



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, OCTOBER 19, 2022
CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present Commissioner D. Renwick – Chair – via Zoom
Commissioner K. Dzaman – Vice Chair
Commissioner D. Bauer
Commissioner L. Payeur
Commissioner C. Smit

Staff Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Park Operations – J. Almeida
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Assistant, Communications & Events Coordinator – A. Nadeau

(1) CALL TO ORDER

The Chair called the meeting to order at 4:37 pm.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

5054-22 Moved by: Commissioner Dzaman Seconded by: Commissioner Payeur

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

Section 90 (1), (d) security of the property of the municipality; and

(g) litigation or potential litigation affecting the municipality; and

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at the preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

(3) RECONVENE

The meeting reconvened at 5:01 pm.

(4) APPROVAL OF AGENDA

5055-22 Moved by: Commissioner Smit Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board approve the Agenda for the Regular Meeting of October 19, 2022; and

THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

CARRIED

(5) ADOPTION OF MINUTES

5056-22 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

THAT the Cultus Lake Park Board adopt the minutes of the Regular Meeting held September 21, 2022.

CARRIED

(6) ADOPTION OF COMMITTEE MINUTES

5057-22 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

(a) *THAT the Cultus Lake Park Board approve the Village Center Planning and Development Committee Minutes from July 15, 2022.*

CARRIED

5058-22 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

(b) *THAT the Cultus Lake Park Board approve the Commercial Leaseholder Committee Minutes from July 19, 2022.*

CARRIED

5059-22 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

(c) *THAT the Cultus Lake Park Board approve the Commercial Leaseholder Committee Minutes from September 20, 2022.*

CARRIED

5060-22 Moved by: Commissioner Dzaman Seconded by: Commissioner Smit

(d) *THAT the Cultus Lake Park Board approve the Community Events and Engagement Committee Minutes from September 13, 2022.*

CARRIED

(7) CORRESPONDENCE

(a) **Composting Issue in Columbia Valley**

- Letter dated October 14, 2022, from Taryn Dixon, FVRD Electoral Area H Director

5061-22 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board receive the letter dated October 14, 2022, from FVRD to the Minister of Environmental and Climate Change Strategy and Minister responsible for Trans Link and support the contents within regarding the composting issue in Columbia Valley.

CARRIED

Commissioner Bauer noted that it is surprising to see that the refuse of materials in this area has been taking place in this manner.

Commissioner Dzaman noted the importance of the aquifer in question, adding that he met with Director Dixon with respect to the issues. He added that it will be important to receive follow up and feedback from the Fraser Valley Regional District.

(8) BYLAWS

(a) 2022-2026 Financial Plan Amendment

- Report dated October 19, 2022, from Erica Lee, Chief Financial Officer
- Attachment 1; Cultus Lake Park 2022-2026 Financial Plan Bylaw No. 1199, 2021, Amendment Bylaw No. 1219, 2022
- Attachment 2; Schedule A – 2022 Financial Plan
- Attachment 3; Schedule B – 2022-2026 Financial Plan
- Attachment 4; Schedule C – Summary of Changes

5062-22 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

***THAT** the Cultus Lake Park Board give First, Second, and Third readings to Cultus Lake Park 2022-2026 Financial Plan Bylaw No. 1199, 2021, Amendment Bylaw No. 1219, 2022.*

CARRIED

Commissioner Dzaman inquired about the cost overrun in the report.

Chief Administrative Officer, J. Lamb noted that this project started in February 2022 adding that there were challenges receiving quotes in October 2021 as the cost of materials increased due to the pandemic. These issues resulted in the variance between the original quoted number and the actuals provided in the report.

(9) FINANCE

(10) STAFF REPORTS

(a) Cultus Lake Park Board Remuneration

- Report dated October 19, 2022, from Erica Lee, Chief Financial Officer
- Attachment 1; Cultus Lake Park Board Commissioners Remuneration Bylaw No. 1163, 2019, and Commissioners Remuneration Amendment Bylaw No. 1172, 2020
- Attachment 2; Cultus Lake Park Elected Officials Remuneration Review

5063-22 Moved by: Commissioner Dzaman Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board receive the report titled Election Officials Compensation Review – Cultus Lake Park peer reviewed by Julie M. Case, Compensation Consultant, dated October 9, 2022.*

***THAT** the Cultus Lake Park Board approve the Cultus Lake Park Board Commissioners Remuneration Bylaw No. 1163, 2019, to remain as is.*

CARRIED

(b) **MOTI Proposed Culvert Replacement at Columbia Valley Highway**

- Report dated October 19, 2022, from Joe Almeida, Manager of Park Operations
- Attachment 1; Property Acquisition Plan

5064-22 Moved by: Commissioner Bauer Seconded by: Commissioner Smit

THAT the Cultus Lake Park Board receive the MOTI Proposed Culvert Replacement at Columbia Valley Highway report; and

THAT the Cultus Lake Park Board confirms its approval for the City of Chilliwack to grant the Ministry of Transportation and Infrastructure (“MOTI”), a statutory right of way for drainage and watercourse maintenance purposes and a temporary licence for construction activities over the City of Chilliwack’s property having its Parcel Identifier Number as 000-823-198 in order to facilitate the replacement by MOTI of the Hatchery Creek culvert located under the Columbia Valley Highway; and

THAT the Cultus Lake Park Board approve the Chief Administrative Officer or designate to draft a letter of support for the “temporary licence for construction”.

CARRIED

Chair Renwick noted that he hoped the project would be complete sooner than four (4) weeks.

Commissioner Dzaman inquired if there was any size difference in the culvert being replaced.

Manager of Park Operations, J. Almeida noted that the culvert will be increased for catchment, approximately a 2.8 meter box culvert.

Commissioner Smit noted that there was prior discussion of demolishing the old water reservoir and rerouting the creek that runs down Parmenter Road. He added if this was complete, would this mitigate the need for the culvert replacement.

Chief Administrative Officer, J. Lamb noted that these are two different creeks, and there has been no further discussion about demolishing the old reservoir. The original dam was removed due to the November 2021 flooding. Staff are confident that this will mitigate future emergencies related to flooding similar to the November 2021 events.

Commissioner Bauer questioned whether the Board was still paying for power at the reservoir.

Chief Administrative Officer, J. Lamb responded that the Board is no longer paying for power and added that there was a water main break recently resulting in confirmation that the old reservoir has been completely decommissioned.

Chair Renwick noted that this culvert replacement will be a vast improvement.

(c) **Cultus Lake Park Board Oath of Office, Inaugural Meeting**

- Report dated October 19, 2022, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

5065-22 Moved by: Commissioner Smit Seconded by: Commissioner Dzaman

THAT the Cultus Lake Park Board support accepting Commissioner Bauer's Oath of Office remotely and electronically at the 2022 Cultus Lake Park Board Inaugural Meeting of November 8, 2022.

CARRIED

(d) **Remembrance Day Wreaths**

- Report dated October 19, 2022, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

5066-22 Moved by: Commissioner Bauer Seconded by: Commissioner Payeur

THAT the Cultus Lake Park Board designate two Board members to attend to lay the wreaths at the Sardis and Chilliwack Cenotaphs on Remembrance Day, November 11, 2022; and

THAT the Cultus Lake Park Board authorizes the purchase of three (3) #20 wreaths.

CARRIED

Commissioner Bauer inquired about which Board members will be designated to lay the wreaths.

Chief Administrative Officer, J. Lamb noted that designated Board members for laying of the wreaths will be determined at the Inaugural Meeting on November 8, 2022.

(11) REPORTS BY COMMISSIONERS

Commissioner Dzaman noted that he wanted to add his respective comments to Commissioner Payeur and Commissioner Smit for their many years of service to the community and their valuable history of the Park. He added his appreciation and hopes to see them in the future continuing to serve the community.

Commissioner Bauer thanked Commissioner Smit, Commissioner Payeur and Chair Renwick for their time and service to the community.

Commissioner Smit added that he will miss working with the Park staff and Board. He extended his well wishes to the new Board for their term.

Commissioner Payeur added that it is challenging to find staff as experienced as the Park staff. He wished the best of luck to the new Board.

Chair Renwick added his appreciation of the support he received from the Board, staff, and community over the last seven years. He noted that this has been a challenging and rewarding time, adding that the community should be thankful for all that the Board has done over the years. He congratulated the new Board and wished them the best. The current Board did not always agree but worked collectively to find solutions, adding his encouragement to the new Board to work together for the best solutions. It is the Board's responsibility to look after the

interests of all groups who use the Park. He added that this could not have been accomplished without staff and thanked his fellow Commissioners for all the help over the last term.

(12) COMMUNITY ASSOCIATION

C. Rogozinski thanked Chair Renwick, Commissioner Payeur and Commissioner Smit. She added that they have not always seen eye to eye, however does appreciate their service to the community and that the community appreciates the Board's hours of work and efforts.

C. Rogozinski inquired about the status of the sewer.

Chair Renwick is hopeful to have a resolution that the new Board will be able to provide comments on soon.

(13) PUBLIC QUESTION PERIOD

Fraser Valley Regional District, Director T. Dixon thanked the Board for the support with respect to the composting letter. She added that there has been a lot of pressure from multiple departments and there is a stop work order on the site in question due to the compost consisting of compost B, applied at far too great of a depth. She added that there is a community meeting Saturday, October 22, 2022, from 9:00 am to 10:30 am for any Area H resident at the Columbia Valley Community Hall. The meeting will welcome representatives from the ALC and the Ministry of Environment. She thanked Commissioner Payeur, Commissioner Smit and Chair Renwick for all their hard work and collaboration on various issues.

G. Smit thanked Park staff, Public Works, previous Boards, and current outgoing Board for their unwavering commitment to the community. She added appreciation to the incoming Board for their leadership commitment and noted that Christy Ovens ran an outstanding campaign. She noted that the community will benefit knowing of the good work that was done before the incoming Board and requested the acknowledgement of the due diligence and groundwork on various projects to date.

Chair Renwick thanked G. Smit for her kind words.

Commissioner Payeur noted that he would come to prior Board meetings to discuss Emergency Preparedness, adding that it was Fraser Valley Regional District Director, T. Dixon who has taken lead on this project, leaving the community well protected.

(14) ADJOURNMENT

5067-22 Moved by: Commissioner Payeur Seconded by: Commissioner Dzaman

THAT the Regular Meeting of the Cultus Lake Park Board held on October 19, 2022, be adjourned at 5:43 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held October 19, 2022.



David Renwick
Chair



Joe Lamb
Chief Administrative Officer