



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, MARCH 15, 2023
CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present Commissioner K. Dzaman – Chair
Commissioner J. Beesley – Vice Chair
Commissioner D. Bauer
Commissioner E. Jartved
Commissioner T. Moul

Staff Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield – Via Zoom
Chief Financial Officer – E. Lee
Manager of Park Operations – J. Almeida
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Assistant, Communications & Events Coordinator – A. Nadeau

(1) CALL TO ORDER

The Chair called the meeting to order at 5:30 pm.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

5138-23 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

Section 90 (1), (d) security of the property of the municipality;

Section 90 (1), (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Section 90 (1), (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

Section 90 (1), (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at the preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and Section 90 (2), A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

Section 90 (2), (a) a request under the Freedom of Information and Protection of Privacy Act, if the council is designated as head of the local public body for the purposes of that Act in relation to the matter.

CARRIED

(3) RECONVENE

The meeting reconvened at 7:00 pm.

(4) APPROVAL OF AGENDA

5139-23 Moved by: Commissioner Jartved Seconded by: Commissioner Bauer

- (a) **THAT** the Cultus Lake Park Board approve amending the Agenda for the Regular Meeting of March 15, 2023, by adding under Section 8 – Correspondence, Item 8, (a) Cultus Lake Community Association Community Garage Sale;

THAT the Cultus Lake Park Board approve the Agenda as amended; and

THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

CARRIED

(5) DELEGATION

- (a) **Cultus Lake Park Parking Fee Exemption, Anya McRae, Member of Chilliwack Accessibility Advisory Panel**

- Attachment 1; Email dated February 6, 2023, from Anya McRae, Member of Chilliwack Accessibility Advisory Panel
- Attachment 2; Accessibility Guide Dog and Service Dog Certificate – Trainer Identification
- Attachment 3; Accessibility Guide Dog and Service Dog Certificate – Trainer Identification

The delegation began at 7:02 pm.

Anya McRae and Lisa Davis introduced themselves and presented to the Board the request to have access to free parking passes for up to fifteen (15) Chilliwack PADS trainers and volunteers. The passes would enable the user to have free access to outdoor recreation for training of support dogs specifically access to docks located on the east side of the lake.

The Board thanked the delegation and noted that focusing on improving accessibility is important to address as part of future planning for the park.

(6) ADOPTION OF MINUTES

5140-23 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

- (a) **THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held February 15, 2023.

CARRIED

(7) ADOPTION OF COMMITTEE MINUTES

5141-23 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

- (a) **THAT** the Cultus Lake Park Board approve the Community Events and Engagement Committee Meeting Minutes from February 8, 2023.

CARRIED

(8) CORRESPONDENCE

(a) **Cultus Lake Community Association Community Garage Sale**

- Attachment 1; Email dated March 13, 2023, from Barb Kroeker, representative on behalf of the Cultus Lake Community Association, regarding a Community Garage Sale
- Attachment 2; Email dated March 14, 2023, from Rose Turcasso, representative on behalf of the Cultus Lake Community Association, regarding a Community Garage Sale

5142-23 Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board receive the emails from Barb Kroeker and Rose Turcasso, representatives on behalf of the Cultus Lake Community Association regarding the coordinating of a Community Garage Sale;*

***THAT** the Cultus Lake Park Board support the request from the representatives of the Cultus Lake Community Association to coordinate a Community Garage Sale on April 29, 2023, from 9:00 am to 2:00 pm; and*

***THAT** the Cultus Lake Park Board request that it be noted in the advertisements, and/or registration, for security purposes, that all participants' merchandise must not be set out prior to 7:00 am and is required to be brought in by 6:00 pm.*

CARRIED

Staff noted that the day following the last garage sale in 2017, property was stolen from non-participant homes, which may have been a result of the event.

The Board recommended that the Cultus Lake Community Association provide a reminder to residents prior to the event to secure property around their residence.

(9) BYLAWS

(a) **Cultus Lake Park Administrative Fees Bylaw No. 1225, 2023**

- Cultus Lake Park Administrative Fees Bylaw No. 1225, 2023

5143-23 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board give Final Reading of Cultus Lake Park Administrative Fees Bylaw No. 1225, 2023.*

CARRIED

(b) **Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021, Amendment Bylaw No. 1226, 2023**

- Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021, Amendment Bylaw No. 1226, 2023

5144-23 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board give Final Reading of Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021 Amendment Bylaw No. 1226, 2023.*

CARRIED

(c) **Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1227, 2023**

- Cultus Lake Park Bylaw Notice Enforcement Bylaw Amendment No. 1140, 2019, Amendment Bylaw No. 1227, 2023

5145-23 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board give Final Reading of Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1227, 2023.

CARRIED

(d) **Cultus Lake Park Bylaw Revision and Consolidation Authority Bylaw No. 1228, 2023**

- Report dated March 15, 2023, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Cultus Lake Park Bylaw Revision and Consolidation Authority Bylaw No. 1228, 2023

5146-23 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board give First, Second and Third Readings of Cultus Lake Park Bylaw Revision and Consolidation Authority Bylaw No. 1228, 2023.

CARRIED

(e) **Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021, Amendment Bylaw No. 1229, 2023**

- Report dated March 15, 2023, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021, Amendment Bylaw No. 1229, 2023

5147-23 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board give First, Second and Third Readings of Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021, Amendment Bylaw No. 1229, 2023.

CARRIED

(10) REPORTS BY STAFF

(a) **Urban Systems' Village Centre Plan Survey**

- Report dated March 15, 2023, from Joe Lamb, Chief Administrative Officer
- Urban Systems' Village Center Plan Survey

5148-23 Moved by: Commissioner Moul Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board approve the Urban Systems' Village Center Plan survey; and

THAT the Cultus Lake Park Board direct Urban Systems to circulate the Village Centre Plan survey and provide the Board with results once complete.

CARRIED

(b) **Short-Term Rental Survey Feedback**

- Report dated March 15, 2023, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Short-term Rental Survey Results
- Email dated February 22, 2023, from a resident, regarding the Short-term Rental survey
- Email dated February 23, 2023, from a resident, regarding the Short-term Rental survey

5149-23 Moved by: Commissioner Bauer Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board receive the Short-term Rental Survey report for information; and

THAT the Cultus Lake Park Board direct staff on next steps with respect to the enforcement and management of Short-term Rentals in the park.

CARRIED

The Board noted the survey results will be utilized to address potential policy and enforcement improvements with respect to Short-term Rental management and recommend that staff reissue the survey in the future after changes are made to measure impact.

(c) **Cultus Lake Sailing Club Proposal – Resident Feedback**

- Report dated March 15, 2023, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Cultus Lake Sailing Club Proposal Resident Feedback – In support
- Cultus Lake Sailing Club Proposal Resident Feedback – Not in support

5150-23 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board receive the report regarding resident feedback on the Cultus Lake Sailing Club Proposal;

THAT the Cultus Lake Park Board are not in favour of the Cultus Lake Sailing Club's current request for storage;

THAT the Cultus Lake Park Board direct staff to engage with the Cultus Lake Sailing Club and other non-motorized vessel users to review a plan during budget deliberations to encompass future use and storage options for all groups; and

THAT the Cultus Lake Park Board direct staff to work with the Cultus Lake Sailing Club to improve organization and storage of equipment within the current licence agreement guidelines for the remaining term of their licence.

CARRIED

(d) **FVMBAs Multi-use Trail & Skills Park Update Report**

- Report dated March 15, 2023, from Joe Almeida, Manager of Park Operations
- Attachment 1; FVMBAs Multi-use Trail Proposal dated January 18, 2023

5151-23 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board receive the FVMBA's Multi-use Trail and Skills Park update report for information.

CARRIED

(e) **Release of Closed Meeting Resolution**

- Report dated March 15, 2023, from Joe Almeida, Manager of Park Operations

5152-23 Moved by: Commissioner Moul Seconded by: Commissioner Bauer

THAT the following Closed Meeting Resolution be released at the March 15, 2023, Regular Board Meeting:

February 15, 2023
IC 4991-23

THAT the Cultus Lake Park Board approve the Chief Administrative Officer or designate to enter into the service agreement extension with Valley Waste and Recycling Incorporated for a five-year period from April 1, 2023, to April 1, 2028, and award the contract for a total cost of \$184,738.48 plus applicable taxes per year, as per the terms and conditions outlined in this report and in the original RFP#OPS001.2017.

CARRIED

(f) **Corporate Family Picnic Day Special Event**

- Report dated March 15, 2023, from Amanda Nadeau, Administrative Assistant, Communications & Events Coordinator
- Corporate Family Picnic Day Special Event Application
- Pinnacle Pursuit Letter to the Board
- Outline of Pinnacle Pursuit Team Building Activities and Games

5153-23 Moved by: Commissioner Moul Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board approve the Corporate Family Picnic Day special event to be held on Saturday, July 8, 2023.

CARRIED

(g) **Blake Gieg's Private Special Event**

- Report dated March 15, 2023, from Amanda Nadeau, Administrative Assistant, Communications & Events Coordinator
- Blake Gieg's Private Special Event Application

5154-23 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve Blake Gieg's private special event to be held on Saturday, July 8, 2023.

CARRIED

(h) **Cultus Lake Community School Special Events**

- Report dated March 15, 2023, from Amanda Nadeau, Administrative Assistant, Communications & Events Coordinator
- Volunteer Tea Special Event Application
- Ready, Set, Learn Special Event Application
- School District Cross Country Run Special Event Application
- Spring Fling Special Event Application
- Kinder Fair Special Event Application

5155-23 Moved by: Commissioner Moul Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board approve the waiver of parking fees for forty parent and volunteer vehicles in Parking Lot B on April 13, 2023, for the Volunteer Tea special event from 9:00 am to 11:00 am;

THAT the Cultus Lake Park Board approve the waiver of parking fees for twenty parent vehicles in Parking Lot B on April 18, 2023, for the Ready, Set, Learn special event from 12:30 pm to 2:30 pm;

THAT the Cultus Lake Park Board approve the waiver of parking fees for up to 400 parent and volunteer vehicles in Parking Lot B on May 3, 2023, for the School District Cross Country Run special event from 1:30 pm to 5:30 pm;

THAT the Cultus Lake Park Board approve the waiver of parking fees for up to 400 parent and volunteer vehicles in Parking Lot B on May 12, 2023, for the Spring Fling special event from 4:00 pm to 8:00 pm; and

THAT the Cultus Lake Park Board approve the waiver of parking fees for thirty parent vehicles in Parking Lot B on June 14, 2023, for the Kinder Fair special event from 12:30 pm to 2:30 pm.

CARRIED

(11) REPORTS BY COMMISSIONERS

(a) **Recommendations from the Community Events and Engagement Committee**

- Report dated March 15, 2023, from Erika Jartved, Chair, Community Events and Engagement Committee

5156-23 Moved by: Commissioner Moul Seconded by: Commissioner Bauer

THAT the Community Events and Engagement Committee request the Cultus Lake Park Board approve the Cultus Lake Day event to be held on Saturday, June 24, 2023, at Main Beach;

THAT the Community Events and Engagement Committee request the Cultus Lake Park Board approve that parking fees be waived for volunteers, vendors, and support staff in Parking Lot D for the duration of the event; and

THAT the Community Events and Engagement Committee request the Cultus Lake Park Board approve a beverage garden at the Main Beach grassy area for the event on June 24, 2023.

CARRIED

(12) COMMUNITY ASSOCIATION

C. Rogozinski, Community Association representative inquired into the status of the sewer. In addition, she noted that some residents have noted that on statutory holiday Mondays, the compost and garbage are mixed upon pickup.

Staff noted that the contract for the sewer has been awarded and they are currently working through initial phases of optimization. In addition, staff noted that there is a provision in the waste collection contract to mitigate mixing of waste streams. Staff noted that residents are encouraged to share images or video content when this is happening so it may be addressed.

(13) PUBLIC QUESTION PERIOD

R. LeBlanc, resident, inquired about the possibility to cap Short-term Rentals within the park.

The Board noted that multiple options will be reviewed, in addition to the potential legal recourse of each option.

Steve McEwan, resident, noted his opposition to Short-term Rentals in the park, and added the recommendation to the Board to increase the \$1000 annual fee to cover increased enforcement and management.

Darren Douglas, Commodore Cultus Lake Sailing Club, thanked the Board for consideration of the Cultus Lake Sailing Club's proposal. In addition, it inquired into the appropriate time to express intent for licence renewal.

Staff noted that the Cultus Lake Sailing Club may issue a letter at any time with a proposal and intent for licence renewal.

(14) ADJOURNMENT

5157-23 Moved by: Commissioner Bauer Seconded by: Commissioner Beesley

THAT the Regular Meeting of the Cultus Lake Park Board held on March 15, 2023, be adjourned at 9:02 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held March 15, 2023.



Kirk Dzaman
Chair



Joe Lamb
Chief Administrative Officer