



CULTUS LAKE PARK BOARD  
ENVIRONMENTAL AND PUBLIC AREA'S PLANNING  
COMMITTEE MEETING AGENDA

FRIDAY, SEPTEMBER 8, 2023

9:00 AM

CULTUS LAKE PARK OFFICE BOARDROOM  
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

**(1) CALL TO ORDER**

**(2) APPROVAL OF AGENDA**

- (a) *THAT the Cultus Lake Park Board Environmental and Public Area's Planning Committee approve the Agenda for the Meeting of September 8, 2023; and*

*THAT all delegations, reports, correspondence and other information set to the Agenda be received.*

**(3) APPROVAL OF COMMITTEE MINUTES**

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- (a) *THAT the Cultus Lake Park Board Environmental and Public Area's Planning Committee approve the Minutes for the Meeting of May 2, 2023.*

**(4) CORRESPONDENCE**

**(5) NEW BUSINESS**

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- (a) **Committee Draft Work Planner Review**

- (b) **Planning for Foreshore Tree Replacement 2023**

- Locations and types of trees

- (c) **Green Space Maintenance**

- Tree and shrub care
  - Pruning
  - Fertilizing
  - Insect management
  - Root zone care
  - Compaction prevention
- Weeding schedule
- Reduce irrigation in established areas

- (d) **Fir Lane Irrigation – New Installation**

- (e) **Planning for Root Protection Area**

- Large fir tree by swing set at Main Beach

- (f) **Blackberry Eradication – Scheduling of Herbicide**
    - Fir Lane
    - Lakeview Cabin garden
  
  - (g) **Removal of Dead Fir Tree at Accessible Parking Stalls**
    - Creation of educational plaque
  
  - (h) **Tree Bylaw Revision and Enforcement**
    - Opportunity for Committee input
  
  - (i) **Committee Questions for Staff Regarding Environmental Plans in the Park**
- (6) **REPORTS BY STAFF**
- (7) **PUBLIC QUESTION PERIOD**
- (8) **ADJOURNMENT**

*THAT the Cultus Lake Park Board Environmental and Public Area's Planning Committee Meeting held September 8, 2023, be adjourned.*



CULTUS LAKE PARK BOARD  
ENVIRONMENTAL AND PUBLIC AREA'S PLANNING COMMITTEE  
MEETING MINUTES

TUESDAY, MAY 2, 2023  
CULTUS LAKE PARK OFFICE BOARDROOM  
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

**Present  
Committee  
Members**

Commissioner D. Bauer – Chair  
Commissioner E. Jartved – Vice Chair  
B. Senft  
J. Hartung  
K. Vander Helm  
G. Smit  
R. LeBlanc – arrived at 9:34 am

**Staff**

Chief Administrative Officer – J. Lamb  
Manager of Park Operations – J. Almeida  
Administrative Assistant, Communications & Events Coordinator – A. Nadeau

**(1) CALL TO ORDER**

The Chair called the meeting to order at 9:00 am.

**(2) APPROVAL OF AGENDA**

Moved by: Commissioner Jartved Seconded by: B. Senft

***THAT** the Cultus Lake Park Board Environmental and Public Area's Planning Committee approve amending the Agenda for the Meeting of May 2, 2023, by adding under Section 5, New Business, Item 5, (a) Requesting Discussion & Clarification on the Terms of Reference and Item 5, (b) Mission Statement;*

***THAT** the Cultus Lake Park Board Environmental and Public Area's Planning Committee approve the Agenda as amended; and*

***THAT** all delegations, reports, correspondence and other information set to the Agenda be received.*

**CARRIED**

**(3) APPROVAL OF COMMITTEE MINUTES**

Moved by: B. Senft Seconded by: Commissioner Jartved

(a) ***THAT** the Cultus Lake Park Board Environmental and Public Area's Planning Committee approve the Minutes for the Meeting of February 13, 2023.*

**CARRIED**

**(4) CORRESPONDENCE**

**(5) NEW BUSINESS**

**(a) Requesting Discussion & Clarification on the Terms of Reference**

The committee requested clarification surrounding the committee's terms of reference.

Staff noted that the original focus of the committee was on the protection of large trees and to provide the committee with an opportunity to influence the beautification of areas in the park. Staff noted that staffing has increased to accommodate the maintenance of the projects completed by the committee. In addition, staff noted that it is important to clearly outline work that is to be completed by staff and what projects could be completed by volunteers. Staff noted the distinction between committee and volunteer work.

Staff reviewed resource management for public areas as it relates to committee projects executed by community volunteers and noted that staff are focused on future environmental projects that appropriately balance volunteer and staff workload. Staff noted the proper process that should be followed to recommend larger scope projects to the Board for review and approval prior to execution.

**(b) Mission Statement**

Staff reviewed the mission statement of the Cultus Lake Park Board Strategic Plan adopted in 2018 which is to provide, preserve and advocate for the long-term prosperity for the Cultus Lake community and natural environment.

The committee requested that the mission statement be present on each meeting agenda.

Staff noted that the mission statement will be included on each agenda.

Staff reviewed the process for building applications in conjunction with the Fraser Valley Regional District to ensure that the goal to protect as many trees is primary focus. In addition, staff highlighted that part of the process is requesting the applicant to plant identical tree species when a tree is removed as part of developing the property. Staff noted that the Tree Bylaw is being reviewed to strengthen staff's ability to manage this process. Staff noted the increased awareness of tree removal and work surrounding trees throughout the park.

The committee reviewed an app that is being released that identifies levels of oxygen, carbon dioxide and cooling effects of trees and plants.

**(c) Spring 2023 Committee Work Plan**

- Environmental and Public Area's Planning Committee Work Plan

The work plan document provided in the agenda by B. Senft, committee member, will be amended to remove 'committee and volunteer' from the table's headers and replaced with 'tasks'. J. Almeida, Manager of Park Operations, will review the document and identify tasks appropriate for staff and/or volunteers to complete.

Staff noted that all irrigation will be turned on shortly following the completion of all required repairs.

The committee reviewed the document provided at the meeting with respect to the request for tree replacement along the foreshore path.

(d) **Invasive Species Removal**

The committee inquired into the park's plan to spray invasive species, specifically blackberry bushes this year. The committee discussed an upcoming volunteer group of students that will be conducting an invasive species removal in areas throughout the park.

Staff confirmed that spraying of various invasive species will be completed this year in multiple locations. Staff reviewed the letter that was issued last year to residents identified by the committee requesting assistance to remove ivy from trees on their property.

(e) **Milfoil Mat Implementation Plan for May**

The committee noted that the new product mentioned at the last meeting to mitigate milfoil was not approved.

Staff noted that work related to milfoil mats is planned for early June.

(f) **Identification of Committee Work for Fall 2023**

The committee noted the document provided at the meeting with respect to a request to replace trees that were removed previously along the foreshore path near dock 19, 18, 16 and 15.

(g) **Committee Questions for Staff Regarding Environmental Plans in the Park**

Question: The committee inquired into the plan to remove the large fir tree near the tennis court.

Answer: Staff noted that this is scheduled for September.

Question: The committee inquired whether all Christmas trees had been planted.

Answer: Staff noted that they were all planted.

Question: The committee inquired whether the wire netting had been placed on the trees near Sweltzer Creek.

Answer: Staff will be reviewing this.

Question: The committee inquired into the removed and planted tree inventory.

Answer: Staff reviewed the current process that is being followed with respect to trees being removed and replaced. Staff noted that trees are only removed if they are professionally identified as dead, dangerous, or dying. An annual review of trees removed and replaced could be provided by staff for information to the committee.

Question: The committee inquired into the cottonwood tree that was topped and if it was remaining at this height.

Answer: Staff noted that an arborist recommended this as a temporary measure.

The committee noted that May is Invasive Species month.

Staff will post the content from last year related to invasive species.

**(6) REPORTS BY STAFF**

**(7) PUBLIC QUESTION PERIOD**

No public questions.

**(8) ADJOURNMENT**

Moved by: B. Senft Seconded by: G. Smit

***THAT** the Environmental and Public Areas Planning Committee meeting held on May 2, 2023, be adjourned at 10:53 am.*

**CARRIED**

The next meeting date and time: Friday, September 8, 2023, at 9:00 am.

**Environmental & Public Areas Planning Committee - Work Plan (DRAFT)**  
 (Budget = \$10,000/yr)

#	LOCATION	DESCRIPTION	SCOPE	BY:	BUDGET ESTIMATE	YEAR	COMPLETE (X)	NOTES	ACTUAL COST
<b>2023</b>									
1	Main Beach	2023 Misc. Plant Purchase	Volunteer Work= Various Locations Plants = \$1500	Volunteer Team	\$ 1,500.00	2023	X	25-Apr-23	\$ 922.46
2	Main Beach	Add additional irrigation near M.Beach Landscaping Areas	Add 1-2 heads and adjust to ensure all beds are watered	Contractor	\$ 750.00	2023	X	Installed May	\$ 530.25
3	Main Beach	Yearly Mulch Cleanup	Volunteer Work= Cleanup, re-re mulch in existing beds as needed Mulch =\$0 Rock= \$0 Trucking =\$250	Volunteer Team	\$ 250.00	2023	X	Staff to deliver Mulch and provide tools. June 5,2023	\$ -
4	Main Beach	Lakeside Cabins - Restoration of Landscaping Bed behind the cabin & next to southside of office (rock beds)	Volunteer Work= Cleanup, planting and mulch similar to Main Beach Plants = TBC \$1500 Mulch =\$0 Rock= \$0 Trucking =\$500 other = \$500	Volunteer Team	\$ 2,500.00	2023			
5	Office	Lakeside Cabins - Restoration of Landscaping Bed at the front of the cabin	Volunteer Work= Cleanup, planting and mulch similar to Main Beach Plants = TBC \$1500 Mulch =\$0 Trucking =\$250 other = \$500	Volunteer Team	\$ 2,250.00	2023			
6	Park Office	Add additional planting beds 3 around office (2 behind (west) and 1 south)	Volunteer Work= Cleanup, planting and mulch similar to Main Beach Plants = TBC \$1750 Mulch =\$250 Trucking =\$250 other = \$500	Volunteer Team	\$ 2,750.00	2023			
<b>TOTAL =</b>					<b>\$ 10,000.00</b>				<b>\$ 1,452.71</b>
<b>2024</b>									
1	Main Beach	2024 Misc. Plant Purchase	Volunteer Work= Various Locations Plants = \$1500	Volunteer Team	\$ 1,000.00	2024			
2	Main Beach	Yearly Mulch Cleanup	Volunteer Work= Cleanup, re-re mulch in existing beds as needed Mulch =\$0 Rock= \$0 Trucking =\$250	Volunteer Team	\$ 250.00	2024			
3	Fir Lane	Add additional irrigation and planting beds next to 2nd Ave	TBC	Volunteer Team/ Contractor	\$ 5,000.00	2024			
4									
5									
<b>TOTAL =</b>					<b>\$ 6,250.00</b>				<b>\$ -</b>