



Notice of Fees 009

Notice of Fees – Cultus Lake Park Administrative Fees Bylaw No. 1225, 2023 and all amendments

Effective March 30, 2023

TABLE 1 of SCHEDULE A REQUESTS UNDER THE FREEDOM OF INFORMATION AND PRIVACY ACT		
No.	Fee Type	Rate
1.	Application Fee	\$10.00 per application
2.	Fee for locating and retrieving a record	\$7.50 per ¼ hour after the first 3 hours
3.	Fee for producing a record manually	\$7.50 per ¼ hour
4.	Fee for producing a record from a machine readable record for cost of use of central mainframe processor and all locally attached devices	\$7.50 per ¼ hour plus \$7.50 per ¼ hour for developing a computer program to produce the record
5.	Fee for preparing a record for disclosure and handling a record	\$7.50 per ¼ hour plus the actual costs of shipping method chosen by applicant
6.	Fee for shipping copies	\$7.50 per ¼ hour plus the actual cost of shipping method chosen by applicant



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**TABLE 2 of SCHEDULE A
LAND RECORDS FEES**

No.	Fee Type	Rate
1.	Fee for Lease Transfers (Including Estate Transfers & Family Transfers)	
	(a) For residential leases not covered in (b).....	\$160.00
	(b) As per Section 6(e) of the old lease only a processing fee will apply.....	\$25.00
2.	Fee for transferring the Lease to the Lending Institution for security purposes	\$110.00
3.	Fee for transferring the Lease from the Lending Institution back to the Leaseholder	\$110.00
4.	Fee to Enter into the New Residential Lease Format	\$270.00
5.	Fee for filing of any encumbrance (Mortgages, Liens, etc.)	\$110.00
6.	Fee to discharge any encumbrance (Mortgages, Liens, etc.)	\$110.00
7.	Fee for Title Search	\$110.00

**TABLE 3 of SCHEDULE A
MISCELLANEOUS FEES**

No.	Fee Type	Rates
1.	Fee for photocopying	
	(a) Black and White.....	\$0.40 per page
	(b) Color (8.5" X 11")	\$1.10 per page
2.	Fee for faxing	
	(a) Within the Country.....	\$1.10 per page
	(b) Out of the Country.....	\$3.20 per page
3.	Fee for NSF cheques	\$30.00 per cheque



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**TABLE 4 of SCHEDULE A
LEISURE SERVICES**

No.	Fee Type	Rates
1.	Community Hall Rental Fees	
	(a) Monday – Thursday - 9:00 am to 3:00 pm.....	\$135.00 (per day)
	(b) Monday – Thursday - 5:00 pm to midnight.....	\$135.00 (per event)
	(c) Friday – Sunday and Stat Holiday's - 9:00 am to midnight.....	\$330.00 (per day)
	(d) Weekend – Friday at 5:00 pm to Sunday at midnight.....	\$540.00
	(e) Weekday or Weeknight (Monday – Thursday) - hourly rental..... (Minimum two-hour booking)	\$55.00/hr
	(f) Weekday or Weeknight (Monday – Thursday) - 4 hr time block..... (Min. use is once weekly for 4 weeks)	\$55.00/block
2.	Community Hall Early Set Up Rate	\$55.00/hr
3.	Community Hall booking within 72 hours of rental date	\$200.00 (per booking, in addition to rental rate)
4.	Community Hall Security Deposit	\$500.00 (per booking)
5.	Community Hall Projector Rental	\$25.00 (per day)
6.	Gazebo Rental Rates	
	(a) Gazebo A (3-hour minimum)	\$32.00/hr
	(b) Gazebo B or C..... (3-hour minimum)	\$26.00/hr
7.	Cancellation Fees	
	(a) If cancelled more than 30 days prior to rental date.....	50% of Rentals Fees
	(b) If cancelled within 30 days of rental date	No Reimbursement of Rental Fees

**TABLE 6 of SCHEDULE A
RESIDENTIAL LEASE FEES**

No.	Fee Type	Fee Sub-types
1.	Lease Payment Lease Fees	After March 15 th of each year, a 10% late fee will be added to any outstanding lease payments



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