



**CULTUS LAKE PARK BOARD
 REGULAR MEETING AGENDA**
 WEDNESDAY, JANUARY 19, 2022
 5:00 PM
 PARK OFFICE BOARDROOM
 4165 Columbia Valley Highway, Cultus Lake, BC

- (1) **CALL TO ORDER**
- (2) **RESOLUTION TO PROCEED TO CLOSED MEETING (4:00 PM)**

*THAT the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:*

Section 90 (1), (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
Section 90 (1), (d) the security of the property of the municipality; and
Section 90 (1), (k), negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

- (3) **RECONVENE**

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- (4) **APPROVAL OF AGENDA**

- (a) *THAT the Cultus Lake Park Board approve amending the Agenda for the Regular Meeting of January 19, 2022 by adding under Section 6 - Correspondence, Item 6,(c), supporting picture of Plaza Unit 7, HUIS Patio and by removing and replacing recommended resolution;*

THAT the Cultus Lake Park Board approve the Agenda as amended; and

THAT all delegations, reports, correspondence and other information set to the Agenda be received.

- (5) **ADOPTION OF MINUTES**

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- (a) *THAT the Cultus Lake Park Board adopt the minutes of the Regular Meeting held December 15, 2021.*

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- (b) *THAT the Cultus Lake Park Board adopt the minutes of the Special Regular Meeting held December 22, 2021.*

(6) CORRESPONDENCE

(a) Letter regarding Variance Application for 40 Lakeshore Drive

Page 17

- Letter submitted January 9, 2022 from Coralea Towler, resident, Lakeshore Drive

THAT the Cultus Lake Park Board receive the letter regarding variance application for 40 Lakeshore Drive for information.

(b) Fraser Valley Sockeye Program

Page 19

- Email dated December 16, 2022 from Dennis Klassen, Senior Technician, Fraser Sockeye Stock Assessment, Fisheries and Oceans

THAT the Cultus Lake Park Board receive the email regarding recent flood events and debris management from Dennis Klassen, Senior Technician, Fraser Valley Sockeye Stock Assessment, Fisheries and Oceans.

(c) HUIS Shaved Ice Seating Request

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- Letter sent December 16, 2021 from Nowell Maarhuis, owner, HUIS Shaved Ice
- HUIS Shaved Ice Patio picture and Plan of Premises

THAT the Cultus Lake Park Board support the request for seating arrangements for HUIS Shaved Ice; and

THAT the Cultus Lake Park Board request that the Chief Administrative Officer enter into negotiations with Nowell Maarhuis with respect to annual rents for the use of the patio space.

(7) BYLAWS

(a) The Cabins at Cultus Lake Park Bylaw No. 1208, 2022

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- Report dated January 19, 2022, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- The Cabins at Cultus Lake Park Bylaw No. 1208, 2022

THAT the Cultus Lake Park Board give First, Second, and Third Readings of the Cultus Lake Park Cabins at Cultus Lake Park Bylaw No. 1208, 2022.

(b) Bylaw Notice Enforcement Bylaw Amendment No. 1140, 2019 Amendment Bylaw No. 1209, 2022

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- Report dated January 19, 2022, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Bylaw Notice Enforcement Bylaw Amendment No. 1140, 2019 Amendment Bylaw No. 1209, 2022

THAT the Cultus Lake Park Board give First, Second, and Third Readings of the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1209, 2022.

(8) STAFF REPORTS

(a) Appointment of Chief Election Officer and Deputy Chief Election Officer

Page 43

- Report dated January 19, 2022, from Joe Lamb, Chief Administrative Officer

THAT pursuant to Section 58, 59 and 60 of the Local Government Act, Rachel Litchfield be appointed Chief Election Officer for conducting the 2022 General Election with the authority to appoint other election officials as required for the administration of the 2022 General Local Election for Cultus Lake Park; and

THAT Katrina Craig be appointed Deputy Chief Election Officer for the 2022 General Elections.

(b) British Columbia Stewardship Society Grant Application

Page 49

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- Report dated January 19, 2022, from Joe Lamb, Chief Administrative Officer
- Letter dated January 12, 2022 regarding Strengthening adoption of nature-based solutions for shoreline resilience to protect freshwater in British Columbia: Green Shores Demonstration Project at Cultus Lake Park, BC Project

THAT the Cultus Lake Park Board have the Chief Administrative Officer provide the attached Letter of Support to the British Columbia Stewardship Society; and

THAT upon approval of the grant, the Cultus Lake Park Board Fund the \$50,000 contribution from the 2022 Budget allocated for Foreshore erosion.

(c) Cultus Lake Park Totem Pole Restoration

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- Report dated January 19, 2022, from Amanda Nadeau Communications, Media and Events Coordinator

THAT the Cultus Lake Park Board provide staff with direction with respect to the restoration of the Cultus Lake Park Totem Pole dedicated to Chief, Richard Malloway.

(d) Cultus Lake Park User Application Survey Results

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- Report dated January 19, 2022, from Amanda Nadeau Communications, Media and Events Coordinator
- Cultus Lake Park User Application Development Survey Results

THAT the Cultus Lake Park Board receive the Cultus Lake Park User Application Survey Results report for information.

(e) Conquer the Vedder Race Event

Page 77

- Report dated January 19, 2022, from Amanda Nadeau Communications, Media and Events Coordinator

THAT the Cultus Lake Park Board receive the Conquer the Vedder Race Event report for information.

(9) REPORTS BY COMMISSIONERS

(10) COMMUNITY ASSOCIATION

(11) PUBLIC QUESTION PERIOD

(12) ADJOURNMENT

THAT the Regular Meeting of the Cultus Lake Park Board held on January 19, 2022, be adjourned.



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

Wednesday, December 15, 2021
Cultus Lake Park Office Boardroom
4165 Columbia Valley Highway, Cultus Lake, BC

- Present** Commissioner D. Renwick – Chair
Commissioner D. Bauer – Vice Chair, Via Zoom
Commissioner L. Payeur
Commissioner C. Smit
Commissioner K. Dzaman
- Staff** Chief Administrative Officer – J. Lamb
Chief Financial Officer – E. Lee
Manager of Corporate Services / Corporate Officer – R. Litchfield
Manager of Park Operations – D. Driediger
Manager of Sunnyside Campground & Accommodations – C. Volk
Communications, Media and Event Coordinator – A. Nadeau

(1) CALL TO ORDER

The Chair called the meeting to order at 4:30 pm.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

*THAT the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:*

Section 90 (1), (d) security of the property of the municipality;

Section 90 (1), (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and

Section 90 (1), (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

(3) RECONVENE

The meeting reconvened at 5:00 pm.

(4) APPROVAL OF AGENDA

4882-21 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board approve the Agenda for the Regular Meeting of December 15, 2021; and

THAT all delegations, reports, correspondence and other information set to the Agenda be received.

CARRIED

(5) ADOPTION OF MINUTES

4883-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

- (a) *THAT the Cultus Lake Park Board adopt the minutes of the Regular Meeting held November 24, 2021.*

CARRIED

(6) ADOPTION OF COMMITTEE MINUTES

4884-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board adopt the October 15, 2021 Village Center Planning and Development Committee Minutes.

CARRIED

4885-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board adopt the October 21, 2021 Community Events and Engagement Committee Minutes.

CARRIED

4886-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board adopt the November 22, 2021 Community Events and Engagement Committee Minutes.

CARRIED

4887-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board adopt the November 23, 2021 Village Center Planning and Development Committee Minutes.

CARRIED

(7) ELECTION OF THE CHAIR

Nomination forms for the position of Chair were distributed to the Board members. Rachel Litchfield, Manager of Corporate Services / Corporate Officer collected the nomination forms and the Chief Administrative Officer read aloud the results. Five (5) nomination forms were received in favor of Commissioner Renwick. Commissioner Renwick accepted the nomination for the position of Cultus Lake Park Board Chair.

The Chief Administrative Officer closed the nominations and declared that there will not be an election and confirmed that Chair Renwick has been elected and will assume the position as the Chair of the Cultus Lake Park Board.

(8) ELECTION OF THE VICE CHAIR

Chair Renwick asked that Joe Lamb, Chief Administrative Officer continue with the election for the position of Cultus Lake Park Board Vice Chair.

Nomination forms for the position of Vice Chair were distributed to the Board members to fill in. Rachel Litchfield, Manager of Corporate Services / Corporate Officer collected the nomination forms and the Chief Administrative Officer read aloud the results. Five (5) nomination forms were received in favor for Commissioner Dzaman. Commissioner Dzaman accepted the nomination for the position of Cultus Lake Park Board Vice Chair.

The Chief Administrative Officer closed the nominations and declared that there will not be an election and confirmed that Commissioner Dzaman will assume the position as the Vice Chair of the Cultus Lake Park Board.

(9) CORRESPONDENCE

(a) Cultus Lake Park Variance Permits and PlanCultus

- Letter dated October 26, 2021 from Cultus Lake Community Association Directors

4888-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board receive the letter from Cultus Lake Community Association Directors regarding Cultus Lake Park Variance Permits and PlanCultus.

CARRIED

(b) Cultus Lake Park Totem Pole History and Dedication

- Letter dated November 14, 2021 from resident, Sheryl Henderson

4889-21 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board receive the letter from Ms. Henderson regarding the history of the totem pole(s) located at Main Beach; and

THAT the Cultus Lake Park Board request that staff provide the Board with options on the suggested recommendations at the January 19, 2022 Board Meeting.

CARRIED

(c) November 2021 Rainstorm Events

- Letter dated November 30, 2021 from resident, Roger Burrows

4890-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

THAT the Cultus Lake Park Board receive the letter, background information and chronology from Mr. Burrows regarding the November rainstorm events.

CARRIED

(10) FINANCE

(a) **Cultus Lake Park 2022 – 2026 DRAFT Financial Plan**

- Report dated November 24, 2021, from Erica Lee, Chief Financial Officer
- Cultus Lake Park 2022-2026 Five Year Financial Plan Bylaw No. 1199, 2021
- Schedule A, 2022 Financial Plan
- Schedule B, 2022-2026 Financial Plan

4891-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board give Third reading to Cultus Lake Park 2022-2026 Financial Plan Bylaw No. 1199, 2021.

CARRIED

(11) BYLAWS

(a) **Parking Lot Infrastructure Reserve Fund Bylaw No. 1200, 2021 and Sunnyside Campground Improvement Reserve Fund Amendment Bylaw. No. 1201, 2021**

- Parking Lot Infrastructure Reserve Fund Bylaw No. 1200, 2021
- Sunnyside Campground Improvement Reserve Fund Amendment Bylaw. No. 1201, 2021

4892-21 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board give Third reading to the Cultus Lake Park Parking Lot Infrastructure Reserve Fund Bylaw No. 1200, 2021.

CARRIED

4893-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board give Third reading to the Cultus Lake Park Sunnyside Campground Improvement Reserve Fund Amendment Bylaw. No. 1201, 2021.

CARRIED

(b) **Cultus Lake Park Short-term Rental Bylaw No. 1202, 2021**

- Cultus Lake Park Short-term Rental Bylaw No. 1202, 2021

4894-21 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board give Final readings to the Cultus Lake Park Board Short-term Rental Bylaw No.1202; 2021.

CARRIED

(c) **Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1203, 2021**

- Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1203, 2021

4895-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board give Final readings to the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1203, 2021.

CARRIED

(d) **Cultus Lake Park Levying of Rates Bylaw No. 1204, 2021**

- Report dated December 15, 2021 from Erica Lee, Chief Financial Officer
- Cultus Lake Park Levying of Rates Bylaw No.1204, 2021

4896-21 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board give First, Second and Third readings to Bylaw No. 1204, 2021 cited as the 2022 Levying of Rates Bylaw.

CARRIED

(e) **Cultus Lake Park Sunnyside Campground Bylaw No. 1205, 2021**

- Report dated December 15, 2021 from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Sunnyside Campground Bylaw No. 1205, 2021
- Redline version Sunnyside Campground Bylaw

4897-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park Sunnyside Campground Bylaw No. 1205, 2021.

CARRIED

(f) **Cultus Lake Park 2021 - 2025 Financial Plan Amendment Bylaw No. 1206, 2021**

- Report dated December 15, 2021 from Erica Lee, Chief Financial Office
- Cultus Lake Park 2021 - 2025 Financial Plan Amendment Bylaw No. 1206, 2021
- Schedule A
- Schedule B
- Schedule C

4898-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

THAT the Cultus Lake Park Board give First, Second and Third readings to the Cultus Lake Park 2021 - 2025 Financial Plan Amendment Bylaw No. 1206, 2021.

CARRIED

(g) **Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1207, 2021**

- Report dated December 15, 2021 from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1207, 2021

4899-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board give First, Second, and Third readings to the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1207, 2021.

CARRIED

(12) STAFF REPORTS

(a) **November 2021, Flooding Event and Recovery**

- Report dated December 15, 2021 from Joe Lamb, Chief Administrative Officer
- Attachment 1 – Timeline

4900-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

THAT the Cultus Lake Park Board receive the November 2021 Flooding Event and Recovery report for information.

CARRIED

(13) COMMISSIONERS REPORTS

(a) **Appointments of Chair and Vice Chair to Standing and Select Committees**

- Report dated December 15, 2021 from Cultus Lake Park Board Chair
- Terms of Reference Commercial Leaseholder Committee
- Terms of Reference Community Events and Engagement Committee
- Terms of Reference Village Center Planning and Development Committee
- Terms of Reference Environmental and Public Area's Planning Committee
- Committee Application
- Board Committee System Policy

4901-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

THAT the Cultus Lake Park Board approve the following Standing, Select and External Committees and the appointments of the Chair and Vice Chair for the following Committees as follows:

Commercial Leaseholder Committee (Standing)

Chair – Commissioner Smit

Vice Chair - Commissioner Payeur

2 appointed members of the Commercial Leaseholders

Community Events and Engagement Committee (Select)

Chair – Commissioner Dzaman

Vice Chair - Community member (to be appointed)

Village Center Planning and Development Committee (Select)

Chair - Commissioner Dzaman

Vice Chair – Commissioner Bauer

Environmental and Public Area's Planning Committee (Standing)

Chair – Commissioner Bauer

Vice Chair – Commissioner Payeur

Cultus Lake Stewardship Strategy (CLASS) (External)
Commissioner Bauer

Tourism Chilliwack (External)
Commissioner Bauer

Cultus Lake Community School (External)
Commissioner Payeur

THAT the Cultus Lake Park Board request that the Chief Administrative Officer post notice that the park is accepting applications for volunteer members to apply for membership to Standing or Select committees before the second week in January to be presented to the Board at the Regular Meeting on January 19, 2022.

CARRIED

(b) **Small Mouth Bass Research**

- Report dated December 15, 2021 from Commissioner Bauer, Chair, Environmental and Public Areas Planning Committee

4902-21 Moved by: Commissioner Payeur Seconded by: Commissioner Dzaman

THAT the Cultus Lake Park Board support the continuance of research in collaboration with the Cultus Lake Stewardship Society;

THAT the Cultus Lake Park Board endorse a contribution to the Cultus Lake Aquatic Stewardship Society in the amount of \$5,000; and

THAT the Cultus Lake Park Board approve releasing these funds from the Public Areas account to support this initiative.

CARRIED

(14) COMMUNITY ASSOCIATION

Question:

Colleen Rogozinski requested clarification with respect to the line item of buying Park land which was discussed by Erica Lee, Chief Financial Officer.

Chief Financial Officer, Erica Lee shared that in May of this year, the Cultus Lake Park Board directed staff to purchase property to keep for a short period of time and then sell.

Colleen Rogozinski inquired where this piece of park land was located.

Chief Administrative Officer, Joe Lamb clarified that this discussion was had during a closed meeting of the Cultus Lake Park Board due to the security and liability of the municipality. This was in relation to Park land that had encroachment between two lease lots to facility a proper transfer.

Colleen Rogozinski asked what the cost was to purchase the piece of Park land.

Chief Financial Officer, Erica Lee confirmed that it cost approximately \$66,000.

(15) PUBLIC QUESTION PERIOD

(16) ADJOURNMENT

4903-21 Moved by: Commissioner Smit Seconded by: Commissioner Payeur

THAT the Regular Meeting of the Cultus Lake Park Board held on December 15, 2021 be adjourned at 5:43 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held December 15, 2021.

David Renwick
Chair

Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK BOARD SPECIAL REGULAR MEETING MINUTES

Wednesday, December 22, 2021
Cultus Lake Park Office Boardroom
4165 Columbia Valley Highway, Cultus Lake, BC

Present Commissioner D. Renwick – Chair
Commissioner K. Dzaman – Vice Chair
Commissioner D. Bauer - Via Zoom
Commissioner L. Payeur
Commissioner C. Smit

Staff Chief Administrative Officer – J. Lamb
Chief Financial Officer – E. Lee
Manager of Corporate Services / Corporate Officer – R. Litchfield
Manager of Park Operations – D. Driediger
Manager of Sunnyside Campground & Accommodations – C. Volk
Communications, Media and Event Coordinator – A. Nadeau

(1) CALL TO ORDER

The Chair called the meeting to order at 8:30 am.

(2) APPROVAL OF AGENDA

SP-4904-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board approve the Agenda for the Special Regular Meeting of December 22, 2021; and

THAT all delegations, reports, correspondence and other information set to the Agenda be received.

CARRIED

(3) FINANCE

(a) Cultus Lake Park 2022 – 2026 DRAFT Financial Plan

- Report dated November 24, 2021, from Erica Lee, Chief Financial Officer
- Cultus Lake Park 2022-2026 Five Year Financial Plan Bylaw No. 1199, 2021
- Schedule A, 2022 Financial Plan
- Schedule B, 2022-2026 Financial Plan

SP-4905-21 Moved by: Commissioner Payeur Seconded by: Commissioner Dzaman

THAT the Cultus Lake Park Board give Final reading to Cultus Lake Park 2022-2026 Financial Plan Bylaw No. 1199, 2021.

CARRIED

(4) BYLAWS

(a) Parking Lot Infrastructure Reserve Fund Bylaw No. 1200, 2021 and Sunnyside Campground Improvement Reserve Fund Amendment Bylaw. No. 1201, 2021

- Parking Lot Infrastructure Reserve Fund Bylaw No. 1200, 2021
- Sunnyside Campground Improvement Reserve Fund Amendment Bylaw. No. 1201, 2021

SP-4906-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board give Final reading to the Cultus Lake Park Parking Lot Infrastructure Reserve Fund Bylaw No. 1200, 2021.

CARRIED

SP-4907-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board give Final reading to the Cultus Lake Park Sunnyside Campground Improvement Reserve Fund Amendment Bylaw. No. 1201, 2021.

CARRIED

(b) Cultus Lake Park Levying of Rates Bylaw No. 1204, 2021

- Cultus Lake Park Levying of Rates Bylaw No.1204, 2021

SP-4908-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board give Final reading to Bylaw No. 1204, 2021 cited as the 2022 Levying of Rates Bylaw.

CARRIED

(c) Cultus Lake Park Sunnyside Campground Bylaw No. 1205, 2021

- Sunnyside Campground Bylaw No. 1205, 2021
- Sunnyside Campground Administrative Policy

SP-4909-21 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

THAT the Cultus Lake Park Board give Final reading to the Cultus Lake Park Sunnyside Campground Bylaw No. 1205, 2021; and

THAT the Cultus Lake Park Board approve the Sunnyside Campground Administrative Policy.

CARRIED

(d) **Cultus Lake Park 2021 - 2025 Financial Plan Amendment Bylaw No. 1206, 2021**

- Cultus Lake Park 2021 - 2025 Financial Plan Amendment Bylaw No. 1206, 2021
- Schedule A
- Schedule B
- Schedule C

SP-4910-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board give Final reading to Cultus Lake Park 2021 - 2025 Financial Plan Amendment Bylaw No. 1206, 2021.

CARRIED

(g) **Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1207, 2021**

- Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1207, 2021

SP-4911-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board give Final reading to the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1207, 2021.

CARRIED

(5) STAFF REPORTS

(a) **Release of Closed Meeting Resolutions**

- Report dated December 22, 2021 from Joe Lamb, Chief Administrative Officer

SP-4912-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

THAT the following Closed Meeting Resolutions be released at the December 22, 2021 Special Regular Board meeting:

IC 4134-21

THAT the Cultus Lake Park Board approve the purchase of the encroachment area into 420 Maple Street, a total of 198 sq. ft or 11% at a cost of \$65,973.60 (as compensation to the current 420 Maple Street leaseholder).

IC 4135-21

THAT the Cultus Lake Park Board approve the funds for the purchase of the noted area be taken from the Land Reserve Fund.

IC 4136-21

THAT the Cultus Lake Park Board approve the Lease Transfer of 419 to the potential purchaser noted on the contract of sale, with condition that the purchasers acknowledge the encroachment

and that they agree to enter into an Encroachment Agreement (including all applicable costs associated) with the Cultus Lake Park Board.

IC 4137-21

***THAT** the Cultus Lake Park Board request that the Chief Administrative Officer enter into negotiations with the new leaseholders, once the Lease transfer is approved, with the offer to sell the total area 198 sq. ft or 11% (the encroachment) of 420 Maple Street.*

CARRIED

(6) COMMISSIONERS REPORTS

(7) COMMUNITY ASSOCIATION

(8) PUBLIC QUESTION PERIOD

Question:

Rita LeBlanc questioned why the sale of the piece of Park land was not done at a public meeting.

Chair Renwick explained that closed negotiations are dealt with in-camera to ensure a deal can be struck. Now that the deal has been concluded it can be released to the public.

Chief Administrative Officer, Joe Lamb added that the encroachment was identified to go back multiple years posing a liability to the Park resulting in the discussions being held in closed meetings until concluded.

(9) ADJOURNMENT

SP-4913-21 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

***THAT** the Special Regular Meeting of the Cultus Lake Park Board held on December 22, 2021, be adjourned at 8:38 am.*

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held December 22, 2021.

David Renwick
Chair

Joe Lamb
Chief Administrative Officer

Mr. David Renwick, Chair
CLPB Members

Dear CLPB Members,

As you are aware the application for a variance (2021-15) for #40 Lakeshore Drive to build 3 storys plus a basement rather than 2 storys plus a basement was denied by the FVRD at their October meeting.

FVRD received a great many letters on this issue and the majority were clearly opposed. Many residents main concern was with the currently allowable heights on Lakeshore Drive and Munroe.

Mr. Daneluz at the FRVD has expressed a willingness to consider a zoning review.

Most residents agree that the height on the lake side of Lakeshore should be a maximum of 17 feet or even lower and the 28 feet allowance on the east side reduced in light of the impact this allowance has on Munroe Avenue. Whether this zoning change should start at #16 Lakeshore and go south to #44 or start farther up the street is uncertain. At the same time, the lot set-backs should be examined. The single lane for traffic on the upper part of Lakeshore with parking both sides makes the road very narrow in many places.

Will the CLPB write a letter of support to the FVRD for a review of the zoning on Lakeshore Drive and Munroe Avenue, specifically to reduce the allowable height and to increase the set- backs?

Yours truly,

Coralea Towler
Lakeshore Drive, Cultus Lake

604

604

From: Klassen, Dennis <Dennis.Klassen@dfo-mpo.gc.ca>

Sent: December 16, 2021 3:09 PM

To: Rachel Litchfield <Rachel.Litchfield@cultuslake.bc.ca>; Joe Lamb <joe.lamb@cultuslake.bc.ca>; Dave Driediger <dave.driediger@cultuslake.bc.ca>

Cc: Decker, Scott <Scott.Decker@dfo-mpo.gc.ca>; Hobson, Stacey <Stacey.Hobson@dfo-mpo.gc.ca>

Subject: Sweltzer Creek - DFO Salmon Enumeration Fence

Cultus Lake Parks Board,

The Fraser Sockeye Program is very appreciative of your support of our field operations, and the timely/effective management of the debris that accumulated in Cultus Lake due to the recent flood events. This allowed us to conduct our work safely and effectively, despite the environmental challenges. Should you have any questions/concerns regarding our field operations, please let me know.

Thanks again, Dennis

***Dennis Klassen
Senior Technician, Fraser Sockeye Stock Assessment
Fisheries and Oceans Canada / Pêches et Océans Canada
985 McGill Place
Kamloops, BC V2C 6X6***

To the Cultus Lake Board,

I am writing this letter in hopes to obtain permission to place four small tables and chairs outside of our store front. We continually aim to progress forward, and provide as much value our customers as possible. We have observed this last summer season many customers buying from HUIS, then proceeding to sit on the concrete blocks in the parking stalls. We believe this is unsafe, and doesn't align with our values at HUIS. We want customers to feel safe, comfortable and relaxed. Not have them worry about where they will be able to enjoy our product. As we have seen with Maar's Burger Bar, accidents do occur. We want to be pro-active and allow our customers a safer and more comfortable environment.

With this in mind, we propose putting four small "bistro" tables and chairs out front. We will have customers come in and order, then either pick up inside or at the pass through window outside. This does two things, first it eliminates the need for people to eat in the parking stalls or sit on the concrete blocks. Second, it allows for a more orderly line to form and eliminates congestion in the walking areas.

I have attached an image below to give a better idea of what sort of seating will be provided. These will be brought inside during the night time and off season. They will only be outside during operating hours.

All our seating will be 6 feet apart outside of HUIS. With Maar's Burger Bar last year, Fraser Health did not require an outdoor plan. However, we did arrange our seating appropriately.

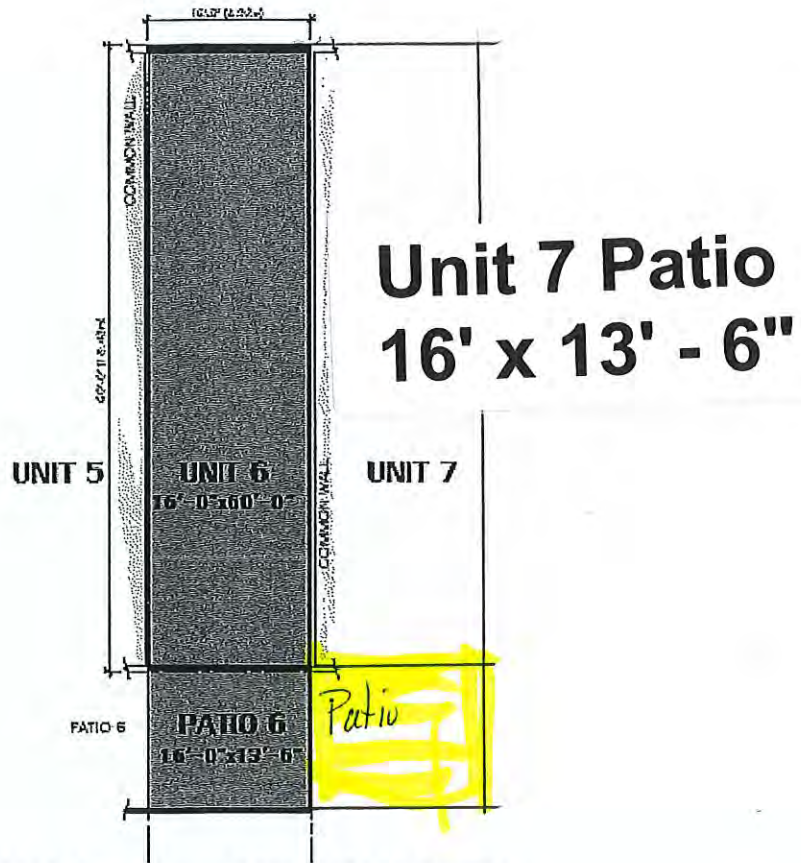
Let me know if this would be a possibility and the steps towards approval.

Kind Regards,

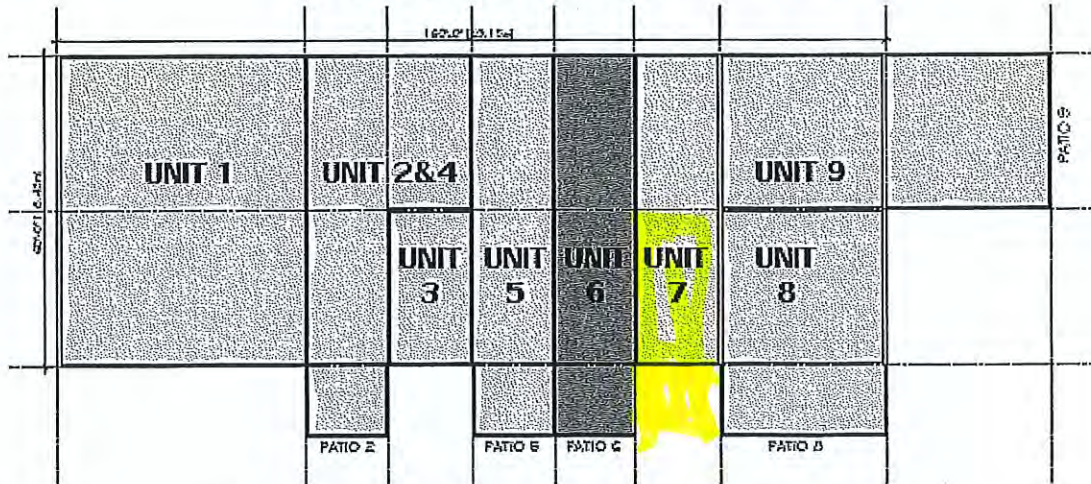
Nowell Maarhuis
HUIS Shave Ice



SCHEDULE 'A'
PLAN OF PREMISES



UNIT 6 - COMMERCIAL LEASE SPACE
UNIT AREA: 860 SQ.FT. + 216 SQ.FT. PATIO



CULTUS LAKE PLAZA - 4125 COLUMBIA VALLEY ROAD



CULTUS LAKE PARK
REPORT/RECOMMENDATION TO BOARD

DATE: January 19, 2021 **FILE:** 3900
SUBMITTED BY: Rachel Litchfield,
Manager of Corporate Services / Corporate Officer
SUBJECT: The Cabins at Cultus Lake Park Bylaw No. 1208, 2022

PURPOSE:

To present to the Board the proposed Cabins at Cultus Lake Park Bylaw No. 1208, 2022

RECOMMENDATION:

***THAT** the Cultus Lake Park Board give First, Second, and Third Readings of the Cultus Lake Park Cabins at Cultus Lake Park Bylaw No. 1208, 2022.*

DISCUSSION:

Staff proposes the current Cabins at Cultus Lake Park Bylaw be rescinded and restructured. The bylaw has been divided into a bylaw and an administrative policy, keeping contraventions separate from procedures and guidelines.

The bylaw was also updated to reflect the changes made to the Fees and Fines section by the Boards legal representatives.

Staff also used this opportunity to make changes that strengthen compliance and enforcement.

STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

Prepared by:

Rachel Litchfield
Manager of Corporate Services /
Corporate Officer

Approved for submission to the Board:

Joe Lamb
Chief Administrative Officer



Cultus Lake Park

THE CABINS AT CULTUS LAKE PARK BYLAW

Bylaw No. 1208, 2022

A Bylaw to regulate The Cabins at Cultus Lake Park.

Section 12 of the Cultus Lake Park Act, SBC 1932, c 63, as amended, enables the Cultus Lake Park Board to adopt bylaws, and Section 9.2 (1) provides that Section 260 – Enforcement Powers of the Community Charter (British Columbia) apply to the enforcement of the bylaws of the Board, and Section 261 – Payment of Fines and Other Penalties to Municipality under the Community Charter (British Columbia) provides that fines and other penalties imposed and collected under or because of Cultus Lake Park bylaws must be paid to the Board.

Every Person who offends against any of the provisions of this Bylaw or who suffers or permits any act to be done in contravention or in violation of any of the provisions of this Bylaw, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this Bylaw, or who does any act or thing which violates any of the provisions of this Bylaw, will be in breach of this Bylaw, and will be liable to the fines as outlined in the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 and all amendments.

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited as “Cultus Lake Park - The Cabins at Cultus Lake Park Bylaw No. 1208, 2022.”

2. INTERPRETATION

2.1 Words or phrases defined in *The Cultus Lake Park Act* (British Columbia), the *Interpretation Act* (British Columbia), the *Motor Vehicle Act* (British Columbia), the *Transportation Act* (British Columbia), the *Local Government Act* (British Columbia), the *Community Charter* (British Columbia) or any successor legislation to any of them, will have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.

2.2 DEFINITIONS OF TERMS

“**Board**” means the Cultus Lake Park Board.

“**CAO**” means the Chief Administrative Officer; a position appointed by the Board.

“**Cabins**” means the Cabins rented nightly, weekly or monthly by Cultus Lake Park and includes the physical Cabins as well as the grounds surrounding them.

“**Camperized Van**” means a van equipped with beds and cooking equipment.

“Campground” means Sunnyside Campground including all Public Areas, individual sites, Campground buildings, foreshore, beaches, wharves and any other area within Sunnyside Campground.

“Charcoal/Coal” means a carbonaceous material obtained by heating wood or other organic substances in the absence of air.

“Designate” means a Person appointed by the Manager of Sunnyside Campground and Accommodations.

“Guest” means any Person means any Person staying overnight with a Registered Guest.

“Nuisance” means one or more acts by a Person that, individually or in the aggregate over a period of time, does any one of the following or a combination thereof:

- (a) Harms or threatens to harm the life, health, property or comfort of any Person at the Cabins;
- (b) obstructs any Person at the Cabins in their exercise or enjoyment of the Cabins;
- (d) harasses any other Person at the Cabins, including but not limited to any Park Staff;
- (c) uses offensive, belligerent, aggressive or derogatory language or behavior towards any Person at the Cabins, including but not limited towards any Park Staff; and
- (d) directly or indirectly uses a disproportionate amount of Park resources (including Park Staff time) relative to other Persons at the Cabins.

“Park Staff” means any Person employed by Cultus Lake Park.

“Person” has the same meaning as in the Interpretation Act (British Columbia) and for the purpose of this Bylaw may include Seasonal Camper, Overnight Camper, Guest or Visitor.

“Public Area” means any Highway, driveway, parking lot, beach, wharf, school ground, or playground in The Park, or such other premises as the Board may from time to time designate.

“Recreational Vehicle” means any Vehicle designed or used primarily for accommodation during travel or recreation, including but not limited to a “motor home” as defined in the *Motor Vehicle Act* (British Columbia).

“Registered Guest” means any Person the reservation information states the cabin is registered to.

“Smoker Units” means an apparatus for cooking at low temperatures in a controlled, smoky environment, powered by a wide variety of fuels, including electricity, propane or natural gas, wood, Charcoal and pellets.

“Unmanned Aerial Vehicle” A powered, aerial vehicle that does not carry a human operator, uses aerodynamic forces to provide vehicle lift, can fly autonomously or be piloted remotely, can be expendable or recoverable and can carry a lethal or nonlethal payload. Commonly known as a UAV or drone.

“Vehicle” has the same meaning as in the *Motor Vehicle Act* (British Columbia).

“Visitor” means any Person visiting a Registered Guest.

- 2.3 In this Bylaw, unless the context otherwise requires, the singular will include the plural and the masculine includes the feminine gender.
- 2.4 The headings contained in this Bylaw are for convenience only and are not to be construed as defining, or in any way limiting, the scope or the intent of the provisions of this Bylaw.

3 RULES AND REGULATIONS

All Registered Guests, Guest and Visitors are subject to the provisions as outlined in this bylaw, the Cabins at Cultus Lake Park Administrative Policy and all other Cultus Lake Park Bylaws and amendments.

4 NOISE REGULATION

4.1 Exemptions

Notwithstanding anything contained herein, no Person will be guilty of an infraction of this Bylaw while:

- (a) Operating or in charge of Fire Department, Police, Ambulance and Park Staff Vehicles while in the execution of their duties;
- (b) operating any Vehicle, machinery or other apparatus or thing during an emergency or in furtherance of the public interest including, without limiting the generality of the foregoing, water main and sewer main break repairs; or
- (c) performing works of an emergency nature for the preservation or protection of life, health or property, provided that, the responsibility will be on the Person performing the work to show cause that the work was of an emergency nature.

4.2 General Prohibitions

- (a) No Person will make, cause, or permit to be made or caused, any noise in or on any Public Area at the Cabins which disturbs or tends to disturb the quiet, peace, rest, enjoyment, comfort or convenience of any Person or Persons in the vicinity of that place.
- (b) No Person will make, cause, or permit such Cabin to be used so that noise or sound which occurs on or emanates from, disturbs, or tends to disturb the quiet, peace, rest, enjoyment, comfort or convenience of any Person or Persons in the same Cabins or in the neighborhood or vicinity of the Cabins.
- (c) Quiet hours will be maintained between 11:00 pm and 7:00 am when the Cabins will be free of any excessive noise that could disrupt the peaceful enjoyment of the Cabins and no Person will make unnecessary or continuous noise during these quiet hours.

4.3 Public Address Systems

No Person will possess or operate a Public Address and/or sound system in the Cabins or on Cabin grounds without written permission from the Manager of Sunnyside Campground and Accommodations or Designate.

4.4 Motor Vehicle Noise

- (a) The following noises are considered unnecessary, objectionable, or liable to disturb the quiet, peace, rest, enjoyment, comfort or convenience of Registered Guest, Guest or Visitor and while operating a Motor Vehicle, no Person will:

- i. Squeal a tire on a road or highway surface;
- ii. emit a loud, roaring or explosive sound;
- iii. allow amplified sound of a radio, CD-player, or other sound playback device or amplification equipment, or the sound of a musical instrument, that emanates and can be easily heard by someone outside the Motor Vehicle;
- iv. allow the sound of an automobile security system which is made, either continuously or intermittently, for a period exceeding three (3) minutes, or made more than three (3) times in a 24-hour period; or
- v. allow the sound of a horn or other warning device to be used for any purpose other than as an audible warning incidental to the safe operation of the Motor Vehicle.

4.5 Vehicles Idling and Air Quality

- (a) While operating a Motor Vehicle, no Person will idle or otherwise run continuously for more than three (3) minutes at the same location, except:
 - i. A Vehicle containing equipment that must be operated inside or in association with a Vehicle; or
 - ii. a Vehicle serving as a facility for taking measurements or making observations by or on behalf of the Cabins, public utility, police, fire or ambulance.

4.6 Specific Prohibitions

Without limiting the generality of Subsection 4.2 no Person will:

- (a) Play or operate any radio, stereophonic equipment or other instrument or any apparatus for the production or amplification of sound either in or near any Cabin or on any road, laneway, in such a manner as to disturb the quiet, peace, rest, enjoyment, comfort, or convenience of any Person in the neighborhood or vicinity of those premises or place;
- (b) allow or permit any Cabin to be used by a Person for playing or operating any radio or stereophonic equipment or other instrument or other apparatus for the production or amplification of sound in such a manner as to disturb the quiet, peace, rest, enjoyment, comfort, or convenience of any Person in the neighborhood or vicinity of said Cabin; or
- (c) create a Nuisance or disturbance at the Cabins or any portion of a road, laneway, or other Public Area by participating in a fight or other similar physical confrontation between consenting or non-consenting Person.

5 GUESTS AND VISITORS

- 5.1** No Person will cause a Nuisance anywhere in the Cabins. Violators will be subject to fines and/or eviction. Registered Guests, Guest and Visitors who are ongoing or repeat violators will in all cases be subject to eviction pursuant to Section 14 [Evictions] of this Bylaw.
- 5.2** No Person will have or cause belligerent or disrespectful behavior at the Cabins. Violators will be subject to fines and/or eviction pursuant to Section 14 [Evictions] of this Bylaw.

6 CABIN GROUNDS

- 6.1 No Person will operate an Unmanned Aerial Vehicle (commonly known as a drone) within the Cabins area.
- 6.2 No Person under the age of 18 years will be out of their Cabin after 11:00 pm unless accompanied by an adult. Fines will be applied per attendance and may result in eviction.
- 6.3 No Person will occupy the common areas, such as the green space, after dusk. This does not apply to the community fire pit areas.
- 6.4 No Person will smoke within the Park, except for in the exempted areas.

7 VEHICLES

- 7.1 Vehicles parked at the Cabins must:
 - (a) Comply with the *Motor Vehicle Act*;
 - (b) have valid insurance;
 - (c) be registered at the Visitor Services office;
 - (d) be parked in a way as to not impede the flow of traffic within parking lots; and
 - (e) must not be a Recreational Vehicle or a Camperized Van.
- 7.2 Unauthorized Vehicles are subject to towing and/or fines as outlined in the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019.

8 TERMS OF OCCUPANCY

- 8.1 No Person under the age of 21 will be permitted to occupy any Cabin unless accompanied by the Registered Guest, aged 21 years of age or older, who will remain responsible for all bylaw contraventions and Visitor and Guest actions at the Cabin during the entirety of stay.
- 8.2 No Person, being the Registered Guest, will allow more than the specified number of overnight occupancies for each individual cabin.
- 8.3 No Person will occupy or remain at a Cabin beyond the set check out time of 11:00 am, unless they have prior written permission from the Manager of Sunnyside Campground and Accommodations or Delegate.
- 8.4 No Person will erect a tent anywhere on the Cabin grounds.
- 8.5 A replacement fee will be charged for any lost, stolen, or damaged cabin keys as outlined in Schedule A of this Bylaw.

9 LIQUOR

No Person will consume liquor and/or alcoholic beverages or have open liquor and/or alcoholic beverages in their possession outside of the Cabins or the Cabin deck perimeters.

10 PETS

No Person will allow or harbor any domestic pets or exotic animals within a Cabin or the Cabin grounds.

11 PLANTS AND TREES

11.1 No Person will:

- (a) Cut, trim or damage plants and/or trees, including fallen trees; or
- (b) use nails, screws or any material which could damage a tree.

11.2 Violations will result in fines and may result in eviction.

12 ELECTRICITY

12.1 No Person will maintain lit lighting during daylight hours or when retiring for the night, within a Cabin.

12.2 No Person will operate, or cause to allow to be operated, an air conditioner in a Cabin not occupied for twelve (12) hours or more.

13 CAMPFIRES AND FIRE BANS

13.1 No Person will light or maintain an open burning wood fire on the Cabin grounds, except for in the designated fire pits and are subject to the following conditions, the fire must:

- (a) Be in the fire rings provided by Cultus Lake Park;
- (b) not be left unattended, an adult must be present;
- (c) be a safe distance from any tree, building, Vehicle and combustible structure or any type of material that may be subject to combustion;
- (d) have flames lower than six (6) inches in height;
- (e) only burn untreated wood; and
- (f) not be outside of the permitted daily times of 7:00 am to 11:00 pm.

13.2 No person will use a Smoker Unit at the Cabins.

13.3 In the event of a Fire Ban, all fire ban regulations must be strictly adhered to. Please refer to the current Cultus Lake Park Burning Conditions, Restrictions and Fire Ban Bylaw and all amendments pertaining to fire bans within Cultus Lake Park.

14 EVICTIONS

If a Registered Guest contravenes any section of this Bylaw or any Cultus Lake Park Bylaw, the Guest may be subject to the following:

- (a) With respect to any eviction pursuant to this Section 14, the Person who are evicted are not entitled to any refunds, damages, or reimbursement for any costs or expenses whatsoever, known, or unknown, arising directly or indirectly from the eviction.
- (b) All Guests and Visitors associated with the reservation will be required to leave the Cabins and remove all personal property immediately.
- (c) A Guest that has been evicted from the Cabins will not be permitted to return as a Registered Guest, Guest or Visitor for two (2) years and only with approval of The Manager of Sunnyside Campground and Accommodations or Delegate and the CAO.
- (d) Evictions will be at the sole discretion of The Manager of Sunnyside Campground and Accommodations or Delegate and the CAO.

15 FEES AND FINES

- 15.1 All Persons are subject and will pay the types of fees as listed in Schedule A of this Bylaw and the provisions and fines set out in Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, as amended from time to time.
- 15.2 The amounts of all fees listed in Schedule A of this Bylaw are determined and set from time to time as follow:
 - (a) The Board hereby delegates to the Chief Financial Officer all of the powers, duties and functions of the Board under Sections 14(a.1) and 14(f.1) of the Act to determine and publish, on an annual basis, the amount of each fee;
 - (b) by March 31 of each calendar year, the Chief Financial Officer will determine and publish, or cause to be published, a notice (the "Fee Notice") in the Cultus Lake Park Office stating the amount of each fee, and such Fee Notice will remain published in the Cultus Lake Park Office until such fee amounts are no longer in effect;
 - (c) all fee amounts go into effect the later of (i) 14 days after the applicable Fee Notice is published, or (ii) such other date specified in the Fee Notice, and supersede any prior Fee Notices and fee amounts;
 - (d) in determining any fee amounts pursuant to this Section 15.2, the Chief Financial Officer will consider, acting reasonably, all of the following factors:
 - (i) all costs to the Board of enforcing this Bylaw;
 - (ii) all costs to the Board in managing and maintaining the Cabins at Cultus Lake, including administration, infrastructure and security;
 - (iii) the most recently passed budget of the Board;
 - (iv) the financial circumstances of the Board;
 - (v) the best interests of the Board; and
 - (vi) the mandate of the Board;
 - (e) the amount for each type of fee determined pursuant to Section 15.2 will not increase more than 20% year-over-year;
 - (f) the Chief Financial Officer may publish copies of the Fee Notice at locations that are in addition to the Cultus Lake Park Office, but in the event of a conflict or inconsistency between the Fee Notice published in the Cultus Lake Park Office and any other notice, the Fee Notice published in the Cultus Lake Park Office will prevail and govern; and

(g) if no Fee Notice is published by the Chief Financial Officer by the deadline set out in Section 15.2(b), then any Fee Notice from the previous year remains in effect and enforceable.

15.3 Each occurrence or day that a contravention of a provision of this Bylaw exists or is permitted to exist will constitute a separate offence.

15.4 All outstanding fees and fines must be paid in full before renewal or bookings are permitted.

16 SEVERABILITY

If any part of this Bylaw is for any reason held invalid by a Court or competent jurisdiction, the invalid portion will be severed and the severance will not affect the validity of the remainder.

17 REPEAL

Cultus Lake Park The Cabins at Cultus Lake Park Bylaw No. 1152, 2019 and amendments are repealed upon adoption.

18 EFFECTIVE DATE

This Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME THIS XX DAY OF XXX, 20XX

READ A SECOND TIME THIS XX DAY OF XXX, 20XX

READ A THIRD TIME THIS XX DAY OF XXX, 20XX

ADOPTED this XX day of XXX, 20XX

David Renwick, Chair
Cultus Lake Park Board

Joe Lamb
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true
and correct copy of Cultus Lake Park The Cabins
at Cultus Lake Park Bylaw No. 1208, 2022

Chief Administrative Officer

Schedule A

No.	Fee Type	Fee Sub-types
1.	Arbutus Nightly Rate	High Season Low Season
2.	Arbutus Weekly Rate	High Season Low Season
3.	Birch Nightly Rate	High Season Low Season
4.	Birch Weekly Rate	High Season Low Season
5.	Cedar & Fir Nightly Rate	High Season Low Season
6.	Cedar & Fir Weekly Rate	High Season Low Season
7.	Dogwood & Elm Nightly Rate	High Season Low Season
8.	Dogwood & Elm Nightly Rate	High Season Low Season
9.	Forestview Nightly Rate	High Season Low Season
10.	Forestview Weekly Rate	High Season Low Season
11.	Lakeview Nightly Rate	High Season Low Season
12.	Lakeview Weekly Rate	High Season Low Season
13.	Twin Alders Nightly Rate	High Season Low Season
14.	Twin Alders Weekly Rate	High Season Low Season
15.	Administration Fee	Not Applicable
16.	Non-Refundable Reservation Fee	Not Applicable
17.	Cancellation Fee	Not Applicable
18.	Retained Deposits	Not Applicable
19.	Key Replacement Fee	Not Applicable
20.	Cabin damage or replacement of broken item(s)	Not Applicable
21.	Cost of cleaning and deodorizing a cabin due to smoking	Not Applicable
22.	Cost of replacement tree	Not Applicable



CULTUS LAKE PARK
REPORT/RECOMMENDATION TO BOARD

DATE: January 19, 2022 **FILE:** 3900
SUBMITTED BY: Rachel Litchfield,
Manager of Corporate Services / Corporate Officer
SUBJECT: Bylaw Notice Enforcement Bylaw Amendment No. 1140, 2019 Amendment
Bylaw No. 1209, 2022

PURPOSE:

To present to the Board the proposed amendment to the current Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019.

RECOMMENDATION:

THAT the Cultus Lake Park Board give First, Second, and Third Readings of the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1209, 2022.

DISCUSSION:

Staff proposed the current Cultus Lake Park Cabins at Cultus Lake Bylaw be rescinded and restructured. The bylaw has been divided into a bylaw and an administrative policy, keeping contraventions separate from procedures and guidelines. The bylaw was also updated to reflect the changes made to the Fees and Fines section by the Boards legal representatives.

As this changes the corresponding contravention descriptions in the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Schedule A - 12, this amendment is required to ensure consistency and enforceability.

STRATEGIC PLAN:

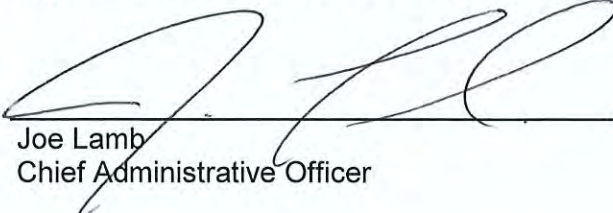
This report does not impact the Board's Strategic Plan Initiative.

Prepared by:



Rachel Litchfield
Manager of Corporate Services /
Corporate Officer

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



Cultus Lake Park

BYLAW NOTICE ENFORCEMENT BYLAW NO. 1140, 2019

Amendment Bylaw No. 1209, 2022

A Bylaw to amend the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019

The Board for Cultus Lake Park did enact a bylaw cited as "*Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019*."

The Board for Cultus Lake Park deems it advisable to amend said bylaw;

The Board for Cultus Lake Park, in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited for all purposes as Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1209, 2022.

2. AMENDMENTS

Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 is amended as follows:

- 2.1 Section 12 - SCHEDULES is amended by removing the following wording:
Schedule A-12 - Cultus Lake Park The Cabins at Cultus Lake Park Bylaw No. 1152, 2019.
- 2.2 Section 12 - SCHEDULES is amended by adding the following wording:
Schedule A-12 - Cultus Lake Park The Cabins at Cultus Lake Park Bylaw No. 1208, 2022.
- 2.3 Schedule A-12 - Cultus Lake Park The Cabins at Cultus Lake Park Bylaw No. 1152, 2019 be removed and replaced with the attached Cultus Lake Park The Cabins at Cultus Lake Park Bylaw No. 1208, 2022.

3. EFFECTIVE DATE

READ A FIRST TIME this XX day of XXX, 202X

READ A SECOND TIME this XX day of XXX, 202X

READ A THIRD TIME this XX day of XXX, 202X

ADOPTED this XX day of XXXXX, 202X

David Renwick, Chair
Cultus Lake Park Board

Joe Lamb
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true and correct copy of Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1209, 2022.

Chief Administrative Officer

Schedule A-12-Cultus Lake Park - The Cabins at Cultus Lake Park

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement
Cultus Lake Park -The Cabins at Cultus Lake Park Bylaw No. 1208, 2022	4.2 (a)	Make/cause noise which disturbs Public Areas	\$500	\$300	\$700	No
	4.2 (b)	Noise from cabin which disturbs	\$500	\$300	\$700	No
	4.2 (c)	Noise between 11:00 pm and 7:00 am	\$500	\$300	\$700	No
	4.3 (a)	Noise from public address or sound system	\$500	\$300	\$700	No
	4.4 (a) (i)	Tire noise from motor vehicle	\$500	\$300	\$700	No
	4.4 (a) (ii)	Noise from a motor vehicle	\$500	\$300	\$700	No
	4.4 (a) (iii)	Amplified noise from a vehicle	\$500	\$300	\$700	No
	4.4 (a) (iv)	Vehicle alarm exceeding (3) minutes	\$500	\$300	\$700	No
	4.4 (a) (v)	Noise from a vehicle horn	\$500	\$300	\$700	No
	4.5 (a)	Vehicle to idle for more than (3) minutes	\$500	\$300	\$700	No
	4.6 (a)	Renter - amplified noise which disturbs	\$500	\$300	\$700	No
	4.6 (b)	Other person - Amplified noise which disturbs	\$500	\$300	\$700	No
	4.6 (c)	Nuisance by fighting	\$500	\$300	\$700	No
	5.1	Causing a nuisance	\$100	\$60	\$140	No
	5.2	Belligerent or disrespectful behaviour	\$100	\$60	\$140	No
	6.1	Operation of drone at the cabins	\$100	\$60	\$140	No
	6.2	Person under 18 not accompanied by adult	\$100	\$60	\$140	No
	6.3	Use of common areas after dusk	\$100	\$60	\$140	No
	6.4	Smoking In prohibited areas	\$200	\$120	\$280	No
	7.1(a)	Uncompliant vehicle	\$100	\$60	\$140	No
	7.1(b)	Expired vehicle insurance	\$200	\$120	\$280	No
	7.1(c)	Unregistered at V/S	\$100	\$60	\$140	No
	7.1(d)	Vehicles Impede traffic flow	\$100	\$60	\$140	No
	7.1(e)	RV or camperized van parking at the cabins	\$100	\$60	\$140	No
	8.1	Underage occupant In cabin without registered guest 22 years and older	\$100	\$60	\$140	No
	8.2	Over the occupancy limit	\$100	\$60	\$140	No
	8.3	Staying past check out time	\$100	\$60	\$140	No

8.4	Erection of tents	\$100	\$60	\$140	No
9	Consume/possess open liquor	\$250	\$150	\$350	No
10	Harboring a pet	\$500	\$300	\$700	No
11.1(a)	Cutting, damaging plants/trees	\$500	\$300	\$700	No
11.1(b)	Damage to tree(s)	\$100	\$60	\$140	No
12.1	Lights on during prohibited times	\$100	\$60	\$140	No
12.2	Air conditioner on	\$100	\$60	\$140	No
13.1	Burning in prohibited area	\$100	\$60	\$140	No
13.1(a)	Fire in unacceptable container	\$100	\$60	\$140	No
13.1(b)	Fires left unattended	\$500	\$300	\$700	No
13.1(c)	Fire not a safe distance	\$250	\$150	\$350	No
13.1(d)	Fire exceed allowable limits	\$250	\$150	\$350	No
13.1(e)	Burning of other materials	\$100	\$60	\$140	No
13.1(f)	Use of campfires outside the hours permitted	\$100	\$60	\$140	No
13.2	Use of a smoker unit	\$100	\$60	\$140	No
13.3	Campfire during a fire ban	\$500	\$300	\$700	No



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: January 19, 2022 **FILE:** 4200
SUBMITTED BY: Joe Lamb,
Chief Administrative Officer
SUBJECT: Appointment of Chief Election Officer and Deputy Chief Election Officer

PURPOSE:

The purpose of the report is to provide information on the upcoming 2022 Local Election to appoint a Chief Election Officer and Deputy Election Officer to conduct the 2022 General Elections on Saturday, October 15, 2022, for Cultus Lake Park.

RECOMMENDATION:

***THAT** pursuant to Section 58, 59 and 60 of the Local Government Act, Rachel Litchfield be appointed Chief Election Officer for conducting the 2022 General Election with the authority to appoint other election officials as required for the administration of the 2022 General Local Election for Cultus Lake Park; and*

***THAT** Katrina Craig be appointed Deputy Chief Election Officer for the 2022 General Elections.*

DISCUSSION:

Historically it has been recommended that in January of a local government election year a Chief Election Officer and a Deputy Election Officer be appointed by their Council or Boards. This allows for the community to know who to contact with election questions. In addition, it outlines the duties of the Election Officer, Deputy and other officials assisting in the election proceeding (attachment 1).

It is required to have the Chief Election Officer and Deputy Chief Election Officer sign a declaration of office (attachments 2).

STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:



Joe Lamb
Chief Administrative Officer

Division 3 — Election Officials Appointment and Authority

Appointment of election officials

58 (1) For the purposes of conducting an election, the local government must appoint a chief election officer and a deputy chief election officer.

(2) The chief election officer must appoint election officials required for the administration and conduct of the election.

(3) Without limiting the generality of subsection (2), the chief election officer must appoint the following:

(a) presiding election officials for election proceedings where the chief election officer is not acting as presiding election official;

(b) election officials to act as alternate presiding election officials for election proceedings;

(c) election officials required to assist the presiding election official at election proceedings.

(4) The chief election officer may delegate the authority under subsection (3) (c) to the presiding election official for the election proceedings.

(5) The chief election officer may appoint peace officers as election officials to assist presiding election officials in fulfilling their duty to maintain peace and order at the election proceedings for which they are responsible.

(6) If an election official is absent or unable to act, a person appointed as deputy chief election officer or appointed under this section as alternate for the official must perform the duties and has the powers of the official.

(7) A candidate, candidate representative or financial agent may not be appointed as an election official.

(8) Before assuming duties, an election official must make a solemn declaration that the person

(a) will faithfully and impartially exercise the powers and perform the duties of the position to which the election official is appointed,

(b) has not received and will not accept any inducement

(i) to exercise the powers or perform the duties of the position otherwise than impartially and in accordance with this Act, or

(ii) to otherwise subvert the election,

(c) will preserve the secrecy of the ballot in accordance with section 123 [*voting to be by secret ballot*], and

(d) is not and will not become a candidate, candidate representative or financial agent while holding the position of an election official.

Chief election officer duties and powers

59 (1) In addition to all other duties established by this Part and the [Local Elections Campaign Financing Act](#), the chief election officer must do the following:

(a) ensure that a sufficient number of ballots are prepared for an election by voting;

(b) ensure that each voting place

- (i) is supplied with sufficient numbers of ballots, ballot boxes and voting books, and
 - (ii) has an area that may be used as a voting compartment;
 - (c) take all reasonable precautions to ensure that a person does not vote more than once in an election;
 - (d) do all other things necessary for the conduct of an election in accordance with this Part, the [Local Elections Campaign Financing Act](#) and any bylaws and regulations under this Part or that Act.
- (2) In addition to all other powers given by this Part, the chief election officer may do one or more of the following:
- (a) exercise any power conferred on a presiding election official in relation to the election proceedings for which the presiding election official is responsible;
 - (b) as an exception to the restrictions on where an elector may vote when municipal voting divisions are established, authorize an election official to vote at the voting place at which the official is working;
 - (c) take solemn declarations where these are required under this Part or the [Local Elections Campaign Financing Act](#);
 - (d) delegate to other election officials the chief election officer's duties and powers under this Part or the [Local Elections Campaign Financing Act](#), subject to any restrictions or conditions specified by the chief election officer;
 - (e) apply to the minister for an order under section 167 [*ministerial orders in special circumstances*] of this Act or section 99 [*ministerial orders in special circumstances*] of the [Local Elections Campaign Financing Act](#).

Presiding election official duties and powers

- 60** (1) In addition to other responsibilities established by this Part, a presiding election official for election proceedings must
- (a) ensure, so far as possible, that this Part and the regulations and bylaws under it are being complied with, and
 - (b) take all reasonable precautions to keep the ballots and ballot boxes secure from persons not entitled to have access to them.
- (2) In addition to other powers conferred by this Part, a presiding election official may
- (a) take solemn declarations required by this Part in relation to the election proceedings for which the presiding election official is responsible, and
 - (b) if section 163 (4) (b) or (c) [*campaigning materials near voting place*] is being contravened, enter on the property where the materials that are the subject of the contravention are located and remove or cover them or otherwise obscure them from view, or authorize another person to do so.



Form No. 2-2.1

CULTUS LAKE PARK

CHIEF ELECTION OFFICER DECLARATION OF OFFICE

I, Rachel Litchfield of Cultus Lake Park do solemnly affirm that:

- a) I will faithfully and impartially exercise the powers and perform the duties of Chief Election Officer;
- b) I have not received and will not accept any inducement to exercise the powers or perform the duties of Chief Election Officer otherwise than impartially and in accordance with the *Local Government Act* or to otherwise subvert the election;
- c) I will preserve the secrecy of the ballot in accordance with Section 123 of the *Local Government Act*; and
- d) I am not and will not become a candidate, candidate representative or financial agent while holding the position of an election official.

Rachel Litchfield
Chief Election Officer / Manager of
Corporate Services / Corporate
Officer

Declared before me at _____, B.C.
this ___ day of _____, _____.

Joe Lamb
Chief Administrative Officer



Form No. 2-2.1

CULTUS LAKE PARK

DEPUTY CHIEF ELECTION OFFICER DECLARATION OF OFFICE

I, Katrina Craig of Cultus Lake Park do solemnly affirm that:

- a) I will faithfully and impartially exercise the powers and perform the duties of Deputy Chief Election Officer;
- b) I have not received and will not accept any inducement to exercise the powers or perform the duties of Chief Election Officer otherwise than impartially and in accordance with the *Local Government Act* or to otherwise subvert the election;
- c) I will preserve the secrecy of the ballot in accordance with Section 123 of the *Local Government Act*; and
- d) I am not and will not become a candidate, candidate representative or financial agent while holding the position of an election official.

Katrina Craig
Deputy Chief Election Officer

Declared before me at _____, B.C.
this ___ day of _____, _____.

Chief Election Officer / Manager of
Corporate Services / Corporate Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: January 19, 2022 **FILE:** 1850
SUBMITTED BY: Joe Lamb, Chief Administrative Officer
SUBJECT: British Columbia Stewardship Society EcoAction Grant Application

PURPOSE:

The purpose of the report is to provide the Board with information on the EcoAction Grant opportunity.

RECOMMENDATION:

***THAT** the Cultus Lake Park Board have the Chief Administrative Officer provide the attached Letter of Support to the British Columbia Stewardship Society; and*

***THAT** upon approval of the grant, the Cultus Lake Park Board Fund the \$50,000 contribution from the 2022 Budget allocated for Foreshore erosion.*

DISCUSSION:

The Federal Eco Action Grant is an opportunity for a foreshore erosion project grant that the Stewardship Society of British Columbia will apply for on our behalf with the Federal Government. The grant would be for the completion of a 35-meter waterfront section of the foreshore between the foot bridge and dock 21 on the westside (pictures attached). A conceptual drawing is attached.

The method that would be used in this project is the British Columbia program called "Green Shores". Below is a link to a short video that explains the process.

<https://stewardshipcentrebc.ca/green-shores-home/gs-about/>

This grant will require a \$50,000 contribution from the Park and \$50,000 would come from the Federal Government. Currently the 2022 budget has \$90,000 for capital dedicated to the Foreshore so no additional funding will be required.

As the deadline for this application is Jan.19, 2022.

STRATEGIC PLAN:

This report does impact the Cultus Lake Park Board's Strategic Plan Initiative because it relates to Preserving the Natural Beauty of Cultus Lake Park.

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



File: 1850

January 12, 2022

DG Blair, M.Sc.
(She/Her/Elle)
Executive Director
Stewardship Centre for BC
dg@stewardshipcentrebc.ca

RE: *Strengthening adoption of nature-based solutions for shoreline resilience to protect freshwater in British Columbia: Green Shores Demonstration Project at Cultus Lake Park, BC Project*

I am writing on behalf of Cultus Lake Park Board to support the request of the Stewardship Centre for British Columbia (SCBC) for funding of the project noted above. The activities that SCBC proposes are integral to the work currently planned in our area for shoreline ecosystem health and climate change adaptation.

The Cultus Lake Park Board is responsible for the long-term planning and vision of the Park through the annual budget process. In addition, the enjoyment of the Park for everyone and its environmental sustainability is managed through the Board's adoption of bylaws and policies to aid in the administration and management of the entire Park. The Board is made up of five elected Commissioners – three elected from the Cultus Lake Park jurisdiction and two elected from the City of Chilliwack jurisdiction.

The Park Board recognizes the value that SCBC and the Green Shore program brings to our region, especially in providing tools to improve shoreline habitat. We strongly support the SCBC proposed project so that citizen groups, professionals and shoreline landowners have the opportunity learn about and to complete Green Shores projects in our community. To this end, we will contribute \$50,000 as a cash contribution (subject to an approved design) as well as provide in-kind support as part of the Steering Committee, host community workshops/training and work with SCBC to identify and implement further Green Shores projects in the Park Board area.

We urge you to provide funding for this important project and thank you for your attention.

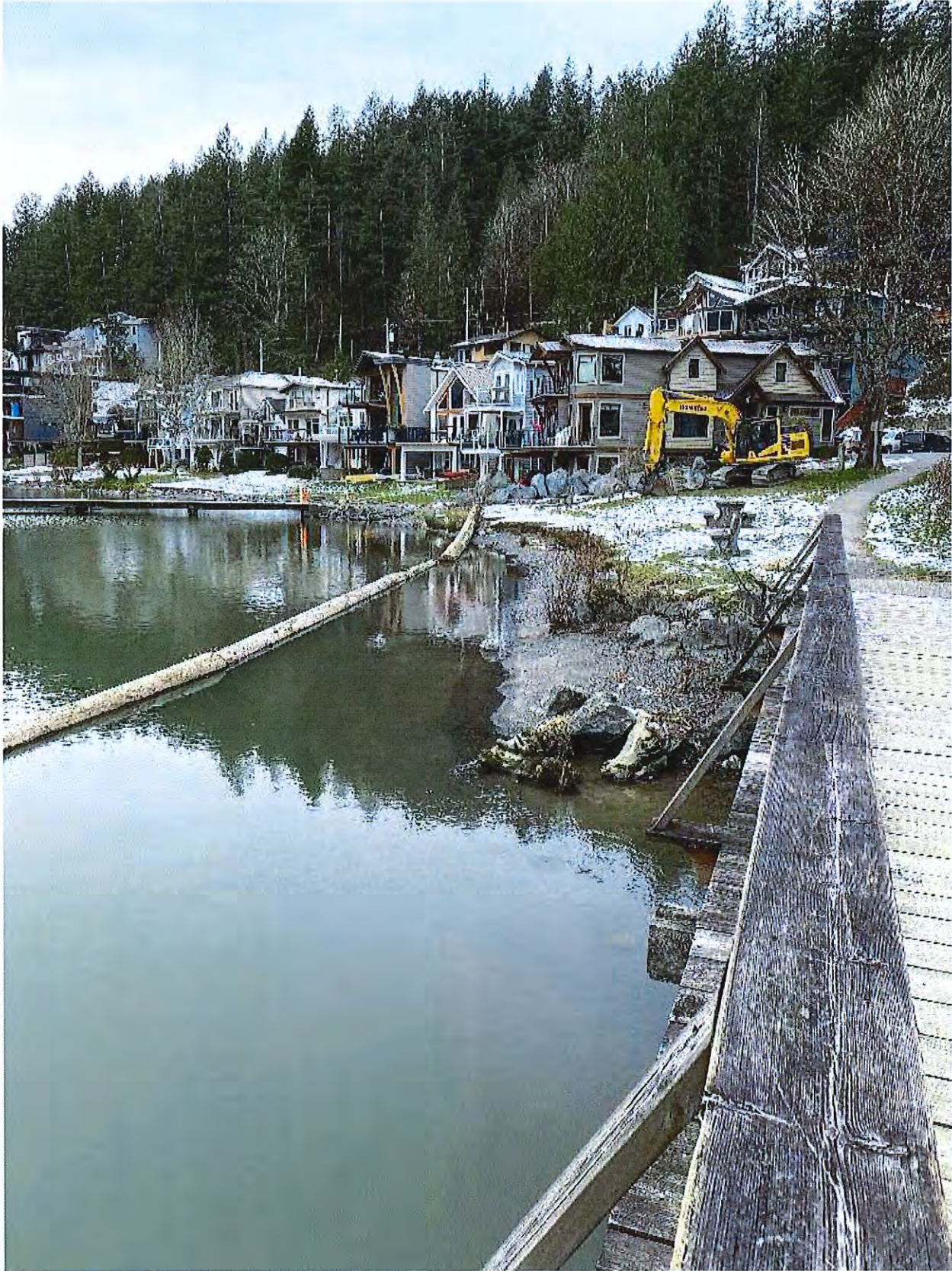
Sincerely,

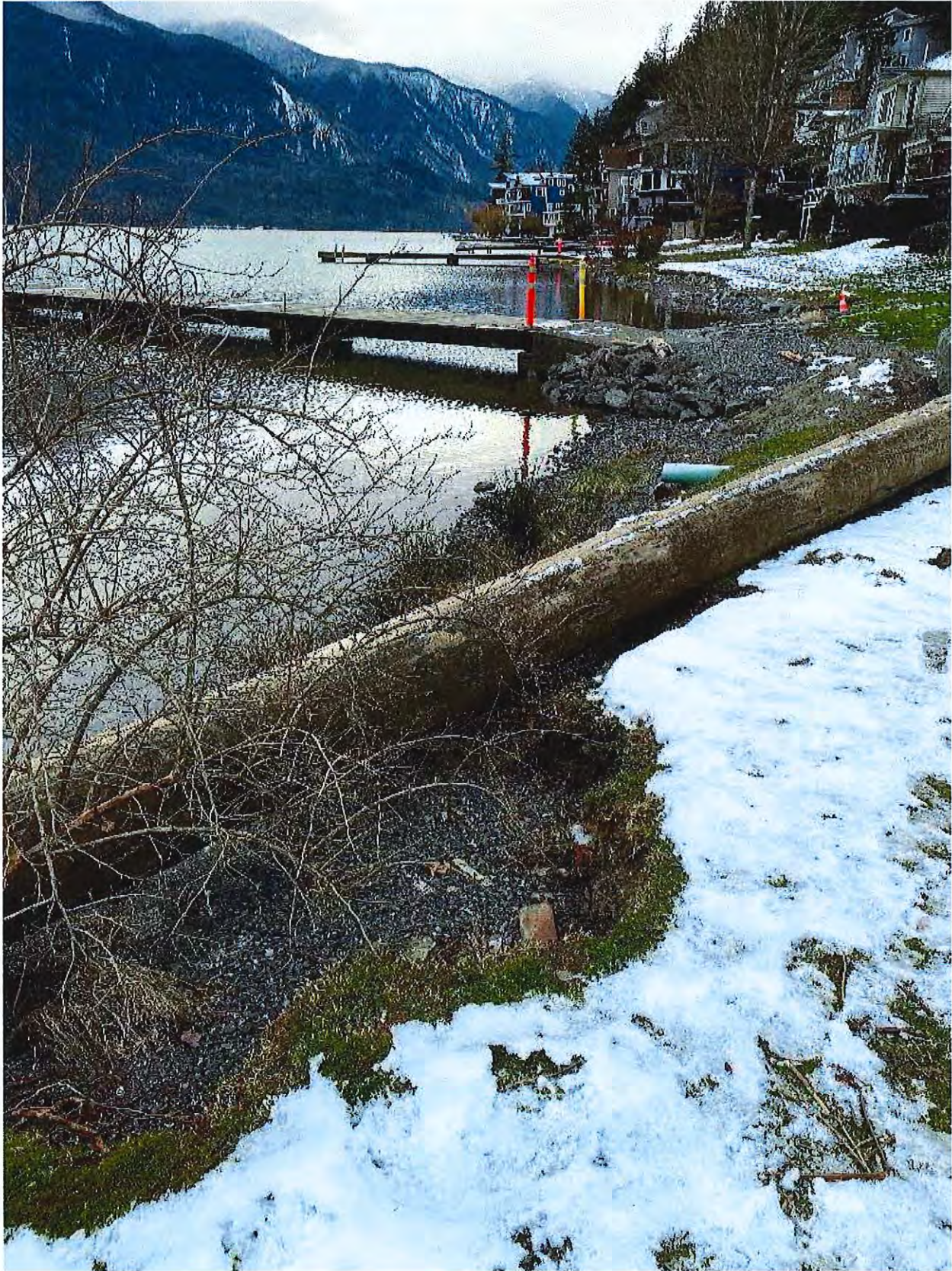
David Renwick
Chair, Cultus Lake Park Board

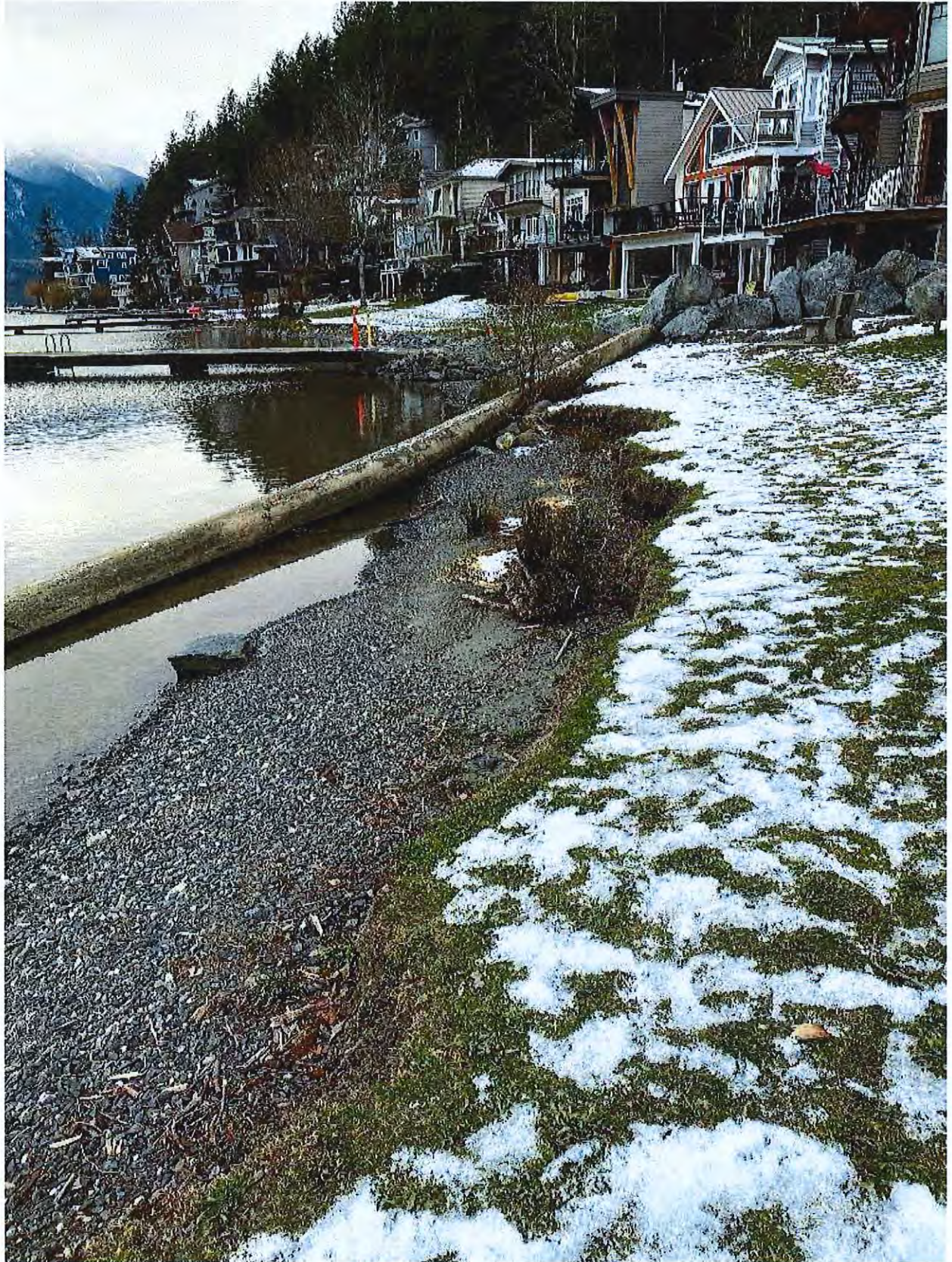
Pc: Cultus Lake Park Board
Joe Lamb, Chief Administrative Officer

Conceptual Greenshore Plan at NW Cultus Lake Park











CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: January 19, 2022 **FILE:** 0550
SUBMITTED BY: Amanda Nadeau
Communications, Media and Events Coordinator
SUBJECT: Cultus Lake Park Totem Pole Restoration

PURPOSE:

The purpose of the report is to provide the Board pertaining to the Cultus Lake Park Totem Pole restoration.

RECOMMENDATION:

***THAT** the Cultus Lake Park Board provide staff with direction with respect to the restoration of the Cultus Lake Park Totem Pole dedicated to Chief, Richard Malloway.*

DISCUSSION:

Following the December 15, 2021 direction of the Board, staff was in contact with First Nations Chief, Derek Epp and Chief, Terry Horne with respect to seeking information on the history, and options that may be possible to preserve the current totem pole. Chief, Derek Epp provided staff with contact information for Mr. Francis Horne, the original carver of the totem pole, to provide guidance on culturally appropriate restoration to the Board.

In discussion with Mr. Horne, restoration to the thirty-foot red cedar totem pole would require the removal and transportation to his workspace in Chilliwack to proceed with knifing the pole down and repainting the surface at a fee of approximately \$30,000. Mr. Horne noted that the removal, transportation, and re-installation of the totem pole would not be included in the quote and would be an added cost to the Board.

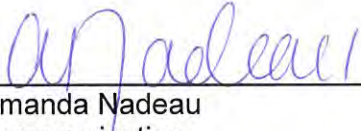
Mr. Horne met with staff to assess the current state of the totem pole and highlighted that the top of the pole appeared to be experiencing early stages of rot. The totem pole looked to be in good condition in his opinion considering the age of the pole, however recommended that restoration be completed within three years to prevent further deterioration. The restoration process would take approximately six months to complete.

In partnership with First Nations, staff would organize a re-dedication ceremony at the time of reinstallation. In addition, staff will design appropriate signage to highlight the significance and history of the totem pole.

STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:



Amanda Nadeau
Communication,
Media and Events Coordinator

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: January 19, 2022 **FILE:** 0550
SUBMITTED BY: Amanda Nadeau
Communications, Media and Events Coordinator
SUBJECT: Cultus Lake Park User Application Survey Results

PURPOSE:

The purpose of the report is to provide the Board with information pertaining to the Cultus Lake Park User Application Survey results.

RECOMMENDATION:

***THAT** the Cultus Lake Park Board receive the Cultus Lake Park User Application Survey Results report for information.*

DISCUSSION:

On Wednesday, May 19, 2021, the Board approved staff's recommendation to develop the Cultus Lake Park app through MyCivicApp, consisting of two separate modules, MyCivic and MyCivic311.

The community has expressed the importance of improving communication and engagement especially in emergency situations like the recent flooding on November 14, 2021 within Cultus Lake Park. The app will enable the Cultus Lake Park Board and staff to send important updates in a timely manner directly to residents who download this to their smart phone or device. In addition, the ability for residents to report issues more easily to staff and review updates at their convenience will minimize delays in follow-up.

On Wednesday, December 22, 2021 staff designed a survey (Attachment 1) to engage Cultus Lake Park residential leaseholders in the development process. The short five-question survey was emailed directly to all residential leaseholders to capture key information with respect to the community's desired features and functionality of the app. Residents commonly requested that staff utilize the app to communicate emergency announcements, Board and Committee information, road closures and community events. Residents highlighted that they would utilize the reporting module to notify staff of issues within the park commonly related to infrastructure repairs, vandalism, noise complaints, bylaw infractions and parking.


The app will successfully fulfill many of the community requests, in addition to providing access to the parking permit portal. Two hundred and forty residents completed the survey between Wednesday, December 22, 2021 to Friday, January 7, 2022. A total of 88%, (210) of the residential respondents communicated that they will download the app upon its release early this year.

STRATEGIC PLAN:

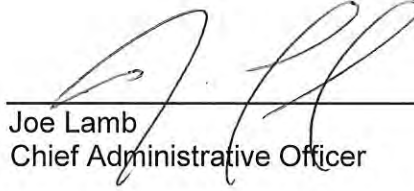
This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:

Approved for submission to the Board:



Amanda Nadeau
Communication,
Media and Events Coordinator



Joe Lamb
Chief Administrative Officer



**Cultus Lake Park User Application Development
Survey Results**

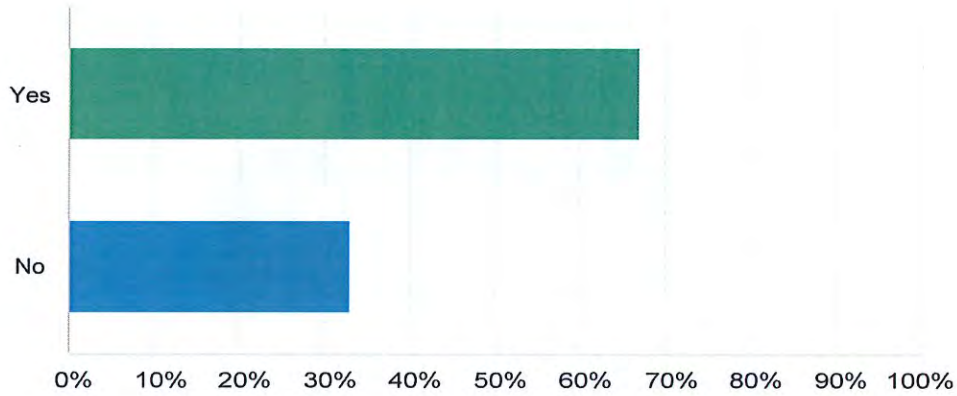
January 19, 2022
240 Responses



Cultus Lake Park User Application Development Survey

Q1: Are you aware that the Cultus Lake Park Board will be launching a communication app?

Answered: 239 Skipped: 1



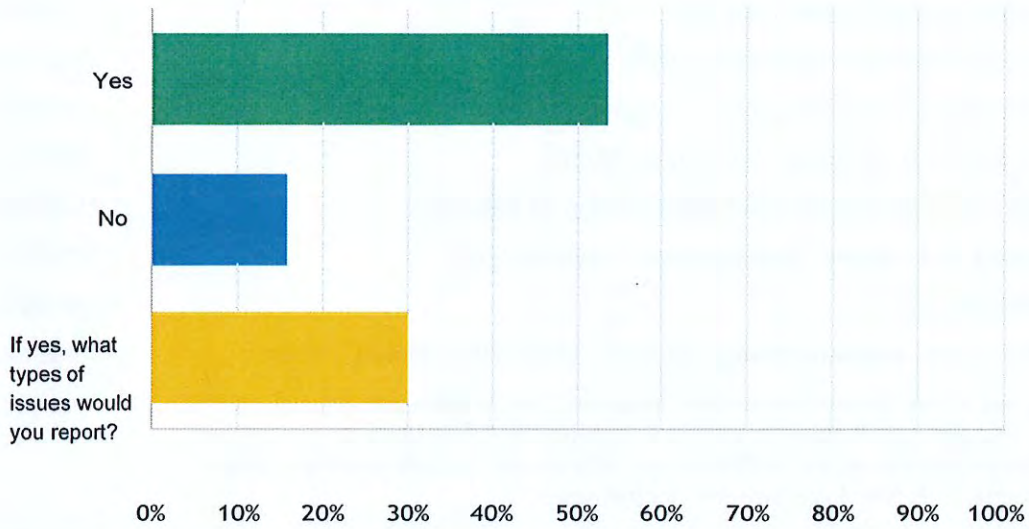
ANSWER CHOICES	RESPONSES	
Yes	66.95%	160
No	33.05%	79
TOTAL		239



Cultus Lake Park User Application Development Survey

Q2: Would you utilize the Cultus Lake Park app to report issues in the park?

Answered: 238 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	53.78%	128
No	15.97%	38
If yes, what types of issues would you report?	30.25%	72
TOTAL		238



Cultus Lake Park User Application Development Survey

#	IF YES, WHAT TYPES OF ISSUES WOULD YOU REPORT?	DATE
1	Accidents into and out of the park,	1/6/2022 8:05 PM
2	Drinking smoking parking bylaw breaches	1/6/2022 4:26 PM
3	A list from you of pertinent report topics would be helpful.	1/6/2022 1:48 PM
4	Drinking at beach, people parking on my property	1/5/2022 11:05 PM
5	Parking, noise/ nuisance issues, wild animal sightings	1/5/2022 4:28 PM
6	Wild animal sightings in the park, perceived dangerous situations.	1/5/2022 12:44 PM
7	parking issues..noise issues.. garbage issues ..road concerns	1/5/2022 10:26 AM
8	Bylaw infractions	1/5/2022 10:01 AM
9	Fires on the beach , excessive littering, all night parties in VBO rentals, fireworks	1/5/2022 7:43 AM
10	Assuming issues (vs good deeds/positive surprises), some examples include: wildlife sightings, bad garbage dumping, potential emergency issues, strange anomolies/odd sightings/experiences/queries, AirBnB issues, 'rule breaks', risk management issues, parkingreports, BnE (break-ins beware), for instance.	1/4/2022 7:15 PM
11	Safety concerns	1/4/2022 6:43 PM
12	Security, parking, wild life, idiots..	1/4/2022 6:42 PM
13	Noise complaints,	1/4/2022 6:37 PM
14	Complaints	1/4/2022 3:39 PM
15	Noise issues and improper use of barbecue s or fires	1/4/2022 3:36 PM
16	Safety concerns	1/4/2022 3:30 PM
17	Reporting things to app way easier than trying to connect w/ bylaw or trying to figure out who to report to	1/4/2022 3:16 PM
18	bylaw infractions; security concerns	1/4/2022 3:11 PM
19	Bylaw breeches- dogs on beach, loud partying , parking issues to name a few	1/4/2022 3:03 PM
20	Noise and parking violations	1/4/2022 2:38 PM
21	downed trees, unsafe behaviors, parking issues,	1/4/2022 2:05 PM
22	Noise, theft etc.	1/4/2022 1:29 PM
23	Emergency type	1/4/2022 1:19 PM
24	Not sure	1/4/2022 1:11 PM
25	not sure, will have to see the app first.	1/4/2022 12:56 PM
26	Suspicious activity	1/4/2022 12:51 PM



Cultus Lake Park User Application Development Survey

#	IF YES, WHAT TYPES OF ISSUES WOULD YOU REPORT?	DATE
27	I suppose I would need to learn the purpose of the app before I can answer this question. I would hope to be able to report things like parking violations, unruly parties, etc. But again, it is really difficult to answer this before knowing the intended use of the app.	1/4/2022 12:46 PM
28	Infrastructure issues	1/4/2022 12:43 PM
29	noise disturbances, safety concerns. Infrastructure needs	1/4/2022 12:37 PM
30	Parking violation	1/4/2022 12:31 PM
31	Repairs required on park land, litter clean up, bylaw enforcement issues	1/4/2022 12:10 PM
32	Vandals, safety, suspicious caricatures	1/4/2022 6:08 AM
33	parking, loud parties, thefts, weather events, power outages, water issues	1/3/2022 1:31 PM
34	I think walking park staff are aware of most issues already any others usually require the RCMP	1/3/2022 10:33 AM
35	Late night noise & disturbances	12/30/2021 4:39 PM
36	Reasonable ones	12/30/2021 12:13 PM
37	Parking and traffic issues, uncontrolled dogs, rowdy youth	12/29/2021 7:56 PM
38	Not sure, I guess it depends on how the app works.	12/29/2021 3:03 PM
39	By-law infractions , criminal activity, noisesome and bothersome people	12/28/2021 2:54 PM
40	Noise complaints, unauthorized fires on the waterfront	12/27/2021 11:04 AM
41	Bylaw violations	12/26/2021 5:19 PM
42	Public mischief , parking issues	12/26/2021 5:13 AM
43	Noise drunks drivers dri king	12/23/2021 6:07 PM
44	Infrastructure problems	12/23/2021 3:12 PM
45	Safety issues, suggestions or changes to improve the residential area.	12/23/2021 3:00 PM
46	Fires, damages within the park, short term rental issues, break ins, etc.	12/23/2021 2:52 PM
47	Non-urgent	12/23/2021 1:48 PM
48	Mainly noise, usage compliance I think.	12/23/2021 8:21 AM



Cultus Lake Park User Application Development Survey

#	IF YES, WHAT TYPES OF ISSUES WOULD YOU REPORT?	DATE
49	Garbage, garbage cans, noise, dog barking, parking issues, suspicious people in the area, loud cars, too many people at a short term rental, vandalism of park property. Too many to list themall...	12/23/2021 12:09 AM
50	Parking, violence/fighting, etc	12/22/2021 6:45 PM
51	Vandalism, parking issues, noise violations, damage, etc.	12/22/2021 5:57 PM
52	Excessive noise late at night (primarily in the summer)	12/22/2021 4:34 PM
53	Vandalism	12/22/2021 4:21 PM
54	noise, etc	12/22/2021 3:26 PM
55	It would depend on how quickly the issues would be addressed. For instance, if a bear in the area, would it be better to phone? Or, if late night Main Beach disturbance? A parking issue might not need as immediately a response. Based on reporting issues in the past, most haverequired a quick response.	12/22/2021 2:50 PM
56	Parking, speeding, noise,	12/22/2021 2:00 PM
57	Parking; people smoking bongos on wharves (not cool and happens often)	12/22/2021 1:34 PM
58	Park rule infractions, areas of concern	12/22/2021 1:28 PM
59	Not sure	12/22/2021 12:52 PM
60	Emergencies, fire bans, road closures, power outages, vandalism...	12/22/2021 12:46 PM
61	Whatever I use email for now. Mainly to contact security. It would be nice if parking in residential area could be included.	12/22/2021 11:20 AM
62	bylaw violations	12/22/2021 11:11 AM
63	Road conditions , parking, safety garbage/recycling - and on and on!	12/22/2021 11:04 AM
64	Crime	12/22/2021 10:49 AM
65	Depends on what is available	12/22/2021 10:45 AM
66	It would be great if you could report parking infractions and down load pictures of the issue.	12/22/2021 10:41 AM
67	Maintenance issues or a safety concern	12/22/2021 10:08 AM
68	Not sure. I have never had to report an issue yet.	12/22/2021 10:06 AM
69	non-immediate concerns	12/22/2021 10:05 AM
70	Parking by non-residents/passholders	12/22/2021 9:52 AM
71	Drinking/unruly behavior in the residential area primarily needing police or bylaw enforcement.	12/22/2021 9:49 AM
72	Bylaw and infrastructure issues	12/22/2021 9:46 AM



Cultus Lake Park User Application Development Survey

Q3: What information would you like the Cultus Lake Park app to provide?

Answered: 186 Skipped: 54

#	RESPONSES	DATE
1	None	1/7/2022 9:07 AM
2	Information around the park and activities	1/7/2022 6:57 AM
3	Parking permit info and link Garbage pickup schedule Link to bylaws	1/6/2022 4:26 PM
4	Work going on in the park, safety issues in and around the park, updates on scheduled events, updates on community groups work and volunteer opportunities, posts of upcoming community activities not necessarily sponsored by the CLPB ie Community School events, walking groups, boat club events, church events, etc.	1/6/2022 1:48 PM
5	don't know yet	1/6/2022 10:16 AM
6	important & salient issues that most BC communities would expect to receive	1/6/2022 9:12 AM
7	Traffic, wind conditions on the water , events , park news, changes to by laws	1/6/2022 8:25 AM
8	Safety (cougar sighting), ability to report continued noise / drinking issues at beach	1/5/2022 11:05 PM
9	Road closures, power outages, date changes to garbage pickup / recycling	1/5/2022 7:59 PM
10	Road closures Suspicious people	1/5/2022 6:22 PM
11	What to do if? ,, ,, ,, ,, ,, ,, ,, Be able to find what we need easy.	1/5/2022 6:21 PM
12	Events that are happening at the lake...water, fishing, running, hiking, etc...so that people may participate or watch the event	1/5/2022 5:16 PM
13	To be able to also use app for parking permit issuing and changes	1/5/2022 4:28 PM
14	What is happening in the park like wild life and criminal activity.	1/5/2022 3:36 PM
15	Community events calendar, implementations of Park plan initiatives, forest management plan, lake health plan, infrastructure plans etc.	1/5/2022 12:44 PM
16	What the parks board is doing. Proposals before they are passed.	1/5/2022 11:03 AM
17	New issues being dealt with and update on ongoing problems	1/5/2022 11:03 AM
18	News around the area , maybe small businesses could join in for info about them!	1/5/2022 11:02 AM
19	Parking and noise violations my husband and myself have called, even the police never responded No response ever on any of our complaints. We have had notice on our garbage can if we don't bring them in we will get fined a hundred dollars would be nice to have that kind of security and fines passed to the party house whose owners make a thousand dollars a night this is our home and we and our neighbors have to put up with the destruction in our once peaceful st	1/5/2022 10:05 AM
20	Road closures, items and events that take place in the CLP community. Announce updates on sewer and water systems. Also changes to or new bylaws approved by the CLPB.	1/5/2022 10:01 AM
21	Interesting news that's happening in park	1/5/2022 9:19 AM
22	We would report things that affect our health and safety.	1/5/2022 8:11 AM
23	A response person/phone number so that some of these issues especially in the summer evenings are attended to. It would be helpful to have a security system in place during the busy months especially evenings that can respond . Calling RCMP is a waiting process that is not very effective. I believe we need more enforced bylaws with consequences otherwise no one seems to really care. Complaints have not proven to produce any change .	1/5/2022 7:43 AM



Cultus Lake Park User Application Development Survey

#	RESPONSES	DATE
24	Traffic problems	1/5/2022 7:04 AM
25	Not sure	1/5/2022 4:40 AM
26	Anything park related	1/4/2022 9:13 PM
27	Cougar or bear sightings, a break in, road closures or emergency information.	1/4/2022 8:03 PM
28	Links to key information that pertains to some of the above 'example issues' (so people can compare and see if the issue is actually an issue before they just complain), emergency contacts/numbers/topline emergency info/evacuation directives, issues that have just/already been reported (in the funnel system), what action is currently being done about a reported issue (proving its been read, heard and getting addressed), status of current issues. This also keeps committee members accountable when it comes to community issues/topics.	1/4/2022 7:15 PM
29	Park info an special events	1/4/2022 6:45 PM
30	Changes in policies, safety warnings , event notices	1/4/2022 6:43 PM
31	Events, park notifications, governance issues, security issues.	1/4/2022 6:42 PM
32	Fire ratings of forests, danger of animals (bears, cougars), a calendar of events, notification of upcoming events, Security, (parks board and RCMP), Road Closures, issues with app for parking	1/4/2022 6:37 PM
33	thief fire	1/4/2022 6:14 PM
34	The latest on criminal activity road closures power outage events happening	1/4/2022 6:03 PM
35	Probably just urgent matters. I haven't really thought past that.	1/4/2022 5:43 PM
36	Who to call when people are parked in our residence parking. Who to call when we see people having fires on the beach. After hours calls.	1/4/2022 5:33 PM
37	Events in the park. projects that are being worked on	1/4/2022 5:26 PM
38	Dont know	1/4/2022 5:19 PM
39	Updates on infrastructure, voting for positions, Future development etc..	1/4/2022 4:48 PM
40	How to contact someone and confirmation that the reported message was received and then acted on.	1/4/2022 4:41 PM
41	Emergency Suspicious activity	1/4/2022 4:38 PM
42	Emergency situations. Power Outages, theft, etc. Information on sewer system etc- things that are relevant to all owners	1/4/2022 4:15 PM
43	Parking updates Road closures Wildlife sightings By law changes Vandalism updates and concerns CLPB contacts Weather warnings Flooding warnings Fire warnings Evacuation alerts and where to go Wildfire alerts	1/4/2022 4:01 PM
44	Parking conditions/weather?/emergency alerts - request for response, assistance/rescues, vandalism - break ins, etc	1/4/2022 3:39 PM
45	Park news, service updates, announcements, Emergency announcements etc	1/4/2022 3:36 PM
46	Not sure	1/4/2022 3:30 PM



Cultus Lake Park User Application Development Survey

#	RESPONSES	DATE
47	Events Local group/club information/activities that are going on Map of area with stores/ clublocations/ links to the appropriate websites. Weather: live video of lake with wind speed and temperature	1/4/2022 3:29 PM
48	None	1/4/2022 3:23 PM
49	Items you currently now email	1/4/2022 3:16 PM
50	any and all pertinent information which would affect residents	1/4/2022 3:11 PM
51	Not sure	1/4/2022 3:03 PM
52	All new and relevant information related to matters of the day.	1/4/2022 2:56 PM
53	Local information	1/4/2022 2:38 PM
54	problem solving	1/4/2022 2:05 PM
55	Road closures...events happening or cancellations..progress on park improvements	1/4/2022 1:56 PM
56	Problems in park like break ins , car break ins, or damage, bear sightings, or other animals,any emergency problems,	1/4/2022 1:56 PM
57	Inappropriate behaviour	1/4/2022 1:41 PM
58	.	1/4/2022 1:32 PM
59	Events, activities, business opening hours, weather	1/4/2022 1:29 PM
60	Any important changes, schedule, garbage pickup, etc	1/4/2022 1:25 PM
61	Emergency type or closures of any sort	1/4/2022 1:19 PM
62	Not to exist	1/4/2022 1:14 PM
63	Not sure	1/4/2022 1:11 PM
64	Emergency alerts, information updates, bylaw concerns, major work or construction that may affect residents, theft and/ or crime information	1/4/2022 1:10 PM
65	?	1/4/2022 1:05 PM
66	Road conditions. Easement requests. Social activities.	1/4/2022 1:03 PM
67	Parking permits, security updates, bylaw issues, garbage pickup info,	1/4/2022 1:03 PM
68	Don't know it's capabilities and I would like to know more.	1/4/2022 12:51 PM
69	Emergency notice, fire, flood etc.	1/4/2022 12:49 PM
70	Anything of interest to the Community. Right now the Board uses Rick Williamson to communicate to residents. While I have a great deal of respect for Rick, I don't really think the Board should be communicating through a private citizen. So I would be of the view that anything that is currently being communicated through Rick should instead be done through the app. Also, with the latest storms we had in November, I know the Board had opened up the office for people without power to charge phones, etc. Things like this could also be communicated.	1/4/2022 12:46 PM
71	Community Events, Emergency and works notifications, updates for leaseholders and residents	1/4/2022 12:43 PM



Cultus Lake Park User Application Development Survey

#	RESPONSES	DATE
72	Parking- the website is not user friendly	1/4/2022 12:43 PM
73	Updates of board meetings, upcoming meetings, emergency updates	1/4/2022 12:37 PM
74	Bulletins that are important to the community.	1/4/2022 12:37 PM
75	Meetings, events, alerts and closures,	1/4/2022 12:35 PM
76	I do not use apps	1/4/2022 12:32 PM
77	option to put through issues in the park and for it to go directly to the parks board (for example the issues we are having with the garbage not being picked up, and no one answering us) as well options for putting in feedback on how the parks board is doing	1/4/2022 12:31 PM
78	construction news, parking issues, part closures	1/4/2022 12:30 PM
79	Dates of community events, emergency announcements, break & enter information alerts, garbage & recycling schedules,	1/4/2022 12:10 PM
80	Park upgrades ,park security,	1/4/2022 6:08 AM
81	anything pertaining to the Cultus Lake Area	1/3/2022 1:31 PM
82	I thought this survey was to see if I want an app! Don't do any other social media and will be annoyed by multiple alerts. I am worried this is another layer to cutting off any personal contact with park board and staff. I would like only an emergency alerts. I would like a link and easier way to register my parking guests and myself. Will probably not download until I am sure my info is secure and app actually works.	1/3/2022 10:33 AM
83	Same as the feed	1/1/2022 10:39 PM
84	info - updates on information that's helpful - like road closures, power outages, flooding, fire, but also community events, ways to give back and call outs for help too.	1/1/2022 8:37 AM
85	Options for reporting ALL bi-law violations, current news updates, projects in progress, and meeting reports.	12/31/2021 12:50 PM
86	Service interruptions, road issues, etc	12/29/2021 7:56 PM
87	New information related to Cultus Lake park.	12/29/2021 3:08 PM
88	garbage/recycle pick up days, events, road closures, power outages, search function for by-laws, parking made simple, important phone numbers - Just do NOT want this to become a link on your neighbours app or I will not use it.	12/29/2021 3:03 PM
89	Accidents on road into Lake; traffic time delays for any reason ; crime notification	12/29/2021 9:14 AM
90	Emergency information Special events	12/28/2021 8:14 PM
91	After hours contact number for the utility staff.	12/28/2021 4:50 PM
92	News letters, up coming events	12/28/2021 2:54 PM
93	Updates on: park projects and activities; proposed changes to bylaws; alerts of area bear/cougar sightings	12/26/2021 5:19 PM
94	Road repair. Vaccination clinics. Updates on hall repair. Bylaw issues.	12/26/2021 10:30 AM
95	Traffic, animal sightings, criminal actions in area	12/26/2021 5:13 AM
96	Updates on what is going on.	12/24/2021 3:56 PM
97	Livestream of camera vantage points.	12/24/2021 7:58 AM



Cultus Lake Park User Application Development Survey

#	RESPONSES	DATE
98	Closures, safety concerns, activities	12/24/2021 6:38 AM
99	All news, maybe some cultus history, weather, allllll events, highlight local businesses	12/23/2021 6:07 PM
100	Emergency alerts and unscheduled changes to Park and Residential services.	12/23/2021 3:12 PM
101	Notices of congestion, special events, community questions that could be awareness for all residents . Wildlife alerts, fire and traffic.	12/23/2021 3:00 PM
102	Road closures, events, power outages, call out to volunteers needed in whatever compassitty,community issues, park board meetings, social events, etc	12/23/2021 2:52 PM
103	Community crime (break-ins); bylaw changes; events.	12/23/2021 1:48 PM
104	Fires , road closures , power outages .	12/23/2021 1:06 PM
105	- Work completed within the park - Road closures/ repairs - Community events	12/23/2021 12:56 PM
106	Bylaw changes.	12/23/2021 11:05 AM
107	Animal sightings, road closures, emergency info, etc	12/23/2021 10:15 AM
108	Water updates; maintenance updates; safety concerns	12/23/2021 8:54 AM
109	information regarding issues related to the general safety of the residents	12/23/2021 8:53 AM
110	Our main concern is the lack of clear communication about events. All events should be trackable on the app including events lite the round the lake race that are not sponsored by thePB. Everything taking place should be listed.	12/23/2021 8:21 AM
111	Are police on site, bylaw on site and working hours. There are days when no one is available toaid immediately to the situation.	12/23/2021 12:09 AM
112	Why my complaint of 8 years (with pictures) sent to the CLPB has fallen on deaf ears. No response; no recognition of receipt of complaints.	12/22/2021 11:44 PM
113	Parking issues. Accidents. Traffic And what going on in the park.	12/22/2021 10:12 PM
114	General info	12/22/2021 9:12 PM
115	Disasters-fire, high winds, escape routes, wild animal cautions, dangerous person cautions,theft, suspicious persons about, property damage,.	12/22/2021 8:11 PM
116	Road conditions and/or closures. Parking changes. Special events. Reminders.	12/22/2021 8:03 PM
117	Pot hole repair Concern about bear sightings Etc	12/22/2021 7:27 PM
118	About suspicious people or events!	12/22/2021 7:07 PM
119	Road closures, local events, bylaw info	12/22/2021 6:45 PM
120	Anything that is relevant to lease holders including but not limited to the sewer system, pikeminow problems, road closures, power outages etc.	12/22/2021 5:57 PM
121	A cost benefit analysis of this app. It doesn't seem necessary and our yearly lease fees arecrazy as it is.	12/22/2021 5:54 PM
122	Upcoming events, parking and bylaw issues, traffic issues, garbage and recycling schedule	12/22/2021 4:56 PM
123	Vandalism	12/22/2021 4:49 PM
124	Upcoming activities; road closures; power/water interruptions	12/22/2021 4:34 PM
125	what is an app	12/22/2021 4:15 PM



Cultus Lake Park User Application Development Survey

#	RESPONSES	DATE
126	Traffic issues, road closures and current exit/entrance access, emergency info(forest fire),quick access to a bylaw officer to report concerns, community events and volunteer opportunities	12/22/2021 3:56 PM
127	Current timely updates	12/22/2021 3:10 PM
128	updates and any emergency notifications	12/22/2021 3:04 PM
129	How fast issues will be addressed. Important the app be very simple. The parking app has toomany steps to use to remember, especially if a resident only uses occasionally.	12/22/2021 2:50 PM
130	Upcoming improvements, park events, hazards, road/traffic issues, closures, park meeting schedules.	12/22/2021 2:23 PM
131	How complaints are being dealt with, and the timing of any actions. Any safety issues.	12/22/2021 2:00 PM
132	Community news, upgrades, events, public works etc.	12/22/2021 2:00 PM
133	Events	12/22/2021 1:38 PM
134	Emergency info / alerts	12/22/2021 1:34 PM
135	current park projects with updates	12/22/2021 1:28 PM
136	Road closures, constuction, water or hydro problems	12/22/2021 1:07 PM
137	Don't know	12/22/2021 1:01 PM
138	Anything relevant to park activities, safety, upcoming events...	12/22/2021 12:46 PM
139	Parking, mischief	12/22/2021 12:36 PM
140	Parking, Security issues.	12/22/2021 12:30 PM
141	Current and future plans Updates on projects Future plans Get to know Pars Board staff	12/22/2021 12:29 PM
142	Updates on road closures, upcoming events, any general information	12/22/2021 12:25 PM
143	Information relative to the park	12/22/2021 11:28 AM
144	Bulletins, events, alerts, committee meeting schedules, garbage pickup schedule, board meeting schedules, staff contacts.	12/22/2021 11:20 AM
145	Weather road closures summer activities meeting minutes small business advertising parkingissues	12/22/2021 11:17 AM
146	Cultus lake upcoming events Parking information ie. registering guest parking Emergency contact information - after hours Noise Complaint Registration Form Upcoming maintenance	12/22/2021 11:15 AM



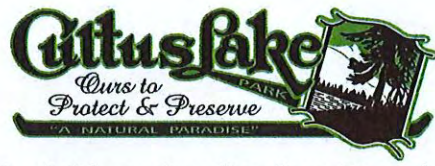
Cultus Lake Park User Application Development Survey

#	RESPONSES	DATE
147	Parking availability	12/22/2021 11:15 AM
148	Anything relevant to home owners	12/22/2021 11:14 AM
149	anything important	12/22/2021 11:12 AM
150	Better feedback/status on problems submitted.	12/22/2021 11:11 AM
151	As above	12/22/2021 11:04 AM
152	Updates regarding changes to park procedures: e.g., parking regulations.	12/22/2021 11:01 AM
153	Updates on Park issues, Board meeting minutes, new policies, Park emergencies, etc.	12/22/2021 10:51 AM
154	Emergency information. Changes. Meetings or voting information. Parkboard information.	12/22/2021 10:50 AM
155	Parking for my guests	12/22/2021 10:50 AM
156	?	12/22/2021 10:49 AM
157	Updates. Current events.	12/22/2021 10:45 AM
158	Questions and concerns . Notifications of emergency situations	12/22/2021 10:45 AM
159	any events, notices etc would also like the app to be able to handle parking permits	12/22/2021 10:43 AM
160	Thefts ——street repairs——weather warnings	12/22/2021 10:41 AM
161	Fire safety. Wild animal sightings. Ways of lodging a complaint be it noise, parking, etc.	12/22/2021 10:41 AM
162	Byelaw changes In park work projects i..e waterfront, roads, sewers, water etc.	12/22/2021 10:38 AM
163	I don't think this is a good idea, you are going to be getting overwhelmed by residents that will report every stupid little problem that is not necessary to report. These residents think they own the park and do not want to share it with any visitors or guests. I would reconsider this decision and use the app only for communication just like you do with RSS	12/22/2021 10:20 AM
164	Events, road closures, park projects, answers to complaints	12/22/2021 10:18 AM
165	Current issues, construction warnings, anything that is posted on the general boards...ie cougar sightings etc.	12/22/2021 10:17 AM
166	Emergencies, new things happening like what is expected to built around the area	12/22/2021 10:16 AM
167	Any and all proposals for changes to our park. Updates on events	12/22/2021 10:15 AM
168	Not really sure	12/22/2021 10:12 AM
169	A link to the parking system. Push notifications.	12/22/2021 10:10 AM
170	Any urgent messages and contact info (I.e. who to call for what)	12/22/2021 10:08 AM
171	Same idea as what is currently provided by various methods and sources. . Great to have oneplatform	12/22/2021 10:06 AM
172	Park updates CLPB agendas and minutes	12/22/2021 10:06 AM
173	News about park Due dates for fees Confirmation when lease payments are received Would be able to do same about tax payments?	12/22/2021 10:06 AM
174	possibilities are endless	12/22/2021 10:05 AM
175	Bear/cougar sightings, emergency info	12/22/2021 9:58 AM
176	conditions that affect safety, including road closures, fires, flooding risks, police-related issues. i would like info emailed to me so that i can forward to the tenant.	12/22/2021 9:58 AM



Cultus Lake Park User Application Development Survey

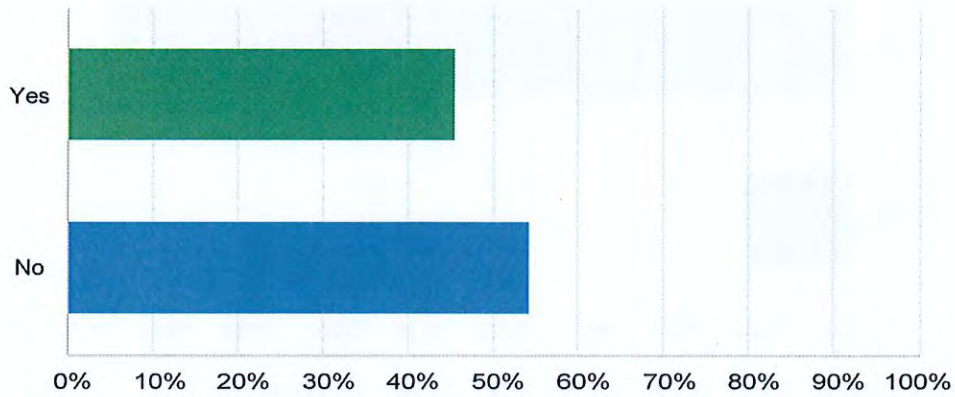
#	RESPONSES	DATE
177	Latest news, parking and nuisance data, current construction, wildlife warnings and sightings.	12/22/2021 9:54 AM
178	Incidents the Park is aware of and timeline to resolve.	12/22/2021 9:52 AM
179	If we could access the parking portal through it. That would be great.	12/22/2021 9:50 AM
180	<p>Contact information of Park employees, events occurring in the Park (not just events sponsored by the Park but all community events EG: Cultus Lake Triathlon.</p> <p>Communication marked as received, so we know its been seen, even if there is no action taken. Updates in emergency situations in a timely manner, eg: road closed but Band is opening there road, firein Sunnyside. This App should be like Alertable and warn residents of issues of concern specific to the Park.</p>	12/22/2021 9:49 AM
181	Park capacity	12/22/2021 9:49 AM
182	Updates, Emergencies, Bylaw Info.	12/22/2021 9:47 AM
183	Infrastructure projects ,new bylaws, parking info, planned upgrades and changes in the park.	12/22/2021 9:46 AM
184	Safety concern issues. Bylaw changes	12/22/2021 9:45 AM
185	weather alerts road conditions traffic delays	12/22/2021 9:41 AM
186	Not interested	12/22/2021 9:41 AM



Cultus Lake Park User Application Development Survey

Q4: Are you aware that the Cultus Lake Park app will be able to communicate directly to residents in the case of an emergency?

Answered: 239 Skipped: 1



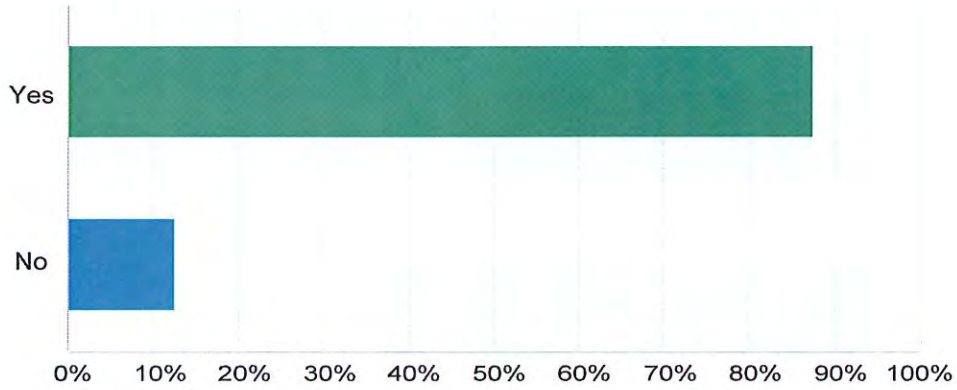
ANSWER CHOICES	RESPONSES	
Yes	45.61%	109
No	54.39%	130
TOTAL		239



Cultus Lake Park User Application Development Survey

Q5: Would you download the Cultus Lake Park app to your device?

Answered: 240 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	87.50%	210
No	12.50%	30
TOTAL		240



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: January 19, 2022 **FILE:** 0550-20
SUBMITTED BY: Amanda Nadeau
Communications, Media and Events Coordinator
SUBJECT: Conquer the Vedder Race Event

PURPOSE:

The purpose of the report is to provide the Board with information pertaining to the Conquer the Vedder Race Event on May 7th and May 8, 2022.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the Conquer the Vedder Race Event report for information.

DISCUSSION:

The Conquer the Vedder Race Event on Saturday, May 7th and Sunday, May 8, 2022 will challenge participants in three main disciplines; stand up paddleboarding, gravel biking and trail running. The start and finish line will be located at the Smith Falls group camp sites at the end of Parmenter Road and will begin at 8:00am until approximately 4:00pm. The event organizers anticipate up to 300 participants and 50 volunteers per day, over the course of the event.

The event organizers, Coast Mountain Trail Running will utilize Parking Lot D for the duration of the two-day event to organize shuttle buses for competitors and spectators. Two small shuttle buses would operate on 15-minute rotations to the Smith Falls group camp sites to minimize congestion along Parmenter Road. Participants will be required to pay the standard parking rates applicable in Parking Lot D.

The organizers will need to follow current COVID-19 Public Health Orders as outlined for outdoor and indoor gatherings. In addition, the organizers will be renting the Community Hall for administrative activities and coordinating with volunteers from Friday, May 6th to Sunday, May 8, 2022. They will be required to pay the standard fees associated with the rental and provide Comprehensive General Liability Insurance.

STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:



Amanda Nadeau
Communication,
Media and Events Coordinator

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



**Event Proposal: Multi-Sport Race
Cultus Lake, BC**

This event has been developed by, and would be operated by, Coast Mountain Trail Running (CMTR). CMTR principals and Race Directors Gary Robbins and Geoff Langford have been hosting successful endurance events in BC since 2011, and have collectively hosted several hundred events in various sports and disciplines across Canada since 1999, including the World Championship Adventure Race in Newfoundland in 2004 and the Red Bull 400 World Championships in Whistler in 2019.

Disciplines: Stand Up Paddleboard (SUP) / Gravel Biking / Trail Running

Date: mid-May to mid-June

Saturday - solo racers only

Sunday - relay teams of 3, one person per discipline

Start / finish location: Smith Falls BC Parks group camp sites at the end of Parmenter Road.

Participation: over time, we would anticipate a cap of 3-400 participants each day (TBD in consultation with permitting agencies). For 2021, the event would be operated as a 'trial event' with maximum participant numbers reflecting BC PHO guidelines.

Timing: Events would likely begin at 8 am each day. Finish time for winners is anticipated to be 4.5 hours. Course cutoff would be in the 8 - 9 hour range.

Stages:

Stage 1 - SUP on Cultus Lake. Launch from Smith Falls, paddle approximately 7 – 8 kms or 45-50 mins for the lead pack.

Stage 2 - gravel bike from Smith Falls up Vedder Mountain, mix of gravel bike rideable singletrack and the Vedder Mountain Service Road. Staging area around "Hang Glider FSR" for transition from bike to run.

Stage 3 - trail run, up and over Vedder Mountain, from Hang Glider towards "Chads Trail", through the cutblock and up the backside of Vedder Mountain. Across the top of Vedder and all along Vedder Ridge Trail over towards Tower Road. Loop back to Hang Glider and the bike transition via undetermined exact route, likely via Stairway to Heaven.

Stage 4 - back on gravel bikes and complete loop of Vedder via Vedder Mtn FSR and "Up and Over", then finish line back at Smith Falls campground.

Logistics:

Course will be entirely flagged, no navigation needed, no maps or compasses needed or provided.

Parking to be at Cultus Lake's two main pay parking lots, with us running two small shuttles on 15 min rotations in each direction. Shuttles would drive people from the car park area back and forth to Smith Falls.

We'd be requesting permission to park vehicles as necessary along private stretch of Parmenter Road that we'd have access to, assuming it meets fire code. Road seems wide enough to park a limited number of vehicles along one side.

Event crew and sponsors would use parking at the group campgrounds on site.

On Friday, people would drive down to Smith Falls to drop off their SUP and bikes, to be racked and stored overnight for the races on both Saturday and Sunday. Security provided on site through the weekend.

During active event hours, only staff and shuttles are allowed to drive down Parmenter Road.

Competitors are allowed to drive in to pick up SUP and bike from approx 3pm onward on Saturday, and same on Sunday.

Full event medical team will be onsite for all 3 days (including Friday).

Water support and safety crews will be in place for the stage 1 SUP.

No participant crews will be allowed on course. No crew allowed to drive vehicles up Parmenter Road at all. Traffic Control crew would direct traffic right at the main turn onto Parmenter from Columbia Valley Hwy, situated on Parmenter, after cars turn up the road, giving ample distance for safe stoppage and turnaround.

Crew, family, friends can walk to and from start / finish area, or use the regular shuttle service.



Download

Workflows



Share



SOLO

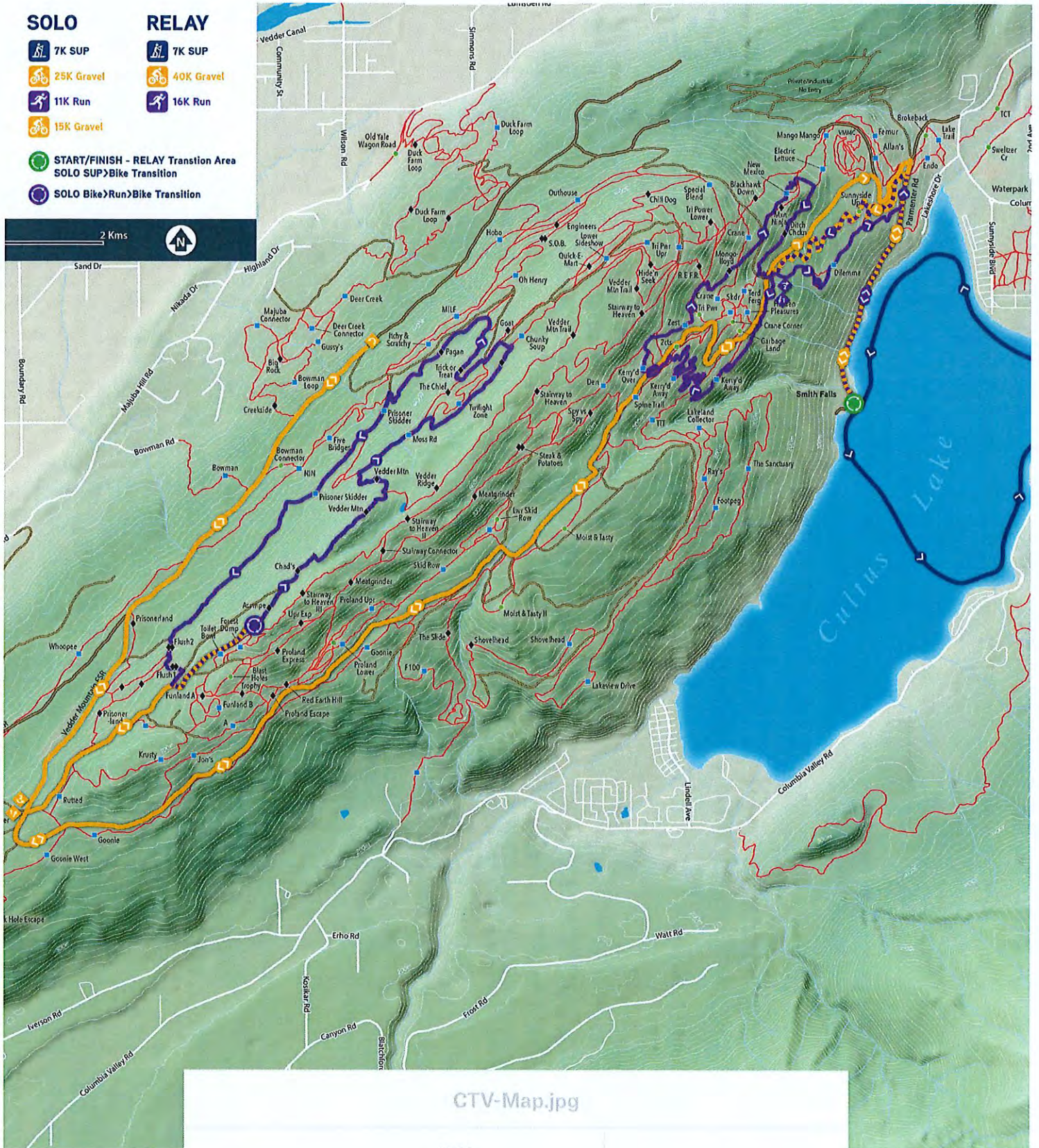
- 7K SUP
- 25K Gravel
- 11K Run
- 15K Gravel

RELAY

- 7K SUP
- 40K Gravel
- 16K Run

- START/FINISH - RELAY Transition Area
- SOLO SUP > Bike Transition
- SOLO Bike > Run > Bike Transition

2 Kms



CTV-Map.jpg

18%



SPECIAL EVENT APPLICATION

Cultus Lake Park | Phone 604.858.3334 | Fax 604.858.8091
4165 Columbia Valley Highway, Cultus Lake, BC V2R 5B5
Email: reception@cultuslake.bc.ca www.cultuslake.bc.ca

Date of Application: JAN 5 / 2022 *\$100 Application Fee must be received with your application.

Name of Event: CONQUER THE VEDDER

Name of Organization: COAST MOUNTAIN TRAIL RUNNING

Contact Name(s): GEOFF LANGFORD

Mailing Address: #334-4111 HASTINGS ST, BURNABY BC

Postal Code V5C 2J3 Phone: 604.833.6322

Alt. Phone: _____ E-Mail: geoff@trailseries.ca

Alternate Contact: GARY ROBBINS Phone: 604.764.8453

Public Contact Info: run@trailseries.ca

Would you like your event posted on our website? If yes, please provide event poster.

EVENT DETAILS:

Date(s) Requested: MAY 7-8 / 2022 Hours of Use: 8am - 4pm

Event Type: Private Event Free Public Event Ticketed Event

Location Type: Park/Trail Roadway Public Facility Main Beach Parking Area

Event Category: Race/Walk/Cycle Festival/Celebration Private Event

Outdoor Market Parade Concert/Performance

Charity/Non-profit Exhibits Other (_____)

Estimated # of Participants: 300/day Estimated # of Staff or Volunteers: 50/day

Estimated # of Spectators: 50/day Event Details: (event summary attached)

Road Closure Required? NO If yes, provide copy of transportation plan. Approval from Ministry of Transportation will be required if using Columbia Valley Highway.

Traffic Control Arrangements: N/A Phone: _____

General Description of Proposed Route (Please attach map) _____

Set Up/Staging Area (Please attach map): BC Parks group sites - Westside A+B

Garbage Cleanup Plan: N/A

First Aid Details (If applicable) Copy of contract to be provided: MedTech EMS

ADDITIONAL REQUESTS:

Washrooms opened early? _____ Porta Potties? (we will provide) Swim line removal? _____

Access to water? _____ Community Hall Rental: Gate Access? _____

Requested Gazebo(s) (see Bylaw for gazebos included in rental fee): _____

SPECIAL REQUESTS: (Special requests must go to the Board for approval. Contact Park office for meeting dates and deadlines.) Please provide details below.

Food Vendor(s): _____
(Requires Fraser Health approval, a copy of which must be provided to Park office.)

Beverage Garden: _____

Other/Additional Information: USE OF LOT D FOR PAID PARKING & SHUTTLE BUSES

By signing this application, I/we declare that I/we have read and fully understand the Special Event Bylaw requirements and will abide by them before, during and after the event.

Signature: [Handwritten Signature] Date: JAN 5/2022



COMMUNITY HALL RENTAL AGREEMENT Booking Date: Fri May 6 – Sun May 8

I/We wish to rent the Cultus Lake Community Hall on (DAY) Fri, Sat & Sun (MONTH) May 6, 7 & 8 20 22.

- Private or
- Public

Event Description HQ for sporting event

- Day Booking (Mon – Thurs only) 9:00 AM to 3:00 PM \$128.00
- Evening Booking (Mon – Thurs only) 5:00 PM to Midnight \$128.00
- Day & Eve Booking (Fri, Sat & Sun) 9:00 AM to Midnight \$310.00 - HALL MUST BE LEFT IN A CLEAN & REASONABLE STATE BY 2:00 AM
- Y Weekend Rate 5:00 PM Friday to Midnight Sunday \$510.00 - HALL MUST BE LEFT IN A CLEAN & REASONABLE STATE BY 2:00 AM

Insurance: *** Rental rates do not include liability insurance and must be purchased separately. Events without alcohol require \$2,000,000 liability coverage and events with alcohol require \$5,000,000 liability coverage, including a Host Liquor Endorsement. Insurance must also list Cultus Lake Park as additional insured. **Keys will not be signed out until a copy of the proper insurance is received by our office.** Non-compliance of this requirement will result in the hall rental being cancelled and all rental fees being forfeited.

Alcohol: Any serving and/or sales of alcohol on site requires a "Special Event Permit" which can be obtained through <https://justice.gov.bc.ca/lcrb/sep> for a nominal fee, a copy must be provided to the Park office prior to Hall use/rental. Attendees may not bring their own alcohol to the hall as per the BC Liquor Control and Licensing Branch Regulations.

PLEASE NOTE: The above terms and conditions are strictly enforced and failure to comply will forfeit release of your \$500.00 preauthorization and charged to your credit card, should the damage and/or cleaning exceed \$500.00 the additional amount will be charged to the credit card on file.

I give authorization to charge any damages to my credit card provided (Signature) *Geoff Langford*

Cancellation Policy: If the date secured is cancelled with 7 days prior to the scheduled event, a \$ 50.00 (1 day rental) or \$ 100.00 (weekend booking) cancellation fee will be deducted from the total amount reimbursed.

Name Coast Mountain Trail Running / Geoff Langford

Telephone # 604.833.6322 Email geoff@trailseries.ca

Address #334 – 4111 Hastings St City Burnaby

Province BC Postal Code V5C 2J3

Signature: *Geoff Langford* Date: Jan 5, 2022

Office Use Only:

Hall Rental + 5% GST Total \$ _____ Date _____ Receipt # _____

Serving Alcohol? YES _____ NO _____

If yes, Special Event License Received? _____

Insurance: \$2 million _____ \$5 million (with Host Liquor Endorsement) _____ Received _____

Pre-Authorization/Damage Deposit of \$500.00 Visa / MasterCard # _____

Date Processed: _____ Auth #: _____

Damages? Yes / No If yes, details and amount charged: _____

Keys returned: Yes / No

Cancellation? Yes / No Refund Issued? _____

Notes: _____

I/WE HEREBY AGREE TO THE FOLLOWING TERMS AND CONDITIONS:

1. All attendees will abide by the No Smoking Bylaw No. 1077; no smoking in or on grounds
2. No playing ball, floor hockey or other sports that could damage the floor, walls or lighting fixtures
3. Nothing is to be nailed, stapled or glued to the walls or ceiling
4. All tables and chairs are to be stacked and placed back where they were found after use
5. Hall is to be swept and left clean and neat after use
6. No equipment of any type to be left or stored in the kitchen or any other part of the Hall
7. Kitchen is to be kept clean, counters and tables to be sanitized (solution provided)
8. No cutlery, dishes or any other equipment is to be stored in the kitchen cupboards/fridge
9. Turn off all lights (including washrooms and kitchen)
10. Adjust heat setting accordingly; Winter temp to be left at 15 degrees. Summer turn off heat
11. Outside area is clean and free of garbage and/or debris
12. Close and lock all doors and windows
13. Return key to the Cultus Lake Park Office (can be mailed slotted if after hours)
14. Quiet Hours in Cultus Lake Park are between 11:00 P.M. and 7:00 A.M.
15. The Park office will be provided with a copy of the Special Event License if serving or selling alcohol
16. The Park office will be provided with a copy of the required liability insurance on day of key sign out
17. Indoor seated gatherings must not exceed 50 people as per the July 1, 2021, PHO guidelines.
18. Indoor gathering must have a communicable disease plan for the event as per July 1, 2021, PHO guidelines.

Signature: _____



Date: Jan 5, 2022