



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, JUNE 21, 2023
CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present Commissioner K. Dzaman – Chair
Commissioner J. Beesley – Vice Chair
Commissioner E. Jartved
Commissioner T. Moul
Commissioner D. Bauer

Staff Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Park Operations – J. Almeida
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Assistant, Communications & Events Coordinator – A. Warmerdam

(1) CALL TO ORDER

Vice Chair Beesley called the meeting to order at 6:03 pm and acknowledged that we are gathered here on the unceded traditional territory of the Th'ewa'li First Nations. Vice Chair Beesley recognized National Indigenous People's Day and discussed the history of the establishment of this day. He highlighted the spiritual significance of this day being recognized on Summer Solstice.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

5189-23 Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

Section 90 (1), (d) security of the property of the municipality; and

Section 90 (1), (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

(3) RECONVENE

The meeting reconvened at 7:01 pm.

(4) APPROVAL OF AGENDA

5190-23 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

- (a) **THAT** the Cultus Lake Park Board the Agenda for the Regular Meeting of June 21, 2023; and
THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

CARRIED

(5) DELEGATION

(a) **Tree and Canopy Retention**

- Presentation from Brenda Senft and Gail Smit, residents regarding tree and canopy retention

Brenda Senft and Gail Smit, residents, reviewed their slideshow which highlighted protecting the old growth trees within the park, maintaining tree canopy and strengthening current bylaws / policies.

The Board thanked the delegates for their presentation and their continued commitment to the preservation of the natural environment surrounding the park.

Commissioner Jartved noted that there is a Tree Walk event on Tuesday, July 4, 2023, at 10:00 am in the forest above Lakeshore Drive, led by Barry Best from Lindell Beach. Individuals wishing to participate can meet at Parking Lot A.

Staff noted that some trees are tagged throughout the park for an asset management review being conducted and noted that an inventory is being compiled.

5191-23 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the Tree and Canopy Retention presentation for information.

CARRIED

(6) ADOPTION OF MINUTES

5192-23 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

- (a) **THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held May 17, 2023.

CARRIED

(7) ADOPTION OF COMMITTEE MINUTES

5193-23 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

- (a) **THAT** the Cultus Lake Park Board approve the Village Center Planning and Development Committee Meeting Minutes from February 13, 2023.

CARRIED

5194-23 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

- (b) **THAT** the Cultus Lake Park Board approve the Community Events and Engagement Committee Meeting Minutes from May 3, 2023.

CARRIED

5195-23 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

- (c) **THAT** the Cultus Lake Park Board approve the Community Events and Engagement Committee Meeting Minutes from May 16, 2023.

CARRIED

5196-23 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

- (d) **THAT** the Cultus Lake Park Board approve the Community Events and Engagement Committee Meeting Minutes from May 29, 2023.

CARRIED

(8) CORRESPONDENCE

- (a) **Village Centre Survey - Questions**

- Email dated June 4, 2023, from Gary Lister, resident

5197-23 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive email regarding the Village Centre Survey – Questions for information.

CARRIED

Chair Dzaman reviewed the questions and answers to G. Lister's inquiries as outlined in the correspondence.

(b) **Best Student Ever – GW Graham Volunteers**

- Email dated June 7, 2023, from Gail Smit, member of Environmental & Public Areas Planning Committee

5198-23 Moved by: Commissioner Bauer Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board receive the information regarding the students from GW Graham School volunteer work with the Environmental & Public Areas Planning Committee; and

THAT the Cultus Lake Park Board request that staff prepare a letter of thanks to the students at GW Graham on behalf of the Cultus Lake Park Board.

CARRIED

(9) **BYLAWS**

(10) **REPORTS BY STAFF**

(a) **2022 Statement of Financial Information**

- Report dated June 21, 2023, from Erica Lee, Chief Financial Officer
- 2022 Statement of Financial Information

5199-23 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the report dated June 21, 2023, from the Chief Financial Officer regarding the 2022 Statement of Financial Information be approved and that the report be placed on the Cultus Lake Park website.

CARRIED

(b) **Appointment of Bylaw Enforcement Officers**

- Report dated June 21, 2023, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

5200-23 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board appoint, Carly Volk, Lisa Bisschop, Katrina Craig, Jorge Bartomeu, Sachin, Andrew McGrath, Rachel Litchfield, and contracted Griffin Security members as Bylaw Enforcement Officers for Cultus Lake Park.

CARRIED

(c) **Release of Closed Meeting Resolution**

- Report dated June 21, 2023, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

5201-23 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the following Closed Meeting Resolution be released at the June 21, 2023, Regular Board meeting:

May 17, 2023
IC 5005-23

THAT the Cultus Lake Park Board receive the Fraser Valley Regional District Corporate report regarding the Cultus Lake Zoning Amendment Bylaw No. 1672, 2022; and

THAT the Cultus Lake Park Board supports the draft Fraser Valley Regional District Zoning Amendment Bylaw No. 1672, 2022, which would change parking requirements for waterfront lots on First Avenue and alter maximum building heights for lots on Lakeshore Drive and Munroe Avenue.

CARRIED

(d) **Chilliwack Gravel Grinder Event**

- Report dated June 21, 2023, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Event Route Maps

5202-23 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve the Chilliwack Gravel Grinder event, scheduled for May 3rd and 4th of 2024, subject to final confirmation of the event route through Cultus Lake Park, Chilliwack and other areas supporting the event; and

THAT the Cultus Lake Park Board approve waiving parking fees for twenty volunteer vehicles to be parking in Lot B for the duration of the event.

CARRIED

(11) REPORTS BY COMMISSIONERS

(a) **Cultus Lake Park Village Centre Plan**

- Verbal Report by Chair Dzaman

Chair Dzaman extended his appreciation to the members of the public, staff, Board and Urban Systems' staff who participating in the Cultus Lake Park Village Centre Plan Project Community Open House on Tuesday, June 20, 2023.

(b) **Cultus Lake Day**

- Verbal Report by Vice Chair Beesley

Vice Chair Beesley thanked Commissioner Jartved and the Community Events and Engagement Committee for their continued hard work and time spent to organize Cultus Lake Day planned for June 24, 2023.

(12) COMMUNITY ASSOCIATION

C. Rogozinski, representative of the Community Association, inquired about the increase of residential fees related to the sewer, and any financial impact on the park.

She noted large groups of individuals making it difficult for boaters to access their vessel and had inquired if any support can be offered to residents in these situations.

Staff noted that the increase was put into place in anticipation of the additional \$3.5 million borrowed for the sewer project. Staff noted that the budget was drafted in preparation for this project.

The Board recommended that individuals experiencing challenges with access to docks, should contact Bylaw Enforcement for additional support. Staff noted that RCMP will be contacted to request additional assistance with this matter throughout the summer.

(13) PUBLIC QUESTION PERIOD

C. Rogozinski, resident, inquired about the process of replacing trees that are removed from the park and if there will there be a component with consideration around fire safety.

Chair Dzaman noted that there is a management plan and process in place that assists to address fire safety throughout the park.

L. Shears, resident, inquired into a financial statement that would recount residential fees paid to date associated to the sewer.

The Board and staff recommended that residents forward these inquiries to the Fraser Valley Regional District directly.

S. McEwan, resident, inquired into how many short-term rentals are currently in the park and if the locations of these are posted publicly.

Staff noted that there are approximately fifty-four (54) short-term rentals in the park and the specific locations are not disclosable to the public due to privacy concerns.

G. Smit, resident inquired into if it is illegal for the park to limit the total number of short-term rentals, as well as limit the number of businesses within the park. She noted that in her opinion, increased short-term rentals results in loss of sense of community.

Staff noted that due to the fact that the Board acts as a landlord, a limit to short-term rentals could result in a legal claim against Board.

(14) ADJOURNMENT

5203-23 Moved by: Commissioner Bauer Seconded by: Commissioner Beesley

THAT the Regular Meeting of the Cultus Lake Park Board held on June 21, 2023, be adjourned at 8:29 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held June 21, 2023.



Kirk Dzaman
Chair



Joe Lamb
Chief Administrative Officer