Chair called the meeting to order at 4:06 pm.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

***THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:*

*Section 90 (1), (c) labour relations or other employee relations; and
Section 90 (1), (d) the security of the property of the Municipality.*

(3) RECONVENE

The meeting reconvened at 5:03 pm.

(4) APPROVAL OF AGENDA

4816-21 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board approve amending the Agenda for the Regular Meeting of August 18, 2021, to include item 6, (e), Community Events and Engagement Committee Minutes dated August 16, 2021; and*

Items 7, (ai) through 7, (v), Correspondence, Development Variance Referral, emails and letters submitted by the public; and

To include Items 7, (b), Correspondence, Letter submitted August 18, 2021, from residents Tars and Kara Malhi; and

To remove and replace item 8, (b), Bylaws, Boating and Foreshore Bylaw No. 1179, 2020, Amendment Bylaw No. 1196, 2021 and report dated August 18, 2021; and

To remove and replace item 8, (c), Bylaws, Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1197, 2021 and report dated August 18, 2021; and

To included item 11, (b), Reports by Commissioners, Recommendations from the Community Events and Engagement Committee, report dated August 18, 2021; and

THAT all delegations, reports, correspondence and other information set to the Agenda be received.

CARRIED

(6) ADOPTION OF MINUTES

4817-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

(a) ***THAT*** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held July 21, 2021.

CARRIED

(7) ADOPTION OF COMMITTEE MINUTES

4818-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board receive the May 21, 2021, Village Center Planning and Development Committee Minutes.

CARRIED

4819-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board receive the June 8, 2021, Foreshore Fundraising and Improvement Committee Minutes.

CARRIED

4820-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board receive the July 19, 2021, Community Events and Engagement Committee Minutes.

CARRIED

4821-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board receive the July 29, 2021, Community Events and Engagement Committee Minutes.

CARRIED

4822-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board receive the August 16, 2021, Community Events and Engagement Committee Minutes.

CARRIED

(7) CORRESPONDENCE

(a) Development Variance Referral – 40 Lakeshore Drive

- Referral information for Development Variance Permit # 2021 – 15, 40 Lakeshore Drive
- Email dated August 16, 2021, from residents John and Rosemary Lee

Chief Administrative Officer, Joe Lamb note the request for the development Variance Permit # 2021 – 15, 40 Lakeshore Drive. Applicants Charlotte and Mark DeBruyn were in attendance via Zoom. Applicants noted the intent to their request to apply for the variance for the bottom story. They noted that they would enjoy the lake front and would like to use the lake from their residence and to allow for extra parking.

Chief Administrative Officer, Joe Lamb noted that the Fraser Valley Regional District view the development variance request, not for the basement but for the top story. The request is to vary from a basement and two stories to a basement and three stories.

Chair Renwick noted that the applicants are asking for the third story, basement, first and second story as the application for consideration is for the third story. Applicants noted that they are under the understanding that they are not exceeding the height allowance.

Chair Renwick inquired if the applicants noted to members of the community that they indicated that it does not matter what the Board does, the presidence has been set, and asked if those comments were made? The applicants noted that was not true. They noted that they are following the process as directed by the FRVD.

Chief Administrative Officer, Joe Lamb noted that there were four letters submitted in opposition for the request.

4823-21 Moved by: Commissioner Bauer Seconded by: Commissioner: Dzaman

THAT the Cultus Lake Park Board supports the Development Variance Permit # 2021 – 15, 40 Lakeshore Drive to vary the definition of height in the Zoning Bylaw 1375 from two stories plus basement and roof to three stories plus basement and roof; and

THAT the Cultus Lake Park Board provide the Fraser Valley Regional District with their response to the Development Variance Permit for 40 Lakeshore Drive.

CARRIED

Chair Renwick and Commissioner Dzaman voted in opposition.

(b) **Parking Allowance Request**

- Email dated August 3, 2021, from Tom and Shawn Windt regarding parking for residents along First and Second Avenue
- Letter submitted August 16, 2021, from residents, Tars and Kara Malhi

4824-21 Moved by: Commissioner Bauer Seconded by: Commissioner Dzaman

***THAT** the Cultus Lake Park Board refer this back to staff to provide a comprehensive study on the greenspaces and parking availability in particular 212 First Avenue and 112 First Avenue; and*

***THAT** the Cultus Lake Park Board receive the email from Tom and for information and provide the staff with direction regarding the use of the area adjacent to 212 First Avenue and 112 First Avenue.*

CARRIED

Commissioner Payeur voted in opposition.

(c) **Investing in Canada Infrastructure Program (ICIP) – Environmental Quality (EQ) Program, Project #G0329 – Cultus Lake North Wastewater Treatment Plant**

- Letter dated July 8, 2021, from Brian Bedford, Executive Director, Local Government Infrastructure and Finance

4825-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board release the letter to the public from Brian Bedford, Executive Director, Local Government Infrastructure and Finance with respect to Sewer Project #G0329 – Cultus Lake North Wastewater Treatment Plant.*

CARRIED

(8) **BYLAWS**

(a) **Main Beach Dock Capital Reserve Fund No. 1194, 2021**
Tree Replacement Reserve Fund Amendment Bylaw No 1195, 2021

- Main Beach Dock Capital Reserve Fund No. 1194, 2021
- Tree Replacement Reserve Fund Amendment Bylaw No 1195, 2021

4826-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board give Final reading to Main Beach Dock Reserve Fund Bylaw No. 1194, 2021.*

***THAT** the Cultus Lake Park Board give Final reading to the Tree Replacement Reserve Fund Amendment Bylaw No. 1195, 2021.*

CARRIED

(b) **Boating and Foreshore Bylaw No. 1179, 2020, Amendment Bylaw No. 1196, 2021**

- Report dated August 18, 2021, from Jacquie Spencer, Manager of Visitor Services, Accommodations and Bylaw Enforcement

- Boating and Foreshore Bylaw No. 1179, 2020, Amendment Bylaw No. 1196, 2021

4827-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board give First, Second and Third Readings to the Boating and Foreshore Bylaw No. 1179, 2020, Amendment Bylaw No. 1196, 2021.*

CARRIED

(c) **Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1197, 2021**

- Report dated August 18, 2021, from Jacquie Spencer, Manager of Visitor Services, Accommodations and Bylaw Enforcement
- Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1197, 2021

4828-21 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board give First, Second and Third Readings to the Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1197, 2021.*

CARRIED

(9) **CONSENT AGENDA**

2021 Second Quarter Reports

- Finance
- Cultus Lake Parking
- Public Works
- Campground and Cabins
- Bylaw Compliance and Enforcement
- Fire Department
- Lease Assignment

4829-21 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board receive the 2021 Second Quarter reports for information*

CARRIED

(10) **REPORTS BY STAFF**

(a) **Media Releases and Staff Contact with the Media Policy**

- Report dated August 18, 2021, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

4830-21 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board approve the Administrative Policy, Media Release and Staff Contact with the Media and that it replace the 2018 Cultus Lake Media Policy.*

CARRIED

(b) **Star Days Days Event**

- Report dated August 18, 2021, from Amanda Nadeau, Communications, Media and Events Coordinator

4831-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board approve the Star Days Days Special Event on Friday September 24th, Saturday September 25th, and Sunday September 26th, 2021;

THAT the parking fees in Lot A (Main Beach) for the duration of the Star Days Days Special Event, September 24th to September 26th, 2021, be waived;

THAT the Star Days Days Special Event organizers be permitted to collect parking fees at Lot A (Main Beach) for profit for the duration of the event, September 24th to September 26th, 2021;

THAT the Special Event Application fee of \$100 for the 2021 Star Days Days Special Event be waived;

THAT the Swim Line Removal and Replacement fee of \$500 for the 2021 Star Days Days Special Event be waived and

THAT participants of the 2021 Star Days Days be permitted to camp at Main Beach in designated areas.

CARRIED

(c) **Cultus Lake Community Cleanup**

- Report dated August 18, 2021 from Amanda Nadeau, Communications, Media and Events Coordinator

4832-21 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board approve the Cultus Lake Park Community Cleanup on September 18th, 2021; and

THAT the Cultus Lake Park Board approve waiving the \$100 application fee.

CARRIED

(11) COMMISSIONERS REPORTS

(a) **Recommendations from the Community Events and Engagement Committee**

- Report dated August 18, 2021 from Kirk Dzaman, Chair, Community Events and Engagement Committee

4833-21 Moved by: Commissioner Dzaman Seconded by: Commissioner S

THAT the Cultus Lake Community Events and Engagement Committee requests the Cultus Lake Park Board allow any funds that are raised, above the cost to hold Blanc on the Beach Event, will be allocated to the Foreshore Reserve Fund.

CARRIED

(b) Recommendations from the Community Events and Engagement Committee

- Report dated August 18, 2021 from Kirk Dzaman, Chair, Community Events and Engagement Committee

4834-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Bauer

THAT the Cultus Lake Community Events and Engagement Committee request the Cultus Lake Park Board approve that the Community Events and Engagement Committee be able to host a community movie night at Main Beach on September 3, 2021, pending the approval of licensing and the availability of the equipment required.

CARRIED

(12) COMMUNITY ASSOCIATION

There were no questions submitted for the month of August.

(13) PUBLIC QUESTION PERIOD

Question:

Rita LeBlanc, First Ave. – Inquired if there is a possibility to cap Short Term Rental? She noted that she is fine with long term but had concerns with operation of the short-term rentals.

Answer:

Chair Renwick noted that the process that was discussed would be to review the process within the year and requested that staff will come back with further information on any required changes to the bylaw in November of 2021.

(14) ADJOURNMENT

4835-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT the Regular Meeting of the Cultus Lake Park Board held on August 18, 2021 be adjourned at 5:59 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held August 18, 2021.

David Renwick
Chair

Joe Lamb
Chief Administrative Officer



VILLAGE CENTER PLANNING AND DEVELOPMENT COMMITTEE MEETING MINUTES

FRIDAY, JULY 16, 2021
CULTUS LAKE PARK OFFICE BOARDROOM
4165 Columbia Valley Highway, Cultus Lake, BC

Present	Commissioner K. Dzaman – Chair Commissioner D. Bauer – Vice-Chair – Via Zoom
Committee Members	B. Vandenbrink E. Vance P. Vander Helm C. Elstak – Via Zoom B. Shirley – Via Zoom G. Senft – Via Zoom C. Rogozinski – Via Zoom K. Renwick – Via Zoom
Staff	Chief Administrative Officer – J. Lamb Lease Administrator – K. Craig Communications, Media and Events Coordinator – A. Nadeau
Member of the Public	
Regrets	

(1) CALL TO ORDER

The Chair called the meeting to order at 9:04 am.

(2) APPROVAL OF AGENDA

Moved by: C. Rogozinski Seconded by: E. Vance

THAT the agenda for the July 16, 2021 Village Center Planning and Development Committee be approved.

CARRIED

Moved by: K. Dzaman Seconded by: E. Vance

THAT the agenda for the July 16, 2021 Village Center Planning and Development Committee be amended by moving item 4 into closed.

CARRIED

(3) APPROVAL OF THE MINUTES

Moved by: E. Vance Seconded by: B. Shirley

THAT the minutes of the May 21, 2021 Village Center Planning and Development Committee be approved as amended by correcting the spelling of Brent Shirley's name.

CARRIED

(4) SURVEY RESULTS (INTERIM REPORT)

RESOLUTION TO PROCEED TO CLOSED MEETING

Moved by: D. Bauer Seconded by: B. Vandenbrink

THAT the Village Center Planning and Development Committees discussion regarding Section 4 Interim Survey Results, be closed to the public as the survey is still available for the public to complete.

CARRIED

RECONVENE

The meeting reconvened at 9:24 am.

(5) SEWER UPDATE

- Status of Grant
 - FVRD was not successful in acquiring a grant for the sewer system and their staff will meet and discuss options to move forward.
 - The committee discussed different options to acquire funds for the sewer system.
- Review of needs to accommodate re: development (sewer stage 2)
 - Stage 1 needs to be up and running for a year prior to stage 2, which is required for the village center.
- Most recent estimate of sewer cost discussion
 - \$14 million is an estimate.

(6) SOOWHALIE RELATIONSHIP

The committee discussed the importance of this relationship and the impact the development of the village center.

K. Dzaman to follow up.

(7) STAFF UPDATES

- Park Capacity Study
 - No update, staff to look into this the fall. The committee discussed what “park capacity” means.
- Update on Hydro in relation to a new development
 - Hydro responded that there is enough capacity for a redevelopment
- Update on School Lease
 - Staff to update committee at the next meeting.

(8) RFP PROCESS AND TIMELINE DISCUSSION

Staff resources will be available after the high season, possibly October, to start working on this document.

(9) OPEN DISCUSSION

- A discussion was had regarding the difference between an expression of interest and an RFP.
- A discussion was had about how the sewer system and the village development can work together.
- The committee discussed interest of potential commercial leaseholders.
- Park budget to go to the board in November.

(10) PUBLIC QUESTION PERIOD

No public at this meeting

(11) NEXT MEETING DATE AND TIME

August 20, 2021 at 9:00 am

(12) ADJOURNMENT

Moved by: E. Vance Seconded by: G. Senft

THAT the Village Center Planning and Development Committee meeting held on July 16, 2021 be adjourned at 10:06 am.

CARRIED



VILLAGE CENTER PLANNING AND DEVELOPMENT COMMITTEE MEETING MINUTES

FRIDAY, AUGUST 20, 2021
CULTUS LAKE PARK OFFICE BOARDROOM
4165 Columbia Valley Highway, Cultus Lake, BC

Present Commissioner K. Dzaman – Chair
Commissioner D. Bauer – Vice-Chair

**Committee
Members**

E. Vance – Via Zoom
P. Vander Helm – Via Zoom
C. Elstak – Via Zoom
B. Shirley – Via Zoom
G. Senft – Via Zoom
C. Rogozinski

Staff Chief Administrative Officer – J. Lamb
Lease Administrator – K. Craig
Communications, Media and Events Coordinator – A. Nadeau

**Member of
the Public**

Regrets B. Vandenbrink
K. Renwick

(1) CALL TO ORDER

The Chair called the meeting to order at 9:02 am.

(2) APPROVAL OF AGENDA

Moved by: D. Bauer Seconded by: C. Rogozinski

THAT the agenda for the August 20, 2021 Village Center Planning and Development Committee be approved.

CARRIED

(3) APPROVAL OF THE MINUTES

Moved by: D. Bauer Seconded by: E. Vance

THAT the minutes of the July 16, 2021 Village Center Planning and Development Committee be approved.

CARRIED

(4) SURVEY RESULTS

- Staff presented the Village Center Planning and Development survey results to the committee.
- The committee had a discussion regarding the results.
- The committee made a special note that 80% of respondents were in favor of a portion of the revenue from the redevelopment go to off-setting costs of the Park, i.e. Sewer, water, upgrades, etc.

(5) STAFF UPDATES

- The CAO updated the committee regarding the status of the FVRD Waste Water Treatment plant project.
- The committee discussed how the impact of the sewer could affect the development of the village center.
- The CAO updated the committee on the status of the Cultus Lake Community School lease.
- Staff to move forward with the Park Capacity Study in the fall.

(6) CORRESPONDENCE

- Email and article from E. Vance were received by the committee.
- The committee had a discussion regarding recent developments similar to the future Village Center development concept.

(7) OPEN DISCUSSION

- Next step is to have a budget to be able to move forward with preliminary plans and studies required.
- The committee discussed having staff investigate initially and find out costs associated with plans.
- The committee Chair discussed the typical timeline and process regarding RFP (Request for Proposal) documents.
- The committee discussed the option to have the EOI, or RFP document process considered alongside the assistance of a qualified and experience planning persons and/or qualified planning and consulting firm.

Moved by: D. Bauer Seconded by: C. Rogozinski

***THAT** the Village Center Planning and Development Committee request the Cultus Lake Park Board consider funding for professional consultation regarding the planning and re development of the Village Center during the 2022 budget process.*

CARRIED

(8) PUBLIC QUESTION PERIOD

No public at this meeting

(9) NEXT MEETING DATE AND TIME

October 8, 2021 at 9:00 pm

(10) ADJOURNMENT

Moved by: D. Bauer Seconded by: C. Rogozinski

THAT the Village Center Planning and Development Committee meeting held on August 20, 2021 be adjourned at 10:17 am.

CARRIED

Rachel Litchfield

From: Joe Lamb
Sent: August 25, 2021 11:18 AM
To: Brenda Cosgrove
Cc: Taryn Dixon; Rachel Litchfield
Subject: Re: Cultus Lake sewer complaint

Good Morning Brenda, I will add your email to the Boards September Meeting Agenda as you requested. I do not believe that anyone is turning their heads and not taking responsibility. Both the FVRD and the Park are looking for ways to fund this project. Your comments about Sunnyside and saving money are not correct, only 40 % of Sunnyside campground is connected to the current system causing the park to pay both the FVRD and to maintain our septic systems in the campground.

If the issue is relating to Sunnyside, the season is 40 days from being over and the FVRD and the park can work together to have a plan for next season.

I would note, the FVRD is working on this issue daily throughout the park.

Regards,

Joe Lamb
CAO – Cultus Lake Park

From: Brenda Cosgrove
Date: Tuesday, August 24, 2021 at 3:50 PM
To: Joe Lamb <joe.lamb@cultuslake.bc.ca>, Taryn Dixon <tdixon@fvr.ca>, Brenda Cosgrove
Subject: RE: Cultus Lake sewer complaint

Thanks for all your help and speedy response Joe, but as a leaseholder I feel that I have been once again disrespected and unheard. I expect that my complaint should be added as correspondence in your next board meeting. (IF NOT LET ME KNOW HOW TO MAKE THIS HAPPEN) I can't believe that the park can just turn their heads and pretend that they are dissolved of any responsibility.

It is my understanding that from talking to the FVRD that all sewer from Sunnyside campground is being pumped to the cedar pump station...the park has saved hundred of thousands of dollars not having to truck the sewer out as was done last summer. This has been done at the smelly and health concerns of the leaseholders without any consideration or leaseholder involvement. Its all about the revenue being generated from the campsite!

It is also my understanding that this practice will continue for the next two upcoming summers. This is not acceptable and the leaseholders need support from the park. I can not enjoy the full potential of my lease property due to park's legal action taken with FVRD. Your legal battle indicates to me that you are involved and not dissolved from this controversy. Again thanks for hearing my concerns and I hope someone will step up and take responsibility. Yours sincerely,
Brenda Cosgrove

Sent from my Galaxy

----- Original message -----

From: Joe Lamb <joe.lamb@cultuslake.bc.ca>

Date: 2021-08-24 2:46 p.m. (GMT-08:00)

To: Brenda Cosgrove

Subject: Re: Cultus Lake sewer complaint

Hello Brenda, as you are aware, the sewer project is the responsibility of the FVRD. They are the ones currently operating the septic system and dealing with the concerns you have mentioned.

I trust that Director Dixon will forward your email to the appropriate staff in the FVRD to address your concerns.

Currently the Park has no control or jurisdiction over the system.

Regards,

Joe Lamb

CAO – Cultus Lake Park

From: Brenda Cosgrove

Date: Tuesday, August 24, 2021 at 1:59 AM

To: "tdixon@fvrd.ca" <tdixon@fvrd.ca>, Joe Lamb <joe.lamb@cultuslake.bc.ca>

Subject: Cultus Lake sewer complaint

Dear Ms Dixon and Mr Lamb,

My name is Brenda Cosgrove and I reside at 246 First Avenue in Cultus Lake park, directly across from the sewer pumping station on First Avenue and Cedar Street. I have had many conversations with Dave Roblin, FVRD Sewer Supervisor about the smell of sewer in my house and vicinity of my home. Although Dave and his team have implemented many devices to try to curb the smell of sewer nothing has worked on those hot summer days when Sunnyside campground is full of guests. During the hotter summer days I was hostage in my house and was unable to keep the windows open for air circulation due to the rancid smell of sewer. When I tried to sleep downstairs in my lower level of my home I was unable due to the smell of sewer which settles in the lower portions of my home.

I am a lonely broken record that no one is listening to...no one seems to be taking the sewer issue in Cultus Lake seriously. I pay for a service which is making me sick. I could not even have friends over in the summer and sit outdoors because when the pumps were pumping the sewer the smell was so bad.

Everyone says it is temporary and I have tried to accept the current situation but I am afraid of the health implications that breathing the smell of sewer in might have on my long term health and well being. Already it has changed my ability to entertain guests, kept me hostage in a hot house by not being able to keep windows open on hot days. Please I am asking for your help in this situation...I might only be one house and one person that bears the brunt of the smell...but I pay just the same as every one else for a service that is broken.

When the pump house was upgraded two years ago, the FVRD installed a series of overhead wires that were buried before that now impede my view of the lake. Again I was promised that this was a temporary fix...the wires are obtrusive and again something only I have to live with. I have complained to Joe Lamb about this but my voice goes unheard because I am only one. The only one who has a

complaint. My property value has been reduced by wire mess at the pumping station and intense smell of sewer that hangs in the air on hot summer days and nights. I can not tolerate another summer of this. Please can you help me? I look forward to a response from Mr. Lamb and yourself, thank you for listening to my valid complaint.

Yours sincerely,

Brenda Cosgrove

Cultus Lake, BC

2017, Sunday, 10/10/17



Cultus Lake Park

BOATING AND FORESHORE BYLAW NO. 1179, 2020

Amendment Bylaw No. 1196, 2021

A Bylaw to amend the Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020

The Board for Cultus Lake Park did enact a bylaw cited as "*Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020*";

The Board for Cultus Lake Park deems it advisable to amend said bylaw;

The Board for Cultus Lake Park, in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited for all purposes as Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020 Amendment Bylaw No. 1196, 2021.

2. AMENDMENTS

- 2.1 Delete Section 3.3 (m) No person will store or leave any boat or ancillary or related equipment on Park property overnight.
- 2.2 Add Section 3.3 (m) No person will leave any boat, inflatable, personal watercraft or ancillary or related equipment on Park property between the hours of 11:00 pm and 7:00 am. Boats, inflatables, and personal watercrafts attached to registered buoys, boat lifts and mooring whips or any organizations or persons with written approval from the CAO, will be exempt from this clause.

3. EFFECTIVE DATE

READ A FIRST TIME this 18 day of AUGUST, 2021

READ A SECOND TIME this 18 day of AUGUST, 2021

READ A THIRD TIME this 18 day of AUGUST, 2021

ADOPTED this XX day of XXX, 2021

David Renwick, Chair
Cultus Lake Park Board

Joe Lamb,
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true
and correct copy of Cultus Lake Park Boating
and Foreshore Bylaw No. 1179, 2020 Amendment
Bylaw No. 1196, 2021

Chief Administrative Officer



Cultus Lake Park

BYLAW NOTICE ENFORCEMENT BYLAW NO. 1140, 2019

Amendment Bylaw No. 1197, 2021

A Bylaw to amend the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019

The Board for Cultus Lake Park did enact a bylaw cited as *"Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2021."*

The Board for Cultus Lake Park deems it advisable to amend said bylaw;

The Board for Cultus Lake Park, in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited for all purposes as Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1197, 2021.

2. AMENDMENTS

- 2.1** From Schedule A-3, Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020, delete section 3.3 (m) No person will leave any boat or ancillary or related equipment on Park property overnight and replace with section 3.3 (m) No person will leave any boat, inflatable, personal watercraft or ancillary or related equipment on Park property between the hours of 11:00 pm and 7:00 am. Boats, inflatables, and personal watercrafts attached to registered buoys, boat lifts and mooring whips or any organizations or persons with written approval from the CAO, will be exempt from this clause. Fines stay the same.
- 2.2** From Schedule A-14, Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021, delete section 12.1 Park over designated parking lines and replace with 12.10 Park over delineated parking lines. Fines stay the same.

3. EFFECTIVE DATE

READ A FIRST TIME this 18th day of August, 2021

READ A SECOND TIME this 18th day of August, 2021

READ A THIRD TIME this 18th day of August, 2021

ADOPTED this XX day of XXX, 202X

David Renwick, Chair
Cultus Lake Park Board

Joe Lamb
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true and correct copy of Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1197, 2021.

Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: September 15, 2021

FILE: 0550

SUBMITTED BY: Jacquie Spencer
Manager of Visitor Services, Accommodations & Bylaw Enforcement

SUBJECT: Parking Options for Greenspace / Fire Lane

PURPOSE:

To provide the Board with information and potential options regarding current green space lots & fire lanes within the residential area on the east side of Cultus Lake Park.

RECOMMENDATION:

THAT the Cultus Lake Park Board continue to designate Area #4, #5, #7, #8, #9, #12, and #13 as Fire Lanes, and further, to direct staff to proceed with the development of "No Parking" signage for these areas.

THAT the Cultus Lake Park Board direct staff to develop Area #1 as a designated fire lane between 109 and 110/111 with one parking stall on the side of 110 First Avenue.

THAT the Cultus Lake Park Board direct staff to develop Area #2 by adding four (4) parking stalls with a public access pathway between 211 First Avenue and 213 First Avenue.

THAT the Cultus Lake Park Board direct staff to arrange to have a land survey completed regarding Area #3, between 116 First Avenue and 118 First Avenue to confirm space availability for two parking stalls and a public access pathway.

THAT the Cultus Lake Park Board direct staff to develop Area #6 as a designated fire lane between 132 First Avenue and 134 First Avenue, with the option for one parking stall on the side of 134 First Avenue.

THAT the Cultus Lake Park Board direct staff to extend Area #10 & Area #11, Birch Street Park, by arranging to have the mailbox relocated to add one additional parking stall.

THAT the Cultus Lake Park Board direct staff to develop Area #14 between 232 First Avenue and 234 First Avenue by adding four (4) parking stalls, two off Second Avenue and two off First Avenue including a public access pathway.

THAT the Cultus Lake Park Board direct staff to develop Area #15, 212 First Avenue, by adding two parking stalls and a public access pathway.

DISCUSSION:

At the August 18, 2021 Board meeting, letters were received by residence both in favor and opposed to allowing vehicles to park next to the property at 212 First Avenue in front of the green space parkland. This prompted a Board discussion and direction to staff to review all the green spaces and fire lanes within the east side residential area, and report back at the September Board meeting.

On August 24, 2021 staff conducted a walk about to review all the noted parking areas, breezeways, fire lanes and green spaces (Attachment 1). The map outlines the number that corresponds to each identified area, #1 through #15. Staff took approximate measurements of each area to ensure appropriate space requirements for parking, as well as space for a public access pathway. For photos area mark ups see (Attachment 2).

Historically, the areas that are between residential lots that end in a 9 & 0 have been designated as fire lanes and are currently signed that way. Staff propose that clearer signage be placed in the fire lanes.

Should the Board determine, staff would like to proceed with the development of up to 15 additional parking stalls in the residential area, staff would create and mark all stalls. Parking stall signage would read "Registered Residential / Guest Parking Only". Residents would be required to register their vehicle when accessing one of these parking stalls.

The signage used in this report is for illustration purposes only and staff would have new signs developed that are consistent with the other parking signage developed in 2021 within the Park. In addition, trees were photoshopped in some of the photos to demonstrate to the Board another option rather than the use of bollards.

Area #1 – designated as a fire lane between 109 and 110/111 with the option for one parking stall on 110 lot side as indicated in attached photo.

Area #2 – twenty feet wide with length of 18 feet from grass edge to yellow line on roadway on both First and Second Avenue. Potential gain of four (4) parking stalls with public access pathway between 211 First Avenue and 213 First Avenue.

Area #3 – between 116 First Avenue and 118 First Avenue, on the 118 First Avenue side, a survey review is required to confirm if the Park land is 24 feet wide with the depth of 18 feet. An option may be to place two (2) parking stalls and leave the 116 First Avenue side open for public access pathway of 5 feet near the power pole.

Area #4 – designated fire lane between 119 First Avenue and 120 First Avenue.

Area #5 – designated fire lane between 129 First Avenue and 130 First Avenue.

Area #6 – between 132 First Avenue and 134 First Avenue, this is currently designated as a fire lane with the option for one (1) parking stall on the 134 First Avenue side.

Area #7 - designated fire lane between 139 First Avenue and 140 First Avenue.

Area #8 – between 149 First Avenue and 150 First Avenue there is currently a pump station and a designated fire lane.

Area #9 – designated fire lane between 159 First Avenue and 160 First Avenue.

Area #10 – Birch Street Park currently has three (3) parking stalls and one (1) accessible parking stall.

Area #11 – 162 First Avenue beside Birch Street Park there is an option for one (1) additional parking stall if mailbox is relocated

Area #12 - designated fire lane between 169 First Avenue and 170 First Avenue.

Area #13 – designated fire lane between 178 First Avenue and 180 First Avenue is known as 179 First Avenue. This area was renumbered upon completion of a Park survey in 1982.

Area #14 – between 232 First Avenue and 234 First Avenue, on the 234 First Avenue side there is 16 feet on the top side of the green space below Spruce Street with the potential for two parking stalls off Second Avenue and two parking stalls off First Avenue, plus a public access pathway.

Area #15 – 212 First Avenue is 20 feet wide and 18 feet off Second Avenue with a depth of 18 feet off First Avenue. There is a potential for tow (2) parking stalls and a public access pathway.

In conclusion, there are the potential for fifteen (15) additional residential / guest parking stalls that are represented in this report. The staff have put forward the recommendations by lot so that the Board can consider the additional parking spaces by area rather than an all or nothing scenario.

STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

Prepared by:



Jacquie Spencer
Manager of Visitor Services,
Accommodations & Bylaw Enforcement

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer

Main Beach

3993

Columbia-Valley-Rd

4131

4125

4121

75

70

65

60

Sunnyside-Blvd

Sunnyside-Blvd

Mountain-View-Rd

Park-Dr

Sunnyside-Blvd

Sunnyside-Blvd

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Fire Lane
Green Space



#1 designated as a fire lane between 109 and 110/111 with option for 1 parking stall on 110 lot side. (This lot was amalgamated in 2006). Potential gain of 1 registered residential parking stall.

First Avenue side on Lot 2



#2, 211 First Avenue - 20 feet wide, grass area is 18 feet from the yellow line.

Second Avenue side on Lot 2



#2, 211 First Avenue - 20 feet wide, grass area is 18 feet from the yellow line. Potential gain of 4 registered residential parking stalls.



#3, 116 First Avenue - On 118 side a survey review is needed to confirm if this is 24 feet wide and the depth is 18 feet. Option may be to place 2 stalls, leave the 116 side open for path width of 5 feet near the power pole. Potential gain of two registered residential parking stalls.



#4, Designated fire lane.



#4, 119 Fist Avenue. Designated fire lane. Street view Fir to First Avenue.



#5, 130 First Avenue - Designated fire lane.



#6, 132/134 First Avenue - Currently designated fire lane with possible option for 1 registered residential parking stall on 134 side.



Second Avenue access off Fir, Hemlock, Spruce and Balsam street.



#7, 139/140 First Avenue - Designated fire lane.



Street view Balsam Street to First Avenue.



#8, 150 First Avenue - Pump station is located here and is designated a fire lane.



#9, 159/160 First Avenue - Designated fire lane.



#10, Birch Street Park - has 3 parking stalls and 1 handicap parking stall.



#11, 162 First Avenue beside Birch Street Park - Option for one parking stall if mailbox is relocated.



#12, 169/170 First Avenue - Designated fire lane.



#13, 179 First Avenue Designated fire lane between 178 First Ave and 180 First Ave. This area was renumbered upon completion of the 1982 Park survey.



#14, 232/234 First Avenue - there is 16 feet to the left of the tree (from 234 side). There is approximately 21 feet on the top side of the green space below Spruce Street for possible parking stalls plus walkway. Possible 4 registered residential parking stalls - 2 off of Second Avenue and 2 off of First Avenue.



#15, 212 First Avenue - 20 feet wide x depth of 18 feet off of First Avenue. Potential for 2 registered residential parking stalls here and walkway.



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: September 15, 2021 **FILE:** 0550

SUBMITTED BY: Amanda Nadeau
Communications, Media and Events Coordinator

SUBJECT: Around the Lake Give 'R Take 30 Special Event

PURPOSE:

The purpose of the report is to provide the Board with information pertaining to the Around the Lake Give 'R Take 30 Special Event application for their event on October 16, 2021.

RECOMMENDATION:

THAT the Cultus Lake Park Board approve the Around the Lake Give 'R Take 30 Trail Race from 6:00 am to 2:00 pm on October 16th, 2021 and

THAT the Cultus Lake Park Board waives parking fees for up to 50 race volunteer vehicles in Parking Lot B for Around the Lake Give 'R Take 30 from 6:00 am to 2:00 pm on October 16, 2021.

DISCUSSION:

The Around the Lake Give 'R Take 30 Trail Race event organizers are requesting Board approval for the Special Event on October 16th, 2021 from 6:00am to 2:00pm. This is a not-for-profit trail running race that has been held at Cultus Lake Park annually since 2003. The event organizers donated approximately \$11,000 of the proceeds collected in 2019 back to Fraser Valley non-profit organizations. The estimated number of participants is 150 and will welcome approximately 100 spectators and 50 volunteers. The 30km trail run around Cultus Lake starts and ends at Main Beach.

Parking fees for race volunteers have been waived by the Board in previous years.

The organizers have paid the \$100 application fee. They are required to pay the \$500 Rental Fee, and a \$1,000 refundable security deposit. At least five days prior to the event, the organizers will need to provide Comprehensive General Liability Insurance of not less than \$5,000,000, confirmation of their first aid contract, and a copy of Ministry of Transportation's approval for any road disruptions. They will have Streetwise assisting with traffic control.

The event organizers are committed to first aid services and are responsible for garbage removal around the entire trail. The event organizers will have temporary access to the lower gate at Main Beach to park a maximum of two support vehicles near Gazebo B and C. Site visit will be done with staff to ensure grass or irrigation systems are being protected.

The organizers will need to follow current COVID-19 Public Health Orders as outlined for outdoor and indoor gatherings.

STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:



Amanda Nadeau
Communication,
Media and Events Coordinator

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



SPECIAL EVENT APPLICATION

Cultus Lake Park | Phone 604.858.3334 | Fax 604.858.8091
4165 Columbia Valley Highway, Cultus Lake, BC V2R 5B5
Email: reception@cultuslake.bc.ca www.cultuslake.bc.ca

Date of Application: July 2, 2021 *\$100 Application Fee must be received with your application.

Name of Event: Around the Lake Give 'R Take 30 Trail Race

Name of Organization: Around the Lake Trail Race Society

Contact Name(s):

Mailing Address:

Postal Code V2R 5B5

Alt. Phone:

Alternate Contact: Janet Vink (Race Director) Phone:

Public Contact Info:

www.aroundthelake.ca

Would you like your event posted on our website? Yes If yes, please provide event poster.

EVENT DETAILS:

Date(s) Requested: Saturday October 16, 2021 Hours of Use: 6am-2pm

Event Type: Private Event Free Public Event x Ticketed Event (online reg)

Location Type: x Park/Trail Roadway Public Facility x Main Beach Parking Area

Event Category: x Race/Walk/Cycle Festival/Celebration Private Event

Outdoor Market Parade Concert/Performance

Charity/Non-profit Exhibits Other ()

Estimated # of Participants: 150 Estimated # of Staff or Volunteers: 50

Estimated # of Spectators: minimal and dependent on any provincial health regulations

Event Details: ~30km trail race around Cultus Lake, start & end at Main Beach, Full 30km solo distance and partner relay with exchange at Watt Creek

Road Closure Required? ☐ No ☐ If yes, provide copy of transportation plan. Approval from Ministry of Transportation will be required if using Columbia Valley Highway.

Traffic Control Arrangements: Streetwise for Columbia highway crossing **Phone:** _____

General Description of Proposed Route (See MAP) Start Main Beach, 2km loop Cultus, back through Main Beach, up Endo Trail and Sunnyside up, around the lake, out at Monestary, Columbia highway to Watt Creek, down at Edmeston, through Sunnyside and back along beach.

Set Up/Staging Area (Please attach map): See Map _____

Garbage Cleanup Plan: All event garbage will be removed _____

First Aid Details (if applicable) Copy of contract to be provided: TBO - St. Johns Ambulance used for previous events

ADDITIONAL REQUESTS:

Washrooms opened early? ☒ **Porta Potties?** _____ **Swim line removal?** _____

Access to water? _____ **Community Hall Rental:** _____ **Gate Access?** ☒ _____

Requested Gazebo(s) (see Bylaw for gazebos included in rental fee): A,B,C _____

SPECIAL REQUESTS: (Special requests must go to the Board for approval. Contact Park office for meeting dates and deadlines.) Please provide details below.

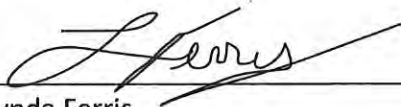
Food

Vendor(s): N/A _____
(Requires Fraser Health approval, a copy of which must be provided to Park office.)

Beverage Garden: N/A _____

Other/Additional Information: Request to waive parking fees for up to 50 volunteers from 6am-2pm.

By signing this application, I/we declare that I/we have read and fully understand the Special Event Bylaw requirements and will abide by them before, during and after the event.

Signature:  _____ **Date:** August 10, 2021 _____
Lynda Ferris

Office Use Only:

Application Fee Receipt # _____ # of Garbage Bins: _____

Special Request: _____

Notes/Concerns for CAO: _____

Approved By CAO: _____

Date: _____

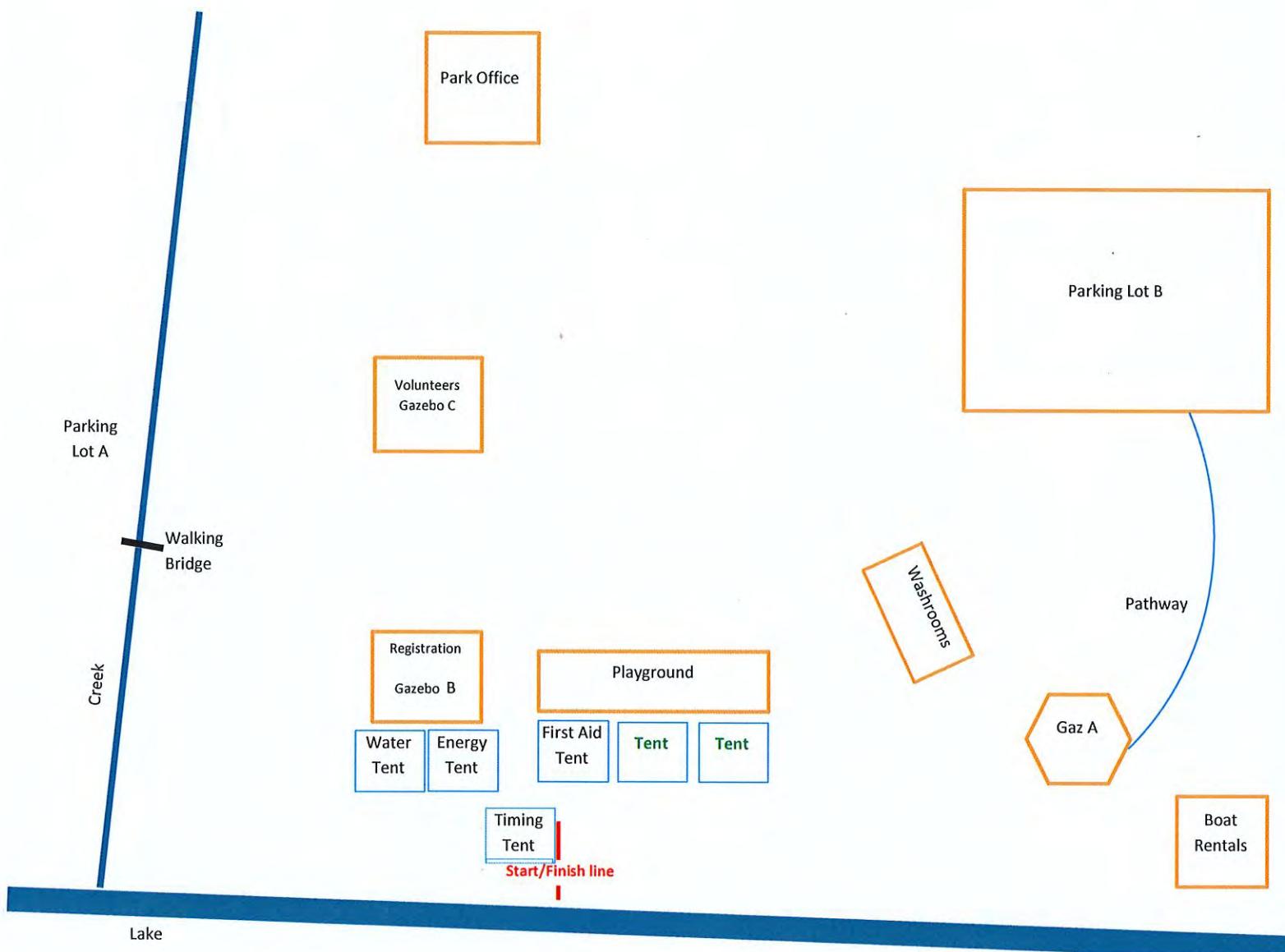
Cost of Rental: _____

Rental Fee/s: _____ Due by: _____

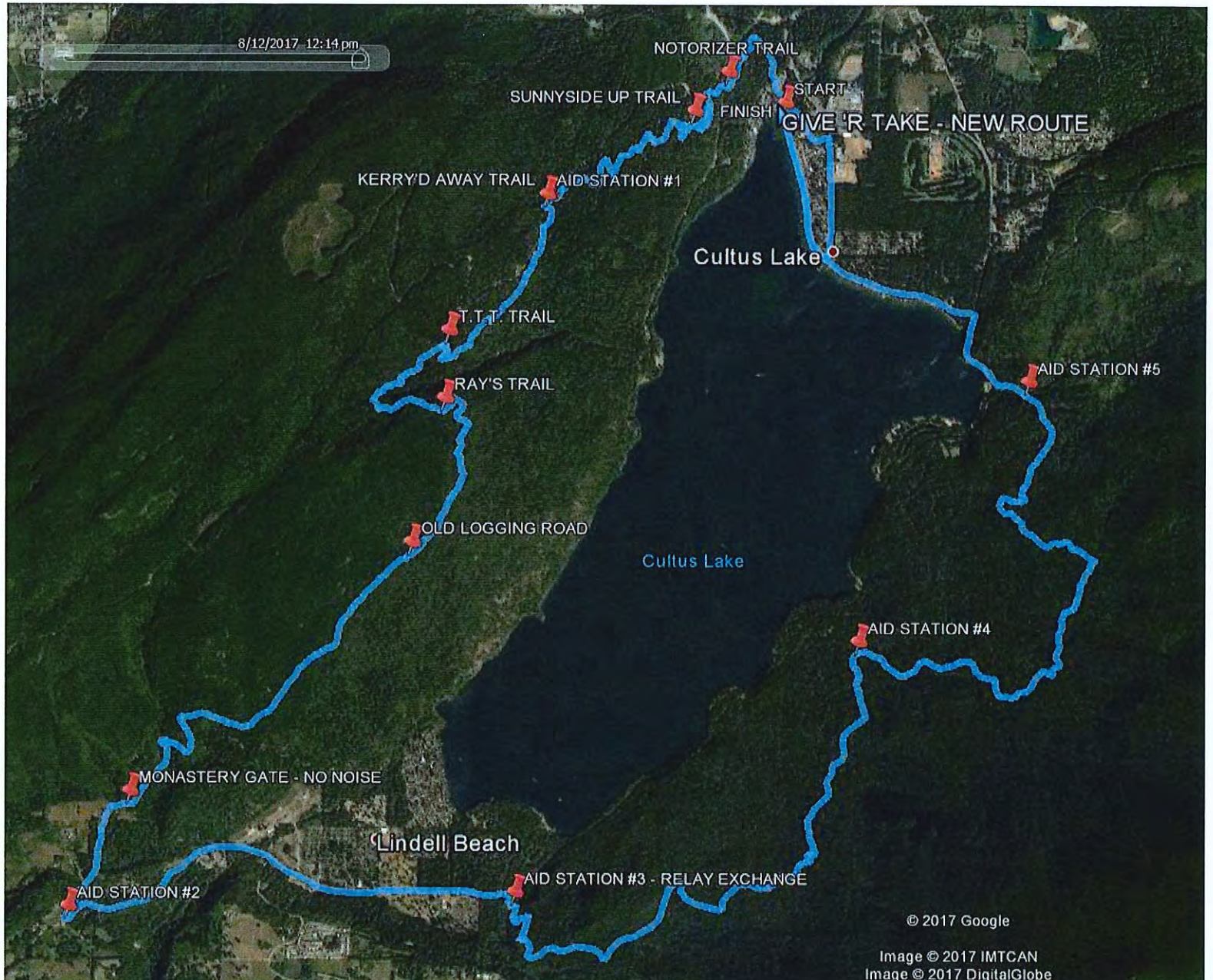
Fee/s Paid:

Date: _____

Notes for Public Works:



8/12/2017 12:14 pm



An unforgettable

TRAIL EXPERIENCE ►



Around the Lake Trail Race Society



August 10, 2021

To: **Cultus Lake Park Board**
c/o Amanda Nadeau
Cultus Lake Park Special Events
4165 Columbia Valley Highway
Cultus Lake BC V2R 5B5

Re: "Around the Lake Trail Race"
18th Annual Trail Race Around Cultus Lake, October 16, 2021

Dear Cultus Lake Park Board Directors,

This letter is to inform you that once again the Around the Lake Trail Race Society – a local, non-profit organization – wishes to host our annual trail race around Cultus Lake on **October 16, 2021**, starting and finishing at Main Beach.

As you may be aware, our event has been held annually at Cultus Lake since 2003. As a result of COVID 19, our Society was unable to host this event in 2020. Given the plan to reopen BC and the progression to Stage 3 as at July 1, 2021 we are again preparing to host this event in 2021. As in previous years, the race will be circumnavigating the lake, starting and finishing at Main Beach. We will again be having both solo runners and two-person relay teams in the 30km event, but have reduced the number of total participants to a maximum of 200. We have contingency plans in place for any change to the COVID 19 situation and should guidelines change. The reduction in number of participants allows us to better manage social distance and health guidelines at the start, finish and transfer points along the way.

We trust the Board will again be supportive of our trail race with all proper parameters and safety precautions in place according to guidelines at the time. We are in the process of notifying all other agencies and landowners who may have concerns, interests, or requirements with regard to the event (along with the Cultus Lake Parks Board, this includes the Fraser Valley Regional District, Provincial Parks/Ministry of Environment, the Ministry of Transportation, RCMP, Fraser Health, Emergency & Fire Services, and private property owners.) In the coming months, we will obtain appropriate liability insurance, naming parties on the policy as required. We will ensure all requirements of our CLPB permit are in place prior to event day.
(Continued...)

W: www.aroundthelake.ca
e: aroundthelake@gmail.com

As a result of community support, event sponsors and participants, we have been able to make significant contributions to community organizations over the years. Through the success of our 2019 event we were able to disburse over \$11,000 to local non-profit organizations. Unfortunately, with no race proceeds in 2020 we were unable to support any programs.

We have always shown respect for the Park and intend to do the same again this year, by leaving the facility and the lands as clean as possible. We have a crew of dedicated volunteers (including "sweepers" who follow the runners to collect any garbage on route) who have stepped forward to ensure garbage collection and removal.

As this is a volunteer driven organization, **we wish to ask that the parking fee at Main Beach be waived for volunteers on race day.** We are sincerely grateful that it has been possible to arrange for a volunteer parking area in the past. The busiest time in the volunteer area at Main Beach on race day is between 8 and 9am, which is when all volunteers check-in and pick up their assignments; most then leave to their appointed stations around the course. We also wish to ask for permission to park 1-2 support vehicles near the start/finish area, by gazebos 2 & 3 (but not on the beach), with access through the lower gate. We will again ensure that **race participants** are aware that pay parking is in effect, so that they are prepared for race day.

Many thanks for your support of our annual event to date. If you have any further questions or require additional information regarding the race event, I will be pleased to supply this as soon as possible. We are looking forward to another successful Around the Lake Trail Race, at beautiful Cultus Lake.

Yours sincerely,

Lynda Ferris
Permit and Insurance Coördinator
Around the Lake Trail Race Committee
Em: aroundthelakepermits@gmail.com
Cel: 604.819-2507



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: September 15, 2021 **FILE:** 0550

SUBMITTED BY: Amanda Nadeau
Communications, Media and Events Coordinator

SUBJECT: Sandhu Wedding Ceremony Special Event

PURPOSE:

The purpose of the report is to provide the Board with information pertaining to the Sandhu Wedding Ceremony Special Event application for their event on October 23, 2021.

RECOMMENDATION:

THAT the Cultus Lake Park Board approve the Sandhu Wedding Ceremony on October 23, 2021, with use of Dock 12.

DISCUSSION:

The Sandhu Wedding Ceremony organizers are requesting Board approval for the Special Event on October 23rd, 2021, from 3:30pm to 5:00pm. The ceremony will take place on Dock 12, with up to 50 individuals including the wedding party.

The organizers would like to place two small arches, a small runner, two chairs and a small table on the dock for the duration of the ceremony. Guests will be gathered on the grassy area in front of the dock.

The organizer will be required to provide Comprehensive General Liability Insurance of not less than \$5,000,000 and have provided a map outlining the layout of the ceremony. The organizers will need to follow current COVID-19 Public Health Orders as outlined for outdoor and indoor gatherings.


STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:

Approved for submission to the Board:


Amanda Nadeau
Communication,
Media and Events Coordinator


Joe Lamb
Chief Administrative Officer



SPECIAL EVENT APPLICATION

Cultus Lake Park | Phone 604.858.3334 | Fax 604.858.8091
4165 Columbia Valley Highway, Cultus Lake, BC V2R 5B5
Email: reception@cultuslake.bc.ca www.cultuslake.bc.ca

Date of Application: August 30, 2021 *\$100 Application Fee must be received with application.

Name of Event: Deepak & Nhey Shiel's wedding

Name of Organization: N/A

Contact Name(s):

Mailing Address:

Postal Code V2R

Alt. Phone: _____

Alternate Contact:

Phone for public inquiries N/A Website address: N/A

Would you like your event posted on our website? NO If yes, please provide a link and/or poster

EVENT DETAILS:

Date(s) Requested: OCT. 23, 2021 Hours of Use: _____

Event Type: ☒ Private Event ☐ Free Public Event ☐ Ticketed Event

Location Type: ☐ Park/Trail ☐ Roadway ☐ Foreshore ☒ Main Beach ☒ Parking Area

Event Category: ☐ Race/Walk/Cycle ☐ Festival/Celebration ☐ Private Event

☐ Outdoor Market ☐ Parade ☐ Concert/Performance

☐ Charity/Non-profit ☐ Exhibits Other (wedding Ceremony)

Estimated # of Participants: 50 Estimated # of Staff or Volunteers: _____

Estimated # of Spectators: _____ Event Description: wedding Ceremony

by the lake. Reception to be followed at the
community Hall.

Road Closure Required? NO If yes, provide copy of transportation plan. Approval from Ministry of Transportation will be required if using Columbia Valley Highway.

Traffic Control Arrangements: _____ Phone: _____

General Description of Proposed Route (Please attach map) Some guest will walk from the hall to the dock 12. Bridal car & some of the entourage will park at the small parking lot in front of the dock - After the ceremony, everyone will be at the hall.

Set Up/Staging Area (Please attach map): one arch at both ends of the dock, will put wedding runner, two chairs and a small table.

Garbage Cleanup Plan: Everything will be taken out after the ceremony, move the arches at the community hall. we will need 3 garbage bins (1 garbage, 1 recycle, 1 green bin)

First Aid Details (if applicable) Copy of contract to be provided: _____

ADDITIONAL REQUESTS:

Washrooms opened early? NO Porta Potties? NO Swim line removal? N/A

Access to water? NO Community Hall Rental: YES Gate Access? _____

Requested Gazebo(s) (see Bylaw for gazebos included in rental fee): _____

SPECIAL REQUESTS: (Special requests must go to the Board for approval. Contact Park office for meeting dates and deadlines.) Please provide details below.

Food Vendor(s): _____
(Requires Fraser Health approval, a copy of which must be provided to Park office.)

Beverage Garden: _____

Other/Additional Information: _____

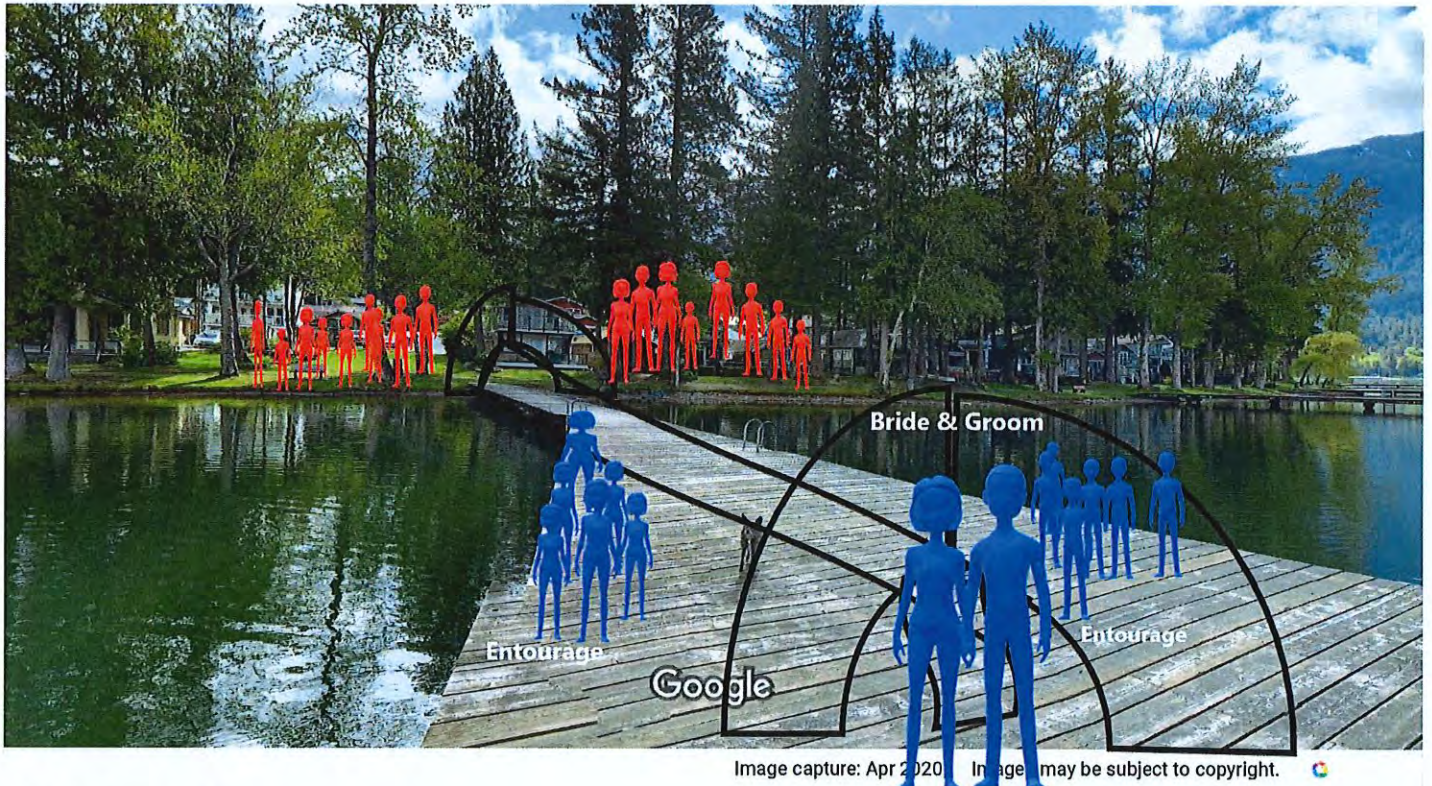
By signing this application, I/we declare that I/we have read and fully understand the Special Event Bylaw requirements and will abide by them before, during and after the event. Further I/we shall indemnify and hold harmless Cultus Lake Park from and against all claims and damages arising out of, or in any way connected with, the event.

Name: Deepak Sandhu + May Shiel Grew Salaklis

Signature: Deepak Sandhu / [Signature] Date: August 30, 2021

Office Use Only:

Application Fee Receipt # _____ # of Garbage Bins: _____



Street View - Apr 2020



Commissioner



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: September 15, 2021 **FILE:** 0540-730

SUBMITTED BY: Kirk Dzaman,
Chair, Village Center Planning and Development Committee

SUBJECT: Recommendation from the Village Center Planning and Development Committee

PURPOSE:

The purpose of this report is to provide the recommendations from the August 20, 2021 meeting of the Village Center Planning and Development Committee.

RECOMMENDATIONS:

***THAT** the Village Center Planning and Development Committee request the Cultus Lake Park Board consider funding for professional consultation regarding the planning and re development of the Village Center during the 2022 budget process.*

DISCUSSION:

At the August 20, 2021 meeting of the Village Center Planning and Development Committee a discussion was had regarding the next steps in the critical path for the village center development.

As a result of these discussions, the above recommendations are being put forward to the Cultus Lake Park Board.

Prepared by:

Commissioner Dzaman,
Chair, Village Center Planning
and Development Committee

Approved for submission to the Board:

Joe Lamb,
Chief Administrative Officer