

CULTUS LAKE PARK BOARD REGULAR MEETING NOTICE

Wednesday, November 23, 2022 5:00 PM Cultus Lake Park Office Boardroom 4165 Columbia Valley Highway, Cultus Lake, BC

Time Change Notice - Cultus Lake Park Board Regular Meeting will be held at 5:00 pm on November 23, 2022, instead of 7:00 pm.

Please feel free to join the meeting in person or electronically via Zoom. Participants will be muted upon entry to the meeting but will be able to ask questions during public question period.

Join Zoom Meeting

https://us06web.zoom.us/j/89337295419?pwd=UktpTkk3MVgvdEE3RGNIV21mRjlodz09

Meeting ID: 893 3729 5419

Passcode: 408107

The Cultus Lake Park Board Regular Meeting video will be available to view on our website the following day at www.cultuslake.bc.ca/board-meeting-videos/.

Please feel free to email questions for the Public Question Period no later than Tuesday, November 22, 2022, by 4:00 pm to amanda.nadeau@cultuslake.bc.ca.



CULTUS LAKE PARK BOARD REGULAR MEETING AGENDA

WEDNESDAY, NOVEMBER 23, 2022 5:00 PM

CULTUS LAKE PARK OFFICE BOARDROOM 4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

(1) CALL TO ORDER

(2) RESOLUTION TO PROCEED TO CLOSED MEETING (3:00 PM)

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

Section 90 (1), (d) security of the property of the municipality;

Section 90 (1), (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under Section 21 of the Freedom of Information and Protection of Privacy Act; and

Section 90 (1), (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be excepted to harm the interests of the municipality if they were held in public.

(3) RECONVENE

Page 1 (4) APPROVAL OF AGENDA

THAT the Cultus Lake Park Board approve the Agenda for the Regular Meeting of November 23, 2022; and

THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

(5) ADOPTION OF MINUTES

- Page 7 (a) **THAT** the Cultus Lake Park Board adopt the minutes of the Inaugural Meeting held November 8, 2022.
- Page 11 (b) **THAT** the Cultus Lake Park Board adopt the minutes of the Special Regular Meeting held November 9, 2022.

(6) ADOPTION OF COMMITTEE MINUTES

- Page 13 (a) **THAT** the Cultus Lake Park Board approve the Village Center Planning and Development Committee Minutes from September 27, 2022.
- Page 17 (b) **THAT** the Cultus Lake Park Board approve the Community Events and Engagement Committee Minutes from September 27, 2022.

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(c) **THAT** the Cultus Lake Park Board approve the Community Events and Engagement Committee Minutes from October 12, 2022.

(7) CORRESPONDENCE

(a) Cultus Lake Memorial Church - Christmas Concert

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• Email dated November 14, 2022, from Glenn Charles

THAT the Cultus Lake Park Board support the use of a horse and buggy to allow free rides along the waterfront section and through Main Beach pathways;

THAT the Cultus Lake Park Board support the use of a trailer to be parked at the Lease Lot of the Church to serve hot drinks provided that the office receives a letter of approval from the leaseholder and that the required permits are obtained;

THAT the Cultus Lake Park Board supports members of the Cultus Lake Fire Department to participate by having two fire trucks on site offering free public education; and

THAT the Cultus Lake Park Board support the event by allowing those that wish to attend to park in lot B for free for the duration of the Christmas Concert.

(8) BYLAWS

(a) 2022 - 2026 Financial Plan Amendment

Page 27 Page 29

- Report dated November 23, 2022, from Erica Lee, Chief Financial Officer
- Attachment 1; 2022-2026 Five-Year Financial Plan Bylaw No. 1199, 2021
 Amendment Bylaw No. 1219, 2022
- Page 31
- Attachment 2; Schedule A, 2022 Financial Plan
- Page 33
- Attachment 3; Schedule B, 2022 2026 Financial Plan
- Page 35
- Attachment 4; Schedule C, 2022 Financial Plan Summary of Changes

THAT the Cultus Lake Park Board give Final reading to Cultus Lake Park 2022 - 2026 Financial Plan Bylaw 1199, 2021, Amendment Bylaw No. 1219, 2022.

(9) CONSENT AGENDA

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- (a) 2022 Third Quarter Reports
 - Finance
 - Parking
 - Public Works
 - Bylaw Compliance and Enforcement
 - Campground and Accommodations
 - Fire Department
 - Lease Assignments

THAT the Cultus Lake Park Board receive the 2022 Third Quarter reports for information.

(10) FINANCE

(a) 2023-2027 Cultus Lake Park DRAFT Financial Plan

- Report dated November 23, 2022, from Erica Lee, Chief Financial Officer
- Attachment 1; Cultus Lake Park Board 2023-2027 DRAFT Financial Plan Bylaw No. 1220, 2022
- Attachment 2; Schedule A 2023 Financial Plan Summary
- Attachment 3; Schedule B 2023-2027 Five Year Summary
- Attachment 4; Business Unit Details
 - Attachment 5; Changes Document
- Attachment 6; Schedule of Reserves
- Page 129 Attachment 7; 2023 Budget Highlights

THAT the Cultus Lake Park Board give First and Second readings to Cultus Lake Park 2023-2027 Financial Plan Bylaw No. 1220, 2022.

(b) Public Consultation on the 2023-2027 Cultus Lake Park DRAFT Financial Plan

(11) STAFF REPORTS

(a) Green Shores Demonstration Project at Cultus Lake Park, BC

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- Report dated November 23, 2022, from Joe Lamb, Chief Administrative Officer
- Attachment 1; Letter of support dated November 10, 2022, from Chair Dzaman

THAT the Cultus Lake Park Board receive the letter of support for the Stewardship Centre of BC application to the British Columbia Salmon Restoration and Innovation Fund and the report for information.

(b) Cultus Lake Park Board Meeting Calendar 2023

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- Report dated November 23, 2022, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Attachment 1; 2023 Board Meeting Calendar

THAT the Cultus Lake Park Board endorses the following dates as the 2023 Board Meeting Dates:

January 18	February 15
March 15	April 19
May 17	June 21
July 19	August 16
September 20	October 18
November 15	December 13

THAT the Cultus Lake Park Board continue to hold Regular Board meetings at 5:00 pm.

(c) <u>DFO Proposed Cultus Lake Laboratory Sanitary Sewer Upgrade at Columbia Valley Highway</u>

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- Report dated November 23, 2022, from Joe Almeida, Manager of Park Operations
- Attachment 1; Letter of Request for Land Use Authorization

THAT the Cultus Lake Park Board receive the DFO Proposed Cultus Lake Laboratory Sanitary Sewer Upgrade at Columbia Valley Highway report; and

THAT the Cultus Lake Park Board confirms its approval for the City of Chilliwack to grant the Department of Fisheries & Oceans ("DFO"), a temporary licence for construction over the City of Chilliwack's property having its Parcel Identifier Number 000-823-198 in order to facilitate the construction of the new sanitary sewer main by DFO and support the continued discussions and coordination with the DFO, FVRD, MOTI, and City of Chilliwack to finalize the Land Tenure agreements required for the final completion and tie-ins of the sanitary sewer upgrade; and

THAT the Cultus Lake Park Board approve the Chief Administrative Officer or designate to draft a letter of approval and support for the "temporary licence for construction" and continued coordination with the DFO and associated regulatory bodies.

(d) Flu Vaccination Clinic

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 Report dated November 23, 2022, from Amanda Nadeau, Administrative Assistant, Communications & Events Coordinator

THAT the Cultus Lake Park Board approve the request to host the Pharmacy of Save on Foods at the Cultus Lake Park Boardroom on Saturday, December 3, 2022, from 10:00 am to 2:00 pm to administer vaccinations free of charge to community members.

(e) Commissioner Appointments to Collect Parking by Donation

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 Report dated November 23, 2022, from Amanda Nadeau, Administrative Assistant, Communications & Events Coordinator

THAT the Cultus Lake Park Board request appointments of Board Commissioners to accept donations for parking at the Cultus Lake Christmas Special Event on November 26, 2022, from 4:00 pm to 9:00 pm.

(12) REPORTS BY COMMISSIONERS

(a) 810 Iverson Road - "Business Waste"

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- Attachment 1; Letter of support dated November 14, 2022, from Chair Dzaman
- Attachment 2; Letter of support dated November 9, 2022, from Don Myrol, President CVRA

THAT the Cultus Lake Park Board approve and support sending the letter from Chair Dzaman on behalf of the Board to the Regional Director of the Ministry of Environment.

THAT the Cultus Lake Park Board receive the letter of support from Don Myrol, President CVRA.

(b) Cultus Lake Park Village Center Plan Updates

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- Report dated November 23, 2022, from Chair Dzaman
- Attachment 1; Urban Systems' Cultus Lake Park Village Center Plan Project Community Engagement Launch

THAT the Cultus Lake Park Board receive the report for information on the status of the Cultus Lake Park Village Center Plan.

- (13) COMMUNITY ASSOCIATION
- (14) PUBLIC QUESTION PERIOD
- (15) ADJOURNMENT

THAT the Regular Meeting of the Cultus Lake Park Board held on November 23, 2022, be adjourned.



CULTUS LAKE PARK BOARD INAUGURAL MEETING MINUTES

TUESDAY, NOVEMBER 8, 2022 CULTUS LAKE COMMUNITY HALL 4220 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present Commissioner K. Dzaman - Chair

Commissioner J. Beesley - Vice Chair

Commissioner E. Jartved Commissioner T. Moul

Commissioner D. Bauer - via Zoom

Staff Chief Administrative Officer – J. Lamb

Manager of Corporate Services / Corporate Officer – R. Litchfield

Chief Financial Officer - E. Lee

Manager of Park Operations – J. Almeida

Manager of Sunnyside Campground & Accommodations - C. Volk

Administrative Assistant, Communications & Events Coordinator – A. Nadeau

CALL TO ORDER

Chief Administrative Officer, J. Lamb, called the meeting to order at 6:01 pm.

Chief Administrative Officer, J. Lamb, recognized the following dignitaries:

- Honorable Judge Ormiston from the Provincial Court of British Columbia attending the meeting to administer the Oaths of Office for the Board Commissioners
- Taryn Dixon, Electoral Area H Director, Fraser Valley Regional District
- Mark Strahl, MP, Chilliwack Hope, for including the letter attached in the Agenda

SINGING OF O'CANADA

Chief Administrative Officer, J. Lamb welcomed Abigail Dzaman, to sing the Canadian National Anthem.

Chief Administrative Officer, J. Lamb thanked Abigail Dzaman for leading the Board in singing the National Anthem.

CHIEF ELECTION OFFICER'S REPORT

Chief Administrative Officer, J. Lamb reviewed the letter dated November 8, 2022, from Rachel Litchfield, Chief Election Officer proclaiming the results of the October 15, 2022, Cultus Lake Park Election.

The following elected Commissioners will form the 2022 – 2026 Cultus Lake Park Board:

BEESLEY, John JARTVED, Erika MOUL, Tom

The following are election results from the City of Chilliwack for Cultus Lake Park Board Commissioner by acclamation:

BAUER, Darcy DZAMAN, Kirk

DECLARATIONS AND OATHS OF OFFICE

The Honorable Judge Ormiston, Provincial Court of British Columbia, administered the Oath of Office to the Cultus Lake Park Board Commissioners. Commissioner Bauer took his Declaration and Oath of Office on November 2, 2022, at the Chilliwack Law Courts with Honorable Judge Ormiston.

The Honorable Judge Ormiston, Provincial Court of British Columbia congratulated the newly elected Board Commissioners and thanked them for their dedication and service to the community.

Chief Administrative Officer, J. Lamb, thanked Judge Ormiston for administering the Declarations and Oath of Office for the 2022 - 2026 Cultus Lake Park Board Commissioners. He welcomed and congratulated the Commissioners as the 2022-2026 Cultus Lake Park Board.

ELECTION OF THE CHAIR

Chief Administrative Officer, J. Lamb proceeded with the process for electing the Cultus Lake Park Board Chair.

Nomination forms for the position of Chair were distributed to the Board members to fill in. Manager of Corporate Services / Corporate Officer, R. Litchfield collected the nomination forms and Chief Administrative Officer, J. Lamb read aloud the results. Five (5) nomination forms were received in favor of Commissioner Dzaman. Commissioner Dzaman accepted the nomination for the position of Cultus Lake Park Board Chair. Commissioner Dzaman assumed the position of Chair.

ELECTION OF THE VICE CHAIR

Chair, K. Dzaman continued with the election for the position of Cultus Lake Park Board Vice Chair.

Nomination forms for the position of Vice Chair were distributed to the Board members to fill in. Manager of Corporate Services / Corporate Officer, R. Litchfield collected the nomination forms and Chief Administrative Officer, J. Lamb read aloud the results. Four (4) nomination forms were received in favor of Commissioner Beesley. Commissioner Beesley accepted the nomination for the position of Cultus Lake Park Board Vice Chair. One (1) nomination form was received in favor of Commissioner Moul. Commissioner Moul declined the nomination for the position of Cultus Lake Park Board Vice Chair. Commissioner Beesley assumed the position of Vice Chair.

APPROVAL OF AGENDA

5068-22 Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve the Agenda for the Inaugural Meeting of November 8, 2022; and

THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

CARRIED

APPROVAL OF MINUTES

5069-22 Moved by: Commissioner Jartved Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board adopt the minutes of the Regular Meeting held October 19, 2022.

CARRIED

CORRESPONDENCE

The attached letter dated October 31, 2022, from Mark Strahl, MP, Chilliwack – Hope was reviewed by Chair, K. Dzaman.

REPORTS BY STAFF

Designation of Commissioners to Lay Wreaths

Commissioner Jartved and Commissioner Moul volunteered to lay wreaths at the Remembrance Day celebrations at the Sardis and Chilliwack Cenotaphs. Staff will inform the legion of the representatives of the Cultus Lake Park Board.

REPORTS BY COMMISSIONERS

Verbal Report by the Elected Chair of the Cultus Lake Park Board

Chair, K. Dzaman thanked the public for joining in the meeting and engaging in the process. He thanked his fellow Commissioners for trusting him in holding the position of Chair and he congratulated Commissioner Beesley on his election to Vice Chair.

Chair, K. Dzaman thanked his family and acknowledged his wife's late grandfather, Jack Parker who was Chair of the Cultus Lake Park Board in the years 1961, 1964 and 1965. He added that he is honored to sit in the same seat as Jack Parker.

Chair, K. Dzaman noted that change comes with tremendous opportunity. He acknowledged the outgoing Board for their hard work and the groundwork that they have laid for the incoming Board.

Chair, K. Dzaman noted the importance of public engagement going forward to ensure best decision making for the community and future of the Park.

Chair, K. Dzaman acknowledged each Commissioner's strengths and passion that they will bring the Board and community.

Chair, K. Dzaman welcomed the community to join the Cultus Lake Park Board and staff in a reception following the meeting at the Cultus Lake Golf Club.

COMMUNITY ASSOCIATION

E. Vance congratulated the Board on behalf of the Community Association and thanked them for the work that will come.

PUBLIC QUESTION PERIOD

No public questions.

ADJOURNMENT

5070-22 Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

THAT the Inaugural Meeting of the Cultus Lake Park Board held on November 8, 2022, be adjourned at 6:30 pm.

I hereby certify the preceding	to be a true and	correct	account	of the	Inaugural	meeting of
the Cultus Lake Park Board h	eld, November	8, 2022.				-

Kirk Dzaman	 Joe Lamb
Chair	Chief Administrative Officer



CULTUS LAKE PARK BOARD SPECIAL REGULAR MEETING MINUTES

WEDNESDAY, NOVEMBER 9, 2022 CULTUS LAKE PARK OFFICE BOARDROOM 4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present Commissioner K. Dzaman - Chair

Commissioner J. Beesley - Vice Chair

Commissioner E. Jartved Commissioner T. Moul

Staff Chief Administrative Officer – J. Lamb

Manager of Corporate Services / Corporate Officer – R. Litchfield

Chief Financial Officer - E. Lee

Manager of Park Operations – J. Almeida

Manager of Sunnyside Campground & Accommodations – C. Volk

Administrative Assistant, Communications & Events Coordinator – A. Nadeau

Regrets Commissioner D. Bauer

(1) CALL TO ORDER

The Chair called the meeting to order at 8:37 am.

(2) APPROVAL OF AGENDA

5071-22 Moved: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve the Agenda for the Special Regular Meeting of the Cultus Lake Park Board for November 9, 2022.

CARRIED

(3) RESOLUTION TO PROCEED TO CLOSED MEETING

5072-22 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

Section 90, (1), (c) labour relations or other employee relations;

Section 90, (1), (d) security of the property of the municipality; and

Section 90, (1), (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

(4) RECONVENE

The meeting reconvened at 3:34 pm.

(5) ADJOURNMENT

5073-22 Moved by: Commissioner Moul Seconded by: Commissioner Beesley

THAT the Special Regular Meeting of the Cultus Lake Park Board held November 9, 2022, be adjourned at 3:34 pm.

CARRIED	
I hereby certify the preceding to be a true and of Park Board held November 9, 2022.	correct account of the meeting of the Cultus Lake
Kirk Dzaman Chair	Joe Lamb Chief Administrative Officer



CULTUS LAKE PARK BOARD VILLAGE CENTER PLANNING AND DEVELOPMENT COMMITTEE MEETING MINUTES

TUESDAY, SEPTEMBER 27, 2022 CULTUS LAKE PARK OFFICE BOARDROOM 4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present Commissioner K. Dzaman – Chair

Commissioner D. Bauer - Vice-Chair

Committee P. Vander Helm

Members E. Vance

C. Rogozinski

G. Senft – via Zoom

B. Shirley

B. Van den Brink – via Zoom

Staff Chief Administrative Officer – J. Lamb

Manager of Corporate Services / Corporate Officer – R. Litchfield Communications, Media, and Events Coordinator – A. Nadeau

Consultants A. Sokolowski – via Zoom

J.P. Raulot-Lapointe - via Zoom

(1) CALL TO ORDER

The Chair called the meeting to order at 10:04 am.

(2) APPROVAL OF AGENDA

Moved by: C. Rogozinski Seconded by: E. Vance

THAT the Cultus Lake Park Board Village Center Planning and Development Committee approve the Agenda for the Meeting of September 27, 2022; and

THAT all delegations, reports, correspondence and other information set to the Agenda be received.

CARRIED

(3) APPROVAL OF COMMITTEE MINUTES

Moved by: P. Vander Helm Seconded by: C. Rogozinski

THAT the Cultus Lake Park Board Village Center Planning and Development Committee approve the Minutes for the Meeting of July 15, 2022.

(4) CORRESPONDENCE

(a) Project Status Update

Urban Systems reviewed their slideshow presentation noting the six (6) project phases:

- Phase one Start-up and Information Gathering
- Phase two Technical Assessments (current phase)
- Phase three Community and Stakeholder Engagement fall 2022
- Phase four Preliminary Land Use Plan fall/winter 2023
- Phase five Draft Village Center Plan winter 2023
- Phase six Final Plan spring 2023

Phase one consisted of a site visit in July, background information review, preparation of the communication and engagement strategy, and base mapping.

The purpose of the market assessment is to understand the demand for commercial and residential development. Involving a review of historical sales, housing and commercial space demand and the recommended a land use plan and policy.

Urban Systems early assessment notes the potential to produce substantial residential density. They reviewed recent development projects in Abbotsford, and Chilliwack. Additionally, they will review other tourism developments more similar to Cultus Lake Park.

Urban Systems reviewed the high-density assumption based on the potential land use of the development.

Next step: Land Use Assessment gains understanding of the limitations around growth with the Village Center. This will include the assessment of servicing constraints to confirm density cap, review of current and recent development applications, review of existing land uses, assessment of demographic characteristics, and high-level environmental assessment.

Phase three includes:

- Community survey late October/early November
- Community open house late November/early December
- Staff workshop
- Stakeholder consultation
- Engagement survey

Urban Systems plans to reach out to developers with preliminary findings and assumptions following the market assessment.

The committee noted that the process is currently three (3) months behind based on the original RFP. In addition, discussed how to execute the community survey now that some residents have moved out of their summer residence.

Staff noted that the survey can be sent electronically via email, and there will be multiple opportunities for public engagement. The community engagement sessions will be to gather information in an open forum and not present a finalized plan. Urban Systems' community engagement plan is currently being reviewed and will be released at a later date to include both residents, guests and stakeholders of the park.

The committee noted that the community engagement process should clearly identify aspects of the development that could potentially solve key issues and sustainability for the park. Staff will assist with defining the needs of the park and the value/requirement of this project moving forward to improve failing infrastructure.

The committee discussed the revenue model for this project including leases.

The committee noted that it is important to connect with Soowahlie First Nation with respect to this project.

Urban Systems noted that they will continue to adjust the market assessment with respect to current interest rates and construction costs.

The committee discussed the timeline deliverables for Urban Systems moving forward. In addition, noted that staff should provide more clarity on why the park requires this project, what problems the park is trying to solve with this development, what solutions are possible and the potential outcomes.

The committee discussed a multiple phase approach to the development.

Staff noted that approximately 18% of the consultant's budget was spent to date, adding that a significant portion of the hours allocated to the consultation are spent at the beginning stages.

(b) Committee Dissolution Due to Election

Staff reviewed that this will be the final meeting due to the 2022 General Local Election. The new Board will determine the need of the committee in 2023, applications will be accepted through December, and the new committees will be struck in January.

(c) Select Committee Process

Chair Dzaman thanked the committee for their dedication to the process, and hope that the current members wish to participate in the committee again next year should the Board choose to strike the committee in 2023.

(5) NEW BUSINESS

(6) STAFF REPORTS

(7) PUBLIC QUESTION PERIOD

No public questions.

(8) ADJOURNMENT

Moved by: C. Rogozinski Seconded by: E. Vance

THAT the Cultus Lake Park Board Village Center Planning and Development Committee meeting held on September 27, 2022, be adjourned at 11:24 am.



CULTUS LAKE PARK BOARD COMMUNITY EVENTS AND ENGAGEMENT COMMITTEE MEETING MINUTES

TUESDAY, SEPTEMBER 27, 2022 CULTUS LAKE PARK OFFICE BOARDROOM 4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

K. Dzaman – Chair

Present P. McEwan – Vice-Chair

Committee E. Jartved Members R. LeBlanc

Staff Chief Administrative Officer – J. Lamb

Communication, Media, and Event Coordinator – A. Nadeau

Regrets S. Lamb

T. Seeley K. Brauer

(1) CALL TO ORDER

The Chair called the meeting to order at 6:15 pm.

(2) APPROVAL OF AGENDA

Moved by: P. McEwan Seconded by: E. Jartved

THAT the Cultus Lake Park Board Community Events and Engagement Committee approve the Agenda for the Meeting of September 27, 2022; and

THAT all delegations, reports, correspondence and other information set to the Agenda be received.

CARRIED

(3) APPROVAL OF COMMITTEE MINUTES

Moved by: R. LeBlanc Seconded by: E. Jartved

THAT the Cultus Lake Park Board Community Events and Engagement Committee approve the Minutes for the Meeting of September 13, 2022.

CARRIED

(4) CORRESPONDENCE

(5) NEW BUSINESS

(a) Christmas Event Planning

- Santa Chair K. Dzaman
- Artisan market Vice-Chair P. McEwan & S. Lamb
- Food trucks Vice-Chair P. McEwan & S. Lamb
- Hot beverages
- Bonfires Fire Department
- Children's colouring contest
- Parking by donation
- Salvation Army food drive Fire Department
- Rentals

The committee confirmed the booking of Mr. and Mrs. Claus and will provide staff with their contact information.

The committee has sent out emails to all vendors from the Cultus Lake Day artisan market; only room for twelve (12) for this event. Additionally, there are two (2) food trucks out of four (4) potential confirmed.

Staff will provide the committee with an updated application form.

Staff noted that Main Beach Boat Rentals is pending confirmation on the use of their space for hot chocolate sales by donation. Additionally, staff confirmed that the fire department should be able to have volunteers manage the fire pits and marshmallows.

The committee discussed the colouring contest details and support from staff to facilitate distribution. Chair Dzaman will connect with a local business to donate the six (6) prizes for winners.

The committee noted that historically Cultus Lake Park Board Commissioners assisted in gathering donations for parking.

Staff will research appropriate heaters for the next meeting.

The committee noted that a community member confirmed his participation in providing audio, requiring a tent, heater, and extension cords.

The committee noted that they will connect with local schools with respect to caroling.

The committee will connect with the church for volunteer support as well as local tree farms for seven (7) live tree donations at varying heights (five to seven feet). Donors and sponsors will get a thank you in the local paper, Cultus Lake Park Facebook page, and signage at the event.

Staff have requested an event poster and Christmas Tree Sponsorship poster for the committee.

(6) STAFF REPORTS

(7) PUBLIC QUESTION PERIOD

No public questions.

(8) NEXT MEETING DATE AND TIME

Wednesday, October 12, 2022, at 6:00 pm.

(9) ADJOURNMENT

Moved by: R. LeBlanc Seconded by: P. McEwan

THAT the Community Events and Engagement Committee meeting held on September 27, 2022, be adjourned at 6:55 pm.



CULTUS LAKE PARK BOARD COMMUNITY EVENTS AND ENGAGEMENT COMMITTEE MEETING MINUTES

TUESDAY, OCTOBER 12, 2022 CULTUS LAKE PARK OFFICE BOARDROOM 4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

K. Dzaman – Chair

Present P. McEwan – Vice-Chair

Committee E. Jartved Members S. Lamb

T. Seeley – via Zoom joined at 6:04 pm

Staff Chief Administrative Officer – J. Lamb

Administrative Assistant, Communications & Events Coordinator – A. Nadeau

Regrets R. LeBlanc

(1) CALL TO ORDER

The Chair called the meeting to order at 6:02 pm.

(2) APPROVAL OF AGENDA

Moved by: S. Lamb Seconded by: P. McEwan

THAT the Cultus Lake Park Board Community Events and Engagement Committee approve the Agenda for the Meeting of October 12, 2022; and

THAT all delegations, reports, correspondence and other information set to the Agenda be received.

CARRIED

(3) APPROVAL OF COMMITTEE MINUTES

Moved by: E. Jartved Seconded by: P. McEwan

THAT the Cultus Lake Park Board Community Events and Engagement Committee approve the Minutes for the Meeting of September 27, 2022.

CARRIED

(4) CORRESPONDENCE

The committee noted that K. Brauer resigned from the committee as of October 11, 2022, electronically via email.

(5) NEW BUSINESS

(a) Christmas Event Planning

- Santa Claus Chair K. Dzaman
- Artisan market Vice-Chair P. McEwan & S. Lamb
- Food trucks Vice-Chair P. McEwan & S. Lamb
- Hot beverages
- Bonfires Fire Department
- Children's colouring contest
- Parking by donation
- Salvation Army food drive Fire Department
- Carolers T. Seeley
- Save on Foods donations T. Seeley
- Christmas tree donations E. Jartved
- Posters
- Rentals

The committee will email staff contact information for Mr. and Mrs. Santa Claus. Mr. and Mrs. Santa Claus will be at the event from 4:30 pm to 8:00 pm.

The committee noted that they connected with a local tree farm. Staff will follow up on this correspondence.

The committee noted that the maximum vendor spots is sixteen (16) for the event and currently have approximately twelve (12) interested.

The committee noted that there are four (4) food vendors tentatively confirmed pending applications.

Staff confirmed that Main Beach Boat Rentals will allow the committee use of the space for the event.

The committee will get an estimate for hot chocolate, apple cider, and potentially cups. Additionally, will connect with Save on Foods to donate full size candy canes.

The committee noted that the Cultus Lake Memorial Church has offered volunteer time for the event.

The committee discussed volunteer schedules from 3:30 pm to 9:30 pm split into half shifts (3 preparing hot chocolate, 2 serving hot chocolate, 2 controlling the line, 2 photographers for Santa Claus, 2 elves greeting, per shift). Additionally, the committee noted that they will need volunteers to decorate for the event.

The Fire Department will provide marshmallows for the event.

The committee discussed purchasing some festive hats for volunteers.

Staff will distribute the colouring contest to the school on Monday, November 14th and post on social media on Saturday, November 12, 2022.

The committee discussed the schedule for Board Commissioners to collect parking by donation. Staff will put signage up on the meters to inform the public.

The committee discussed approaching the marching band from Cultus Lake Day to perform up to two (2) sets. Additionally, they have connected with other local schools to perform.

Staff noted that the trees will be illuminated only in the evening beginning at 4:00 pm at the event.

Staff will make the amendments to the posters and will distribute to the committee and social media once complete.

Staff will reserve the six (6) heaters for the event.

Staff will post a call for volunteers on the Community Events and Engagement Committee Facebook page.

(6) STAFF REPORTS

(7) PUBLIC QUESTION PERIOD

No public questions.

(8) NEXT MEETING DATE AND TIME

The committee discussed that this will be the final meeting of the committee as per the Board Committee System Policy due to the 2022 General Election.

There will be a volunteer meeting on Wednesday, November 2, 2022, at 6:00 pm to discuss Christmas event details.

(9) ADJOURNMENT

Moved by: P. McEwan Seconded by: S. Lamb

THAT the Community Events and Engagement Committee meeting held on October 12, 2022, be adjourned at 7:03 pm.

From: Glenn Charles

Date: Monday, November 14, 2022 at 12:17 PM **To:** Joe Lamb < <u>ioe.lamb@cultuslake.bc.ca</u>>

Subject: Cultus Lake Christmas Concert

Attention: Joe and Board Member's

Our committee would like to inform you the Christmas concert at our local church is on December 16 time 6 pm & 8 pm.

This will be our second annual Christmas concert with the great success of last year, we feel this event will sell out quickly and involving the community of local talent and getting together for the Christmas spirit as a community.

We would like to have the horse and buggy again from last year providing free rides to the kids and adults in the community, with each Ride we get them to sign a disclaimer for any liabilities to our Committee and the park. We had multiple rides last year with no issues.

Also we will have 2 Fire pits outside as people can warm up for our overflow of the concerts.

As we have a young entrepreneur who lives at the lake on Birch Street her business is called little pint trailer we would like to provide her service, she could serve alcohol drinks like hot toddies outside she would get all the permits required for the one night event.

We have also asked Warren our fire chief to have two fire vehicles there for the kids to interact with our fire department.

As we get donations for the tickets our committee is thinking about donating some money for the church roof that needs repaired, Plus provide any needy families in our community that may need some help at Christmas ie toys or a turkey and fixings.

I would like to invite all of you to join our Christmas concert for cheer and songs Bring your joy and your singing voice for the special Hallmark Christmas community event.

If you have any questions please reach out to me on my cell at privilege of your time

Thank you for the

Ho Ho & Cheers Glenn Charles

CULTUS LAKE CHRISTMAS CONCERT



DECEMBER 16

CULTUS LAKE
MEMORIAL CHURCH
ERESH BAKED GOODS

HORSE & GARRIAGE RIDES
CHRISTMAS TREE COMPETITION

6PM & 8PM

LOCAL MUSICIANS & STORY TELLERS HOLIDAY DRINKS

MEMORIES FOR A LIFETIME TICKETS BY DONATION ONLY

RESERVE TICKETS AT EVENTBRITE.CA AS SEATING IS LIMITED



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: November 23, 2022 **FILE**: 3900

SUBMITTED BY: Erica Lee,

Chief Financial Officer

SUBJECT: 2022 - 2026 Financial Plan Amendment

PURPOSE:

To provide the Board with background information and rationale for considering the 2022-2026 Financial Plan Bylaw 1199, 2021, Amendment Bylaw 1219, 2022.

RECOMMENDATION:

THAT the Cultus Lake Park Board give Final reading to Cultus Lake Park 2022 - 2026 Financial Plan Bylaw 1199, 2021, Amendment Bylaw No. 1219, 2022.

DISCUSSION:

The 2022-2026 Five-Year Financial Plan Bylaw No. 1199, 2021 was adopted on December 22, 2021. As per Section 165(2) of the *Community Charter*, the Financial Plan may be amended by bylaw at any time. On May 15, 2022, an amendment was approved to the 2022-2026 Financial Plan Bylaw to reflect unspent remaining 2021 budgets carried forward to 2022.

Since the adoption of the first amendment, a number of other adjustments have been identified. Therefore, a second amendment was requested at the October 19th Board meeting to reflect additional changes to the 2022-2026 Financial Plan Bylaw.

At the October 19th Board meeting the 2022-2026 Financial Plan Amendment Bylaw was given First, Second and Third Readings. Due to the inauguration of the new Board in early November details of the adjustments to the current 2022 Financial Plan bylaw are being again included for the Boards review:

Sunnyside Campground

Capital Project

Playground Equipment (GL9000 – Project#01)

The budget of \$10,000 remains unused from 2021. Staff is requesting to carry-forward the full balance to allow for the purchase of the playground equipment planned for in 2021 but not ordered until 2022.

Therefore, the amendment reflects a total increase of \$10,000 in the Sunnyside capital project budget being funded from the Sunnyside Improvements Reserve Fund.

2. New Office Space (GL9000 – Project#218)

The original budget for this project was \$50,000, the actual cost of the project ended up being just under \$73,000, therefore staff are requesting to take the additional \$23,000 from the Sunnyside Improvements Reserve Fund.

Therefore, the amendment reflects a total increase of \$23,000 in the Sunnyside capital project budget being funded from the Sunnyside Improvements Reserve Fund.

Public Works

Capital Project

3. Staff Room Improvements (GL9000 – Project#198)

Request: \$10,000

The total \$10,000 budget remains unused from 2021. Staff is requesting to carry-forward the full balance to allow this deferred project to be completed.

Therefore, the amendment reflects a total increase of \$10,000 in the Public Works capital project budget being funded from the Public Works Reserve Fund.

FINANCIAL PLAN IMPLICATION:

The requests above will have no direct impact to the budgeted surplus as the requests will be funded from Reserves or the Accumulated Surplus Reserve Fund. Therefore, there is no impact to residential or commercial lease rates.

Refer to Schedule "A" for the final draft amended 2022 Financial Plan and Schedule "B" for the final draft amended 2021-2026 Financial Plan. The summary of changes to the 2022 Financial Plan Bylaw are identified in Schedule "C".

STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

Prepared by:

Erica Lee, CPA, CA Chief Financial Officer Approved for submission to the Board:

Joe Lamb

Chief Administrative Officer



Cultus Lake Park

2022-2026 Five-Year Financial Plan Bylaw No. 1199, 2021 Amendment Bylaw No. 1219, 2022

A Bylaw to amend The Cultus Lake Park Board 2022-2026 Financial Plan

The Board for Cultus Lake Park did enact a bylaw cited as "Cultus Lake Park 2022-2026 Financial Plan Bylaw No. 1199, 2021".
The Board for Cultus Lake Park deems it advisable to amend said bylaw.
The Board for Cultus Lake Park, in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited for all purposes as "The Cultus Lake Park 2022-2026 Financial Plan Bylaw No. 1199, 2021 Amendment Bylaw No. 1219, 2022"

2. AMENDMENTS

Schedule "A" titled 2022 Financial Plan and Schedule "B" titled 2022-2026 Financial Plan, attached hereto and forming part of this Bylaw, are hereby declared to be the 2022-2026 Amended Financial Plan for Cultus Lake Park.

3. EFFECTIVE DATE

READ A FIRST TIME this 19th day of OCTOBER, 2022
READ A SECOND TIME this 19th day of OCTOBER, 2022
READ A THIRD TIME this 19th day of OCTOBER, 2022

ADOPTED this XX day of XXXX, 2022

Kirk Dzaman, Chair	Joe Lamb
Cultus Lake Park Board	Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true and correct copy of "Cultus Lake Park 2022-2026 Five-Year Financial Plan Bylaw No. 1199, 2021 Amendment Bylaw No. 1219, 2022"

Chief Administrative Officer

	-									
UNAPPROPRIATED SURPLUS	APPROPRIATED SURPLUS (RESERVE APPROPRIATIONS)	SURPLUS/(DEFICIT)	TOTAL EXPENDITURES	Overhead Expense Allocations	Internal Wage Allocations	Capital Projects	Reserve Allocations	Vehicle Maintenance Vehicle/Boat Fuel Wharfs & Foreshore Materials Signage Floats & Buoys Water System Maintenance/Parts SUBTOTAL WAGES & BENEFITS: Commissioners Indemnities Management Salaries Staff Wages Employee Benefits TOTAL PAYROLL	Special Events Telecommunications Utilities Vandalism Travel & Vehicle Allowance	
\$ 25,278	1,816,035	(1,790,757)	\$ 8,276,628			1,839,560	1,219,835	37,750 23,930 15,000 11,200 5,000 5,000 \$ 2,596,193 \$ 85,470 304,689 1,722,674 508,207 \$ 2,621,040	58,940 40,680 483,135 4,500 3,200	2021 FINANCIAL PLAN
\$ 9,619 \$	2,412,930	(2,403,311)	\$ 9,412,176 \$	ı	1	2,421,940	1,280,379	38,300 24,160 11,000 11,000 5,000 \$ 2,760,337 \$ \$ 88,180 \$ 385,430 1,891,860 584,050 \$ 2,949,520 \$	59,610 41,430 492,840 4,500 3,200	2022 FINANCIAL PLAN
766,119 \$	1,053,530	(287,411)	3,933,511 \$	436,166	244,230	1,042,030	524,130	AND THE PARTY OF T	12,080 12,800 385,200 2,000 1,200	2022 SUNNY- SIDE
95,236 \$	128,070	(32,834)	701,736 \$	259,589	78,870	128,070	158,780	1,200 5 76,427 \$	6,780 -	2022 COMM LEASE
(38,271) \$	10,000	(48,271)	952,570 \$	408,425	325,580	10,000	63,230	145,335	37,000	2022 RESID LEASE
\$ (57,370) \$	5,570	(62,940)	5 74,890 \$	24,400	15,560	5,570	10,000	\$ 19,360 - \$	200 4,660	2022 COMM. HALL
	696,960	(1,126,395)	2,311,395 \$	563,300	370,120	731,960	241,660	7,000 7,000 - - - 333,925 - - - 57,080 13,350 70,430	12,000 4,780 33,000 2,500	2022 VISITOR I SERVICES
(326,670) \$	212,000	(538,670)	647,670 \$	253,610	67,160	212,000	56,250	15,000 1,000 10,000 \$ 58,650 \$ - \$		2022 FORESHORE V LEASE
(429,435) \$ (326,670) \$ - \$ -	12,560	(12,560)	296,770 \$	r.	9,030	16,570	58,830	10,000 2,200 - - - - - - 5 140,110 \$ 6,950 58,140 7,140 7,140	8,450 6,860	2022 VOLUNTEER FIRE DEPT
III	219,670	(219,660)	219,660	(347,310)	(990,470)	217,170	115,000	25,700 18,830 - - - - - - - - - - - - - - - - - - -	4,100 11,780	2022 PUBLIC WORKS
ۍ -	1	•	\$ 120,000	(519,640)	16,660	1	2,000	1,040 1,560 - - - \$ 314,920 \$ 314,920 \$ 241,090 64,970 \$ 306,060	2,100 900	2022 PROTECTIVE SERVICES
\$ - \$ -	74,570	(74,570)	\$ 117,070	(1,078,540)	(136,740)	58,570	50,000		9,000 6,660 -	2022 GENERAL & ADMIN
-	ı		\$ 36,904		1	1	499	\$ \$ 36,405 \$ -	35,530 - - -	2022 CEAC
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CULTUS LAKE PARK 2022 - 2026 FINANCIAL PLAN

CULTUS LAKE PARK 2022-2026 Financial Plan Summary

	TOTAL 2022 BUDGET	TOTAL 2023 BUDGET	TOTAL 2024 BUDGET	TOTAL 2025 BUDGET	,	TOTAL 2026 BUDGET
REVENUES						
Sunnyside Campground Commercial Leases Residential Leases Community Hall Cabin Rentals/Visitor Services Parking/Public Area Revenue Foreshore Lease	\$ 3,646,100 668,902 904,299 11,950 219,700 965,300 109,000	\$ 3,717,700 684,812 927,799 11,950 219,700 965,300 109,000	\$ 3,800,000 701,322 945,489 11,950 219,700 973,600 109,000	\$ 3,875,200 718,632 968,482 11,951 219,700 973,600 109,000	\$	3,926,400 736,552 986,661 11,950 219,700 991,400 109,000
Volunteer Fire Department Protective Services General Administration CEAC TOTAL REVENUES	\$ 284,210 120,000 42,500 36,904 7,008,865	\$ 297,190 120,000 42,500 37,612 7,133,563	\$ 294,270 124,000 42,500 37,824 7,259,655	\$ 311,200 124,000 42,500 38,040 7,392,305	\$	309,700 124,000 42,500 38,760 7,496,623
EXPENDITURES						
Advertising Audit/Accounting Board Level Expenses Building Maintenance/Materials Commemorative Benches Conferences Contract Services	\$ 13,500 18,450 17,000 84,750 1,900 16,880 536,800	\$ 13,550 18,820 17,000 72,210 1,900 16,930 530,100	\$ 13,600 19,195 17,000 73,590 1,900 16,980 539,500	\$ 13,600 19,578 17,000 74,990 1,900 17,030 549,000	\$	13,600 19,969 17,000 76,400 1,900 17,080 558,600
Data Processing Education & Training Election Expenses Equipment Maintenance	94,800 47,850 18,000 83,800	96,400 48,600 - 85,300	97,100 49,350 - 86,800	97,800 50,110 - 88,300		98,500 50,870 20,000 89,900
Equipment Fuel Garbage Collection/Recycle General Maintenance Grounds Maintenance/Materials	5,105 197,182 20,000 122,790	5,210 203,282 20,000 124,160	5,290 203,382 20,000 125,580	5,370 203,582 20,000 127,000		5,450 203,782 20,000 128,420
Insurance - Business Insurance - Vehicles Janitorial Supplies Legal/Professional Fees	205,750 25,600 45,800 145,000	226,300 25,964 46,300 145,000	249,100 26,325 46,800 145,000	274,200 26,686 47,300 145,000		301,600 27,048 47,800 145,000
Licences/Permits/Taxes Memberships/Dues/Subscriptions Office Supplies Interest and Bank Charges	9,750 5,340 30,115 5,450	9,750 5,345 30,670 5,500	9,750 5,345 31,300 5,550	9,750 5,345 31,830 5,550		9,750 5,345 32,360 5,550
POS Charges Retail Sales (COGS) Office Furniture Postage & Courier	102,300 58,025 4,500 4,000	104,500 58,050 4,500 4,000	104,500 58,050 4,500 4,000	104,500 58,050 4,500 4,000		104,500 58,050 4,500 4,000
Equipment Rentals Community Wildfire Protection Plan Printing Public Relations/Promotion	33,000 5,000 7,650 9,340	33,300 5,000 7,650 9,340	33,600 5,000 7,650 9,390	33,900 5,000 7,650 9,390		34,200 5,000 7,650 9,390
Roads & Parking Security Systems/Supplies Small Tools/Shop & Safety	43,300 4,750 26,620	43,300 4,750 27,040	43,300 4,800 27,460	43,300 4,800 27,890		43,300 4,800 28,320 033

		TOTAL 2022 BUDGET		TOTAL 2023 BUDGET		TOTAL 2024 BUDGET		TOTAL 2025 BUDGET		TOTAL 2026 BUDGET
Special Events		59,610		60,300		60,990		61,130		61,860
Telecommunications		41,430		41,880		42,730		43,080		43,940
Utilities		492,840		503,555		514,750		526,235		537,920
Vandalism		4,500		4,500		4,500		4,500		4,500
Travel & Vehicle Allowance		3,200		3,200		3,200		3,200		3,200
Vehicle Maintenance		38,300		38,860		39,430		40,010		40,610
Vehicle/Boat Fuel		24,160		24,390		24,620		24,850		25,080
Wharfs & Foreshore Materials		15,000		15,000		15,000		15,000		15,000
Signage		11,200		11,200		11,200		11,200		11,200
Floats & Buoys		10,000		10,000		10,000		10,000		10,000
Water System Maintenance/Parts		5,000		5,000		5,000		5,000		5,000
SUBTOTAL	\$	2,760,337	\$	2,772,606	\$	2,827,107	\$	2,883,106	\$	2,962,944
WAGES & BENEFITS: Commissioners Indemnities Management Salaries	\$	88,180 385,430	\$	89,940 392,990	\$	91,740 400,960	\$	93,570	\$	95,440
Staff Wages		1,891,860		1,929,690		1,972,970		409,320 2,022,000		417,370 2,062,440
Employee Benefits		584,050		598,020		609,480		626,830		639,430
TOTAL PAYROLL	Ś	2,949,520	\$	3,010,640	\$	3,075,150	\$	3,151,720	\$	3,214,680
TOTAL OPERATING EXPENSES	\$	5,709,857	\$	5,783,246	\$	5,902,257	\$	6,034,826	\$	6,177,624
Reserve Allocations		1,280,379	•	1,290,942	•	1,299,024	•	1,304,470	<u> </u>	1,264,290
Capital Projects		2,421,940		991,190		959,090		830,890		587,590
Allocated Wages		-				= 1		-		-
Allocated Overhead Expenses		-		-	*	_		=		=
TOTAL EXPENDITURES	\$	9,412,176	\$	8,065,378	\$	8,160,371	\$	8,170,186	\$	8,029,504
SURPLUS/(DEFICIT)		(2,403,311)		(931,815)		(900,716)		(777,881)		(532,881)
APPROPRIATED SURPLUS (RESERVE ALLOCATIONS)		(2,412,930)		(945,650)		(923,230)		(784,860)		(550,030)
UNAPPROPRIATED SURPLUS	\$	9,619	\$	13,835	\$	22,514	\$	6,979	\$	17,149

Schedule "C"

CULTUS LAKE PARK 2022 FINANCIAL PLAN

SUMMARY OF CHANGES

Public Relations/Promotion	Printing	Community Wildfire Protection Plan	Equipment Rentals	Postage & Courier	Office Furniture	Retail Sales (COGS)	POS Charges	Interest and Bank Charges	Office Supplies	Milfoil Costs	Memberships/Dues/Subscriptions	Licences/Permits/Taxes	Legal/Professional Fees	Janitorial Supplies	Insurance - Venicles	Insurance - Business	Ologida Maillelalice/Marellala	Grounds Maintenance	Garriage Collection/Recycle	Carbase Callection /Boards	Equipment Maintenance	Election expenses	Election Expenses	Education 9. Training	Data Processing	Contract Services	Conferences	Commemorative Benches	Community Policing	Building Maintenance/Materials	Building Inspections Sublet/Permits	Board Level Expenses	Audit/Accounting	Advertising	EXPENDITURES	TOTAL REVENUES	CEAC	General Administration	Protective Services	Volunteer Fire Department	Foreshore Lease	Parking/Public Area Revenue	Cabin Rentals/Visitor Services	Community Hall	Residential Leases	Commercial Leases	Sunnyside Campground	REVENUES			
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SUMMARY OF CHANGES

UNAPPROPRIATED SURPLUS	APPROPRIATED SURPLUS (RESERVE APPROPRIATIONS)	SURPLUS/(DEFICIT)	TOTAL EXPENDITURES	Overhead Expense Allocations	Internal Wage Allocations	Capital Projects	Reserve Allocations	TOTAL OPERATING EXPENSES	TOTAL PAYROLL	Employee Benefits	Staff Wages	Management Salaries	WAGES & BENEFITS: Commissioners Indemnities	SUBTOTAL	Water System Maintenance/Parts	Floats & Buoys	Signage	Wharfs & Foreshore Materials	Vehicle/Boat Fuel	Vehicle Maintenance	Twin Alders	Travel & Vehicle Allowance	Vandalism	Utilities	Telecommunications	Special Events	Small Tools/Shop & Safety	Septic System Maintenance	Security Systems/Supplies	Roads & Parking	
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REPORT/RECOMMENDATION TO BOARD

DATE:

November 23, 2022

FILE: 0550

SUBMITTED BY:

Erica Lee

Chief Financial Officer

SUBJECT:

2022 Third Quarter Financial Report

PURPOSE:

To provide the Board with an update on financial results for the Third Quarter of 2022.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the Third Quarter Financial Report for information.

DISCUSSION:

The financial results for the Third Quarter of 2022 are being provided to the Board for information and circulation. Included with this report is a consolidated balance sheet listing the assets and liability of Cultus Lake Park, a consolidated income statement and income statements for each business unit. The income statements provide some additional information for variances though it is not exhaustive. Further information regarding specific variances can easily be provided as requested by the Board or public.

With the close of the Third Quarter, Cultus Lake Park is currently in an overall surplus position of \$2,010,573 as a result of the recently completed summer high season where the majority of campground and parking revenues are received. As shown by the statements, most revenues have been fully received at this point and park operating expenses and completion of some capital projects remain for 2022. This surplus position also reflects the recording of the transfer to reserves expected for 2022 and funding from reserves for those capital costs incurred to date.

STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

Prepared by:

Erica Lee, CPA, CA

Chief Financial Officer

Approved for submission to the Board:

Joe Lamb

CULTUS LAKE PARK 2022 Financial Report

As at September 30, 2022, with comparative figures at September 30, 2021

Balance Sheet

ASSETS		2022		2021
Cash	\$	2,770,460	\$	1,587,197
Investments	Y	7,399,524	Ψ.	7,661,144
Accounts Receivable		205,233		159,762
Prepaid Accounts and Inventory		299,605		204,346
Capital Assets (net)		3,934,860		3,473,763
TOTAL ASSETS	\$	14,609,682	\$	13,086,212
LIABILITIES Accounts Developed	^	164726	ب	205 425
Accounts Payable	\$	164,726	\$	295,435
Payroll Liabilities Deferred Revenue		77,256		73,427
Performance Bonds & Refundable Deposits		648,002 55,107		695,541 54,715
Landfill Closure Liability		1,463,800		1,452,700
Equity in Capital Assets		3,934,860		3,473,763
Operating Fund Surplus		868,703		588,174
Restricted Reserve Funds		5,386,655		4,508,108
TOTAL LIABILITIES	\$	12,599,109	\$	11,141,863
CURRENT YEAR SURPLUS	\$	2,010,573	\$	1,944,349

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For the NINE Months Ending September 30, 2022, with comparative figures for 2021

CONSOLIDATED INCOME STATEMENT

	2022 Actual YTD	2022 Annual Budget	Variance \$	Variance	2021 Actual YTD
	Accounting	Annual Duuget	y		Actual 11B
<u>REVENUE</u>				ľ	
Sunnyside Campground	\$ 3,793,624	\$ 3,646,100	\$ 147,524	4.0%	\$ 3,740,450
Protective Services	156,213	120,000	36,213	30.2%	127,500
Visitor Services (Cabins)	219,134	219,700	(566)	-0.3%	225,963
Volunteer Fire Department	274,760	284,210	(9,450)	-3.3%	281,019
Public Works	29,718	-	29,718	0.0%	-
Commercial Leases	576,954	668,902	(91,948)	-13.7%	566,286
Residential Leases	910,225	904,299	5,926	0.7%	888,927
General Administration	89,164	42,500	46,664	109.8%	39,365
Community Hall	4,086	11,950	(7,864)	-65.8%	1,092
Foreshore lease	1,291,805	109,000	1,182,805	1085.1%	98,236
Public Areas	992,395	965,300	27,095	2.8%	1,145,145
Community Events Committee	32,912	36,904	(3,992)	-10.8%	200
	\$ 8,370,990	\$ 7,008,865	\$ 1,362,125	19.4%	\$ 7,114,183
EXPENDITURES					
Advertising and Promotion	\$ 42,861	\$ 87,450	\$ 44,589	51.0%	\$ 14,933
Bank, Credit Card and Interest Charges	133,799	107,750	(26,049)	-24.2%	141,419
Commissioners Indemnities	67,366	88,180	20,814	23.6%	64,838
Election Expense	4,509	18,000	13,491	75.0%	04,830
Grounds Maintenance	70,034	122,790	52,756	43.0%	58,039
Information Systems	136,844	94,800	(42,044)	-44.4%	97,065
Inspections, Permits and Fees	2,964	15,090	12,126	80.4%	4,481
Insurance	199,288	231,350	32,062	13.9%	157,779
Janitorial	35,204	45,800	10,596	23.1%	48,004
Office, Telephone and Sundry	210,903	243,570	32,667	13.4%	207,924
Professional Fees	733,813	700,250	(33,563)	-4.8%	667,115
Repairs and Maintenance	219,982	310,335	90,353	29.1%	183,840
Roads and Parking	35,454	43,300	7,846	18.1%	22,256
Security	4,967	4,750	(217)	-4.6%	3,513
Sewer, Septic and Water Systems	11,761	126,650	114,889	90.7%	29,978
Travel and Conferences	657	20,080	19,423	96.7%	815
Utilities	131,065	376,190	245,125	65,2%	153,054
Waste Disposal	120,868	197,182	76,314	38.7%	124,925
Waterfront Maintenance	2,707	15,000	12,293	82,0%	8,027
Wages and Benefits	2,000,498	2,861,350	860,852	30,1%	1,871,057
TOTAL OPERATING & WAGES AND BENEFITS	\$ 4,165,544	\$ 5,709,867		. 20,2,0	\$ 3,859,062
NET OPERATING INCOME	\$ 4,205,446	£ 1.200.000	£ /2.000.440\		A 3 3 5 5 4 3 4
NET OPERATING INCOME	\$ 4,205,446	\$ 1,298,998	\$ (2,906,448)		\$ 3,255,121
Capital Purchases	1,843,534	2,338,940	495,406	21.2%	1,185,113
Transfer from Reserve for Capital Purchases	(910,765)	(2,174,930)	(1,264,165)	58.1%	(507,412)
Transfer from Accumulated Surplus	(55,516)	(155,000)	(99,484)	64.2%	-
Transfer to Reserves	1,317,620	1,280,379	(37,241)	-2.9%	633,071
	\$ 6,360,417	\$ 6,999,256	\$ 638,839	`	\$ 5,169,834
NET CONTRIBUTION TO PARK	\$ 2,010,573	\$ 9,609	\$ (2,000,964)		\$ 1,944,349

2022 Financial Report

For the NINE Months Ending September 30, 2022, with comparative figures for 2021

SUNNYSIDE CAMPGROUND

	2022	2022		Variance	Variance	١.	2021	Mantanaa Gaaraa
	Actual YTD	Annual Budget		\$	%	+-'	Actual YTD	Variance Comments
REVENUE								
1011004000 SS Seasonal Waterfront Lots	\$ 556,327	\$ 556,700) \$	(373)	-0.1%	\$	546,377	
1011004001 SS Seasonal View Lots	203,470)	5,170	2.6%		199,687	
1011004002 SS Seasonal Regular Lots	1,045,298			(6,202)	-0.6%	i	1,026,044	
1011004003 SS Overnight Full Hook Up	658,779)	13,779	2.1%		688,554	Sunnyside Campground opens in
1011004004 SS Overnight No Hook Up	282,454	270,000)	12,454	4.6%	1	305,083	early April, the weather in May and
1011004005 SS Overnight View Lots	98,701	106,000)	(7,299)	-6.9%	1	111,432	June was unseasonably cold and wet
1011004006 SS Overnight Waterfront Lots	127,964	130,000)	(2,036)	-1.6%	1	138,180	leading to slightly lower revenues for
1011004011 SS Group Area A & B	54,420	30,000)	24,420	81.4%	1	11,678	
1011004016 SS Milfoil Revenue	7,533	5,600)	1,933	34.5%		9,664	Q2 2022, however the weather in
1011004017 SS WIF!	9,504	2,500)	7,004	280.2%	1	9,994	September and October was
1011004050 Sunnyside Store Sales	186,656	141,000)	45,656	32.4%	1	169,179	unseasonably warm and dry leading
1011004090 SS Infrastructure Reserve Fees	49,360	53,700)	(4,340)	-8.1%	1	43,600	to higher revenues for Q3 2022.
1011004900 SS Pay Parking/Miscellaneous Revenue	500,448	449,000)	51,448	11.5%	1	462,564	
1011004910 SS Laundromat	2,525	4,800)	(2,275)	-47.4%	1	4,565	
1011004950 Promotional Items Sales	10,189	2,000)	8,185	409.3%	<u></u>	13,849	
	\$ 3,793,624	\$ 3,646,100) \$	147,524		\$	3,740,450	
						1		
EXPENDITURES 1021005000 Advertising	\$ 1,537	\$ 9,550	3 6	8,013	83.9%	\$	9,971	
-	25,865			17,765	40.7%	ľ	15,214	
1021005300 Building Maintenance/Materials	25,665	45,650	,	17,705	40.776		15,214	Security Services/Flood Recovery
1021005375 Contract Services	198,569	202,000	1	3,431	1,7%	1	161,886	Expenses
1021005375 Contract Services 1021005400 Conferences/Meetings	130,300	3,330		3,330	100.0%	1	407	Expenses
1021003400 Comercines/Meedings	_	اددرد	,	3,330	100.078	1	407	IT Services and Rez Expert Software
1021005500 Data Processing	41,975	41,800	1	(175)	-0.4%		42,020	Charges
1021005700 Education & Training	41,37.	4,500		4,500	100.0%		3,990	Charges
1021005700 Education & Haining 1021005800 Equipment Maintenance	13,220			(1,720)	-15.0%	1	9,213	
1021005820 Equipment Fuel	217			313	59.6%	1	53	
1021005900 Garbage Collection & Recycling	45,053			15,449	25.5%	1	47,769	
1021005500 Gardage contection & Necycling 1021006000 Ground Maintenance Materials	35,997	-		12,453	25.7%		31,986	
102100000 Ground Watterlance Waterlan	33,33	40,430	•	12,-05	23.770		31,500	
								Large increase to insurance at July 1,
								2022 renewal due to claim history
1021006100 Commercial Insurance	32,995	33,650)	655	1.9%		22,660	and insurance environment.
1021006200 Vehicle Insurance	809	1,250)	445	35.6%		968	
1021006300 Janitorial Contracts/Supplies	17,156			5,844	25.4%		23,791	
1021006400 Legal Fees	-	20,000	3	20,000	100.0%		10,000	
1021006500 Licences & Permits	532	1,200)	668	55.7%		1,711	
1021006600 Membership Dues & Subscriptions	(i 190)	184	96.8%		-	
1021006800 Office Supplies & Expenses	2,629	4,400)	1,771	40.3%		5,641	
1021006810 Bank Charges/ Cash Short (Over)	604	950)	346	36.4%	1	1,415	
1021006812 Point of Sales Fees	68,55	7 71,000)	2,443	3.4%		71,171	
1021006817 Retail Cost of Goods Sold	92,500	57,200	C	(35,306)	-61.7%		92,307	
1021006822 Office Furniture	228	3 500	C	272	54.4%		251	
1021007000 Printing Expense	3,949	5,000)	1,051	21.0%	1	3,784	
1021007100 Public Relations	83	3,840)	3,005	78.3%		1,524	
1021007200 Roads & Parking Maintenance	80:			7,199	90.0%	ı	6,235	
1021007300 Vandalism Repairs	-	2,00		2,000	100.0%		-	
1021007400 Security Systems & Supplies	2,65	5 2,00	3	(656)	-32.8%		1,330	
			_			1		FVRD Sewer Operations and Septic
1021007500 Sewer	9,28			109,513	92.2%	1	25,859	Maintenance
1021007625 Shop Supplies	1,05			1,447	57.9%		990	
1021007700 Special Events	26	•		11,814	97.8%		-	
1021007800 Telephone	10,46			2,334	18.2%		14,811	
1021007900 Travel Expense		1,20		1,200	100.0%	1	- 6 902	
1021008000 Propane & Natural Gas	6,48	-		1,719	21.0%		6,802	
1021008005 Hydro Consumption	65,22			22,374	25.5%		86,941	FVRD
1021008020 Water	-	175,60		175,600	100.0% 100.0%		 70	IVAU
1021008100 Vehicle Maintenance 1021008130 Vehicle Fuel	51	1,36 4 77		1,360 256	33.2%		604	
1021008130 Venicle Fuel 1021008201 Signage	1,82			175	8.8%		2,077	
1021008201 Signage 1021008300 Water System Maintenance	2,83			2,161	43.2%		3,756	
202200000 Frace System Figure Country	2,03	,,,,	-	2,201	.5.2.0	•	5,,50	

	2022	2022	Variance	Variance	2021	
	Actual YTD	Annual Budget	\$	%	Actual YTD	Variance Comments
1021008600 Management/Administration Salaries	89,756	128,200	38,444	30.0%	143,325	
1021008700 Staff Wages - Gatehouse	108,378	113,100	4,722	4.2%	97,888	
1021008701 Staff Wages - Maintenance	152,588	208,550	55,962	26.8%	143,255	
1021008710 Staff Wages - Store	35,238	32,960	(2,278)	-6.9%	34,871	
1021008800 Employee Benefits	61,135	114,570	53,435	46.6%	66,172	
1021008825 Uniforms & Clothing Allowance	1,744	1,700	(44)	-2.6%	2,061	
TOTAL OPERATING EXPENSES	\$ 1,133,481	\$ 1,686,955	\$ 553,474		\$ 1,194,779	
NET OPERATING INCOME	\$ 2,660,143	\$ 1,959,145	\$ (700,998)	-35.8%	\$ 2,545,671	
						Bathroom Renovations, New Office
						Space, Paving, Irrigation along
1021009000 Capital Purchases	407,873	1,009,030	601,157	59.6%	292,358	Foreshore
1021009800 Transfer to Reserves	533,022	524,130	(8,892)	-1.7%	485,294	
1021009805 Transfer from Reserve Capital Purchases	(407,873)	(1,009,030)	(601,157)	59.6%	(292,358)	
1021009810 Transfer from Accumulated Surplus		(11,500)	(11,500)	100.0%	-	
1021009998 Overhead Expenses	327,126	436,166	109,040	25.0%	263,025	
1021009999 Allocated Services	183,174	244,230	61,056	25.0%	121,785	
	\$ 2,176,803	\$ 2,879,981	\$ 703,178	1	\$ 2,064,883	
NET CONTRIDITION TO JEDONA	¢ 1.616.834	č 7cc 110	¢ (050 703)		£ 1.675.567	
NET CONTRIBUTION TO (FROM)	\$ 1,616,821	\$ 766,119	\$ (850,702)		\$ 1,675,567	

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For the NINE Months Ending September 30, 2022, with comparative figures for 2021

PARK PATROL-BYLAW ENFORCEMENT

	2022	2022	Variance	Variance	1	2021	
	Actual YTD	Annual Budget	\$	%	A	ctual YTD	Variance Comments
REVENUE							
1011254675 Bylaw Enforcement Fines	\$ 151,369	\$ 120,000		26.1%	\$	124,140	
1011254900 Miscellaneous Revenue	4,844	-	4,844	0.0%		3,360	
	\$ 156,213	\$ 120,000	\$ 36,213	ļ	\$	127,500	
EXPENDITURES	4 750		4	27.004		500	
1021255300 Building Maintenance Materials	\$ 758	•	-	37.9%	\$	592	
1021255375 Contract Services	242,840	246,800	3,960	1.6%		255 204	and the control of the second
		22.000	4 4 2 5	42.004		255,881	Security and Policing Contracts
1021255500 Data Processing	27,875	32,000	4,125	12.9%		1,455	
1021255700 Education & Training	2,662	3,200	538	16.8%		=	
1021255800 Equipment Maintenance	850	1,000	150	15.0%			
1021256100 Commercial Insurance	7,500	9,000	1,500	16.7%		6,100	
1021256200 Vehicle Insurance	714	1,150	436	37.9%		871	Collection Committee
1021256450 Professional Fees	10,343	5,000	(5,343)	-106.9%		3,217	Collection Commissions
1021256500 Licences & Permits		7,000	7,000	100.0%			
1021256800 Office Supplies & Expenses	1,460	1,200	(260)	-21.7%		589	
1021257000 Printing Expense	2,766	750	(2,016)	-268.8%		1,712	
1021257100 Public Relations	-	500	500	100.0%		384	
1021257400 Security Systems & Supplies	399	500	101	20.2%		270	
1021257800 Telephone	2,430	2,100	(330)	-15.7%		2,966	
1021258000 Propane & Natural Gas	892	900	8	0.9%		736	
1021258100 Vehicle Maintenance	-	1,040	1,040	100.0%		-	
1021258130 Vehicle Fuel	808	1,560	752	48.2%		419	
1021258700 Staff Wages - Bylaw Enforcement	69,444	140,400	70,956	50.5%	ı	49,148	
1021258715 Staff Wages - Parking Enforcement	35,684	32,530	(3,154)	-9.7%		61,921	
1021258715 Staff Wages - Admin	28,416	68,160	39,744	58.3%		2,940	
1021258800 Employee Benefits	20,054	62,970	42,916	68.2%	1	14,574	
1021258825 Uniforms & Clothing Allowance	1,577	2,000	423	21.2%	<u> </u>	697	
TOTAL OPERATING EXPENSES	\$ 457,472	\$ 620,980	\$ 163,508		\$	404,472	
NET OPERATING INCOME	\$ (301,259)	\$ (500,980)	\$ (199,721)	39.9%	\$	(276,972)	
The of the first the one	- + (/)	, ,,,,,,,,,	T (,·,	'	+	(=: -/- : -/	
1021259800 Transfer to Reserves	2,000	2,000	-	0.0%		2,000	
1021259998 Overhead Expenses	(389,730)	(519,640)	(129,910)	25.0%		(290,381)	
1021259999 Allocated Services	12,495	16,660	4,165	25.0%		34,508	
	\$ 82,237	\$ 120,000	\$ 37,763		\$	150,599	
NET CONTRIBUTION TO (FROM)	\$ 73,976	\$ -	\$ (73,976)	-	\$	(23,099)	
	7,570	T	, ,,,,,,,,	. !		1	

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For the NINE Months Ending September 30, 2022, with comparative figures for 2021

VISITOR SERVICES & CABINS

		2022		2022	ı	/ariance	Variance	ı		2021	
		Actual YTE) A	nnual Budget		\$	%		Act	tual YTD	Variance Comments
REVENUE	Cabin Rentals	ć 200 190		214 700	٨	/C C11\	3.60(-1.	\$	240.020	
	Miscellaneous Revenue	\$ 209,189 9,945		214,700 5,000	Ş	(5,511) 4,945	-2.6% 98.9%	- [-	Þ	218,928	
1011304300	Wiscenarieous Revenue	\$ 219,134		219,700	۲	(566)	96.9%	\vdash	\$	7,035 225,963	
		7 ZI3,I34	۲,	213,700	Ą	(300)			Ą	223,503	
EXPENDITURES											
1021505000	Advertising	\$ 1,268	\$	1,900	Ś	632	33.3%		\$	473	
	Building Maintenance Materials	6,315	-	5,200	•	(1,115)	-21.4%		•	3,326	
1021505375	Contract Services	11,779)	-		(11,779)	0.0%			*	Flood Recovery Expenses
1021505500	Data Processing	4,446	;	1,500		(2,946)	-196.4%			2,795	• •
1021505700	Education & Training	-		400		400	100.0%			-	
1021505800	Equip & Material Replacement	1,552		5,800		4,248	73.2%			3,093	
1021506000	Grounds Maintenance Materials	5,008	;	3,420		(1,588)	-46.4%	-		3,292	
1021506100	Commercial Insurance	13,400	ŀ	15,200		1,800	11.8%	-		10,300	
1021506300	Janitorial Contracts/Supplies	734	,	4,000		3,266	81.7%	1		3,061	
1021506301	Linens	1,402	!	3,800		2,398	63.1%			1,410	
1021506800	Office Supplies & Expenses	184	+	650		466	71.7%			430	
1021506810	Bank Charges/Point of Sales Fees	5,666	i	5,300		(366)	-6.9%	1		5,494	
1021506817	Retail Cost of Goods Sold	1,921		825		(1,096)	-132.8%	-		-	Cultus Lake T-Shirts
1021507000	Printing Expense	-		250		250	100.0%	-		-	
	Public Relations	10	ı	500		490	98.0%	- [227	
1021507200	Roads & Parking Maintenance	-		300		300	100.0%	-		95	
	Security Systems & Supplies	443		-		(443)	0.0%			443	
	Sewer & Septic System Maintenance	-		5,000		5,000	100.0%			-	
	Telephone/Cable	4,325		4,780		455	9.5%			4,601	
	Propane & Natural Gas	2,301		3,700		1,399	37.8%			3,040	
	Hydro Consumption	8,207	'	10,800		2,593	24.0%			8,499	
1021508020		-		5,200		5,200	100.0%			-	
1021508201		487		500		13	2.6%				
	Staff Wages - Visitor Services	46,580		57,080		10,500	18.4%			46,112	
	Employee Benefits	5,503		13,150		7,647	58.2%			5,132	
1021508825				200	_	200	100.0%	-		845	
	TOTAL OPERATING EXPENSES	\$ 121,531	. \$	149,455	\$	27,924		- [:	\$	102,668	
	NET OPERATING INCOME	\$ 97,603	Ġ	70,245	Ś	(27,358)	-38.9%	- -	\$	123,295	
	THE OF ENAMED INCOME	7 37,003	Υ.	70,245	7	(27,350)	-30.570	H	٠,	123,233	*
1021509000	Capital Purchases	10,866	ì	35,310		24,444	69.2%			14,479	Exterior Painting
	Transfer to Reserves	29,220		29,220		,	0.0%			29,060	zaterio, i directing
	Transfer from Reserve Capital Purchases	(10,866		(35,310)		(24,444)	69.2%			(14,479)	
	Allocated Services	28,035	•	37,379		9,344	25.0%			31,170	
		\$ 178,786		216,054	\$	37,268		I	\$	162,898	
				•	•	•			•	•	
	NET CONTRIBUTION TO (FROM)	\$ 40,348	\$	3,646	\$	(36,702)			\$	63,065	
							•	_			

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VOLUNTEER FIRE DEPARTMENT

	2022 Actual YTD		1022 al Budget	V	ariance \$	Variance %		2021 Actual YTD	Variance Comments
REVENUE			10 405		(20.005)	40.70	. ا	24 254	
1013004600 Local Services Revenue VFD CL	\$ 32,229	\$	40,125	\$	(7,896)	-19.7%	\$	31,361	Recoveries from FVRD and
1012004C01 Fine Production &	CE 137		co cco		ומרח בו	£ 10/	- 1	53,560	Soowahlie
1013004601 Fire Protection Agreements	65,127		68,660 175,425		(3,533)	-5.1% 0.0%		55,560 174,098	Soomatilie
1013004605 Residential Lease Revenue VFD 1013004900 Miscellaneous Revenue	175,424 1,980		173,423		(1) 1,980	0.0%		22,000	Donations/Flood Response Funds
TOT2004300 Milzchigusogz Kasalins	\$ 274,760	٠	284,210	ċ	{9,450}	0.070	Ś	281,019	Bonations/11000 Response Funos
	\$ 274,700	*	204,210	~	(3,430)		"	201,015	
EXPENDITURES									
1023005000 Advertising	\$ -	\$	550	\$	550	100.0%	\$	-	
1023005300 Building Maintenance Materials	1,375	•	5,000		3,625	72.5%		2,329	
1023005500 Data Processing	1,863		2,000		137	6.9%		270	
1023005700 Education & Training	13,246		32,600		19,354	59.4%	i	4,903	
1023005800 Firefighting Equipment Fuel & Maintenance	12,846		31,000		18,154	58.6%		27,618	
1023005850 Fire Protection Equip Annual Testing	2,547		11,000		8,453	76.8%		11,818	
1023006000 Grounds Maintenance Materials	-		500		500	100.0%	ı	-	
1023006100 Commercial Insurance	11,375		13,600		2,225	16.4%	- 1	8,850	
1023006200 Vehicle Insurance	3,292		5,950		2,658	44.7%		3,728	
1023006300 Janitorial Contracts/Supplies	173		1,000		827	82.7%		781	
1023006600 Membership Dues & Subscriptions	777		700		(77)	-11.0%	- 1	765	
1023006800 Office Supplies & Expenses	304		1,400		1,096	78.3%		378	
1023007100 Public Relations			500		500	100.0%		•	
1023007400 Security Systems & Supplies	385		500		115	23.0%		385	
1023007500 Sewer & Septic System Maintenance	***		570		570	100.0%		-	
1023007600 Shop Supplies	96		1,000		904	90.4%	-	363	
1023007625 Small Tools	-		1,000		1,000	100.0%		-	•
1023007655 Medical Supplies	633		4,300		3,667	85.3%		1,155	
1023007800 Telephone	5,942		8,450		2,508	29.7%		4,959	
1023008000 Propane & Natural Gas	1,396		1,900		504	26.5%		1,477	
1023008005 Hydro Consumption	2,793		3,800		1,007	26.5%		2,828	
1023008020 Water	-		590		590	100.0%		-	
1023008100 Vehicle Maintenance	9,835		10,000		165	1.7%		11,236	
1023008130 Vehicle Fuel	1,207		2,200		993	45.1%	- 1	1,590	
1023008600 Mgmt. Salaries - Fire Chief	3,375		6,950		3,575	51.4%		3,375	
1023008700 Staff Wages - VFD	43,311		58,140		14,829	25.5%	ļ	46,398	
1023008760 WCB/EHT Expense	1,968		3,140		1,172	37.3%	- 1	2,248	
1023008825 Uniforms & Clothing Allowance	2,694 \$ 121,433	Ś	4,000 212,340	\$	1,306 90,907	32.7%	s	4,752 142,258	
TOTAL OPERATING EXPENSES	\$ 121,433	Þ	212,340	þ	90,907		٦	142,236	
NET OPERATING INCOME	\$ 153,327	\$	71,870	\$	(81,457)	-113.3%	\$	138,761	
1033000000 Camital Durchases	8,297		16,570		8,273	49.9%		28,618	Storage Container
1023009000 Capital Purchases 1023009800 Transfer to Reserves	58,830		58,830		0,273	0.0%		58,220	scorage container
1023009805 Transfer from Reserve Capital Purchases	(6,339)	ı	(12,560)	il .	(6,221)	49.5%	- 1	(10,573)	
1023009805 Transfer from Operating Reserve	(0,335)	r	(12,300)	11	(O) E E I J	0.0%	- 1	(10,373)	
1023009999 Allocated Services	6,774		9,030		2,256	25.0%		6,203	
TOSO00000 Vilorated act Aires	\$ 188,995	Ś	284,210	\$	95,215	. 23.070	\$	213,663	
	ψ 200,000	*	20 (1220	٣	,		ľ		
NET CONTRIBUTION TO (FROM)	\$ 85,765	\$	<u> </u>	\$	(85,765)	.	\$	67,356	

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PUBLIC WORKS

	2022	2022	Var	riance	Variance	ſ	2021	
	Actual YTD	Annual Budget		\$	%		Actual YTD	Variance Comments
REVENUE								
1014004900 Miscelfaneous Revenue	\$ 29,718	\$ -	\$	29,718	0.0%	\$		Net Proceeds - Sale of Skid Steer
EXPENDITURES								
1024005300 Building Maintenance Materials	\$ 12,029	ć n.000	٠,	/a aaol	25.70/	s	4 4 7 7	
1024005500 boliding Maintenance Materials	\$ 12,029	\$ 8,800	Þ	(3,229)	-36.7%	۶	1,173	World Safa D.C. Dogulisament OURS
1024005375 Contract Services	363	5.000		4.637	92.7%			WorkSafeBC Requirement - OH&S
1024005400 Conferences/Meetings	-	2,550		2,550	100.0%		94	program.
1024005500 Data Processing	1,863	1,000		(863)	-86.3%		270	
1024005700 Education & Training	2,000	2,150		2,150	100.0%		400	
1024005800 Equipment Maintenance	21,544	20,000		(1,544)	-7.7%		26,663	
1024005820 Equipment Fuel	4,233	3,780		(453)	-12,0%		3,072	
1024005900 Garbage Collection & Recycling	6,726	10,500		3,774	35.9%		7,526	
1024006000 Grounds Maintenance Materials	-	1,620		1,620	100.0%		648	
1024006100 Commercial Insurance	13,800	14,400		600	4.2%		10,250	
1024006200 Vehicle Insurance	9,997	15,500		5,503	35.5%	- 1	11,840	
1024006500 Licences & Permits	-	450		450	100.0%		11,040	
1024006600 Membership Dues & Subscriptions	-	750		750	100.0%		_	
1024006800 Office Supplies & Expenses	588	1,590		1,002	63.0%	- 1	955	
1024006810 Bank Charges	201	1,550		(201)	0.0%		555	
1024007200 Roads & Parking Maintenance	19,904	23,000		3,096	13.5%		9,033	Dust Control
1024007400 Security Systems & Supplies	642	750		108	14.4%		642	Buse control
1024007500 Sewer	-	570		570	100.0%	1	-	
1024007600 Shop Supplies	9,222	10,820		1,598	14.8%		7,326	
1024007625 Small Tools	797	3,500		2,703	77.2%		829	
1024007650 Safety Supplies	1,584	3,500		1,916	54.7%		990	
1024007800 Telephone	4,775	4,100		(675)	-16.5%		5,320	
1024008000 Propane & Natural Gas	6,775	6,300		(475)	-7.5%		4,766	
1024008005 Hydro Consumption	2,637	4,320		1,683	39.0%		3,105	
1024008020 Water	-,	590		590	100,0%		-	
1024008100 Vehicle Maintenance	15,508	25,700		10,192	39.7%		15,348	
1024008130 Vehicle Fuel	19,780	18,830		(950)	-5.0%		15,206	
1024008600 Management Salaries	70,309	92,180		21,871	23.7%		64,690	
1024008700 Staff Wages - Supervisor	114,365	135,900		21,535	15,8%		64,374	
1024008701 Staff Wages - Custodian	64,313	108,580		44,267	40.8%		67,421	
1024008710 Staff Wages - Public Works	360,903	479,750		18,847	24.8%		344,591	
1024008800 Employee Benefits	146,163	213,090		66,927	31.4%		131,819	
1024008825 Uniforms & Clothing Allowance	8,318	5,700		(2,618)	-45.9%		5,580	
TOTAL OPERATING EXPENSES	\$ 917,339					\$	803,931	
	, ,	, .,,,		,		l'	555,552	
NET OPERATING INCOME	\$ (905,310)	\$ (1,216,470)	\$ (3:	11,160)	25.6%	\$	(802,758)	
							<u> </u>	
						1		Vehicle Replacement, Staff Room
1024009000 Capital Purchases	130,498	207,170		76,672	37.0%		7,046	Improvements, Skid Steer
1024009800 Transfer to Reserves	140,385	115,000	(2	25,385)	-22.1%		115,000	•
1024009805 Transfer from Reserve Capital Purchases	(130,498)	(207,170)		76,672)	37.0%		(7,046)	
1024009810 Transfer from Accumulated Surplus	· · · · · ·	(2,500)		(2,500)	100.0%		- 1	
1024009998 Overhead Expenses	(260,484)	(347,300)		86,816)	25.0%		(248,220)	
1024009999 Allocated Services	(742,854)	(990,470)		47,616)	25.0%		(658,598)	
	\$ 54,386	\$ -		54,386)		\$	12,113	
						L		
NET CONTRIBUTION TO (FROM)	\$ (24,668)	\$ -	\$ 2	24,668	l	\$	(12,113)	

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COMMERCIAL LEASES

	2022 Actual YTD	2022 Annual Budge		/ariance \$	Variance %		2021 Actual YTD	Variance Comments
	,			•				
REVENUE					ŀ			
1015004200 Commercial Leases	\$ 541,788	\$ 625,00	2 \$	(83,214)	-13.3%	\$	521,054	
1015004201 CL- Public Works	6,936	8,70	0	(1,764)	-20.3%	ĺ	6,640	
1015004202 CL - Bylaw Enforcement	28,204	35,20	0	(6,996)	-19.9%		27,138	
1015004900 Miscellaneous Revenue	26	-		26	0.0%		11,454	
	\$ 576,954	\$ 668,90	2 \$	(91,948)		\$	566,286	
EXPENDITURES								
1025005300 Building Maintenance Materials	\$ 11,047	\$ 8,00	0 \$	(3,047)	-38.1%	\$	6,492	
1025005375 Contract Services	1,140	-	\$	(1,140)	0.0%		3,242	
1025005900 Garbage Collection & Recycling	11,089	18,34	7	7,258	39.6%	1	10,514	
1025006000 Grounds Maintenance Materials	-	2,80	0	2,800	100.0%		-	
1025006100 Commercial Insurance	36,425	39,30	0	2,875	7.3%		26,575	
1025006810 Bank Charges	1,004	*		(1,004)	0.0%		792	
1025007500 Sewer	-	57	0	570	100.0%		-	
1025008000 Propane & Natural Gas	443	50	0	57	11.4%		535	
1025008005 Hydro Consumption	4,548	5,17	0	572	11.2%		5,276	
1025008020 Water	*	59	0	590	100.0%		-	
1025008201 Signage	1,531	1,20	0	(331)	-27.6%		75	
TOTAL OPERATING EXPENSES	\$ 67,227	\$ 76,42	7 \$	9,200		\$	53,501	
NET OPERATING INCOME	\$ (67,227)	\$ {76,42	7) \$	(9,200)	12.0%	\$	(53,501)	
								Village Centre Redevelopment
1025009000 Capital Purchases	24,508	128,07	0	103,562	80.9%	-	15,682	Consultant
1025009800 Transfer to Reserves	158,825	158,78	0	(45)	0.0%]	158,780	
1025009805 Transfer from Reserve Capital Purchases	-	(28,07	0)	(28,070)	100.0%		(15,682)	
1025009810 Transfer from Accumulated Surplus	(15,990)	(100,00	0)	(84,010)	84.0%		-	
1025009998 Overhead Expenses	194,691	259,58	9	64,898	25.0%		179,226	
1025009999 Allocated Services	59,154	78,87	0	19,716	25.0%		60,225	
	\$ 488,415	\$ 573,66	6 \$	85,251		\$	451,732	
NET CONTRIBUTION TO (FROM)	\$ 88,539	\$ 95,23	6 \$	6,697	.	\$	114,554	

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RESIDENTIAL LEASES

			Variance	Variance	2021	
	Actual YTD	Annual Budget	\$	%	Actual YTD	Variance Comments
REVENUE						
1016004100 Residential Leases	\$ 679,508	\$ 679,669	\$ (161)	0.0%	\$ 658,686	
1016004102 Residential Area Reserve	12,025	12,000	25	0.2%	12,000	
1016004102 Residential Area Reserve	24,050	24,000	50	0.2%	24,000	
1016004101 RL - Bylaw Enforcement	103,235	103,230	5	0.0%	100,227	
1016004110 Delinguent Fees	3,232	5,400	(2,168)	-40.1%	3,647	
1016004700 Lease Services- OTHER	33,700	35,000	(1,300)	-3.7%	41,775	
1016004611 Lease Services- STVR/BL	54,475	45,000	9,475	21.1%	48,592	Short Term Rental Licencing
TOTOGOTOTT LEGISC SCIVICES STVINGE	\$ 910,225			21,170	\$ 888,927	Short ferm Kental Ecenting
EXPENDITURES						
1026005375 Contract Services	\$ 113	ć	ć (112)		\$ 4,000	
1026005975 Contract Services 1026005900 Garbage Collection & Recycling	54,500	100,535	\$ (113) 46,035	0.0% 45.8%	, ,	
1026005900 Garbage Collection & Recycling 1026006000 Ground Maintenance Materials	34,300	100,555	40,033	0.0%	54,206	
1026006100 Commercial Insurance	6,150	7,800	1,650	21.2%	4,538 5,300	
1026006812 Bank Charges/Point of Sale	2,595	7,800	1,630	0.0%	1,936	
1026006815 Postage & Courier	2,393	•	-	0.0%	234	
1026008005 Hydro Consumption	12,781	37,000	24,219	65.5%	19,039	
TOTAL OPERATING EXPENSES	\$ 76,139			03.370	\$ 89,253	
TOTAL OF ENATING LAFEITSES	7 70,133	\$ 145,555	\$ 03,130		\$ 65,233	
NET OPERATING INCOME	\$ 834,086	\$ 758,964	\$ (75,122)	-9.9%	\$ 799,674	
1026009000 Capital Purchases	5,332	10,000	4,668	46.7%	-	Traffic Calming Main Beach, Milfoil, Residential
1026009800 Transfer to Reserves	63,230	63,230	-	0.0%	63,230	Area & Foreshore
1026009810 Transfer from Accumulated Surplus	(5,332)	(10,000)	(4,668)	46.7%	_	
1026009998 Overhead Expenses	306,318	408,425	102,107	25.0%	268,572	
1026009999 Allocated Services	244,185	325,580	81,395	25.0%	226,665	
	\$ 689,872	\$ 942,570			\$ 647,720	
NET CONTRIBUTION TO (FROM)	\$ 220,353	\$ (38,271)	\$ (258,624)		\$ 241,207	

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GENERAL ADMINISTRATION

	2022		2022			Variance	1	2021	
	Actual YTD	Ann	ual Budget		\$	%	Ac	tual YTD	Variance Comments
REVENUE									
1017004800 Interest Earned	\$ 49,581	\$	40,000	\$	9,581	24.0%	s	22,262	
1017004900 Miscellaneous Revenue/Encroachment	36,608		2,000	3	4,608	1730.4%		12,395	Land Sale/ICBC Rebates
1017004904 Donations	2,335		-		2,335	0.0%		4,309	
1017004915 Dog Licenses	640		500		140	28.0%	<u> </u>	400	
	\$ 89,164	\$	42,500	\$ 4	6,664	i	\$	39,366	
EXPENDITURES									
1027005000 Advertising	\$ 193	\$	1,500	\$	1,307	87.1%	\$	52	
1027005100 Accounting & Auditing Fees	2,782		18,450		5,668	84.9%		2,981	
1027005175 Board Level Expenses	2,516		17,000		.4,484	85.2%		5,009	
1027005300 Building Maintenance Materials	659		3,100		2,441	78.7%		421	Accest Approximate
1027005375 Contract Services 1027005400 Conferences/Meetings	10,000 221		36,400 11,000		.6,400 .0,779	72.5% 98.0%		22,900 174	Asset Appraisals
102/003400 Comercines/Meesings	221		11,000	1	.0,115	50.078		1/4	Accounting Software/IT Service Level
1027005500 Data Processing	57,383		16,500	(4	(883,0	-247.8%		50,255	Agreement
1027005700 Education & Training	1,850		5,000		3,150	63.0%		-	
1027005750 Election Expenses	4,509		18,000		3,491	75.0%		-	
1027005800 Equipment Maintenance			1,000		1,000	100.0%	1	119	
									Large increase to insurance at July 1, 2022
									renewal due to claim history and
1027006100 Commercial Insurance	17,750		17,900		150	0.8%		12,275	insurance environment.
1027006200 Vehicle Insurance	1,067		1,650		583	35.3%		1,290	
1027006400 Legal Fees	70,953		100,000		9,047	29.0%		100,705	
1027006450 Professional Fees	-		20,000		20,000	100.0%		27,327	
1027006600 Membership Dues & Subscriptions	1,649		3,700		2,051	55.4%		1,945	
1027006800 Office Supplies & Expenses 1027006801 Staff Recognition Expenses	7,428 206		9,000 6,000		1,572 5,794	17.5% 96.6%		5,326 572	
1027006800 Breakroom Supplies	1,279		5,000		3,721	74.4%		2,360	
1027006812 Bank Charges/Point of Sale Fees	9,708		13,000		3,292	25.3%		9,934	
1027006815 Postage & Courier	10,069		4,000		(6,069)	-151.7%		8,044	
1027006820 Equipment Leases	8,478		15,600		7,122	45.7%		7,927	
1027006822 Office Furniture	2,387		4,000		1,613	40.3%		1,697	
1027007000 Printing Expense	2,289		1,000	((1,289)	-128.9%		160	
1027007100 Public Relations	-		4,000		4,000	100.0%	1	1,854	
1027007400 Security Systems & Supplies	443		1,000		557	55.7%		443	
1027007500 Sewer & Septic System Maintenance	-		570		570	100.0%	1	-	
1027007700 Special Events - CWFPP			5,000		5,000	100.0%		232	
1027007800 Telephone	10,715		9,000		(1,715)	-19.1%		11,781	
1027007900 Travel Expense	435		2,000		1,565	78.3%		139	
1027008000 Propane & Natural Gas 1027008005 Hydro Consumption	1,593 1,904		2,000 3,500		407 1,596	20.4% 45.6%		1,145 2,994	
1027008003 Ayuro Consumption 1027008020 Water	1,904		590		590	100.0%		2,334	
1027008100 Vehicle Maintenance/Fuel	927		800		(127)	-15.9%		325	
1027008500 Commissioners Indemnity	67,366		88,180	2	20,814	23.6%		64,838	
1027008600 Management Salaries	103,070		158,100		55,030	34.8%		98,880	
1027008601 Finance Salaries	120,409		174,550	5	54,141	31.0%		103,473	
1027008710 Staff Wages - CO/Communications	120,368		193,160		72,792	37.7%		73,230	
1027008715 Staff Wages - Admin / CSR	71,150		89,000	1	17,850	20.1%		89,278	
1027008800 Employee Benefits	113,686		163,530		19,844	30.5%	<u> </u>	102,007	
TOTAL OPERATING EXPENSES	\$ 825,442	\$	1,223,780	\$ 39	98,338		\$	812,092	
NET OPERATING INCOME	\$ (736,278) \$	(1,181,280)	\$ (44	\$ 5,002)	37.7%	\$	(772,726)	
1027009000 Capital Purchases	18,876		58,570	3	39,694	67.8%		154,692	Computer Upgrades, My City App
1027009800 Transfer to Reserves	50,000		50,000		-	0.0%		50,000	
1027009805 Transfer from Reserve Capital	(18,876)	(33,570)	(2	14,694)	43.8%		(154,692)	
1027009810 Transfer from Accumulated Surplus	-		(41,000)	-	41,000}	100.0%	-	-	
1027009998 Overhead Expenses	(808,905		(1,078,540)		69,635)	25.0%		(738,307)	
1027009999 Allocated Services	(102,555		(136,740)		34,185)	25.0%	<u> </u>	(103,358)	
	\$ (36,018		42,500	•	78,518		\$	20,427	
NET CONTRIBUTION TO (FROM)	\$ 125,182	\$	-	\$ (1)	25,182)	ļ	\$	18,939	

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COMMUNITY HALL

REVENUE 1018004920 Community Hall Rentals	\$ 2022 ctual YTD 4,086	\$ 2022 Annual Budget 11,950		/ariance \$ (7,864)	Variance % -65.8%	\$	2021 actual YTD 1,092	Due to the pandemic, the majority of the
								Hall rentals were cancelled in 2021. Flood recovery caused the community Hall to be closed in Q1 of 2022.
<u>EXPENDITURES</u>						1		
1028005300 Building Maintenance Materials	\$ 4,823	\$ 3,500	\$	(1,323)	-37.8%	\$	560	
1028005375 Contract Services	21,879	-		(21,879)	0.0%	1	-	Flood Recovery Expenses
1028005500 Data Processing	1,440	-		(1,440)	0.0%	1	-	
1028006000 Grounds Maintenance Materials	1,304	1,000	-	304	-30.4%		-	
1028006100 Commercial Insurance	8,525	10,000		1,475	14.8%	1	6,800	
1028007500 Sewer	-	570		570	100.0%		-	
1028007800 Telephone	171	200		29	14.5%		173	
1028008000 Propane & Natural Gas	2,089	1,900		(189)	-9.9%		1,298	
1028008005 Hydro Consumption	2,754	1,600		(1,154)	-72.1%		542	
1028008020 Water	 	 590		590	100.0%		-	
TOTAL OPERATING EXPENSES	\$ 42,985	\$ 19,360	\$	(23,625)		\$	9,373	
NET OPERATING INCOME	\$ (38,899)	\$ (7,410)	\$	31,489	-425.0%	\$	(8,281)	
1028009000 Capital Purchases	-	5,570		5,570	100.0%		1,520	
1028009800 Transfer to Reserves	10,000	10,000		-	0.0%		10,000	
1028009805 Transfer from Reserve Capital Purchases	-	(5,570)		(5,570)	100.0%		(1,520)	
1028009998 Overhead Expenses	18,300	24,400		6,100	25.0%		23,850	
1028009999 Allocated Services	11,670	15,560		3,890	25.0%		16,403	
	\$ 82,955	\$ 69,320	\$	(13,635)		\$	59,626	
NET CONTRIBUTION TO (FROM)	\$ (78,869)	\$ (57,370)	\$	21,499		\$	(58,534)	

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FORESHORE LEASE

		2022 ctual YTD		2022	Variance Ś	Variance %			2021 tual YTD	Variance Comments
	A	ctual Y I D		Annual Budget	 ş	76		AC	(dai YID	variance Comments
REVENUE										
1018504936 Boat Mooring - Public Areas/VS	\$	44,076	Ś	52,750	\$ (8,674)	-15.4%		\$	43,186	
1018504941 Foreshore Reserve Revenue	•	53,150	•	56,250	(3,100)	-5.5%		•	52,750	
1018504904 Donations - Foreshore		-		-	-	0.0%			800	
1018504900 Delinquency Fees		1,500		_	1,500	0.0%	- 1		1,500	
1018504900 Miscellaneous Revenue		1,193,079			1,193,079	0.0%			-	Dock Insurance Funds
	\$	1,291,805	\$	109,000	\$ 1,182,805			\$	98,236	
EXPENDITURES										
1028505375 Contract Services	\$	116,190	\$	-	\$ (116,190)	0.0%	-	\$	-	Flood Recovery Expenses
1028505800 Equipment Maintenance		-		1,500	1,500	100,0%	1		-	
1028505820 Equipment Fuel		-		800	800	100.0%			-	
1028505850 Floats & Buoys		1,437		10,000	8,563	85.6%			633	
1028506000 Grounds Maintenance Materials		-		10,000	10,000	100.0%			-	
1028506100 Commercial Insurance		14,575		18,800	4,225	22.5%			12,900	
1028506200 Vehicle Insurance		93		100	7	7.0%			97	
1028506500 Licences & Permits		-		1,100	1,100	100.0%			60	
1028507000 Printing Expense		•		150	150	100.0%			-	
1028508100 Vehicle Maintenance/Fuel		52		200	148	74.0%			147	
1028508200 Foreshore Maintenance (Wharfs)		2,707		15,000	12,293	82.0%			8,027	
1028508201 Signage		1,926		1,000	 (926)	-92.6%			-	
TOTAL OPERATING EXPENSES	\$	136,980	\$	58,650	\$ (78,330)			\$	21,864	
NET OPERATING INCOME	\$	1,154,825	\$	50,350	\$ (1,104,475)	-2193.6%		\$	76,372	
										Foreshore Erosion, Boat Launch
										Repairs, Milfoil and Dock Replacement
1028509000 Capital Purchases		910,383		212,000	(698,383)	-329,4%			31,118	through insurance.
1028509800 Transfer to Reserves		53,150		56,250	3,100	5.5%			52,750	-
1028509805 Transfer from Reserve Capital Purchases		(43,396)		(212,000)	(168,604)	79.5%			(31,118)	
1028509998 Overhead Expenses		190,209		253,610	63,401	25.0%			182,348	
1028509999 Allocated Services		50,370		67,160	16,790	25.0%			66,323	
	\$	1,297,696	\$	435,670	\$ (862,026)			\$	323,285	
	\$	(5,891)	\$	(326,670)	\$ (320,779)			\$	(225,049)	

2022 Financial Report

For the NINE Months Ending September 30, 2022, with comparative figures for 2021

PUBLIC AREAS

		2022 tual YTD	Ann	2022 ual Budget	٧	ariance \$	Variance %		2021 Actual YTD	Variance Comments
REVENUE	,	004 003		002.000	,	24 002	2 40/	١,	007.242	
1019004910 Pay Parking 1019004700 Tree Removal Fees	\$	904,093 4,525	\$	883,000	>	21,093	2.4%	\$	987,243	
1019004926 Infrastructure Reserve		50,274		1,500		3,025	201.7%	- 1	52,469	
1019004927 Foreshore Reserve		-		46,100 19,700		4,174	9.1% 9.4%	- 1	22,486	
1019004927 Foreshore Reserve		21,544 11,959		15,000		1,844		- 1	37,711	
1019004900 Miscellaneous Revenue		11,959		15,000		(3,041)	-20.3% 0.0%		28,813	
TOTADO4304 DOISEUDIZ	Ś	992,395	\$	965,300	ζ	27,095	0,0%	\$	16,423 1,145,145	
	*	334,3333	Ψ.	505,500	~	27,033		٦ř	1,145,145	
EXPENDITURES								-		
1029005300 Building Maintenance Materials	\$	3,171	\$	6,300	\$	3,129	49.7%	\$	2,652	
1029005355 Main Beach Events Grant		-		12,000		12,000	100.0%		-	
1029005360 Commemorative Benches		1,549		1,900		351	18.5%		-	
							-			Precise Parklink/Public Washroom
1029005375 Contract Services		46,910		46,600		(310)	-0.7%		74,976	Facilities/Flood Recovery Expenses
1029005800 Equipment Maintenance		-		1,000		1,000	100.0%		902	
1029005900 Garbage Collection & Recycling		3,502		7,300		3,798	52.0%		4,910	
1029006000 Grounds Maintenance Materials		27,726		30,000		2,274	7.6%		17,575	Flood Recovery Expenses
1029006010 General Maintenance		20,326		45,000		24,674	54.8%		4,663	
1029006100 Commercial Insurance		20,825		26,100		5,275	20,2%		16,975	
1029006300 Janitorial Contracts/Supplies		15,738		14,000		(1,738)	-12.4%		18,962	
1029006810 Bank Charges		-		500		500	100.0%		227	
1029006812 Point of Sale Fees		45,400		17,000		(28,400)	-167.1%		50,657	
1029006820 Equipment Leases		13,201		17,400		4,199	24.1%	1	15,925	Parking Meters
1029007000 Printing Expense		-		500		500	100.0%	- 1	-	
1029007200 Roads & Parking Maintenance		14,748		12,000		(2,748)	-22.9%		940	
1029007300 Vandalism Repairs		-		2,500		2,500	100.0%		360	
1029007500 Sewer		2,474		2,500		26	1.0%	-	-	
1029008005 Hydro Consumption		5,405		8,300		2,895	34.9%		4,032	
1029008201 Signage		3,439		6,500		3,061	47.1%	-	3,494	
TOTAL OPERATING EXPENSES	\$	224,414	>	257,400	Þ	32,986		\$	224,143	
NET OPERATING INCOME	\$	767,981	\$	707,900	\$	(60,081)	-8.5%	\$	921,002	
								-		Main Beach Washrooms, Munroe Retaining
1029009000 Capital Purchases		329,260		656,650		327,390	49.9%		639,600	Wall, Irrigation
1029009800 Transfer to Reserves		218,958		212,440		(6,518)	-3.1%	-	253,155	, 5
1029009805 Transfer from Reserve Capital Purchases		(287,585)		(621,650)		(334,065)	53,7%	-	(613,300)	
1029009810 Transfer from Accumulated Surplus		(39,525)		- 1		39,525	0.0%	-		
1029009998 Overhead Expenses		422,475		563,300		140,825	25.0%	- 1	359,886	
1029009999 Allocated Services		249,552		332,741		83,189	25,0%	I	198,675	
	\$ 1	1,117,549	\$	1,400,881	\$	283,332		\$	1,062,159	
NET CONTRIBUTION TO (FROM)	\$	(125,154)	\$	(435,581)	\$	(310,427)		\$	82,986	

2022 Financial Report

For the NINE Months Ending September 30, 2022, with comparative figures for 2021

Community Events Committee

		2022		2022	V	ariance	Variance	ı	2021	
	Ac	tual YTD	Αı	nnual Budget		\$	%		Actual YTD	Variance Comments
REVENUE										Beer Gardens, Vendors and
1019504900 Miscellaneous Revenue	\$	14,262	\$	10,404	\$	3,858	37.1%	\$	200	Donations
1018504901 CEAC-Sponsorship - CEAC		13,150		-		13,150	0.0%	1	-	Sponsorship
1019504902 Public Areas - Contribution		-		12,000		(12,000)	-100.0%	1	-	
1019504996 Grants from other Agency's		5,500		14,500		(9,000)	-62.1%	L		Cultus Lake Days Grants
	\$	32,912	\$	36,904	\$	(3,992)		\$	200	
EXPENDITURES										
1029506800 Office Supplies & Misc. Expenses	\$	-	\$	875	\$	875	100.0%	\$	235	
1029507700 Special Events CEAC		38,741		35,530		(3,211)	-9.0%	1	495	
1029509800 Transfer to (from) Reserves	_	-		499		499	100.0%	L		
	\$	38,741	\$	36,904	-\$	1,837		\$	730	
	\$	(5,829)	\$	-	\$	5,829		\$	(530)	



REPORT/RECOMMENDATION TO BOARD

DATE:

November 23, 2022

FILE: 0550-70

SUBMITTED BY:

Erica Lee

Chief Financial Officer

SUBJECT:

2022 Parking Third Quarter Report

PURPOSE:

To provide the Board with an overview of parking revenue for the Third Quarter of 2022.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the 2022 Third Quarter Parking Report for information.

DISCUSSION:

Parking meter revenue, net of GST, for the Third Quarter totaled \$677,644. This is an increase of almost \$30,000 over parking meter revenue for the Third Quarter of 2021. In the Third Quarter, as seen in Table 3 net parking revenue totaled \$624,990. This is an increase of more than \$27,000 over net parking meter revenue for the Third Quarter of 2021.

Parking meter revenue, net of GST, year-to-date totaled \$844,378 which is a decrease of approximately \$93,000 from 2021. Parking meter revenue is lower in 2022 than 2021 due to the weather being consistently cool and rainy until at least halfway through July of 2022, which is not typical for June and July. Despite parking meter revenue being lower year-to-date in 2022 than in 2021, year-to-date parking meter revenues for 2022 are still above the year-to-date budget for parking meter revenue by approximately \$13,400.

The tables below show the Third Quarter revenue (1), expenses (2), and net revenue (3),

STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

Prepared by:

Erica Lee, CPA, CA

Chief Financial Officer

Approved for submission to the Board:

Joe Lamb

Table 1

		Parking Revenue	2	
Month	Revenue 2019	Revenue 2020	Revenue 2021	Revenue 2022
Jan	3,731.95	977.00	2,292.62	2,538.19
Feb	1,269.33	2,483.19	2,477.90	5,315.33
Mar	15,158.29	5,045.90	8,414.29	12,138.31
Apr	12,342.52		17,879.90	16,861.28
May	40,942.76	21,066.33	68,042.10	34,374.67
Jun	94,167.54	51,735.29	190,725.22	95,505.64
Jul	174,980.69	178,871.81	369,153.90	319,265.65
Aug	208,401.33	191,850.19	232,956.90	291,432.28
Sep	39,104.43	56,447.76	45,544.95	66,946.41
Oct	4,283.76	5,194.02	6,286.58	
Nov	1,978.62	2,735.52	1,000.05	-
Dec	1,792.38	1,816.76	1,249.96	-
Total	598,153.60	518,223.77	946,024.37	844,377.76

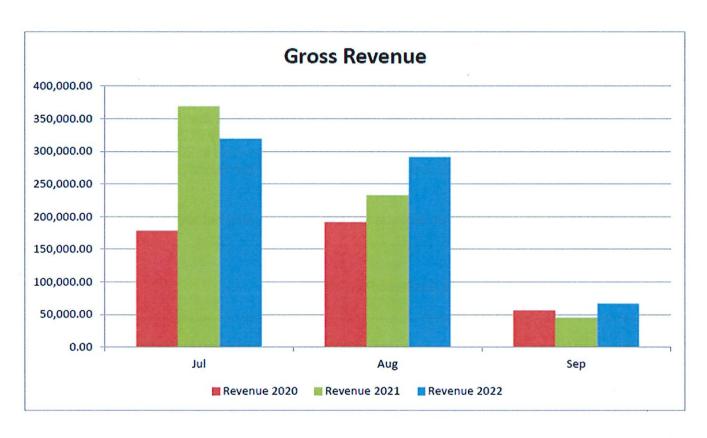


Table 2

	Parking Expenses								
Month	Expense 2019	Expense 2020	Expense 2021	Expense 2022					
Jan	2,590.95	2,426.76	2,866.70	2,063.70					
Feb	2,573.33	2,496.64	3,134.19	2,240.81					
Mar	3,326.11	2,857.83	7,328.65	2,546.76					
Apr	4,344.56	2,469.63	5,985.43	2,990.29					
May	6,080.67	3,672.57	4,911.41	3,799.20					
Jun	9,620.09	8,227.19	44,683.26	7,560.93					
Jul	14,445.12	14,569.52	23,017.96	28,666.55					
Aug	19,244.06	17,500.97	18,033.66	17,738.06					
Sep	10,398.74	10,513.22	8,797.80	6,252.06					
Oct	4,089.52	4,859.70	2,900.94						
Nov	2,567.19	3,213.73	1,966.98	-					
Dec	2,477.87	2,807.38	1,960.13	-					
Total	81,758.21	75,615.14	125,587.11	73,858.36					

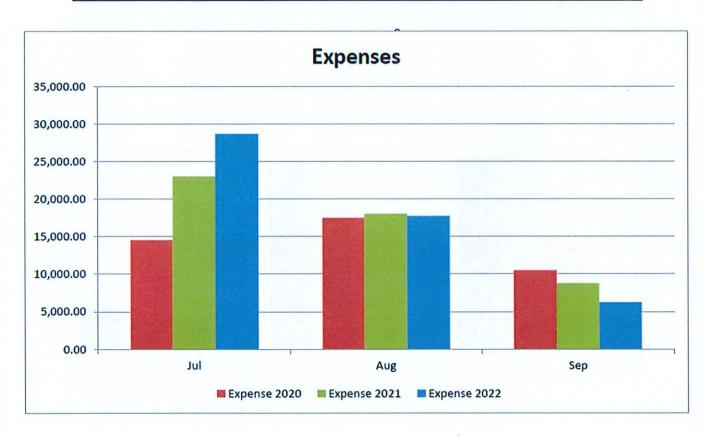
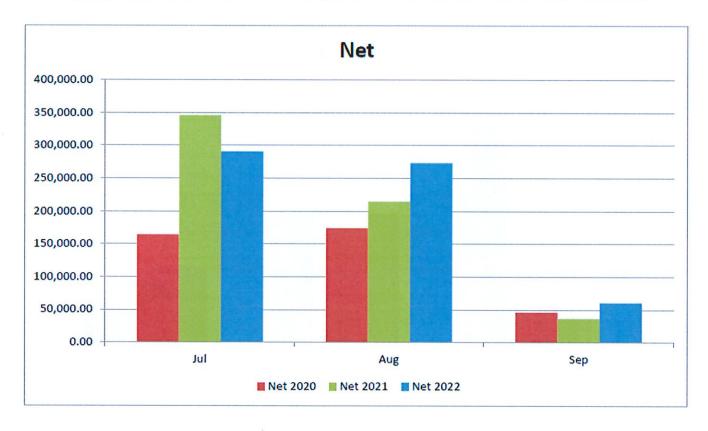


Table 3

	Net Parking Revenue								
Month	Net 2019	Net 2020	Net 2021	Net 2022					
Jan	1,141.00	(1,449.76)	(574.08)	474.49					
Feb	(1,304.00)	(13.45)	(656.29)	3,074.52					
Mar	11,832.18	2,188.07	1,085.64	9,591.55					
Apr	7,997.96	(2,469.63)	11,894.47	13,870.99					
May	34,862.09	17,393.76	63,130.69	30,575.47					
Jun	84,547.45	43,508.10	146,041.96	87,944.71					
Jul	160,535.57	164,302.29	346,135.94	290,599.10					
Aug	189,157.27	174,349.22	214,923.24	273,694.22					
Sep	28,705.69	45,934.54	36,747.15	60,694.35					
Oct	194.24	334.32	3,385.64						
Nov	(588.57)	(478.21)	(966.93)	-					
Dec	(685.49)	(990.62)	(710.17)	-					
Total	516,395.39	442,608.63	820,437.26	770,519.40					





REPORT/RECOMMENDATION TO BOARD

DATE:

November 23, 2022

FILE: 0550

SUBMITTED BY:

Joe Almeida

Manager of Park Operations

SUBJECT:

2022 Public Works Third Quarter Report

PURPOSE:

To provide the Board with an update on Public Works projects completed during the Third Quarter of 2022.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the 2022 Public Works Third Quarter Report for information.

DISCUSSION:

The following list summarizes various tasks and projects completed by Public Works staff over the Third Quarter of 2022.

Commercial Leases:

Daily garbage pickup - 8 days labour
Daily washroom service - 33 days labour
Buildings/grounds/parking lot maintenance - 4 days labour
Vandalism repairs - .5 days labour
Signage repairs - .5 days labour

Community Hall:

Janitorial service and rental set up – 9.5 days labour Building/grounds maintenance - 2 days labour

Foreshore:

Wharf/weir/registered buoy/signage maintenance - 8 days labour Debris cleanup - 7 days labour Swim lines - 3 days labour Warf/swim line vandalism repairs - .5 days labour

Park Office:

Building maintenance - 1.5 days labour Grounds maintenance - 7 days labour

Public Areas:

Weekly garbage pickup and cleanup/inspection of playgrounds, docks, catch basins and

community notice boards - 20 days labour

Daily parking lot opening - 5 days labour

Daily washroom service - 97 days labour Daily litter/garbage pickup - 73 days labour

Tree work/stump removal - 5 days labour

Roads/parking lots/signage/lighting maintenance - 22.5 days labour

Main Beach drainage work - .5 days labour

Grounds/tree care/lawn care/watering maintenance debris cleanup - 17 days labour

Float beach - 7.5 days labour

Building/structure/pay station maintenance - 71.5 days labour

Vandalism repairs - 5 days

Public Works:

Vehicle maintenance - 7 days labour

Equipment maintenance - 5 days labour

Yard/building/janitorial maintenance - 21 days labour

Administration/purchasing/safety/staff meetings - 48.5 days labour

Fire Hall:

Building/janitorial/equipment maintenance - 2 days labour

Administration/emergency response/inspections - 3.5 days labour

Residential Leases:

Grounds/tree maintenance/debris cleanup - 1 days labour

Roads/signs/street sweeping/snow removal/grading - 7.5 days labour

Sunnyside Campground:

Sewer repairs/maintenance - 17 days labour

Janitorial - 0 days labour

Roads/parking - 1.5 days labour

Building/vandalism maintenance - 24.5 days labour

Water system startup/line replacement/repairs - 6 days labour

Lawn/tree maintenance - 22 days labour

Site maintenance/debris clean-up/surfacing/vandalism 29 days labour

Additional maintenance work orders – 14.5 days labour

Vandalism repairs - 1 days labour

Visitor Services/Cabins:

Cabin work orders - 2 days labour Building maintenance – 6 days labour Bi-weekly garbage pickup - 2 days labour Janitorial service - 2 days labour

Lawn care - 3.5 days labour

Special Events:

Public Works staff - 10 days labour

STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

Prepared by:

Approved for submission to the Board:

Joe Almeida

Manager of Park Operations

Joe Lamb



REPORT/RECOMMENDATION TO BOARD

DATE:

November 23, 2022

FILE: 0550

SUBMITTED BY:

Rachel Litchfield

Manager of Corporate Services / Corporate Officer

SUBJECT:

2022 Bylaw Compliance & Enforcement Third Quarter Report

PURPOSE:

To provide the Cultus Lake Park Board with an update on Bylaw Compliance and Enforcement throughout the Park for the Third Quarter of 2022.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the Bylaw Compliance and Enforcement 2022 Third Quarter Report for information.

DISCUSSION:

The following is a breakdown of statistics relating to Bylaw Compliance and Enforcement and security from July 1, 2022, to September 30, 2022.

The areas that are monitored and included in this report are Sunnyside Campground, Sunnyside Campground Beach, Residential Areas, Commercial Areas, Park office, Main Beach, Cabins, Community Hall and Parmenter Rd.

The layout to the stats is updated to show the fines and written warnings but to also capture the estimated number of issues per bylaw. The numbers below include verbal warnings, written warnings and tickets per the bylaw that was contravened.

Bylaw compliance officers and Security responded to approximately 25 Short-term Rental related issues, that are included in the Parking and Traffic Regulations, Property Maintenance Bylaw and Noise Regulations Bylaw statistics.

Bylaw Name	Estimate number of issues
Parking and Traffic Regulations Bylaw	3355
Management of Public Areas Bylaw	197
Property Maintenance Bylaw	21
Short Term Rental Bylaw	0
Noise Regulation Bylaw	7
Encroachment Bylaw	0
Boating and Foreshore Bylaw	11
Tree and Plant Bylaw	3

Animal Control Bylaw	63
No Smoking Bylaw	51
Littering Bylaw	5
Canvassing, Panhandling and Busking Bylaw	0
Sunnyside Campground Bylaw	237
Cabins at Cultus Lake Bylaw	0
Burning Conditions & Restrictions	45
TOTAL	3995

STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:

Approved for submission to the Board:

Rachel Litchfield

Manager of Corporate Services / Corporate Officer

Joe Lamb



REPORT/RECOMMENDATION TO BOARD

DATE:

November 23, 2022

FILE: 0550

SUBMITTED BY:

Carly Volk

Manager of Sunnyside Campground and Accommodations

SUBJECT:

2022 Campground and Cabins Third Quarter Report

PURPOSE:

To provide the Board with an update on the Campground and Cabins operations for the Third Quarter of 2022.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the Campground and Cabins Third Quarter Report for information.

DISCUSSION:

This report provides a summary of the events and financial analysis of the revenue received for July, August, and September of 2022, compared to the same time in 2021 for Sunnyside Campground and the Cabins at Cultus Lake Park.

Sunnyside Campground

The Third Quarter of 2022 generated approximately \$86,738 higher revenue in the overnight camping areas compared to the same period in 2021. This increase is attributed to the fee increase, the opening of both group sites to full capacity, as well as an exceptionally warm fall which saw an increase in September bookings.

The miscellaneous revenue that is generated from site bookings (reservation fees, pets, extra adults, and parking) increased in 2022 by \$34,420. This increase is due to the fee increase, as well as the warm dry weather experienced this summer making camping a great option for travelers.

Store revenue in the Third Quarter increased by \$24,584, this increase was mainly due to firewood sales as the 2022 fire ban did not come into effect until August 4th which is much later in the season compared to previous years. This year the store remained open on weekends in September which also contributed to increase in sales.

Cabins

The Cabins remained busy throughout the summer months and were fully booked on all weekends and most weekdays. The Cabins produced revenue for the Third Quarter of 2022 that was similar to 2021 and saw an increase in revenue of \$1113.

STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:

Carly Volk

Manager of Sunnyside Campground and

Accommodations

Approved for submission to the Board:

Joe Lamb



REPORT/RECOMMENDATION TO BOARD

DATE:

November 23, 2022

FILE: 0550

SUBMITTED BY:

Warren Mazuren

Fire Chief

SUBJECT:

2022 Fire Department Third Quarter Report

PURPOSE:

To provide the Board with information on the activities of the Cultus Lake Volunteer Fire Department for the months of July, August, and September of 2022.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the 2022 Fire Department Third Quarter report for information.

BACKGROUND:

The Third Quarter of 2022 was a little below average in call volume compared to last year's Third Quarter.

There were twenty-six (26) calls in July, twenty-six (26) calls in August, and fifteen (15) calls in September of 2022. There was a total of sixty-seven (67) calls in the Third Quarter of 2022.

There were seventy-six (76) calls in the Third Quarter of 2021.

Twenty-eight calls (28) were in the "FVRD Electoral H", twenty-seven (27) calls were in Cultus Lake Park, and twelve (12) calls were on Soowahlie First Nation.

CLVFD continued to search for new members to bolster daytime response.

CLVFD training night was switched to Thursday evenings starting at 7:00 pm.

The CLVFD continued with maintenance training as required by the Playbook. In-house training was utilized during these months as most of the training opportunities we usually attend were postponed.

Parking along Columbia Valley Highway continued to be a major problem during the busy summer months and delays our response times significantly.

There were no fires of note for the Third Quarter of 2022.

Please play safe during the summer months at Cultus Lake. Use common sense and check local restrictions when visiting our beautiful area!

STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

Prepared by:

Warren Mazuren

Fire Chief

Approved for submission to the Board:

Joe Lamb



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE:

November 23, 2022

FILE: 0870

SUBMITTED BY:

Tricia Schmuland

Leasing Clerk

SUBJECT:

2022 Lease Assignments Third Quarter Report

PURPOSE:

To provide the Board with an update of the residential lease assignments and lease administration activity that occurred during the months of July through September 2022.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the 2022 Lease Assignments Third Quarter report for information.

DISCUSSION:

During the Third Quarter of 2022, Cultus Lake Park processed the following: one (1) family assignment and five (5) residential assignments: lease transfers totaling six (6) for the quarter; and

twenty-eight (28) requests for Title Searches for various reasons, such as: building permits, listings of houses for sale, personal banking or purchases; and

seven (7) Mortgage Refinances/Filing Mortgages; and eight (8) Mortgage Discharges.

DATE OF ASSIGNMENT:

JULY 14, 2022

PROPERTY:

206 LAKESHORE DRIVE, CULTUS LAKE BC V2R 5A1

SALE PRICE:

\$827,900

DATE OF ASSIGNMENT:

JULY 26, 2022

PROPERTY:

349 PINE ST, CULTUS LAKE BC V2R 4Y9

SALE PRICE:

\$1,165,000

DATE OF ASSIGNMENT: AUGUST 3, 2022

PROPERTY: 441 OAK ST, CULTUS LAKE BC V2R 4Z5

SALE PRICE: \$1,450,000

DATE OF ASSIGNMENT: AUGUST 9, 2022

PROPERTY: 150 FIRST AVE, CULTUS LAKE BC V2R 4Z2

SALE PRICE: N/A FAMILY TRANSFER

DATE OF ASSIGNMENT: AUGUST 31, 2022

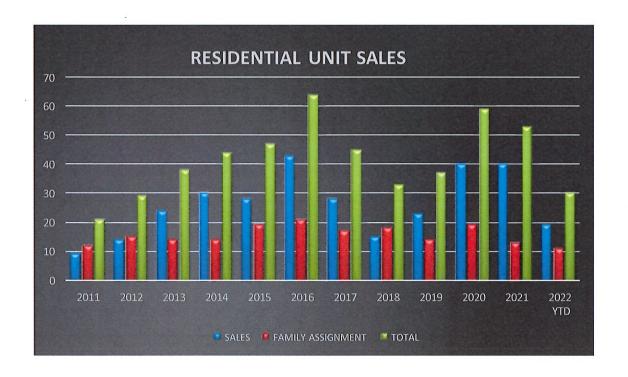
PROPERTY: 654 MOUNTAIN VIEW RD, CULTUS LAKE BC V25 4Z6

SALE PRICE: \$1,050,000

DATE OF ASSIGNMENT: SEPTEMBER 2, 2022

PROPERTY: 367 CEDAR ST, CULTUS LAKE BC V2R 4Z1

SALE PRICE: \$900,000





STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

Prepared by:

Tricia Schmuland,

Leasing Clerk

Approved for submission to the Board:

Joe Lamb,

Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: November 23, 2022 **FILE:** 3900

SUBMITTED BY: Erica Lee

Chief Financial Officer

SUBJECT: 2023-2027 Cultus Lake Park DRAFT Financial Plan

PURPOSE:

The purpose of the report is to present the 2023-2027 Cultus Lake Park DRAFT Financial Plan along with the 2023-2027 Financial Plan Bylaw for First and Second reading.

RECOMMENDATION:

THAT the Cultus Lake Park Board give First and Second readings to Cultus Lake Park 2023-2027 Financial Plan Bylaw No. 1220, 2022.

DISCUSSION:

Staff have been working hard on updating the five-year financial plan for the years 2023-2027. This update includes reviewing prior year operations to develop revenue and expenditure projections for the year and reviewing what was planned for future years to make adjustments where supported.

The 2023-2027 DRAFT Financial Plan being presented includes the base budget as approved in the current 2022-2026 Five-Year Financial Plan as a starting point. In addition, the base budget also includes a number of operational and capital additions as discussed below. Lastly, the base budget has been adjusted for staff proposed changes to various revenue streams and reserve deposits.

The "2023-2027 Cultus Lake Park Financial Planning Worksheet - Budget Changes"

This document provides a listing of all the staff proposed changes to implement in the 2023-2027 Financial Plan. The document quantifies their impact to the 2022-2026 base budget as approved last year. This document is list changes for each of the Park's individual business units and is split into four sections to outline the changes proposed for revenue, expenses, reserve allocations, and capital expenditures.

The "Revenue Changes" section for each business unit provides a list of the revenue budgets that staff are proposing to adjust or add into the budget. Each revenue change item includes a description outlining any associated changes to rates or operations in order to realize the budget change.

The "Expense Changes" section for each business unit provides a listing of items for the Board to consider funding through operations on an ongoing basis.

The "Reserve Funding Changes" section lists all the proposed changes to reserve deposits and documents where the resources for the changes are coming from.

The "Capital" section provides a listing of all capital items, either new or increased/decreased values that were not included in the 2022-2026 Five-Year Financial Plan. The purpose of this listing is to allow the Board to consider which projects are a priority and therefore should be approved in the five-year financial plan. A proposed funding source is provided for each of the capital items where a reserve is available and applicable to the item.

The 2023-2027 Financial Plan has been prepared with a slight increase in the lease operating levy that will see the average residents base lease increase by \$37.15 in order to fund improvements and the sustainability of the Park. The proposed budget continues to focus on improvements to areas such as safety and security, environmental sustainability, with an amplified focus on renewal and upgrades to our infrastructure and upgrading facilities at Sunnyside Campground.

The DRAFT plan also proposes to increase some additional lease charges for specific services as a result of expenditure increases. The table below summarizes the 2022 lease charges vs. proposed 2023 lease charges:

Service Description	2022 Residential Fee	2023 Residential Fee (proposed)
Protective Services	\$ 214.18	\$ 220.61
Fire Protection	363.95	375.93
Garbage & Recycling	210.54	223.47
Insurance	16.18	18.68
Streetlights	76.76	79.05
Milfoil	15.00	15.00
Foreshore Improvements	50.00	50.00
Residential Area Improvements	25.00	25.00

In the proposed budget other business units also have budgeted increased revenues to offset the increasing costs. The more noteworthy include:

Parking

- Increasing parking revenue by increasing the high season weekday rate to \$5/hour for 2023 from \$4/hour in 2022.
- Continue to charge a \$1.00 infrastructure charge per transaction to visitors of the park through parking.
- Staff are proposing to continue to only offer visitors the ability to pay for parking by the hour through the elimination of daily parking rates, with the exception of Lot D.

Sunnyside

- Increasing seasonal site rates by 7.2% (estimated inflation for 2022).
- Overnight site rates as well as other miscellaneous fees at Sunnyside Campground by 7.2%.
- Continue to charge an infrastructure charge for seasonal and overnight campers.

Schedule of Reserves

This schedule summarizes all the financial reserves held by Cultus Lake Park showing annual contributions, estimated interest earnings and capital funding allocations over the Five-Year Financial Plan. Prudent financial planning ensures that reserve balances stay positive and are sufficient to fund current and future asset replacement and renewal.

Business Unit Detail

Line by line budget details are provided for each Business Unit with commentary on some lines where changes have been made. These schedules show the revenue, operating expenditures, wages and benefits, allocated services, reserve transfers and the capital projects planned for each unit.

Staff will be providing a presentation on the financial plan along with reviewing the budget documents in greater detail.

Prepared by:

Erica Lee, CPA, CA Chief Financial Officer Approved for submission to the Board:

Joe Lamb

Chief Administrative Officer



Cultus Lake Park

2023-2027 Five Year Financial Plan No. 1220, 2022

A Bylaw to Adopt the 2023-2027 Financial Plan

Section 165 of the *Community Charter* requires the Board to annually prepare and adopt a Five-Year Financial Plan, by Bylaw; and

Section 12 of the *Cultus Lake Park Act* (1932 and Amendments thereto) enables the Cultus Lake Park Board to make Bylaws;

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

1. TITLE

1.1 This Bylaw may be cited for all purposes as "Cultus Lake Park 2023-2027 Financial Plan Bylaw No. 1220, 2022"

2. GENERAL REGULATIONS

2.1 Schedule "A" titled 2023 Financial Plan and Schedule "B" titled 2023-2027 Financial Plan, attached form part of this Bylaw, is hereby adopted as the Cultus Lake Park Five Year Financial Plan for the years 2023 to 2027.

3. EFFECTIVE DATE

This bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this XX day of XXXX, 2022

READ A SECOND TIME this XX day of XXXX, 2022

READ A THIRD TIME this XX day of XXXX, 2022

ADOPTED this XX day of XXXX, 2022

Kirk Dzaman, Chair	Joe Lamb
Cultus Lake Park Board	Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true and correct copy of Cultus Lake Park
Cultus Lake Park 2023-2027 Financial Plan Bylaw No. 1220, 2022

Chief Administrative Officer

Sunnyside Campground Commercial Leases Residential Leases Community Hall Cabin Rentals/Visitor Services Parking/Public Area Revenue Foreshore Lease Volunteer Fire Department Protective Services General Administration CEAC TOTAL REVENUES EXPENDITURES Advertising Audit/Accounting Board Level Expenses Building Maintenance/Materials Commemorative Benches Conferences Conferences Conferences Conferences Contract Services Data Processing Education & Training Education & Training Education Expenses Equipment Haintenance Grounds Maintenance Grounds Maintenance Grounds Maintenance Grounds Maintenance Grounds Maintenance Equipment Fuel Garbage Collection/Recycle General Maintenance Founds Maintenance/Materials Insurance - Vehicles Janitorial Supplies Insurance - Vehicles Janitorial Supplies Insurance Supplies Interest and Bank Charges POS Charges Retail Sales (COGS) Office Furniture Postage & Courier Equipment Rentals Community Wildfire Protection Plan Printing	REVENUES
\$ 3,962,500 \$ 727,740 934,393 11,950 1,019,500 1,019,500 37,512 \$ \$ 7,541,155 \$ \$ \$ 7,541,155 \$ \$ 13,500 \$ 118,820 118,820 118,820 118,820 118,820 120,500 99,160 321,300 25,864 48,300 120,500 30,750 5,445 30,670 58,050 104,500 58,050 104,500 58,050 4,500 104,500 33,300 58,050 7,650	2023 FINANCIAL PLAN
3,962,500 \$ 3,962,500 \$ 9,550 \$ 9,550 \$ 32,770 33,330 206,000 49,800 49,800 49,400 115,000 64,200 10,260 10,260 11,200	2023 SUNNY- SIDE
727,740 \$ 1	2023 2 COMM F LEASE L
934,393 \$ 1:	2023 2023 RESID COMN LEASE HALL
11,950 \$ 1,23 11,950 \$ 1,23 1,011 -	2023 2023 COMM. VISITOR HALL SERVICES
219,700 \$ 109,000 1,019,500 \$ 109,000 1,239,200 \$ 109,000 1,900 \$ - 11,600 - 1,900 \$ - 46,600 - 46,600 - 40,000 - 45,000 - 45,000 - 45,000 - 1,000 23,800 - 1,100 22,500 - 1,100 22,500 - 17,400 - 17,400 - 11,400 - 17,400 - 11,500 - 11,100 - 11	3 2023 OR FORESHORE CES LEASE
\$ \$ 30	2023 ORE VOLUNTEER E FIRE DEPT
ν ν	2023 EER PUBLIC PT WORKS
- \$	2023 PROTECTIVE S SERVICES
\$	2023 VE GENERAL & ADMIN
\$ 37,612 \$ 37,612 	CEAC 081

UNAPPROPRIATED SURPLUS	APPROPRIATED SURPLUS (RESERVE APPROPRIATIONS)	SURPLUS/(DEFICIT)	TOTAL EXPENDITURES	Overhead Expense Allocations	Internal Wage Allocations	Capital Projects	Reserve Allocations	TOTAL PAYROLL TOTAL OPERATING EXPENSES	Employee Benefits	Staff Wages	Management Salaries	Commissioners Indemnities	WAGES & BENEFITS:	SUBTOTAL	Water System Maintenance/Parts	Floats & Buoys	Signage	Wharfs & Foreshore Materials	Vehicle/Boat Fuel	Vehicle Maintenance	Travel & Vehicle Allowance	Vandalism	Utilities	Telecommunications	Special Events	Small Tools/Shop & Safety	Security Systems/Supplies	Roads & Parking	Public Relations/Promotion	
\$ 11,971 \$	2,168,590	7) (2,156,619)	\$ 9,697,774 \$			2,217,190	1,313,392	\$ 3,227,503 \$ \$ 6,167,192 \$	675,390	2,017,855	437,968	\$ 96,290 \$		\$ 2,939,689 \$	5,000	10,000	11,200	15,000	27,890	38,860	3,200	4,500	503,555	43,880	60,300	24,840	4,750	43,300	9,340	2023 FINANCIAL PLAN
941,367	1,225,330	(283,963)	4,246,463	434,450	297,170	1,225,330	549,630	624,538	126,620	361,700	136,218			1,115,345	5,000		2,000		780	1,390	1,200	2,000	393,800	12,900	12,080	2,500	2,000	8,000	3,840	2023 SUNNY- SIDE
\$ 92,431 \$	125,570	(33,139)	\$ 760,879 \$	275,789	94,110	125,570	159,630	\$ - \$ \$ 105,780 \$	ı	•	1	\$ - \$		\$ 105,780 \$			1,200					1	6,800				1			2023 COMM LEASE
		(97,227)	1,031,620 \$	423,885	390,870	ı	63,230	\$ 153,635 \$			1	- \$		153,635 \$,				1				38,100							2023 RESID LEASE
(97,227) \$ (67,400) \$	10,570	(77,970)	\$ 89,920 \$	25,120	18,750	10,570	10,000	5 25,480 \$	ı	1	1	- \$		\$ 25,480 \$	1	•	1	1	1	1	1	1	4,680	200						2023 COMM. HALL
(498,160)	169,310	(667,470)	1,906,670	579,090	451,020	204,310	247,730	72,280 \$ 424,520 \$	13,960	58,320	1	1		352,240	1		7,000					2,500	33,500	4,780	12,000		1	12,300	500	2023 VISITOR F SERVICES
\$ (359,040) \$	231,000	(590,040)	\$ 699,040 \$	269,470	81,770	231,000	56,250	\$ 60,550 \$	ı	•	1	\$ - \$		\$ 60,550 \$	1	10,000	1,000	15,000		200		•					1			2023 FORESHORE V LEASE
\$ - \$	43,970	(43,970)	\$ 345,230 \$,	11,850	57,570	59,430	\$ 74,550 \$ \$ 216,380 \$	7,200	60,400	6,950			\$ 141,830 \$	1		1		2,200	10,000		•	7,080	10,650		4,300	500		500	2023 VOLUNTEER FIRE DEPT
1	282,670	(282,670)	282,670	(377,170)	(1,212,240)	282,670	115,000	1,267,480	284,100	870,820	112,560			206,930	1		1		22,520	26,210		1	11,990	4,200		18,040	750	23,000		2023 PUBLIC WORKS
\$ -		ı	\$ 175,000	(473,815)	20,070	ı	2,000	\$ 261,750 \$ 626,745	56,590	205,160	1	\$ -		\$ 364,995			1		1,590	1,060		1	925	2,150			500		500	2023 PROTECTIVE SERVICES
\$ -	80,170	(80,170)	\$ 122,670	(1,156,819)	(153,370)	80,170	50,000	\$ 926,905 \$ 1,302,689	186,920	461,455	182,240			\$ 375,784	1		1		800	1	2,000	1	6,680	9,000			1,000		4,000	2023 GENERAL & ADMIN
\$ -	ı	•	\$ 37,612	,	•	•	492	\$ - \$ 37,120		1	ı	· ·		\$ 37,120	'	•	1		1			1	•		36,220					CEAC 082

CULTUS LAKE PARK 2023 - 2027 FINANCIAL PLAN

CULTUS LAKE PARK 2023-2027 Financial Plan Summary

	TOTAL 2023 BUDGET	TOTAL 2024 BUDGET	TOTAL 2025 BUDGET	TOTAL 2026 BUDGET	ı	TOTAL 2027 BUDGET
REVENUES						
Sunnyside Campground Commercial Leases Residential Leases Community Hall Cabin Rentals/Visitor Services Parking/Public Area Revenue Foreshore Lease Volunteer Fire Department Protective Services General Administration CEAC TOTAL REVENUES	\$ 3,962,500 727,740 934,393 11,950 219,700 1,019,500 109,000 301,260 175,000 42,500 37,612 7,541,155	\$ 4,112,600 747,050 952,083 11,950 219,700 1,027,800 109,000 297,970 180,000 42,500 37,824 7,738,477	\$ 4,212,500 767,260 975,074 11,950 219,700 1,027,800 109,000 314,990 185,000 42,500 38,040	\$ 4,312,300 788,380 993,257 11,950 219,700 1,045,600 109,000 314,960 185,000 42,500 38,760 8,061,407	\$	4,400,100 810,700 1,022,109 11,950 225,100 1,045,600 109,000 320,250 185,000 42,500 38,990 8,211,299
EXPENDITURES						
Advertising Audit/Accounting Board Level Expenses Building Maintenance/Materials Commemorative Benches Conferences Contract Services Data Processing Education & Training Election Expenses Equipment Maintenance Equipment Fuel Garbage Collection/Recycle	\$ 13,500 18,820 17,000 71,710 1,900 16,930 530,100 168,500 44,300 - 86,800 5,210 204,815	\$ 13,500 19,195 17,000 73,090 1,900 16,980 539,500 171,100 44,350 - 88,600 5,290 204,915	\$ 13,500 19,578 17,000 74,490 1,900 17,030 549,000 173,700 45,010 - 90,400 5,370 205,115	\$ 13,500 19,969 17,000 75,900 1,900 17,080 558,600 176,300 45,670 20,000 92,300 5,450 205,315	\$	13,500 20,367 17,000 77,430 1,900 17,140 568,300 179,000 46,330 - 94,200 5,530 210,980
General Maintenance Grounds Maintenance/Materials Insurance - Business Insurance - Vehicles Janitorial Supplies	45,000 99,160 321,300 25,864 48,300	45,000 100,580 353,300 26,225 49,200	45,000 102,000 388,800 26,586 50,100	45,000 103,420 427,800 26,948 51,000		45,000 104,840 470,600 27,311 51,900
Legal/Professional Fees Licences/Permits/Taxes Memberships/Dues/Subscriptions Office Supplies Interest and Bank Charges POS Charges	120,500 30,750 5,445 30,670 5,500 104,500	98,000 30,750 5,445 31,200 5,550 104,500	98,000 30,750 5,445 31,730 5,550 104,500	98,000 30,750 5,445 32,260 5,550 104,500		120,500 30,750 5,445 32,840 5,600 104,500
Retail Sales (COGS) Office Furniture Postage & Courier Equipment Rentals Community Wildfire Protection Plan	58,050 4,500 4,000 33,300 5,000	58,050 4,500 4,000 33,600 5,000	58,050 4,500 4,000 33,900 5,000	58,050 4,500 4,000 34,200 5,000		58,050 4,500 4,000 34,500 5,000
Printing Public Relations/Promotion Roads & Parking Security Systems/Supplies Septic/Sewer System Maintenance Small Tools/Shop & Safety	7,650 9,340 43,300 4,750 5,000 24,840	7,650 9,390 43,300 4,800 5,000 25,260	7,650 9,390 43,300 4,800 5,000 25,690	7,650 9,390 43,300 4,800 5,000 26,120	<u>083</u>	7,650 9,390 43,300 4,800 5,000

CULTUS LAKE PARK 2023 - 2027 FINANCIAL PLAN

		TOTAL 2023 BUDGET		TOTAL 2024 BUDGET		TOTAL 2025 BUDGET		TOTAL 2026 BUDGET	TOTAL 2027 BUDGET
Special Events		60,300		60,990		61,130		61,860	61,860
Telecommunications		43,880		44,730		45,080		45,940	46,300
Utilities		503,555		514,750		526,235		537,920	549,815
Vandalism		4,500		4,500		4,500		4,500	4,500
Travel & Vehicle Allowance		3,200		3,200		3,200		3,200	3,200
Vehicle Maintenance		38,860		39,430		40,010		40,610	41,220
Vehicle/Boat Fuel		27,890		28,120		28,350		28,580	28,810
Wharfs & Foreshore Materials		15,000		15,000		15,000		15,000	15,000
Signage		11,200		11,200		11,200		11,200	11,200
Floats & Buoys		10,000		10,000		10,000		10,000	10,000
Water System Maintenance/Parts		5,000		5,000		5,000		5,000	5,000
SUBTOTAL	\$	2,939,689	\$	2,982,640	\$	3,051,539	\$	3,145,477	\$ 3,230,608
WAGES & BENEFITS: Commissioners Indemnities Management Salaries Staff Wages	\$	96,290 437,968 2,017,855	\$	98,220 446,860 2,086,560	\$	100,180 456,240 2,180,130	\$	102,180 465,220 2,239,340	\$ 104,730 476,070 2,305,930
Employee Benefits		675,390		690,240		719,520		733,990	750,410
TOTAL PAYROLL	\$	3,227,503	\$	3,321,880	\$	3,456,070	\$	3,540,730	\$ 3,637,140
TOTAL OPERATING EXPENSES	\$	6,167,192	\$	6,304,520	\$	6,507,609	\$	6,686,207	\$ 6,867,748
Reserve Allocations		1,313,392		1,325,474		1,332,420		1,295,240	1,301,500
Capital Projects		2,217,190		991,390		863,990		624,990	665,790
Allocated Wages		-		-		-		-	-
Allocated Overhead Expenses		-		-		-		-	-
TOTAL EXPENDITURES	\$	9,697,774	\$	8,621,385	\$	8,704,019	\$	8,606,437	\$ 8,835,038
SURPLUS/(DEFICIT)		(2,156,619)		(882,907)		(800,205)		(545,030)	(623,739)
APPROPRIATED SURPLUS (RESERVE ALLOCATIONS)		(2,168,590)		(955,550)		(818,220)		(586,670)	(629,830)
UNAPPROPRIATED SURPLUS	Ş	11,971	Ş	72,643	Ş	18,015	Ş	41,640	\$ 6,091

	1,200	1,200	1,200	1,200	1,200	0.0%		1,200	1,200	532	Licences	10-2-100-6500
*Amalgamate legal budget in General Admin	•	-	,	٠		0.0%	,	20,000	20,000	,	Legal Fees	10-2-100-6400
	25,500	25,000	24,500	24,000	23,500	0.0%		23,000	23,000	17,156	Janitorial Supplies	10-2-100-6300
	1,300	1,290	1,280	1,270	1,260	0.0%	1	1,250	1,250	805	Insurance -Vehicle	10-2-100-6200
*Increase to reflect actual premium increases	94,100	85,500	77,700	70,600	64,200	-45.8%	(15,396)	33,650	49,046	32,995	Insurance - Business	10-2-100-6100
	53,400	52,400	51,400	50,400	49,400	0.0%		48,450	48,450	35,997	Grounds Maintenance	10-2-100-6000
	60,500	60,500	60,500	60,500	60,500	0.0%	-	60,500	60,500	45,051	Garbage Collection/Recycle	10-2-100-5900
	550	550	550	550	550	0.0%		525	525	212	Equipment Fuel	10-2-100-5820
*Increase of \$3,500 - due to aging equipment and increased repair costs.	16,200	15,900	15,600	15,300	15,000	0.0%	,	11,500	11,500	13,220	Equipment Maintenance	10-2-100-5800
	4,500	4,500	4,500	4,500	4,500	0.0%		4,500	4,500	-	Education & Training	10-2-100-5700
*Increase - New SLA for IT Services and updated security features and monitoring to comply with Cyber Insurance requirements.	53,900	52,800	51,800	50,800	49,800	-17.2%	(7,200)	41,800	49,000	42,586	Data Processing	10-2-100-5500
Account includes Software costs for reservation software as well as IT coverage												
	3,330	3,330	3,330	3,330	3,330	55.0%	1,830	3,330	1,500	-	Conferences	10-2-100-5400
	222,000	218,000	214,000	210,000	206,000	-4.0%	(8,000)	202,000	210,000	207,592	Contract Services - Security	10-2-100-5375
	35,480	34,780	34,100	33,430	32,770	0.0%		43,630	43,630	25,865	Building Materials/Electrical Repairs	10-2-100-5300 10-2-100-6050
	9,550	9,550	9,550	9,550	9,550	47.6%	4,550	9,550	5,000	1,536	Advertising - media	10-2-100-5000
									48%	49%	OPERATING	
											EXPENDITURES	
	4,400,100	\$ 4,312,300 \$	\$ 4,212,500 \$	4,112,600	\$ 3,962,500 \$	5.2%	\$ 191,196	\$ 3,646,100	\$ 3,837,296	\$ 3,831,796	TOTAL REVENUE	
	2,000	2,000	2,000	2,000	2,000	461.8%	9,236	2,000	11,236	11,236	Retail Sales	10-1-100-4950
	4,800	4,800	4,800	4,800	4,800	-47.4%	(2,275)	4,800	2,525	2,525	Laundromat	10-1-100-4910
	141,000	141,000	141,000	141,000	141,000	29.3%	41,383	141,000	182,383	177,383	Sunnyside Store Sales	10-1-100-4050
	5,000	5,000	5,000	5,000	5,000	300.2%	7,504	2,500	10,004	9,504	SS WIFI Sales	10-1-100-4017
approximately 9000 reservations per year.	13,500	13,500	13,500	13,500	13,500	-9.6%	(1,302)	13,500	12,198	12,198	Overnights - Foreshore Reserve	10-1-100-4090
Infrastructure Fee for Overnight Campers. The Fee will be split 70% into the Cultus Lake Infrastructure Reserve and 30% into the Foreshore Reserve. Fee \$5 per reservation -	31,500	31,500	31,500	31,500	31,500	-9.6%	(3,039)	31,500	28,461	28,461	Overnights - Cultus Lake Infrastructure	10-1-100-4090
	7,500	7,500	7,500	7,500	7,500	34.5%	1,933	5,600	7,533	7,533	Overnights - Milfoil Revenue	10-1-100-4016
*Average increases to additional fees of 7.2%	582,000	582,000	568,000	568,000	546,000	14.6%	65,334	449,000	514,334	514,334	Other Sundry-Parking/Miscellaneous	10-1-100-4015/4900
	36,300	35,400	34,500	33,500	32,200	81.4%	24,420	30,000	54,420	54,420	Overnights - Group Area A & B	10-1-100-4011
	156,900	153,100	149,400	145,000	139,400	2.4%	3,083	130,000	133,083	133,083	Overnights - Waterfront Lots	10-1-100-4006
* Average increase to overnight rates of 7.2%	127,700	124,600	121,600	118,100	113,600	-5.8%	(6,132)	106,000	99,868	99,868	Overnights - View Lots	10-1-100-4005
	325,700	317,800	310,000	301,000	289,400	5.0%	13,449	270,000	283,449	283,449	Overnights - No Hook Ups	10-1-100-4004
	778,200	759,200	740,700	719,100	691,400	6.0%	39,007	645,000	684,007	684,007	Overnights - Full Hook Up	10-1-100-4003
sites.	2,610	2,610	2,610	2,610	2,610	0.0%		2,610	2,610	2,610	Seasonal Foreshore Reserve	10-1-100-4090
Infrastructure Fee for Seasonal Campers. The Fee will be split 70% into the Cultus Lake Infrastructure Reserve and 30% into the Foreshore Reserve. Fee \$25 per reservation - 348	6,090	6,090	6,090	6,090	6,090	0.0%		6,090	6,090	6,090	Seasonal - Cultus Lake Infrastructure	10-1-100-4090
	1,268,400	1,237,500	1,207,300	1,172,100	1,127,050	-0.6%	(6,202)	1,051,500	1,045,298	1,045,298	Seasonal - Regular Lots	10-1-100-4002
*Overall increase to Seasonal Rates of 7.2%	239,200	233,400	227,700	221,100	212,600	2.6%	5,170	198,300	203,470	203,470	Seasonal - View Lots	10-1-100-4001
	671,700	655,300	639,300	620,700	596,850	-0.1%	(373)	556,700	556,327	556,327	Seasonal - Waterfront Lots	10-1-100-4000
											REVENUE	
2023 Comments	Budget	Budget	виадет	Budget	Budget	(%)	(\$)	Budget	Projection	Actual	Account Name	GL
2022 Comment	2027	2026	2025	2024	2023	Variance	Variance	2022	2022	2022		2
0												
85											10, 2022	YTD - Updated to Oct 10, 2022
5											2023 - 2027 Financial Planning Worksheet	2023 - 2027 Finan
											round	Sunnyside Campground
											*	CULTUS LAKE PARK
	_					-						

	\$ 578,330	\$ 573,130	\$ 567,130	\$ 561,130	\$ 549,630	-1.7%	\$ (8,892)	\$ 524,130	\$ 533,022	\$ 533,022	TOTAL RESERVE ALLOCATIONS	10-2-100-9805
		7,500	7,500	7,500						7,533	Milfoil Control Reserve	
	16,110	16,110	16,110	16,110	16,110		1,302	16,110	14,808	14,808	Foreshore Reserve	
	37,590	37,590	37,590	37,590	37,590	8.1%	3,039	37,590	34,551	34,551	Cultus Lake Infrastructure Reserve	
	10,000	10,000	10,000	10,000	10,000	0.0%	0	10,000	10,000	10,000	Sunnyside - Utility Vehicle	
	20,000	20,000	20,000	20,000	20,000	0.0%	0	17,500	17,500	17,500	Sunnyside - Facility Life Cycle	
	27,500	27,500	27,500	27,500	25,000	0.0%	0	22,500	22,500	22,500	Sunnyside - Electrical (Recycling)	
*6% of Sunnyside Revenue - increase based on increase in revenues	260,300	255,100	249,100	243,100	234,100	-5.2%	(11,300)	215,500	226,800	226,800	Sunnyside - 6% of Revenue	
	199,330	199,330	199,330	199,330	199,330	0.0%	0	199,330	199,330	199,330	Sunnyside - Septic/Sewer	
											RESERVE ALLOCATIONS	10-2-100-9800
	\$ 692,820	\$ 675,770	\$ 662,350	\$ 639,610	\$ 624,538	-0.6%	\$ (3,323)	\$ 599,080	\$ 602,403	\$ 473,872	TOTAL WAGES & BENEFITS	
		1,700	1,700	1,700							Uniforms/Criminal Check	10-2-100-8825
											Staff Benefits - Software Conversion	
*Benefit Cost increases to reflect actual expected premiums	139,840	136,230	133,360	128,230	124,920	0.0%		114,570	114,570	63,974	Employee Benefits	10-2-100-8800
	37,470	36,560	35,840	34,460	33,620	-10.1%	(3,323)	32,960	36,283	36,283	Staff Wages - Store	10-2-100-8710
	237,080	231,300	226,760	218,040	212,720	0.0%		208,550	208,550	162,947	Staff Wages - Site Maintenance/Custodian	10-2-100-8705
	128,570	125,430	122,970	118,240	115,360	0.0%		113,100	113,100	113,519	Staff Wages - Gatehouse	10-2-100-8700
* Wage adjustments due to inflationary expectations	148,160	144,550	141,720	138,940	136,218	0.0%		128,200	128,200	95,405	Management Salaries	10-2-100-8600
											WAGES & BENEFITS	
	\$ 1,212,455	\$ 1,186,605	\$ 1,161,975	\$ 1,138,155	\$ 1,115,345	-5.5%	\$ (59,730)	\$ 1,087,875	\$ 1,147,605	\$ 694,469	TOTAL OPERATING	
		5,000	5,000	5,000		0.0%					Water System Maintenance	10-2-100-8300
	2,000	2,000	2,000	2,000	2,000	0.0%		2,000	2,000	1,825	Signage	10-2-100-8201
	820	810	800	790	780	0.0%	-	770	770	514	Vehicle Fuel	10-2-100-8130
	1,510	1,480	1,450	1,420	1,390	0.0%	-	1,360	1,360	-	Vehicle Maintenance	10-2-100-8100
	193,900	190,100	186,400	182,700	179,100	0.0%	-	175,600	175,600	-	Water	10-2-100-8020
	101,600	98,600	95,700	92,900	90,200	0.0%	-	87,600	87,600	65,226	Hydro	10-2-100-8005
	9,600	9,300	9,000		8,400	0.0%		8,200	8,200	6,481	Propane	10-2-100-8000
	1,200	1,200	1,200	1,200	1,200			1,200	1,200	1	Travel Expense	10-2-100-7900
	12,900	12,900	12,900		12,900	0.0%		12,800	12,800	8,714	Telecommunications	10-2-100-7800
	12,080	12,080	12,080		12,080	58.6%	7,080	12,080	5,000	266	Special Programs/Events	10-2-100-7700
	2,500	2,500	2,500		2,500	0.0%		2,500	2,500	1,053	Shop Supplies/Small tools/Safety Supplies	7600/7650/7625
	125,700	123,200	120,800	1:	116,100			113,800	113,800		Sewer	10-2-100-7500
	5,000	5,000	5,000		5,000		(4,287)	5,000	9,287	9,287	Septic System Maintenance	10-2-100-7500
	2,000	2,000	2,000		2,000	_	(1,000)	2,000	3,000	2.656	Security Systems/Sunnlies	10-2-100-7400
	2,000	2,000	2 000	3,000	2,000	0.0%		2,000	2 000	- 001	Vandalism Renairs	10-2-100-7300
	3,840	3,840	3,840		3,840	0.0%		3,840	3,840	835	Promotion/Public Relations	10-2-100-/100
	5,000	5,000	5,000		5,000	0.0%		5,000	5,000	3,949	Printing	10-2-100-7000
	500	500	500	500	500	0.0%		500	500	228	Other/Office furniture	10-2-100-6822
	57,200	57,200	57,200	57,200	57,200	-62.6%	(35,800)	57,200	93,000	92,506	Retail Sales (COGS)	10-2-100-6817
	73,000	73,000	73,000	73,000	73,000	-2.1%	(1,507)	71,000	72,507	70,507	POS Services Charges	10-2-100-6812
	1,000	1,000	1,000	1,000	1,000	0.0%		950	950	600	Interest & Bank Charges/Cash Over-Short	10-2-100-6805
0	4,400	4,400	4,400	4	4,400	0.0%		4,400	4,400	2,629	Office Supplies	10-2-100-6800
086	195	195	195	195	195	0.0%		190	190	6	Professional Fees	10-2-100-6450
	·	·	ď	c c			3	Ġ				
2023 Comments	Budget	Budget	Budget	Budget	Budget	(%)	(\$)	Budget	Projection	Actual	Account Name	GL
	2027	2026	2025	2024	2023	Variance	Variance	2022	2022	2022		

	1,096,087	\$ 1,079,108 \$	\$ 1,047,488	\$ 1,028,044	\$ 941,367	-15.6%	\$ (119,251)	\$ 766,119	\$ 885,370	\$ 1,620,133	NET CONTRIBUTION TO (FROM)	
								(),	())			
						0.0%		(11,500)	(11,500)		Appropriated from Accumulated Surplus	
	(311,830)	(314,330)	(513,130)	(509,230)	(1,225,330)	35.6%	(371,471)	(1,042,030)	(670,559)	(407,873)	Appropriation from Sunnyside Reserve	
	784,257	\$ 764,778 \$	\$ 534,358	\$ 518,814	\$ (283,963)	170.7%	\$ (490,722)	\$ (287,411)	\$ 203,311	\$ 1,212,260	CONTRIBUTION TO (FROM)	
							H					
	3,615,843	\$ 3,547,522 \$	\$ 3,678,142	\$ 3,593,786	\$ 4,246,463	7.6%	\$ 299,526	\$ 3,933,511	\$ 3,633,985	\$ 2,619,536	TOTAL EXPENDITURES	
	501,888	\$ 484,647 \$	\$ 465,907	\$ 443,301	\$ 434,450	0.0%	\$	\$ 436,166	\$ 436,166	\$ 327,126	TOTAL OVERHEAD EXPENSE ALLOCATION	
	318,520	\$ 313,040 \$	\$ 307,650	\$ 302,360	\$ 297,170	0.0%	\$ -	\$ 244,230	\$ 244,230	\$ 183,174	TOTAL INTERNAL WAGE ALLOCATIONS	
	2,795,435	2,743,033		-	3,314,043	3.270	025,552 ډ	ن	1	2,105,230	I O I AL EXPENDITORES BEFORE ALLOCATIONS	
		7 7/0 925	2 004 E8E	2 9/9 125	2 E1 / 9 / 2	9.7%	¢ 200 E26	¢ 2 2E2 11E		2 100 226	TOTAL EVBENDITUBES BEEODE ALLOCATIONS	
	311,830	\$ 314,330 \$	\$ 513,130	\$ 509,230	\$ 1,225,330	35.6%	\$ 371,471	\$ 1,042,030	\$ 670,559	\$ 407,873	TOTAL CAPITAL	
						0.0%		5,000	5,000		Washroom Fixtures (Family Washroom)	
						0.0%		5,000	5,000	835	Handheld Printer/Phone (Parking Enforcement)	
						100.0%	2,500	2,500	0		Electronic Signature Panel	
						0.1%	95	73,000	72,905	72,905	New Office Space	
				-	-	4.8%	478	10,000	9,522	9,522	Redwood Playground	
	10,000	10,000	10,000	10,000	10,000	0.0%		10,000	10,000		Electric Box Upgrade	
	10,000	10,000	10,000	10,000	10,000	0.0%	-	10,000	10,000	8,412	Transformer Replacements	
	199,330	199,330	199,330	199,330	199,330	0.0%	-	199,330	199,330	-	Sewer System	
	5,000	5,000	5,000	5,000	5,000	0.0%	-	5,000	5,000	2,236	Fencing	
	-	-	201,300	197,400	193,500	4.2%	7,998	189,700	181,702	181,702	Washroom Renovations	
	10,000	10,000	10,000	10,000	10,000	0.0%		20,000	20,000	5,500	Tree Maintenance/Rehabilitation	
	-	2,500	-	-	-	0.0%	-	2,500	2,500		AED	
	45,000	45,000	45,000	45,000	45,000	0.9%	400	45,000	44,600	44,600	Paving	
costs of building materials.	7,500	7,500	7,500	7,500	7,500	0.0%		5,000	5,000		Picnic Table Replacement	
*Increase annual allowance from \$5,000 to 7500 to replace picnic tables, due to inflated												
*Carry-forward and increase funds from 2022 for Phase 2 of Connecting Sunnyside to the Sewer System					450,000	100.0%	215,000	215,000	ı		Sewer System	
*Carry-forward budget from 2022					10,000	100.0%	10,000	10,000	0		Licence Plate Reader - Gate	
*Carry-forward budget from 2022					20,000	100.0%	20,000	20,000	0		Signage	
*Carry-forward budget from 2022 - increase by \$25,000 - Funds to upgrade boat launch					100,000	100.0%	75,000	75,000	0		Boat Launch	
the campground					100,000	0.0%		100,000	100,000	82,161	Irrigation and Landscaping - Foreshore	
*Funds to extend the irrigate and landscape work done along the foreshore/perimeter of	10,000	10,000	10,000	10,000	10,000						Corol Inchine	
***************************************	25 000	35 000	25 000	35 000	35 000						Gator Ponlacements	
*Carry-forward budget from 2022	-	-	-	_	40,000	100.0%	40,000	40,000	0		Kiosk/Gatehouse Renovations	10-2-100-9000
0											CAPITAL PROJECTS	
87												
2023 Comments	Budget	Budget	Budget	Budget	Budget	(%)	(\$)	Budget	Projection	Actual	Account Name	GL
	2027	2026	2025	2024	2023	Variance	Variance	2022	2022	2022		!

	291,470	284,420 \$	\$ 278,880 \$	\$ 268,230 \$	\$ 261,750 \$	16.0%	\$ 49,060	\$ 306,060	257,000	\$ 161,073 \$	TOTAL WAGES & BENEFITS
	2,000	2,000	2,000	2,000	2,000	0.0%		2,000	2,000	1,577	10-2-125-8825 Uniforms
	60,830	59,350	58,190	55,950	54,590	20.6%	12,970	62,970	50,000	20,671	10-2-125-8800 Employee Benefits
	75,040	73,210	71,770	69,010	67,330	4.6%	3,160	68,160	65,000	30,989	10-2-125-8715 Staff Wages - Administration
*Wage adjustments related to Organization Structure Changes	37,060	36,160	35,450	34,090	33,260	-13.7%	(4,470)	32,530	37,000	36,081	10-2-125-8703 Staff Wages - Parking Enforcement
	116,540	113,700	111,470	107,180	104,570	26.6%	37,400	140,400	103,000	71,755	10-2-125-8700 Staff Wages- Bylaw Officer
											WAGES & BENEFITS
				37 = 7 = 7		17:4/0				-50,0-0	TOTAL OF ENGINEE
	395 145	387 250 \$	۳,	\$ 372 170 \$	_	-14 7%	¢ (46 450)	\$ 314 920	_	\$ 298 028	
	1 710	1 680	1,500	1 620	1 500	0.0%	•	1 560	1 560	808	
	1.140	1.120	1.100	1.080	1.060	0.0%		1.040	1.040	. :	
	1.025	1.000	975	950	925	0.0%	- (+00)	900	900	892	
	2 370	2 310	2 250	2 200	2 150	-19.0%	(400)	2 100	2 500	2 430	10-2-125-7800 Telecommunications/ Radios
	500	500	500	500	500	0.0%		500	500	399	10-2-125-7400 Public Relations
	750	750	750	750	750	-300.0%	(2,250)	750	3,000	2,766	
	1,200	1,200	1,200	1,200	1,200	-25.0%	(300)	1,200	1,500	1,425	
and dispute volumes.	28,000	28,000	28,000	28,000	28,000	-328.6%	- 23,000	7,000	30,000	•	10-2-125-6500 Licenses/Permits
*Updated anticipated cost to participate in the Bylaw Adjudication System at City of Chilliwack, \$2,000 membership plus a portion of the actual adjudication costs. Cost allocations based on ticket volumes											
collection agency.	18,000	18,000	18,000	18,000	18,000	-300.0%	(15,000)	5,000	20,000	5,653	10-2-125-6450 Professional Fees - Collection Commission
*Account for commissions paid on fine revenue collected through a								-/			
	1.300	1.270	1.240	1.210	1.180	0.0%		1.150	1.150	715	
*Increase to reflect actual premium increases	17,600	16,000	14,500	13,200	12,000	-16.7%	(1,500)	9,000	10,500	7,500	
	1,000	1,000	1,000	1,000	1,000	0.0%	1	1,000	1,000	850	
	3,200	3,200	3,200	3,200	3,200	0.0%	-	3,200	3,200	2,662	
*Increase- New SLA for IT Services and updated security features and monitoring to comply with Cyber Insurance requirements.	43,200	42,400	41,600	40,800	40,000	-12.5%	(4,000)	32,000	36,000	27,875	10-2-125-5500 Data Processing
	272,300	267,000	261,800	256,700	251,700	0.0%		246,800	246,800	243,190	10-2-125-5375 Contract Services
	1,350	1,320	1,290	1,260	1,240	0.0%		1,220	1,220	863	10-2-125-5300 Building Materials
						0.0%					10-2-125-5000 Advertising - media
											OPERATING
											EXPENDITURES
	185,000	185,000 \$	\$ 185,000 \$	\$ 180,000 \$	\$ 175,000	45.7%	\$ 54,844	\$ 120,000	174,844	\$ 152,292 \$	TOTAL REVENUE
							4,844		4,844	4,844	10-1-125-4900 Miscellaneous Revenue
*Increase Fine Revenue Budget to \$175,000. Increase to revenue is expected based on current ticket volumes and collections ratios seen in 2022.	185,000	185,000	185,000	180,000	175,000	41.7%	50,000	120,000	170,000	147,448	10-1-125-4675 Bylaw/Parking Enforcement Tickets
											REVENUE
2023 Comments	Budget	Budget	Budget	Budget	Budget	(%)	(\$)	Budget	Projection	-	GL Account Name
	2027	2026	2025	2024	2023	Variance	Variance	2022	Yearend	ALD	
08									2022	2022	YTD - Updated to Oct 10, 2022
38											COLO - COLO I III III III III III III III III II
											2023 - 2027 Financial Planning Workshoot
											Protective Services
											CULTUS LAKE PARK

10-2-125-9000

10-2-125-9800

GL

	80,560	78,790 \$	\$ 77,050 \$	74,290 \$	\$ 72,280 \$	0.0%	·	\$ 70,430	70,430	\$ 53,733 \$	TOTAL WAGES & BENEFITS	
	1	200	1	200	1	0.0%		200	200	1	Uniforms	10-2-150-8825
*Benefit Cost increases to reflect actual expected premiums	15,560	15,180	14,880	14,310	13,960	0.0%	•	13,150	13,150	5,679	Employee Benefits	10-2-150-8800
	65,000	63,410	62,170	59,780	58,320	0.0%		57,080	57,080	48,054	Staff - Visitor Services	10-2-150-8700
											WAGES & BENEFITS	
				_			,					
	104.900	100	\$ 97.020 \$	-	\$ 90.140 \$	-15.5%	\$ (12.249)	-	103.053	\$ 69.344 \$	TOTAL OPERATING	
	500	500	500	500	500	0.0%		500	500	487	Signage	10-2-150-8201
	5,700	5,600	5,500	5,400	5,300	0.0%		5,200	5,200		Water	10-2-150-8020
	11,800	11,600	11,400	11,200	11,000	0.0%	-	10,800	10,800	8,207	Нуdго	10-2-150-8005
	4,200	4,100	4,000	3,900	3,800	0.0%		3,700	3,700	2,301	Propane & Natural Gas	10-2-150-8000
	4,780	4,780	4,780	4,780	4,780	0.0%	,	4,780	4,780	3,970	Telecommunications/Cable	10-2-150-7800
	5,500	5,400	5,300	5,200	5,100	0.0%	,	5,000	5,000	1	Sewer	10-2-150-7500
	1	1	1		1	0.0%	(443)		443	443	Security System & Supplies	10-2-150-7400
	300	300	300	300	300	0.0%		300	300		Roads & Parking	10-2-150-7200
	500	500	500	500	500	0.0%	-	500	500	10	Promotion/Public Relations	10-2-150-7100
	250	250	250	250	250	0.0%		250	250		Printing	10-2-150-7000
	850	850	850	850	058	0.0%	-	825	825	1,921	Cost of Goods Sold	10-2-150-6817
	5,500	5,500	5,500	5,500	5,500	-18.9%	(1,000)	5,300	6,300	5,759	POS Charges/Bank Charges	10-2-150-6810
	650	650	650	650	059	0.0%	-	650	650	184	Office Supplies	10-2-150-6800
	3,800	3,800	3,800	3,800	3,800	0.0%		3,800	3,800	1,402	Linen	10-2-150-6301
	4,000	4,000	4,000	4,000	4,000	0.0%		4,000	4,000	734	Janitorial Supplies	10-2-150-6300
*Increase to reflect actual premium increases	34,000	30,900	28,100	25,500	23,200	-26.3%	(4,000)	15,200	19,200	13,400	Insurance - Business	10-2-150-6100
	5,370	4,980	4,590	4,200	3,810	-46.4%	(1,588)	3,420	5,008	5,008	Grounds Maintenance	10-2-150-6000
	5,800	5,800	5,800	5,800	5,800	0.0%	1	5,800	5,800	1,552	Equipment & Material Replacement	10-2-150-5800
	400	400	400	400	400	0.0%		400	400		Education & Training	10-2-150-5700
monitoring to comply with Cyber Insurance requirements.	3,900	3,800	3,700	3,600	3,500	-263.1%	(3,946)	1,500	5,446	4,446	Data Processing	10-2-150-5500
*Increase- New SLA for IT Services and updated security features and												
	'	1	'		,			1	11,779	11,779	Contract Services	10-2-150-5375
	5,200	5,200	5,200	5,200	5,200	-24.5%	(1,272)	5,200	6,472	6,472	Building Materials/Maintenance/Electrical Repairs	10-2-150-5300
	1,900	1,900	1,900	1,900	1,900	0.0%		1,900	1,900	1,269	Advertising - media	10-2-150-5000
											OPERATING	
											EXPENDITURES	
				_						,		
	225 100	219 700 \$	\$ 219 700 \$	219 700	\$ 219 700 \$	4 5%	\$ 9.862	\$ 219,700	229 562	\$ 222,562 \$	TOTAL REVENILE	10 1 100 1000
	5 000	5 000	T 000	5,000	5 000	103 5%	5 122	5 000	10 122	10 122	Microllappois Iscomo	10-1-150-1950
	220.100	214.700	214.700	214.700	214.700	2.2%	4.739	214.700	219,439	212.439	Cabin Rentals	10-1-150-4400
											REVENUE	
2023 Comments	Budget	•	Budget	Budget	•	(%)	(\$)	Budget	Projection	_	Account Name	GL
	2027	2026	2025	2024	2023	Variance	Variance	2022	Yearend	YTD		
									2022	2022		
09											YTD - Updated to Oct 10, 2022	YTD - Update
0											2023 - 2027 Financial Planning Worksheet	2023 - 2027
											ices	Visitor Services
											KE PARK	CULTUS LAKE PARK
				=								

(70,290) (22,500) (6,810)										
(70,290) (22,500) (6,810)										
(70,290) (22,500)	(6,810)	(6,810)	(6,810)	(6,810)	0.0%	·) -	(018,6)	(6,810)		Appropriated from Sewer & Septic Reserve
(70,290)	(12,500)	(22,500)	(12,500)	(30,000)	8.8%)) (2,500)	(28,500)	(26,000)	(10,866)	Appropriated from Cabins Reserve
(70,290)										
	\$ (58,790) \$	\$ (62,250)	\$ (44,900)	\$ (56,110)	-36.8%) \$ 11,666	\$ (31,664) \$	\$ (43,330)	\$ 31,364	CONTRIBUTION TO (FROM)
						_				
295,390	\$ 278,490 \$	\$ 281,950	\$ 264,600	\$ 275,810	-8.6%_	1 \$ (21,528)	\$ 251,364	\$ 272,892	\$ 191,198	TOTAL EXPENDITURES
50,040	\$ 49,180 \$	\$ 48,340	\$ 47,510	\$ 46,690	0.0%	\$	\$ 37,379	\$ 37,379	\$ 28,035	TOTAL INTERNAL WAGE ALLOCATIONS
245,350	\$ 229,310 \$	\$ 233,610	\$ 217,090	\$ 229,120	4.6%	\$ (9,749)	\$ 213,985 \$	\$ 235,513	\$ 163,163	TOTAL EXPENDITURES BEFORE ALLOCATIONS
29,310	\$ 19,310 \$	\$ 29,310	\$ 19,310	\$ 36,810	7.1%) \$ 2,500	\$ 35,310	\$ 32,810	\$ 10,866	TOTAL CAPITAL
		1		1	0.0%	-	5,000	5,000		Irrigation at Cabins and Twin Alders
10,000		10,000		10,000	0.0%	1				Mattresses/Furniture Replacement
4,000	4,000	4,000	4,000	4,000	0.0%		4,000	4,000		Kitchen & Bath Various, Paving, Parking
8,500	8,500	8,500	8,500	8,500	0.0%		17,000	17,000	10,866	Cabin Refresh
6,810	6,810	6,810	6,810	6,810	0.0%	-	6,810	6,810		Sewer (~Sewer & Septic Reserve~)
*Carry-forward \$2500, increase to \$7500 to install Heat Pump	•	•		7,500	100.0%	2,500	2,500	1		Air Conditioning
										CAPITAL PROJECTS
- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	,					,			,	
30.580	\$ 30.400 \$		\$ 30.060	\$ 29.890	0.0%) \$ -	\$ 29.220	\$ 29.220	_	TOTAL RESERVE ALLOCATIONS
4,860	4,810	4,760	4,710	4,660	0.0%	-	4,610	4,610	4,610	Sewer & Septic Reserve
6,720	6,590	6,470	6,350	6,230	0.0%	-	6,110	6,110	6,110	Cabin Reserve -Twin Alders
19,000	19,000	19,000	19,000	19,000	0.0%	-	18,500	18,500	18,500	Cabins Reserve
										RESERVE ALLOCATIONS
09										
Budget 2023 Comments	Budget B	Budget	Budget	Budget	(%)	(\$)	Budget	Projection	Actual	GL Account Name
2027	2026	2025	2024	2023	Variance	Variance	2022	Yearend	YTD	
								2022	2022	

							-	=			=	
CULTUS LAKE PARK	RK		FVRD	-	С	CLPB						
		Lowest of 2 Year Average or										92
Fire Department		Actual		Actual 2021 /	Actual 2022							09
2023 - 2027 Fina	2023 - 2027 Financial Planning Worksheet	23.63%		24.40%	23.63%	76.4%						
YTD - Updated to Oct 10, 2022	oct 10, 2022											
		2022	2022									
		YTD	Yearend	2022	Variance	Variance	2023	2024	2025	2026	2027	
GL GL	Account Name	Actual	Projection	Budget	(\$)	(%)	Budget	Budget	Budget	Budget	Budget	2023 Comments
RE	REVENUE											
10-1-300-4600 Co	Commercial Leases	34,213	40,125	40,125		0.0%	41,450	42,815	43,835	44,920	46,055	*Increase in annual tee - due to overall expected costs increases and decreased revenues associated with our FVRD
10-1-300-4605 Re	Residential Leases	175,424	175,425	175,425		0.0%	181,200	187,225	191,785	196,540	201,405	agreement.
	Agreements/Transfer Payments:		-									
	FVRD - Operations	54,052	53,570	53,570	-	0.0%	53,930	56,010	57,520	59,100	60,750	
	FVRD - Capital		4,010	4,010	-	0.0%	13,600	840	10,770	3,320	960	
	Soowahlie	11,075	11,080	11,080	-	0.0%	11,080	11,080	11,080	11,080	11,080	
10-1-300-4900 Otl	Other Sundry	1,980				0.0%	-	-	-	-	-	
-	TOTAL REVENUE	\$ 276,744	\$ 284,210 \$	\$ 284,210 \$		0.0%	\$ 301,260	\$ 297,970	\$ 314,990	\$ 314,960 \$	320,250	
EX	EXPENDITURES											
유	OPERATING											
10-2-300-5000 Ad	Advertising		550	550		0.0%	550	550	550	550	550	
	Building Maintenance	1,375	5,000	5,000		0.0%	5,000	5,500	6,000	6,500	7,000	
	Contract Services											
												*Increase- New SLA for IT Services and updated security features and monitoring to comply with Cyber Insurance
	o company of	*,000	Joo	1,000	(+)000)		Joon	0,000	,,,,,	J, COO	0,000	*Decrease of education funds needed, due to Covid many courses have been moved in-house or are now being done by
10-2-300-5700 Ed	Education & Training	13,246	28,000	32,600	4,600	14.1%	29,000	29,000	29,600	30,200	30,800	webinar.
10-2-300-5820 Fin	Fire Fighting Equipment & Maint & Fuel	12,846	31,000	31,000		0.0%	31,600	32,200	32,800	33,500	34,200	
	Fire Prot. Equip Annual Testing	2,547	9,500	11,000	1,500	13.6%	9,500	10,000	10,500	11,000	11,500	
	Grounds Maintenance	•	500	500		0.0%	500	500	500	500	500	
10-2-300-6100 Ins	Insurance - Business	11,375	15,950	13,600	(2,350)	-17.3%	18,300	20,100	22,100	24,300	26,700	*Increase to reflect actual premium increases
10-2-300-6200 Ins	Insurance - Vehicles	3,292	5,950	5,950		0.0%	5,950	6,050	6,150	6,250	6,350	*Decrease to reflect actual premiums
10-2-300-6300 Jar	Janitorial Contracts/Supplies	173	1,000	1,000		0.0%	1,000	1,000	1,000	1,000	1,000	
10-2-300-6500 Lic	Licences & Permits			,		0.0%	-		,	,	,	
	Memberships/Dues/Subscription	777	700	700		0.0%	800	800	800	800	800	*Increase to reflect actual annual premiums
10-2-300-6800 Off	10-2-300-6800 Office Supplies & Bank Charges	303	1,400	1,400		0.0%	1,400	1,400	1,400	1,400	1,400	
10-2-300-7100 Pro	Promotion/Public Relations		500	500	1	0.0%	500	550	550	550	550	
10-2-300-7400 Sec	Security Systems/Supplies	385	500	500		0.0%	500	550	550	550	550	
10-2-300-7600 Sho	Shop Supplies/Small Tools	96	2,000	2,000		0.0%	1,000	1,000	1,000	1,000	1,000	
	Small Tools					0.0%	-	-				
	Medical Supplies	633	4,300	4,300		0.0%	3,300	3,500	3,700	3,900	4,100	
	Telecommunications/Cable	5,583	8,450	8,450		0.0%	10,650	10,850	11,050	11,250	11,450	*Increase to reflect actuals
10-2-300-7900 Tra	Travel					0.0%						
10-2-300-8000 Pro	Propane/Gas	1,396	1,900	1,900	1	0.0%	2,000	2,000	2,000	2,000	2,000	
10-2-300-8005 Ну	Hydro	2,793	3,800	3,800	-	0.0%	3,900	4,000	4,100	4,200	4,300	

							(=)00=)	*	-)00-	00,200		
		^ ·			Н		(2 302)	^	\$ 2302 \$			NET CONTRIBUTION TO (EROM)
	(3,110)	(10,750)	(34,800)	(2,730)	(43,970)	-14.7%	1,849	(12,560)	(14,409)	(6,336)		Appropriated from Fire Reserve
	(3,110)	(10,750)	(34,800)	(2,730)	(43,970)	3.6%	(453)	(12,560) \$	(12,107)	81,770	(FROM)	CONTRIBUTION TO (FROM)
	\$ 323,360	\$ 325,710 \$	349,790	\$ 300,700 \$	\$ 345,230	0.2%	453	296,770 \$	\$ 296,317 \$	\$ 194,974	_	TOTAL EXPENDITURES
		\$ - \$	\$	\$	\$	0.0%		- \$	\$ - \$		CATION \$	TOTAL OVERHEAD EXPENSE ALLOCATION
	\$ 12,710	\$ 12,490 \$	12,270	\$ 12,060 \$	\$ 11,850	100.0%	9,030	9,030 \$	\$ 9,030 \$	6,774	ATIONS \$	TOTAL INTERNAL WAGE ALLOCATIONS
	\$ 310,650	\$ 313,220 \$	\$ 337,520	\$ 288,640	\$ 333,380	0.2%	453	287,740 \$	\$ 287,287 \$	\$ 188,200		TOTAL EXPENDITURES BEFORE ALLOCATIONS
	4,0/0	\$ 14,070 \$	45,570	\$ 3,5/0 \$	\$ 57,570	-13.9%	(2,297)	16,5/0 \$	\$ 18,867 \$	8,297	APIIAL	IOIAL CAPITAL
						0.0%			10,000			Training Ground Upgrades
						-38.3%	(2,297)	6,000	8,297	8,297		Storage Container
	3,500	3,500	3,000	3,000	3,000	0.0%						AED Replacement
			42,000		40,000	0.0%						SCBA Replacement (5 sets)
	570	570	570	570	570	0.0%		570	570			Sewer
*Funds to purchase Ten additional Air Bottles			-		7,000	0.0%	-					Air Bottles (x 10)
*Funds to Fire-Smart the Building		10,000	-		7,000	0.0%		,				Building Upgrades
												CAPITAL PROJECTS
		\$ 61,520 \$	_			0.0%		58,830 \$	\$ 58,830 \$			TOTAL RESERVE ALLOCATIONS
	35,220	34,520	33,820	33,120	32,430	0.0%	-	31,830	31,830	31,830		Fire - New Pumper
	27,000	27,000	27,000	27,000	27,000	0.0%	-	27,000	27,000	27,000		Fire - Equipment
												10-2-300-9800 RESERVE ALLOCATIONS
								_				
	_	\$ 81.770 \$	-+	-	- 1	0.0%		72.230 \$	\$ 72.230 \$	\rightarrow		
	4,000	4,000	4,000	4,000	4,000			4,000	4,000	2,694		
	3,470	3,400	3,330	3,260	3,200	0.0%		3,140	3,140	1,968	_	
*Increase for Hourly Training and Call-Outs -from \$18.05 to \$19.00 in 2023 and \$20.00 in 2024	68,770	67,420	66,100	64,800	60,400	0.0%	1	58,140	58,140	43,311		10-2-300-8700 Staff Wages
	6,950	6,950	6,950	6,950	6,950	0.0%		6,950	6,950	3,375		10-2-300-8600 Management Salaries
												WAGES & BENEFITS
					2,750							
	\$ 161,170	\$ 155,860 \$	\$ 150,750	\$ 145,940	\$ 141,830	2.0%	2,750	140,110 \$	\$ 137,360 \$			
	2,200	2,200	2,200	2,200	2,200	0.0%		2,200	2,200	1,207		10-2-300-8130 Vehicle Fuel
	10,000	10,000	10,000	10,000	10,000	0.0%		10,000	10,000	9,835		
	620	610	600	590	580	0.0%		570	570			10-2-300-7500 Sewer
	600	600	600	600	600	0.0%	-	590	590	-		10-2-300-8020 Water
<u>(</u>						0.0%	•		•			10-2-300-8010 Cable / Internet
2023 Comments 9	Budget	Budget	Budget	Budget	Budget	(%)	(\$)	Budget	Projection	Actual		GL Account Name
	2027	2026	2025	2024	2023	Variance	Variance	2022 Va	Yearend	YTD		
									2022	2022		

ming Worksheet 2022 2022 2022 Vinione Vinione Zona Zona<		228,350	222,510 \$	\$ 216,990 \$	\$ 211,800	206,930	<u>%</u>	(11,464) -6.0%	190,070 \$ (11,	s	\$ 201.534	\$ 153,026	TOTAL OPERATING
Ining Worksheet 1/22	*Increase due to large inflationary increase in gas prices		23,090	22,900	22,710	22,520		- 0.	830		18,8		10-2-400-8130 Vehicle Fuel
Ining Worksheet 1		28,370	27,810	27,260	26,730	26,210	%				20,0	15,508	10-2-400-8100 Vehicle Maintenance
Initing Worksheet: 2002 2		620	610	600	590	580	%	- 0.1	570		(0		10-2-400-7500 Sewer
Ining Worksheet 2022 2022 2022 2022 2023 2024		630	620	610	610	600	%	- 0.4	590		(0		10-2-400-8020 Water
Ining Worksheet: 2022 2022 2022 2023 202		4,770	4,680	4,590	4,500	4,410	%				4,3	2,637	10-2-400-8005 Hydro
Ining Worksheet 100		6,800	6,700	6,600	6,500	6,400	3%				9,6	6,775	10-2-400-8000 Propane & Natural Gas
Ining Worksheet 2022 2022 2022 2022 2023 2024 2025 2025 2025 2025 2025 2027		4,600	4,500	4,400	4,300	4,200	%				7,2	4,775	10-2-400-7800 Telecommunications
Ining Worksheet 2022 2022 2022 2022 2023 2024 2025		3,500	3,500	3,500	3,500	3,500	%	- 0.1	500		3,5	1,584	10-2-400-7650 Safety Supplies
Ining Worksheet 2022 2022 Account Name 2022 2022 Virginice Virginice 2023 2023 Actual Projection Guidget 2023 2024 Actual Projection Guidget 2024		3,500	3,500	3,500	3,500	3,500	%				3,5	797	10-2-400-7625 Small Tools
Ining Worksheet 2022 2022 2022 2023 2024 2023 2024 2025 2025 2025 2027		11,950	11,720	11,490	11,260	11,040	%				10,8	9,222	10-2-400-7600 Shop Supplies
ming Worksheet 2722 Vacance of Major Comments 2722 2722 Vacance of Major Comments 2722 <td></td> <td>750</td> <td>750</td> <td>750</td> <td>750</td> <td>750</td> <td>1%</td> <td></td> <td></td> <td></td> <td>~1</td> <td>642</td> <td>10-2-400-7400 Security Systems/Supplies</td>		750	750	750	750	750	1%				~ 1	642	10-2-400-7400 Security Systems/Supplies
Ining Worksheet 2022 Longer Lipaned		23,000	23,000	23,000	23,000	23,000	1%				23,0	19,904	10-2-400-7200 Roads and Parking
ning Worksheet 2022 Long Section		1,740	1,710	1,680	1,650	1,620	1%	- 0.1	590		1,5	833	6800/6810/7000 Office Supplies/Printing & Bank Charges
Ining Worksheet 2022 2022 Varience Voltage Loss (5)		750	750	750	750	750	%				~1		10-2-400-6600 Memberships/Dues/Subs
ming Worksheet 2022 2022 Variance 2023 2024 2023 2024 2025 2025 2027 2027 2022 Variance 20213 2024 2025 2025 2027 2023 2024 2023 2024 2025 2025 2027 2027 Variance Account Name Budget Budget <td></td> <td>450</td> <td>450</td> <td>450</td> <td>450</td> <td>450</td> <td>%</td> <td>- 0.4</td> <td>450</td> <td></td> <td>2</td> <td></td> <td>10-2-400-6500 Licences/Permits</td>		450	450	450	450	450	%	- 0.4	450		2		10-2-400-6500 Licences/Permits
ming Worksheet 2022 2022 2022 2022 2023 2024 2023 2024 2023 2024 2023 2024 2025 2024 2025 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2028 2027 2028 2027 2028 2027 2028 2029 2029 2029 2029 2029 2029 2029 2029 2029 2029 2029 2029 2029			16,260	16,070	15,880	15,690	%	- 0.4	500		15,5	9,997	10-2-400-6200 Insurance - Vehicles
Ining Worksheet 2022 2022 2022 2022 Variance Lyannoe 2023 2024 2023 2024 2023 2024 2023 2024 2023 2024 2023 2024 2025 2025 2025 2025 2025 2025 2027 2027 Particular Account Name 4 Ctual Projection Budget (5) (9) Budget	*Increase to reflect actual premium increases		35,100	31,900	29,000	26,400	7%				20,4	13,800	10-2-400-6100 Insurance - Business
Ining Worksheet 2022		1,770	1,740	1,710	1,680	1,650	%	- 0.4	620		1,6		10-2-400-6000 Grounds Materials
Ining Worksheet 2022 2022 2022 2022 2022 2022 2022 2022 2022 2023 2024 2023 2024 2025 2025 2025 2025 2027 Account Name 2021 2021 2021 2021 2021 2022 2		10,500	10,500	10,500	10,500	10,500	%				10,5	6,726	10-2-400-5900 Garbage Collection/Recycle
Ining Worksheet 2022 2022 2022 2022 2022 2022 2023 2023 2024 2023 2024 2025 2025 2025 2027 Account Name 22,718 2		4,180	4,100	4,020	3,940	3,860	1%				4,5	4,233	10-2-400-5820
ning Worksheet 2022 2022 2022 Variance 2023 2024 2023 2024 2025 2025 2027 2027 Variance 2023 2024 2025 2025 2025 2027 2027 Variance 2023 2024 2025 2025 2027 Variance 2023 2024 2025 2025 2027 Variance 2023 2024 2025 2025 2027 2026 2027 2028 2027 2028 2027 2028 2028 2028 2027 2028 2028 2029 2029 2029 2029 2029 2029 2029 2029 2029 2029 2029 2029 2029 2029 2029 2029 2029 2029 2		22,000	21,600	21,200	20,800	20,400	%				21,5	21,544	10-2-400-5800 Equipment Maintenance
ming Worksheet 2022 2022 2022 Variance 2023 2024 2025 2025 2027 Variance 2023 2024 2025 2025 2027 Variance 2023 2024 2025 2025 2027 Budget Budge													
Ining Worksheet 2022 2022 2022 2022 Variance 2023 2023 2024 2023 2024 2023 2024 2023 2024 2023 2024 2023 2024 2025 2025 2027 Parameter Projection Budget L(S) (%) Budget Budget Budget Budget Budget Budget Budget Budget Budget 2023 2023 2024 2025 2027 Account Name 107AL REVENUE 29,718 29,718 0.0% 5.0% 5.5 <		2,430	2,370	2,310	2,250	2,200	1%				2,1	-	
Infing Worksheet 2022 2022 2022 2022 2023 2024 2025 2026 2027 Account Name 29,718 29,718 29,718 29,718 0.0% 5.00 5.000 5.000 5.000 Standard Security Features 317 2,000 2,500 2,500 2,500 2,500 Standard Security Features 3,100 3,100 3,500 2,500 2,500 2,500 2,500 Standard Security Features 3,100 3,500 2,500 2,500 2,500 2,500 2,500 Standard Security Features 3,100 3,500 3,500 2,500 2,500 2,500 Standard Security Features 3,100 3,500 3,500 2,500 2,500 2,500 Standard Security Features 3,100 3,500 3,500 2,500 2,500 2,500 Standard Security Features 3,100 3,500 3,500 3,500 3,500 Standard Security Features 3,100 3,500 3,500 3,500 3,500 3,500 Standard Security Features 3,100 3,500 3,500 3,500 3,500 3,500 3,500 3,500 Standard Security Features 3,100 3,5	and monitoring to comply with Cyber Insurance requirements.		3,000	2,900	2,800	2,700	%				1,0	1,863	10-2-400-5500 Data Processing
Inning Worksheet 2022 2022 2022 2022 2023 2024 2023 2024 2025 2025 2027 Account Name 29,718 29,718 29,718 5 29,718 20,218 20,218 20,218 20,218 20,218 20,218 20,218 20,21	*Increase- New SLA for IT Services and updated security features												
Inling Worksheet 2022 2022 2022 2022 2022 2022 2022 2022 2022 2022 2022 2022 2022 2022 2022 2022 2023 2024 2025 2026 2027 2026 2027 Account Name Projection Budget (5) (5) (8) Budget Budget Budget Budget Budget Budget 2023 2023 2023 2023 2024 2025 Account Name Projection Budget (5) (5) (8) Budget Budget Budget Budget Budget 2023 2023 2023 Account Name Projection Budget 29,718 29,718 29,718 29,718 29,718 20,718 29,718 20		2,810	2,750	2,700	2,650	2,600	3%	-			2,5	-	10-2-400-5400 Conferences
Inling Worksheet 2022 2022 2022 Variance 2023 2024 2025 2026 2027 2022 Variance 2023 2024 2025 2025 2025 2027 2023 2024 2025 2025 2025 2027 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2027 2028 2027 2028 2027 2028 2027 2028 2027 2028 2027 2028 2027 2028 2027 2028 2027 2028 2027 2028 2028 2028 2027 2028 2028 2029 2028 2028 2029 2028 2028 2029 2028 2028 2029 2028 2028 2029 2028 2028 2029 2028 2029 2028 2028 2028 2029 2028 2028 2029 2028 2029 2028 2029 2028 2029 2029 2		5,000	5,000	5,000	5,000	5,000	3%	- 0.	000		5,0	317	
Ining Worksheet 2022 2022 2022 Variance 2023 Variance 2023 2024 2023 2024 2023 2024 2023 2024 2025 2026 2027 Account Name Actual Projection Budget (\$) (\$) Budget Budget Budget Budget Budget Budget Budget D033 2024 2025 2026 2027 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2023 Comments		6800	6700	6,600	6,500	6,400	:%				14,0	12,089	
Ining Worksheet 2022 2022 2022 Variance Variance 2023 2024 2022 Variance Variance 2023 2024 2023 2024 2023 2024 2025 2026 2027 Account Name Actual Projection Budget (\$) (\$) Budget Budget Budget Budget Budget Budget Budget Budget Budget 2023 Comments Revenue 107AL REVENUE \$ 29,718 29,718 - 29,718 - 29,718 - 5 -							1%	- 0.1					10-2-400-5000 Advertising
Ining Worksheet 2022 2022 2022 Variance Variance 2023 2024 2025 2026 2027 2023 2024 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2027 2023 2024 2025 2026 2027 2027 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2023 Comments Account Name Actual Projection Budget (5) (%) Budget Budget Budget Budget Budget Budget 2023 Comments Eevenue 29,718 29,718 0.0% 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 -													OPERATING
Ining Worksheet 2022 2022 2022 Variance 2023 2023 2024 2023 2024 2023 2024 2025 2026 2027 Account Name Actual Projection Budget (\$) (%) Budget Budget <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>EXPENDITURES</td></td<>													EXPENDITURES
ming Worksheet 2022 2022 2022 Variance Variance 2023 2024 2025 2026 2027 Account Name Actual Projection Budget (5) (%) Budget									Ų	v			I O IAL REVENOE
ming Worksheet 2022 2022 2022 Variance Variance 2023 2024 2025 2026 2027 Account Name Actual Projection Budget (%) Budget Budget <td></td> <td></td> <td> </td> <td>ŀ</td> <td></td> <td></td> <td></td> <td>ľ</td> <td>,</td> <td>•</td> <td></td> <td></td> <td></td>				ŀ				ľ	,	•			
Ining Worksheet 2022 2022 2022 Variance 2023 2023 2023 2023 2023 2023 2023 2023 2023 2024 2023 2024 2025 2026 2027 2023 Comments Account Name Actual Projection Budget (%) Budget Budget <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td>Ó.</td><td></td><td></td><td></td><td>20.</td><td>20 71 0</td><td></td></td<>							Ó.				20.	20 71 0	
ming Worksheet 2022 2022 2022 Variance Variance 2023 2024 Variance 2023 2024 2023 2024 2023 2024 2023 2024 2023 2024 2023 2026 2027 Budget Budget Budget Budget Budget Budget Budget Budget Budget													REVENUE
ming Worksheet 2022 2022 Variance <	2023 Comments	Budget	Budget	Budget	Budget	Budget		(%)			Projectio	Actual	GL Account Name
ning Worksheet 2022<		2027	2026	2025	2024	2023	rò	٧¿			Yearenc	YTD	
ning Worksheet											2022	2022	
al Planning Worksheet													YTD - Updated to Oct 10, 2022
	09												2023 - 2027 Financial Planning Worksheet
	14												Public Works
													CULTUS LAKE PARK

	(10)	(DE)	•				10,431	\$ 10	(10,421)	\$ (61,226) \$	-		NET CONTRIBUTION TO (FROM)
						0.0%		(2,5	(2,500)	ш			Appropriated from Accumulated Surplus
	(56,670)	(14,1/0)	(13,6/0)	(145,170)	(282,670)	16.9%	(36,/39)	(217,170)	(180,431)	(130,498)	(7,324)	(17,454)	Appropriated from Public Works Reserve
	(EC 670)	(1/ 170)					(26 720)						
	(56,680)	\$ (14,180) \$	\$ (13,670) \$	\$ (145,170) \$	\$ (282,670) \$	12.0%	\$ (26,308)	(219,660)	\$ (193,352) \$	\$ (191,724) \$	\$ (7,324)	\$ (17,454) \$	CONTRIBUTION TO (FROM)
	56,680	14,180 \$	\$ 13,670 \$	\$ 145,170 \$	\$ 282,670 \$	-1.6%	\$ (3,410)	\$ 219,660 \$	223,070	\$ 221,442 \$	\$ 8,195	18,533	TOTAL EXPENDITURES \$
	(447,200)	(436,360) \$	\$ (426,010) \$	\$ (390,010) \$	\$ (377,170) \$	0.0%	-	\$ (347,310) \$	(347,310)	\$ (260,484) \$	\$ (311,426)	(101,850)	TOTAL OVERHEAD EXPENSE ALLOCATION \$
	\$ (1,299,380)	\$ (1,277,030) \$		(1,212,240) \$ (1,233,470) \$ (1,255,060)	\$ (1,212,240)	0.0%	\$	\$ (990,470) \$	(990,470)	\$ (742,854) \$	\$ (878,131)	\$ (864,429)	TOTAL INTERNAL WAGE ALLOCATIONS
	-)000)=00			7 -1, 00,000				2)007,10	-1000/000	-)		00.)02=	
	1 803 260	14,170 \$	\$ 1,670 \$ \$ 1,694 740 \$	\$ 1768.650 \$	\$ 282,670	16.9%	\$ 36,739	\$ 1557440	\$ 1560,431	\$ 130,498	\$ 7,324	984 812	TOTAL EXPENDITURES REFORE ALL OCATIONS &
								40,000	40,000				PW Equipment - Sanding Unit
	1		1			-73.3%	(36,670)	50,000	86,670	86,670			Skid Steer (Net)
	1					-46.4%	(4,639)	10,000	14,639	14,639			Staff Room Improvements
	42,000			42,000	42,000	32.6%	13,048	40,000	26,952	26,952			Vehicle Replacement
	570	570	570	570	570	0.0%		570	570		278	265	Sewer
	14,100	13,600	13,100	12,600	12,100	0.0%	-	11,600	11,600	2,237		4,682	Undefined equipment
				90,000		0.0%							Skid Steer
					8,000	0.0%							Generator - Honda 6500
						0.0%							Street Sweeper
in line with quote					200,000	100.0%	65,000	65,000					Garbage Truck
*Carry-Forward \$65,000, add to \$65,000 in budget, add \$70K to be					20,000								Othicy inspection camera
*Funds to purchase a camera in order to inspect underground					3000								I tellife. Incorporation Company
						0.0%	,						Utility Trailer
						0.0%					2,388		Honda 2000w inverter
						0.0%	-				4,658		Backhoe & Skid Steer Tires
													CAPITAL PROJECTS
	115,000	\$ 115,000 \$	\$ 115,000 \$	\$ 115,000 \$	\$ 115,000	-22.1%	\$ (25,385)	\$ 115,000 \$	\$ 140,385	\$ 140,385	\$ 115,871	\$ 1,079	TOTAL RESERVE ALLOCATIONS
	15,000	15,000		15,000	15,000				15,000	15,000			Community Services - Equipment
	40,000	40,000	40,000	40,000	40,000	0.0%		40,000	40,000	40,000	40,000		Community Services - Vehicles
	60,000	60,000	60,000	60,000	60,000	-42.3%	(25,385)	60,000	85,385	85,385	60,871	1,079	Community Services - Building (Recycling)
													10-2-400-9800 RESERVE ALLOCATIONS
	1,403,240	1,375,890 \$	\$ 1,349,080 \$	\$ 1,296,680 \$	\$ 1,267,480	-0.3%	\$ (3,300)	\$ 1,035,200 \$	\$ 1,038,500	\$ 800,871	\$ 909,722	\$ 812,226	TOTAL WAGES & BENEFITS
	8,800	8,800	8,800	6,300	8,300	-57.9%	(3,300)	5,700	9,000	8,318	5,989	1,440	10-2-400-8825 Uniforms (Clothing Allowance)
*Benefit Cost increases to reflect actual expected premiums	305,890	299,890	294,010	282,700	275,800	0.0%	-	213,090	213,090	151,711	173,781	156,523	
Changes	676,030	662,770	649,770	624,780	609,540	0.0%	•	479,750	479,750	376,352	479,877	452,719	10-2-400-8702 Staff Wages - Other/PW Staff (CUPE)
*Wage increased related to suggested Organizational Structure	154,090	151,070	148,110	142,410	138,940	0.0%	,	135,900	135,900	121,549	82,133 77,005	62,848 E0 768	10-2-400-8700 Staff Wages - Supervisor (CUPE)
inflationary increases	122,740	120,330	117,970	115,090	112,560	0.0%		92,180	92,180	74,347	90,037	87,928	
*Wage adjustment related to contract adjustments and	-					_							
	0.281	0.281	0.281	0.281	0.280			0.258	0.258	0.237	0.238	0.231	WAGES & BENEFITS
2023 Comments	nager	nager	Jagona	nagbua	nager	(70)	(\$)	Jaguna	Projection	Actual	ACLUAI	Actual	GE ACCOUNT NAME
	2027	2026	2025	2024	2023	Variance	nce	2022	Yearend	ALD	2021	2020	
									2022	2022			
										=			

	159,630	159,630 \$	159,630 \$	\$ 159,630 \$	\$ 159,630	0.0%	\$ (45)	\$ 158,780	\$ 158,825	\$ 158,825	TOTAL RESERVE ALLOCATIONS	
	80,000	80,000	80,000	80,000	80,000	0.0%	1	80,000	80,000	80,000	Plaza - Building Life Cycle	
	3,000	3,000	3,000	3,000	3,000	0.0%	1	3,000	3,000	3,000	Plaza - Paving	
	850	850	850	850	850						Foreshore Reserve	
	210	210	210	210	210	-21.4%	(45)	210	255	255	Milfoil Reserve	
	75,000	75,000	75,000	75,000	75,000	0.0%	1	75,000	75,000	75,000	Landfill Closure Reserve	
	570	570	570	570	570	0.0%		570	570	570	Plaza - Sewer	
											-9800 RESERVE ALLOCATIONS	10-2-500-9800
	136,910	128,000 \$	119,900 \$	\$ 112,490 \$	\$ 105,780	-28.8%	\$ (22,045)	\$ 76,427	\$ 98,472	\$ 69,710	TOTAL OPERATING	
	1,200	1,200	1,200	1,200	1,200	-41.7%	(500)	1,200	1,700	1,531	-8201 Signage	10-2-500-8201
	600	600	600	600	600	0.0%		590	590	1	-8020 Water	10-2-500-8020
	610	600	600	590	580	0.0%		570	570	1	-7500 Sewer-Operating	10-2-500-7500
	5,120	5,120	5,120	5,120	5,120	0.0%		5,120	5,120	4,548	-8005 Hydro	10-2-500-8005
	500	500	500	500	500	0.0%		500	500	472		10-2-500-8000
	_	_	_				(1,029)		1,029	1,029		10-2-500-6812
*Increase to reflect actual premium increases	98,200	89,300	81,200	73,800	67,100	-35.4%	(13,900)	39,300	53,200	36,425		10-2-500-6100
	2,800	2,800	2,800	2,800	2,800	0.0%		2,800	2,800	1		10-2-500-6000
	19,880	19,880	19,880	19,880	19,880	0.0%		18,347	18,347	11,089		10-2-500-5900
	ı	ı	1	1	1	0.0%	(1,140)	1	1,140	1,140		10-2-500-5375
	8,000	8,000	8,000	8,000	8,000	-68.5%	(5,476)	8,000	13,476	13,476		10-2-500-5300
											OPERATING	
											EXPENDITURES	
	810,700	788,380 \$	767,260 \$	\$ 747,050 \$	\$ 727,740	0.0%	\$ (248)	\$ 668,902	\$ 668,654	\$ 597,706	TOTAL REVENUE	
						0.0%	- 248		(248)	(248)		10-1-500-4900
	(46,055)	(44,920)	(43,835)	(42,815)	(41,450)	0.0%	-	(40,125)	(40,125)	(40,125)	Less: Fire Protection	
	46,055	44,920	43,835	42,815	41,450	0.0%		40,125	40,125	40,125	Fire	
*A \$50 charge per lease to fund the Foreshore Reserve	850	850	850	850	850							
	3,500	3,400	3,300	3,200	3,100	0.0%	ı	3,000	3,000	2,308		10-1-500-4208
	85	85	85	85	85	0.0%	ı	85	85	85		10-1-500-4209
	38,800	38,000	37,300	36,600	35,900	0.0%	ı	35,200	35,200	29,983	-4202 Protective Services	10-1-500-4202
	9,700	9,500	9,300	9,100	8,900	0.0%		8,700	8,700	7,336		10-1-500-4201
	790	770	750	740	730	0.0%		720	720	577		10-1-500-4207
	255	255	255	255	255	0.0%		210	210	(1)		10-1-500-4206
*Increase to reflect increase in insurance premiums	98.200	89.300	81.200	73.800	67,100	0.0%		39.300	39.300	31.220		10-1-500-4204
	19.880	19.880	19.880	19.880	19.880	0.0%		18.347	18.347	14.852		10-1-500-4203
	4 240	4 240	4 240	4 240	4 240	0.0%		4 240	4 240	4384	-2211 Waternark (Dimn Site Lease)	10-1-500-4211
	000,020	000 7	7 900	7 000	7,0,00	0.0%		008 Z	7 900	7771		10-1-500-4211
	626 600	617 300	607 300	500 500	578 900	0.0%		55.1 200	551 200	857 007		10-1-500-4
											REVENUE	
2023 Comments	Budget	Budget	Budget	Budget	Budget	(%)	(\$)	Budget	Projection	Actual	L Account Name	GL
	2027	2026	2025	2024	2023	Variance	Variance	2022	Yearend	YTD		
									2022	2022		
09											YTD - Updated to Oct 10, 2022	YTD - Upda
96											2023 - 2027 Financial Planning Worksheet	2023 - 20
											Commercial Leases	Commer
											CULTUS LAKE PARK	CULTUS

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	_	\$ 160.135 \$	\$ 157.835	\$ 155.635		-2.4%	\$ (3.502)	Ś 145.335	148.950	\$ 76.446 \$		
	42,800	41,600	40,400	39,200	38,100	0.0%	-	37,000	37,000	12,781		10-2-60
							(2,902)	-	2,902	2,902	10-2-600-6812 Point of Sale Fees/Bank Fees/Postage	10-2-60
*Increase to reflect actual premium increases	13,200	12,000	10,900	9,900	9,000	-7.7%	(600)	7,800	8,400	6,150	10-2-600-6100 Insurance - Business	10-2-600
	112,000	106,535	106,535	106,535	106,535	0.0%	'	100,535	100,535	54,500	10-2-600-5900 Garbage Collection/Recycle	10-2-60
						0.0%	(113)		113	113	10-2-600-5375 Contract Services	10-2-600
											OPERATING	
											EXPENDITURES	
	1,022,109	\$ 993,257 \$	\$ 975,074	\$ 952,083	\$ 934,393	-0.9%	\$ (7,751)	\$ 904,299	911,724	\$ 911,724 \$	TOTAL REVENUE	
	45,000	45,000	45,000	45,000	45,000	-21.1%	(9,475)	45,000	54,475	54,475	10-1600-4611 Licence Fees - STVR/BL	10-1600
	45,000	40,000	40,000	35,000	35,000	-0.6%	(217)	35,000	35,217	35,217	10-1-600-4900 Lease Services - Residential/Misc.	10-1-60
	5,400	5,403	5,400	5,400	5,400	40.5%	2,186	5,400	3,214	3,214	10-1-600-4110 Delinquent Fees	10-1-60
*A \$50 charge per lease lot to directly fund the Foreshore Reserve	24,000	24,000	24,000	24,000	24,000	-0.2%	(50)	24,000	24,050	24,050	10-1-600-4103 Foreshore Reserve	10-1-60
Reserve	12,000	12,000	12,000	12,000	12,000	-0.2%	(25)	12,000	12,025	12,025	10-1-600-4102 Residential Area Reserve	10-1-60
* > 000 of or one of one of or one of the first the or of the or of or one of the or o	():/	()	()	(/	(//			(=:-)	(-: -) :)	(-:-)		
	(201,405)	(196,540)	(191,785)	(187,225)	(181,200)	0.0%		(175,425)	(175,425)	(175,425)	10-1-300-4605 Less: Fire Protection	10-1-30
	201,405	196,540	191,785	187,225	181,200	0.0%	-	175,425	175,425	175,425	Fire	
	119,680	116,190	112,810	109,520	106,330	0.0%	(5)	103,230	103,235	103,235		10-1-60
	7,230	7,230	7,230	7,230	7,230	0.0%	-	7,230	7,230	7,230	10-1-600-4108 Milfoil Reserve	10-1-60
	42,800	41,600	40,400	39,200	38,100	0.0%	(2)	37,000	36,998	36,998	10-1-600-4107 Street Lights (Hydro)	10-1-60
*Increase to reflect increase in insurance premiums	13,200	12,000	10,900	9,900	9,000	0.0%	(1)	7,800	7,799	7,799	10-1-600-4106 Insurance - Business	10-1-60
	12,000	11,535	11,535	11,535	11,535	-0.2%	(24)	11,535	11,511	11,511	10-1-600-4105 Recycling	10-1-60
	100,000	95,000	95,000	95,000	95,000	-0.2% 106,535	(136)	89,000	88,864	88,864	10-1-600-4105 Garbage	10-1-60
	13,200	12,600	12,000	11,400	10,800	0.0%		9,906	9,906	9,906	10-1-600-4104 CL Elementary - Operating Levy	10-1-60
2022	270,950	259,050	247,150	235,250	223,350	0.0%	2	205,550	205,548	205,548	10-1-600-4104	10-1-60
*Proposed operating levy increase averaging \$37.15 per resident in												
	13,849	13,849	13,849	13,848	13,848	0.0%	1	13,848	13,848	13,848	10-1-600-4100 Cultus Lake Elementary School - Base	10-1-60
	297,800	297,800	297,800	297,800	297,800	0.0%	(4)	297,800	297,804	297,804	10-1-600-4100 Residential Base Lease	10-1-60
											REVENUE	
2023 Comments	Budget	Budget	Budget	Budget	Budget	(%)	(\$)	Budget	Projection	Actual	GL Account Name	
	2027	2026	2025	2024	2023	ariance	Variance Va	2022	Yearend	YTD		
									2022	2022		
09											YTD - Updated to Oct 10, 2022	ALD - N
8											2023 - 2027 Financial Planning Worksheet	2023 -
											Residential Leases	Reside
											CULTUS LAKE PARK	CULTU
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Chill'is Mark Park		1,000	1,000	1,000	1,000	1,000	0.0%	1	1,000	1,000	443	Security Systems/Supplies	10-2-700-7400 Se
Farmacial Planning Worksheet		4,000	4,000	4,000	4,000	4,000	0.0%	1	4,000	4,000	1	motion/Public Relations	
Francisci Planting Worksheet		1,000	1,000	1,000	1,000	1,000	0.0%		1,000	1,000	2,289	ting	
Thistraction		4,000	4,000	4,000	4,000	4,000	0.0%		4,000	4,000	2,387	ce Furniture	
Initiatization Initiatization		17,100	16,800	16,500	16,200	15,900	0.0%	1	15,600	15,600	7,295	ipment Leases	
E-PANK E-PANK File Fil		4,000	4,000	4,000	4,000	4,000	-200.0%	(8,000)	4,000	12,000	10,069	tage & Courier	
Find particular in ministration 1.2 2.22 2.		9,000	9,000	9,000	9,000	9,000	0.0%	1	9,000	9,000	7,894	Charges	
E PARK Francial Planning Worksheet Francial		4,000	4,000	4,000	4,000	4,000	0.0%		4,000	4,000	2,732	king Charges	
Friedrich Blanning Worksheet Friedr		10,000	10,000	9,500	9,500	9,000	0.0%	,	9,000	9,000	7,428	ce Supplies	
Particular Blanning Worksheet 1.00 1.0		5,750	5,500	5,500	5,250	5,250	0.0%	1	5,000	5,000	1,279	akroom Supplies	
Friend Park		6,750	6,500	6,500	6,250	6,250	0.0%	1	6,000	6,000	206	f Recognition	
Financial Planning Worksheet 1022 1222 1223 1224 1223 1224 1223 1224 1225 1224 1225 1224 1225		3,700	3,700	3,700	3,700	3,700	0.0%		3,700	3,700	1,649	mberships/Dues/Subs	
E-PARK	Strategic Planning - each year	42,500	20,000	20,000	20,000	42,500	0.0%	,	20,000	20,000	,	fessional Fees	
Financial Planning Worksheet		60,000	60,000	60,000	60,000	60,000	0.0%		100,000	100,000	70,953	al Fees	
Financial Planning Worksheet	*Amalgamate Legal Fees and reduce as current legal issues have seen												
EE PARK		1,811	1,778	1,746	1,715	1,684	0.0%	,	1,650	1,650	1,067	rance - Vehicles	
EEPARK	*Increase to reflect actual premium increases	51,600	46,900	42,600	38,700	35,200	-48.3%	(8,650)	17,900	26,550	17,750	rance - Business	
EFPANK		1,000	1,000	1,000	1,000	1,000	0.0%	-	1,000	1,000	-	ipment Maintenance	
EF PARK			20,000	-	-	-	0.0%	-	18,000	18,000	4,509	tion Expenses	
FE PARK		5,000	5,000	5,000	5,000	5,000	0.0%	1	5,000	5,000	1,850	cation & Training	
EF PARK	monitoring to comply with Cyber Insurance requirements.	69,500	69,000	68,500	68,000	67,500	0.0%		16,500	16,500	57,383	a Processing	
EF PARK	*Increase- New SIA for IT Services and undated security features as						_			,			
Fe PARK		11.000	11.000	11.000	11.000	11.000	0.0%		11.000	11.000	221	ferences	
		22,400	22,000	21,600	21,200	20,800	0.0%	-	36,400	36,400	10,000	tract Services	
EF PARK		3,300	3,200	3,200	3,200	3,200	0.0%		3,100	3,100	659	ding Materials/Maintenance	
Financial Planning Worksheet 2022 2022 2022 2022 2022 2023 2024 2023 2024 2023 2024 2025 2026 2027 2028 2028 2028 2028 2029		17,000	17,000	17,000	17,000	17,000	0.0%	,	17,000	17,000	1,853	rd Level Expenses	
Financial Planning Worksheet 2022		20,367	19,969	19,578	19,195	18,820	0.0%	1	18,450	18,450	2,782	lit/Accounting	
Financial Planning Worksheet 2022 2022 2022 2022 2022 2022 2022 2023 2024 2023 2024 2025 2025 2026 2027 2028 2028 2028 2024 2025 2026 2027 2028		1,500	1,500	1,500	1,500	1,500	0.0%	-	1,500	1,500	150	ertising - media	
												ortization	Ar
EPARK												RATING	9
KE PARK KE PARK Control of Information Control of In												ENDITURES	EX
Ministration Ministration<			42,500			42,500	-128.6%			97,158		TOTAL REVENUE	_
Miscellaneous Revenue Misc		'	1	1		1	0.0%	2,334	1	2,334	2,334	ations	Dc
⟨E PARK <		500	500	500	500	500	-40.0%	- 200	500	700	700	License Fees	
ming Worksheet 2022 2022 2022 Variance Variance Variance Budget Budget <th< th=""><th></th><th>2,000</th><th>2,000</th><th>2,000</th><th>2,000</th><th>2,000</th><th>-1729.5%</th><th>- 34,589</th><th>2,000</th><th>36,589</th><th>36,589</th><th>cellaneous Revenue</th><th></th></th<>		2,000	2,000	2,000	2,000	2,000	-1729.5%	- 34,589	2,000	36,589	36,589	cellaneous Revenue	
ning Worksheet 2022 2022 2022 Variance Variance 2023 2024 2025 2026 2027 Actual Projection Budget (%) Budget Budget Budget Budget Budget Budget Budget		40,000	40,000	40,000	40,000	40,000	-43.8%	- 17,535	40,000	57,535	57,535	rest Earned	
ning Worksheet 2022 2022 Vearend 2022 Variance Variance Variance Variance 2023 2024 2025 2026 2027 Budget Budget Budget Budget Budget Budget Budget Budget Budget												ENUE	RE
ning Worksheet 2022 2022 Variance V	2023 Comments	Budget	Budget	Budget	Budget	Budget	(%)	(\$)	Budget	Projection	Actual	Account Name	GL
ning Worksheet		2027	2026	2025	2024	2023	Variance	Variance	2022	Yearend	YTD		
CULTUS LAKE PARK CULTUS LAKE PARK General Administration 4 2023 - 2027 Financial Planning Worksheet 5 YTD - Updated to Oct 10, 2022 5										2022	2022		
CULTUS LAKE PARK CULTUS LAKE PARK General Administration 4 2023 - 2027 Financial Planning Worksheet 4												ct 10, 2022	YTD - Updated to (
General Administration												ncial Planning Worksheet	2023 - 2027 Fina
CULTUS LAKE PARK												tration	General Admini
												RK	CULTUS LAKE PA

103,620 105,690 108,330 *Benefit Cost increases to reflect actual expected premiums	\$0,000 \$ 50,000 \$0,000 \$ 50,000 10,000 10,000 6,600 570 570 17,170 \$ 10,570	50,000 \$ 50,000 \$ 50,000 \$ 50,000 25,000 5,000 10,000 6,600 570 \$ 80,170 \$	- 0.0% - 0.0%	50,000	50,000 \$ 1 50,000 \$ 1 50,000 \$ 1 5,000 5 1 10,000 1 11,461 1 	7,415 11,461 \$ 18,876 \$	Sewer Irrigation TOTAL CAPITAL	
105,690 108,330 203,240 208,320 \$ 1,044,100 \$ 1,085,880 50,000 50,000 \$ 50,000 \$ 50,000 \$ 50,000 \$ 50,000 \$ 50,000 \$ 50,000 \$ 50,000 \$ 50,000 \$ 50,000 \$ 50,000 \$ 50,000 \$ 50,000 \$ 50,000 \$ 50,000 \$ 50,000 \$ 50,000	w v	50,000 50,000 25,000 25,000 3,000 10,000 6,600 80,170		v	w w	7,415 11,461	Management Module	
105,690 108,330 203,240 208,320 \$ 1,044,100 \$ 1,085,880 50,000 \$ 50,000 \$ 50,000 \$ 50,000 10,000 10,000 570 570	w w	50,000 50,000 25,000 25,000 3,000 10,000 6,600 570		\$ \$200 miles	w	7,415	Permit Management Module (Gtechna) Sewer Irrigation	
105,690 108,330 203,240 208,320 \$ 1,044,100 \$ 1,085,880	v	50,000 50,000 50,000 25,000 25,000 5,000 8,000 10,000 6,600		, , , , , , , , , , , , , , , , , , ,	v	7,415 11,461	Permit Management Module (Gtechna) Sewer	
105,690 108,330 203,240 208,320 \$ 1,044,100 \$ 1,085,880	~	25,000 25,000 25,000 25,000 3,000 10,000 6,600		v	v	7,415	Permit Management Module (Gtechna)	
105,690 108,330 203,240 208,320 \$ 1,044,100 \$ 1,085,880	w	50,000 50,000 25,000 25,000 25,000 8,000 10,000 6,600	1	25	\w\	7,415 11,461		
105,690 108,330 203,240 208,320 \$ 1,044,100 \$ 1,085,880	w	50,000 50,000 25,000 25,000 25,000 8,000 10,000	<u> </u>	w	w v	7,415	My City App	
105,690 108,330 203,240 208,320 \$ 1,044,100 \$ 1,085,880	v	50,000 50,000 25,000 25,000 25,000 8,000	12	v	v		Computer Upgrades	
105,690 108,330 203,240 208,320 \$ 1,044,100 \$ 1,085,880	w	50,000 50,000 25,000 25,000 5,000	<u> </u>	w	*		I-PADS for Board	
105,690 108,330 203,240 208,320 \$ 1,044,100 \$ 1,085,880	· ·	50,000 50,000 25,000	1	w	w		Boardroom Computer Equipment	
105,690 108,330 203,240 208,320 \$ 1,044,100 \$ 1,085,880 50,000 \$ 50,000 \$ 50,000 \$ 50,000	w	50,000 50,000 25,000		v	~		(~Acc. Surplus~)	
105,690 108,330 203,240 208,320 \$ 1,044,100 \$ 1,085,880 50,000 \$ 50,000 \$ 50,000 \$ 50,000	φ.	50,000 50,000 25,000		•	v		Car Charging Station	
105,690 108,330 203,240 208,320 \$ 1,044,100 \$ 1,085,880 50,000 \$ 50,000 \$ 50,000 \$ 50,000	w	50,000		· ·	φ.		(~Land Sale Reserve~)	
105,690 108,330 203,240 208,320 \$ 1,044,100 \$ 1,085,880	w	50,000 50,000		Φ.	\$		Asset Management Plan	
105,690 108,330 203,240 208,320 \$ 1,044,100 \$ 1,085,880	w	50,000		φ.	\$		CAPITAL PROJECTS	
105,690 108,330 203,240 208,320 \$ 1,044,100 \$ 1,085,880		50,000				\$ 50,000 \$	TOTAL RESERVE ALLOCATIONS	
105,690 108,330 203,240 208,320 \$ 1,044,100 \$ 1,085,880					1	50,000	Park Office Life Cycle Reserve	
105,690 108,330 203,240 208,320 \$ 1,044,100 \$ 1,085,880		1					Main Beach Reserve (Subdivision Fee)	
105,690 108,330 203,240 208,320 \$ 1,044,100 \$ 1,085,880					1		Reserve	
105,690 108,330 203,240 208,320 \$ 1,044,100 \$ 1,085,880							RESERVE ALLOCATIONS	
105,690 108,330 203,240 208,320	964,060 \$ 1,008,330	\$ 926,905 \$		866,520 \$ -	866,520 \$ 80	\$ 623,322 \$	TOTAL WAGES & BENEFITS	
105,690	191,590 199,250	186,920	5	163,530 -	163,530 1	117,399	Employee Benefits	Multiple
	99,630 103,620	97,200	- 0.0%	89,000 -	89,000	74,228	Admin. Reception / Lease Clerk	10-2-700-8715
,780 251,000 272,960	210,950 230,780	190,800	- 0.0%	193,160 -	193,160 19	126,091	CO and Communications	10-2-700-8710
,900 188,600 193,320 "Wage adjustments related to contract adjustments, inflationary increases and organizational structure changes	177,790 184,900	173,455	- 0.0%	174,550 -	174,550 1	127,561	Finance Salaries (CUPE/Management)	10-2-700-8601
193,390 198,220	185,880 189,600	182,240	- 0.0%	158,100 -	158,100 1	110,677	Management Salaries	10-2-700-8600
,180 102,180 104,730	98,220 100,180	96,290	- 0.0%	88,180 -	88,180	67,366	Commissioners Indemnities	10-2-700-8500
.281 0.275 0.270	0.284 0.281	0.253		0.267			WAGES & BENEFITS	
,564 \$ 392,617 \$ 402,078	359,520 \$ 365,564	\$ 375,784 \$	250) -6.2%	357,260 \$ (22,250)	379,510 \$ 3!	\$ 228,707 \$	TOTAL OPERATING	
800 800 800	800 80	800	- 0.0%	800 -	800	927	Vehicle Fuel and Maintenance	8100\8130
600 610 620	590 60	580	- 0.0%	570 -	570	-	Sewer	10-2-700-7500
640 660 680	620 64	600	- 0.0%	590 -	590	-	Water	10-2-700-8020
,500 3,500 3,500	3,500 3,500	3,500	- 0.0%	3,500 -	3,500	1,904	Hydro	10-2-700-8005
,100 2,200 2,200	2,100 2,100	2,000	- 0.0%	2,000 -	2,000	1,593	Propane & Natural Gas	10-2-700-8000
2,000		2,000			2,000	435	Travel	10-2-700-7900
10,000		9,000	(5,600) -62.2%		14,600	10,957	Telecommunications	10-2-700-7800
5,000 5,000	5,000 5,000	5,000	- 0.0%	5,000 -	5,000	43	Community Wildfire Prot Plan	10-2-700-7700
et Budget Budget 2023 Comments O	Budget Budget	Budget	(%)	Budget (\$)	Projection Bud	Actual F	Account Name	<u>e</u>
5 2026 2027	2024 2025	2023	ce Variance	2022 Variance	Yearend 20	YTD		
					2022	2022		

	Ap	Ap					GL		
NET CONTRIBUTION TO (FROM)	Appropriated from Accumulated Surplus	Appropriated from Land Sale Reserve Appropriated from Park Office Reserve	CONTRIBUTION TO (FROM)	TOTAL EXPENDITURES	TOTAL OVERHEAD EXPENSE ALLOCATION	TOTAL INTERNAL WAGE ALLOCATIONS	Account Name		
\$ 106,589 \$		(18,876)	\$ 87,713 \$	\$ 9,445 \$	\$ (808,905)	\$ (102,555) \$	Actual	YTD	2022
\$ 57,408 \$	(41,000)	(29,031)	(12,623)	\$ 109,781 \$	(808,905) \$ (1,078,540) \$ (1,078,540) \$	(136,740)	Projection	Yearend	2022
	(41,000)	(33,570)	\$ (74,570) \$	\$ 117,070 \$	\$ (1,078,540)	\$ (136,740) \$	Budget	2022	
\$ (57,410)		(4,539)	\$ (61,947)	\$ 7,289	\$ -		(\$)	Variance	
	0.0%	13.5%	83.1%	6.2%	0.0%	0.0%	(%)	Variance	
\$	(25,000)	(25,000)	\$ (80,170) \$	\$ 122,670	\$ (1,156,819)	\$ (153,370) \$	Budget	2023	
·	1	(17,170)	(17,170)	\$ 59,670	\$ (1,156,819) \$ (1,175,040) \$ (1,222,624) \$ (1,282,657) \$ (1,331,058)	(156,040)	Budget	2024	
		(10,570)	\$ (10,570) \$	\$ 53,070 \$	\$ (1,222,624)	\$ (158,770) \$	Budget	2025	
		(10,570)	\$ (10,570) \$	\$ 53,070 \$	\$ (1,282,657)	\$ (161,560) \$	Budget	2026	
,	1	(10,570)	\$ (10,570)	\$ 53,070	\$ (1,331,058)	\$ (164,400)	Budget	2027	
	*25,000 Car Charging Station						2023 Comments		
							104		

					Ę						
) \$ (79,150)	\$ (75,940) \$	\$ (72,840) \$	\$ (69,735) \$	\$ (67,400) \$	-5.6%	\$ 3,221	\$ (57,370) \$	\$ (61,731) \$	\$ (78,897) \$	NET CONTRIBUTION TO (FROM)
	1				(10,000)	100.0%	(5,000)	(5,000)			Appropriated from Community Hall Reserve
	(570)	(570)	(570)	(570)	(570)	200.0%		(570)	570		Appropriated from Sewer & Septic Reserve
			(110)								
) \$ (79,720)	\$ (76,510)	(73,410)	\$ (70,305) \$	\$ (77,970) \$	2.8%	\$ (1,779)	\$ (62,940) \$	(61,161)	\$ (78,897) \$	CONTRIBUTION TO (FROM)
						_	- 1				
	\$ 91,670	\$ 88,460	\$ 85,360	\$ 82,255	\$ 89,920	2.4%	\$ 1,779	\$ 74,890	3,111	\$ 82,983 \$	TOTAL EXPENDITURES
	\$ 28,480	\$ 27,630	\$ 26,680	\$ 25,615	\$ 25,120	W0.00T	\$ 24,400	> 24,400		\$ 18,300 \$	IOTAL OVERHEAD EXPENSE ALLOCATION
	n				25 120	100 0%				10 200	TOTAL OVERHEAD EXPENSE ALLOCATION
	\$ 20,100	\$ 19,750	\$ 19,410	\$ 19,080	\$ 18,750	0.0%	\$ -	\$ 15,560	15,560	\$ 11,670 \$	TOTAL INTERNAL WAGE ALLOCATIONS
	\$ 43,090	\$ 41,080	\$ 39,270	\$ 37,560	46,050	-64.8%	\$ (22,621)	\$ 34,930	57,551	\$ 53,013 \$	TOTAL EXPENDITURES BEFORE ALLOCATIONS
	ş					0.0%	÷				TOTAL CAPITAL
			570		570	0.0%	ı				Sewer (~Sewer & Septic Reserve~)
*Carry-forward from 2022 and increased - Funds to install an Air Conditioning at the Community Hall					10,000	0.0%		5,000		1	Air Conditioning
											CAPITAL PROJECTS
	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%	·	\$ 10,000	10,000	\$ 10,000 \$	TOTAL RESERVE ALLOCATIONS
	1	3,000			3,000	0.0%		3,000	3,000	3,000	Community Hall - Paving
	5,000	5,000	5,000	5,000	5,000	0.0%		5,000	5,000	5,000	Community Hall - Building
	2,000	2,000	2,000	2,000	2,000	0.0%		2,000	2,000	2,000	Sewer & Septic Reserve
											RESERVE ALLOCATIONS
	\$ 32,520	\$ 30,510	\$ 28,700	\$ 26,990	\$ 25,480	-142.7%	\$ (27,621)	\$ 19,360	46,981	\$ 43,013 \$	TOTAL OPERATING
	600	600	600	600	600	0.0%		590	590		10-2-800-8020 Water
	620	610	600	590	580	0.0%	-	570	570	-	10-2-800-7500 Sewer
	1,600	1,600	1,600	1,600	1,600	0.0%		1,600	1,600	2,754	
	1	1,900	1,900	1,900	1,900	0.0%		1,900	1,900	2,089	
		200	200	200	200	0.0%	ı	200	200	134	
		1,000	1,000	1,000	1,000	-30.4%	(304)	1,000	1,304	1,304	
*Increase to reflect actual premium increases		18,800	17,100	15,500	14,100	-20.5%	(2,050)	10,000	12,050	8,525	
*Increase- New SLA for IT Services and updated security features and monitoring to comply with Cyber Insurance requirements.	2,400	2,300	2,200	2,100	2,000	0.0%	(2,000)		2,000	1,440	10-2-800-5500 Data Processing
						0.0%	(21,879)		21,879	21,879	10-2-800-5375 Contract Services
	3,500	3,500	3,500	3,500	3,500	-39.7%	(1,388)	3,500	4,888	4,888	10-2-800-5300 Building Materials
											OPERATING
											EXPENDITURES
	\$ 11,950	\$ 11,950	\$ 11,950	\$ 11,950	\$ 11,950	0.0%	\$ -	\$ 11,950	11,950	\$ 4,086 \$	TOTAL REVENUE
	11,950	11,950	11,950	11,950	11,950	0.0%		11,950	11,950	4,086	10-1-800-4920 Hall Rentals
											REVENUE
2023 Comments	Budget	Budget	Budget	Budget	Budget	(%)	(\$)	Budget	Projection	Actual	GL Account Name
	2027	2026	2025	2024	2023	Variance	Variance	2022	Yearend	YTD	
									2022	2022	
10											YTD - Updated to Oct 10, 2022
3											2023 - 2027 Financial Planning Worksheet
											Community Hall
											CULTUS LAKE PARK

2,0222 2,0222 2,0222 2,0232 2,0232 2,0232 2,0232 2,024 2,025 2,026		\$ 259,900	\$ 256.500	253,400	\$ 250 500 \$	347 800	-744.6%	(2 434 040)	S 326.900 S (2.434.040)	\$ 2.760.940	\$ 1.315.913	TOTAL EXPENDITURES REFORE ALLOCATIONS	
2022 2022 2024 2024 2025 2024 2025 2024 2025 2024 2025 2024 2025 2025 2024 2025			132,800	132,200	131,600	231,000	38.2%		212,000	2,531,000	1,125,875	TOTAL CAPITAL	
2022 2022 2022 2022 2023 2024 2025 2024 2025 2024 2025 2026 2025 2026 2027 2026 2026 2027 2026 2027 2026 2027 2026 2027 2026 2027 2026 2027 2026 2027 2026 2027 2026 2027 2026 2027										2,400,000	1,082,479	Dock Replacement	
2022 2022 2022 2022 2022 2022 2023 2023 2023 2023 2023 2025 2025 2027		90,000	90,000	90,000	90,000	90,000	0.0%		90,000	90,000	18,071	Lakeshore Erosion Project	
2022 2022 2022 2022 2023 2024 2025 2024 2025		15,000	15,000	15,000	15,000	15,000	0.0%		15,000	15,000		Dock Structural Upgrades	
2022 2022 2022 2023 2024 2023 2024 2023 2024 2025	nhgiane poar iaulicii					TOO,OOO	TOO:0/0	70,000	73,000			סמנ במנוונו	
2022 2022 2022 Virtinos	*Carry-forward budget from 2022 - increase by \$25,000 - Funds to					100 000	100 0%	75 000	75 000			Boot Lauroh	
1702 2022 2022 2022 2023 2024 2025 2024 2025 2024 2025 2025 2025 2027 2024 2025 2025 2027 2024 2025 2027 2024 2025 2027 2024 2025 2027 2024 2025 2027 2024 2027	mats to be moved twice per year by a team of divers.	28,400	27,800	27,200	26,600	26,000	18.8%	6,000	32,000	26,000	25,325	Milfoil Control Project (~Milfoil Reserve~)	
2022 2022 2022 15500	***************************************											CAPITAL PROJECTS	
2022 2022 2022 Variance Value 2023 2024 2023 2024 2025 2025 2025 2025 2025 2026 2027 2026 2027 2028 2028 2028 2027 2028			56,250	56,250	56,250	56,250	5.5%		56,250	53,150	53,150	TOTAL RESERVE ALLOCATIONS	
2022 2022 2022 Variance 2023 2024 2025 202			56,250	+	56,250		5.5%	3,100	56,250		53,150	Foreshore Area General Reserve (Donation)	
2022 2022 2022 Variance												Milfoil Donations	
2022 2022 2022 2022 Variance Var												RESERVE ALLOCATIONS	
2022 2022 2022 2022 2022 2024 2023 2024 2023 2024 2025 2025 2025 2027			67,450	64,950	62,650	60,550	-201.4%		58,650	176,790	136,888	TOTAL OPERATING	
2022 2022 2022 2022 2022 2022 2022 2022 2022 2023 2024 2023 2024 2025		1,000	1,000	1,000	1,000	1,000	-100.0%	(1,000)	1,000	2,000	1,926)1 Signage	10-2-850-8201
Part		15,000	15,000	15,000	15,000	15,000	0.0%		15,000	15,000	2,707	00 Wharfs & Foreshore Materials	10-2-850-8200
2022 2022 2023 2024 2025 2024 2025		200	200	200	200	200	0.0%		200	200	53	Vehicle Maintenance/Fuel	10-2-850-8130
2022 2022 2022 2022 2022 2023 2024 2025 2026 2025 2026 2027 2026 2027 2028		150	150	150	150	150	0.0%	,	150	150			10-2-850-7000
2022 2022 2022 Variance Salget Salge		1,100	1,100	1,100	1,100	1,100	0.0%		1,100	1,100		0 Licences/Permits	10-2-850-6500
		100	100	100	100	100	0.0%		100	100			10-2-850-6200
		30,400	27,600	25,100	22,800	20,700	-5.1%	(950)	18,800	19,750	14,575		10-2-850-6100
2022 2022 2022 Variance 2023 2024 2025 2026 2027 2028 Variance 2023 2024 2025 2026 2027 2028		10,000	10,000	10,000	10,000	10,000	0.0%		10,000	10,000		00 Grounds Maintenance (Beach)	10-2-850-6000
		10,000	10,000	10,000	10,000	10,000	0.0%		10,000	10,000	1,437	O Floats & buoys & misc.	10-2-850-5850
		800	800	800	800	800	0.0%	-	800	800		20 Equipment Fuel (Boat)	10-2-850-5820
2022 2022 2022 2022 2022 2022 2023 2024 2023 2024 2025 2025 2025 2026 2027 2028		1,500	1,500	1,500	1,500	1,500	0.0%	,	1,500	1,500			10-2-850-5800
2022 2022 Variance 2023 2024 2025 2025 2027 2027 2022 Variance 2023 2024 2025 2025 2027 2023 2024 2025 2027 2023 2024 2025 2027 2023 2024 2025 2027 2023 2024 2025 2027 2023 2024 2025 2027 2023 2024 2025 2027 2023 2024 2025 2025 2027 2023 2024 2025 2025 2027 2023 2024 2025 2025 2027 2023 2024 2025 2025 2027 2023 2024 2025		-	-			-	0.0%	(116,190)	-	116,190	116,190		10-2-850-5375
2022 2022 2022 Variance 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2023 2024 2025 2026 2027 2023 2026 2027 2023 2026 2026 2027 2023 2026 2027 2023 2026 2027 2023 2026 2026 2027 2023 2026 2026 2027 2026 2026 2027 2026 2026 2027 2026 2026 2026 2027 2026 2026 2026 2027 2026 2026 2026 2027 2026 2026 2026 2026 2026 2026 2027 2026 202												OPERATING	
2022 2022 Variance Z023 Z024 Z025 Z026 Z027 YTD Vearend Z022 Variance Z023 Z024 Z025 Z026 Z027 Actual Projection Budget (\$) (%) Budget Budget Budget Budget Budget Budget Z025 Z026 Z027 5,162 4,100 7,750 3,650 47.1% 7,750 7,75												EXPENDITURES	
2022 2022 Variance Variance Sudget S			109,000	109,000	109,000	109,000	2213.5%		109,000	2,496,250	1,291,891	TOTAL REVENUE	
Control Cont						-	0.0%	2,400,000		2,400,000	1,194,579		10-1-850-4900
Heat Control Heat		56,250	56,250	56,250	56,250	56,250	5.5%	3,100	56,250	53,150	53,150		10-1-850-4941
Heat		45,000	45,000	45,000	45,000	45,000	13.3%	6,000	45,000	39,000	39,000		10-1-850-4936
2022 2022 2022 Variance YTD Yearend 2022 Variance S) Sudget Su		7,750	7,750	7,750	7,750	7,750	47.1%	3,650	7,750	4,100	5,162		10-1-850-4938
2022 2022 2022 Variance		((•	(((REVENUE	
VTD Yearend 2022 Variance Variance 2023 2024 2025 2026 2027	2023 Comments	Budget	Budget	Budget	Budget	Budget	(%)		Budget	Projection	Actual	Account Name	GL
		2027	2026	2025	2024	2023	Variance		2022	Yearend	YTD		
										2022	2022		ı
												YTD - Updated to Oct 10, 2022	TD - Update
	4											2023 - 2027 Financial Planning Worksheet	023 - 2027
													Foreshore
												AKE PARK	CULTUS LAKE PARK

NET CONTRIBUTION TO (FROM) \$ (221,2	Appropriated from Foreshore Area Reserve (18,071)	Appropriated from Milfoil Control Reserve (25,325)	Appropriated from Main Beach Reserve	CONTRIBUTION TO (FROM) \$ (264,6	TOTAL EXPENDITURES \$ 1,556,4	TOTAL OVERHEAD EXPENSE ALLOCATION \$ 190,7	TOTAL INTERNAL WAGE ALLOCATIONS \$ 50,3	GL Account Name Actual	YTD	2022
\$ (221,205) \$ (454,460) \$ (326,670) \$ 127,790	(105,000)	25) (26,000)		\$ (264,601) \$ (585,460) \$ (538,670) \$ 46,790	\$ 1,556,492 \$ 3,081,710 \$ 647,670 \$ (2,434,040)	\$ 190,209 \$ 253,610 \$ 253,610 \$	50,370 \$ 67,160 \$	Projection	Yearend	2022
(326,670) \$	(180,000)	(32,000)		(538,670) \$	647,670 \$	253,610 \$	67,160 \$	Budget	2022	
127,790	(75,000)	(6,000)		46,790	(2,434,040)	-		(\$)	Variance \	
-39.1%	41.7%	18.8%	0.0%	-8.7%	-375.8%	0.0%	0.0%	(%)	Variance	
\$ (359,040) \$	(205,000)	(26,000)		\$ (590,040) \$	\$ 699,040 \$	\$ 269,470 \$	\$ 81,770 \$	Budget	2023	
(367,240) \$	(105,000)	(26,600)		(498,840) \$	607,840 \$	274,130 \$	83,210 \$	Budget	2024	
(359,040) \$ (367,240) \$ (382,810) \$ (399,825) \$ (414,925)	(105,000)	(27,200)		(590,040) \$ (498,840) \$ (515,010) \$ (532,625) \$ (548,325)	699,040 \$ 607,840 \$ 624,010 \$ 641,625 \$	269,470 \$ 274,130 \$ 285,940 \$ 298,975 \$ 309,765	84,670 \$	Budget	2025	
(399,825) \$	(105,000)	(27,800)		(532,625) \$	641,625 \$	298,975 \$	86,150 \$	Budget	2026	
(414,925)	(105,000)	(28,400)	1	(548,325)	657,325	309,765	87,660	Budget	2027	
							10	2023 Comments		

						(~Land Sale Reserve~)	(~Tree Repl. Reserve~)				Reserve	Beach	Sain.			(~Parking Lot Inf. ~)												GL		
TOTAL CAPITAL	Main Beach Washroom	Totem Pole Restoration	Lot B - Irrigation Head adjustments	Master Lock and key sets	Paving General	Munroe Ave - retaining wall replacement	Tree Replacement	Sunnyside Boulevard drainage improvements	Parking Pay Station Upgrade	Utility Mapping	Irrigation	Upgrade Main Beach Electrical Service	Committee - Main Beach Root Zone Enhancement	Playground and Volleyball Court Perimeter	Bear Bins	Parking Meters	CAPITAL PROJECTS	TOTAL RESERVE ALLOCATIONS	Main Beach - Grounds & Equipment	Main Beach - Building	Main Beach Dock Donations	Land Sale Reserve - Parking Lot Repayment	Parking Lot Equipment Reserve	Foreshore Reserve	Cultus Lake Infrastructure Reserve	Tree Replacement Reserve	RESERVE ALLOCATIONS	Account Name		
\$ 329,260	249,557	39,525	12,656	1	2,150	2,606	3,579				7,740		8,253		3,194			\$ 218,958	20,000	45,000		44,540	22,600	21,544	50,274	15,000		Actual	YTD	2022
\$ 614,460	269,557	40,000	20,000	6,000	35,000	120,000	15,000		6,000		38,000	20,000	8,253		8,000	28,650		\$ 220,140	20,000	45,000	1	44,540	22,600	21,900		15,000		Projection	Yearend	2022
\$ 696,650 \$	350,000	40,000	20,000	6,000	35,000	120,000	15,000		6,000		38,000	20,000	10,000		8,000	28,650		\$ 212,440 \$	20,000	45,000		44,540	22,100	19,700	46,100	15,000		Budget	2022	
82,190	80,443	1											1,747					(7,700)					(500)	(2,200)	(5,000)			(\$)	Variance	
11.8%	23.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	17.5%	0.0%	0.0%	0.0%		-3.6%	0.0%	0.0%	0.0%	0.0%	-2.3%	-11.2%	-10.8%	0.0%		(%)	Variance	
\$ 167,500 \$			1	1	35,000	40,000	15,000	10,000	6,000		11,000	15,000	10,000	7,500	8,000	10,000		\$ 217,840 \$	20,000	45,000		44,540	23,300	21,000	49,000	15,000		Budget	2023	
\$ 164,200 \$			1		35,000	40,000	15,000	,	,	20,000	11,000	15,000	10,000	,	8,000	10,200		\$ 218,040 \$	20,000	45,000		44,540	23,500	21,000	49,000	15,000		Budget	2024	
118,400 \$	ı		1		35,000	40,000	15,000	,	,	,	,	,	10,000		8,000	10,400		218,040 \$	20,000	45,000		44,540	23,500	21,000	49,000	15,000		Budget	2025	
118,600 \$	-				35,000	40,000	15,000		•				10,000		8,000	10,600		174,000 \$	20,000	45,000			24,000	21,000	49,000	15,000		Budget	2026	
118,800			1	1	35,000	40,000	15,000	,	,	,	,	,	10,000	,	8,000	10,800		174,000	20,000	45,000		,	24,000	21,000	49,000	15,000		Budget	2027	
																*Funds to replace 1 parking meter each year							*2.5% of parking revenue shall be deposited to the reserve to keep the parking lot equipment in working order.				10	2023 Comments		

NET CONTRIBUTION TO (FROM)	Appropriated from Accumulated Surplus	Appropriated from Land Sales Reserve	Appropriated from Tree Replace Reserve	Appropriated from Cultus Lake Infr. Reserve	Appropriated from Main Beach Reserve	Appropriated from Parking Lot Inf. Reserve	CONTRIBUTION TO (FROM)	TOTAL EXPENDITURES	TOTAL OVERHEAD EXPENSE ALLOCATION	TOTAL INTERNAL WAGE ALLOCATIONS	TOTAL EXPENDITURES BEFORE ALLOCATIONS	Account Name		
(FROM)				10			(FROM)	DITURES	CATION	CATIONS	CATIONS			
\$ (120,854) \$	(39,525)	(2,606)	(3,579)	(249,557)	(31,843)		\$ (447,964) \$	\$ 1,443,214 \$	\$ 422,475 \$	\$ 249,552 \$	\$ 771,187 \$	Actual	YTD	
(457,455) \$	(40,000)	(120,000)	(15,000)	(269,557)	(106,253)	(28,650)	(1,036,915) \$	3,031,415 \$	\$ 563,300 \$	332,741 \$	1,135,374 \$	Projection	Yearend	
(433,081) \$	(40,000)	(120,000)	(15,000)	(350,000)	(108,000)	(28,650)	(1,094,731) \$	2,060,031	563,300	332,741	1,163,990	Budget	2022	
\$ (56,069)				(80,443)	(1,747)		\$ (57,816)	\$ 28,616	\$ -	\$ -	\$ 28,616	(\$)	Variance	
12.9%	0.0%	0.0%	0.0%	23.0%	1.6%		5.3%	1.4%	0.0%	0.0%	2.5%	(%)	Variance	
\$ (478,860) \$		(40,000)	(15,000)		(67,500)	(10,000)	\$ (611,360)	\$ 1,630,860	\$ 579,090	\$ 404,330	\$ 647,440	Budget	2023	
\$ (494,300) \$		(40,000)	(15,000)	,	(64,000)	(10,200)	\$ (623,500)	\$ 1,651,300	\$ 591,610	\$ 411,400	\$ 648,290	Budget	2024	
\$ (534,480) \$		(40,000)	(15,000)		(18,000)	(10,400)	\$ (617,880) \$	\$ 1,645,680	\$ 620,280	\$ 418,610	\$ 606,790	Budget	2025	
\$ (505,940) \$		(40,000)	(15,000)		(18,000)	(10,600)	\$ (589,540) \$	\$ 1,635,140 \$	\$ 641,550 \$	\$ 425,940 \$	\$ 567,650 \$	Budget	2026	
(538,070)		(40,000)	(15,000)	,	(18,000)	(10,800)	(621,870)	1,667,470	661,170	433,400	572,900	Budget	2027	
												2023 Comments		

		•	n-	<u>-</u>	~	- P	(30E)	^	(305) ¢	~	¢ (E 479)	NET CONTRIBUTION TO (FROM)	
		1			1	J%	· c					Appropriation CEAC Reserve	
		1		1	1	0.0%	0.0	•					
						0%	(305) 0.	÷	(305)		(5,479)	CONTRIBUTION TO (FROM)	
	38,990	38,760 \$	38,040 \$	37,824 \$	37,612 \$	0.0% \$	<u> </u>	36,904	❖	\$ 45,567	\$ 38,741	TOTAL EXPENDITURES	
	260	80 \$	90 \$	14 \$	492 \$	\$	100.0%	499 \$	ŵ	\$	\$	TOTAL RESERVE ALLOCATIONS	
	260	80	90	14	492		499 100.0%				1	CEAC Reserve	
												RESERVE ALLOCATION	10-2-950-9800
	38,730	38,680 \$	37,950 \$	37,810 \$	37,120 \$	\$	(9,162) -25.2%	36,405 \$ (9,	v	\$ 45,567	\$ 38,741	TOTAL OPERATING	
	7,320	+	+	+	+							(Lights, Supplies and Boom)	10-2-950-7700
	1,000	1,000	1,000	1,000	1,000		(100)	1,000 (1,100	1,100	Special Events - Elvis	10-2-950-7700
	27,810	27,810	27,250	27,250	26,730		(9,697)	26,210 (9,		35,907	35,907	Special Events - Cultus Lake Days	10-2-950-7700
	1,650	1,650	1,620	1,620	1,590	2%	(174) -11.2%	1,560 (1,734	1,734	Special Events - Movie Nights	10-2-950-7700
	950	900	900	900	900	5%	809 92.5%	875	66			Office Supplies/Various Expenses	10-2-950-6800
												OPERATING	
												EXPENDITURES	
	30,330	30,700 \$	30,040 \$	چ ۲ ۵۵,۱۲	37,012	(u)	(0,330) \$	30,304 \$ (0,	Ý	\$ 43,202	3 33,202	OCALNEVENOR	
	38 000	-	_	-	-	6		٠	Դ				
etc.) ~Baker Newby - \$1,000 donation in past years. ~Estimate we receive \$4,000 from FVRD, plus two additional grant of \$3,000 from FVRD and \$4,000 from Tourism Chilliwack.	13,300	13,300	15,000	T3,0000	13,000		9,000 02:1%	14,300		5,500	0,000	Glant runung	10-1-930-4590
~FVRD Grant in Aid - \$4,000, possibility of 2 further \$3,000 grants in aids (Cultus Lake Days, Christmas Market etc., and ~Tourism Chilliwack - payment towards specific events or programs maximum approx. \$5,000 (Summer events, hiring a summer student	15 500	15,500	15 00 00	15 000	7,000		000 63 1%			л л	5 5 00	Grant Finaling	10-1-050-7006
	6,000	6,000	6,000	6,000	6,000		1	6,000		6,000		Public Areas - Christmas Festival	10-1-950-4902
Public Areas	6,000	6,000	6,000	6,000	6,000		1	6,000		6,000	ı	Public Areas - Base Contribution	10-1-950-4902
\$1,250 -Bricks, Summer Farmers Market \$7500 - Beer Garden Proceeds Donations	11,490	11,260	11,040	10,824	10,612		(17,358)	10,404 (17,		27,762	27,762	Miscellaneous	10-1-950-4900
							-			-		Sponsorship	10-1-950-4901
											tor	General Administration - Events Coordinator	10-1-950-4903
												REVENUE	
2023 Comments	Budget	t	t	-	Budget		-		n Budget	Projection	Actual	Account Name	GL
	2027	2026	2025	2024	2023	Се	nce Variance	2 Variance	2022	Yearend	YTD		
										2022	2022	0 000 100 100 100 100 100 100 100 100 1	- Opanica
												o Oct 10. 2022	YTD - Updated to Oct 10, 2022
												2023 - 2027 Financial Planning Worksheet	2023 - 2027 F
												tee	CEAC Committee

Cultus Lake Park 2023 - 2027 Financial Planning Worksheet - Sunnyside Changes (Dept. 100)

			Sunnyside Expenses							Revenue	Sunnyside		Type of Change
Total Expenses Sunnyside	Legal Expenses	Insurance	Benefits	Management Salaries	Data Processing	Equipment Maintenance	Total Revenue Sunnyside	Milfoil	WIFI Revenue	Parking and Other Miscellaneous Fees	Overnight Camping Nightly Fees	Seasonal Campers	Request Description
\$						w	\$					w	202: Pla
32,050	(20,000)	27,200	6,290	7,060	8,000	3,500	247,100	4,200	2,500	97,000	49,500	93,900	2023 Financial Plan Impact
	Amalgamation of legal expenses under General Administration.	The following represent the estimated increases in commercial insurance costs for 2023 due to current premium rates, claims history and increasing insured revenue levels.	Increases to reflect actual expected premiums. (CPP/EI/Pension/EHT/Medical/Dental/ADD/LIFE/WCB)	Inflationary increase expected to be 7.2% rather than the 2% used in the prior budget.	New SLA for IT Services - updated security features and monitoring to comply with Cyber Insurance requirements.	Increase to deal with increased maintenance costs due to aging equipment and increased repair costs.		4,200 Adjust based on actual demand - \$0.25 per night - 39,200 overnights per year.	2,500 Adjust budget based on actuals.	97,000 7.2% Average Rate Increase - Increase budget from \$449,000 to \$546,000	Overnight Nightly Camping Rates -7.2% Average Nightly Rate Increase for Inflation - Increase budget from \$1,216,500 to \$1,266,000	Seasonal - 7.2% Increase for Inflation - Increase budget from \$1,842,600 to \$1,936,500	

Cultus Lake Park 2023 - 2027 Financial Planning Worksheet - Sunnyside Changes (Dept. 100)

					Projects	Capital					Negel Ves	Sunnyside	Type of Change
Total Sunnyside	Picnic Table Replacement	Sewer Phase 2	Licence Plate Reader - Gate	Signage	Boat Launch	Irrigation & Landscaping	Gator Replacements	Gatehouse Renovations	Request Description	Total Reserves Sunnyside	Milfoil Reserve Deposit	Sunnyside Reserve Deposit	Request Description
\$ 747,500	2,500	\$ 450,000	10,000	20,000	100,000	100,000	25,000	\$ 40,000	2023				
\$ 27,500	2,500	ı				ı	25,000	·	2024				
\$ 27,500	2,500	ı			,	ı	25,000		2025				
\$ 27,500 \$	2,500	ı	,			,	25,000	\$ - \$	2026				
\$ 27,500	2,500	ı		,	1	ı	25,000		2027				
				Reserve	Sunnyside				Proposed Funding Source	\$ 18,900	4,200	\$ 14,700	2023 Financial Plan Impact
	Funds to increase annual amount for Picnic table	\$450,000 to connect the top half of Sunnyside into the	Carry Forward \$215,000 from 2022	Carry forward project from 2022	Carry-forward budget from 2022- Increase by \$25,000. Funds to upgrade boat launch.	along the foreshore/perimeter of the campground.	Funds to replace one gator each year	Carry forward project from 2022	Comments		Increased Milfoil Revenue collected deposited annually to the Milfoil Reserve.	Sunnyside Reserve bylaw to deposit a minimum of 6% of revenue to be deposited to the reserve- Increase funded through increase in Sunnyside Rates and Increased Demand for Camping.	

2023 - 2027 Financial Planning Worksheet - Protective Services (Dept. 125) **Cultus Lake Park**

Type of

2023 Financial

				Protective Services Expenses				Revenue	Protective Services	Change
Total Expenses Protective Services	Benefits	Bylaw Clerk (1.0 FTE) - Wages and Benefits	Bylaw Officer (0.50 FTE) - Wages and Benefits	Licenses/Permits	Professional Fees	Insurance	Data Processing	Total Revenue Protective Services	Parking Lot Fine Revenue	Request Description
\$							₩	\$	\$	Plan
(6,890)	3,200	(4,250)	(49,340)	21,000	13,000	2,100	7,400	55,000	55,000	Plan Impact
	Increases to reflect actual expected premiums. (CPP/EI/Pension/EHT/Medical/Dental/ADD/LIFE/WCB)	(4,250) Decrease in budget to reflect actual wage scale.	Decrease in budget, reduced bylaw officers staff from 2 (49,340) full time staff to 1 full time bylaw officer and one seasonal bylaw officer.	Increase due to increased anticipated cost to participate in the Bylaw Adjudication System at City of Chilliwack, \$2,000 membership plus a portion of the actual adjudication costs. Cost allocations based on ticket volumes and dispute volumes.	Increase to budget for collection commissions on bylaw enforcement tickets.	The following represent the estimated increases in commercial insurance costs for 2023 due to current premium rates, claims history and increasing insured revenue levels.	New SLA for IT Services - updated security features and monitoring to comply with Cyber Insurance requirements.		Collection of Parking Fine Revenue higher than anticipated in 2022.	

Cultus Lake Park

2023 - 2027 Financial Planning Worksheet - Visitor Services (Dept. 150)

		Change	Type of
		Request Description	
New SIA for IT Services - Indated security features and		Plan Impact	2023 Financial

	Projects	Capital			Visitor Services Expenses		
Total Visitor Services	Air Conditioning	Request Description	Total Expenses Visitor Services	Benefits	Insurance	Data Processing	
\$ 7,500 \$	\$ 7,500	2023					
\$ -		2024					
\$ -		2025					
\$ -		2026					
\$ -		2027					
	Cabins Reserve	Proposed Funding Source	\$ 9,030	530	6,500	000,5 \$	
	Carry forward \$2500 and increase by \$5000 to install a heat pump for Visitor Services Building Downstairs.	Comments		Increases to reflect actual expected premiums. (CPP/EI/Pension/EHT/Medical/Dental/ADD/LIFE/WCB)	The following represent the estimated increases in commercial insurance costs for 2023 due to current premium rates, claims history and increasing insured revenue levels.	New SLA for IT Services - updated security features and monitoring to comply with Cyber Insurance requirements.	

Cultus Lake Park 2023 - 2027 Financial Planning Worksheet - Fire (Dept. 300)

l		Projects	Capital				Fire Expenses			ı		Fire		Type of Change
Total Fire	Air Bottles	Building Upgrades	Request Description	Total Expelises rite	Hourly Wages - Volunteer Fire Fighters	Insurance	Education and Training	Data Processing	Various Expenses	Total Revenue Fire	FVRD Funding	Residential Fees	Commercial Fees	Request Description
\$ 14,000 \$	7,000	\$ 7,000	2023		Fighters									
\$ -			2024							ı				
\$ -			2025											
\$ -			2026											
\$ -			2027											
ľ	Reserve	:	Proposed Funding Source	(1,030)		3,300	(4,300)	1,000	\$ (2,750)	\$ 4,070	2,000	1,670	\$ 400	2023 Financial Plan Impact
	Funds to purchase 10 additional air bottles for the fire department.	Funds to update wood siding on building to metal cladding - Fire Smart updates.	Comments		Increase hourly wage from \$18.05 to \$19.00 for volunteer fire fighters.	The following represent the estimated increases in commercial insurance costs for 2023 due to current premium rates, claims history and increasing insured revenue levels.	(4,300) Decrease in education and training budget - during COVID many training opportunities are not being offered electronically or Inhouse training has been developed - this has allowed for the cost of training to be decreased.	New SLA for IT Services - updated security features and monitoring to comply with Cyber Insurance requirements.	(2,750) Small decreases in various budgets - Advertising, Building Maint., Vehicle Insurance, Medical Supplies, Small Tools.		Increase to fees to cover additional capital projects added to the budget for 2023.	decreased according to cost allocations outlined in the FVRD agreement.	Slight Increase to fees from Cultus lake Commercial and Residential Leaseholders, as FVRD's portion of funding has slightly	

Cultus Lake Park 2023 - 2027 Financial Planning Worksheet - Public Works (Dept. 400)

Type of Change

Request Description

2023 Financial Plan Impact

		Capital Projects								Public Works			
Total Public Works	Garbage Truck	Utility Inspection Camera	Request Description	Total Expenses Public Works	Benefits	Public Works (0.50 FTE)	Public Works Position (1.0 FTE) - Wages and Benefits	Building Custodian	Management Salaries - Wages and Benefits	Exempt Staff Salaries Inflation - Wages and Benefits	Fuel	Insurance	Data Processing
\$ 155,000	135,000	\$ 20,000 \$	2023) - Wages and		and Benefits	- Wages and B			
\$ -		· ·	2024				Benefits			enefits			
\$ -	-	\$ -	2025										
\$ -		٠	2026										
\$ -		ب	2027										
	Reserve		Proposed Funding Source	\$ 224,530	17,870	67,510	83,030	16,470	14,500	9,350	3,500	10,600	\$ 1,700
	Carry forward \$65,000 from 2022, add it to the \$65,000 budget from 2023, increase to \$200,000 as per quoted prices.	Funds to purchase a camera in order to inspect underground utilities.	Comments		Increases to reflect actual expected premiums. (CPP/EI/Pension/EHT/Medical/Dental/ADD/LIFE/WCB)	Budget funds for two additional Publics Works seasonal staff to assist during the busy season.	Add an additional Full-time Public Works position to accompany the Public Works Team.	Budget for additional funds for the building custodian position as it was difficult to hire for this position in 2022.	14,500 Wage adjustment related to contract adjustments.	Inflationary increase expected to be 7.2% rather than the 2% used in the prior budget.	Increase to Fuel expenses due to large inflationary increases in the price of fuel in the last part of 2022.	The following represent the estimated increases in commercial insurance costs for 2023 due to current premium rates, claims history and increasing insured revenue levels.	New SLA for IT Services - updated security features and monitoring to comply with Cyber Insurance requirements.

Cultus Lake Park

2023 - 2027 Financial Planning Worksheet - Commercial Leases (Dept. 500)

		Projects	Capital	Neserves	Commercial Lease		Commercial Expenses		Revenue	Commercial Lease		Type of Change
Total Commercial Lease	Plaza Redevelopment - Consultation	Dragon Boat Fencing	Request Description	Total Reserves Commercial Lease	Foreshore Improvements Reserve	Total Expenses Commercial Lease	Insurance	Total Revenue Commercial Lease	Commercial Foreshore Reserve Contribution	Commercial Insurance Premiums	Commercial Base Lease Revenue	Request Description
\$ 125,000	100,000	\$ 25,000 \$	2023	ease	erve	.ease		ease	ve Contributio	smr	nue	
\$ -	ı	.	2024						ā			
\$ -	ı	⊹	2025									
\$ -		⊹	2026									
\$ -	ı	⊹	2027									
	Surplus		Proposed Funding Source	058 \$	\$ 850	\$ 23,900	\$ 23,900	\$ 41,350	850	23,900	\$ 16,600	2023 Financial Plan Impact
	Phase 2 - Funds for a consultant to facilitate the Plaza Redevelopment Project.	Carry forward \$15,000 in funds from 2021, add additional \$10,000	Comments		A \$50 charge on leaseholders to support the Foreshore Reserve in order to fund capital works in the Foreshore Area.		The following represent the estimated increases in commercial insurance costs for 2023 due to current premium rates, claims history and increasing insured revenue levels.		A Fee to allow funds to be placed in a reserve to fund capital works in the Foreshore Area.	Increase in Insurance Fees allocated to leaseholders to offset the increased insurance costs.	Increase in revenue due to updates in commercial lease rates and inflation built into contracts	

Cultus Lake Park

2023 - 2027 Financial Planning Worksheet - Residential Leases (Dept. 600)

	Residential Expenses	Vevellae	Lease	Residential	Change	Type of
Total Expenses Residential Lease	Insurance	Total Revenue Residential Lease	Residential Insurance Premiums	Operating Levy	Request Description	
\$	\$	\$		❖	Plan Ir	2023 Fi
400	400	6,594	400	6,194	mpact	inancial
	The following represent the estimated increases in commercial insurance costs for 2023 due to current premium rates, claims history and increasing insured revenue levels.		Increase in Insurance Fees allocated to leaseholders to offset the increased insurance costs.	6,194 Increase in operating levy from budget of 4% to 6%		

Cultus Lake Park

2023 - 2027 Financial Planning Worksheet - General Administration (Dept. 700)

							expenses		General					Change	Type of
Total Expenses General Admin	Benefits	Administrative Assistant - Wages and Benefits	Corporate Clerk (F/T) - Wages and Benefits	Accounting Clerk (Special Assignment) - Wages and Benefits		Management Salaries - Wages and Benefits	Management Salaries - Wages and Benefits	Exempt Staff Salaries Inflation - Wages and Benefits	Commissioners Inflation - Wages and Benefits	Professional Fees	Legal	Insurance	Data Processing	Request Description	
\$													\$	Plan	2023
90,925	14,990	13,600	(34,010)	(17,985)			8,180	36,300	6,850	22,500	(40,000)	15,500	50,000	Plan Impact	2023 Financial
	Increases to reflect actual expected premiums. (CPP/EI/Pension/EHT/Medical/Dental/ADD/LIFE/WCB)	Salary and Benefits for promotion to add administrative duties to current job title.	(34,010) Salary and Benefits savings to adjust the Corporate Clerk	(17,985) Clerk Position from 0.50 FTE to Special Assignment during the busy season.	Salary and Benefits savings to adjust the Accounting	increases.	Contract Increases and \$15,000 for 2023 further	Inflationary increase expected to be 7.2% rather than the	Inflationary increase expected to be 7.2% rather than the 2% used in the prior budget.	Funding for Strategic Planning with the Newly Elected Board.	Reduce Funding levels for Legal as current funding levels expected to be unnecessary.	The following represent the estimated increases in commercial insurance costs for 2023 due to current premium rates, claims history and increasing insured revenue levels.	New SLA for IT Services - updated security features and monitoring to comply with Cyber Insurance requirements.		

Cultus Lake Park

2023 - 2027 Financial Planning Worksheet - General Administration (Dept. 700)

			riojecto	Capital		Type of Change
Total General Admin	IPADS for Board Members	Boardroom Computer Equipment	Car Charging Station	Asset Management Plan	Request Description	Request Description
\$ 63,000 \$	8,000	5,000	25,000	\$ 25,000 \$	2023	
	-			↔	2024	
\$ -	-	1	1	.	2025	
\$ -	1		1	↔	2026	
\$ -	-	1	,	٠,	2027	
	Reserve	Park Office	Accumulated Surplus	Land Sale Reserve	Proposed Funding Source	2023 Financial Plan Impact
	Funds to purchase IPADS for newly elected Commissioners	Funds to further improve audio and video in the Boardroom for meetings.	Carry forward funds to install a Car Charging Station, final location to be determined.	Funds to develop an Asset Management plan to assist in maintenance scheduling and capital planning.	Comments	

2023 - 2027 Financial Planning Worksheet - Community Hall (Dept. 800) **Cultus Lake Park**

Type of Change	Request Description						2023 Financial Plan Impact	
ř	Data Processing						\$ 2,000	New SLA for IT Services - updated security features and monitoring to comply with Cyber Insurance requirements.
Hall Expenses	Insurance							The following represent the estimated increases in commercial insurance costs for 2023 due to current premium rates, claims history and increasing insured
							3,100	revenue levels.
	Total Expenses Community Hall	all					\$ 5,100	
							Proposed	
							Funding	
Capital	Request Description	2023	2024	2025	2026	2027	Source	Comments
Projects	Air Conditioning	\$10,000 \$ -	\$ -	\$ -	\$ -	\$ -	Hall	Carry forward \$5000 and increase by \$5000 to install a heat pump for Community Hall.
	Total Community Hall	\$10,000 \$	\$ -	\$ -	\$ -	\$ -	Reserve	

Cultus Lake Park
2023 - 2027 Financial Planning Worksheet - Foreshore (Dept. 850)

Type of
Change Request Description

2023 Financial Plan Impact

	Capital Projects	
Boat Launch Total Foreshore	Milfoil Project	Request Description
100,000 \$ 94,000	\$ (6,000)	2023
100,000 \$ 94,000 \$ (5,400) \$ (4,800) \$ (4,200) \$ (3,600)	\$ (6,000) \$ (5,400) \$ (4,800) \$ (4,200) \$ (3,600	2024
\$ (4,800)	\$ (4,800)	2025
\$ (4,200)	\$ (4,200)	2026
\$ (3,600)	\$ (3,600)	2027
Foreshore Reserve	Milfoil Reserve	Proposed Funding Source
Carry-forward budget from 2022- Increase by \$25,000. Funds to upgrade boat launch.	Decrease in project funding from 32K to 26K - adjust to actual, include an inflationary increase.	Comments

Cultus Lake Park 2023 - 2027 Financial Planning Worksheet - Public Areas (Dept. 900)

Expenses Janitorial	Expenses	Public Areas Insurance	 Total Reve		Parking Revenue	Type of Change Request [
			Total Revenue Public Areas	Parking - Cultus Lake Infrastructure Fee	enue	Request Description
		w	\$		₩.	2023 Financi Plan Impact
	2,000	2,400	54,200	4,200	50,000	inancial mpact
וויכו במשב ווי ומוומש ממב נס וווכו במשב ווי שמקטוובש בששני.	Increase in funds due to increase in supplies costs.	The following represent the estimated increases in commercial insurance costs for 2023 due to current premium rates, claims history and increasing insured revenue levels.		Infrastructure Fee (Increase Demand) Fee \$1 per transaction - approximately 70,000 transactions per year. 70% will be placed in the CL Infrastructure Reserve and 30% in the Foreshore Reserve - funds will be used to enhance Cultus Lake's Capital Infrastructure.	Estimated increase to parking revenue by increasing high season weekday parking rate from \$4/ hour to \$5 per hour. ,000 High Season - Weekend's \$6.00/hour Low Season - \$4/hour - Weekday's \$5/hour	

Cultus Lake Park 2023 - 2027 Financial Planning Worksheet - Public Areas (Dept. 900)

	Projects	Capital				Reserves		Type of Change
Total Public Areas	Parking Meters	Request Description		Total Reserves Public Areas		Parking - Cultus Lake Infrastructure Fee	Parking Lot Equipment Reserve	Request Description
\$10,000	\$10,000	2023				ıcture Fee	Ve	
\$10,200	\$ 10,200	2024						
\$10,400	\$10,400	2025						
\$10,000 \$10,200 \$10,400 \$10,600 \$10,800	\$10,000 \$10,200 \$10,400 \$10,600 \$10,800	2026						
\$10,800	\$10,800	2027						
Reserve	Parking Lot Equipment	Source	Funding	\$ 5,400		4,200	\$ 1,200	2023 Financial Plan Impact
	Budget funds to replace 1 meter for the next 5 years.	Comments			70% will be placed in the CL Infrastructure Reserve and 30% in the Foreshore Reserve - funds will be used to enhance Cultus Lake's Capital Infrastructure.	Intrastructure Fee (Increased Demand) Fee \$1 per transactions - approximately 70,000 transactions per year.		

Linked to Projections for 2022

Schedule of Reserves

		ted Actuals	YTD									
		2021	2022		2023	2024		2025	2	026		2027
Milfoil Control (Bylaw 1027-12)					11-4-101-3515							
Beginning Balance	\$	118,292	\$	105,168	\$ 95,310	. ,		74,540	\$	63,098	\$	50,941
Contribution from Residential Leases Contribution from Commercial Leases		7,230 210		7,230 255	7,230 210	7,23 21		7,230 210		7,230 210		7,230 210
Contribution from Sunnyside Campground		9,815		7,533	7,500	7,50		7,500		7,500		7,500
Interest Earned		739		1,124	1,025	92		818		703		582
Less: Capital Funding		(31,118)		(26,000)	(26,000)	(26,60		(27,200)		(27,800)		(28,400)
Ending Balance	\$	105,168	Ş	95,310	\$ 85,275	\$ 74,54) \$	63,098	\$	50,941	\$	38,063
Water Utility (Bylaw 1017-12)					11-4-101-3520							
Beginning Balance	\$	209,656	\$	211,048	\$ 213,158			217,443	\$	219,617	\$	221,814
Interest Earned		1,392		2,110	2,132	2,15	3	2,174		2,196		2,218
Less: Capital Funding Ending Balance	\$	211,048	\$	213,158	\$ 215,290	\$ 217,44	3 \$	219,617	\$	221,814	\$	224,032
5 5 11 11		-	·	-,	, , , , ,	, ,		- / -	•	7-	•	,
Main Beach (Bylaw 1022-12)					11-4-101-3525							
Beginning Balance	\$	58,753	\$	102,763	\$ 83,188			124,841	\$	193,740	\$	263,327
Contribution from Public Areas Contribution from Residential Leases		65,000 20,000		65,000 20,000	65,000 20,000	65,000 20,000		65,000 20,000		65,000 20,000		65,000 20,000
Contribution from General Admin		-		-	-	-	,	-		-		-
Interest Earned		535		1,678	1,482	1,67		1,898		2,587		3,283
Less: Capital Funding	Ċ	(41,525)	ć	(106,253)	(67,500)			(18,000)	Ċ	(18,000)	ć	(18,000)
Ending Balance	\$	102,763	\$	83,188	\$ 102,170	\$ 124,84	L \$	193,740	\$	263,327	\$	333,610
<u>Plaza (Bylaw 1024-12)</u>					11-4-101-3535							
Beginning Balance	\$	64,843	\$	133,108	\$ 190,775			363,119	\$	450,586	\$	538,928
Contribution from Commercial Leases		83,570		83,570	83,570	83,57		83,570		83,570		83,570
Interest Earned Less: Capital Funding		655 (15,960)		2,167 (28,070)	2,743 (570)	3,60 (57)		4,467 (570)		5,342 (570)		6,225 (570)
Ending Balance	\$		\$	190,775	\$ 276,518			450,586	\$	538,928	\$	628,153
Tree Replacement 1031-12)		-			11-4-101-3542							
Docinaina Dalamas	ć	15.000	¢	F2 C72	ć F2 240	ć F4.03		F4 722	ć	FF 420	<u>ر</u>	FC 124
Beginning Balance Contribution from Public Areas	\$	15,888 56,661	\$	52,672 15,000	\$ 53,349 15,000	\$ 54,03 15,00		54,723 15,000	\$	55,420 15,000	\$	56,124 15,000
Interest Earned		227		677	683	69		697		704		711
Less: Capital Funding		(20,104)		(15,000)	(15,000)			(15,000)		(15,000)		(15,000)
Ending Balance	\$	52,672	\$	53,349	\$ 54,032	\$ 54,72	3 \$	55,420	\$	56,124	\$	56,835
Protective Services		-			11-4-101-3545							
Beginning Balance	\$	18,925	\$	16,161	\$ 18,343	\$ 20,54	5 \$	22,771	\$	25,019	\$	27,289
Contribution from Protective Services		2,000		2,000	2,000	2,00		2,000		2,000		2,000
Interest Earned		116 (4,880)		182	203	22	5	248		270		293
Less: Capital Funding Ending Balance	\$	16,161	\$	18,343	\$ 20,546	\$ 22,77	1 \$	25,019	\$	27,289	\$	29,582
Public Works (1134, 2018)		-			11-4-101-3555							
Beginning Balance	\$	227,817	\$	338,237	\$ 302,977	\$ 139,48	, ¢	111,862	\$	215,460	¢	319,595
Contribution from Public Works	Y	115,871	,	140,385	115,000	115,00		115,000	7	115,000	Y	115,000
Interest Earned		1,873		4,786	4,180	2,54		2,269		3,305		4,346
Less: Capital Funding	4	(7,324)		(180,431)				(13,670)	•	(14,170)		(56,670)
Ending Balance	\$	338,237	\$	302,977	\$ 139,487	\$ 111,86	2 \$	215,460	\$	319,595	\$	382,271
Land Sales Reserve (1036-13)					11-4-101-3600							
Beginning Balance	\$	1,797,506	\$	1,569,093	\$ 1,509,769	\$ 1,504,85	2 \$	1,524,886	\$ 1	,545,121	\$	1,520,572
Contribution from Public Areas		387,200		44,540	44,540	44,54		44,540		-		-
Interest Earned		11,139		16,136	15,543	15,49		15,694		15,451		15,206
Less: Capital Funding Ending Balance	\$	(626,752) 1,569,093	Ś	(120,000) 1,509,769	(65,000) \$ 1,504,852			(40,000) 1,545,121	\$ 1	,520,572	Ś	(40,000) 1,495,778
	Ÿ	2,505,055	7	1,000,700	+ 1,504,052	,327,00	- 7	1,0 .0,121	· 1	,,	7	_, .55,,,,

Schedule of Reserves

	Aud	ited Actuals 2021	YTD 2022		2023	2024	2025	2026	2027
Sunnyside Campground (Bylaw 1028-12)		=			11-4-101-3550				
Beginning Balance	\$	1,254,403	\$	1,308,241	\$ 1,131,656			412,732 \$	619,579
Contribution from Sunnyside Campground Interest Earned		438,910 8,479		476,130 17,844	488,430 16,201	499,930 9,109	505,930 9,167	511,930 9,247	517,130 11,367
Less: Capital Funding		(393,551)		(670,559)	(1,225,330)	(509,230)	(513,130)	(314,330)	(311,830)
Ending Balance	\$	1,308,241	\$	1,131,656	\$ 410,957	\$ 410,765 \$	412,732 \$	619,579 \$	836,246
Cabins Reserve (1086-17)		-			11-4-101-3560				
Beginning Balance	\$	18,266	\$	21,018	\$ 20,084	\$ 15,767 \$	29,029 \$	32,544 \$	46,215
Contribution from Visitor Services		24,500		24,610	25,230	25,350	25,470	25,590	25,720
Interest Earned Less: Capital Funding		130 (21,878)		456 (26,000)	453 (30,000)	411 (12,500)	545 (22,500)	581 (12,500)	719 (22,500)
Ending Balance	\$	21,018	\$	20,084	\$ 15,767		32,544 \$	46,215 \$	50,154
Fire Department (Bylaw 1136, 2018)		-			11-4-101-3562				
Beginning Balance	\$	72,925	Ś	112,124	\$ 158,255	\$ 175,891 \$	235,641 \$	264,626 \$	318,658
Contribution from Cultus Lake Fire	•	58,220	•	58,830	59,430	60,120	60,820	61,520	62,220
Interest Earned		611		1,710	2,177	2,360	2,965	3,261	3,809
Less: Capital Funding Ending Balance	\$	(19,632) 112,124	\$	(14,409) 158,255	(43,970) \$ 175,891	(2,730) \$ 235,641 \$	(34,800)	(10,750) 318,658 \$	(3,110)
zname salance	Y	-	Ÿ	130,233	Ψ 1/5/051	ψ 255,0.1 ψ	201,020 φ	515,035 ¥	301,370
Park Office Life Cycle (Bylaw 1023-12)					11-4-101-3565				
Beginning Balance	\$	167,283	\$	123,661	\$ 146,367		, ,	245,134 \$	287,515
Contribution from General Administration Interest Earned		50,000 963		50,000 1,737	50,000 1,964	50,000 2,182	50,000 2,532	50,000 2,951	50,000 3,375
Less: Capital Funding		(94,585)		(29,031)		(17,170)	(10,570)	(10,570)	(10,570)
Ending Balance	\$	123,661	\$	146,367	\$ 168,160	\$ 203,172 \$	245,134 \$	287,515 \$	330,320
Sewer & Septic Reserve (1021-12)		-			11-4-101-3575				
Beginning Balance	\$	24,132	\$	30,317	\$ 31,036	\$ 30,673 \$	30,357 \$	30,088 \$	29,867
Contribution from Visitor Services		4,560		4,610	4,660	4,710	4,760	4,810	4,860
Contribution from Community Hall		2,000		2,000 349	2,000 357	2,000	2,000 351	2,000 349	2,000 347
Interest Earned Less: Capital Funding		181 (556)		(6,240)	(7,380)	354 (7,380)	(7,380)	(7,380)	(7,380)
Ending Balance	\$	30,317	\$	31,036	\$ 30,673			29,867 \$	29,694
Community Hall (1026-12)		=			11-4-101-3580				
Beginning Balance	\$	45,002	Ś	51,801	\$ 60,399	\$ 59,083 \$	67,754 \$	76,511 \$	85,356
Contribution from Community Hall	•	8,000	•	8,000	8,000	8,000	8,000	8,000	8,000
Interest Earned		319		598	684	671	758	845	934
Less: Capital Funding Ending Balance	\$	(1,520) 51,801	\$	60,399	(10,000) \$ 59,083	\$ 67,754 \$	76,511 \$	85,356 \$	94,290
-		-	<u> </u>	,		<u> </u>	, .	, ,	·
Landfill Closure Reserve (1018-12)					11-4-101-3590				
Beginning Balance	\$	207,192	\$	283,817	\$ 362,405			602,916 \$	684,696
Contribution from Commercial Leases Interest Earned		75,000 1,625		75,000 3,588	75,000 4,374	75,000 5,168	75,000 5,969	75,000 6,779	75,000 7,597
Less: Capital Funding		_		-	-	-	-	-	
Ending Balance	\$	283,817	\$	362,405	\$ 441,779	\$ 521,947 \$	602,916 \$	684,696 \$	767,293
Foreshore Area General Reserve (1085-2017)		-			10-4-101-3605				
Beginning Balance	\$	643	\$	85,652	\$ 95,898	\$ 10,630 \$	24,508 \$	38,526 \$	52,684
Contribution from Foreshore/Mooring		53,300		53,150	56,250	56,250	56,250	56,250	56,250
Contribution from Residential Areas		24,000		24,000	24,000	24,000	24,000	24,000	24,000
Contribution from Commercial Leases Contribution from Public Areas		22,979		21,900	850 21,000	850 21,000	850 21,000	850 21,000	850 21,000
Contribution from Sunnyside		13,365		14,808	16,110	16,110	16,110	16,110	16,110
Interest Earned		286		1,388	1,521	669	808	948	1,089
Less: Capital Funding Ending Balance	\$	(28,921) 85,652	\$	(105,000) 95,898		\$ 24,508 \$	(105,000)	(105,000) 52,684 \$	(105,000) 66,983
2ang bulance	ب	65,052	Y	22,020	7 10,030	γ 2 1 ,300 3	30,320 \$	32,004 3	00,363

Schedule of Reserves

	Audited Actuals		YTD					
	2021		2022	2023	2024	2025	2026	2027
	-							
Residential Areas Reserve (1185-2020)				10-4-101-3610				
Beginning Balance	\$ -	\$	12,040	\$ 14,280				64,072
Contribution from Residential Areas	12,0		12,000	12,000	12,000	12,000	12,000	12,000
Interest Earned Less: Funding		10	240 (10,000)	263	385	509	634	761 -
Ending Balance	\$ 12,0	10 \$	14,280	\$ 26,543	\$ 38,929 \$	51,438 \$	64,072 \$	
,	. ,-		,	,.	,,.	, ,	- ,- ,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
				10-4-101-3615				
Cultus Lake Infrastructure Reserve (1184-2020)								
Beginning Balance	\$ -	\$	285,748	\$ 102,698	. , , ,			
Contribution from Public Areas	53,6		51,100 34,551	49,000 37,590	49,000 37,590	49,000 37,590	49,000 37,590	49,000 37,590
Contribution from Sunnyside Interest Earned	231,1	15	857	1,517	2,398	37,390	4,187	5,094
Less: Funding	-		(269,557)	-	-	-	-,107	-
Ending Balance	\$ 285,7	18 \$	102,698	\$ 190,805	\$ 279,793	369,671 \$	460,448 \$	552,132
	-							
				10-4-101-3620				
Main Beach Dock Reserve (1194-2021)	ć	خ	10.022	ć 10.122	¢ 10.33E 6	10 227 6	10.440 ¢	10 545
Beginning Balance Contribution from Public Areas	\$ - 10,0	\$ nn	10,033	\$ 10,133	\$ 10,235 \$	10,337 \$	10,440 \$	10,545
Interest Earned		33	100	101	102	103	104	105
Less: Funding	-							
Ending Balance	\$ 10,0	33 \$	10,133	\$ 10,235	\$ 10,337	10,440 \$	10,545 \$	10,650
	-							
Parking Lot Infrastructure Reserve Beginning Balance	\$ -	\$	10,033	\$ 4,309	\$ 17,885	31,599 \$	45,250 \$	59,343
Contribution from Public Areas	10,0		22,600	23,300	23,500	23,500	24,000	24,000
Interest Earned		33	326	276	414	551	693	833
Less: Funding	-		(28,650)	(10,000)	(10,200)	(10,400)	(10,600)	(10,800)
Ending Balance	\$ 10,0	33 \$	4,309		\$ 31,599			
	-							
Fire Department Operating Reserve (Buley 1127 1	10)			10-4-101-3700				
Fire Department Operating Reserve (Bylaw 1137-1 Beginning Balance		9 \$	114,923	\$ 116,072	\$ 117,233 \$	118,405 \$	119,589 \$	120,785
Contribution from Fire Dept Surplus	44,6		-	-	-	, 110,405 ¢	-	-
Interest Earned		18	1,149	1,161	1,172	1,184	1,196	1,208
Less: Funding	(11,0	53)	-	=	=	-	-	=
Ending Balance	\$ 114,9	23 \$	116,072	\$ 117,233	\$ 118,405	119,589 \$	120,785 \$	121,993
	-							
CEAC Operating Surplus (1138-18)				10-4-101-3705				
CLAC Operating Surplus (1130-10)				10-4-101-3703				
Beginning Balance	\$ 2	79 \$	1,956	\$ 1,976	\$ 2,492	2,532 \$	2,647 \$	2,755
Contribution from CEAC Surplus	1,6	70	-	492	14	90	80	260
Interest Earned		7	20	25	25	26	27	30
Less: Funding	ć 10	· c . c	4.076	- 2 402	- 2.522.0	-	- 2755 6	2.045
Ending Balance	\$ 1,9	56 \$	1,976	\$ 2,492	\$ 2,532 \$	2,647 \$	2,755 \$	3,045
Accumulated Operating Surplus				10-4-101-3900				
Beginning Balance	\$ 588,1			\$ 775,299				
Contribution from Projected Surplus	336,0	15	46,079	11,981	72,653	18,025	41,650	6,101
Less: Funding Ending Balance	\$ 924,2	on s	(195,000) 775,299	(150,000) \$ 637,280	\$ 709,933	727,958 \$	769,608 \$	775,709
Ending balance	ÿ 524,2	-	113,233	ÿ 037,280	7 705,555	727,556 4	705,008 \$	773,703
Reserve Consolidation								
Beginning Balance	\$ 4,970,6		5,903,834	\$ 5,497,736				
Contributions	2,221,5		1,364,881	1,325,373	1,398,127	1,350,445	1,336,890	1,307,601
Interest Earnings Capital Funding	30,9 (1,319,3		59,222 (1,830,200)	59,066 (2,168,590)	52,725 (955,550)	57,021 (818,220)	62,362 (586,670)	70,133 (629,830)
Ending Balance	\$ 5,903,8		5,497,736					(629,830) 7,358,619
B =======	7 3,303,8		J, T J1,130	+ +,/13,303	+ 3,200,007 y	. 5,,50,133 \$	5,510,713 \$.,550,015



WHERE IS THE **REVENUE EARNED?**

Sunnyside Campground 52.5% Parking Lot and Public Areas 13.5% Commercial Leases 7.8% Residential Leases 7.2% Fire Department 4.0% Cabin Rentals 2.9% Protective Services 2.3% Foreshore Lease 1.4%

RESIDENTIAL LEASES

- Operating levy to increase by \$37 annually
- Proposed increase to other residential fees
 - Protective Services \$6.43 Streetlights \$2.29
 - Fire \$11.98
- Garbage & Recycling \$12.93
- Insurance \$2.50

PARKING

- High Season Parking:
 - Weekend \$6.00 per hour
 - Weekday \$5.00 per hour
 - \$1 Infrastructure Fee per transaction

SUNNYSIDE CAMPGROUND

- Seasonal and Overnight Camping rates increase of 7.2%
- Infrastructure and Foreshore charge
 - Overnight campers \$5 per reservation
 - Seasonal campers \$25 per season

2023 BUDGET HIGHLIGHTS

2023 EXPENDITURES

SAFETY AND SECURITY

- Continue with enhanced security coverage
- Continue to internally manage visitor parking lots
- Gate automation at Sunnyside

INFRASTRUCTURE

- Dock structural upgrades
- Asset management plan
- Cabin refresh program
- Fire smart building upgrades

- Sunnyside gatehouse and kiosk
- Boat launch upgrades
- Parking meter replacements
- Sewer system upgrading
- Boat Storage on Main Beach
- Plaza redevelopment consultation Sunnyside washroom overhaul

ENVIRONMENT

renovations

- Main Beach green space irrigation
- Tree and root enhancement
- Lakeshore erosion
- Expansion of irrigation at Sunnyside

PARK CLEANLINESS

- Additional Public Works staff position
- Increased custodian and janitorial
- Garbage truck

Environmental

General Admin

Safety and Security 5%

Infrastructure 33%

Park Cleanliness 19%

> Sewer Infrastructure 28%



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE:

November 23, 2022

FILE: 1850

SUBMITTED BY:

Joe Lamb,

Chief Administrative Officer

SUBJECT:

Green Shores Demonstration Project at Cultus Lake Park, BC

PURPOSE:

The purpose of the report is to provide the Board with information on Green Shores Demonstration Project, Grant for Restoration of Salmon Habitat at Cultus Lake, BC.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the letter of support for the Stewardship Centre for BC application to the British Columbia Salmon Restoration and Innovation Fund and the report for information.

DISCUSSION:

The attached letter of support for the Stewardship Centre for BC (SCBC) application to the British Columbia Salmon Restoration and Innovation Fund (BCSRIF) for the following project:

Restoration of Salmon Habitat at Cultus Lake, BC A Green Shores Demonstration Project.

On September 21, 2022, the Board reviewed a report from staff with respect to the application for the Eco Action Grant for the Greenshores Project and passed the following resolution:

THAT the Cultus Lake Park Board request that staff pursue application opportunities for both Habitat Stewardship Program for Species at Risk and Nature Based projects; and

THAT upon approval of the grant(s), the Cultus Lake Park Board fund a \$50,000 contribution originally approved for the Eco Action Grant application from the 2022 budget allocated for foreshore erosion.

History

The park made application on January 19, 2022, staff presented a report with respect to British Columbia Stewardship Society Eco Action Grant Application which noted that the Federal Eco Action Grant was an opportunity for a foreshore erosion project grant that the Stewardship Society of British Columbia would apply for on our behalf with the Federal Government.

The grant outlined the completion of a 35-meter waterfront section of the foreshore between the foot bridge and dock 21 on the westside. The grant would have required a \$50,000 contribution from the Park and \$50,000 would come from the Federal Government. The 2022 budget had \$90,000 for capital dedicated to the foreshore resulting in no additional funding required. The deadline for this

application was January 19, 2022, and was submitted on behalf of the Green Shores Project Coordinator accompanied by a letter of support from Arsenault Environmental Consulting Ltd.

The Board passed the following resolutions:

THAT the Cultus Lake Park Board have the Chief Administrative Officer provide the attached Letter of Support to the British Columbia Stewardship Society; and

THAT upon approval of the grant, the Cultus Lake Park Board Fund the \$50,000 contribution from the 2022 Budget allocated for Foreshore erosion. Further to the above, the application was submitted, meeting the deadline date of January 19, 2022.

On August 29, 2022, staff received notification from Eco Action that the project would not be supported, however, the application that was reviewed made it to the final stages.

Staff did receive information from the Stewardship Center for BC that there may be upcoming opportunities, Habitat Stewardship Program for Species at Risk and one for Nature Based projects.

On November 7, 2022 Joe Lamb, Chief Administrative Officer was contacted by DG Blair, M.Sc. Executive Director, Stewardship Centre for BC with notification that the grant opportunity is available and submission deadline being November 15, 2022. Staff then prepared the attached letter, reviewed and signed by Chair Dzaman to submit before the closing date.

STRATEGIC PLAN:

This report does impact the Cultus Lake Park Board's Strategic Plan Initiative because it relates to Preserving the Natural Habitat and Beauty of Cultus Lake Park.

Prepared by:

Joe Lamb

Chief Administrative Officer



File: 1850

November 10, 2022

DG Blair, M.Sc. (She/Her/Elle) Executive Director Stewardship Centre for BC dg@stewardshipcentrebc.ca

RE: Letter of support for the Stewardship Centre for BC (SCBC) application to the British Columbia Salmon Restoration and Innovation Fund (BCSRIF) for the following project:

Restoration of salmon habitat at Cultus Lake, BC: A Green Shores® Demonstration Project

Please accept this letter of support for the request of the Stewardship Centre for British Columbia (SCBC) for funding of the project noted above. The activities that SCBC proposes are integral to the work currently planned in our area for shoreline ecosystem health and climate change adaptation.

Please note that on September 21, 2022, the Cultus Lake Park Board was provided with an update on the application for the Eco Action Grant for Green Shores Project. The Board passed the following resolution:

THAT the Cultus Lake Park Board request that staff pursue application opportunities for both Habitat Stewardship Program for Species at Risk and Nature Based projects; and

THAT upon approval of the grant(s), the Cultus Lake Park Board fund a \$50,000 contribution originally approved for the EcoAction Grant application from the 2022 budget allocated for foreshore erosion.

The Cultus Lake Park Board is responsible for the long-term planning and vision of the Park through the annual budget process. In addition, the enjoyment of the Park for everyone and its environmental sustainability is managed through the Board's adoption of bylaws and policies to aid in the administration and management of the entire Park. The Board is made up of five elected Commissioners – three elected from the Cultus Lake Park jurisdiction and two elected from the City of Chilliwack jurisdiction.

The Park Board recognizes the value that SCBC and the Green Shore program brings to our region, especially in providing tools to improve shoreline habitat. We strongly support the SCBC proposed project so that citizen groups, professionals and shoreline landowners have the opportunity learn about and to complete Green Shores projects in our community. To this end, we will contribute \$50,000 as a cash contribution (subject to an approved design) as well as provide in-kind support as part of the Steering Committee, host community workshops/training and work with SCBC to identify and implement further Green Shores projects in the Park Board area.



We urge you to provide funding again for this important project and thank you for your attention.

Sincerely,

Kirk Dzaman

Chair, Cultus Lake Park Board

Pc: Cultus Lake Park Board Joe Lamb, Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE:

November 23, 2022

FILE: 0550

SUBMITTED BY:

Rachel Litchfield,

Manager of Corporate Services / Corporate Officer

SUBJECT:

2023 Board Meeting Dates

PURPOSE:

To provide the Board with a proposal for the 2023 Cultus Lake Park Board Meeting dates with consideration to meeting start times.

RECOMMENDATION:

THAT the Cultus Lake Park Board endorses the following dates as the 2023 Board Meeting Dates:

January 18	February 15
March 15	April 19
May 17	June 21
July 19	August 16
September 20	October 18
November 15	December 13

THAT the Cultus Lake Park Board continue to hold Regular Board meetings at 5:00 pm.

DISCUSSION:

Staff are proposing to hold twelve (12) Board meetings throughout the 2023 calendar year, one per month as listed in the calendar above. Staff recommend continuing to hold one meeting a month as this allows staff time between meetings to research information and prepare reports. Board meetings for 2023 may be held on the third Wednesday of the month except for the month of December which allows for planning with respect to budget reviews.

As per the Park Board Procedure Bylaw No. 1125, 2018 (and amendments), regular meeting calendars will be prepared annually on or before the fourth Tuesday of December showing the proposed dates, times, and place of regular meetings. In addition, the schedule is to be made available to the public by publishing the two (2) consecutive issues in the newspaper, posting on the front door of the park office and on the website.

The procedure bylaw allows for the Board to revise the schedule, including cancelling, rescheduling, or changing the time or location for holding the meeting.

In early 2020 the Board held their Regular Board Meetings starting at 5:00 pm and through procedural changes and ministerial orders, amendments to the board procedure bylaw were made to allow Electronic Participation at Hybrid Meetings as follows:

- 3.14.1 A member of the Public may attend an in-person regular, special regular Board meeting, or other Board committee meetings by electronic means or other communication facilities, as available.
- 3.14.2 The following rules apply to Electronic Participation referred to in subsection 3.14.1:
- (a) The opportunity for public engagement will be provided at every regular, special regular Board meeting, or other Board committee meetings during each Public Question Period; and
- (b) electronic participants will abide by the rules and procedures established in this bylaw.

With respect to meeting start times, the procedure bylaw does not stipulate what time they are required to take place however, staff are of the opinion that the meeting start times accommodate staffs scheduling and note that there have been no requests from the public to revisit the previous 7:00 pm meeting times.

Examples of start times locally for your reference and consideration are below:

City of Chilliwack – Regular Council Meetings, 2:00 pm FVRD – Board of Directors, 6:00 pm District of Kent – Regular Council Meetings, 7:00 pm District of Hope - Regular Council Meetings, 7:00 pm City of Abbotsford – Regular Council Meetings, 6:00 pm City of Langley – Regular Council Meetings, 3:00 pm Sun Peaks - Regular Council Meetings, 3:00 pm

STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:

Rachel Litchfield

Manager of Corporate Services /

Corporate Officer

Approved for submission to Board:

Joe Lamb

Chief Administrative Officer

2023 Cultus Lake Park Board Meeting Calendar

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March 2023

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CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE:

November 23, 2022

FILE: 0470 / 0430-20-20

SUBMITTED BY:

Joe Almeida,

Manager of Park Operations

SUBJECT:

DFO Proposed Cultus Lake Laboratory Sanitary Sewer Upgrade at Columbia

Valley Highway

PURPOSE:

The purpose of the report is to present to the Board the Department of Fisheries & Oceans ("DFO") proposed Cultus Lake Laboratory Sanitary Sewer Upgrade at Columbia Valley Highway with information on the project and approval requests.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the DFO Proposed Cultus Lake Laboratory Sanitary Sewer Upgrade at Columbia Valley Highway report; and

THAT the Cultus Lake Park Board confirms its approval for the City of Chilliwack to grant the Department of Fisheries & Oceans ("DFO"), a temporary licence for construction over the City of Chilliwack's property having its Parcel Identifier Number 000-823-198 in order to facilitate the construction of the new sanitary sewer main by DFO and support the continued discussions and coordination with the DFO, FVRD, MOTI, and City of Chilliwack to finalize the Land Tenure agreements required for the final completion and tie-ins of the sanitary sewer upgrade; and

THAT the Cultus Lake Park Board approve the Chief Administrative Officer or designate to draft a letter of approval and support for the "temporary licence for construction" and continued coordination with the DFO and associated regulatory bodies.

DISCUSSION:

Following a formal request letter from DFO on October 13, 2022 (attached), staff met with DFO, the City of Chilliwack, and the FVRD on November 14, 2022, to discuss the project and requirements for temporary construction and permanent access onsite.

DFO provided a high-level overview of the project and is requesting approvals to upgrade the system to transition from their aging sanitary septic system to a modern gravity and force main system that would tie-in to the existing FVRD operated sanitary sewer lift station #13 located off Lakeshore Drive. An overview of the portion of work with the park is shown in Figure #1 below.

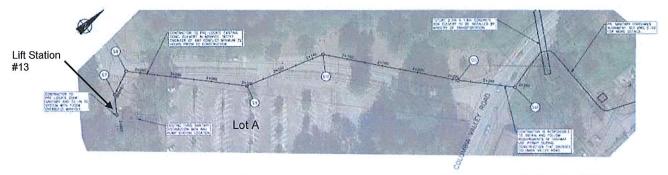


Figure 1: New DFO Sanitary Sewer Upgrade- Layout from DFO Laboratory to FVRD Lift Station #13

DFO confirmed they are hoping to complete the tender process in January 2023 and will work with all parties to complete necessary land tenure, design drawings, and regulatory requirements.

LAND TENURE:

Staff and The City of Chilliwack discussed land tenure requirements for this location. Including the requirement for a permanent Statutory Right Away and "temporary licence for construction" over the City of Chilliwack's property (PIN 000-823-198). DFO and FVRD confirmed the intent is for DFO to construct the sanitary main and transfer the portion that is located on the City of Chilliwack's property to FVRD once complete. As a result, staff, FVRD, City of Chilliwack and DFO discussed an option for granting DFO the "temporary licence for construction" to construct the infrastructure and work simultaneously toward a permanent Statutory Right of Way (SROW) with DFO and FVRD prior to completion and final tie-ins.

DESIGN & CONSTRUCTION:

DFO has completed Issued for Tender (IFT) design drawings for the new sanitary sewer main. As shown in Figure 1 above, there is approximately 250m of new sanitary sewer to be constructed within the CLPB/ City of Chilliwack areas. The remaining work is within MOTI road right of way and DFO properties. The design includes 100mm diameter forcemain from the DFO Laboratory to the Columbia Valley Road and a 200mm diameter gravity section along Lakeshore Drive and through parking lot A to Lift Station #13.

FVRD confirmed their preference is to avoid final tie-ins at Lift Station #13 until future upgrades to the existing system and final land tenure is complete. As a result, it was proposed that work could be completed under a "temporary licence for construction" and the design be modified slightly to separate the tie-in at Lift Station #13. DFO is currently working on these slight design modifications to allow for flexibility in the final tie-in schedule.

DFO confirmed that construction work is anticipated to take approximately 2-3 months. Discussions around potential impacts to the park were reviewed, including construction road closures and contingency plans if they need to postpone the work due to adverse weather or other unforeseen situations. It was confirmed that a traffic management plan and construction contingency plan will be provided. Work will be planned to leave one lane of traffic accessible at all times at a minimum. It was confirmed that work will be scheduled during the park off season and is proposed to start in the Fall 2023.

DFO confirmed that there will be no impacts to the adjacent CLPB community hall and all impacted areas will be restored following construction.

All required communication including notifications to affected parties will be coordinated by DFO, the City of Chilliwack, FVRD and their teams. It was discussed that secondary notification may be sent to residents and posted on the Cultus Lake Park website as necessary through our staff as required.

As part of their approvals and due to the importance of this work; DFO requested the CLPB's written approval and support for the project.

STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic P	Plan Initiative.
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Prepared by:

Joe Almeida

Manager of Park Operations

Approved for submission to the Board:

Joe Lamb

Chief Administrative Officer



Γο Γο	— Cultus Lake Park Board, 4165 Columbia Valley Highway,		Security Classification - Classification de sécurité UNCLASSIFIED
A. 1	Cultus Lake, BC V2R 5B5	I	Our file - Notre référence
From		***************************************	Your File - Votre référence
rrom De	Vancouver British Columbia Canada V6C 3S4 Cell: 1 604 649 6849	ı	October 13 th , 2022

Subject Object CULTUS LAKE LAB SANITARY UPGRADE

Dear Joe Lamb and the Cultus Lake Park Board Trustees

I am reaching out on behalf of Department of Fisheries and Oceans Technical Support, to request access and use of Cultus Lake Park Board (CLPB) Lands for an upcoming sanitary upgrade project at Cultus Lake Laboratory (CLL). This work will transition DFO's septic field to a more modern, fully enclosed sanitary system. The project will align with the CLPB and Fraser Valley Regional District's (FVRD) policy of having community members removing the use of private septic fields and connect to a modern sanitary infrastructure. The proposed sanitary system will need to connect with the (FVRD) lift station number 13 on Lakeshore Drive, and be placed in CLPB's land to achieve this. The design incorporated CLPB's request to have the option to connect the Community Hall and Fire Response Centre to the DFO Sanitary line at a later date.

The length of the proposed Sanitary line on the CLPB lands will be approximately 250 meters and includes seven manholes. There will be two sections of the line, one four inch forcemain that will terminate near the Community Hall, this originates from CLL. The next segment will be an eight inch gravity sanitary line. It crosses Columbia Hwy running parallel to Lakeshore Drive, until it is diverted to the overflow parking for Main Beach to be on the same side of road as the FVRD lift station. The project and sanitary line were designed, by ISL Engineering.

The proposed design will avoid instream disturbances to Sweltzer River and Hatchery Creek. To reduce the amount of disturbed surface area, the proposed design requires the forcemain to cross under the highway's culvert within the riparian zone of Hatchery Creek but not under the creek. The use of Horizontal Directional Drilling (HDD) rather than open-cut trench methodology will be applied to reduce impact to the traffic on Columbia Valley Hwy, and surrounding environmental. No trees will be removed during this work. The contractor will also be responsible for permitting, coordinating and having traffic controllers when necessary to ensure that disruptions to the local traffic is minimal and orderly. At one point the forcemain will have to cross Lakeshore Drive, this is planned to be a trenched work, along with the work in the overflow parking; however with construction in the offseason the impact to the public will be minimal.

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The approximate route of the new sanitary line is shown below. Upon request I can send the environmental review conducted by ISL Engineering and Land Services.

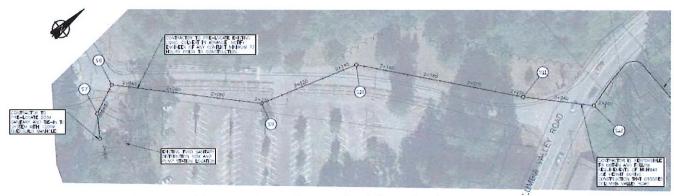


Figure 1 - Approximate Route of the New Septic System(location of manholes not shown)

Kindly review this route. I hope to use this as an opportunity for a shared discussion to highlight how this project will have minimal impact or disruptions to the community and environment.

Please let me know if there are any particular areas of concerns and feel free to share this letter with any relevant stakeholders of this land being affected. If you have any comments or questions about this project please feel free to reach out to myself at 604-649-6849. Time wise, we hopes to have this project start in this winter. DFO has begun the contracting process and it has garnered interest from various contracting companies. DFO is ready to tender within a month. I am happy to go over this with more depth and detail as needed, and upon request can meet in person to review or have further discussions pertaining to this Cultus Lake Sanitary upgrade.

Sincerely,

Digitally signed by Gagne, Collin Date: 2022.10.13 11:11:02 -07'00'

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Project Engineer

Fisheries and Oceans Canada, Pacific Region Real Property, Technical Support

1110 - 401 Burrard Street

Vancouver | British Columbia | Canada | V6C 3S4

| Cell: 1 604 649 6849 |





CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE:

November 23, 2022

FILE: 0550

SUBMITTED BY:

Amanda Nadeau

Administrative Assistant, Communications & Events Coordinator

SUBJECT:

Flu Vaccination Clinic - Cultus Lake Park Boardroom

PURPOSE:

The purpose of the report is to provide the Board with information pertaining to the opportunity to assist the community by providing a local venue to receive annual flu vaccinations.

RECOMMENDATION:

THAT the Cultus Lake Park Board approve the request to host the Pharmacy of Save on Foods at the Cultus Lake Park Boardroom on Saturday, December 3, 2022, from 10:00 am to 2:00 pm to administer vaccinations free of charge to community members.

DISCUSSION:

Cultus Lake Park staff have partnered with the Pharmacy of Save on Foods for multiple years to provide a local venue to receive annual flu vaccinations. In 2021, approximately twenty-two community members utilized this service. This year, the pharmacy will also be able to provide limited appointments to receive the Phizer Bivalent booster dose for COVID-19.

Upon approval, staff will advertise to the community to schedule appointments in advance in order to provide Save on Foods Pharmacy with approximate quantities of vaccinations required for the clinic.

STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:

Amanda Nadeau

Administrative Assistant,

Communications & Events Coordinator

Approved for submission to the Board:

Joe Lamb

Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE:

November 23, 2022

FILE: 0550

SUBMITTED BY:

Amanda Nadeau

Administrative Assistant, Communications & Events Coordinator

SUBJECT:

Commissioner Appointments to Collect Parking by Donation

PURPOSE:

The purpose of this report is to provide the Board with information pertaining to the request for Commissioner appointments to collect donations for parking at the Cultus Lake Christmas Special Event.

RECOMMENDATION:

THAT the Cultus Lake Park Board request appointments of Board Commissioners to accept donations for parking at the Cultus Lake Christmas Special Event on November 26, 2022, from 4:00 pm to 9:00 pm.

DISCUSSION:

At the August 17, 2022, Cultus Lake Park Board Regular Meeting, the Board approved the request to waive parking fees in Parking Lot A and B and allow for parking by donation at the Cultus Lake Christmas Special Event on November 26, 2022.

Staff are requesting the participation of Board Commissioners to collect donations for parking at the entrance of Parking Lot A and B from 4:00 pm to 9:00 pm for the special event.

The community may donate for parking by way of cash directly to volunteers and/or Cultus Lake Park Board Commissioners at the entrance of the parking lots or will have the option of donating through the parking meters in each of the respective parking lots.

STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:

Amanda Nadeau

Administrative Assistant,

Communications & Events Coordinator

Approved for submission to the Board:

Joe Lamb

Chief Administrative Officer



File: 0480-20-40

November 14, 2022

Cassandra Caunce
Regional Director, Regional Operations Branch, Environmental Protection Division at BC
Ministry of Environment
Cassandra.Caunce@gov.bc.ca

Dear Ms. Caunce,

RE: 810 Iverson Road - "Business Waste"

Thank you for your ongoing work on the file for 810 Iverson Road in Columbia Valley. We appreciate the update you recently sent indicating the material is "business waste". You went on to write that you are working with FVRD and partner agencies to ensure compliance with the *Environmental Management Act* is obtained as quickly as possible. That is the same goal of the Cultus Lake Park Board.

The more we are able to clearly communicate with our residents of Cultus Lake Park and neighboring stakeholders about what is happening at 810 Iverson, the better. According to the recent and upcoming forecast, there are many concerns that contaminants from the business waste will leach into the aquifer; the source of not only our resident drinking water but a source to many of our neighbors, including Cultus Lake itself.

We understand there are remediation plans in the works, but we are not aware of what they are. Please let us know the next steps, as soon as possible. To our knowledge, as of recent, nothing has been actioned at the property.

It has been brought to our attention that at a recent AGM meeting held the members of the Columbia Valley Rate Payers' Association who requested us to send you this letter respectfully asking the following to be done immediately:

- 1. Push the spread waste into large piles
- 2. Cover all piles
- 3. Begin removal of the waste to an appropriate facility
- 4. Use all the tools the ministry has, including administering fines to Fraser Valley Renewables for non-compliance

We understand this is a challenging situation and that you are working hard to have it remediated, but we also know we live in a high-risk area and must do what we can to protect the source of our drinking water and the health of Cultus Lake.

Please provide a response as soon as possible outlining the remediation plan.



Thank you for your help and support.

Sincerely,

Kirk Dzaman

Chair, Cultus Lake Park Board

KD/rl

pc: tdixon@fvrd.ca

Cassandra.Caunce@gov.bc.ca

Sajid.Barlas@gov.bc.ca

Laurel.Nash@gov.bc.ca

Doug.Forsdick@gov.bc.ca

Avtar.Sundher@gov.bc.ca

Kelli.Paddon.MLA@leg.bc.ca

Cultus Lake Park Board

November 9, 2022

Dear Cassandra,

Thank you for your ongoing work on the file for 810 Iverson Road in Columbia Valley. We appreciate the update you recently sent indicating the material is "business waste". You went on to write that you are working with FVR and partner agencies, to ensure compliance with the *Environmental Management Act* is obtained as quickly as possible. That is the same goal of the **Columbia Valley Rate Payers' Association.**

We have learned that the more we are able to clearly communicate with our residents about what is happening at 810 Iverson, the better. It has started to rain and there are continued concerns that contaminants from the business waste will leach into our aquifer; the source of our drinking water.

We understand there are remediation plans in the works but we are not aware of what they are. It would be helpful for you to let us know the next steps, as soon as possible. As of this morning it seems that nothing has been done at the property.

At our recent AGM the members directed us to send you this letter respectfully asking the following to be done immediately:

- 1. Push the spread waste into large piles
- 2. Cover all piles
- 3. Begin removal of the waste to an appropriate facility
- 4. Use all the tools the ministry has, including administering fines to FVR for non-compliance

We understand this is a challenging situation and that you are working hard to have it remediated, but we also know we live in a high risk area and must do what we can to protect the source of our drinking water and the health of Cultus Lake.

We look forward to hearing from you as soon as possible outlining the remediation plan.

Thank you for your help and support.

Sincerely

Don Myrol

President- CVRA



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE:

November 23, 2022

FILE: 0540-730

SUBMITTED BY:

Kirk Dzaman,

Chair, Cultus Lake Park Board

SUBJECT:

Cultus Lake Park Village Center Plan Updates

PURPOSE:

The purpose of the report is to provide the Board with information on the status of Cultus Lake Park Village Center Plan.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the report for information on the status of the Cultus Lake Park Village Center Plan.

DISCUSSION:

The Village Center Planning and Development Committee has now been dissolved and the committee held their final annual meeting on September 27, 2022. The Board will revisit the standing and select committees in January of 2023. Prior to concluding the meeting, Urban Systems prepared a presentation and provided information based on their site visit back in July. The committee noted the importance of community engagement with respect to the development of a comprehensive plan.

To inform the community of next steps and plans for public engagement, the Board and staff will align with PlanCultus (Bylaw No. 1080, 2016 as well as the scope and vision noted in the RFP (awarded to Urban Systems).

The purpose of the engagement(s) will be to introduce the project to a broader community and to raise awareness about the development site. Overall, to provide opportunities for the public to share thoughts, ideas, and ask questions. Means of communication (virtually and in person) will be set to accommodate seasonal residents, year-round, and includes visitors, along with commercial leaseholders. A virtual Kick Off Meeting is scheduled for Tuesday, December 13, 2022, between 7pm – 9pm (outline attached).

Following the Kick Off Meeting, we expect that a new Village Center Planning and Development Committee will be struck and the further work and decisions will then be brought forward for the Board to review.

STRATEGIC PLAN:

This report does impact the Cultus Lake Park Board's Strategic Plan Initiative because it relates to PlanCultus.

Prepared by:

Approved for submission to the Board:

Rachel Litchfield
Manager of Corporate Services /
Corporate Officer

Kirk Dzaman, Chair, Cultus Lake Park Board



SUBJECT: Community Project Launch Event (Virtual)

DATE: October 18, 2022 FILE: 2496.0010.01

Cultus Lake Park Village Centre Plan Project - Community Engagement Launch

The first community engagement activity for the Cultus Lake Park Village Centre Plan project.

Purpose:

- To introduce the Cultus Lake Park Village Centre Plan project to the broader community
- To raise awareness about the future redevelopment of the Village Centre site and the purpose of the Plan
- To offer clear and transparent communication about the project
- To provide an opportunity for the public to share initial thoughts, ask questions, etc.

Format: Virtual via Zoom

- The project launch event is being offered virtually to accommodate the broader community including seasonal residential and commercial leaseholders and visitors to Cultus Lake Park
- The recording of the meeting and summary of community discussion will be posted

Timeline: Early December 2022

Key Messages:

- In Summer 2022, the Cultus Lake Park Board embarked on a planning process to prepare a comprehensive plan for the Village Centre. This work will build upon previous initiatives led by the Park Board and Village Centre Planning and Development Committee.
- Cultus Lake Park Plan Bylaw No. 1080, 2016 (PlanCultus) designates the Village Centre for redevelopment
 to support local commercial, multi-family residential, and community uses. PlanCultus is the product of
 an extensive community planning process that was informed by input from Cultus Lake Park community
 members, stakeholder groups, committee members, the Board, and staff.
- No decisions have been made about the future of the Village Centre site. The purpose of the Village
 Centre Planning process is to explore the potential for additional commercial, residential, and
 community uses at the site to support the needs of a full-time community and growing number of
 summer visitors.
- Preparation of the Cultus Lake Park Village Centre Plan is being informed by technical assessments (market, land use) and meaningful engagement with community members, stakeholders, and visitors of the Park.
- The completed Cultus Lake Park Village Centre Plan will provide clear direction for future growth and redevelopment of the Village Centre site. The Plan will consider how additional commercial, multi-family

URBAN SYSTEMS EVENT PLAN

DATE: October 18, 2022 FILE: 2496.0010.01 PAGE: 2 of 3

SUBJECT: Community Project Launch Event (Virtual)

residential and mixed-use development can be integrated to support complete and healthy community development for residents and visitors alike.

- The Cultus Lake Park Village Centre Plan will support key community values and goals as identified in PlanCultus:
 - o Foster a strong sense of community and provide residents with a high quality of life
 - o Protect and enhance key community characteristics
 - Preserve the lake and natural environment through conservation and management of forest areas, beaches, and recreational spaces
 - Create a diverse and accessible community
 - o Support year-round recreational use of the park
 - o Ensure the long-term financial sustainability of the park

Event Design:

Part 1: Presentation

- Welcome + introductions to project team
- Project overview + timeline
- Key messages
- Purpose of event
- Q&A
- Next steps

Part 2: Community Discussion

- Format: Facilitated breakout rooms
- Tools: MURAL board, labelled map of Village Centre site
- Potential topics/questions for discussion:

(Note: these are all questions that could also be asked in the survey)

- o What is your connection to Cultus Lake Park?
- o What are your primary reasons for visiting Cultus Lake Park?
- o What times of the year do you visit/live/work/etc. in Cultus Lake Park?
- o What services do you access in the Village Centre?
- o What do you like/dislike about the Village Centre?
- o What services and amenities do you think are needed?
- o What uses do you think are suitable in the Village Centre?
- o What are your most important priorities for the redevelopment of the Village Centre?

URBANSYSTEMS EVENT PLAN

DATE: October 18, 2022

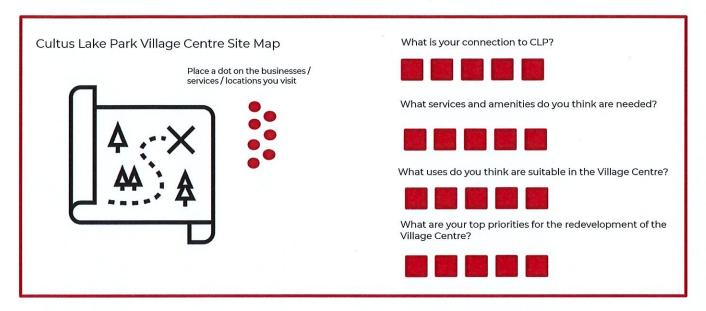
FILE: 2496.0010.01

PAGE: 3 of 3

SUBJECT: Community Project Launch Event (Virtual)

Sample Mural Board:

Interactive opportunity to ask questions about important topics and record responses on sticky notes



Tasks & Materials:

- 1. Advertise event online and via communication channels (CLP)
- 2. Set-up event registration to track number of participants (this will help us to identify how many facilitators we need) (CLP)
- 3. Prepare presentation + MURAL board (USL, CLP to review)
- 4. Record presentation + summarize engagement feedback (USL)
- 5. Post/distribute recording + engagement feedback (CLP)

Next Steps for Engagement:

- Online Survey (anticipated Dec 2022/Jan 2023 launch)
- In-person Open House / Workshop (anticipated May/June 2023)