



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

Wednesday, September 15, 2021
Cultus Lake Park Office Boardroom
4165 Columbia Valley Highway, Cultus Lake, BC

Present Commissioner D. Renwick – Chair
Commissioner D. Bauer – Vice Chair
Commissioner L. Payeur
Commissioner C. Smit
Commissioner K. Dzaman

Staff Chief Administrative Officer – J. Lamb
Manager of Finance – E. Lee
Manager of Corporate Services / Corporate Officer – R. Litchfield
Manager of Park Operations – D. Driediger
Manager of Visitor Services, Accommodations and Bylaw Enforcement – J. Spencer
Communications, Media and Event Coordinator – A. Nadeau

(1) CALL TO ORDER

The Chair called the meeting to order at 5:00 pm.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

*THAT the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:*

*Section 90 (1), (c) labour relations or other employee relations; and
Section 90 (1), (d) the security of the property of the Municipality.*

(3) RECONVENE

The meeting reconvened at 4:03 pm.

(4) APPROVAL OF AGENDA

4836-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board approve the Agenda for the Regular Meeting of September 15, 2021; and

THAT all delegations, reports, correspondence and other information set to the Agenda be received.

CARRIED

(5) ADOPTION OF MINUTES

4837-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

- (a) **THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held August 18, 2021.

CARRIED

(6) ADOPTION OF COMMITTEE MINUTES

4838-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board receive the July 16, Village Center Planning and Development Committee Minutes.

CARRIED

4839-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board receive the August 20, Village Center Planning and Development Committee Minutes.

CARRIED

(7) CORRESPONDENCE

- (a) **Cultus Lake Sewer Complaint**

- Email dated August 24, 2021 from resident, Brenda Cosgrove

4840-21 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board receive the email from resident, Brenda Cosgrove.

CARRIED

(8) BYLAWS

- (a) **Boating and Foreshore Bylaw No. 1179, 2020, Amendment Bylaw No. 1196, 2021**

- Boating and Foreshore Bylaw No. 1179, 2020, Amendment Bylaw No. 1196, 2021

4841-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board give Final Reading to the Boating and Foreshore Bylaw No. 1179, 2020, Amendment Bylaw No. 1196, 2021.

CARRIED

- (b) **Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1197, 2021**
- Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1197, 2021

4842-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board give Final Reading to the Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1197, 2021.*

CARRIED

(9) REPORTS BY STAFF

- (a) **Parking Options for Greenspace/Fire Lane Usage**

- Report dated September 15, 2021 from Jacquie Spencer, Manager of Visitor Services, Accommodations and Bylaw Enforcement

4843-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

***THAT** the Cultus Lake Park Board continue to designate Area #4, #5, #7, #8, #9, #12, and #13 as Fire Lanes, and further, to direct staff to proceed with the development of "No Parking" signage for these areas.*

CARRIED

4844-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

***THAT** the Cultus Lake Park Board direct staff to develop Area #1 as a designated fire lane between 109 and 110/111 with one parking stall on the side of 110 First Avenue.*

MOTION DEFEATED

Chair Renwick noted that this area should remain a designated fire lane. Commissioner Bauer supported the comment.
Commissioner Smit voted in favor of the resolution.

4845-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board direct staff to develop Area #1 as a designated fire lane between 109 and 110/111 on the side of 110 First Avenue.*

CARRIED

Commissioner Smit voted in opposition.

4846-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

***THAT** the Cultus Lake Park Board direct staff to develop Area #2 by adding four (4) parking stalls with a public access pathway between 211 First Avenue and 213 First Avenue.*

CARRIED

Chief Administrative Officer, Joe Lamb noted that this area will be enhanced with new trees in front of the stalls as well as blocks or fencing to ensure vehicles will not pass through the area.

4847-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board direct staff to arrange to have a land survey completed regarding Area #3, between 116 First Avenue and 118 First Avenue to confirm space availability for two parking stalls and a public access pathway.*

CARRIED

Chief Administrative Officer, Joe Lamb noted that this area will be used for either one (1) or two (2) stalls with a public walkway to the lake.

4848-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

Chief Administrative Officer, Joe Lamb noted that this area is signed as a fire lane however, in keeping with the order of designated fire lanes, this is technically not a fire lane by our definition and does not meet the requirement. He noted that there is a fire lane two lots away on either side.

Chair Renwick inquired if the parking stall would be to the right of the sign. Chief Administrative Officer, Joe Lamb noted that the parking stall option would be on the left side. He further noted that the yellow lines would be moved out to approx. 2.5 feet towards the center of the road.

***THAT** the Cultus Lake Park Board direct staff to develop Area #6 as a designated fire lane between 132 First Avenue and 134 First Avenue, with option for one parking stall on the side of 134 First Avenue.*

MOTION DEFEATED

4849-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

***THAT** the Cultus Lake Park Board direct staff to develop Area #6 between 132 First Avenue and 134 First Avenue with the option for one parking stall on the side of 134 First Avenue.*

CARRIED

Commissioner Payeur voted in opposition.

4850-21 Moved by: Commissioner Bauer Seconded by: Commissioner Dzaman

***THAT** the Cultus Lake Park Board direct staff to extend Area #10 & Area #11, Birch Street Park, by arranging to have the Mailbox relocated to add one additional parking stall.*

CARRIED

Commissioner Payeur voted in opposition.

4851-21 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board direct staff to develop Area #14 between 232 First Avenue and 234 First Avenue by adding four (4) parking stalls, two off Second Avenue and two off First Avenue including a public access pathway.*

CARRIED UNANIMOUSLY

4852-21 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board direct staff to develop Area #15, 212 First Avenue, by adding two parking stalls and a public access pathway.

CARRIED

Chief Administrative Officer, Joe Lamb noted that the pathways would remain grass and the gravel area would be used for the parking areas. This project is on the staffs work plan for April of 2022 and staff will also be relocating the yellow line on First Avenue at the same time. These projects are set to be done for next season. Staff noted that with these changes the parking allotment will increase to fourteen stalls for the east side residential/guest registered parking.

(b) **Around the Lake Give 'R Take 30 Special Event**

- Report dated September 15, 2021, Amanda Nadeau, Communications, Media and Events Coordinator

4853-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board approve the Around the Lake Give 'R Take 30 Trail Race from 6:00 am to 2:00 pm on October 16th, 2021 and

THAT the Cultus Lake Park Board waives parking fees for up to 50 race volunteer vehicles in Parking Lot B for Around the Lake Give 'R Take 30 from 6:00 am to 2:00 pm on October 16, 2021.

CARRIED

(c) **Sandhu Wedding Ceremony Event**

- Report dated September 15, 2021, from Amanda Nadeau, Communications, Media and Events Coordinator

4854-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

THAT the Cultus Lake Park Board approve the Sandhu Wedding Ceremony on October 23, 2021, with use of Dock 12.

CARRIED

Commissioner Bauer voted in opposition.

(10) COMMISSIONERS REPORTS

(a) **Recommendation from the Village Center Planning and Development Committee**

- Report dated September 15, 2021 from Kirk Dzaman, Chair, Village Center Planning and Development Committee

4855-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

THAT the Village Center Planning and Development Committee request the Cultus Lake Park Board consider funding for professional consultation regarding the planning and re development of the Village Center during the 2022 budget process.

CARRIED

(11) COMMUNITY ASSOCIATION

Question:

Colleen Rogozinski inquired on the closing times of the parking lots. She noted that the Community Association had conducted a review of different nearby municipalities and Provincial Park and noted that they all close at 10:00 pm. She noted that the parks lots are closing at 11:00 pm in the summer months and wondered why we are not closing at 10:00 pm like the others. She noted that Main Beach Boat Rentals close at 9:00 pm and the Adventure Park closes at 9:30 pm, which would give the businesses time to get the patrons out of the parking lots.

She commented that some people have noticed people leaving the Provincial Park and coming here however, they may not necessarily be leaving at 11:00 pm. She also noted that the gates do not get closed at the appointed time.

Answer:

Chief Administrative Officer noted that the bylaw had existed in the park for several years. Though the times has changed slightly in the past, but we require set times to advise people of when they would need to leave the park. We also have local businesses that operate in the park.

Commissioner Dzaman inquired if there was a reason, they would like it closed at 10:00 pm?

Chief Administrative Officer, Joe Lamb noted that this is the first that they have heard of a concern with the gate closures and noted that security locks the gates would not be able to lock them simultaneously, and this may take a few minutes to get from gate to gate. This would require a larger review to make any recommendations.

(12) PUBLIC QUESTION PERIOD

- Q: Rick Williamson requested clarification on the additional parking spots on access ways. The report referenced registered residential/guest parking only? Is this guest or residents that can park in these areas?
- A: Chief Administrative Officer noted that anyone that registers through the online parking system can register to park in those stalls.

(13) ADJOURNMENT

4856-21 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Regular Meeting of the Cultus Lake Park Board held on September 15, 2021 be adjourned at 5:41 pm.*

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held September 15, 2021.



David Renwick
Chair



Joe Lamb
Chief Administrative Officer