



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

Wednesday, August 18, 2021
CULTUS LAKE PARK OFFICE BOARDROOM
4165 Columbia Valley Highway, Cultus Lake, BC

Present Commissioner D. Renwick – Chair
Commissioner D. Bauer – Vice Chair
Commissioner L. Payeur –
Commissioner C. Smit
Commissioner K. Dzaman

Staff Chief Administrative Officer – J. Lamb
Manager of Finance – E. Lee
Manager of Park Operations – D. Driediger
Communications, Media and Event Coordinator – A. Nadeau
Manager of Corporate Services / Corporate Officer – R. Litchfield
Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer

(1) CALL TO ORDER

The Chair called the meeting to order at 4:06 pm.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

*THAT the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:*

*Section 90 (1), (c) labour relations or other employee relations; and
Section 90 (1), (d) the security of the property of the Municipality.*

(3) RECONVENE

The meeting reconvened at 5:03 pm.

(4) APPROVAL OF AGENDA

4816-21 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board approve amending the Agenda for the Regular Meeting of August 18, 2021, to include item 6, (e), Community Events and Engagement Committee Minutes dated August 16, 2021; and

Items 7, (ai) through 7, (v), Correspondence, Development Variance Referral, emails and letters submitted by the public; and

To include Items 7, (b), Correspondence, Letter submitted August 18, 2021, from residents Tars and Kara Malhi; and

To remove and replace item 8, (b), Bylaws, Boating and Foreshore Bylaw No. 1179, 2020, Amendment Bylaw No. 1196, 2021 and report dated August 18, 2021; and

To remove and replace item 8, (c), Bylaws, Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1197, 2021 and report dated August 18, 2021; and

To included item 11, (b), Reports by Commissioners, Recommendations from the Community Events and Engagement Committee, report dated August 18, 2021; and

THAT *all delegations, reports, correspondence and other information set to the Agenda be received.*

CARRIED

(6) ADOPTION OF MINUTES

4817-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

(a) **THAT** *the Cultus Lake Park Board adopt the minutes of the Regular Meeting held July 21, 2021.*

CARRIED

(7) ADOPTION OF COMMITTEE MINUTES

4818-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT *the Cultus Lake Park Board receive the May 21, 2021, Village Center Planning and Development Committee Minutes.*

CARRIED

4819-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT *the Cultus Lake Park Board receive the June 8, 2021, Foreshore Fundraising and Improvement Committee Minutes.*

CARRIED

4820-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT *the Cultus Lake Park Board receive the July 19, 2021, Community Events and Engagement Committee Minutes.*

CARRIED

4821-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT *the Cultus Lake Park Board receive the July 29, 2021, Community Events and Engagement Committee Minutes.*

CARRIED

4822-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board receive the August 16, 2021, Community Events and Engagement Committee Minutes.*

CARRIED

(7) CORRESPONDENCE

(a) Development Variance Referral – 40 Lakeshore Drive

- Referral information for Development Variance Permit # 2021 – 15, 40 Lakeshore Drive
- Email dated August 16, 2021, from residents John and Rosemary Lee

Chief Administrative Officer, Joe Lamb note the request for the development Variance Permit # 2021 – 15, 40 Lakeshore Drive. Applicants Charlotte and Mark DeBruyn were in attendance via Zoom. Applicants noted the intent to their request to apply for the variance for the bottom story. They noted that they would enjoy the lake front and would like to use the lake from their residence and to allow for extra parking.

Chief Administrative Officer, Joe Lamb noted that the Fraser Valley Regional District view the development variance request, not for the basement but for the top story. The request is to vary from a basement and two stories to a basement and three stories.

Chair Renwick noted that the applicants are asking for the third story, basement, first and second story as the application for consideration is for the third story. Applicants noted that they are under the understanding that they are not exceeding the height allowance.

Chair Renwick inquired if the applicants noted to members of the community that they indicated that it does not matter what the Board does, the presidence has been set, and asked if those comments were made? The applicants noted that was not true. They noted that they are following the process as directed by the FRVD.

Chief Administrative Officer, Joe Lamb noted that there were four letters submitted in opposition for the request.

4823-21 Moved by: Commissioner Bauer Seconded by: Commissioner: Dzaman

***THAT** the Cultus Lake Park Board supports the Development Variance Permit # 2021 – 15, 40 Lakeshore Drive to vary the definition of height in the Zoning Bylaw 1375 from two stories plus basement and roof to three stories plus basement and roof; and*

***THAT** the Cultus Lake Park Board provide the Fraser Valley Regional District with their response to the Development Variance Permit for 40 Lakeshore Drive.*

CARRIED

Chair Renwick and Commissioner Dzaman voted in opposition.

(b) **Parking Allowance Request**

- Email dated August 3, 2021, from Tom and Shawn Windt regarding parking for residents along First and Second Avenue
- Letter submitted August 16, 2021, from residents, Tars and Kara Malhi

4824-21 Moved by: Commissioner Bauer Seconded by: Commissioner Dzaman

***THAT** the Cultus Lake Park Board refer this back to staff to provide a comprehensive study on the greenspaces and parking availability in particular 212 First Avenue and 112 First Avenue; and*

***THAT** the Cultus Lake Park Board receive the email from Tom and for information and provide the staff with direction regarding the use of the area adjacent to 212 First Avenue and 112 First Avenue.*

CARRIED

Commissioner Payeur voted in opposition.

(c) **Investing in Canada Infrastructure Program (ICIP) – Environmental Quality (EQ) Program, Project #G0329 – Cultus Lake North Wastewater Treatment Plant**

- Letter dated July 8, 2021, from Brian Bedford, Executive Director, Local Government Infrastructure and Finance

4825-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board release the letter to the public from Brian Bedford, Executive Director, Local Government Infrastructure and Finance with respect to Sewer Project #G0329 – Cultus Lake North Wastewater Treatment Plant.*

CARRIED

(8) **BYLAWS**

(a) **Main Beach Dock Capital Reserve Fund No. 1194, 2021
Tree Replacement Reserve Fund Amendment Bylaw No 1195, 2021**

- Main Beach Dock Capital Reserve Fund No. 1194, 2021
- Tree Replacement Reserve Fund Amendment Bylaw No 1195, 2021

4826-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board give Final reading to Main Beach Dock Reserve Fund Bylaw No. 1194, 2021.*

***THAT** the Cultus Lake Park Board give Final reading to the Tree Replacement Reserve Fund Amendment Bylaw No. 1195, 2021.*

CARRIED

(b) **Boating and Foreshore Bylaw No. 1179, 2020, Amendment Bylaw No. 1196, 2021**

- Report dated August 18, 2021, from Jacquie Spencer, Manager of Visitor Services, Accommodations and Bylaw Enforcement

- Boating and Foreshore Bylaw No. 1179, 2020, Amendment Bylaw No. 1196, 2021

4827-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board give First, Second and Third Readings to the Boating and Foreshore Bylaw No. 1179, 2020, Amendment Bylaw No. 1196, 2021.*

CARRIED

(c) **Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1197, 2021**

- Report dated August 18, 2021, from Jacquie Spencer, Manager of Visitor Services, Accommodations and Bylaw Enforcement
- Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1197, 2021

4828-21 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board give First, Second and Third Readings to the Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1197, 2021.*

CARRIED

(9) **CONSENT AGENDA**

2021 Second Quarter Reports

- Finance
- Cultus Lake Parking
- Public Works
- Campground and Cabins
- Bylaw Compliance and Enforcement
- Fire Department
- Lease Assignment

4829-21 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board receive the 2021 Second Quarter reports for information*

CARRIED

(10) **REPORTS BY STAFF**

(a) **Media Releases and Staff Contact with the Media Policy**

- Report dated August 18, 2021, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

4830-21 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board approve the Administrative Policy, Media Release and Staff Contact with the Media and that it replace the 2018 Cultus Lake Media Policy.*

CARRIED

(b) **Star Days Days Event**

- Report dated August 18, 2021, from Amanda Nadeau, Communications, Media and Events Coordinator

4831-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board approve the Star Days Days Special Event on Friday September 24th, Saturday September 25th, and Sunday September 26th, 2021;*

***THAT** the parking fees in Lot A (Main Beach) for the duration of the Star Days Days Special Event, September 24th to September 26th, 2021, be waived;*

***THAT** the Star Days Days Special Event organizers be permitted to collect parking fees at Lot A (Main Beach) for profit for the duration of the event, September 24th to September 26th, 2021;*

***THAT** the Special Event Application fee of \$100 for the 2021 Star Days Days Special Event be waived;*

***THAT** the Swim Line Removal and Replacement fee of \$500 for the 2021 Star Days Days Special Event be waived and*

***THAT** participants of the 2021 Star Days Days be permitted to camp at Main Beach in designated areas.*

CARRIED

(c) **Cultus Lake Community Cleanup**

- Report dated August 18, 2021 from Amanda Nadeau, Communications, Media and Events Coordinator

4832-21 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board approve the Cultus Lake Park Community Cleanup on September 18th, 2021; and*

***THAT** the Cultus Lake Park Board approve waiving the \$100 application fee.*

CARRIED

(11) COMMISSIONERS REPORTS

(a) **Recommendations from the Community Events and Engagement Committee**

- Report dated August 18, 2021 from Kirk Dzaman, Chair, Community Events and Engagement Committee

4833-21 Moved by: Commissioner Dzaman Seconded by: Commissioner S

***THAT** the Cultus Lake Community Events and Engagement Committee requests the Cultus Lake Park Board allow any funds that are raised, above the cost to hold Blanc on the Beach Event, will be allocated to the Foreshore Reserve Fund.*

CARRIED

(b) **Recommendations from the Community Events and Engagement Committee**

- Report dated August 18, 2021 from Kirk Dzaman, Chair, Community Events and Engagement Committee

4834-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Community Events and Engagement Committee request the Cultus Lake Park Board approve that the Community Events and Engagement Committee be able to host a community movie night at Main Beach on September 3, 2021, pending the approval of licensing and the availability of the equipment required.*

CARRIED

(12) COMMUNITY ASSOCIATION

There were no questions submitted for the month of August.

(13) PUBLIC QUESTION PERIOD

Question:

Rita LeBlanc, First Ave. – Inquired if there is a possibility to cap Short Term Rental? She noted that she is fine with long term but had concerns with operation of the short-term rentals.

Answer:

Chair Renwick noted that the process that was discussed would be to review the process within the year and requested that staff will come back with further information on any required changes to the bylaw in November of 2021.

(14) ADJOURNMENT

4835-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the Regular Meeting of the Cultus Lake Park Board held on August 18, 2021 be adjourned at 5:59 pm.*

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held August 18, 2021.



David Renwick
Chair



Joe Lamb
Chief Administrative Officer