



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, JANUARY 19, 2022
CULTUS LAKE PARK OFFICE BOARDROOM
4165 Columbia Valley Highway, Cultus Lake, BC

- Present** Commissioner D. Renwick – Chair, Via Zoom
Commissioner K. Dzaman – Vice Chair, Via Zoom
Commissioner D. Bauer
Commissioner L. Payeur – Via Zoom
Commissioner C. Smit
- Staff** Chief Administrative Officer – J. Lamb
Manager of Finance – E. Lee
Manager of Park Operations – D. Driediger
Manager of Corporate Services / Corporate Officer – R. Litchfield
Communications, Media and Events Coordinator – A. Nadeau
- Regrets** Manager of Sunnyside Campground & Accommodations – C. Volk

(1) CALL TO ORDER

The Chair called the meeting to order at 4:01 pm.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

***THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:*

Section 90 (1), (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

Section 90 (1), (d) the security of the property of the municipality; and

Section 90 (1), (k), negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

(3) RECONVENE

The meeting reconvened at 5:02 pm.

(4) APPROVAL OF AGENDA

- 4915-22** Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board approve amending the Agenda for the Regular Meeting of January 19, 2022 by adding under Section 6 - Correspondence, Item 6,(c), supporting picture of Plaza Unit 7, HUIS Patio and by removing and replacing recommended resolution; and*

By adding under Section 9 – Item 9,(a), Amendment to the Terms of Reference for the Environmental and Public Areas Planning Committee; and

By adding under Commissioner Reports, 9,(ai), Report dated January 19, 2022 from Chair Renwick, Appointments to Standing and Select Committees; and

***THAT** the Cultus Lake Park Board approve the Agenda as amended; and*

***THAT** all delegations, reports, correspondence and other information set to the Agenda be received.*

CARRIED

(5) ADOPTION OF MINUTES

4916-22 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

- (a) ***THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held December 15, 2021.*

CARRIED

4917-22 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

***THAT** the Cultus Lake Park Board adopt the minutes of the Special Regular Meeting held December 22, 2021.*

CARRIED

(6) CORRESPONDENCE

(a) **Letter regarding Variance Application for 40 Lakeshore Drive**

- Letter submitted January 9, 2022 from Coralea Towler, resident, Lakeshore Drive

Chair Renwick noted that there appears to be movement within the community with respect to the zoning for areas on Lakeshore Drive. Chief Administrative Officer noted that staff will be providing a side by side-by-side comparison of the Cultus Lake Park Specified Area Bylaw and PlanCultus to the next Board meeting.

4918-22 Moved by: Commissioner Payeur Seconded by: Commissioner Dzaman

***THAT** the Cultus Lake Park Board receive the letter regarding variance application for 40 Lakeshore Drive for information.*

CARRIED

(b) **Fraser Valley Sockeye Program**

- Email dated December 16, 2022 from Dennis Klassen, Senior Technician, Fraser Sockeye Stock Assessment, Fisheries and Oceans

4919-22 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board receive the email regarding recent flood events and debris management from Dennis Klassen, Senior Technician, Fraser Valley Sockeye Stock Assessment, Fisheries and Oceans.*

CARRIED

(c) **HUIS Shaved Ice Seating Request**

- Letter sent December 16, 2021 from Nowell Maarhuis, owner, HUIS Shaved Ice
- HUIS Shaved Ice Patio picture and Plan of Premises

4920-22 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

***THAT** the Cultus Lake Park Board support the request for seating arrangements for HUIS Shaved Ice; and*

***THAT** the Cultus Lake Park Board request that the Chief Administrative Officer enter into negotiations with Nowell Maarhuis with respect to annual rents for the use of the patio space.*

CARRIED

(7) **BYLAWS**

(a) **The Cabins at Cultus Lake Park Bylaw No. 1208, 2022**

- Report dated January 19, 2022, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- The Cabins at Cultus Lake Park Bylaw No. 1208, 2022

4921-22 Moved by: Commissioner Dzaman Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board give First, Second, and Third Readings of the Cultus Lake Park Cabins at Cultus Lake Park Bylaw No. 1208, 2022.*

CARRIED

(b) **Bylaw Notice Enforcement Bylaw Amendment No. 1140, 2019 Amendment Bylaw No. 1209, 2022**

- Report dated January 19, 2022, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Bylaw Notice Enforcement Bylaw Amendment No. 1140, 2019 Amendment Bylaw No. 1209, 2022

4922-22 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board give First, Second, and Third Readings of the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1209, 2022.*

CARRIED

(8) STAFF REPORTS

(a) **Appointment of Chief Election Officer and Deputy Chief Election Officer**

- Report dated January 19, 2022, from Joe Lamb, Chief Administrative Officer

4923-22 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

THAT pursuant to Section 58, 59 and 60 of the Local Government Act, Rachel Litchfield be appointed Chief Election Officer for conducting the 2022 General Election with the authority to appoint other election officials as required for the administration of the 2022 General Local Election for Cultus Lake Park; and

THAT Katrina Craig be appointed Deputy Chief Election Officer for the 2022 General Elections.

CARRIED

(b) **British Columbia Stewardship Society Grant Application**

- Report dated January 19, 2022, from Joe Lamb, Chief Administrative Officer
- Letter dated January 12, 2022 regarding strengthening adoption of nature-based solutions for shoreline resilience to protect freshwater in British Columbia: Green Shores Demonstration Project at Cultus Lake Park, BC Project

4924-22 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board have the Chief Administrative Officer provide the attached Letter of Support to the British Columbia Stewardship Society; and

THAT upon approval of the grant, the Cultus Lake Park Board Fund the \$50,000 contribution from the 2022 Budget allocated for Foreshore erosion.

CARRIED

(c) **Cultus Lake Park Totem Pole Restoration**

- Report dated January 19, 2022, from Amanda Nadeau Communications, Media and Events Coordinator

4925-22 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board provide staff with direction with respect to the restoration of the Cultus Lake Park Totem Pole dedicated to Chief, Richard Malloway.

THAT the Cultus Lake Park Board approve funding the restoration of the Cultus Lake Park Totem Pole from the Accumulated Surplus Reserve fund.

CARRIED

(d) **Cultus Lake Park User Application Survey Results**

- Report dated January 19, 2022, from Amanda Nadeau Communications, Media and Events Coordinator
- Cultus Lake Park User Application Development Survey Results

4926-22 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board receive the Cultus Lake Park User Application Survey Results report for information.

CARRIED

(e) **Conquer the Vedder Race Event**

- Report dated January 19, 2022, from Amanda Nadeau Communications, Media and Events Coordinator

4927-22 Moved by: Commissioner Payeur Seconded by: Commissioner Dzaman

THAT the Cultus Lake Park Board receive the Conquer the Vedder Race Event report for information.

CARRIED

(9) COMMISSIONERS REPORTS

(a) **Appointments to Standing and Select Committees**

- Amended Terms of Reference, Environmental and Public Areas Planning Committee
- Report dated January 19, 2022, from Chair Renwick

4928-22 Moved by: Commissioner Payeur Seconded by: Commissioner Dzaman

THAT the Cultus Lake Park Board approve amending the Terms of Reference for the Environmental and Public Area's Planning Committee.

THAT the Cultus Lake Park Board approve the following members of the public be appointed to the following committees:

STANDING COMMITTEES

Environmental and Public Area's Planning Committee – Standing

Two (2) voting members of the public appointed by the Board and four (4) non-voting members (as amended) of the public appointed by the Board.

1. Rita LeBlanc (non-voting)
2. Brenda Senft (voting)
3. Joanne Hartung (non-voting)
4. Kathie Vander Helm (non-voting)
5. Gail Smit (voting)

Commercial Leaseholder – Standing

Two (2) appointed members of the Commercial Leaseholders.

1. Christy Ovens
2. Steve Marks

SELECT COMMITTEES

Community Events and Engagement Committee - Select

Five (5) members of the public appointed by the Board. As per the terms of reference.

Vice Chair – Community member (to be appointed) and five members of the public, appointed by the Board.

1. Karen Brauer
2. Tracie Seely
3. Drew McTaggart
4. Erika Jartved
5. Rita LeBlanc
6. Paddy McEwan

Village Center Planning and Development - Select

Two or more (up to eight) additional members of the public appointed by the Board.

1. Peter Vander Helm
2. Colleen Rogozinski
3. Brent Shirley
4. Bruce Van den Brink
5. Carlo Elstak
6. Gary Senft
7. Ernie Vance

CARRIED

(10) COMMUNITY ASSOCIATION

Question:

Colleen Rogozinski requested an update with respect to the sewer system.

Answer:

Chair Renwick explained that nothing can be disclosed at this time. Coordination continues with the Fraser Valley Regional District with respect to the sewers.

Colleen Rogozinski referred to the December Board meeting with respect to the dock insurance and any plans for repairs.

Chair Renwick continuing discussions with the insurance company. They have commissioned an assessment of the status of all of the docks, and a report should be received shortly.

Following this, conversations will continue with insurance to discuss the costs and replacement of the docks.

Question:

Colleen Rogozinski asked if there were any docks that have no damage, or is every dock deemed to have damage.

Answer:

Chair Renwick noted that the report has not be seen yet, so could not make any further comments with respect to the status of the docks.

(11) PUBLIC QUESTION PERIOD

(12) ADJOURNMENT

4930-22 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

***THAT** the Regular Meeting of the Cultus Lake Park Board held on January 19, 2022 be adjourned at 5:37 pm.*

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held January 19, 2022.

David Renwick
Chair

Joe Lamb
Chief Administrative Officer