



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, AUGUST 16, 2023
CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present Commissioner K. Dzaman – Chair
Commissioner J. Beesley – Vice Chair
Commissioner E. Jartved – Via Zoom
Commissioner T. Moul
Commissioner D. Bauer

Staff Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Park Operations – J. Almeida – Via Zoom
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Assistant, Communications & Events Coordinator – A. Warmerdam

(1) CALL TO ORDER

The Chair called the meeting to order at 6:52 pm and acknowledged that we are gathered here on the unceded traditional territory of the Th'ewa':li First Nations.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

5216-23 Moved by: Commissioner Beesley Seconded by: Commissioner Bauer

***THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:
Section 90 (1), (d) security of the property of the municipality.*

CARRIED

(3) RECONVENE

The meeting reconvened at 7:05 pm.

(4) APPROVAL OF AGENDA

5217-23 Moved by: Commissioner Moul Seconded by: Commissioner Beesley

(a) ***THAT** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of August 16, 2023; and*

***THAT** all delegations, reports, correspondence, and other information set to the Agenda be received.*

CARRIED

(5) ADOPTION OF MINUTES

5218-23 Moved by: Commissioner Bauer Seconded by: Commissioner Beesley

- (a) *THAT the Cultus Lake Park Board adopt the minutes of the Regular Meeting held July 19, 2023.*

CARRIED

Commissioner Jartved joined the meeting at 7:07 pm.

(6) ADOPTION OF COMMITTEE MINUTES

5219-23 Moved by: Commissioner Moul Seconded by: Commissioner Bauer

- (a) *THAT the Cultus Lake Park Board approve the Community Events and Engagement Committee Meeting Minutes from June 19, 2023.*

CARRIED

(7) CORRESPONDENCE

- (a) **Block Party for Cultus Lake Residence**

- Email dated July 24, 2023, from Brad Martz, resident, regarding block party permit process for Cultus Lake Park residents

5220-23 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board receive the email dated July 24, 2023, from Brad Martz, resident, regarding block party process for Cultus Lake Park residents.

THAT the Cultus Lake Park Board request that staff provide the Board with their recommendations regarding block parties at the next Regular Meeting.

CARRIED

- (b) **Cultus Lake Park Village Status**

- Letter dated July 25, 2023, from Gary Senft, resident, regarding Cultus Lake Park Village Status

5221-23 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board receive the letter dated July 25, 2023, from Gary Senft, resident, regarding Cultus Lake Park Village Status.

CARRIED

(c) **Cultus Lake Park Community Trail**

- Email dated July 31, 2023, from Ernie Vance, on behalf of the Cultus Lake Community Association, regarding a Cultus Lake Park community trail

5222-23 Moved by: Commissioner Moul Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board receive the email dated July 31, 2023, from Ernie Vance, on behalf of the Cultus Lake Community Association regarding a Cultus Lake Park community trail.

CARRIED

(d) **Cultus Lake Park Village Centre Plan Open House – What We Heard Report**

- What We Heard Open House report dated July 2023, from Urban Systems Ltd.

Moved by: Commissioner Beesley Seconded by: Commissioner Bauer

5223-23 *THAT the Cultus Lake Park Board receive the Cultus Lake Park Village Centre Plan Open House – What We Heard Report from Urban Systems Ltd.*

CARRIED

(8) BYLAWS

(9) CONSENT AGENDA

(a) **2023 Second Quarter Reports**

- Finance
- Parking
- Bylaw Compliance and Enforcement
- Public Works
- Sunnyside Campground and Accommodations
- Fire Department
- Lease Assignment

5224-23 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board receive the 2023 Second Quarter reports for information.

CARRIED

(10) REPORTS BY STAFF

(a) **Ombudsperson Quarterly Report**

- Report dated August 16, 2023, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Attachment 1; Ombudsperson Quarterly Report: July 1, 2022 – March 31, 2023

5225-23 Moved by: Commissioner Bauer Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board receive the Ombudsperson Quarterly Reports: July 1, 2022 – March 31, 2023 for information.

CARRIED

(b) **Main Beach Christmas Light Display**

- Report dated August 16, 2023, from Amanda Warmerdam, Administrative Assistant, Communications & Events Coordinator

5226-23 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board approve staff to install the Christmas light display at Main Beach for 2023.

CARRIED

(11) REPORTS BY COMMISSIONERS

(a) **Cultus Lake Park Christmas Event**

- Report dated August 16, 2023, from Erika Jartved, Chair, Community Events and Engagement Committee

5227-23 Moved by: Commissioner Bauer Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board Community Events and Engagement Committee recommends to the Board to host the free family friendly Cultus Lake Park Christmas Special Event to be held on Saturday, November 25, 2023, from 4:00 pm to 8:00 pm to include Santa and the launch of the Christmas lights for 2023; and

THAT the Cultus Lake Park Board waive parking fees in Parking Lot A and B and allow parking by donation on Saturday, November 25, 2023.

CARRIED

(12) COMMUNITY ASSOCIATION

E. Vance, on behalf of the Cultus Lake Community Association, inquired into the statistics provided in the 2023 Bylaw Compliance and Enforcement Second Quarter report. He inquired into which reports pertained to Short-term Rentals and which pertained to residential leaseholders. He requested clarity on what reports comprise the Boating and Foreshore Bylaw section of the report. He noted that a resident reported in the app regarding a specific issue and received a resolved status without details on the resolution. He recommended more details be shared with residents who submit reports on the app to provide clarity on the resolutions.

Staff noted that there are a total of approximately fifty-seven (57) Short-term Rentals currently operating in the park, with forty-one (41) of the noted reports in the Bylaw Compliance and Enforcement Second Quarter report related to those operations. Safety concerns related to issues such as watercrafts inside the foreshore area or multiple apparatuses attached to a buoy and/or boat are compiled in the Boating and Foreshore Bylaw section of the report. Staff reviewed examples of some reports on the app that result in resolution due to a lack of

infractions related to the reported issue and noted that any recommendations regarding reporting should be forwarded to the office for consideration.

(13) PUBLIC QUESTION PERIOD

E. Vance, resident, inquired about residents breaking laws when hosting a block party.

Staff noted that the resident's block party referenced in the agenda, under the current Special Event Bylaw, did not make application nor was given approval to host the special event through the Cultus Lake Park office. The resident did not have the necessary insurance required as outlined in the bylaw. Staff noted various elements of the event that contravened the Special Event Bylaw and noted the consumption of liquor at the event in public areas.

E. Vance, resident, noted that the completion of the Village Centre development is likely multiple years in the future and that the Cultus Lake Community Association presented the community trail with the intent to recommend prioritizing the improvement of residential lifestyles.

The Board noted that they are currently looking at the big picture of the park to ensure that recommendations such as a community trail fit together cohesively through the planning process.

E. Vance, resident, noted in his opinion the Board should consider reviewing the governance structure of the park as was completed multiple times previously.

(14) ADJOURNMENT

5228-23 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the Regular Meeting of the Cultus Lake Park Board held on August 16, 2023, be adjourned at 7:48 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held August 16, 2023.



Kirk Dzaman
Chair



Joe Lamb
Chief Administrative Officer