



CULTUS LAKE PARK BOARD
ENVIRONMENTAL AND PUBLIC AREA'S PLANNING
COMMITTEE MEETING AGENDA

TUESDAY, MAY 2, 2023

9:00 AM

CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

(1) CALL TO ORDER

(2) APPROVAL OF AGENDA

- (a) *THAT the Cultus Lake Park Board Environmental and Public Area's Planning Committee approve the amended Agenda for the Meeting of May 2, 2023, by adding under Section 5, New Business, Item 5, (a) Requesting Discussion & Clarification on the Terms of Reference and Item 5, (b) Mission Statement; and*

THAT the Cultus Lake Park Board Environmental and Public Area's Planning Committee approve the Agenda as amended; and

THAT all delegations, reports, correspondence and other information set to the Agenda be received.

(3) APPROVAL OF COMMITTEE MINUTES

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- (a) *THAT the Cultus Lake Park Board Environmental and Public Area's Planning Committee approve the Minutes for the Meeting of February 13, 2023.*

(4) CORRESPONDENCE

(5) NEW BUSINESS

- (a) **Requesting Discussion & Clarification on the Terms of Reference**

- (b) **Mission Statement**

- (c) **Spring 2023 Committee Work Plan**

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- Environmental and Public Area's Planning Committee Work Plan

- (d) **Invasive Species Removal**

- (e) **Milfoil Mat Implementation Plan for May**

- (f) **Identification of Committee Work for Fall 2023**

(g) **Committee Questions for Staff Regarding Environmental Plans in the Park**

(6) **REPORTS BY STAFF**

(7) **PUBLIC QUESTION PERIOD**

(8) **ADJOURNMENT**

***THAT** the Cultus Lake Park Board Environmental and Public Area's Planning Committee Meeting held May 2, 2023, be adjourned.*



**CULTUS LAKE PARK BOARD
ENVIRONMENTAL AND PUBLIC AREAS PLANNING COMMITTEE
MEETING MINUTES**

MONDAY, FEBRUARY 13, 2023
CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

**Present
Committee
Members** Commissioner D. Bauer – Chair
Commissioner E. Jartved – Vice Chair
B. Senft
J. Hartung
K. Vander Helm
R. LeBlanc

Staff Chief Administrative Officer – J. Lamb
Manager of Park Operations – J. Almeida
Communications, Media, and Events Coordinator – A. Nadeau

Regrets G. Smit

**Board
Members** Chair K. Dzaman

(1) CALL TO ORDER

The Chair called the meeting to order at 9:00 am.

(2) APPROVAL OF AGENDA

Moved by: E. Jartved Seconded by: B. Senft

THAT the Cultus Lake Park Board Environmental and Public Area's Planning Committee approve the Agenda for the Meeting of February 13, 2023; and

THAT all delegations, reports, correspondence and other information set to the Agenda be received.

CARRIED

(3) CORRESPONDENCE

(4) NEW BUSINESS

(a) Committee Member Welcome and Introductions

- Environmental and Public Area's Planning Committee Terms of Reference Review
- Board Committee Systems Policy

Staff reviewed the current Environmental and Public Area's Planning Committee purpose as per the Terms of Reference noted as focused around Main Beach and Urban Forest Management Plan. Currently, Oak Street and Sunnyside Campground are not within the scope of the mandate.

(b) **Review of Incomplete 2022 Projects**

The committee discussed the project at 211 Lakeshore Drive regarding replanting around areas where excavation had occurred. Staff noted that the plants for this area are on hand and will be planted in the coming weeks. In addition, the trees donated for the Christmas event will be planted on the lot near the retaining wall.

The committee noted that all other areas were completed in 2022.

(c) **Milfoil Mat Update**

- CLASS Update
- Milfoil Controls with Herbicide

The committee discussed a new initiative driven by CLASS regarding herbicide controls specific to milfoil, requiring up to two (2) applications that could be cost effective and more efficient. The committee noted that rearranging of some mats will occur in April and noted that some focus may be required to retreating previous areas.

Staff noted that volunteers will be required for reconstruction of the mats.

The committee discussed potential dredging of the creek.

(d) **Tree and Shrub Care – Early Spring Maintenance**

- Pruning/cutting back of Dogwood shrubs at Parking Lot B
- Shaping of new trees and removal of small branches
- Removal of lower limbs on Fir Trees
- Removal of stakes at trees planted in 2021
- Removal of grass around bases of trees planted in lawn areas
- Addition of bark mulch at base of trees (as required)

Staff recommended that the committee conduct a walkthrough with staff of these areas to outline what needs to be actioned. These will be added to the workplan.

(e) **Irrigation Check Up - Spring**

- Main Beach planted areas (playground end)
- Sunnyside Boulevard Parking Lot
- Parking Lot B – Fir Lane

The committee noted some issues with irrigation adjustments that were not adequate in terms of volume and coverage in these areas.

Staff noted that the irrigation surrounding the cabins and plaza area were completed and there are additional areas that are being addressed in future upgrades. Staff and the committee will include this in the walkthrough noted above.

(f) **Tree and Plant Replacement - Spring**

- 2022 plant failures due to inadequate irrigation

Staff noted that a review of the factors of these failures are happening to create solutions to prevent them in the future.

The committee will focus on replacing trees that were lost last year in the spring as per the list provided on the agenda. Staff noted that more dedicated irrigation for trees in these areas is required.

(g) **New Trees / Future Canopy – Spring**

- Foreshore tree at 110 First Avenue (removed Fall 2021)
- Other foreshore locations
- Tree Streets – irrigation dependent
- Plaza border – Columbia Valley Highway

Staff noted that a discussion will be had to replace the tree removed in 2021 at 110 First Avenue.

Staff recommended that foreshore planting be paused until there is a clear long-term foreshore management plan or progress on the Green Shores Project. Staff reviewed permitting limitations with respect to altering the foreshore. Staff noted that there is a budget for planting of trees at Main Beach that can be discussed and reviewed by the committee. Irrigation is planned to be expanded close to the creek behind the park office along with a review of trees that can be added in these areas.

Staff noted that there is budget to complete work in Sunnyside Campground with respect to adding trees along the path and foreshore, irrigation and near the boat launches.

Staff noted that the greenspace at the Plaza along the highway will be beautified this year; a project from 2022.

The committee recommended that some cones are left in tree clusters instead of cleaning/removing all cones. Staff noted that this may be difficult operationally however can be reviewed with staff.

(h) **Invasive Species**

The committee noted that February 20 to 26, 2023 is Invasive Species Week, adding that on Saturday, February 25, 2023, there will be a committee lead invasive species event.

The committee discussed working on pruning and maintenance for the garden area around Lakeview Cabin and understory planting behind the park office. Staff will coordinate the cleanup and removal of the committee's work.

(i) **Committee Questions for Staff Regarding Environmental Plans in the Park**

This item will be a standing agenda item and is an opportunity for the committee to ask staff about environmental plans.

Questions raised by the committee:

Question: Is there a plan for the dead hedge along Sunnyside Boulevard at Pine/Cedar Lane?

Answer: Staff will review this.

Question: Is there a plan to address the grass that is not in great condition at Oak and Birch Street Park?

Answer: Staff will review this.

Question: Will the tree currently in creek remain in place or be removed?

Answer: This is now a natural fish habitat, so it will remain in place.

Question: The was Public Works crew on the Westside of the creek, cleaning and pruning the area near the DFO structure. Is it possible to inform staff on best practices to prune in this area?

Answer: Staff will review this with the team.

Question: Will the large fir tree near the tennis court be removed? (The committee added that this tree could be saved for educational purposed upon removal.)

Answer: Staff will review this as it should be removed.

Question: Is there a plan for landscaping greenspaces near the additional parking stalls along First and Second Ave?

Answer: Staff do not have a plan currently.

Question: Is there any progress or consideration of the concept of connecting pathways throughout the park?

Answer: Staff noted the Asset Management Plan to review all trails with respect to connectivity noting that there is additional focus of this with respect to the Village Center Plan and an accessibility review.

Question: Is there any consideration for community gardens?

Answer: Staff noted that community gardens are reliant on multiple factors such as budget, storage, irrigation, location, who utilizes it, security, etc. noting that this would require Board review and approval.

Question: There is a tree located near the alley off Second Avenue that may need to be addressed.

Answer: Staff will review.

(5) REPORTS BY STAFF

(a) Green Shores Project Update

Staff noted that the grant has not been awarded yet.

Next meeting date and time:

Tuesday, May 2, 2023, at 9:00 am.

Staff noted that future committee meeting agendas will not be printed to save paper.

(6) PUBLIC QUESTION PERIOD

No public questions.

(7) ADJOURNMENT

Moved by: E. Jartved Seconded by: B. Senft

THAT the Environmental and Public Areas Planning Committee meeting held on February 13, 2023, be adjourned at 10:34 am.

CARRIED

ENVIRONMENTAL AND PUBLIC AREAS PLANNING

Spring 2023 Projects - April update

AREA	COMMITTEE TASK	PK STAFF ROLE
1. Main Beach - Lakeview Cottage Garden	clean up of winter leaves etc	Pick up debris piles
	removal of weeds and invasives continuous throughout the season	
	cut back of dead and overgrown plants	
	check irrigation effectiveness	Run through zones
	identify areas / plants for replanting next spring	
2. Main Beach - Garden between Gazebo and Boat Rental	removal of weeds and invasives	Pick up debris piles
	cut back of last years growth	
	check irrigation [has been good so far]	Run through zones
	consider application of mulch?- small amount needed in weedy spot	-

AREA	TASK	PK STAFF ROLE
3. Main Beach Garden – Playground area	Removal of weeds	Pick up debris piles
	Identify replacement plants	
	Check and adjust irrigation	Turn on zones
	Replant in areas that have adequate water	
	Apply mulch	Deliver mulch
4. Main Beach – Behind Park Office	Identify new understory plants for purchase	
	Plant understory plants and trees for future	
5. Parking Lot B and area	Pruning of Dogwood shrubs	Pick up debris piles
	Weeding and winter clean up	
	Check irrigation	Turn on zones
	Identify Plants for replacement	Plant large conifer at SS Blvd replacement tree
	Plant replacement small trees and shrubs at north end	Removal of stakes and ties
		Removal of grass at base of trees in lawn area
		Mulch under trees in lawn area
6. Foreshore	clean up of winter leaves etc	
	Cut back last years dead growth	
	Identify areas for tree replacement	