



## **ADDENDA – CLP. RFP #02.2023**

**UPDATED JANUARY 17, 2024**

### **CULTUS LAKE PARK SECURITY SERVICES RFP**

**RFP number CLP. RFP #02.2023**

**Issue date:** December 22, 2023

**Closing location:** 4165 Columbia Valley Highway, Cultus Lake Park, BC V2R 5B5

**Closing date and time:** January 18, 2024, at 4:00pm PST

**Contact person:** Rachel Litchfield, Manager of Corporate Services / Corporate Officer

**Email:** [Rachel.litchfield@cultuslake.bc.ca](mailto:Rachel.litchfield@cultuslake.bc.ca)

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1. Are you able to provide a sample of the schedule based on last years services so we can see the guards general shift times and how many are on at the same time?

#### ***Sunnyside Campground (approx. members/hours)***

##### ***March 28 – June 20:***

*-Sunday through Thursday 3 (8) hour shifts per day*

*-Friday and Saturday 4 (8) hour shifts per day*

*-long weekends\* Friday – Sundays 5 (8) hour shifts per day*

##### ***June 21-September 2:***

*-Sunday through Thursday 5 (8) hour shifts per day*

*-Friday and Saturday 6 (8) hour shifts per day*

*-long weekends\* Friday – Sunday 6 (8) hour shifts per day*

##### ***September 2 – October 13***

*- Sunday through Thursday 3 (8) hour shifts per day*

*-Friday and Saturday 4 (8) hour shifts per day*

*-long weekends\* Friday – Sundays 5 (8) hour shifts per day*

October 14th –

*- 3 (8) hour shift (campground closing date)*

*- Hours are scheduled to accommodate busy times and shifts may be added/adjusted from time to time (with advance notice) when events are being held in the area or an increase of bookings occurs.*

October 15<sup>th</sup> –

*- Security coverage up to 7am on October 15<sup>th</sup>*

**Residential and Public Areas**

May long weekend to September Long Weekend

*Approx. 2 members, 5 days a week, 8 hours per day.*

1. (a) Which shifts require us to provide vehicle?

*All shifts however for ex. If 4 members are scheduled in Sunnyside, option for rotation of vehicle use with one member with other members on bikes, golf cart or foot.*

1. (b) Are 2 security officers patrolling together

*If there are issues that required two members to tend to otherwise coverage of the areas can be covered separately.*

2. Also does the contract require 1 or 2 vehicles at one time supplied by us to cover the services?

*Under uniforms and equipment, a vehicle per location is mentioned – can we confirm that two patrol vehicles are required.*

*Yes, these would be supplied by the proponent - Two vehicles will be required, one for Sunnyside Campground (65 acres) enforcement of 24 hrs., 7 days a week and the other for the enforcement of public, residential and commercial areas in the park, to be left on site when members are not scheduled.*

3. Our account manager \_\_\_\_\_ mentioned that you provide the golf cart and bikes, can you please confirm?

*No, the Park does not supply the golf carts and ebikes would be the responsibility of the proponent and billed into the rate.*