



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, AUGUST 17, 2022
CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present Commissioner D. Renwick – Chair
Commissioner K. Dzaman – Vice-Chair
Commissioner D. Bauer
Commissioner L. Payeur
Commissioner C. Smit

Staff Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Park Operations – D. Driediger
Manager of Sunnyside Campground & Accommodations – C. Volk
Communications, Media and Events Coordinator – A. Nadeau
Administrative Assistant – E. Dion

(1) CALL TO ORDER

The Chair called the meeting to order at 4:29 pm.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

5031-22 Moved by: Commissioner Payeur Seconded by: Commissioner Bauer

***THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:*

Section 90 (1), (d) security of the property of the municipality.

CARRIED

(3) RECONVENE

The meeting reconvened at 5:00 pm.

(4) APPROVAL OF AGENDA

5032-22 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of August 17, 2022; and*

***THAT** all delegations, reports, correspondence, and other information set to the Agenda be received.*

CARRIED

(5) ADOPTION OF MINUTES

5033-22 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

THAT the Cultus Lake Park Board adopt the minutes of the Regular Meeting held July 20, 2022.

CARRIED

(6) ADOPTION OF COMMITTEE MINUTES

5034-22 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

- (a) *THAT the Cultus Lake Park Board approve the Commercial Leaseholder Committee Minutes from June 14, 2022.*

CARRIED

5035-22 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

- (b) *THAT the Cultus Lake Park Board approve the Community Events and Engagement Committee Minutes from July 5, 2022.*

CARRIED

(7) CORRESPONDENCE

(8) BYLAWS

(9) CONSENT AGENDA

- (a) 2022 Second Quarter Reports

- Finance
- Parking
- Public Works
- Bylaw Compliance and Enforcement
- Campground and Accommodations
- Fire Department
- Lease Assignment

5036-22 Moved by: Commissioner Bauer Seconded by: Commissioner Dzaman

THAT the Cultus Lake Park Board receive the 2022 Second Quarter reports for information.

CARRIED

(10) FINANCE

(11) STAFF REPORTS

(a) **Star Nation Canoe Club New Storage Location**

- Report dated August 17, 2022 from Joe Lamb, Chief Administrative Officer

5037-22 Moved by: Commissioner Dzaman Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board approve the proposed location located at Main Beach grass area by Sweltzer Creek for the storage of Star Nation Canoe Club's canoes; and*

***THAT** the Cultus Lake Park Board request that staff include the consideration of cost for this project in the 2023 budget.*

CARRIED

(b) **Board Meeting Calendar – Upcoming Meetings**

- Report dated August 17, 2022 from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

5038-22 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board approve holding the Cultus Lake Park Board Inaugural Meeting on Tuesday, November 8, 2022 (time to be determined); and*

***THAT** the Cultus Lake Park Board further approve to cancel the Regular Board Meeting on Wednesday, November 16, 2022, and hold the Regular Meeting on Wednesday, November 23, 2022 (time to be determined by the Board Chair).*

CARRIED

(c) **Main Beach Christmas Lights Display**

- Report dated August 17, 2022 from Amanda Nadeau, Communications, Media and Event Coordinator

5039-22 Moved by: Commissioner Payeur Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board approve Cultus Lake Park staff to install and remove the Christmas Light display at Main Beach for 2022.*

CARRIED

The Board inquired on what the costs of the Christmas Lights display may be. Staff noted that in 2021 costs for the boom lift and replacement lights was \$5,300.00. Staff further noted that they were unaware at this time on the status of the existing lights.

(12) REPORTS BY COMMISSIONERS

(a) **Recommendation from the Community Events and Engagement Committee**

- Report dated August 17, 2022, from Vice Chair Dzaman, Community Events and Engagement Committee, Chair

5040-22 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board Community Events and Engagement Committee recommends to the Board to host the free family friendly Cultus Lake Park Christmas Special Event to be held on Saturday, November 26, 2022, from 4:00 pm to 9:00 pm to include Santa and the launch of the Christmas lights for 2022; and*

***THAT** the Cultus Lake Park Board waive the parking fees in Parking Lot A and B and allow parking by donation on Saturday, November 26, 2022.*

CARRIED

(b) **Party in the Plaza – Elvis Event**

- Verbal Report by Commissioner Payeur

Commissioner Payeur thanked the Community Events and Engagement Committee for a successful Party in the Plaza.

(13) COMMUNITY ASSOCIATION

(14) PUBLIC QUESTION PERIOD

(15) ADJOURNMENT

5041-22 Moved by: Commissioner Bauer Seconded by: Commissioner Dzaman

***THAT** the Regular Meeting of the Cultus Lake Park Board held on August 17, 2022 be adjourned at 5:20 pm.*

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held August 17, 2022.



David Renwick
Chair



Joe Lamb
Chief Administrative Officer