



CULTUS LAKE PARK

Administrative Policy

Section:		
Sub-Section:		
Title:	ADVERTISING ON PUBLIC BULLETIN BOARDS IN THE PARK	

APPROVALS

Approval Date:	Approved by: Joe Lamb, Chief Administrative Officer
Amended:	Approved by:
Amended:	Approved by:
Amended:	Approved by:

PURPOSE AND POLICY STATEMENT

This policy is intended to provide direction for groups or individuals who wish to display or advertise information within the community. The Chief Administrative Officer or designate may authorize posting of flyers and/or posters on bulletin board in the Park for business use advertising which promotes businesses or business use in the Park.

Advertising for Community related items such as, lost dog/cat, missing people, community events, babysitting advertising, school events/carnivals, local groups information such as paddle groups, sailing, and watersport related groups or exercising or other related community communications do not need approval.

PROCEDURE

Advertising on Public Bulletin Boards with the Park Policy cover all paper advertisements, flyers, and posters of bulletin boards. All informative materials posted must be placed on designated bulletin boards throughout the community and, in such a manner as to not cause damage to the bulletin board and/or its location.

Only one posting for the same or similar content, message or content may be posted per bulletin board. Posted items are to remain within the perimeter of the bulletin board and should not cover any other posted material. Posted items shall be no larger than 8.5 x 11 unless otherwise approved by the Chief Administrative Officer or designate either for business or community related postings. Posting material must be dated and be replaced and/or removed every 30 days.

Displays of any inappropriate content will be removed from the bulletin boards immediately.

Staff will maintain and check bulletins, remove old or out of date material once a month or as necessary.