

2024 SHORT TERM RENTAL PERMIT RENEWAL



4165 Columbia Valley Highway

Cultus Lake, BC V2R 5B5

604 858 3334

reception@cultuslake.bc.ca

Date/Time Stamp

SHORT-TERM RENTAL PERMITTEE INFORMATION (All fields must be completed)		
Permittee Name(s) MUST BE A LEASEHOLDER:		
Cell:	Email:	
Short-term Rental Address:		
Mailing Address:		
DESIGNATED PRIMARY CONTACT INFORMATION		
Please provide contact information for the individual whom you wish to be contacted first regarding any issues or bylaw contraventions. Examples are, but not limited to: noise complaints, parking contraventions and garbage issues, and who will be responsible for rectifying any situation within two (2) hours of notification, to avoid a Bylaw Offence Notice or warning being issued. This individual must be available 24/7.		
Name:		Address:
Telephone:	Cell:	Email:
DESIGNATED SECONDARY CONTACT INFORMATION (if applicable)		
Please provide contact information for the individual whom you wish to be contacted second regarding any issues or bylaw contraventions. Examples are, but not limited to: noise complaints, parking contraventions and garbage issues, and who will be responsible for rectifying any situation within two (2) hours of notification, to avoid a Bylaw Offence Notice or warning being issued. This individual must be available 24/7.		
Name:		Address:
Telephone:	Cell:	Email:
Please complete this section <u>ONLY</u> if any lease lot details have changed since your previous application/renewal.		
Total On Site Parking Stalls:	Total Guest Occupancy:	Total Sleeping Units:
Garbage Collection:		

By signing below, I acknowledge that the information provided is accurate and I accept all liability and responsibility for operating a Short-term Rental within Cultus Lake Park. I understand that it is my responsibility to ensure that all guests and visitors who reside in the Short-term Rental comply with all Cultus Lake Park Policies, Bylaws and all Amendments.

Permittee Signature: X	Permittee Name:	Date:
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REQUIREMENTS CHECKLIST (OFFICE USE):

<input type="radio"/> STR Permit fields are filled out and complete
<input type="radio"/> Fire Escape Plan submitted
<input type="radio"/> Floor Plan submitted
<input type="radio"/> Garbage and Waste Plan submitted
<input type="radio"/> STR applicants Building Site Lease Version:
<input type="radio"/> Bylaw infraction fines/fees paid up to date
<input type="radio"/> Bylaw parking review complete
<input type="radio"/> Status update of application communicated
<input type="radio"/> STR Permit fee received. Receipt #:
<input type="radio"/> STR Permit sent to applicant
<input type="radio"/> Data entered into STR Master List
<input type="radio"/> Interview complete with CAO or designate prior to approval/renewal. Date & time:
<input type="radio"/> STR Advertising received. (Occupancy / parking confirmed)