



## CULTUS LAKE PARK BOARD SPECIAL REGULAR MEETING MINUTES

WEDNESDAY, DECEMBER 20, 2023  
CULTUS LAKE PARK OFFICE BOARDROOM  
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

- Present** Commissioner K. Dzaman - Chair  
Commissioner J. Beesley – Vice Chair – Via Zoom  
Commissioner E. Jartved  
Commissioner T. Moul  
Commissioner D. Bauer - Via Zoom
- Staff** Chief Administrative Officer – J. Lamb – Via Zoom  
Manager of Corporate Services / Corporate Officer – R. Litchfield  
Chief Financial Officer – E. Lee  
Administrative Assistant, Communications & Events Coordinator – A. Warmerdam
- Regrets** Manager of Sunnyside Campground & Accommodations – C. Volk

### (1) CALL TO ORDER

The Chair called the meeting to order at 8:00 am and acknowledged that we are gathered here today on the traditional, ancestral and unceded territory of the Th'ewa':li First Nations. We are grateful for the hospitality to live, work and play on these lands.

### (2) APPROVAL OF AGENDA

SP 5317-23 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

- (a) **THAT** the Cultus Lake Park Board approve the Agenda for the Special Regular Meeting of December 20, 2023; and

**THAT** all delegations, reports, correspondence, and other information set to the Agenda be received.

**CARRIED**

### (3) FINANCE

- (a) **2024-2028 Cultus Lake Park DRAFT Financial Plan Bylaw No. 1231, 2023**

- Attachment 1; Cultus Lake Park 2024-2028 DRAFT Financial Plan Bylaw No. 1231, 2023
- Attachment 2; Schedule A – 2024 Financial Plan Summary
- Attachment 3; Schedule B – 2024-2028 Five-Year Summary

SP 5318-23 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

**THAT** the Cultus Lake Park Board give Final reading to Cultus Lake Park 2024-2028 Financial Plan Bylaw No. 1231, 2023.

**CARRIED**

**(4) BYLAWS**

**(a) Cultus Lake Park 2024 Levying of Rates Bylaw No. 1234, 2023**

- Attachment 1; Cultus Lake Park 2024 Levying of Rates Bylaw No. 1234, 2023

**SP 5319-23** Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

*THAT the Cultus Lake Park Board give Final reading to Cultus Lake Park 2024 Levying of Rates Bylaw No. 1234, 2023.*

**CARRIED**

**(b) Cultus Lake Park Tree and Plant Bylaw No. 1235, 2023, and Administrative Policy**

- Attachment 1; Cultus Lake Park Tree and Plant Bylaw No. 1235, 2023
- Attachment 2; Cultus Lake Park Tree and Plant Administrative Policy

**SP 5320-23** Moved by: Commissioner Bauer Seconded by: Commissioner Beesley

*THAT the Cultus Lake Park Board give Final reading to Cultus Lake Park Tree and Plant Bylaw No. 1235, 2023.*

**CARRIED**

**SP 5321-23** Moved by: Commissioner Bauer Seconded by: Commissioner Beesley

*THAT the Cultus Lake Park Board adopt the Cultus Lake Park Tree and Plant Administrative Policy.*

**CARRIED**

**(c) Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1236, 2023**

- Attachment 1; Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1236, 2023

**SP 5322-23** Moved by: Commissioner Jartved Seconded by: Commissioner Moul

*THAT the Cultus Lake Park Board give Final reading to Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1236, 2023.*

**CARRIED**

(d) **Cultus Lake Park Short-term Rental Bylaw No. 1202, 2021, Amendment Bylaw No. 1237, 2023**

- Attachment 1; Cultus Lake Park Short-term Rental Bylaw No. 1202, 2021, Amendment Bylaw No. 1237, 2023

SP 5323-23 Moved by: Commissioner Jartved Seconded by: Commissioner Beesley

*THAT the Cultus Lake Park Board give Final reading to Cultus Lake Park Short-term Rental Bylaw No. 1202, 2021, Amendment Bylaw No. 1237, 2023.*

**CARRIED**

(e) **Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1238, 2023**

- Attachment 1; Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1238, 2023

SP 5324-23 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

*THAT the Cultus Lake Park Board give Final reading to Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1238, 2023.*

**CARRIED**

**(5) REPORTS BY STAFF**

(a) **Boat Lift Transfer Request – 31 Lakeshore Drive Purchase**

- Report dated December 20, 2023, from Joe Lamb, Chief Administrative Officer
- Attachment 1; Letter dated December 13, 2023, from Simpson Notaries regarding the sale of 31 Lakeshore Drive

SP 5325-23 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

*THAT the Cultus Lake Park Board approve the request from the leaseholder of 31 Lakeshore Drive to allow the transfer of the registered boat lift to the purchaser(s) of the leased property; and*

*THAT the Cultus Lake Park Board require the new leaseholder(s) to complete the applicable registration form for the boat lift within 30 days of the completion of sale.*

**CARRIED**

**(6) REPORTS BY COMMISSIONERS**

(a) **Tourism Chilliwack Board Meeting**

- Verbal report dated December 20, 2023, from Vice Chair Beesley

Vice Chair Beesley noted his appreciation of staff facilitating the use of the Cultus Lake Park office boardroom for the Tourism Chilliwack Board Meeting on January 30, 2024.

**(7) COMMUNITY ASSOCIATION**

**(8) PUBLIC QUESTION PERIOD**

**(9) ADJOURNMENT**

**SP 5326-23** Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Special Regular Meeting of the Cultus Lake Park Board held on December 20, 2023, be adjourned at 8:21 am.*

**CARRIED**

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held December 20, 2023.



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Kirk Dzaman  
Chair



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Joe Lamb  
Chief Administrative Officer