



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, JULY 19, 2023
CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present Commissioner K. Dzaman – Chair
Commissioner J. Beesley – Vice Chair
Commissioner E. Jartved
Commissioner T. Moul
Commissioner D. Bauer

Staff Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Park Operations – J. Almeida
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Assistant, Communications & Events Coordinator – A. Warmerdam

(1) CALL TO ORDER

The Chair called the meeting to order at 5:37 pm.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

5204-23 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:*

Section 90 (1), (d) security of the property of the municipality;

Section 90 (1), (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act; and

Section 90 (1), (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

(3) RECONVENE

The meeting reconvened at 7:03 pm.

(4) APPROVAL OF AGENDA

5205-23 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

- (a) *THAT the Cultus Lake Park Board approve the Agenda for the Regular Meeting of July 19, 2023; and*

THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

CARRIED

(5) ADOPTION OF MINUTES

5206-23 Moved by: Commissioner Beesley Seconded by: Commissioner Moul

- (a) *THAT the Cultus Lake Park Board adopt the minutes of the Regular Meeting held June 21, 2023.*

CARRIED

(6) ADOPTION OF COMMITTEE MINUTES

5207-23 Moved by: Commissioner Jartved Seconded by: Commissioner Bauer

- (a) *THAT the Cultus Lake Park Board approve the Community Events and Engagement Committee Meeting Minutes from June 6, 2023.*

CARRIED

(7) CORRESPONDENCE

(8) BYLAWS

(9) REPORTS BY STAFF

- (a) **2023-2024 Insurance Policy Renewal**

- Report dated July 19, 2023, from Erica Lee, Chief Financial Officer

5208-23 Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the report from the Chief Financial Officer regarding the 2023-2024 Insurance Policy Renewal.

CARRIED

5209-23 Moved by: Commissioner Bauer Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board request staff to have AON increase our deductible with Northbridge (55%) for all "other losses" from \$10,000 to \$50,000 to reduce insurance premiums for the term running from July 1, 2023 to June 30, 2024, with the associated budget shortfall for 2023 being taken from accumulated surplus.

CARRIED

5210-23 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board request staff to move forward with one of the following options regarding insurance for the docks, with the associated budget shortfall for 2023 being taken from the accumulated surplus:

Option 4 – To self-insure the docks by placing annually an additional \$50,000 into the foreshore reserve fund to be used in case of dock damage and for dock renewal.

CARRIED

(b) **ILWU Local 502 Pensioner's Picnic Special Event**

- Report dated July 19, 2023, from Amanda Warmerdam, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Special Event Application
- Attachment 2; Main Beach Set-Up Map

5211-23 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve the ILWU Local 502 Pensioner's Picnic on Wednesday, August 9, 2023, from 8:00 am to 6:00 pm; and

THAT the Cultus Lake Park Board approve the waiver of parking fees for five support vehicles at Main Beach from 8:00 am to 6:00 pm.

CARRIED

Vice Chair Beesley voted in opposition.

(c) **Fraser Valley British Motor Club Picnic Special Event**

- Report dated July 19, 2023, from Amanda Warmerdam, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Special Event Application

5212-23 Moved by: Commissioner Moul Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board approve the Fraser Valley British Motor Club Picnic to be held on Sunday, September 10, 2023, from 8:00 am to 3:00 pm; and

THAT the Cultus Lake Park Board approve the waiver of parking fees for up to forty participant vehicles at Main Beach from 8:00 am to 3:00 pm.

CARRIED

(d) **Cultus Lake Community School Special Events**

- Report dated July 19, 2023, from Amanda Warmerdam, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Special Event Applications

5213-23 The Board carried the motion unanimously.

***THAT** the Cultus Lake Park Board approve the waiver of parking fees for up to 400 parent and volunteer vehicles in Parking Lot B on September 21, 2023, for the Welcome Back BBQ special event from 4:00 pm to 8:00 pm; and*

***THAT** the Cultus Lake Park Board approve the waiver of parking fees for up to 400 parent and volunteer vehicles in Parking Lot B on December 21, 2023, for the Christmas Concert special event from 5:30 pm to 8:00 pm.*

CARRIED

(e) **Around the Lake Give 'R Take 30 Special Event**

- Report dated July 19, 2023, from Amanda Warmerdam, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Special Event Application
- Attachment 2; Letter to the Board
- Attachment 3; Race Route Map
- Attachment 4; Main Beach Set-Up Map

5214-23 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board approve the Around the Lake Give 'R Take 30 Trail Race from 6:00 am to 2:00 pm on October 14, 2023;*

***THAT** the Cultus Lake Park Board approve two food trucks to park at Main Beach from 6:00 am to 2:00 pm to provide food for event participants only;*

***THAT** the Cultus Lake Park Board approve the waiver of parking fees for two support vehicles at Main Beach from 6:00 am to 2:00 pm; and*

***THAT** the Cultus Lake Park Board approve the waiver of parking fees for up to fifty race volunteer vehicles in Parking Lot A for Around the Lake Give 'R Take 30 from 6:00 am to 2:00 pm on October 14, 2023.*

CARRIED

(10) REPORTS BY COMMISSIONERS

Cultus Lake Day Special Event

- Verbal report dated July 19, 2023, from Chair Dzaman

Chair Dzaman extended congratulations to the organizers and volunteers for hosting a successful Cultus Lake Day on June 24, 2023.

(11) COMMUNITY ASSOCIATION

(12) PUBLIC QUESTION PERIOD

(13) ADJOURNMENT

5215-23 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

***THAT** the Regular Meeting of the Cultus Lake Park Board held on July 19, 2023, be adjourned at 7:43 pm.*

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held July 19, 2023.



Kirk Dzaman
Chair



Joe Lamb
Chief Administrative Officer